Eugene City Council
500 E 4th Ave., Suite 302
Eugene, OR 97401
541-682-5010 • 541-682-5414 Fax
www.eugene-or.gov

EUGENE CITY COUNCIL AGENDA

May 12, 2025

7:30 p.m. CITY COUNCIL MEETING

City Council meetings are held in a hybrid format using in person and virtual meeting technology. Information about online or other options for access and participation will be available at https://www.eugene-or.gov/3360/Webcasts-and-Meeting-Materials

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Meeting of May 12, 2025;
Her Honor Mayor Kaarin Knudson Presiding

Councilors

Greg Evans, President	Lyndsie Leech, Vice President
Alan Zelenka	Jennifer Yeh
Randy Groves	Mike Clark
Matt Keating	Eliza Kashinsky

7:30 p.m. CITY COUNCIL MEETING

1. **PLEDGE OF ALLEGIANCE**

2. **CEREMONIAL MATTERS**

3. **COMMITTEE REPORTS AND ITEMS OF INTEREST**

4. **CONSENT CALENDAR 1**
   - **A. Approval of City Council Minutes**
     - April 14, 2025 Work Session
     - April 16, 2025 Work Session
     - April 21, 2025 Public Hearing and Work Session
   - **B. Approval of City Council Tentative Agenda**
   - **C. Ratification of FY 2025-26 Metropolitan Wastewater Management Commission (MWMC) Regional Wastewater Program Budget and Capital Improvements Program**
   - **D. Approval of Municipal Court Judge Evaluation Committee Nominees and Process**

5. **CONSENT CALENDAR 2**
   - **A. Approval of a Resolution Annexing Land to the City of Eugene (Assessor's Map 17-04-13-32, Tax Lot 05000 And Located at 1708 River Road) (City File: River Road LLC; A 25-1)**

B. **Approval of a Resolution Annexing Land to the City of Eugene (Assessor's Map 17-04-11-12, Tax Lot 00200 And Located at 3335 River Road) (City File: 3335 River Road LLC; A 25-2)**
C. **Approval of a Resolution Annexing Land to the City of Eugene (Assessor's Map 17-04-11-12, Tax Lot 03902 and a portion of Tax Lot 03900 And Located on Blazer Avenue west of River Road) (City File: Messiah Lutheran Church; A 25-4)**
D. **Approval of a Resolution Annexing Rights-of-Way (Areas of Right-of-Way Identified as: La Porte Drive; Crow Road Between West 11th Avenue and the Urban Growth Boundary; West 11th Avenue Between Terry Street and the Urban Growth Boundary; and Green Hill Road Between West 11th Avenue and the Urban Growth Boundary) and Voluntarily Annexing Adjacent, Privately Owned Parcels to the City of Eugene (Assessor's Map No. 17-04-31-14, Tax Lots 00100 and 01200; and Assessor's Map No. 17-04-32-00, Tax Lots 01300, 01600, 01700, 02100, 02200, 02400, 02500, 02600, 02700, 02900, 03000, 03100, 03500, 03800, 03900, and 05000) (City File: Crow Rd; A 25-05)**
E. **Approval of a Resolution Annexing Golden Gardens Park Property (Assessor's Map 17-04-16-00, Tax Lots 00100, 00200, 00300, 00400, 00500, 00600, and 00700) and Voluntarily Annexing an Adjacent Privately Owned Parcel (Assessor's Map 17-04-09-00, Tax Lot 02700) (City File: Golden Gardens Park; A 25-03)**

6. **ACTION: Adoption of City of Eugene Annex to the Lane County Multi-Jurisdictional Natural Hazards Mitigation Plan 2020**

7. **PUBLIC COMMENT**

The Eugene City Council welcomes your interest in these agenda items. This meeting location is wheelchair-accessible. For the hearing impaired, an interpreter can be provided with 48 hours' notice prior to the meeting. Spanish-language interpretation will also be provided with 48 hours' notice. To arrange for these services, contact the receptionist at 541-682-5010. City Council meetings are telecast live on Metro Television, Comcast channel 21, and rebroadcast later in the week.

El consejo de la Ciudad de Eugene agradece su interés en estos asuntos de la agenda. El lugar de la reunión tiene acceso para sillas de ruedas. Se puede proveer a un intérprete para las personas con discapacidad auditiva si avisa con 48 horas de anticipación. También se puede proveer interpretación para español si avisa con 48 horas de anticipación. Para reservar estos servicios llame al 541-682-5010. Las reuniones del consejo de la ciudad se transmiten en vivo por Metro Television, Canal 21 de Comcast y son retransmitidas durante la semana.

For more information, contact the Council Coordinator at 541-682-5010,
or visit us online at www.eugene-or.gov.

EUGENE CITY COUNCIL
AGENDA ITEM SUMMARY

Pledge of Allegiance to the Flag

Meeting Date: May 12, 2025 | Agenda Item Number: 1
Department: Central Services | Staff Contact: Cherish Bradshaw
www.eugene-or.gov | Contact Telephone Number: 541-682-8340

ISSUE STATEMENT
In honor of Memorial Day on May 26, 2025, there will be a reciting of the Pledge of Allegiance to the Flag.

BACKGROUND
Per City Council Operating Agreements, formal council meetings will begin with a voluntary recitation of the Pledge of Allegiance to the Flag at those meetings closest to the following holidays: Memorial Day, Veterans Day, Flag Day, and the Fourth of July.

According to the United States Code, Title 4 (U.S. Flag Code), the Pledge "…should be rendered by standing at attention and facing the flag with the right hand over the heart. When not in uniform, men should remove any non-religious headwear with their right hand and hold it at the left shoulder, the hand being over the heart. Persons in uniform should remain silent, face the flag, and render the military salute."

The Pledge is as follows: *"I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all."*

CITY MANAGER'S RECOMMENDATION
No recommendation is necessary.

SUGGESTED MOTION
No motion is necessary.

FOR MORE INFORMATION
Staff Contact: Cherish Bradshaw, Mayor and Council Support
Telephone: 541-682-8340
Staff E-Mail: cabradshaw@eugene-or.gov

EUGENE CITY COUNCIL
AGENDA ITEM SUMMARY

Ceremonial Matters

Meeting Date: May 12, 2025 | Agenda Item Number: 2
Department: Central Services | Staff Contact: Cherish Bradshaw
www.eugene-or.gov | Contact Telephone Number: 541-682-8340

ISSUE STATEMENT
This item is to acknowledge awards and achievements and inform the public of proclamations by the Mayor. No action is required by the City Council.

BACKGROUND
Per City Council Operating Agreements, at the first regular meeting of each month, the first agenda item shall be used to acknowledge special recognition or awards given to the City of Eugene or for the Mayor to read proclamations which serve to encourage and educate the community. Proclamations shall be made and placed on the agenda at the discretion of the Mayor.

The following proclamation for the month of May will be highlighted during the May 12 meeting:

- May 1, 2025 – Bike Month
- May 1, 2025 – Mental Health Awareness Month
- May 1, 2025 – International Workers' Day
- May 18-24, 2025 – Public Works Week
- May 26, 2025 – Memorial Day

Current and previous proclamations are available on the City's Proclamation webpage.

ATTACHMENTS
A) Bike Month Proclamation
B) Mental Health Awareness Month Proclamation
C) International Workers' Day Proclamation
D) Public Works Week Proclamation
E) Memorial Day Proclamation

FOR MORE INFORMATION
Staff Contact: Cherish Bradshaw, Mayor and Council Support
Telephone: 541-682-8340
Staff E-Mail: cabradshaw@eugene-or.gov

OFFICE OF THE MAYOR
City of Eugene, Oregon

PROCLAMATION

WHEREAS: The bicycle is an economical, healthy, convenient, and environmentally sound form of transportation and an excellent tool for recreation and enjoyment of Eugene's scenic beauty; and

WHEREAS: Throughout the month of May, the residents of Eugene and its visitors will experience the joys of bicycling through educational programs, races, commuting events, charity events, or by simply getting out and going for a ride; and

WHEREAS: Eugene's public bike share program, PeaceHealth Rides, is a highly utilized mode of public transportation which, in 2024 alone, provided over 200,000 unique trips, 70 new parking hubs for a total of 150, and 8,000 new riders for a total of 59,000 people since 2018; and

WHEREAS: The City of Eugene has 64 miles of shared-use paths, 220 miles of on-street bicycle lanes, 8.3 miles of protected bike lanes, 70 miles of signed bikeways/ neighborhood greenways, 5 bicycle-pedestrian bridges over the Willamette River, 3 bicycle-pedestrian bridges over major roads/highways, 12 bicycle-pedestrian bridges over Amazon Creek; and

WHEREAS: Creating a bicycling-friendly community improves community members' health, well-being, and quality of life, grows the economy of Eugene, attracts tourism dollars, improves traffic safety, supports student learning outcomes, and reduces pollution, congestion, and wear and tear on our streets and roads; and

WHEREAS: The League of American Bicyclists, WeBikeLane.org, Safe Routes to School, parks and recreation departments, police departments, public health districts, hospitals, companies and civic groups will be promoting bicycling during the month of May 2025; and

WHEREAS: These groups are also promoting greater public awareness of bicycle safety to reach our Vision Zero goals and to reduce collisions, injuries, and fatalities and improve the health and safety for everyone on the road.

NOW, THEREFORE, I, Kaarin Knudson, Mayor of the City of Eugene, Oregon, do hereby proclaim May 2025 as

"Bike Month"

in the City of Eugene, and I urge all residents to join me in this special observance.

Mayor Kaarin Knudson
City of Eugene
May 1, 2025

OFFICE OF THE MAYOR
City of Eugene, Oregon

PROCLAMATION

WHEREAS: May marks Mental Health Awareness Month, dedicated to supporting individuals with mental health challenges and combating stigma worldwide. It's a month that unites us in empathy and action, inspiring hope and fostering positive change for all affected; and

WHEREAS: Since 1949, Mental Health America, its affiliates, and countless others have observed May as Mental Health Awareness Month by reaching out to millions of people to spread the word that mental health is something everyone should care about. The 2025 theme is "Turn Awareness Into Action," underscoring the urgent need to move beyond simply acknowledging mental health issues and take deliberate steps toward meaningful change. This theme encourages people to equip themselves with coping strategies, uplift those in need, and push for policies that improve access to care; and

WHEREAS: Even before the COVID-19 pandemic, millions of Americans were experiencing stress, trauma, anxiety, and heightened levels of depression. The pandemic has magnified those conditions, creating an unprecedented mental health crisis across the United States. Fewer than half of Americans who struggle with mental illness receive the treatment they need. Many Americans feel ashamed to reach out for help, or are stigmatized for seeking care; and

WHEREAS: Each of us has an important role to play in supporting others who are living with mental health conditions. We can learn the warning signs, engage affected loved ones in a supportive dialogue, and fight the stigma and prejudice around seeking mental health support. Let us collectively ensure all adults and children experiencing mental health challenges are treated with the compassion, respect, and understanding they deserve; and

NOW, THEREFORE, I, Kaarin Knudson, Mayor of the City of Eugene, Oregon, do hereby proclaim May 2025, to be

"Mental Health Awareness Month"

in Eugene and encourage all community members to join in activities and take action to strengthen the mental and behavioral health of all our community members.

Mayor Kaarin Knudson
City of Eugene
May 1, 2025

OFFICE OF THE MAYOR
City of Eugene, Oregon

PROCLAMATION

WHEREAS: The Federation of Organized Trade and Labour Unions of the United States and Canada organized a general strike for an 8-hour workday starting May 1st, 1886. A series of labor demonstrations in Chicago in support of the strike led to the violent Haymarket Affair on May 4, 1886. In 1889, an international organization for workers in Paris declared May 1st as International Workers' Day to commemorate the struggle for the eight-hour workday, which is also commonly known as International Labour Day and May Day. Every year on May 1st, International Workers' Day seeks to honor laborers and the working classes in many countries throughout the world; and

WHEREAS: Throughout America's history, workers have sacrificed to grow our food, build our roads, transport our goods, provide care for our neighbors and families, and manufacture the products that many of us use. No worker should risk avoidable injury, illness, or even death while doing their job. Through decades of organizing, negotiating, picketing, and protesting, labor unions secured vital workplace protections that both union and non-union workers rely on today; and

WHEREAS: We honor and remember those who lost their lives on the job and reaffirm every worker's basic right to a safe and healthy workplace. We recognize local labor unions that remain committed to safeguarding the health and safety of all workers.

NOW, THEREFORE, I, Kaarin Knudson, Mayor of the City of Eugene, Oregon, do hereby proclaim May 1, 2025, to be

"International Workers' Day"

in Eugene and encourage all community members to observe this day with appropriate service, community, and education programs and ceremonies in memory of those killed or injured due to unsafe working conditions.

Mayor Kaarin Knudson
City of Eugene
May 1, 2025

OFFICE OF THE MAYOR
City of Eugene, Oregon

PROCLAMATION

WHEREAS: Since 1960, The American Public Works Association has observed an annual National Public Works Week to recognize the Public Works professionals who focus on infrastructure, facilities, and services that are of vital importance to the public health, quality of life, and well-being of the people of Eugene; and

WHEREAS: This year's Public Works Week theme, "People, Purpose, Presence," recognizes how Public Works professionals are ever present, working in the background to advance quality of life for all Eugeneans; and

WHEREAS: Each day, residents depend on Public Works for: streets that are safe for people walking, biking, rolling, taking transit, and driving, effective stormwater management to reduce flooding and pollution of our natural waterways, well-maintained parks and open spaces to support and enhance our quality of life, our safe and affordable Eugene Airport, which provides a gateway to our country, and efficient wastewater collection and treatment to keep our community clean and sanitary; and

WHEREAS: The continued delivery of these vital services in Eugene would not be possible without the dedication and tireless efforts of hundreds of public works professionals, engineers, and administrators across the City of Eugene who do this work because it gives them a sense of purpose; and

WHEREAS: The City of Eugene is pleased to join in the celebration of National Public Works Week as a tribute to the hardworking staff that make Eugene one of the best places in the nation to live, work, play, and raise a family, and to increase public awareness about the important role that Public Works has in our community.

NOW, THEREFORE, I, Kaarin Knudson, Mayor of the City of Eugene, Oregon, do hereby proclaim May 18 – 24, 2025 as

"Public Works Week"

in the City of Eugene, and I urge all residents to join me in this special observance.

Mayor Kaarin Knudson
City of Eugene
May 18, 2025

OFFICE OF THE MAYOR
City of Eugene, Oregon

PROCLAMATION

WHEREAS: Memorial Day stands as a solemn occasion for the people of Eugene and the nation to honor and remember the courageous service members who made the ultimate sacrifice in defense of our freedoms; and

WHEREAS: From the Willamette Valley to battlefields across the globe, generations of Eugeneans have answered the call to serve, demonstrating unwavering dedication to the principles of liberty, justice, and democracy; and

WHEREAS: It is fitting that on this day, our community reflects on the selflessness and valor of those who laid down their lives for the protection of future generations; and

WHEREAS: The people of Eugene recognize the enduring impact of military service on veterans, families, and loved ones and offer our deepest gratitude and support, and

WHEREAS: On Memorial Day, residents of Eugene gather at Eugene Pioneer Cemetery and the Oregon Veterans Memorial in Springfield, paying tribute to the fallen in solemn reflection. These ceremonies are a testament to our community's deep respect for those who gave their lives in defense of freedom; and

WHEREAS: In accordance with the traditions set forth in national proclamations, we encourage all residents to observe a moment of remembrance at 3:00 p.m. local time, to reflect upon the sacrifices made and the cost of freedom; and

WHEREAS: We urge all public buildings and residents to display the flag of the United States at half-staff from sunrise until noon to honor our fallen heroes.

NOW, THEREFORE, I, Kaarin Knudson, Mayor of Eugene, do hereby proclaim Monday, May 26, 2025, to be

"Memorial Day"

in the City of Eugene and call upon all residents to join in commemorating this day with reflection, gratitude, and unity in honoring the memory of our nation's heroes.

Mayor Kaarin Knudson
City of Eugene
May 26, 2025

EUGENE CITY COUNCIL
AGENDA ITEM SUMMARY

Committee Reports and Items of Interest

Meeting Date: May 12, 2025
Department: Central Services
www.eugene-or.gov

Agenda Item Number:3
Staff Contact: Sara McKinney
Contact Telephone Number: 541-682-5042

ISSUE STATEMENT
This portion of the agenda provides an opportunity for the Mayor and councilors to raise issues, present ad hoc, options, introduce resolution and report on committee activities and actions. The time allotted for "Items" is subject to change to accommodate emerging needs.

BACKGROUND
In the Council Operating Agreements adopted on October 23, 2023 (Resolution 5387) Council agreed that at work sessions meetings on the second and fourth Mondays of each month, the first item on the agenda shall be "Committee Reports and Items of Interest from Mayor, City Council and City Manager".

CITY MANAGER'S RECOMMENDATION
This is an information item only.

ATTACHMENTS
None.

FOR MORE INFORMATION
Staff Contact: Sara McKinney, Deputy City Recorder
Telephone: 541-682-5042
Staff E-Mail: smckinney@eugene-or.gov

EUGENE CITY COUNCIL
AGENDA ITEM SUMMARY

Approval of City Council Minutes

Meeting Date: May 12, 2025
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 4A
Staff Contact: Sara McKinney
Contact Telephone Number: 541-682-5042

ISSUE STATEMENT
This is a routine item to approve City Council minutes.

BACKGROUND
Per City Council Operating Agreements, written minutes shall be taken for all City Council meetings in accordance with the Oregon Attorney General's Public Records and Meetings Manual. The minutes must give a true reflection of the matters discussed but need not be a full transcript, verbatim or recording.

As a matter of courtesy and efficiency a councilor should notify the Mayor and other councilors that they intend to propose an amendment to the minutes and should propose replacement text in advance of the meeting at which those minutes are scheduled to be approved. If the proposed amendment is a simple factual, grammatical, or spelling correction, the amendment may be proposed without consulting the minutes recorder. If the proposed amendment is substantive in nature or seeks to clarify the speaker's intent, the councilor should notify the minutes recorder and request verification of the proposed amendment.

SUGGESTED MOTION
Move to approve the minutes for the meetings, work sessions and public hearings on April 14, 2025, April 16, 2025 and April 21, 2025.

ATTACHMENTS
A. April 14, 2025 Work Session
B. April 16, 2025 Work Session
C. April 21, 2025 Public Hearing and Work Session

FOR MORE INFORMATION
Staff Contact: Sara McKinney, Deputy City Recorder
Telephone: 541-682-5042
Staff E-Mail: smckinney@eugene-or.gov

MINUTES

Eugene City Council
Work Session
Eugene, Oregon 97401

April 14, 2025
5:30 p.m.

Councilors Present: Eliza Kashinsky, Alan Zelenka, Jennifer Yeh, Mike Clark, Greg Evans, Lyndsie Leech, and Randy Groves

Councilors Absent: Matt Keating

Mayor Kaarin Knudson: Present

Councilor Evans opened the April 14, 2025, work session of the Eugene City Council in a hybrid format at 500 E 4th Avenue, North Building, Eugene OR 97401.

1. **Interviews: Applicant Statements for 2025 Annual Boards and Commissions Recruitment**
   City councilors heard from applicants for open positions on the City's advisory boards and commissions. Each candidate gave a prepared statement about their interest in and qualifications for the position they applied for.

   Budget Committee:
   1. Aidan Bassett
   2. Thomas Boyatt
   3. Cindy Hanks
   4. DJ Kelly-Quattocchi

   Civilian Review Board:
   1. Joshua Burstein
   2. Elise Josephson

   Human Rights Commission:
   1. Brittany Banna
   2. Jamie Bowman
   3. Juniper Christopherson
   4. Vanitha Murthy
   5. Elaina Oomen

   Sustainability Commission:
   1. Jan Fillinger
   2. Vanitha Murthy

   Toxics Board:

1. Roxanna Merchant
2. Paul Ruscher
3. David Van Der Haeghen

Planning Commission:

1. Chloe Chapman
2. Roger Hamilton
3. Brooke Standifer
4. Kathleen Yang

After presenting their three-minute statements, the Planning Commission candidates answered the following three questions.

1. What key issues would you hope to address as a member of the Planning Commission?

2. The Planning Commission must often consider and balance complex issues when reviewing planning documents and making land use decisions. In your opinion, what are the most important factors for the Planning Commission to consider in these efforts?

3. As a group, the Planning Commission often works on lengthy processes and decisions. Describe your skills, experience and approach that will assist you in working in a constructive, collaborative manner.

The meeting was adjourned at 6:52 p.m.

Respectfully submitted,

Katie LaSala
City Recorder

(*Recorded by Cherish Bradshaw*)

Link to the webcast of this City Council meeting here.

MINUTES

Eugene City Council
Work Session
Eugene, Oregon 97401

April 16, 2025
12:59 p.m.

Councilors Present: Eliza Kashinsky, Matt Keating, Alan Zelenka, Jennifer Yeh, Mike Clark, Greg Evans, Lyndsie Leech, and Randy Groves

Mayor Knudson opened the April 16, 2025, Eugene City Council Work Session in a virtual format.

1. **WORK SESSION and POSSIBLE ACTION: MUPTE Application – Station House**
City Manager, Sarah Medary, introduced Development Analyst, Dylan Huber-Heidorn, who presented the Multi-Unit Property Tax Exemption (MUPTE) application for the Station House development on 5th Avenue at Oak Street.

Councilor Discussion:

- Councilor Clark – noted Council receives a lot of communication about MUPTE approvals; stated the current annual tax for the property is $60 thousand dollars and in 11 years that property tax will increase to $1.1 million if this MUPTE project is approved and completed; stated nothing will be developed on this property without a MUPTE approval; stated this investment makes financial sense when the City is facing revenue deficits.
- Councilor Kashinsky – asked if adding commercial parking on this property would increase the assessed value and if so, would there be an associated tax revenue increase; asked if the funds for the moderate income housing would go into a separate fund; asked if the Gordon Lofts are the same height as the proposed development; asked if the City spends any money toward this development beyond staff time to review and present the MUPTE application to Council.
- Councilor Yeh – does not believe more retail space in this location is a public benefit; asked how much of the tax reduction would be applied to the retail space; asked staff how many MUPTEs have been approved with commercial space as part of the development; believes more housing would be a greater public benefit.
- Councilor Leech – asked to confirm if the project has two retail spaces; asked if there has been any discussion of providing retail space for grocery or pharmacy locations; stated the work this developer does is valued and will benefit the neighborhood; supports approving the MUPTE as written.
- Councilor Groves – noted a MUPTE will be required for this land to be developed to increase the property value and property tax revenue; stated this project will lead to

sizable property tax increase when the exemption period ends; supports the project; believes that mixed use of the land is an improvement for the neighborhood.

- Councilor Keating – asked why Spencer's Butte is not in the proposed drawings and whether or not the proposed building would block the view of the butte; stated that the butte is the best public benefit; would prefer to have MUPTEs approved for investment along Highway 99; noted concern over local businesses that were disrupted for new developments; noted concern over the extension of the building height limit, the lack of environmental studies, and bird migration near the butte; does not support the approval of this project; would prefer that future proposals show the impacts to local views and the landscape.
- Councilor Zelenka – noted many aspects of the proposal that he supports such as energy efficiency, interesting design, electric vehicle parking, setback, adding more housing to the area, and adding housing downtown; recommends more infrastructure for increased electric vehicle parking; asked where customers of the Spaghetti Factory will be able to park; noted that there are buildings in the area that were built without a MUPTE; noted concern for approving a MUPTE at this time with budget deficits.

MOTION: Councilor Leech, seconded by Councilor Evans, moved to extend the meeting by ten minutes.
VOTE: 8:0 PASSED
IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, Leech, Groves
OPPOSED: None

Councilor Discussion:

- Councilor Groves – noted that a past presentation provided photos to show how the building would impact the view of the butte.
- Councilor Keating – stated that he voted against the original proposal when the photos mentioned were shown.

MOTION: Councilor Evans, seconded by Councilor Leech, moved to adopt the resolution approving a Multiple-Unit Property Tax Exemption for property located at 131 East 5th Avenue, attached as Attachment B to this AIS
VOTE: 6:2 PASSED
IN FAVOR: Kashinsky, Yeh, Clark, Evans, Leech, Groves
OPPOSED: Keating and Zelenka

Councilor Mayor Knudson adjourned the meeting at 1:33 p.m.

Respectfully submitted,

Katie LaSala
City Recorder

(Recorded by Sara McKinney)
Link to the webcast of this City Council meeting here.

MINUTES

Eugene City Council Public Hearing and Work Session
Eugene, Oregon 97401

April 21, 2025
5:30 p.m.

Councilors Present: Eliza Kashinsky, Matt Keating, Alan Zelenka, Jennifer Yeh, Mike Clark, Greg Evans, Lyndsie Leech, and Randy Groves

Mayor Knudson opened the April 21, 2025, Eugene City Council Public Hearing and Work Session in hybrid in-person and virtual format at 500 E. 4th Avenue, Eugene, OR 97401, North Building.

1. PUBLIC HEARING: An Ordinance Adopting Hazardous Substance User Fees

Mayor Knudson opened the public hearing.

City Manager, Sarah Medary, introduced the topic and provided background information.

1. John Barofsky – spoke in favor of the substance user fee and concern for filling the Toxics Board.

Mayor Knudson closed the public hearing.

Councilor Discussion:

- Councilor Clark – asked staff to explain the benefits of the Toxics Right to Know program; clarified if the Department of Environmental Quality (DEQ) is the primary agency for regulating hazardous substances; asked how incidents like J.H. Baxter happen when there are programs to monitor and regulate hazardous substances; asked if this program combined with the DEQ oversight provides enough tools for the City to prevent hazardous substances incidents in the community; would like to have further discussions about the program in the future.
- Councilor Groves – outlined how hazardous substances are tracked locally; stated that before the Toxics Right to Know program, the State of Oregon started a similar program; asked if there is a way to make one automated reporting form for both the City and the State's needs; would like the reporting process to be more simple for industry; noted that it's difficult to find community members willing to serve on the Toxics Board.

Mayor Knudson opened the April 21, 2025 Eugene City Council Work Session.

2. WORK SESSION and POSSIBLE ACTION: Interim Police Auditor

Mayor Knudson opened the floor for Council discussion. No discussion took place.

MOTION: Councilor Leech, seconded by Councilor Zelenka, moved to appoint Lindsey Foltz as the Interim Police Auditor and authorize the Council President to execute the Interim Police Auditor employment agreement set forth in Attachment A to this AIS.
VOTE: 7:0 PASSED
IN FAVOR: Kashinsky, Zelenka, Yeh, Clark, Evans, Leech, Groves
OPPOSED: None
ABSENT FOR VOTE: Keating

Councilor Keating entered the meeting at 6:13 p.m.

3. **WORK SESSION: Council Discussion of Options regarding Referendum Petition 2025-1**
City Manager, Sarah Medary, introduced the topic and advised that the City Recorder, Katie LaSala, is available to answer timeline and process questions.

Councilor Discussion:

- Mayor Knudson – asked that as part of the discussion, Council outline what characteristics they would like to consider as an alternative path, such as a time limit or sunset for the ordinance; noted interest in a broader city service fee that is not limited to fire services; noted a desire to discuss simplicity of implementation and how it will impact the community.
- Councilor Clark – stated interest in a discussion on long term and permanent actions that can affect revenue streams instead of short term solutions or temporary fixes; noted that a process to alter or replace the fire service fee would require repealing the current ordinance; stated the importance of supporting community members who completed the process to put this matter to a public vote; would not support action to adopt a new fee in place of the fire service fee.
- Councilor Kashinsky – is not in support of repealing the fire service fee ordinance; stated a short term solution is needed; believes the proposed cuts to services if the fee is not passed will be detrimental to the community; stated that an immediate solution is needed to prevent cuts to services while the referendum process takes place; stated that the fire service fee was always intended to be a permanent item; noted that a sunset date would limit the ways the fee could be used; stated fire services are important to the community and having dedicated funds for those services should be a priority for Council; is not in favor of prioritizing other services with or over fire services.
- Councilor Yeh – stated support for considering a sunset date; prefers a six year sunset date to include two budget cycles; noted that reframing the service fee may make it easier for the public to understand and support; noted a desire for discussion regarding simplicity of implementation; stated if the name and format of the fee are changed, Council should consider keeping the $2 million in the general fund that was going toward fire services and lowering the fee to have less impact on the community.

- Councilor Leech – respects the referendum process; noted concern for services that will be cut before the voting process is complete; does not believe it's in the community's best interest to make the proposed cuts or use reserve funds during this process; is open to altering, replacing, or creating a sunset date for the fire service fee; would like a sunset date to cover two budget cycles; stated that more time is needed for developing long term plans and prioritizations; noted a desire for gradual end dates for services, not overnight closures; stated that if the fee is made more broad, there should be more clarity on what services are receiving the funding; stated interest in discussing ways that funding could support alternative response services.
- Councilor Zelenka – asked for more information regarding the cost and timeline of both an August or November election; is not interested in an August election; noted that the election will cost the City more than a quarter of a million dollars for either option; asked how potential modifications like a sunset date and an accountability feature would work; asked what the options are for a broader service fee; noted that a similar service fee was previously sent to the ballot and did not pass.
- Councilor Groves – believes the fire service fee should have been put to a public vote in May; is open to finding alternative ways to move the community forward; stated there is still confusion in the public over the name of the fire service fee and which services it would fund; noted a desire to discuss Council priorities and receive feedback from the public on those priorities; stated support for another work session if it leads to a decision.
- Councilor Evans – asked how much funding in reserves is available to close part of the gap.
- Councilor Clark – stated one long term solution is to grow the permanent tax base to be able to afford the services currently provided; stated a desire to discuss policies that could increase tax revenue for long term and on a permanent basis; asked for clarification of a tax versus a service fee; asked if a service fee can be applied to Lane County and the University of Oregon; stated desire to look at the entire budget to determine ways to look for long term solutions.
- Councilor Kashinsky – asked to clarify that the current cost estimate for the election is the same for both August and November; asked for more information about the elections timelines; asked if there is an alternative revenue option that could be implemented fast enough to be effective July 1; confirmed the steps that would be required to move toward an alternative revenue option; asked to clarify if the ordinance states the funds can only be spent on new or existing fire services and the administration of the fee; stated that there is not a single solution for the budget deficit; stated that the fire fee was meant to be a long term solution, not a short term solution.
- Councilor Zelenka – stated the City can either cut services or raise revenue; is not in favor of cutting the proposed services; believes a prioritization process will lead to cutting community centers, libraries, recreation, pools and other community programs; stated police and fire services are sixty percent of general fund expenditures; stated libraries, parks and recreation, community programs and pools are equally important to the community; stated interest from the public for more

programs for kids and childcare; stated the proposed fire service fee could have saved valued community programs.

- Councilor Groves – stated the funds to support police and library, recreation and cultural services are equal in size; asked for comparisons from similar sized communities and how the budget is proportioned, when prioritization conversations take place; stated a willingness to consider alternatives in the short term, but wants to respect the referendum process; stated a desire to have the referendum petitioners be a part of the discussion if a repeal and replacement option is discussed.
- Councilor Yeh – stated a repeal and replacement option may be uncomfortable but worth discussing with the petitioners; does not believe there is a negative intent behind the petition process to end library services; stated Council needs to invest in better conversations and education with the community; stated a desire to fix the process to ensure that the community understands the proposed changes.
- Councilor Keating – believes the current conversation is part of the process to move forward; stated that the Chamber of Commerce staff have indicated a desire for a sunset or expiration date of any service fee proposed; stated his support for a ten year sunset length, but is open to compromise; believes Council can provide oversight for the accountability of the fee, but could be convinced of an alternative such as a mayor-appointed board for oversight; asked for deadlines for decision making to avoid a divisive and costly election; would not support an August election.
- Councilor Evans – stated the community has an expectation for level of service; noted that the City of Springfield has a program that handles parks and recreation separate from the general fund; supports finding a short-term solution to provide time for further discussion about long-term priorities.
- Councilor Leech – asked the City Manager about a pathway for a fee structure not based on square footage of a home; asked the City Manager if it would be possible to bring back a draft ordinance in the next couple of weeks; desire to act quickly.
- Councilor Kashinsky – stated communications from constituents have been overall in support of the fire service fee to avoid cuts to other services; noted people in support or indifferent to the fire service fee typically do not attend hearings or give public comment; stated concern over making compromises without knowing what the majority of the public wants; stated that compromises like a sunset date make the fee a less good and effective option for solving long-term budget problems; will be in support of something that keeps services in place.
- Councilor Clark – is open to ideas that create less conflict in the community; stated the community has gone through the petition process to have a say in the decision; is concerned about taking any steps that remove the public ability to cast their vote on this decision.
- Mayor Knudson – asked the City Manager to provide timelines for follow up information; noted there has been an interest in exploring a sunset option for a fee; noted there are questions regarding potential names for an alternative fee; stated a need for follow up information regarding the structure of an alternative fee and how it will be assessed; asked for an update on implementation timelines; asked if Monday, April 28 would be a possible next date to discuss the topic.

- Councilor Kashinsky – asked to clarify if a vote to repeal the fire service fee ordinance would be required to continue discussions about an alternative fee.

  MOTION: Councilor Leech, seconded by Councilor Zelenka, moved to direct the City Manager to schedule a work session on April 28 and May 14 for further discussion of Council's options.
  VOTE: 8:0 PASSED
  IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, Leech, Groves
  OPPOSED: None

Councilor Mayor Knudson adjourned the meeting at 6:53 p.m.

Respectfully submitted,

Katie LaSala
City Recorder

(Recorded by Sara McKinney)
Link to the webcast of this City Council meeting here.

EUGENE CITY COUNCIL
AGENDA ITEM SUMMARY

Approval of Tentative Working Agenda

Meeting Date: May 12, 2025 | Agenda Item Number: 4B
Department: Central Services | Staff Contact: Katie LaSala
www.eugene-or.gov | Contact Telephone Number: 541-682-5010

ISSUE STATEMENT
This is a routine item to approve the City Council Tentative Working Agenda.

BACKGROUND
Per City Council Operating Agreements, at each regular meeting of the Council, the City Manager shall present the Tentative Agenda. This shall be placed on the Consent Calendar. If there are any concerns about the items on the Tentative Agenda, it may be removed at the request of any councilors from the Consent Calendar and discussed separately.

COUNCIL OPTIONS
The council may choose to approve, amend or not approve the tentative agenda.

SUGGESTED MOTION
Move to approve the items on the Tentative Working Agenda.

ATTACHMENTS
A. City Council Tentative Working Agenda

FOR MORE INFORMATION
Staff Contact: Katie LaSala, City Recorder
Telephone: 541-682-5010
Staff E-Mail: klasala@eugene-or.gov

City Council Tentative Agenda

Updated May 8, 2025

Materials and information about how to access meetings available at https://www.eugene-or.gov/3360/Webcasts-and-Meeting-Materials

May 2025					
Date	Day	Time	Title	Length	Dept Contact
12-May	Monday	5:30 pm	Executive Session – ORS 192.660(2)(f) (Exempt Public Records, ORS 192.355(1) (Internal Advisory Communications) and ORS 192.355(2) (Personal Privacy Exemption)) and ORS 192.660(2)(a) (Employment of Public Officers, Employees, and Agents) (Executive Session)	15 min	
			Police Auditor Recruitment (Work Session)	30 min	Keri Beraldo, CS
			City Manager Recruitment Process (Work Session)	45 min	Mia Cariaga, CS Kathryn Brotherton, CS
Expected Absence: S. Medary					*Location: City Hall Council Chambers and Virtual*
12-May	Monday	7:30 pm	Pledge of Allegiance (Memorial Day)		
			Ceremonial Matters		
			Committee Reports and Items of Interest		
			FY26 Metropolitan Wastewater Management Commission (MWMC) Annual Budget (Consent Calendar 1)		Michelle Miranda, PW
			Presiding Judge Evaluation Process (Consent Calendar 1)		Becky Dewitt, CS
			Resolution Annexing Land at 1708 River Road (A 25-1 1708 River Road, LLC) (Consent Calendar 2)		Nick Gioello, PDD
			Resolution Annexing Land at 3335 River Road (A 25-2 3335 River Road) (Consent Calendar 2)		Nick Gioello, PDD
			Resolution Annexing Land at River Road and Blazer Avenue (A 25-4 Messiah Luther Church) (Consent Calendar 2)		Nick Gioello, PDD
			Resolution Annexing Right-of-Way Identified as La Porte Drive; Portions of Crow Road,		Brai Black, PDD

Work Session | Action | Public Hearing | Public Comment | Consent Calendar

Committee Reports/Items of Interest | Ceremonial Matters | Pledge of Allegiance

			West 11th Avenue, and Green Hill Road; and Voluntarily Annexing Adjacent Privately Owned Parcels to the City of Eugene (Crow Rd; A 25-05) (Consent Calendar 2) Resolution Annexing Golden Gardens Park Property and Voluntarily Annexing an Adjacent Privately Owned Parcel to the City of Eugene (Golden Gardens Park; A 25-03) (Consent Calendar 2) Adoption of the City of Eugene Annex to the Lane County Multi-Jurisdictional Natural Hazards Mitigation Plan (Action) Public Comment		Brai Black, PDD Jennifer Lleras Van Der Haeghen, CS
Expected Absence: S. Medary					*Location: City Hall Council Chambers and Virtual*
14-May	Wednesday	12:00 pm	Continued Discussion regarding Revenue Options (Work Session)	90 min	Sarah Medary, CMO
					Work Session Location: ***Virtual Only***
14-May	Wednesday	5:30 pm	Budget Committee Meeting (Budget Committee)		Christina Wozniak, CS
					Location: City Hall Council Chambers and Virtual
19-May	Monday	5:30 pm	Pioneer Resources Business Park Right-of-Way Vacation (Public Hearing) Moss Alley Right-of-Way Vacation (Public Hearing)		Jeff Gepper, PDD Brai Black, PDD
Expected Absence: S. Medary					*Location: City Hall Council Chambers and Virtual*
21-May	Wednesday	12:00 pm	Police Auditor and Civilian Review Board Annual Reports (Work Session) *Topic Pending Confirmation* (Work Session)	45 min 45 min	Lindsey Foltz, PA Staff
					Work Session Location: ***Virtual Only***
21-May	Wednesday	5:30 pm	Budget Committee Meeting (Budget Committee)		Christina Wozniak, CS
					Location: City Hall Council Chambers and Virtual
26-May	Monday		***Memorial Day Holiday – no meetings***		
28-May	Wednesday	12:00 pm	Annual Street Repair Bond & Pavement Management Report (Work Session) Housing Implementation Pipeline (HIP) 2-Year Report (Work Session)	45 min 45 min	Katie Marwitz, PW Amber Friedman, PDD
					Work Session Location: ***Virtual Only***

28-May	Wednesday	5:30 pm	Budget Committee Meeting (Budget Committee)		Christina Wozniak, CS
					Location: City Hall Council Chambers and Virtual

June 2025					
Date	Day	Time	Title	Length	Dept Contact
9-June	Monday	5:30 pm	Vehicle Repair Program (Work Session)	45 min	Jeff Petry, PDD
			City Manager Update (Work Session)	45 min	Sarah Medary, CMO
					Location: City Hall Council Chambers and Virtual
9-June	Monday	7:30 pm	Pledge of Allegiance (Flag Day) Ceremonial Matters Committee Reports and Items of Interest Affordable Housing Trust Fund Award (Priority Goal Action) Consent Calendar 1 Boards and Commission Annual Appointments for 2025 (Action) Public Comment		Laura Hammond, PDD Katie LaSala, CS
					Location: City Hall Council Chambers and Virtual
11-June	Wednesday	12:00 pm	Parks and Rec Bond/Levy Update (Work Session)	45 min	Craig Carnagey, PW
			Topic Pending Confirmation (Work Session)	45 min	Staff
					Work Session Location: ***Virtual Only***
16-June	Monday	5:30 pm	TBD (Public Hearing)		
					Location: City Hall Council Chambers and Virtual
18-June	Wednesday	12:00 pm	Public Health Standards Update (Work Session)	45 min	Reid Verner, PDD
			Topic Pending Confirmation (Work Session)	45 min	Staff
					Work Session Location: ***Virtual Only***
23-June	Monday	5:30 pm	Urban Growth Strategies - Policies and Actions Update (Work Session)	90 min	Terri Harding, PDD
					Location: City Hall Council Chambers and Virtual
23-June	Monday	7:30 pm	Pledge of Allegiance (4th of July) Committee Reports and Items of Interest Consent Calendar 1		

			Eugene 2023-2025 Fourth Supplemental Budget (Public Hearing and Action)		Christina Wozniak, CS
			City of Eugene 2025-2027 Biennial Budget Adoption (Public Hearing and Action)		Christina Wozniak, CS
			Urban Renewal Agency 2025-2027 Biennial Budget Adoption (Public Hearing and Action)		Christina Wozniak, CS
			Pioneer Resources Business Park Right-of-Way Vacation (Action)		Jeff Gepper, PDD
			Moss Alley Right-of-Way Vacation (Action)		Brai Black, PDD
			Public Comment		
Location: City Hall Council Chambers and Virtual					
25-June	Wednesday	12:00 pm	Definition of Residential Character (Work Session)	45 min	Alissa Hunter, PDD
			Sidewalk Program Update (Work Session)	45 min	Jenifer Willer, PW
Work Session Location: ***Virtual Only***					

UPCOMING PUBLIC HEARINGS			
Date/Time	Topic/Title	Description	Staff Contact
Mon. May 19, 5:30pm	**Pioneer Resources Business Park Right-of-Way Vacation**	This public hearing will provide opportunity for public comment on an ordinance vacating a portion of the First Avenue West public right-of-way, located within the Pioneer Resources Business Park in West Eugene. The proposed ordinance will be posted online: https://www.eugene-or.gov/1781/Proposed-Ordinances	Jeff Gepper JGepper@eugene-or.gov 541-682-5282
Mon. May 19, 5:30pm	**Moss Alley Right-of-Way Vacation**	This public hearing will provide opportunity for public comment on an ordinance vacating a portion of the Moss Alley public right-of-way, located south of East 17th Avenue and north of East 19th Avenue. The proposed ordinance will be posted online: https://www.eugene-or.gov/1781/Proposed-Ordinances	Brai Black BBlack@eugene-or.gov 541-682-5437

Approved Work Session Polls to be Scheduled	**Councilor**	**Date Approved**
Gas Stations – Oct 18, 2023; *follow-up work session* - ***TBD***	Keating	4/15/22
USD Clean Fuels Transloading Project - **TBD**	Leech	11/1/24

EUGENE CITY COUNCIL
AGENDA ITEM SUMMARY

Ratification of FY 2025-26 Metropolitan Wastewater Management Commission (MWMC) Regional Wastewater Program Budget and Capital Improvements Program

Meeting Date: May 12, 2025 | Agenda Item Number: 4C
Department: Public Works | Staff Contact: Michelle Miranda
www.eugene-or.gov | Contact Telephone Number: 541-682-8615

ISSUE STATEMENT

This agenda item is regarding the ratification of the Fiscal Year 2025-26 (FY26) budget for the regional wastewater program, serving the Eugene-Springfield metro area, as established under the 1977 Intergovernmental Agreement between the City of Eugene, City of Springfield, and Lane County. The regional wastewater program is managed by the Metropolitan Wastewater Management Commission (MWMC) pursuant to the provisions of the Intergovernmental Agreement. The Regional Wastewater Program budget and Capital Improvements Program (CIP) provides funds for all operations, maintenance, administration, and capital improvements of all MWMC owned regional facilities.

BACKGROUND

The purpose of the regional wastewater program is to protect public health and safety and the environment by providing high quality wastewater management services to the metropolitan region. The MWMC and its regional partners are committed to providing these services in a manner that will achieve, sustain and promote balance between community, environmental, and economic needs while also meeting customer service expectations.

The MWMC and wastewater program staff have established the following key outcomes:

1. *High environmental standards.*
2. *Fiscal management that is effective and efficient.*
3. *A successful intergovernmental partnership.*
4. *Maximum reliability and useful life of regional assets and infrastructure.*
5. *Public awareness and understanding of MWMC, the regional wastewater system, and MWMC's objectives of maintaining water quality and a sustainable environment.*

These key outcomes and goals are in alignment with the City of Eugene council goals.

Every year, MWMC develops a budget that covers resource needs of the operations, maintenance and capital improvement activities for the regional wastewater program. These services are provided by Eugene and Springfield in accordance with the intergovernmental agreement. The

regional budget combines the portions of the City of Eugene and City of Springfield budgets that are dedicated to the regional wastewater program. On April 11, 2025, the Commission conducted a public hearing on the proposed draft budget for FY26 and subsequently approved the budget. The MWMC's approved budget is attached for council consideration (See Attachment). The budget reflects the continuing focus on design and construction of capital improvements in the approved 2004 MWMC Facilities Plan (and 2024 MWMC Facilities Plan update) that are needed to ensure that the operation of the Regional Wastewater Facilities meets increasing environmental regulations, and that the collection and treatment capacity will be available to provide for growth in the service region. The approved budget includes the financial resources necessary to support the regional program. The personnel, operations and maintenance, and capital outlay budget increases by 8.4 percent from the FY25 adopted budget.

On April 11, the MWMC reviewed and discussed the proposed schedule of regional wastewater program user rates and the preliminary Regional Wastewater Program budget and Capital Improvements Program, and the commission subsequently approved a 5percent rate increase in the regional wastewater user fee for FY26. Commensurate with approving the Regional Wastewater Program budget and Capital Improvements Program, the MWMC directed staff to refer them to the governing bodies for ratification in accordance with the intergovernmental agreement.

RELATED CITY POLICIES

The FY 2025-26 MWMC Budget aligns with the focus areas of **Urgent Community Needs, Communication and Outreach, and Organizational Wellbeing** within the City of Eugene's 2023-2026 Strategic Plan.

The primary mission of the MWMC's Regional Wastewater Program that is executed operationally by Eugene Public Works Wastewater Division is to protect and sustain the clean water environment, which is directly relevant to the health, safety, and welfare of all community members in the Cities of Eugene, Springfield, and adjacent sections of Lane County, comprising nearly 278,843 system users. The MWMC mission directly correlates with the City of Eugene's key focus area of **Urgent Community Needs** within the 2023-2026 Strategic Plan because wastewater treatment is an essential service impacting health, safety, and climate resilience.

Additionally, since 2018 the Clean Water University program produced and hosted by MWMC partners (i.e., Springfield and Eugene staff) has provided hands-on learning experiences to fifth graders in the Eugene, Springfield, and Bethel school districts which promote science and technology education in the field of water resources and environmental stewardship. More than 700 students, parents, and teachers attend the event in October each year at the regional treatment plant at 410 River Ave in Eugene. Similarly, on-demand facility tours are provided to social, educational, and government groups throughout the year to learn about the science of wastewater treatment and the MWMC's beneficial reuse activities. Community engagement is sustained through communications by phone, email, and on social media platforms (e.g., Meta, X, etc.), and MWMC-specific surveys and focus groups are strategically planned in certain years for optimal community response and input. These activities engage the regional community to gain

greater understanding of the MWMC's 'We Clean Water' message and align closely with the City's strategic key focus area of **Communication and Outreach**.

In alignment with the City's key focus area of **Organizational Wellbeing**, the operating budget for the Regional Wastewater Program is entirely revenue backed by user fees, and the MWMC has worked hard to implement incremental increases to the user fees each year to mitigate any rate shock to the community (i.e., less than 5 percent rate increases each year).

The MWMC budget and CIP also includes line-item expenditures for operational and capital activities that directly align with the **City's Climate Action Plan 2.0** to mitigate the impacts of greenhouse gas emissions and a changing climate. The MWMC Biocycle Farm (i.e., 395-acre poplar tree farm adjacent to Highway 99) sequesters carbon dioxide, and the anaerobic digestion process at the treatment plant releases biogas which is captured and sold to the utility company Northwest Natural as transportation fuel, commonly referred to as Renewable Natural Gas (RNG), which effectively displaces some of the community need for conventional natural gas.

PREVIOUS COUNCIL DIRECTION

May 9, 2022 Meeting

MWMC Budget Ratification is requested annually. Council ratified the FY23 MWMC Budget. (*Passed 8:0*).

May 8, 2023 Meeting

MWMC Budget Ratification is requested annually. Council ratified the current FY24 MWMC Budget.(*Passed 8:0*).

May 13, 2024 Meeting

MWMC Budget Ratification is requested annually. Council ratified the current FY25 MWMC Budget.(*Passed 8:0*).

COUNCIL OPTIONS

1. Approve motion to ratify the FY26 MWMC Budget.
2. Return the FY26 Regional Wastewater Program Budget and Capital Improvements Program to MWMC with specific requests for modification and reconsideration.

CITY MANAGER'S RECOMMENDATION

The City Manager recommends ratification of the proposed FY26 MWMC Budget and Capital Improvements Program.

SUGGESTED MOTION

Move to ratify the FY26 MWMC Budget.

ATTACHMENTS

A. MWMC Transmittal letter
B. FY26 Regional Wastewater Program Budget and Capital Improvements Program

FOR MORE INFORMATION

Staff Contact: Michelle Miranda, Director, PW-Wastewater Division
Telephone: 541-682-8615
Staff E-Mail: MMiranda@eugene-or.gov

Staff Contact: James McClendon, Department Services Manager, PW-Wastewater Division
Telephone: 541-682-8608
Staff E-Mail: JMcClendon@eugene-or.gov

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Metropolitan Wastewater MANAGEMENT COMMISSION

partners in wastewater management

MWMC Commission

Pat Farr
Lane County Commissioner
MWMC President

Doug Keeler
Springfield Citizen
MWMC Vice President

Bill Inge
Lane County Citizen

Jennifer Yeh
Eugene City Councilor

Christopher Hazen
Eugene Citizen

Alan Stout
Springfield City Councilor

Peter Ruffier
Eugene Citizen

Administration

Matt Stouder
MWMC Executive Officer
City of Springfield
225 Fifth Street
Springfield, Oregon 97477
(541) 726-3694
FAX (541) 726-2309

Operations

Michelle Miranda
Wastewater Director
City of Eugene
410 River Avenue
Eugene, Oregon 97404
(541) 682-8600
FAX (541) 682-8601

April 4, 2025

Ms. Sarah Medary, City Manager
City of Eugene
101 West 10th Avenue
Suite 203
Eugene, Oregon 97401

Subject: Metropolitan Wastewater Management Commission (MWMC) 2025-26 Regional Wastewater Program (RWP) Budget and Capital Improvements Program (CIP)

Dear Ms. Medary:

On April 11, 2025 the MWMC held a public hearing on the fiscal year (FY) 2025-26 Regional Wastewater Program (RWP) Budget and Capital Improvement Program (CIP). At this meeting, the FY 2025-26 Budget and CIP were approved. The RWP Budget funds operating and capital project requirements, and maintains targeted contributions to reserves.

Consistent with the Intergovernmental Agreement, the RWP Budget and CIP need to be ratified by the governing bodies of Eugene, Springfield, and Lane County prior to final adoption by MWMC. Please forward the enclosed budget and CIP document to the Eugene City Council for their consideration on **May 12, 2025**. If I can be of any additional assistance, please contact me at 541-726-3694.

Thank you for your consideration and assistance in this matter.

Sincerely,

Matt Stouder
MWMC Executive Officer

Regional Wastewater Program Budget and Capital Improvements Program

Metropolitan Wastewater
MANAGEMENT COMMISSION

partners in wastewater management

Fiscal Year 2025-2026

REGIONAL WASTEWATER PROGRAM BUDGET
and
CAPITAL IMPROVEMENTS PROGRAM
Fiscal Year 2025-26

The Metropolitan Wastewater Management Commission adopted the Operating Budget and Capital Improvements Program (CIP) for FY 25-26 on April 11, 2025. The Budget and CIP was ratified by the Springfield City Council on May 5, 2025, the Eugene City Council on May 12, 2025, and the Lane County Board of Commissioners on May 13, 2025. The Commission gave final ratification of the Budget and CIP on June 13, 2025.

COMMISSION MEMBERS:

Pat Farr, President (Lane County)
Doug Keeler, Vice President (Springfield)
Jennifer Yeh (Eugene)
Bill Inge (Lane County)
Peter Ruffier (Eugene)
Christopher Hazen (Eugene)
Alan Stout (Springfield)

STAFF:

Matthew Stouder, MWMC Executive Officer/General Manager
Michelle Miranda, Wastewater Director
Nathan Bell, MWMC Finance Officer

weclean WATER

Cover photo: aerial view of the Biosolids Management Facility and Biocycle Farm in North Eugene

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METROPOLITAN WASTEWATER MANAGEMENT COMMISSION

FY 2025-26 BUDGET AND CAPITAL IMPROVEMENTS PROGRAM for the REGIONAL WASTEWATER PROGRAM

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INTRODUCTION

The MWMC was formed by the cities of Eugene, Springfield, and Lane County through an intergovernmental agreement (IGA) in 1977 to provide wastewater collection and treatment services for the Eugene-Springfield metropolitan area. The seven-member Commission, appointed by the City Councils of Eugene and Springfield and the Lane County Board of Commissioners, is responsible for oversight of the Regional Wastewater Program. Since 1983, the Commission has contracted with the cities of Springfield and Eugene to provide all staffing and services necessary to maintain and support the Regional Wastewater Program.

The MWMC has been providing high-quality wastewater services to the metropolitan area for 48 years. The service area for the MWMC consists of approximately 270,000 customers, including 82,000 residential and commercial accounts. The MWMC is committed to clean water, the community's health, the local environment, and to providing high quality services in a manner that will achieve, sustain, and promote balance between community, environmental, and economic needs.

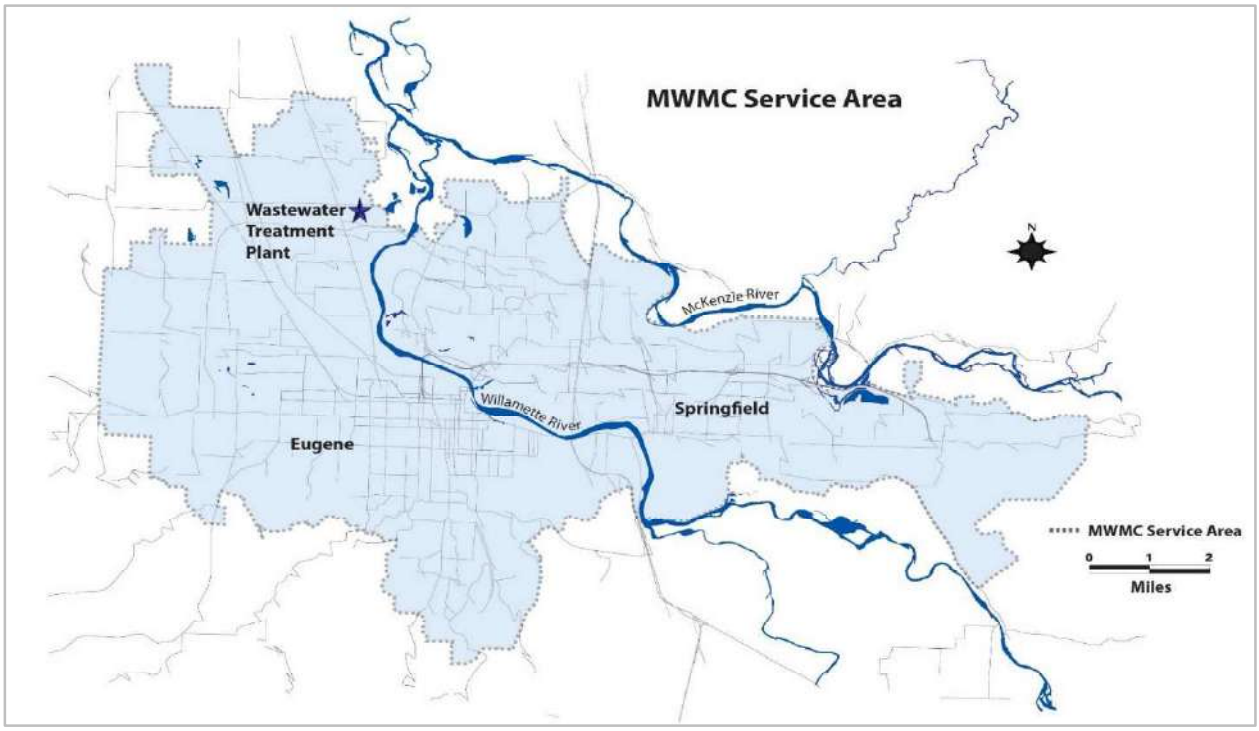
Mission: To protect our community's health and the environment by providing high-quality wastewater services to the Eugene-Springfield metropolitan area in partnership with Eugene, Springfield, and Lane County.

Vision: The MWMC will be recognized as a leader in protecting water quality through sustainable and fiscally responsible practices.

Values Statement: The MWMC strives to provide high-quality services that achieve, sustain, and promote balance between community, environmental and economic needs while meeting customer service expectations.

Values
Clean Water
Protecting Community Health
Providing Excellent Customer Service
Sustain Environmental Stewardship
Collaboration with Partners

Regulatory Permit Status **-** The MWMC's renewed NPDES permit was issued on November 1, 2022, and will expire on September 30, 2027. As we continue efforts to renew our Facilities Master Plan, we are preparing for more stringent requirements from the new permit. The MWMC continues to reduce debt obligations, while planning financially to be positioned for the NPDES permit requirements.


MWMC Service Area
Wastewater Treatment Plant
McKenzie River
Willamette River
Springfield
Eugene
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MWMC Service Area
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BUDGET MESSAGE

BUDGET MESSAGE

Members of the Metropolitan Wastewater Management Commission (MWMC), MWMC Customers and Partnering Agencies

It is my pleasure to present the Metropolitan Wastewater Management Commission's (MWMC) budget for fiscal year 2025-26. This budget funds operations, administration, and capital projects planned for the Regional Wastewater Program in the coming year. In compliance with Oregon Budget Law, this budget is balanced, with revenues and expenditures being equal.

Budget Development Process

The MWMC's budget development schedule begins in January, with a budget kick-off to review key outcomes the Commission strives to achieve, with associated performance indicators that measure results of annual workplans over time. In February, staff provides a presentation of the draft Capital Improvement Program (CIP) budget and five-year capital plan and discusses anticipated impacts. The operating budget programs are presented in March, along with user fee rate scenarios to provide an overall look at anticipated revenues and expenditures.

In April, the Commission holds public hearings on the Preliminary Regional Wastewater Program (RWP) Budget and CIP, and regional wastewater user rates. In May, the RWP budget is forwarded to the three governing bodies of Springfield, Eugene and Lane County for their review, input and ratification. The RWP Budget and CIP returns to the MWMC in June for final approval, with budget implementation occurring July 1.

As outlined in the MWMC's intergovernmental agreement, Administration and CIP components reflected in the City of Springfield's RWP budget, while operations, maintenance, equipment replacement, major rehabilitation, and major capital outlay components are reflected in the City of Eugene's RWP budget. Both cities' Industrial Pretreatment Programs are managed locally in compliance with the MWMC Model Ordinance and are also included in the RWP budget.

Fiscal Year 2025-26 Budget

The upcoming fiscal year will present opportunities and challenges for the Regional Wastewater Program. The FY 2025-26 budget is balanced with resources equal to or greater than expenditures. The budget is based on an 8.4% increase over FY 2024-25 with the addition of 0.80 FTE to help address operational needs. Primary drivers associated with expenditures include rising costs for construction, utilities, and chemicals associated with operating regional facilities and meeting the MWMC's National Pollution Discharge Elimination System (NPDES) Permit. Additionally, aging infrastructure needs associated with assets that are approaching 48 years old are also driving costs, as well as the MWMC's contributions to its partner agencies for employer benefits including PERS liabilities.

User fee revenues are projected at $43.4 million, with additional revenue sources from septage haulers, renewable natural gas sales, property leases, Systems Development Charges, and other sources at $5.5 million. Operating expenditures are projected at $21.1 million, and the FY 2025-26 CIP includes approximately $98.4 million dedicated to facilities planning efforts, conveyance system upgrades and plant performance improvements. Another $2.2 million is proposed for equipment replacement, major rehabilitation, and major capital outlay.

Accomplishments
Every year, MWMC staff show incredible professionalism and commitment to our community. Significant accomplishments this past year included:

- The MWMC was recognized by the National Association of Clean Water Agencies (NACWA) at their winter conference in Rancho Mirage, CA with a *National Environmental Achievement Award* for the "2024 Digital Advertising Campaign". This effort highlighted pollution prevention measures around how to properly dispose of Fats, Oils, Grease and wipes in the regional service area.
- The Regional Water Pollution Control Facility was awarded a 17th consecutive *Platinum Peak Performance Award* from NACWA for 100% compliance with the effluent limits of the MWMC's permit.
- Staff working on behalf of both Springfield and Eugene successfully delivered the "Clean Water University" (CWU) event at the Water Pollution Control Facility (WPCF) in October. This year, CWU expanded to three days, and over 650 students attended from 12 schools.
- Staff working at the WPCF oversaw the successful treatment of nearly 13 billion gallons of wastewater, ensuring continued protection of our community's public health and safety, as well as that of the local environment and the Willamette River.

In summary, the FY 2025-26 budget implements the Commission's adopted Financial Plan policies, and funds operations and administration sufficiently to maintain service levels and to meet the environmental performance necessary for compliance with the National Pollutant Discharge Elimination System (NPDES) permit issued jointly to the MWMC and the two cities.

Development of the RWP budget is a significant effort and would not be possible without the dedicated commitment from staff working on behalf of the MWMC. I would like to thank Lou Allocco, Kevin Vanderwall, Troy McAllister, James McClendon, and Michelle Miranda for their help to put together the FY 25-26 RWP budget.

Respectfully submitted,

Matt Stouder
MWMC Executive Officer & General Manager

PROGRAM OVERVIEW

ACRONYMS AND EXPLANATIONS

AMCP – Asset Management Capital Program. The AMCP implements the projects and activities necessary to maintain functionality, lifespan, and effectiveness of the MWMC facility assets on an ongoing basis. The AMCP is administered by the City of Eugene for the MWMC.

BMF – Biosolids Management Facility. The Biosolids Management Facility is an important part of processing wastewater where biosolids generated from the treatment of wastewater are turned into nutrient rich, beneficial organic materials.

CIP – Capital Improvements Program. This program implements projects outlined in the 2004 Facilities Plan and includes projects that improve performance or expand treatment or hydraulic capacity of existing facilities.

CMOM – Capacity Management and Maintenance Program. The CMOM program addresses wet weather issues such as inflow and infiltration with the goal to eliminate sanitary sewer overflows to the extent possible and safeguard the hydraulic capacity of the regional wastewater treatment facility.

CWSRF – Clean Water State Revolving Fund (also known as SRF). The Clean Water State Revolving Fund loan program is a federal program administered by the Oregon DEQ that provides low-cost loans for
the planning, design and construction of various water pollution control activities. (DEQ)

EMS – Environmental Management System. An EMS is a framework to determine the environmental impacts of an organization's business practices and develop strategies to address those impacts.

ESD – Environmental Services Division. The ESD is a division of the City of Springfield's Development and Public Works Department that promotes and protects the community's health, safety, and welfare by providing professional leadership in the protection of the local environment, responsive customer service, and effective administration for the Regional Wastewater Program.

IGA – Intergovernmental Agreement. Pursuant to ORS 190.010, ORS 190.080, and ORS 190.085, the IGA is an agreement between the cities of Eugene and Springfield and Lane County that created the MWMC as an entity with the authority to provide resources and support as defined in the IGA for the Regional Wastewater Program.

MWMC – Metropolitan Wastewater Management Commission. The MWMC is the Commission responsible for the oversight of the Regional Wastewater Program. In this role, the MWMC protects the health and safety of our local environment by providing high-quality management of wastewater conveyance and treatment to the Eugene-Springfield community. The Commission is responsible for the oversight of the Regional Wastewater Program.

NPDES – National Pollutant Discharge Elimination System permit. The NPDES permit program is administered by the Oregon Department of Environmental Quality (DEQ) in fulfillment of federal Clean Water Act requirements. The NPDES permit includes planning and technology requirements as well as numeric limits on effluent water quality.

RNG – Renewal Natural Gas Upgrades consisting of biogas purification facilities at the treatment plant and connection to the Northwest Natural utility grid. Together, the system allows the MWMC to sell the upgraded gas (RNG) as a renewable fuel through offtake agreements.

RWP – Regional Wastewater Program. Under the oversight of the MWMC, the purpose of the RWP is to protect public health and safety and the environment by providing high quality wastewater management services to the Eugene-Springfield metropolitan area. The MWMC and the regional partners are committed to providing these services in a manner that will achieve, sustain, and promote balance between community, environmental, and economic needs while meeting customer service expectations.

SDC – System Development Charge. SDCs are charges imposed on development so that government may recover the capital needed to provide sufficient capacity in infrastructure systems to accommodate the development.

SRF – Clean Water State Revolving Fund. The Clean Water State Revolving Fund loan program is a federal program administered by the Oregon DEQ that provides low-cost loans for the planning, design and construction of various water pollution control activities. (DEQ)

SSO – Sanitary Sewer Overflows. Discharges of raw sewage.

TMDL – Total Maximum Daily Load. The federal Clean Water Act defines *Total Maximum Daily Load* as the maximum amount of any pollutant that can be safely assimilated by a waterway in one day without significant degradation of water quality.

TSS – Total Suspended Solids. Organic and inorganic materials that are suspended in water.

WPCF – Regional Water Pollution Control Facility. The Regional WPCF is a state-of-the-art facility providing treatment of the wastewater coming from the Eugene/Springfield metropolitan area. The WPCF is located on River Avenue in Eugene. The treatment plant and 49 pump stations distributed across Eugene and Springfield operate 24 hours a day, 7 days a week, 365 days a year to collect and treat wastewater from homes, businesses and industries before returning the cleaned water, or effluent, to the Willamette River. Through advanced technology and processes, the facility cleans, on average, up to 30 million gallons of wastewater every day.

REGIONAL WASTEWATER PROGRAM OVERVIEW

The Metropolitan Wastewater Management Commission

The Metropolitan Wastewater Management Commission (MWMC) was formed by Eugene, Springfield, and Lane County through an intergovernmental agreement (IGA) in 1977 to provide wastewater collection and treatment services for the Eugene-Springfield metropolitan area. The seven-member Commission is composed of members appointed by the City Councils of Eugene (3 representatives), Springfield (2 representatives) and the Lane County Board of Commissioners (2 representatives). Since its inception, the Commission, in accordance with the IGA, has been responsible for oversight of the Regional Wastewater Program (RWP) including: construction, maintenance, and operation of the regional sewerage facilities; adoption of financing plans; adoption of budgets, user fees and connection fees; adoption of minimum standards for industrial pretreatment and local sewage collection systems; and recommendations for the expansion of regional facilities to meet future community growth. Staffing and services have been provided in various ways over the 48 years of MWMC's existence. Since 1983, the Commission has contracted with the Cities of Springfield and Eugene for all staffing and services necessary to maintain and support the RWP. Lane County's partnership has involved participation on the Commission and authority for wastewater services and support for customers that are served by the MWMC in the Santa Clara unincorporated area.

Regional Wastewater Program Purpose and Key Outcomes

The purpose of the RWP is to protect public health and safety and the environment by providing high quality wastewater management services to the Eugene-Springfield metropolitan area. The MWMC and the regional partners are committed to providing these services in a manner that will achieve, sustain, and promote balance between community, environmental, and economic needs while meeting customer service expectations. Since the mid-1990s, the Commission and RWP staff have worked together to identify key outcome areas within which to focus annual work plan and budget priorities. The FY 25-26 RWP work plans and budget reflect a focus on the following key outcomes or goals. In carrying out the daily activities of managing the regional wastewater system, we will strive to achieve and maintain:

1. ***High environmental standards;***
2. ***Fiscal management that is effective and efficient;***
3. ***A successful intergovernmental partnership;***
4. ***Maximum reliability and useful life of regional assets and infrastructure;***
5. ***Public awareness and understanding of MWMC, the regional wastewater system, and MWMC's objectives of maintaining water quality and a sustainable environment.***

The Commission believes that these outcomes, if achieved in the long term, will demonstrate success of the RWP in carrying out its purpose. In order to help determine whether we are successful, indicators of performance and targets have been identified for each key outcome. Tracking performance relative to identified targets over time assists in managing the RWP to achieve desired results. The following indicators and performance targets provide an important framework for the development of the FY 25-26 RWP Operating Budget, Capital Improvements Program, and associated work plans.

Outcome 1: ***Achieve and maintain high environmental and safety standards.***

Indicators:	Performance:		
	FY 23-24 Actual	FY 24-25 Estimated Actual	FY 25-26 Target
• Maximize RNG Runtime	Completed design and purchased a Waste Gas Burner (WGB); 61% Runtime	Complete construction of a Waste Gas Burner (WGB); 70% Runtime	80% Runtime
• Optimize heat-loop efficiency	Completed heat-loop optimization study	Evaluate and consider study recommendations	--
• Average removal efficiency of carbonaceous biochemical oxygen demand (CBOD) and total suspended solids (TSS) (permit limit 85%)	Achieved 97%	Achieve 97%	Achieve >95%
• High quality biosolids (pollutant concentrations less than 50% of EPA exceptional quality criteria)	Arsenic 20% Cadmium 10% Copper 37% Lead 10% Mercury 5.2% Nickel 5.7% Selenium 9.9% Zinc 39%	Arsenic 25% Cadmium 35% Copper 35% Lead 20% Mercury 10% Nickel 10% Selenium 20% Zinc 35%	Arsenic <50% Cadmium <50% Copper <50% Lead <50% Mercury <50% Nickel <50% Selenium <50% Zinc <50%
• ISO14001 Environmental Management System – Continual Improvement of Environmental Performance	All objectives were met and no major non-conformities; Conducted a Heat Loop Optimization Study; Design and purchase a RNG WGB	All objectives met with no major non-conformities	All objectives met with no major non-conformities

Outcome 1: ***Achieve and maintain high environmental and safety standards (continued)***

• Climate Action Planning	Greenhouse Gas (GHG) Emission data gathering and protocol documents reviewed	Complete FY 2024-25 GHG Emissions Inventory; Present to Commission in Fall 2025	GHG Emission data gathering and protocol documents review

Outcome 2: ***Achieve and maintain fiscal management that is effective and efficient.***

Indicators:	Performance:		
	FY 23-24 Actual	FY 24-25 Estimated Actual	FY 25-26 Target
• Annual budget and rates align with the MWMC Financial Plan	Policies were met	Policies met	Policies met
• Annual audited financial statements	Clean audit	Clean audit	Clean audit
• Uninsured bond rating	AA	AA	AA
• Reserves funded at target levels	Yes	Yes	Yes
• Maintain Sound Financial Practices per the MWMC Financial Plan	Yes	Yes	Review policies, recommend updates as needed
• Ensure rates and rate changes are planned, moderate and incremental	3.5% Increase	5.5% Increase	4-6% Increase
• Grant opportunities aligned with MWMC funding needs pursued	N/A	Secured CWSRF Forgivable Loan and WaterSMART Grant	Identify at least 1 MWMC aligned grant for submittal

Outcome 3: ***Achieve and maintain a successful intergovernmental partnership.***

Indicators:	Performance:		
	FY 23-24 Actual	FY 24-25 Estimated Actual	FY 25-26 Target
• Update MWMC Facilities Plan (Project P80101)	Project P80101 is work in progress	Draft work products in 2025	Complete Project by 2025 year-end
• Implement and approve revised local limits and an updated MWMC pretreatment model ordinance; implement and adopt model ordinance into Eugene and Springfield Codes	Local Sewer Use Ordinances implemented in Eugene and Springfield	Local ordinances final approval from DEQ received; Implement Cross Media Electronic Reporting Rule (CROMERR)	Complete implementation Cross Media Electronic Reporting Rule (CROMERR)
• Partnership Assessment	Scope assessment tool options; present concepts/options for Commission consideration; Create RFP and select consultant	Begin data collection; report first round results to Commission	Begin implementation of approved recommendations as next steps
• Presentations regarding MWMC partnership, services and outcomes delivered jointly	Three presentations delivered by staff	Three presentations delivered by staff	Two presentations delivered by staff
• Leverage inter-organizational and community partnerships to advance MWMC objectives	Enrolled new shade credits sites via Pure Water Partners (PWP); collaborated with Urban Waters Partnership (UWP) on biochar stormwater treatment	Continued enrollment and establishment of MWMC shade credit sites with PWP; advanced MWMC interests in UWP program sustainability efforts	Identify MWMC One Water partnership priorities via Comprehensive Facilities Planning efforts.

Outcome 4: ***Maximize reliability and useful life of regional assets and infrastructure.***

Indicators:	Performance:		
	FY 23-24 Actual	FY 24-25 Estimated Actual	FY 25-26 Target
• Preventive maintenance completed on time (best practices benchmark is 90%)	95% (Completed 8,480 PMs)	97%	90%
• Preventive maintenance to corrective maintenance ratio (benchmark 4:1-6:1)	5.4:1 (Completed 8,109 PMs: 1,498 CMs)	4.7:1	5:1
• Emergency maintenance required (best practices benchmark is less than 2% of labor hours)	2.1% (Completed 629 hours of 30,254 hrs)	0.3%	< 2%
• Asset management (AM) processes and practices review and development	Inventoried assets not captured in Maximo, e.g., pipe, roadways, fences	Re-evaluate replacement value of assets previously under $10,000	Coordinate repair/replacement work with Facility Plan
• MWMC Resiliency Plan	Installed emergency supplies storage containers	Design seismic improvements on select infrastructure	Construct seismic improvements on select infrastructure

Outcome 5: ***Achieve and maintain public awareness and understanding of MWMC, the regional wastewater system, and MWMC's objectives of maintaining water quality and a sustainable environment.***

Indicators:	Performance:		
	FY 23-24 Actual	FY 24-25 Estimated Actual	FY 25-26 Target
• Communications Plan	Updated 2021 Plan as needed based on market trends	Update 2021 Plan as needed based on digital advertising campaign results & market trends	Implement 2025 Plan that fully includes approved Phase 2 Comms strategies & tactics
• Promote MWMC's social media channels & website	Grew Facebook followers to 1,400, X (Twitter) to 200, and Instagram to 1,000; website visitors to 10,000 with 14,000 pageviews	Continue strategies to grow Facebook/Meta followers to 1,500, "X" to 225, and Instagram to 1200; website visitors to 11,000 with 15,000 pageviews	Implement strategies to grow Facebook/Meta followers to 1,600, "X" to 250, and Instagram to 1,400; website visitors to 12,000 with 16,000 pageviews
• Create and distribute MWMC e-newsletters	Distributed monthly; increased distribution to 700 subscribers with an open rate of 40.5% and a click-through rate of 2.25%	Distribute monthly; increase distribution to 750 subscribers with an open rate of 45% and a click-through rate of 4%	Distribute monthly; increase distribution to 800 subscribers with an open rate of 47% and a click-through rate of 6%
• Pollution Prevention Campaigns & Sponsorships	Completed 2 campaigns, 5 sponsorships, reaching 40% of residents in the service area	Complete 2 campaigns, 5 sponsorships, reaching +40% of residents in the service area	Complete 2 campaigns, 5 sponsorships, reaching +50% of residents in the service area
• Clean Water University	Reached >25% of 5th Graders in the service area	Reach >35% of 5th Graders in the service area	Reach >40% of 5th Graders in the service area

Roles and Responsibilities

In order to effectively oversee and manage the RWP, the partner agencies provide all staffing and services to the MWMC. The following sections describe the roles and responsibilities of each of the partner agencies, and how intergovernmental coordination occurs on behalf of the Commission.

City of Eugene

The City of Eugene supports the RWP through representation on the MWMC, provision of operation and maintenance services, and active participation on interagency project teams and committees. Three of the seven MWMC members represent Eugene – two citizens and one City Councilor. Pursuant to the Intergovernmental Agreement (IGA), the Eugene Wastewater Division operates and maintains the Regional Water Pollution Control Facility (WPCF), the Biosolids Management Facility (BMF) and associated residuals and reclaimed water activities, along with regional wastewater pumping stations and transmission sewers. In support of the RWP, the Division also provides technical services for wastewater treatment; management of equipment replacement and infrastructure rehabilitation; biosolids treatment and recycling; industrial source control (in conjunction with Springfield staff); and regional laboratory services for wastewater and water quality analyses. These services are provided under contract with the MWMC through the regional funding of 81.68 full-time equivalent (FTE) employees.

City of Springfield

The City of Springfield supports the RWP through representation on the MWMC, provision of MWMC administration services, and active coordination of and participation on interagency project teams and committees. Two MWMC members represent Springfield – one citizen and one City Councilor. Pursuant to the IGA, the Springfield Development and Public Works Department, provides staff to serve as the MWMC Executive Officer / General Manager, respectively. The Environmental Services Division and Finance Department staff provide ongoing staff support to the Commission and administration of the RWP in the following areas: legal and risk management services; financial management and accounting; coordination and management of public policy; regulatory and permit compliance issues; coordination between the Commission and the governing bodies; long-range capital project planning, design, and construction management; coordination of public information, education, and citizen involvement programs; and coordination and development of regional budgets, rate proposals, and revenue projections. Springfield staff also provides local implementation of the Industrial Pretreatment Program, as well as billing coordination and customer service. These services are provided under contract with the MWMC through the regional funding of 16.90 FTE of Development and Public Works Department staff and 0.88 FTE of Finance Department staff, and 0.03 FTE of City Manager's Office for a total 17.81 FTE.

Lane County

Lane County supports the RWP through representation on the MWMC, including two MWMC members that represent Lane County – one citizen and one County Commissioner. Lane County's partnership initially included providing support to manage the proceeds and repayment of the RWP general obligation bonds to finance the local share of the RWP facilities construction. These bonds were paid in full in 2002. The County, while not presently providing sewerage, has the authority under its charter to do so. The Urban Growth Boundary includes the two Cities (urban lands) and certain unincorporated areas surrounding the Cities which lies entirely within the County. Federal funding policy requires sewage treatment and disposal within the Urban Growth Boundary to be provided on a unified, metropolitan basis.

Interagency Coordination

The effectiveness of the MWMC and the RWP depends on extensive coordination, especially between Springfield and Eugene staff, who provide ongoing program support. This coordination occurs in several ways. The Springfield MWMC Executive Officer / MWMC General Manager, together with the Eugene Wastewater Division Director coordinate regularly to ensure adequate communication and consistent implementation of policies and practices as appropriate. The Eugene and Springfield Industrial Pretreatment Program supervisors and staff meet regularly to ensure consistent implementation of the Model Industrial Pretreatment Ordinance. In addition, interagency project teams provide input on and coordination of ongoing MWMC administration issues and ad hoc project needs.

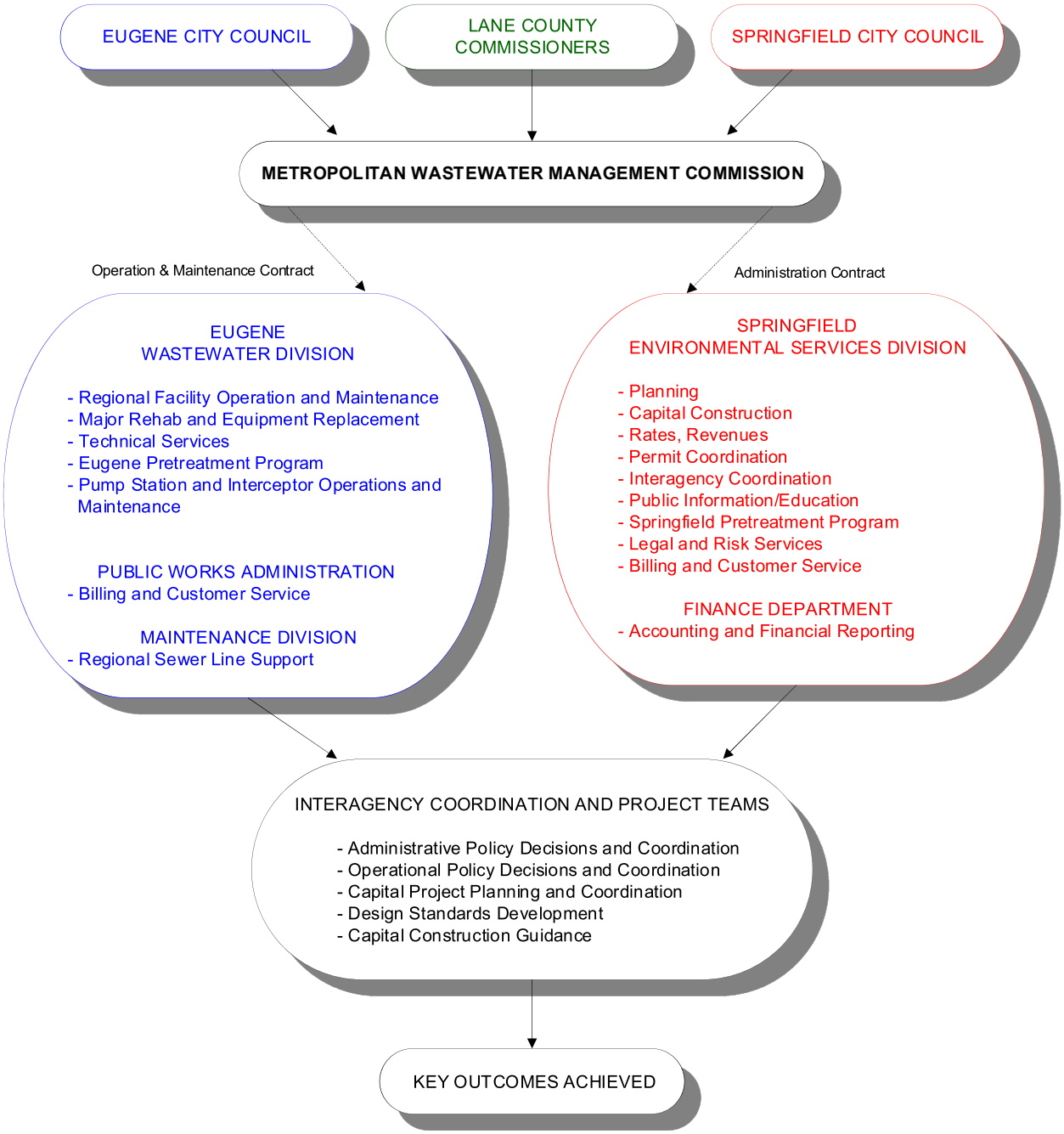
Exhibit 1 on the following page reflects the interagency coordination structure supporting the RWP. Special project teams are typically formed to manage large projects such as design and construction of new facilities. These interagency staff teams are formulated to provide appropriate expertise, operational knowledge, project management, and intergovernmental representation.

Relationship to Eugene and Springfield Local Sewer Programs

The RWP addresses only part of the overall wastewater collection and treatment facilities that serve the Eugene-Springfield metropolitan area. The Cities of Eugene and Springfield both maintain sewer programs that provide for construction and maintenance of local collection systems and pump stations, which discharge to the regional system. Sewer user fees collected by the two Cities include both local and RWP rate components.

EXHIBIT 1

REGIONAL WASTEWATER PROGRAM
INTERAGENCY COORDINATION STRUCTURE



BUDGET SUMMARY

REGIONAL WASTEWATER PROGRAM
FY 25-26 BUDGET

The MWMC's RWP Operating Budget provides the Commission and governing bodies with an integrated view of the RWP elements. Exhibit 2 provides a summary of the overall Operating Budget. Separate Springfield and Eugene agency budgets and staffing also are presented within this budget document. Major program areas supported by Springfield and Eugene are described in the pages that follow and are summarized in Exhibit 3 on page 16. Finally, Exhibit 4 on page 17 combines revenues, expenditures, and reserves to illustrate how funding for all aspects of the RWP is provided. It should also be noted that the "Amended Budget FY 24-25" column in all budget tables represents the updated FY 24-25 RWP budget as of February 8, 2025, which reconciled actual beginning balances at July 1, 2024, and approved budget transfers and supplemental requests.

EXHIBIT 2

REGIONAL OPERATING BUDGET SUMMARY
INCLUDING RESERVE CONTRIBUTIONS

	ADOPTED BUDGET FY 24-25	AMENDED BUDGET FY 24-25	ADOPTED BUDGET FY 25-26	CHANGE **(1)** INCR/(DECR)	
Full-Time Equivalent Staffing Level	102.47	102.47	103.27	0.80	0.8%
Personnel Services **(2)**	$14,184,656	$14,184,656	$15,267,616	$1,082,960	7.6%
Materials & Services **(2)**	10,146,696	10,646,696	12,130,709	1,984,013	19.6%
Capital Outlay **(2, 3)**	1,105,000	1,597,000	201,000	(904,000)	-81.8%
Equip Replacement Contributions **(4)**	2,100,000	2,100,000	1,350,000	(750,000)	-35.7%
Capital Contributions **(5)**	13,000,000	13,000,000	13,000,000	-	0.0%
Debt Service **(6)**	4,107,750	4,107,750	4,104,250	(3,500)	-0.1%
Working Capital Reserve **(7)**	900,000	900,000	900,000	-	0%
Rate Stability Reserve **(8)**	2,000,000	2,000,000	2,000,000	-	0%
Insurance Reserve **(9)**	1,500,000	1,500,000	1,500,000	-	0%
Operating Reserve **(10)**	4,257,149	4,805,503	5,302,501	1,045,352	24.6%
Bond Rate Stabilization Reserve **(11)**	2,000,000	2,000,000	2,000,000	-	0%
SRF Loan Reserve **(12)**	50,000	50,000	50,000	-	0%
Budget Summary	**$55,351,251**	**$56,891,605**	**$57,806,076**	**$2,454,825**	**4.4%**

Notes:

1. The Change column and Percent Change column compares the Proposed FY 25-26 Budget with the originally Adopted FY 24-25 Budget column.
2. Personnel Services, Materials and Services, and Capital Outlay budget amounts represent combined Springfield and Eugene Operating Budgets that support the RWP.
3. Capital Outlay does not include CIP, Equipment Replacement, Major Capital Outlay, or Major Rehabilitation, which are capital programs.

4. The Equipment Replacement Contribution is a budgeted transfer of operating revenues to reserves for scheduled future equipment replacement, including all fleet equipment and other equipment, with an original cost over $10,000, and with a useful life expectancy greater than one year. See table on page 23 for year-end balance.
5. The Capital Reserve Contribution is a budgeted transfer of operating revenues to reserves. Capital is passed through the Springfield Administration Budget. See table on page 24 for year-end balance.
6. The Debt Service line item is the sum of annual interest and principal payments on the Revenue Bonds and Clean Water State Revolving Fund (SRF) loans made from the Operating Budget (derived from user rates). The total amount of Debt Service budgeted in FY 25-26 is $4,104,250.
7. The Working Capital Reserve acts as a revolving account which is drawn down and replenished on a monthly basis to fund Eugene's and Springfield's cash flow needs.
8. The Rate Stability Reserve is used to set aside revenues available at year-end after the budgeted Operating Reserve target is met. Internal policy has established a level of $2 million for the Rate Stability Reserve. See Exhibit 5 on page 22 for year-end balance.
9. The Insurance Reserve was established to set aside funds to cover the insurance deductible amount for property and liability insurance coverage, for losses per occurrence. The Insurance Reserve is set at $1.5 million.
10. The Operating Reserve is used to account for the accumulated operating revenues net of operations expenditures. The Commission's adopted policy provides minimum guidelines to establish the Operating Reserve balance at approximately two months operating expenses of the adopted Operating Budget. The Operating Reserve provides for contingency funds in the event that unanticipated expenses or revenue shortfalls occur during the budget year.
11. The Bond Rate Stabilization Reserve contains funds to be used at any point in the future when net revenues are insufficient to meet the bond covenant coverage requirements. The Commission shall maintain the Bond Rate Stabilization Reserve account as long as bonds are outstanding. This reserve is set at $2 million.
12. The Clean Water SRF loan reserve is budgeted as required per loan agreements.

EXHIBIT 3

REGIONAL WASTEWATER PROGRAM OPERATING BUDGET
LINE ITEM SUMMARY BY PROGRAM AREA

	ACTUALS	ADOPTED BUDGET	AMENDED BUDGET	ADOPTED BUDGET	CHANGE	
SPRINGFIELD						
MWMC ADMINISTRATION	FY 23-24	FY 24-25	FY 24-25	FY 25-26	INCR/(DECR)	
Personnel Services	$1,931,120	$2,259,365	$2,259,365	$2,462,616	$203,251	9.0%
Materials & Services	2,445,968	2,770,783	2,829,980	3,025,098	254,315	9.2%
Capital Outlay	65,612.96	-	79,000	81,000	81,000	N/A
TOTAL	**$4,442,700**	**$5,030,147**	**$5,168,344**	**$5,568,714**	**$538,566**	**9.1%**
INDUSTRIAL PRETREATMENT						
Personnel Services	$392,575	$437,770	$437,771	$501,535	$63,765	14.6%
Materials & Services	282,600	163,562	163,562	216,410	52,848	32.3%
Capital Outlay	-	-	50,000	-	-	N/A
TOTAL	**$675,175**	**$601,332**	**$651,333**	**$717,945**	**$116,613**	**19.4%**
ACCOUNTING						
Personnel Services	$134,149	$144,185	$144,185	$153,830	$9,645	6.7%
Materials & Services	36,721	48,996	48,996	55,209	6,213	12.7%
Capital Outlay	-	-	-	-	-	N/A
TOTAL	**$170,869**	**$193,181**	**$193,181**	**$209,039**	**$15,858**	**8.2%**
TOTAL SPRINGFIELD						
Personnel Services	$2,457,843	$2,841,320	$2,841,321	3,117,981	$276,661	9.7%
Materials & Services	2,765,289	2,983,341	3,042,538	3,215,717	232,285	7.8%
Capital Outlay	65,612.96	-	129,000	81,000	81,000	N/A
TOTAL	**$5,288,745**	**$5,824,661**	**$6,012,859**	**$6,414,698**	**$589,946**	**8.7%**
EUGENE						
ADMINISTRATIVE SERVICES						
Personnel Services	$1,363,162	$2,731,560	$2,731,560	$2,925,710	$194,150	7.1%
Materials & Services	481,433	978,160	1,032,780	1,169,578	191,418	19.6%
Capital Outlay	-	-	-	-	-	N/A
TOTAL	**$1,844,595**	**$3,709,720**	**$3,764,340**	**$4,095,288**	**$385,568**	**10.4%**
ADMIN CHARGES - EWEB						
Personnel Services	$0	$0	$0	$0	0	NA
Materials & Services	886,909	791,330	835,520	946,180	154,850	19.6%
Capital Outlay	0	0	0	0	0	N/A
TOTAL	**$886,909**	**$791,330**	**$835,520**	**$946,180**	**$154,850**	**19.6%**
BIOSOLIDS MANAGEMENT						
Personnel Services	$1,867,353	$1,543,151	$1,543,151	$1,652,841	$109,690	7.1%
Materials & Services	1,326,739	959,123	1,012,683	1,496,803	537,680	56.1%
Capital Outlay	0	0	0	0	-	N/A
TOTAL	**$3,194,092**	**$2,502,274**	**$2,555,834**	**$3,149,644**	**$647,370**	**25.9%**
INDUSTRIAL SOURCE CONTROL						
Personnel Services	$665,904	$728,992	$728,992	$780,812	$51,820	7.1%
Materials & Services	125,104	217,572	229,722	260,152	42,580	19.6%
Capital Outlay	0	0	0	0	-	N/A
TOTAL	**$791,008**	**$946,564**	**$958,714**	**$1,040,964**	**$94,400**	**10.0%**
TREATMENT PLANT						
Personnel Services	$6,395,301	$5,679,660	$5,679,660	$6,083,379	$403,719	7.1%
Materials & Services	5,041,679	3,803,013	4,015,373	4,547,193	744,180	19.6%
Capital Outlay	223,084	1,105,000	1,512,000	120,000	(985,000)	N/A
TOTAL	**$11,660,064**	**$10,587,673**	**$11,207,033**	**$10,750,572**	**$162,899**	**1.5%**
REGIONAL PUMP STATIONS						
Personnel Services	$382,797	$308,886	$308,886	$330,846	$21,960	7.1%
Materials & Services	443,714	316,507	334,177	378,437	61,930	19.6%
Capital Outlay	0	0	0	0	-	N/A
TOTAL	**$826,511**	**$625,393**	**$643,063**	**$709,283**	**$83,890**	**13.4%**
BENEFICIAL REUSE SITE						
Personnel Services	$379,513	$351,087	$351,087	$376,047	$24,960	7.1%
Materials & Services	129,768	97,559	103,009	116,649	19,090	19.6%
Capital Outlay	0	0	0	0	-	N/A
TOTAL	**$509,281**	**$448,646**	**$454,096**	**$492,696**	**$44,050**	**9.8%**
TOTAL EUGENE						
Personnel Services	$11,054,030	$11,343,336	$11,343,336	$12,149,635	$806,299	7.1%
Materials & Services	8,435,346	7,163,264	7,563,264	8,914,992	1,751,728	24.5%
Capital Outlay	223,084	1,105,000	1,512,000	120,000	(985,000)	N/A
TOTAL	**$19,712,460**	**$19,611,600**	**$20,418,600**	**$21,184,627**	**$1,573,027**	**8.0%**
TOTAL REGIONAL BUDGET	**$25,001,205**	**$25,436,261**	**$26,431,459**	**$27,599,325**	**$2,163,064**	**8.4%**

NOTE: Does not include Major Rehabilitation, Equipment Replacement or Major Capital Outlay

EXHIBIT 4

REGIONAL WASTEWATER PROGRAM
BUDGET SUMMARY AND COMPARISON

	ADOPTED BUDGET FY 24-25	AMENDED BUDGET FY 24-25	ADOPTED BUDGET FY 25-26	CHANGE* INC(DECR)
OPERATING BUDGET				
Administration	$5,824,661	$6,012,859	$6,414,698	$590,037
Operations	19,611,600	20,418,600	21,184,627	1,573,027
Capital Contribution & Transfers	13,000,000	13,000,000	13,000,000	0
Equipment Replacement - Contribution	2,100,000	2,100,000	1,350,000	(750,000)
Operating & Revenue Bond Reserve	10,707,149	11,255,504	11,752,501	1,045,352
Debt Service	4,107,750	4,107,750	4,104,250	(3,500)
Total Operating Budget	**$55,351,160**	**$56,894,713**	**$57,806,076**	**$2,454,916**
Funding:				
Beginning Balance	$11,089,438	$12,632,990	$11,197,488	108,050
User Fees & Septage	41,348,000	41,348,000	43,398,656	2,050,656
Other	2,913,722	2,913,722	3,209,932	296,210
Total Operating Budget Funding	**$55,351,160**	**$56,894,713**	**$57,806,076**	**$2,454,916**
CAPITAL PROGRAM BUDGET				
Comprehensive Facilities Plan Update	1,450,000	1,854,048	300,000	(1,150,000)
Facility Plan Engineering Services	500,000	500,000	300,000	(200,000)
Partial Facility Plan Update	-	-	-	NA
Glenwood Pump Station Upgrade	1,700,000	1,743,034	1,700,000	0
Aeration System Upgrades (2023 to 2026)	3,200,000	3,058,342	35,300,000	32,100,000
Administration Building Improvements	22,200,000	25,513,512	16,800,000	(5,400,000)
Electrical Switchgear & Transformer Replacement	16,600,000	19,152,231	14,900,000	(1,700,000)
Water Quality Trading Program	11,470,000	11,343,109	9,300,000	(2,170,000)
Class A Disinfection Facilities	8,100,000	8,299,364	8,800,000	700,000
Waste Activated Sludge Thickening	1,500,000	1,500,000	6,250,000	4,750,000
Repair Clarifiers & Final Treatment	1,500,000	1,500,000	3,500,000	2,000,000
WPCF Stormwater Infrastructure	520,000	600,000	540,000	20,000
Resiliency Follow-Up	300,000	528,080	500,000	200,000
Recycled Water Demonstration Projects	80,000	73,752	235,000	155,000
Owosso Bridge Seismic Upgrades	-	-	-	NA
Tertiary Filtration - Phase 2	-	-	-	NA
To Be Determined in 2026	-	-	-	NA
				NA
Asset Management:				
Equipment Replacement Purchases	1,415,000	3,936,210	1,225,000	(190,000)
Major Rehab	1,820,000	2,868,741	1,030,000	(790,000)
Major Capital Outlay	900,000	1,047,859	-	NA
Total Capital Projects	**$73,255,000**	**$83,518,282**	**$ 100,680,000**	**$27,425,000**
Funding:				
Equipment Replacement	$1,415,000	$3,936,210	$1,225,000	(190,000)
SDC Improvement Reserve	9,096,280	9,991,370	6,530,135	(2,566,145)
Capital Reserve	**$62,743,720**	**$69,590,702**	92,924,865	30,181,145
Total Capital Projects Funding	**$73,255,000**	**$83,518,282**	**$ 100,680,000**	**$27,425,000**

Note: * The Change compares the proposed FY 25-26 budget to the originally adopted FY 24-25 budget column.

BUDGET AND RATE HISTORY

The graphs on page 19 show the regional residential wastewater service costs over a 5-year period, and a 5-year Regional Operating Budget Comparison. Because the Equipment Replacement, Major Infrastructure Rehabilitation and Major Capital Outlay programs are managed in the Eugene Operating Budget, based on the size, type and budget amount of the project these programs are incorporated into either the 5-year Regional Operating Budget Comparison graph or the 5-Year Capital Programs graph on page 20. The Regional Wastewater Capital Improvement Programs graph on page 20 shows the expenditures over the recent five years in the MWMC's Capital Program and including Asset Management projects. A list of capital projects is located in Exhibit 13 on page 50.

As shown on the Regional Residential Sewer Rate graph on page 19, regional sewer user charges have incrementally increased to meet the revenue requirements necessary to fund facility improvements as identified in the 2004 MWMC Facilities Plan. This Plan and the subsequent 2014 Partial Facilies Plan Update demonstrated the need for a significant capital investment in new and expanded facilities to meet environmental performance requirements and capacity to serve the community.

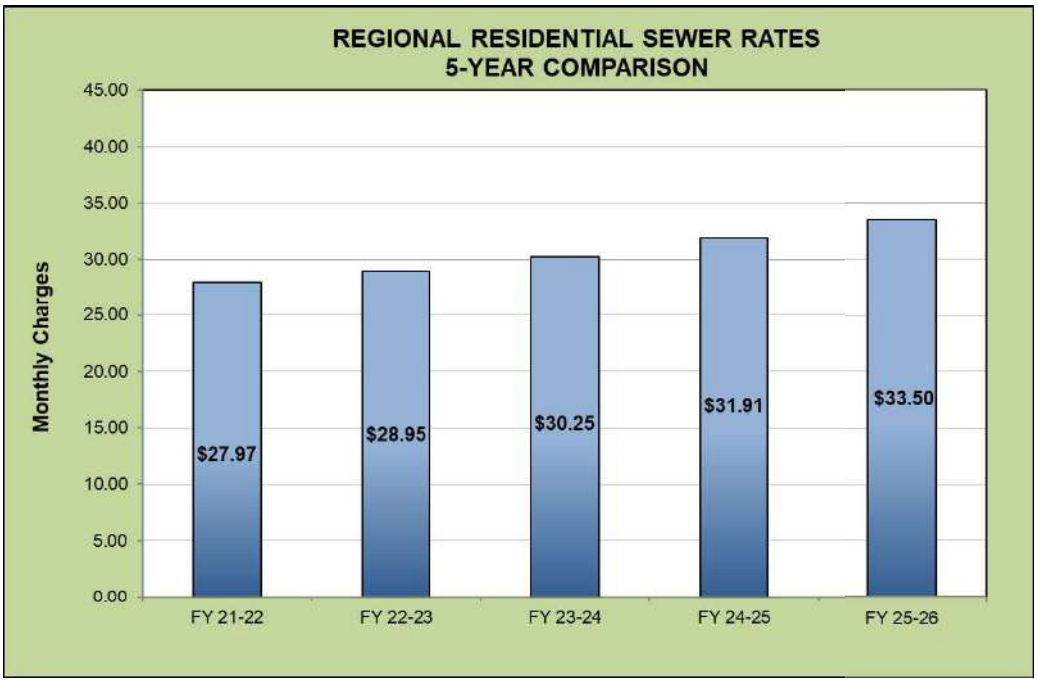
On November 1, 2022, the Department of Environmental Quality (DEQ) issued a National Pollutant Discharge Elimination System Permit (NPDES). Although a portion of these capital improvements can be funded through system development charges (SDCs), much of the funding for capital improvements over the approximately 5-year period will come from user charges. This has become a major driver of the MWMC's need to increase sewer user rates, moderately and incremental on an annual basis.

The National Association of Clean Water Agency (NACWA) publishes an annual Cost of Clean Water Index, which indicates the national average charges for wastewater services. The index includes average wastewater charges by Environmental Protection Agency (EPA) regions. Of the EPA regions, Region 10, which includes Oregon, Washington and Idaho, reflects the second highest wastewater expenses nationwide, based on demographics, geography, regulatory requirements, and a range of other issues. Within Region 10, the annual change in the cost of clean water index reflected a 4.4% average increase over the past 3 years.

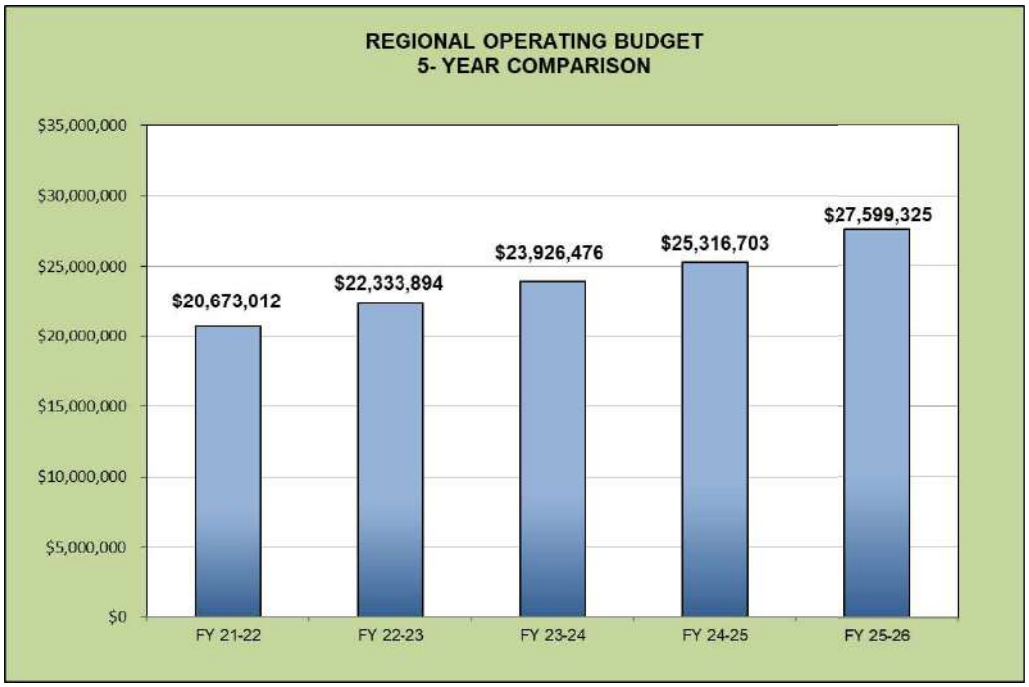
In FY 24-25 the MWMC regional user rates increased by 5.5% over the prior year rates. The FY 25-26 Budget is based on a 5.0% user rate increase over the FY 24-25 rates. This increase will provide for Operations, Administration, Capital programs, reserves and debt service, continuing to meet capital and operating requirements and supporting the Commission's Financial Plan policies, as well as financially positioning for future investments in capital assets.

The following chart displays the regional component of a residential monthly bill when applying the base and flow rates to 5,000 gallons of wastewater treated, which includes a 5.0% or about $1.60 increase effective July 1, 2025

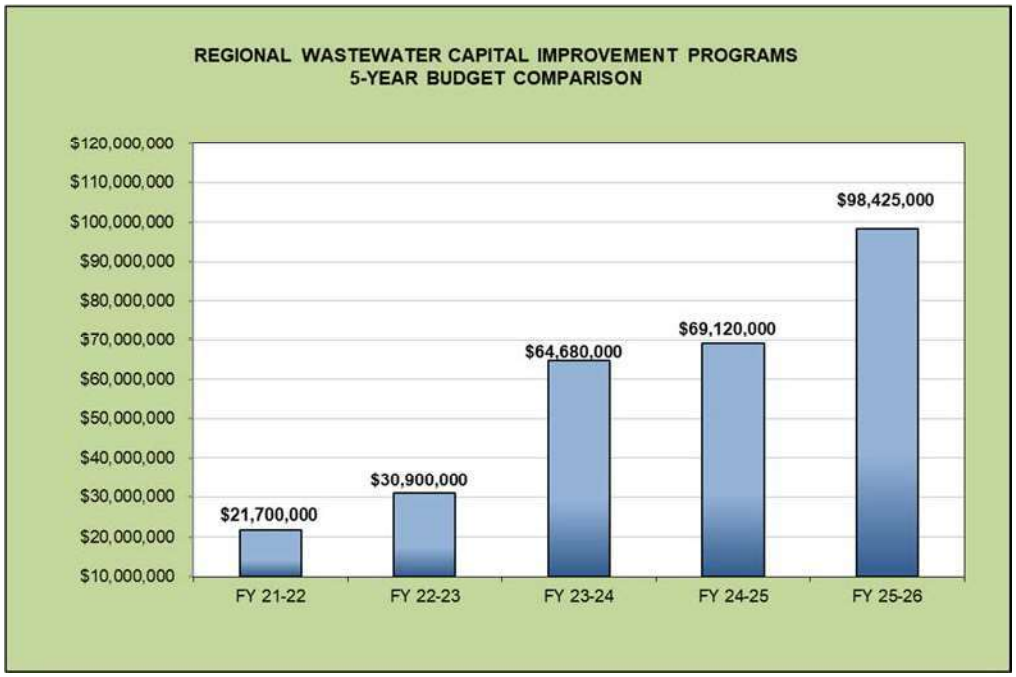
The graph below displays the regional component of a residential monthly bill, when applied to 5,000 gallons of wastewater treated for the recent 5-year period.



The graph below displays the Regional Operating Budget amounts for the recent 5-year period.



The graph below displays the Regional Wastewater Capital Improvement Program Budget amounts for the recent 5-year period.



RESERVE FUNDS

REGIONAL WASTEWATER PROGRAM
RESERVES

The RWP maintains reserve funds for the dedicated purpose to sustain stable rates while fully funding operating and capital needs. Commission policies and guidance, which direct the amount of reserves appropriated on an annual basis, are found in the MWMC Financial Plan. Further details on the FY 25-26 reserves are provided below.

OPERATING RESERVES

The MWMC Operating Budget includes six separate reserves: the Working Capital Reserve, Rate Stability Reserve, Rate Stabilization Reserve, State Revolving Fund (SRF) Reserve, Insurance Reserve and the Operating Reserve. Revenues are appropriated across the reserves in accordance with Commission policy and expenditure needs. Each reserve is explained in detail below.

WORKING CAPITAL RESERVE

The Working Capital Reserve acts as a revolving account that is drawn down and replenished on a monthly basis to provide funds for payment of Springfield Administration and Eugene Operations costs prior to the receipt of user fees from the Springfield Utility Board and Eugene Water and Electric Board. The Working Capital Reserve is set at $900,000 for FY 25-26, $200,000 of which is dedicated to Administration and $700,000 is dedicated to Operations.

RATE STABILITY RESERVE

The Rate Stability Reserve was established to implement the Commission's objective of maintaining stable rates. It is intended to hold revenues in excess of the current year's operating and capital requirements for use in future years, in order to avoid potential rate spikes. The amount budgeted on an annual basis has been set at $2 million, with any additional net revenues being transferred to the capital reserve for future projects.

BOND RATE STABILIZATION RESERVE

The Bond Rate Stabilization Reserve contains funds to be used at any point in the future when net revenues are insufficient to meet the bond covenant coverage requirement. The Commission shall maintain the Bond Rate Stabilization account as long as bonds are outstanding. In FY 25-26 no additional contribution to this reserve is budgeted and the balance at June 30, 2025, will remain at $2 million.

CLEAN WATER STATE REVOLVING FUND (SRF) RESERVE

The Clean Water SRF Reserve was established to meet revenue coverage requirements for SRF loans. The SRF Reserve is set at $50,000 for FY 25-26.

INSURANCE RESERVE

The Insurance Reserve was established to set aside funds to cover the insurance deductible amount for property and liability insurance coverage, for losses per occurrence. The Insurance Reserve is set at $1.5 million for FY 25-26.

OPERATING RESERVE

The Operating Reserve is used to account for accumulated operating revenues net of operating expenditures (including other reserves). The Commission's adopted policy provides guidelines to establish the Operating Reserve at a minimum target of two months expenses. For FY 25-26, the Operating Reserve is budgeted at $5,302,501, which includes approximately two months of total Personnel Services, Materials and Services, and Capital Outlay in accordance with Commission policy.

EXHIBIT 5

OPERATING FUND	ADOPTED BUDGET FY 24-25	AMENDED BUDGET FY 24-25	ADOPTED BUDGET FY 25-26
Revenues:			
Beginning Balance	$11,089,438	$12,632,990	$11,197,488
User Fee Revenue	40,620,000	40,620,000	42,651,000
Septage Revenue	728,000	728,000	747,656
Other Revenue	1,136,000	1,136,000	1,248,773
Interest	300,000	300,000	330,000
RNG & RINS Credits Revenue	1,450,000	1,450,000	1,604,501
Transfer from Reimbursement SDCs	27,722	27,722	26,658
Transfer from Bond Capital Fund	0	0	0
Expenses:			
Personnel Services	(14,184,656)	(14,184,657)	(15,267,616)
Materials & Services	(10,146,605)	(10,734,802)	(12,130,709)
Capital Outlay	(1,105,000)	(1,512,000)	(201,000)
Interfund Transfers	(15,100,000)	(15,100,000)	(14,350,000)
Debt Service - SRF Loan	(102,750)	(102,750)	(102,250)
Bond Sale Costs	0	0	0
Debt Service - 2016 Revenue Bond	(4,005,000)	(4,005,000)	(4,002,000)
Working Capital	(900,000)	(900,000)	(900,000)
Insurance Reserve	(1,500,000)	(1,500,000)	(1,500,000)
SRF Loan Reserve	(50,000)	(50,000)	(50,000)
Rate Stability Reserve	(2,000,000)	(2,000,000)	(2,000,000)
Bond Rate Stabilization Reserve	(2,000,000)	(2,000,000)	(2,000,000)
Operating Reserve	($4,257,149)	($4,805,503)	($5,302,501)

CAPITAL RESERVES

The MWMC Capital Budget includes four reserves: the Equipment Replacement Reserve, SDC Reimbursement Reserves, SDC Improvement Reserves, and the Capital Reserve. These reserves accumulate revenue to help fund capital projects including equipment replacement and major rehabilitation. They are funded by annual contributions from user rates, SDCs, and loans. Each reserve is explained in detail below.

EQUIPMENT REPLACEMENT RESERVE

The Equipment Replacement Reserve accumulates replacement funding for three types of equipment: 1) major/stationary equipment items valued over $10,000 with life expectancy greater than one year; 2) fleet vehicles maintained by the Eugene Wastewater Division; and 3) computer servers that serve the Eugene Wastewater Division. Contributions to the Equipment Replacement Reserve in the FY 25-26 budget total $1,350,000, additional budget details are provided below.

The Equipment Replacement Reserve is intended to accumulate funds necessary to provide for the timely replacement or rehabilitation of equipment, and may also be borrowed against to provide short-term financing of capital improvements. An annual analysis is performed on the Equipment Replacement Reserve. Estimates used in the analysis include replacement costs, interest earnings, inflation rates and useful lives for the equipment.

EQUIPMENT REPLACEMENT RESERVE	ADOPTED BUDGET FY 24-25	AMENDED BUDGET FY 24-25	ADOPTED BUDGET FY 25-26
Beginning Balance	12,880,662	14,620,684	14,695,938
Annual Equipment Contribution	2,100,000	2,100,000	1,350,000
Interest	271,904	271,904	601,085
Equipment Purchases	(1,415,000)	(3,936,210)	(1,225,000)
Equipment Replacement Reserve	**$13,837,566**	**$13,056,378**	**$15,422,023**

SYSTEM DEVELOPMENT CHARGE (SDC) RESERVES

SDCs are required as part of the MWMC IGA. They are connection fees charged to new users to recover the costs related to system capacity, and are limited to funding Capital Programs. The purpose of the SDC Reserves is to collect and account for SDC revenues separately from other revenue sources, in accordance with Oregon statutes. The Commission's SDC structure includes a combination of "Reimbursement" and "Improvement" fee components. Estimated SDC revenues for FY 25-26 are approximately $2,770,000. The projected beginning SDC Reserve balance on July 1, 2025 is $15,851,800.

REIMBURSEMENT SDC RESERVE	ADOPTED BUDGET FY 24-25	AMENDED BUDGET FY 24-25	ADOPTED BUDGET FY 25-26
Beginning Balance	$2,437,714	$2,605,243	$2,942,064
Reimbursement SDCs Collected	270,000	270,000	270,000
Interest	52,300	52,300	121,727
SDC Compliance Charge	8,000	8,000	7,000
Transfer to Fund 612	(27,722)	(27,722)	(26,658)
Materials & Services	(4,000)	(4,000)	(4,000)
Reimbursement SDC Reserve	**$2,736,292**	**$2,903,821**	**$3,310,133**

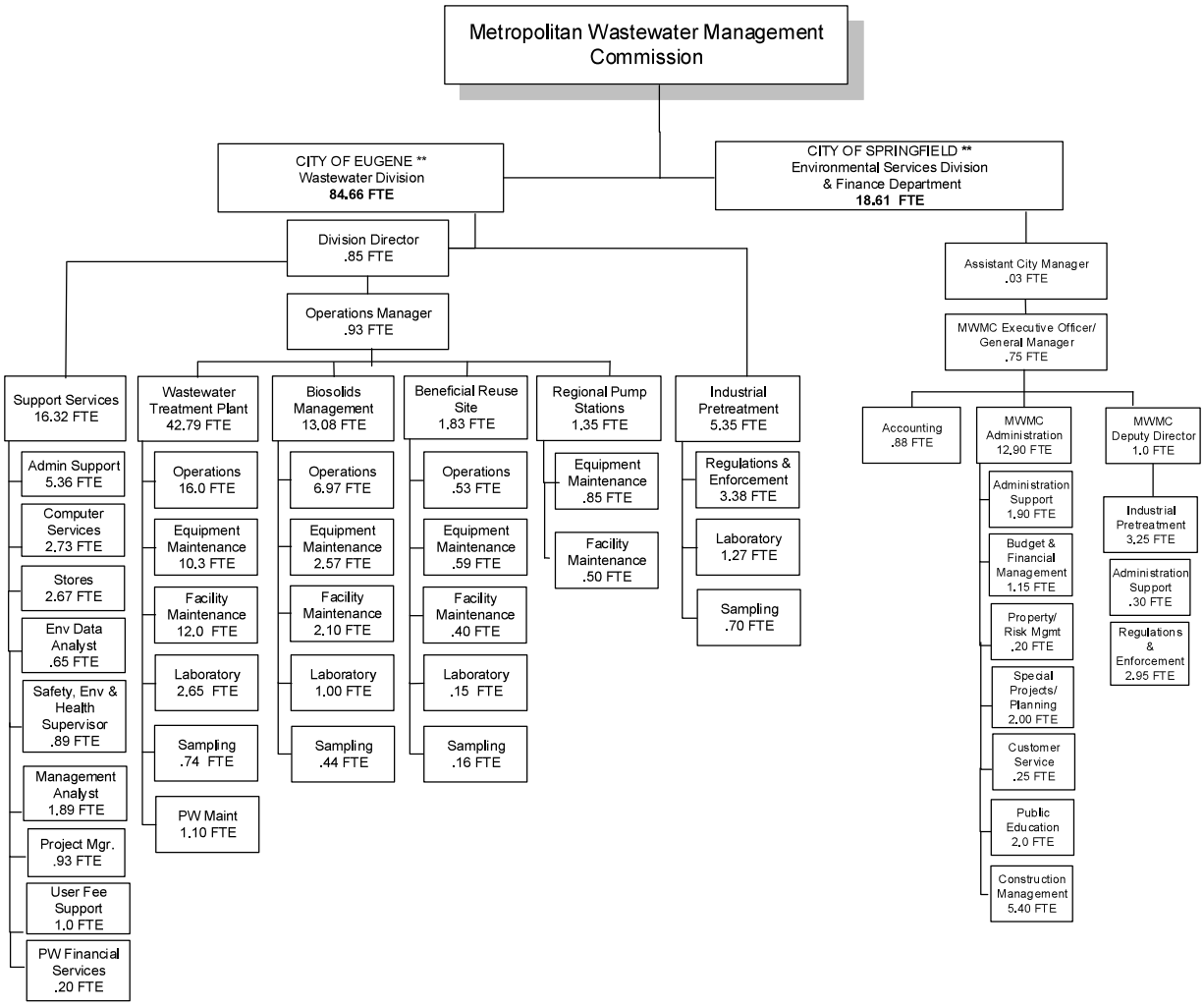
IMPROVEMENT SDC RESERVE	ADOPTED BUDGET FY 24-25	AMENDED BUDGET FY 24-25	ADOPTED BUDGET FY 25-26
Beginning Balance	$11,269,198	$12,910,445	$12,909,736
Improvement SDCs Collected	2,500,000	2,500,000	2,500,000
Interest	177,662	177,662	432,527
Materials & Services	(10,000)	(10,000)	(10,000)
Funding for Capital Improvement Projects	(9,096,280)	(9,991,370)	(6,530,135)
Improvement SDC Reserve	**$4,840,580**	**$5,586,737**	**$9,302,128**

CAPITAL RESERVE

The Capital Reserve accumulates funds transferred from the Operating Reserve for the purpose of funding the CIP, Major Capital Outlay and Major Rehabilitation Program costs. The intent is to collect sufficient funds over time to construct a portion of planned capital projects with cash in an appropriate balance with projects that are funded with debt financing. The FY 25-26 Budget includes a contribution from the Operating Reserve of $13,000,000. The beginning balance on July 1, 2025, is projected to be $81,369,780. Additional budget detail on the CIP, Major Capital Outlay and Major Rehabilitation Program reserves is provided below.

CAPITAL RESERVES	ADOPTED BUDGET FY 24-25	AMENDED BUDGET FY 24-25	ADOPTED BUDGET FY 25-26
Beginning Balance	$74,407,785	$83,378,083	$81,369,780
Transfer from Operating Reserve	13,000,000	13,000,000	13,000,000
Interest	998,134	998,134	1,644,661
Other Income	800	800	100
Funding For Capital Improvement Projects	(60,923,720)	(66,721,961)	(91,894,865)
Funding For Major Rehabilitation	(1,820,000)	(2,868,741)	(1,030,000)
Funding For Major Capital Outlay	-	0	-
Capital Reserve	**$25,662,999**	**$27,786,315**	**$3,089,676**

EXHIBIT 6
REGIONAL WASTEWATER PROGRAM*
ORGANIZATION CHART FY 25-26



Notes:

* Full-Time Equivalent (FTE) figures represent portions of Eugene and Springfield staff funded by regional wastewater funds.

** The chart represents groups of staff dedicated to program areas rather than specific positions.

EXHIBIT 7

REGIONAL WASTEWATER PROGRAM
POSITION SUMMARY

CLASSIFICATION	ADOPTED BUDGET FY 24-25	AMENDED BUDGET FY 24-25	ADOPTED BUDGET FY 25-26	FTE CHANGE
SPRINGFIELD ENVIRONMENTAL SERVICES & FINANCE				
Accountant	0.80	0.80	0.80	-
Accounting Manager	0.08	0.08	0.08	-
Administrative Specialist	2.70	2.70	2.70	
Assistant City Manager	0.03	0.03	0.03	-
Civil Engineer	2.00	2.00	2.00	
Design & Construction Coordinator	1.00	1.00	1.00	-
Deputy Division Director	0.80	0.80	0.80	-
Environmental Analyst	1.00	1.00	1.00	-
Environmental Management Analyst	0.90	0.90	0.90	-
Environmental Services Program Manager	0.80	0.80	0.80	-
Environmental Services Supervisor	1.95	1.95	1.95	-
Environmental Services Technician	2.00	2.00	2.00	-
ESD Division Director/MWMC Executive Officer	0.80	0.80	0.80	-
Management Analyst	0.75	0.75	0.75	-
MWMC Managing Engineer	1.00	1.00	1.00	-
Public Information & Education Analyst	2.00	2.00	2.00	-
TOTAL SPRINGFIELD	**18.61**	**18.61**	**18.61**	**-**

EXHIBIT 7 (Continued)

REGIONAL WASTEWATER PROGRAM
POSITION SUMMARY

CLASSIFICATION	ADOPTED BUDGET FY 24-25	AMENDED BUDGET FY 24-25	ADOPTED ADOPTED FY 25-26	FTE CHANGE
EUGENE WASTEWATER DIVISION & OTHER PW				
Administrative Specialist	0.95	0.95	0.95	0.00
Administrative Specialist, Sr	1.78	1.78	1.78	0.00
Application Support Technician, Sr	0.95	0.95	0.95	0.00
Application Systems Analyst 2	1.78	2.28	2.28	0.00
Custodian	2.00	2.00	2.00	0.00
Division Director	0.85	0.85	0.85	0.00
Environmental Compliance Specialist	4.64	4.64	4.64	0.00
Environmental Svs Supervisor (Lab, Sampling, ISC)	1.71	1.71	1.71	0.00
Facilities Project Manager	0.65	0.65	0.65	0.00
Finance & Administrative Manager	0.89	0.89	0.89	0.00
Laboratory Assistant	0.82	0.82	0.82	0.00
Laboratory Specialist	2.47	2.47	2.47	0.00
Laboratory Specialist, Sr	1.72	1.72	1.72	0.00
Maintenance Manager	0.93	0.93	0.93	0.00
Maintenance Mechanic	8.20	8.20	8.20	0.00
Maintenance Supervisor	2.88	2.88	2.88	0.00
Maintenance Worker	13.25	13.25	14.05	0.80
Management Analyst	2.67	2.67	2.67	0.00
Management Analyst, Sr	0.00	1.50	1.50	0.00
Operations Manager	0.93	0.93	0.93	0.00
Operations Supervisor (Plant and Residuals)	2.00	2.00	2.00	0.00
Operator (Plant and Residuals)	20.00	20.00	20.00	0.00
Operator, Process Controls Specialist	1.00	1.00	1.00	0.00
PW Engineering Associate	0.35	0.35	0.35	0.00
PW Heavy Equipment and CDL Trainer	0.00	0.18	0.18	0.00
PW Financial Services Manager	0.20	0.20	0.20	0.00
PW Utility Billing Coordinator	1.00	1.00	1.00	0.00
Supply Specialist	1.78	1.78	1.78	0.00
Systems Electrician	5.28	5.28	5.28	0.00
TOTAL EUGENE	**81.68**	**83.86**	**84.66**	**0.80**
GRAND TOTAL	**100.29**	**102.47**	**103.27**	**0.80**

CITY OF SPRINGFIELD
REGIONAL WASTEWATER PROGRAM RESPONSIBILITIES

The City of Springfield manages administration services for the RWP under the Intergovernmental Agreement for the Metropolitan Wastewater Management Commission (MWMC). The programs maintained by Springfield to support the RWP are summarized below and are followed by Springfield's regional wastewater budget summaries. Activities, and therefore program budgets, for the MWMC administration vary from year to year depending upon the major construction projects and special initiatives underway. A list of the capital projects Springfield staff will support in FY 25-26 is provided in Exhibit 12 on page 47.

Program Responsibilities
- Administration & Management
- Financial Planning & Management
- Long-Range Capital Project Planning
- Project and Construction Management
- Coordination between the Commission and governing bodies
- Coordination and Management of:
  - Risk Management & Legal Services
  - Public Policy Issues
  - Regulatory and Permit Compliance
- Public Information, Education and Outreach
- Industrial Pretreatment Source Control
- Customer Service

MWMC ADMINISTRATION

The Springfield Environmental Services Division (ESD) and Finance Department provide ongoing support and management services for the MWMC. The ESD Director serves as the MWMC Executive Officer and General Manager. Springfield provides the following administration functions: financial planning management, accounting and financial reporting; risk management and legal services; coordination and management of public policy; coordination and management of regulatory and permit compliance issues; coordination between the Commission and the governing bodies; long-range capital project planning and construction management; coordination of public information, education, and citizen involvement programs; sewer user customer service; and coordination and development of regional budgets, rate proposals, and revenue projections.

INDUSTRIAL PRETREATMENT (SOURCE CONTROL) PROGRAM

The Industrial Pretreatment Program is a regional activity implemented jointly by the Cities of Eugene and Springfield. The Industrial Pretreatment section of the ESD is charged with administering the program for the regulation and oversight of wastewater discharged to the sanitary collection system by industries in Springfield. This section is responsible for ensuring that these wastes do not damage the collection system, interfere with wastewater treatment processes, result in the pass-through of harmful pollutants to treated effluent or biosolids, or threaten worker health or safety.

This responsibility is fulfilled, in part, by the use of a permit system for industrial dischargers. This permit system, common to both Eugene and Springfield, implements necessary limitations on waste characteristics and establishes inspection, monitoring, and reporting requirements for documenting waste quality and quantity controls. The Industrial Pretreatment section is also responsible for locating new industrial discharges in Springfield and evaluating the impact of those discharges on the regional WPCF. The Industrial Pretreatment Program also addresses

the wastewater discharges of some commercial/industrial businesses through the development and implementation of Pollution Management Practices. Pretreatment program staff also coordinates pollution prevention activities in cooperation with the Pollution Prevention Coalition of Lane County.

ACCOUNTING AND FINANCIAL REPORTING

Accounting and financial reporting services for the RWP are provided by the Accounting division in the Springfield Finance Department, in coordination with ESD. Springfield Accounting staff provides oversight of financial control systems, ensures compliance with all local, state and federal accounting requirements for MWMC including debt management and treasury management services. This division also assists ESD with preparation of the MWMC budget, capital financing documents, sewer user rates, and financial policies and procedures.

PROGRAMS AND SIGNIFICANT SERVICE/EXPENDITURE CHANGES

In FY 25-26, the City of Springfield will support the following major regional initiatives in addition to ongoing Commission administration and industrial pretreatment activities:

- Continue public information, education and outreach activities focused on the MWMC's Key Outcomes and Communication Plan objectives to increase awareness of the MWMC's ongoing efforts in maintaining water quality and a sustainable environment.
- Implement Capital Financing strategies necessary to meet current debt obligations, prepare for additional debt financing, and ensure sufficient revenues in accordance with the MWMC Financial Plan.
- Continue implementation of the 2004 MWMC Facilities Plan and 2014 Partial Facilities Plan Update to meet all regulatory requirements and capacity needs. Considering emerging environmental regulations that may impact the operation of the WPCF.
- Protect the Regional Wastewater Program (RWP) interests through participation in Association of Clean Water Agencies activities.
- Coordinate temperature Total Maximum Daily Load (TMDL) compliance through continued development and implementation of the thermal load mitigation strategy, including but not limited to a recycled water program.
- Continue participation with the Association of Clean Water Agencies and the Department of Environmental Quality on regulatory permitting strategies and the development of water quality trading rules.
- Implement resiliency planning to ensure protection of public health and safety following natural disasters such as earthquakes and floods.
- Planning operationally and financially to begin the MWMC's NPDES permit requirements, the DEQ permit was issued on November 1, 2022 and will expire on September 30, 2027.

BUDGET CHANGES FOR FY 25-26

The budget for Springfield Personnel Services, Materials and Services for FY 25-26 totals $6,414,698 representing an overall increase of $589,946 or 8.7% from the adopted FY 24-25 budget, as displayed in Exhibit 8 on page 31.

Personnel Services

Personnel Services totaling $3,117,981 represents a FY 25-26 increase of $276,661 or 9.7% above the originally adopted FY 24-25 budget. The notable changes are summarized below:

Staffing
The FY 25-26 staffing budget includes a flat number of Full Time Equivalents (FTEs) resulting in a total staffing level remaining at 18.61 FTE in Springfield.

Regular Salaries and Overtime - $1,992,080, an increase of $132,632 or 6.4%
Salaries are based upon the negotiated management/labor contracts as approved by the Springfield City Council, and staffing levels.

Employee Benefits - $745,789 an increase of $135,877 or 22.3%
The employee benefits consist mainly of PERS/OPSRP retirement system costs, FICA and Medicare contributions.

Health Insurance - $380,112, an increase of $8,152 or 2.2%
The small increase is based on group claims experience and cost projections. Costs are calculated based on the number of employees.

Materials and Services

The Materials and Services budget total is $3,215,717 in FY 25-26, representing an increase of $232,285 or 7.8% above the adopted FY 24-25 budget. The notable changes are summarized below:

Billing & Collection Expense - $927,000, an increase of $0.00 or 0.00%
This expense includes contracted billing services for Eugene and Springfield utility billing services combined, as funded through the Springfield portion of the regional budget. This reflects growth in customer transactions and billing service contracts.

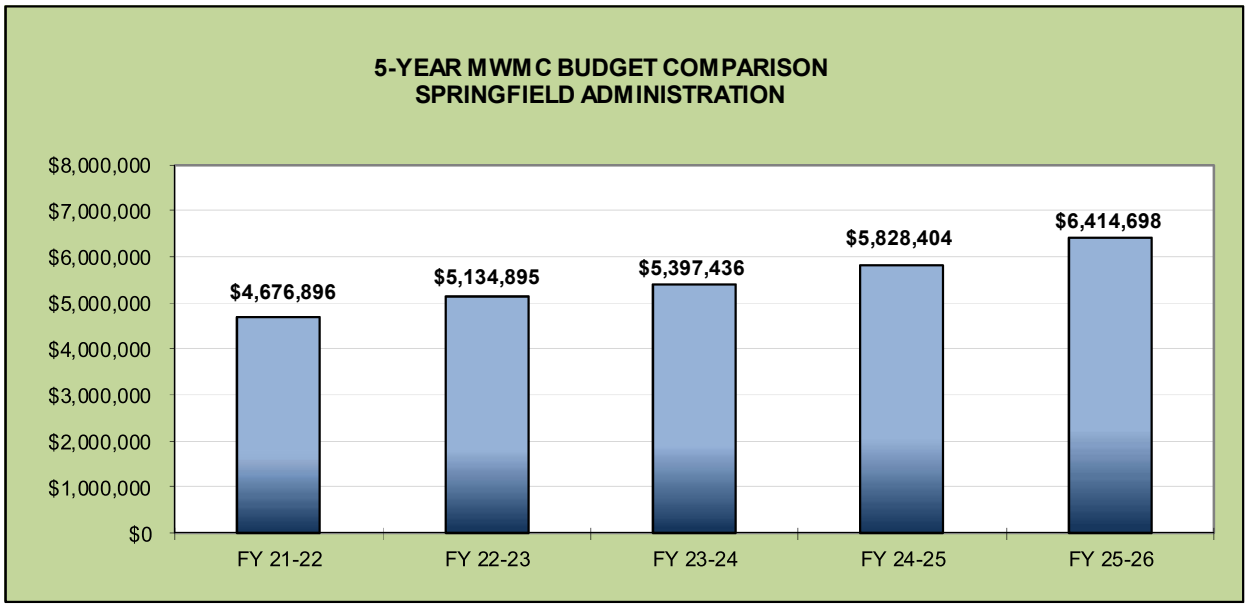
Property & Liability Insurance - $583,200, an increase of $43,200 or 8.0%
The $43,200 increase reflects insurance on newly constructed infrastructure, and maintaining incremental increases on existing assets for property insurance coverage. Including services provided by the MWMC Agent of Record for property/liability coverage.

Internal & Indirect Charges Combined - $752,453, an increase of $103,770 or 16.1%
The $103,770 increase is based on changes in overhead costs as programmed in the FY 25-26 budget, when compared FY 24-25. Internal charges are determined by the City of Springfield, and indirect costs are based on a methodology approved by the federal government, which is outlined in the MWMC Intergovernmental Agreement.

EXHIBIT 8

SPRINGFIELD ADMINISTRATION PROGRAM
ADOPTED FY 25-26
BUDGET SUMMARY

	ACTUALS FY 23-24	ADOPTED BUDGET FY 24-25	AMENDED BUDGET FY 24-25	ADOPTED BUDGET FY 25-26	CHANGE * INCR/(DECR)	
Personnel Services	$2,451,842	$2,841,320	$2,841,320	$3,117,981	$276,661	9.7%
Materials & Services	2,762,783	2,983,432	3,083,432	3,215,717	232,285	7.8%
Capital Outlay	0	0	85,000	81,000	81,000	N/A
Budget Summary	**$5,214,625**	**$5,824,752**	**$6,009,752**	**$6,414,698**	**$589,946**	**8.7%**



Note: * Change column compares the adopted FY 25-26 Budget to the adopted FY 24-25 Budget.

EXHIBIT 9

SPRINGFIELD ADMINISTRATION
LINE ITEM BUDGET SUMMARY

	ACTUALS FY 23-24	ADOPTED BUDGET FY 24-25	AMENDED BUDGET FY 24-25	ADOPTED BUDGET FY 25-26	CHANGE INCR/(DECR)	
PERSONNEL SERVICES						
Regular Salaries	$1,584,336	$1,853,683	$1,853,683	$1,985,989	$132,306	7.1%
Overtime	0	5,765	5,765	6,091	326	5.7%
Employee Benefits	561,364	609,912	609,912	745,789	135,877	22.3%
Health Insurance	306,142	371,960	371,960	380,112	8,152	2.2%
Total Personnel Services	**$2,451,842**	**$2,841,320**	**$2,841,320**	**$3,117,981**	**$276,661**	**9.7%**
FTE	17.81	18.61	18.61	18.61	0.00	0.0%
MATERIALS & SERVICES						
Billing & Collection Expense	$898,065	$927,000	$927,000	$927,000	$0	0.0%
Property & Liability Insurance	526,970	540,000	540,000	583,200	43,200	8.0%
Contractual Services	119,000	281,373	281,373	297,993	16,620	5.9%
Attorney Fees and Legal Expense	80,536	184,522	184,522	190,372	5,850	3.2%
WPCF/NPDES Permits	161,183	190,550	190,550	194,361	3,811	2.0%
Materials & Program Expense	244,277	144,125	244,125	186,902	42,777	29.7%
Computer Software & Licenses	13,167	16,532	16,532	20,407	3,875	23.4%
Employee Development	17,443	25,193	25,193	29,039	3,846	15.3%
Travel & Meeting Expense	18,290	25,454	25,454	33,990	8,536	33.5%
Internal Charges	281,184	236,820	236,820	276,123	39,303	16.6%
Indirect Costs	402,668	411,863	411,863	476,330	64,467	15.7%
Total Materials & Services	**$2,762,783**	**$2,983,432**	**$3,083,432**	**$3,215,717**	**$232,285**	**7.8%**
CAPITAL OUTLAY						
Total Capital Outlay	$0	$0	$85,000	$81,000	$81,000	**NA**
TOTAL	**$5,214,625**	**$5,824,752**	**$6,009,752**	**$6,414,698**	**$589,946**	**8.7%**

CITY OF EUGENE
REGIONAL WASTEWATER PROGRAM RESPONSIBILITIES

The Wastewater Division for the City of Eugene manages all regional wastewater pollution control facilities serving the areas inside the Eugene and Springfield Urban Growth Boundaries under the Intergovernmental Agreement for the Metropolitan Wastewater Management Commission (MWMC). These regional facilities include the Eugene/Springfield Regional Water Pollution Control Facility (WPCF), the Biosolids Management Facility, the Beneficial Reuse Site, the Biocycle Farm site, and regional wastewater pumping stations and transmission sewers.

Program Responsibilities

- Facility Operations
- Facility Maintenance
- Biosolids Management
- Environmental Services
- Management Information Services
- Administration and Management

In support of the water pollution control program, the division provides technical services for wastewater treatment, management of equipment replacement and infrastructure rehabilitation, biosolids land application, regional laboratory services, resource recovery operations, and an industrial source control and pretreatment program in collaboration with environmental services staff at City of Springfield.

REGIONAL WASTEWATER TREATMENT - FACILITY OPERATIONS

The Wastewater Division operates the WPCF to treat residential, commercial, and industrial wastes to achieve an effluent quality that protects the beneficial uses of the Willamette River. The Operations section optimizes wastewater treatment processes to ensure effluent quality requirements are met in an efficient and cost effective manner. In addition, the Operations section provides continuous monitoring of the alarm functions for all plant processes, regional and local pump stations, the Biosolids Management Facility (BMF), and the Beneficial Reuse Site (BRS).

REGIONAL WASTEWATER TREATMENT - FACILITY MAINTENANCE

The mechanical, electrical, and facilities maintenance sections of the Wastewater Division are responsible for preservation of the multi-million-dollar investment in the equipment and infrastructure of the WPCF, regional pump stations, pressure sewers, as well as the BMF, BRS, and Biocycle Farm. These sections provide a preventative maintenance program to maximize equipment life and reliability; a corrective maintenance program to repair unanticipated failures; and a facility maintenance program to maintain the buildings, treatment structures, and grounds.

BIOSOLIDS AND RECYCLED WATER MANAGEMENT

The Residuals Management section of the Wastewater Division operates the BMF and Biocycle Farm to process and land apply biological solids (biosolids) produced as a result of the activated sludge treatment of wastewater. After further processing the biosolids from the WPCF, the dried material is applied to approved agricultural land. Biosolids are also applied on poplar trees at the Biocycle Farm as a beneficial nutrient and soil conditioner. In addition, this section utilizes recycled water for the processing of biosolids and for irrigation. This section also operates the BRS, which formerly served to treat wastewater from food processing operations.

ENVIRONMENTAL SERVICES

Environmental Services is comprised of Industrial Source Control (Pretreatment), Analytical Services, and Sampling Team.

Industrial Source Control (ISC) - The pretreatment program is a regional activity implemented jointly by the cities of Eugene and Springfield. The ISC group of the Wastewater Division is charged with administering the pretreatment program for the regulation and oversight of commercial and industrial wastewaters discharged to the wastewater collection system by fixed-site industries in Eugene and by mobile waste haulers in the Eugene and Springfield areas. This group is also responsible for ensuring that these wastes do not damage the collection system, interfere with wastewater treatment processes, result in the pass-through of harmful pollutants to treated effluent or biosolids, or threaten worker health or safety.

This responsibility is fulfilled through the use of a permit and discharge authorization system for industrial and commercial users of the wastewater collection system. This permit system, common to both Eugene and Springfield, implements necessary prohibitions and limitations on waste characteristics and establishes inspection, monitoring, and reporting requirements for documenting waste quality and quantity controls. The staff is also responsible for locating new industrial and commercial discharges in Eugene and evaluating the impact of their discharges on the WPCF. The section also has responsibilities related to environmental spill response activities.

Analytical Services - The Analytical Services group provides analytical laboratory work in support of wastewater treatment, residuals management, industrial source control, stormwater monitoring, and special project activities of the Wastewater Division. The laboratory's services include sample handling and analyses of influent sewage, treated wastewater, biosolids, industrial wastes, stormwater, surface water, and groundwater. Information from the laboratory is used to evaluate the performance of the treatment process, make treatment process control decisions, document compliance with regulatory requirements, demonstrate environmental protection, and ensure worker health and safety.

Sampling Team - The Sampling Team is responsible for sampling and field monitoring activities related to regional wastewater program functions. These include the Eugene pretreatment program, wastewater treatment process control, effluent and ambient water quality, groundwater quality, facultative sludge lagoons, biosolids, application site soils, stormwater samples, and natural gas quality samples.

MANAGEMENT INFORMATION SERVICES (MIS)

The MIS section provides services for electronic data gathering, analysis, and reporting in compliance with regulatory requirements and management functions. This section also maintains the network communication linkages with the City of Eugene and supplies technical expertise and assistance in the selection, operation, and modification of computer systems (hardware and software) within the division.

ADMINISTRATIVE AND MANAGEMENT SERVICES

Administrative Services provides management, administrative, and office support to the Wastewater Division. This support includes the general planning, directing, and managing of the activities of the division; development and coordination of the budget; administration of personnel records; and processing of payroll, accounts payable, and accounts receivable. This section also provides tracking and monitoring of all assets for the regional wastewater treatment facilities and support for reception, customer service, and other administrative needs. The administrative services include oversight and

coordination of the division's Environmental Management System (EMS), safety, and training programs, and an inventory/storeroom section that purchases and stocks parts and supplies and assists with professional services contracting. The administrative services section also collaborates and coordinates with partner agencies on the local and regional billing and rate activities.

PROGRAMS AND SIGNIFICANT SERVICE/EXPENDITURE CHANGES

In FY 25-26, Eugene staff will support the following major regional initiatives in addition to ongoing operations and maintenance activities.

- Manage the Operations & Maintenance (O&M) responsibilities of the NPDES wastewater discharge permit for the treatment of wastewater and the Lane Regional Air Protection Agency (LRAPA) air emissions permit for the regional wastewater treatment plant.
- Manage the O&M responsibilities of the Renewable Natural Gas (RNG) facility to maximize production of renewable fuel and the associated renewable fuel standard credits.
- Provide technical input and O&M assessments related to proposed/newly adopted environmental regulations, renewable energy objectives, and operational resiliency. This includes impact evaluations of the regulatory actions upon operational responsibilities such as the federal sanitary sewer overflows (SSO), blending policy development, Willamette River TMDLs implementation, and any newly adopted state water quality standards.
- Complete scheduled major rehabilitation, equipment replacement, and other capital projects in an efficient and timely manner.
- Work cooperatively on CIP elements and effectively integrate capital project work with ongoing O&M activities with an emphasis on maintaining an effective CIP management and coordination program with Springfield staff.
- Manage the O&M aspects of the BMF and the Biocycle Farm, continuing biosolids land application practices and poplar tree management.

SIGNIFICANT CHANGES IN THE O&M BUDGET FOR FY 25-26

The FY 25-26 budget for Operations and Maintenance of the regional facilities (i.e., personnel, materials and services, and capital outlay) totals $21,184,627. The amount represents a grand total increase of $1,573,027 or 8.0% over the adopted FY 24-25 operating budget. The most significant cost centers for the operating budget include regular wages and employee benefits, health insurance, utilities, chemicals, contractual services, materials and program expenses, and computer equipment and software. The significant changes in the Operations and Maintenance (O&M) budget for FY 25-26 are described in detail below.

Personnel Services

Personnel Services totaling $12,149,635 represents an FY 25-26 increase of $806,299 or 7.1%. The staffing level for Eugene O&M is currently at 83.86 Full Time Equivalent (FTE) positions, which will increase to 84.66 FTE in FY 25-26. The notable changes to Personnel Services are in the following line items:

0.80 FTE Position – $133,676 for Facilities Maintenance ($82,515 in wages)
Facilities Maintenance work section is responsible for the widest scope of duties at the MWMC facilities. Addition of a Maintenance Worker 3 position will enable the work group to sustain the current service level for maintenance, whose scope of duties has expanded due to capital construction and a greater need for facility rehabilitation.

Regular Salaries – $6,786,575, a net increase of $348,929 or 5.4%
City of Eugene complies with the Oregon Equal Pay Act to provide equity based compensation for all employees. Salaries are based upon the negotiated management/labor contracts between City of Eugene and the local union (AFSCME). In 2023 and 2024, the City evaluated many of the represented and non-represented positions which, when also combined with Cost of Living Adjustments (COLAs), resulted in pay increases affecting the FY 25-26 operating budget. This item also includes the cost of adding the 0.80 FTE position described above.

Employee Benefits – $3,619,200, a net increase of $761,168 or 26.6%
Oregon PERS/OPSRP retirement liability will cause a significant impact in FY 25-26. All other planned expenses included in Employee Benefits item will see marginal increases/decreases in comparison to PERS/OPSRP. Costs for PERS/OPSRP are calculated based on the number of employees.

Health Insurance – $1,526,100, a decrease of $280,978 or -15.5%
The decrease is based on group claims experience and cost projections for 2025-2026.

Materials and Services

The Materials and Services (M&S) budget totaling $8,914,992 represents an FY 25-26 increase of $1,751,728 or 24.5%, which includes an expanded service level need for Biocycle Farm Management. In prior years, management of the Biocycle Farm (aka Poplar Tree Farm) was included within the MWMC's Capital Improvements Program (CIP) budget.
Starting in FY 25-26, the Eugene O&M operating budget will incorporate the planned expenses for Biocycle Farm management services. Other significant changes for M&S are described as follows:

Utilities – $1,692,140, a net increase of $242,140 or 16.7%
More utility expenditure is needed for EWEB, which has adopted an 8.6% rate increase for large general service customers to then be followed by an additional 4% rate increase in October 2025. Natural gas usage and cost is anticipated to decrease in early 2026 after the dedicated waste gas flare for the Renewable Natural Gas (RNG) system is operational but not enough to offset the increased cost and demand for electricity.

Contractual Services – $868,200, a net increase of $458,200 or 111.8%
This line item includes $350,000 for Biocycle Farm management services, specifically for a scheduled poplar harvest from Management Unit #1 (MU1-North) at 79.1 acres, including field restoration,

herbicide application, and replanting. Additionally, cost increases are planned for services from Lane County Sheriff's work crew for landscape maintenance, higher volume of debris hauling to the landfill, greater need for security services, and higher costs for permitting. New costs are also anticipated from contracted laboratories for Class-A biosolids certification and PFAS testing.

Materials & Program Expense – $954,400, a net increase of $422,400 or 79.4%
Annual software licensing and service/maintenance agreements are included in this item for Ethosoft XLIMS, IBM Maximo, Yokogawa DCS, and other software/applications managed by Eugene O&M staff (i.e., software not included in the City's direct/indirect technology-specific overhead charges), which amount to a combined expenditure of over $320,000 per year. This item also includes inflationary adjustments for staff training and business travel, temporary staffing, office supplies, safety supplies, uniform workwear and laundry, and construction materials for O&M work.

Chemicals – $1,045,190, a net increase of $160,190 or 18.1%
Unit prices for hypochlorite, sodium bisulfite, and polymer (both dry and liquid) are established through regional competitive price agreements, and resupply orders are placed depending on the timing of treatment process and O&M activity. Per-gallon pricing is currently stable, but the fuel prices for deliveries is passed through from the vendors. Planned expenditure for the H2S filter media specific to the Renewable Natural Gas (RNG) facility is also budgeted within the chemicals line item, costing ~$190,000 per media swap and occurring roughly twice per fiscal year. Project work specific to the recycled water process could also result in higher chemical demand and expenditures in FY 25-26 (See Tertiary Filtration P80102 and Class-A Disinfection Facilities P80098).

Computer Equipment – $745,830, a net increase of $341,830 or 84.6%
Direct charges from Eugene's Information Services Division (ISD) billed monthly for the City-wide fiber optic network service and support, PeopleSoft financial system, timesheet/payroll processing, Microsoft Enterprise software, network security services, copier service, and related costs. Actual costs for this item in FY 23-24 were $657,148 which required adjustments in FY 24-25 and FY 25-26 to adequately re-align the budget to actual expenses.

Capital Outlay - Budget

The FY 25-26 budget includes $120,000 for the Capital Outlay items listed below.

Capital Outlay	
Project Description	**FY 25-26 Adopted Budget**
Yokogawa DCS, Critical Spare Parts Inventory, Plant	70,000
Yokogawa DCS, Active User Control Server, Plant	50,000
Total	$120,000

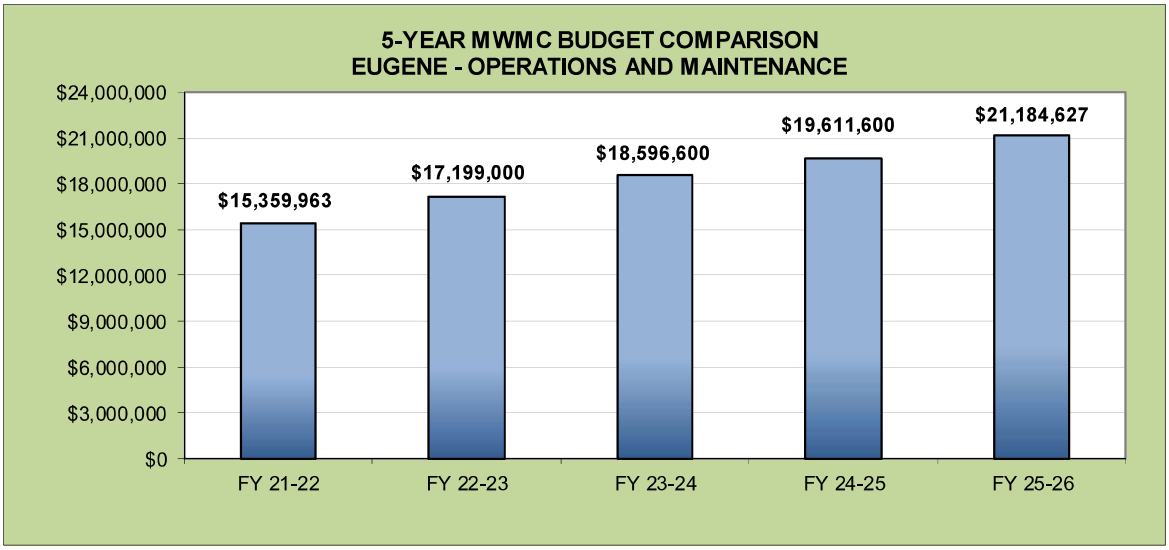
Yokogawa DCS, Critical Spares, Plant – A supply of critical spare parts for the recently upgraded Distributed Control System (DCS). The current supply of existing spare parts is now obsolete for the new DCS.

Yokogawa DCS, Active User Control Server – Added functionality to centralize user, server and computer management to control access and better monitor systems. This simplifies administration, makes users more accountable, and strengthens security posture against unauthorized access and potential threats.

EXHIBIT 10

EUGENE - OPERATIONS AND MAINTENANCE PROGRAM
ADOPTED FY 25-26
BUDGET SUMMARY

	ACTUALS FY 23-24	ADOPTED BUDGET FY 24-25	AMENDED BUDGET FY 24-25	ADOPTED BUDGET FY 25-26	CHANGE * INCR/(DECR)	
Personnel Services	$11,054,031	$11,343,336	$11,343,336	$12,149,635	$806,299	7.1%
Materials & Services	8,435,346	7,163,264	7,563,264	8,914,992	1,751,728	24.5%
Capital Outlay	223,084	1,105,000	1,512,000	120,000	(985,000)	N/A
Budget Summary	**$19,712,460**	**$19,611,600**	**$20,418,600**	**$21,184,627**	**$1,573,027**	**8.0%**



NOTE: Does not include Major Rehabilitation or Equipment Replacement

EXHIBIT 11

EUGENE - OPERATIONS & MAINTENANCE
LINE ITEM BUDGET SUMMARY

	ACTUAL FY 23-24	ADOPTED BUDGET FY 24-25	AMENDED BUDGET FY 24-25	ADOPTED BUDGET FY 25-26	CHANGE INCR/(DECR)	
PERSONNEL SERVICES						
Regular Salaries	$6,376,654	$6,437,646	$6,437,646	$6,786,575	$348,929	5.4%
Overtime	84,253	78,000	78,000	78,000	-	0.0%
Employee Benefits	2,883,578	2,858,032	2,858,032	3,619,200	761,168	26.6%
Paid Family Med Leave Insurance	33	32,288	32,288	11,730	(20,558)	-63.7%
Workers' Comp/Unemploy Ins	134,821	130,292	130,292	128,030	(2,262)	-1.7%
Health Insurance	1,574,692	1,807,078	1,807,078	1,526,100	(280,978)	-15.5%
Total Personnel Services	**$11,054,031**	**$11,343,336**	**$11,343,336**	**$12,149,635**	**$806,299**	7.1%
FTE	81.68	83.86	83.86	84.66	0.80	1.0%
MATERIALS & SERVICES						
Utilities	$1,688,541	$1,450,000	$1,650,000	$1,692,140	$242,140	16.7%
Fleet Operating Charges	581,103	593,000	593,000	575,699	(17,301)	-2.9%
Maintenance-Equip & Facilities	297,686	236,264	236,264	307,345	71,081	30.1%
Contractual Services	532,148	410,000	410,000	868,200	458,200	111.8%
Materials & Program Expense	1,251,914	532,000	532,000	954,400	422,400	79.4%
Administrative Charges - EWEB	703,158	730,000	730,000	798,000	68,000	9.3%
Chemicals	1,071,252	885,000	1,085,000	1,045,190	160,190	18.1%
Parts & Components	586,637	635,000	635,000	650,000	15,000	2.4%
Risk Insurance - Employee Liability	104,124	63,000	63,000	71,688	8,688	13.8%
Computer Equip, Supplies, Maint	657,148	404,000	404,000	745,830	341,830	84.6%
Indirects	961,635	1,225,000	1,225,000	1,206,500	(18,500)	-1.5%
Total Materials & Services	**$8,435,346**	**$7,163,264**	**$7,563,264**	**$8,914,992**	**$1,751,728**	**24.5%**
CAPITAL OUTLAY						
Capital Outlay - Other	$223,084	$1,105,000	$1,512,000	$120,000	($985,000)	N/A
Total Capital Outlay	**$223,084**	**$1,105,000**	**$1,512,000**	**$120,000**	**($985,000)**	**N/A**
TOTAL	**$19,712,460**	**$19,611,600**	**$20,418,600**	**$21,184,627**	**$1,573,027**	**8.0%**

CAPITAL PROGRAM

REGIONAL WASTEWATER PROGRAM
CAPITAL PROGRAMS

Overview

The Regional Wastewater Program (RWP) includes two components: the Capital Improvement Program (CIP) and the Asset Management Capital Program (AMCP). The FY 25-26 CIP Budget, the FY 25-26 AMCP Budget, and the associated 5-Year Capital Plan are based on the following: 2004 MWMC Facilities Plan (2004 FP), 2014 Partial Facilities Plan Update, Resiliency Planning Study (Disaster Mitigation & Recovery Plan – March 2020), and 2023 infrastructure evaluation. The 2004 FP was approved by the MWMC, the governing bodies of the City of Eugene, the City of Springfield, Lane County, and the Oregon Department of Environmental Quality (DEQ). The 2004 FP and its 20-year capital project list was the result of a comprehensive evaluation of the regional wastewater treatment facilities serving the Eugene-Springfield metropolitan area.

The DEQ renewed the MWMC's NPDES permit #102486, which became effective on November 1, 2022. As a result, the MWMC is actively working on a 20-year Facilities Plan for planning period through year 2045, and the documentation with recommendations should be completed in 2025.

The CIP is administered by the City of Springfield for the MWMC. The AMCP implements the projects and activities necessary to maintain functionality, lifespan, and effectiveness of the MWMC facility assets on an ongoing basis. The AMCP is administered by the City of Eugene for the MWMC and consists of three sub-categories:

- Equipment Replacement Program
- Major Rehabilitation Program
- Major Capital Outlay

The MWMC has established these capital programs to achieve the following RWP objectives:

- Compliance with applicable local, state, and federal laws and regulations
- Protection of the health and safety of people and property from exposure to hazardous conditions such as untreated or inadequately treated wastewater
- Provision of adequate capacity to facilitate community growth in the Eugene-Springfield metropolitan area consistent with adopted land use plans
- Construction, operation, and management of MWMC facilities in a manner that is as cost-effective, efficient, and affordable to the community in the short and long term
- Mitigation of potential negative impacts of the MWMC facilities on adjacent uses and surrounding neighborhoods (ensuring that the MWMC facilities are "good neighbors" as judged by the community)

Capital Program Funding and Financial Planning Methods and Policies

This annual budget document presents the FY 25-26 CIP Budget, the FY 25-26 AMCP Budget, and 5-Year Capital Plan which includes the CIP and AMCP. The MWMC CIP financial planning and funding methods are in accordance with the financial management policies put forth in the MWMC 2019 Financial Plan.

Each of the two RWP capital programs relies on funding mechanisms to achieve the objectives described above. The CIP is funded primarily through Capital Reserves, which may include proceeds from revenue bond sales, financing through the State of Oregon DEQ Clean Water State Revolving Fund loan program, grants, System Development Charges, and transfers from the Operating Fund to Capital Reserves.

The RWP's Operating Fund is maintained to pay for operations, administration, debt service, equipment replacement contributions and capital contributions associated with the RWP. The Operating Fund derives most of its revenue from regional wastewater user fees that are collected by the City of Eugene and City of Springfield from their respective customers. In accordance with the MWMC Financial Plan, funds remaining in excess of budgeted operational expenditures can be transferred from the Operating Fund to the Capital Reserve. The Capital Reserve accumulates revenue to fund capital projects, including major rehabilitation, to reduce the amount of borrowing necessary to finance capital projects. In addition, the CIP is partially funded with System Development Charges for the projects that qualify.

The AMCP consists of three programs managed by the City of Eugene and funded through regional wastewater user fees. The *Equipment Replacement Program*, which funds replacement of equipment valued at or over $10,000 with a life expectancy greater than one year; the *Major Rehabilitation Program*, which funds rehabilitation of the MWMC infrastructure such as roof replacements, structure coatings, etc.; and the *Major Capital Outlay Program* for the initial purchase of major equipment that will be placed on the equipment replacement list, or a one-time large capital expense. Some projects are created with a CIP project sheet due to the nature and complexity of the project. The MWMC assets are tracked throughout their lifecycle using asset management tracking software. Based on this information, the three AMCP program annual budgets are established and projected for the 5-Year Capital Plan.

For planning purposes, the MWMC considers market changes that drive capital project expenditures. Specifically, the MWMC capital plan reflects projected price changes over time that affect cost of materials, supply chain impacts, and services. Accordingly, the 2004 FP projections were based on the 20-city average *Engineering News Record Construction Cost Index* (ENRCCI). In addition, City of Springfield staff and MWMC design consultants monitor construction trends in Oregon along with supply chain issues.

Regional Wastewater Capital Program Status and Budget

CIP Project Status and Budget

The FY 25-26 CIP Budget is comprised of the individual budgets for each of the active (carryover) or starting (new) projects in the first year of the 5-Year Capital Plan. The total of these FY 25-26 project budgets is $98,425,000. Each capital project represented in the FY 25-26 Budget is described in detail in a CIP project sheet that can be found at the end of this document. Each project sheet provides a description of the project, the project's purpose/driver (the reason for the project), the funding schedule for the project, and the project's expected final cost and cash flow information. For those projects that are in progress, a short status report is included on the project sheet. In 2019, the MWMC Resiliency Planning consultant study focused on seismic (Cascadia magnitude 9.0 earthquake) and major flooding event(s) and recommended some infrastructure multi-year improvements for consideration during the CIP Budgeting process.

Completed Capital Projects

The following capital projects were completed in FY 24-25:

- All FY 24-25 projects will be carried over into FY 25-26

Carryover Capital Projects

All or a portion of remaining funding for active capital projects are carried forward to the MWMC FY 25-26 budget. The on-going carryover projects are:

- Aeration System Upgrades (2023-2026) - P80113
- Administration Building Improvements - P80104
- Electrical Switchgear & Transformer Replacement - P80115
- Water Quality Trading Program - P80112
- Class A Disinfection Facilities - P80098
- Waste Activated Sludge Thickening - P80078
- Repair Clarifiers & Final Treatment - P80118
- Glenwood Pump Station Upgrade - P80064
- WPCF Stormwater Infrastructure - P80111
- Resiliency Follow-Up - P80109
- Comprehensive Facility Plan Update - P80101
- Facility Plan Engineering Services - P80110
- Recycled Water Demonstration Projects - P80099

Overall, the budgeting for these projects follows, and is consistent with, the estimated cost of the listed capital projects and new information gathered during the MWMC design development process.

New Projects for FY 25-26

- No new projects are anticipated as of January 2025

FY 25-26 Capital Budget Summary (Exhibit 12)

Exhibit 12 displays the adjusted budget and end-of-year expenditure estimates for FY 24-25, the amount of funding projected to be carried over to FY 25-26 and additional funding for existing and/or new projects in FY 25-26.

EXHIBIT 12

Summary of FY 25-26 MWMC Construction Program Capital Budget

	FY 24-25 ADJUSTED BUDGET	FY 24-25 ESTIMATED ACTUALS	FY 24-25 CARRYOVER TO FY 25-26	NEW FUNDING FOR FY 25-26	TOTAL FY 25-26 BUDGET
Projects to be Carried Over to FY 25-26					
Aeration System Upgrades (2023 to 2026)	3,058,342	2,158,342	900,000	34,400,000	35,300,000
Administration Building Improvements	25,513,512	8,713,512	16,800,000	0	16,800,000
Electrical Switchgear & Transformer Replacement	19,152,231	1,252,231	14,900,000	0	14,900,000
Water Quality Trading Program	11,343,109	2,043,109	9,300,000	0	9,300,000
Class A Disinfection Facilities	8,299,364	399,364	7,900,000	900,000	8,800,000
Waste Activated Sludge Thickening	1,500,000	250,000	1,250,000	5,000,000	6,250,000
Repair Clarifiers & Final Treatment	1,500,000	250,000	1,250,000	2,250,000	3,500,000
Glenwood Pump Station Upgrade	1,743,034	593,034	1,150,000	550,000	1,700,000
WPCF Stormwater Infrastructure	600,000	60,000	540,000	0	540,000
Resiliency Follow-Up	528,080	178,080	350,000	150,000	500,000
Comprehensive Facilities Plan Update	1,854,048	1,554,048	300,000	0	300,000
Facility Plan Engineering Services	500,000	300,000	200,000	100,000	300,000
Recycled Water Demonstration Projects	73,752	58,752	15,000	220,000	235,000
TOTAL Capital Projects	**$75,665,472**	**$17,810,472**	**$54,855,000**	**$43,570,000**	**$98,425,000**

FY 25-26 Asset Management Capital Program and Budget

The AMCP consists of the following three programs:

- Equipment Replacement
- Major Rehabilitation
- Major Capital Outlay

The FY 25-26 budget of each program is described below.

Equipment Replacement Program - Budget

The FY 25-26 Capital Programs budget includes $1,225,000 in Equipment Replacement purchases that are identified on the table below.

Equipment Replacement	
Project Description	**FY 25-26 Adopted Budget**
Tractor/Loader, Integrated Tool Carrier (Caterpillar IT38G or similar), BMF	$600,000
IBM Maximo, Upgrade and Migration to Cloud Service	250,000
ICP Mass Spectrometer, Thermo-Fischer, ESB Clean Metals Lab	190,000
Bed Replacement (10yd), Dump Truck (Asset# V502015), BMF	90,000
TOC Analyzer, Skalar-Formacs, ESB Nutrients Lab	40,000
Acid Distillation System, Duo-Pure, ESB Clean Metals Lab	20,000
Feeder Cables, Motor Control Centers, Primary Clarifiers	20,000
Laboratory Glassware Dishwasher, ESB Labs	15,000
Total	**$1,225,000**

Tractor/Loader, Tool Carrier, BMF – The current ITC has exceeded its useful life and is beyond repair needing replacement.

IBM Maximo, Upgrade and Cloud Migration – Maximo hardware and software is nearing end-of-life and will require major upgrades. This would move and upgrade current Maximo infrastructure to IBM's managed cloud environment providing greater support, availability, security, and functionality.

ICP Mass Spectrometer, Lab – The current system has reached end of service life. This system is used to perform regulatory and permit required water quality analysis.

Bed Replacement, 10yd Dump Truck, BMF – Replacing the rusted bed of the dump truck instead of the whole truck.

TOC Analyzer, ESB Nutrients Lab – The current system has reached end of service life. This system is used to perform permit required water quality analysis.

Acid Distillation System, ESB Clean Metals Lab – This system is used to reduce contamination in trace metals analysis, and new equipment will reduce the cost of purchasing commercially prepared acids to meet the permit required detection limits.

Feeder Cables, MCCs, Primary – Upsizing the feeder cables from the transformer to the Motor Control Center (MCC) to utilize the full capacity of the transformer and allow for additional equipment to be installed.

Laboratory Glassware Dishwasher, ESB Labs – Current laboratory glassware washer has been malfunctioning requiring frequent, costly service visits. New laboratory glassware washer from a different manufacturer is needed to enable local service visits and reduce operational costs.

Major Rehabilitation Program - Budget

The FY 25-26 Capital Programs budget includes $1,030,000 for Major Rehabilitation projects that are identified on the table below.

Major Rehabilitation	
Project Description	**FY 25-26 Adopted Budget**
Spot Repairs and Recoating, Clarifier Rake Arms, Secondary Clarifiers (x2)	$500,000
Sludge Holding Tank #2, Dome Interior Coating	270,000
Grit Collector, Head Cells, Pretreatment	110,000
Roof Replacement, Control Building, BRS	100,000
Operations/Maintenance Building Improvements	50,000
Total	**$1,030,000**

Spot Repairs, Recoating, Secondary Clarifiers (x2) – Periodic spot repairs to the coatings are necessary to protect the steel structure.

Sludge Holding Tank #2, Interior Dome Coating – Replacement of existing coating that has delaminated from interior of the floating cover.

Grit Collector Head Cells, Pretreatment – Repair of damaged concrete on the inlet to the existing two Head Cell grit collectors.

Roof Replacement, Control Building, BRS – Condition assessments by staff and contractor recommend the installation of a new roofing assembly over the existing roof.

Operations/Maintenance Building Improvements – Allocation for small-scale facility improvements.

Major Capital Outlay

The FY 25-26 Capital Program budget includes $0 (none) for the Major Capital items listed below.

Major Capital	
Project Description	**FY 25-26 Adopted Budget**
None	$ -
Total	**$ -**

Asset Management Capital Budget Summary

The following table summarizes the FY 25-26 Asset Management Capital Program Budget by project type showing a total AMCP budget of $2,255,000.

Asset Management Capital Project Budget	
Project Description	**FY 25-26 Adopted Budget**
Equipment Replacement	$1,225,000
Major Rehabilitation	1,030,000
Major Capital	-
Total	**$2,255,000**

FY 26-27 Asset Management Capital Program Status and Budget

The AMCP consists of the following programs:

- Equipment Replacement
- Major Rehabilitation
- Major Capital Outlay

The FY 26-27 budget and status of each program is described below.

Equipment Replacement Program – Budget Forecast

The FY 26-27 Capital Programs budget includes $215,000 in Equipment Replacement purchases that are identified in the table below.

Equipment Replacement	
Project Description	**FY 26-27 Planned Budget**
Pump, Progressive Cavity, Digesters	$200,000
Variable Frequency Drive, Digesters	15,000
Total	**$215,000**

Progressive Cavity Pump, Digesters – This pump is used to dilute and pump digested sludge to BMF.

Variable Frequency Drive, Digesters – Variable Frequency Drive (VFD) associated with the above dilution water pump.

Major Rehabilitation Program - Budget

The FY 26-27 Capital Programs budget includes $850,000 for Major Rehabilitation projects that are identified in the table below.

Major Rehabilitation	
Project Description	**FY 26-27 Planned Budget**
Spot Repairs and Recoating, Clarifier Rake Arms, Secondary Clarifiers (x2)	$500,000
Sludge Holding Tanks #1 and #2, Exterior Coatings	300,000
Operations/Maintenance Building Improvements	$50,000
Total	**$850,000**

Spot Repairs, Recoating, Secondary Clarifiers (x2) – Periodic spot repairs to the coatings are necessary to continue to protect the steel structure.

Sludge Holding Tanks #1-2, Exterior Coatings – Replace the 19-year-old coating to restore protection of the concrete dome exterior.

Operations/Maintenance Building Improvements – Allocation for small-scale facility improvements.

Major Capital - Budget

The FY 26-27 Capital Program budget includes $1,000,000 for the Major Capital items listed below.

Major Capital	
Project Description	**FY 26-27 Planned Budget**
Comprehensive Security Upgrade, Regional Facilities	$1,000,000
Total	**$1,000,000**

Comprehensive Security Upgrade – Based on previous security assessment work, funding will be needed for the construction of security improvements at the treatment plant, Biosolids Management Facility, Biocycle Farm (poplar trees), Beneficial Reuse Site, and regional pump stations.

Summary of FY 26-27 Asset Management Capital Program Budget

Asset Management Capital Project Budget	
Project Description	**FY 26-27 Planned Budget**
Equipment Replacement	$215,000
Major Rehabilitation	850,000
Major Capital Outlay	1,000,000
Total	**$2,065,000**

5-Year Capital Plan (Exhibit 13)

For each fiscal planning cycle, only the first year of budget authority is appropriated. The remaining four years of the CIP and AMCP Capital Plans are important and useful for fiscal and work planning purposes. However, it is important to note that the funds in the outer years of the Capital Plan are only planned and not appropriated. Also, the full amount of obligated multi-year project costs is often appropriated in the first year of the project, unless a smaller subset of the
project, such as project design, can be identified and funded without budgeting the full estimated project cost. For these multi-year contracts, unspent funds from the first fiscal year will typically be carried over to the next fiscal year until the project is completed. Accordingly, the RWP Capital Plan presented herein is a subsequent extension of the plan presented in the adopted
FY 24-25 Budget that has been carried forward by one year to FY 25-26. Changes to the 5-Year Plan typically occur from year to year as more information becomes available and evaluated.

Exhibit 13 displays the MWMC 5-Year Capital Plan programs budget, which includes $158,305,000 in planned capital projects and $15,972,000 planned asset management capital projects for an overall 5-Year Capital Plan Budget of $174,277,000.

EXHIBIT 13

Regional Wastewater 5-Year Capital Programs

	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	TOTAL
CAPITAL PROJECTS						
Non-Process Facilities and Facilities Planning						
Comprehensive Facilities Plan Update	300,000					300,000
Facility Plan Engineering Services	300,000	160,000	160,000	160,000	200,000	980,000
Partial Facility Plan Update			650,000			650,000
Conveyance Systems						
Glenwood Pump Station Upgrade	1,700,000					1,700,000
Plant Performance Improvements						
Aeration System Upgrades (2023 to 2026)	35,300,000					35,300,000
Administration Building Improvements	16,800,000					16,800,000
Electrical Switchgear & Transformer Replacement	14,900,000					14,900,000
Water Quality Trading Program	9,300,000					9,300,000
Class A Disinfection Facilities	8,800,000					8,800,000
Waste Activated Sludge Thickening	6,250,000					6,250,000
Repair Clarifiers & Final Treatment	3,500,000	6,250,000				9,750,000
WPCF Stormwater Infrastructure	540,000					540,000
Resiliency Follow-Up	500,000	800,000	2,000,000	3,000,000	3,000,000	9,300,000
Recycled Water Demonstration Projects	235,000					235,000
Owosso Bridge Seismic Upgrades		1,500,000	5,000,000			6,500,000
Tertiary Filtration - Phase 2			7,000,000	10,000,000		17,000,000
To Be Determined in 2026			7,000,000	10,000,000	3,000,000	20,000,000
TOTAL CAPITAL PROJECTS	***$98,425,000***	***$8,710,000***	***$21,810,000***	***$23,160,000***	***$6,200,000***	***$158,305,000***
ASSET MANAGEMENT						
Equipment Replacement	1,225,000	215,000	1,432,000	2,881,000	3,579,000	9,332,000
Major Rehabilitation	1,030,000	850,000	550,000	800,000	2,410,000	5,640,000
Major Capital Outlay		1,000,000				1,000,000
TOTAL ASSET MANAGEMENT	***$2,255,000***	***$2,065,000***	***$1,982,000***	***$3,681,000***	***$5,989,000***	***$15,972,000***
TOTAL CAPITAL IMPROVEMENTS	**$100,680,000**	**$10,775,000**	**$23,792,000**	**$26,841,000**	**$12,189,000**	**$174,277,000**

CAPITAL PROJECT DETAIL

COMPREHENSIVE FACILITIES PLAN UPDATE (P80101)

Description: The Comprehensive Facilities Plan comprises three distinct volumes: MWMC Integrated Plan, Process Facilities Plan, and MWMC Opportunities Plan. Together, these volumes address the MWMC's current conditions, environment, and drivers, the regulatory and operational considerations for wastewater services, and the cross-community opportunities to advance the MWMC's work. The update includes WPCF stormwater planning, capital/facilities planning, system development charge evaluation, technical services, and cost estimating for a 20-year planning horizon.

Status: As of January 2025, the Process Facilities Plan consultant has provided several draft technical memos and a preliminary 20-year project list with projected completion of the full plan in 2025. The Integrated Plan consultant has provided guidance on staff-developed background work and has presented frameworks for opportunities decision making with projected completion of the full plan in 2025. The Opportunities Plan is expected to be internally developed in 2025-2026 based on completion of the first two volumes.

Justification: Evaluate and plan for future MWMC conveyance and treatment upgrades and solutions to meet regulatory requirements, preserve public health, support community growth, protect the Willamette River, and provide financial responsible wastewater services.

Project Driver: Provide MWMC comprehensive facilities planning to develop the capital program and recommendations for the upcoming 20-years. Provide information for applying the MWMC 2019 Financial Plan policies related to Capital Planning and Financing. A current, DEQ-approved Facilities Plan is required for certain financing opportunities and project approvals.

Project Trigger: The MWMC's 2022 NPDES permit renewal presented the first new permit conditions imposed in 20 years. The 2021 stormwater planning portion for the WPCF was triggered to address local building permit requirements for MWMC upcoming construction projects. The remaining project scope is focusing on MWMC planning for the next 20 years and beyond.

Estimated Project Cost: $3,550,000

Estimated Cash Flow: FY 18-19 = $35,701; FY 19-20 = $15,174; FY 20-21 = $70,567; FY 21-22 = $2,136; FY 22-23 = $211,217; FY 23-24 = $1,361,158; FY 24-25 = $1,554,048; FY 25-26 = $300,000

Expenditure/Category:	Prior Years	2024-25 Est. Act.	2025-26	2026-27	2027-28	2028-29	2029-30	Total
Design/Construction	$0	$0	$0	$0	$0	$0	$0	$0
Other	$1,695,952	$1,554,048	$300,000	$0	$0	$0	$0	$3,550,000
Total Cost	**$1,695,952**	**$1,554,048**	**$300,000**	**$0**	**$0**	**$0**	**$0**	**$3,550,000**

FACILITY PLAN ENGINEERING SERVICES (P80110)

Description: Engineering/technical/vendor services for analysis, project definition, cost estimating, design feedback, follow up approvals, and general consultation regarding the MWMC Facilities Plan follow up support. The related project P80090 for consultant services was closed out in FY 21-22.

Status: Pursuant to the issuance of the 2022 NPDES permit, MWMC representatives began updating the Facilities Plan under P80101 and will need follow up support via P80110 Facility Plan Engineering Services. As required by the NPDES permit #102486 (page 12 and 38) and before September 15, 2025, the MWMC must provide an inspection report to the DEQ of the treatment plant outfall system. The P80110 funding will support the inspection and evaluation of the MWMC outfall system.

Justification: Consultant services to provide ongoing technical and engineering services as needed after the MWMC Comprehensive Facilities Plan Update (P80101).

Project Driver: Ongoing engineering/technical/vendor services via P80110.

Project Trigger: Ongoing need.

Estimated Cost: $1,280,000 (2024 to 2030)

Estimated Cash Flow: FY 24-25 = $300,000; FY 25-26 = $300,000; FY 26-27 = $160,000; FY 27-28 = $160,000; FY 28-29 = $160,000; FY 29-30 = $200,000

Expenditure/Category:	Prior Years	2024-25 Est. Act.	2025-26	2026-27	2027-28	2028-29	2029-30	Total
Design/Construction	$0	$0	$0	$0	$0	$0	$0	$0
Other	$0	$300,000	$300,000	$160,000	$160,000	$160,000	$200,000	$1,280,000
Total Cost	**$0**	**$300,000**	**$300,000**	**$160,000**	**$160,000**	**$160,000**	**$200,000**	**$1,280,000**

PARTIAL FACILITY PLAN UPDATE (P80103)

Description: This project provides a 5-year update to the Comprehensive Facilities Plan (P80101) that will help verify and re-evaluate the MWMC assumptions, projections, and project cost estimates. The Partial Facilities Plan Update (P80103) reviews the new and evolving regulatory drivers, identifies technology changes/opportunities, evaluates needed adjustments, and provides new recommendations. The MWMC NPDES permit #102486 renewal date is September 30, 2027.

Status: Anticipate starting work in FY 2027-28 or as needed.

Justification: The information and basis of the Comprehensive Facilities Plan requires regular updating to ensure knowledge, data, regulations, and performance issues behind Facilities Plan recommendations are current and recommended projects are adapted and adopted based on the newest available information.

Project Driver: Ongoing goal to keep MWMC planning up to date.

Project Trigger: Scheduled update. The next MWMC NPDES permit renewal date is September 30, 2027.

Estimated Project Cost: $650,000 (continue to evaluate scope of work and cost)

Estimated Cash Flow: FY 27-28 = $320,000; FY 28-29 = $330,000

Expenditure/Category:	Prior Years	2024-25 Est. Act.	2025-26	2025-27	2027-28	2028-29	2029-30	Total
Design/Construction	$0	$0	$0	$0	$0	$0	$0	$0
Other	$0	$0	$0	$0	$650,000	$0	$0	$650,000
Total Cost	**$0**	**$0**	**$0**	**$0**	**$650,000**	**$0**	**$0**	**$650,000**

GLENWOOD PUMP STATION UPGRADE (P80064)

Description: Expand Glenwood pump station capacity to accommodate growth and meet Oregon Department of Environmental Quality (DEQ) wastewater pump station design requirements. The pump station was designed with stalls for additional pumps. Two pumps were installed in 1995 with space for two additional pumps to be added when wastewater flow to the pump station increases with development of the Glenwood and Laurel Hill basins. In 2019, the P80096 Resiliency Planning study recommended onsite geotechnical evaluation and additional improvements.

Status: As of December 2024, the project is at 60% design development. One existing pump can provide peak output around 3,500 GPM (5.04 MGD). The Eugene/Springfield subbasin future peak output needed is estimated to be around 7.5 MGD for Glenwood pump station with the largest pump out of service.

Justification: Additional pumping capacity will be required at this MWMC pump station to handle increasing flows in the Glenwood area (Springfield) and the Laurel Hill area (Eugene).

Project Driver: Oregon DEQ wastewater pump station redundancy requirements and 2019 Resiliency study recommendations.

Project Trigger: Information from 2023 onsite testing of existing pump/pipe system identified the need to upgrade the Glenwood pump station.

Estimated Project Cost: $2,600,000 (continue to evaluate cost estimates in 2025)

Estimated Cash Flow: FY 20-21 = $1,426; FY 21-22 = $43,259; FY 22-23 = $106,469; FY 23-24 = $155,812; FY 24-25 = $593,034; FY 25-26 = $1,100,000; FY 26-27 = $600,000

Expenditure/Category:	Prior Years	2024-25 Est. Act.	2025-26	2026-27	2027-28	2028-29	2029-30	Total
Design/Construction	$306,966	$593,034	$1,700,000	$0	$0	$0	$0	$2,600,000
Other	$0	$0	$0	$0	$0	$0	$0	$0
Total Cost	**$306,966**	**$593,034**	**$1,700,000**	**$0**	**$0**	**$0**	**$0**	**$2,600,000**

AERATION SYSTEM UPGRADES [2023-2026] (P80113)

Description: In 2020 and 2021, Brown and Caldwell evaluated the existing aeration systems and provided recommendations in January 2022 via project P80100. The P80113 project will implement the design and construction of additional upgrades/changes to the existing aeration systems by year 2028. Upgrades to the westerly existing aeration basins are anticipated after year 2031.

Status: As of January 2025, the Commission was updated on December 13, 2024 and the P80113 project is nearing final design. Also, the project was submitted for construction permits to prepare for the upcoming bidding in 2025. The project budget increased to include some asset management funds as discussed in the December 13, 2024 meeting.

Justification: Update aging (1984) equipment/systems such as piping, electrical, communication technology, blowers, HVAC, and other components related to the aeration system which is part of the secondary treatment process.

Project Driver: Ongoing efforts to keep MWMC existing systems reliable and achieve required performance outcomes to address the National Pollution Discharge Elimination System (NPDES) permit #102486.

Project Trigger: Need to address aging aeration systems for reliability and performance upgrades.

Estimated Project Cost: $40,000,000 (asset management, project delivery, design, permits, construction, etc.)

Estimated Cash Flow: FY 22-23 = $804,235; FY 23-24 = $1,737,423; FY 24-25 = $2,158,342; FY 25-26 = $10,500,000; FY 26-27 = $12,500,000; FY 27-28 = $10,300,000; FY 28-29 = $2,000,000

Expenditure/Category:	Prior Years	2024-25 Est. Act.	2025-26	2026-27	2027-28	2028-29	2029-30	Total
Design/Construction	$2,541,658	$2,158,342	$35,300,000	$0	$0	$0	$0	$40,000,000
Other	$0	$0	$0	$0	$0	$0	$0	$0
Total Cost	**$2,541,658**	**$2,158,342**	**$35,300,000**	**$0**	**$0**	**$0**	**$0**	**$40,000,000**

ADMINISTRATION BUILDING IMPROVEMENTS (P80104)

Description: This project will address the Administration/Operations Building workspace needs at the Water Pollution Control Facility (WPCF). It is a follow up to the 2018-2019 construction of the P80085 new laboratory building and expansion of the existing maintenance building. In 2019, the P80096 Resiliency Planning study recommended: a) constructing a new building for immediate occupancy/use after a major natural disaster, or b) upgrade the existing building for immediate occupancy post-earthquake (magnitude 9.0 event). Alternatives were studied to meet workspace needs and a decision to construct a new building in the existing building's footprint was selected by the MWMC.

Status: As of January 2025, the Administration/Operations Building project P80104 was approved for a construction contract at the MWMC September 13, 2024 meeting. The general contractor mobilized onsite, and demolition of the old building should occur in 2025.

Justification: The original design and construction of the WPCF Administration/Operations Building was completed February 1982 under older building codes. Since that time, use of the building and associated construction codes has changed substantially necessitating the need to re-evaluate the MWMC building options to address level of service goals after a natural disaster (earthquake or flooding).

Project Driver: The need to update the existing Administration/Operations building is driven by the necessity to provide a safe and efficient work environment for the WPCF staff. Many of the planned changes stem from a changing wastewater/environmental business because of changing regulations since the WPCF was originally constructed in 1982. Also, address the P80096 recommended level of service goals to operate after a Cascadia Zone earthquake.

Project Trigger: Expansion and changes needed for functionality, safety, and natural disaster resiliency.

Estimated Project Cost: $28,000,000

Estimated Cash Flow: FY 20-21 = $17,937; FY 21-22 = $209,786; FY 22-23 = $1,317,424; FY 23-24 = $941,342; FY 24-25 = $8,713,512; FY 25-26 = $16,000,000; FY 26-27 = $800,000

Expenditure/Category:	Prior Years	2024-25 Est. Act.	2025-26	2026-27	2027-28	2028-29	2029-30	Total
Design/Construction	$2,486,489	$8,713,512	$16,800,000	$0	$0	$0	$0	$28,000,000
Other	$0	$0	$0	$0	$0	$0	$0	$0
Total Cost	**$2,486,489**	**$8,713,512**	**$16,800,000**	**$0**	**$0**	**$0**	**$0**	**$28,000,000**

ELECTRICAL SWITCHGEAR & TRANSFORMER REPLACEMENT (P80115)

Description: The main electrical switchgear at the Water Pollution Control Facility (WPCF) and Willakenzie Pump Station (WPS) were installed in 1983 during construction of the MWMC regional facilities. The purpose of the equipment is to take utility power and provide it to various process areas with the use of switches. Within the switchgear are medium voltage breakers to safely isolate the facility from the electricity provider (EWEB), as well as protect the utility from electrical faults at the site. This project will replace and upgrade the existing switchgears and medium voltage transformers.

Status: As of January 2025, the P80115 project is under contract for construction. The construction contract was authorized during the MWMC September 13, 2024 meeting. The construction contractor has begun development of key long-lead product submittals for MWMC design consultant review and approval.

Justification: The main electrical switchgear for the WPCF and the WPS have reached the end of their service life and need to be replaced. Eighteen (18) medium voltage (MV) transformers throughout both sites are in similar condition. Major delays in equipment delivery times have placed a sense of urgency on procuring this equipment. Streamlining project delivery, design and construction, the impact of outages to plant operations can be minimized if all equipment is replaced together through one project.

Project Driver: Main switchgear and MV transformers are of paramount importance to plant operations. Replacing switchgear is a major undertaking that involves large temporary power sources, specialized contractors, long equipment lead times, manufacturer field testing, and significant coordination to reduce disruption to plant operation.

Project Trigger: The September 2022 condition assessment, coupled with recent arcing events, has concluded the switchgear at the WPCF and WPS have reached the end of their useful life and need to be replaced, and it is anticipated that the MV transformers are not far behind.

Estimated Project Cost: $17,000,000 (reduced budget based on construction bid received August 13, 2024)

Estimated Cash Flow: FY 22-23 = $117,538; FY 23-24 = $730,231; FY 24-25 = $1,252,231; FY 25-26 = $4,600,000; FY 26-27 = $7,600,000; FY 27-28 = $2,700,000

Expenditure/Category:	Prior Years	2024-25 Est. Act.	2025-26	2026-27	2027-28	2028-29	2029-30	Total
Design/Construction	$847,769	$1,252,231	$14,900,000	$0	$0	$0	$0	$17,000,000
Other	$0	$0	$0	$0	$0	$0	$0	$0
Total Cost	**$847,769**	**$1,252,231**	**$14,900,000**	**$0**	**$0**	**$0**	**$0**	**$17,000,000**

WATER QUALITY TRADING PROGRAM (P80112)

Description: The MWMC Water Quality Trading Program secures regulatory credits for meeting thermal load reduction through watershed restoration. The program fulfills the objectives of the Water Quality Trading Plan under the MWMC NPDES permit as approved November 2022, which defines the MWMC eligible trading area in the upper Willamette basin. The program is implemented via the MWMC's contractor-provided Credit Program Manager services with support of the MWMC's membership in the Pure Water Partners. Water quality trading credits comprise the MWMC's primary strategy for thermal load limit compliance and may provide ancillary future water quality and/or environmental benefits.

Status: The MWMC has a DEQ-approved Water Quality Trading Plan for NPDES permit compliance. As of March 2019, the MWMC procured The Freshwater Trust (www.thefreshwatertrust.org) as the MWMC Credit Program Manager. As of November 2022, the MWMC has an active agreement with The Freshwater Trust to implement the permit-compliance water quality trading program scope of work to meet the 5-year credit timeline of the NPDES permit Compliance Schedule through 2027. Credits established through 2027 are invoiced over 4-year installments as registered and continue to be monitored and maintained for a period of 20 years. As of December 2024, the MWMC has recorded 81.97 Mkcal/day of credits out of a 5-year target minimum of 200 Mkcal/day.

Justification: The Water Quality Trading Program will help provide cost-effective strategies for most of the thermal load compliance dates as required under the MWMC NPDES permit #102486 renewed in November 2022.

Project Driver: Implementation of updated thermal load limits in the MWMC's 2022 NPDES permit.

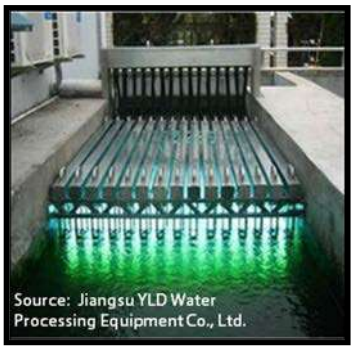
Project Trigger: The NPDES permit renewal includes a 15-year Compliance Schedule with a 5-year milestone of 200 Mkcal/day of credits due by October 2027.

Estimated Project Cost: $13 million (timing estimate from 2022 to 2034)

Estimated Cash Flow: FY 22-23 = $760,026; FY 23-24 = $896,865; FY 24-25 = $2,043,109;
FY 25-26 = $2,000,000; FY 26-27 = $1,800,000; FY 27-28 = $1,400,000;
FY 28-29 = $600,000; FY 29-30 = $250,000; FY 30-31 = $150,000;
FY 31-32 = $1,050,000; FY 32-33 = $1,050,000; FY 33-34 = $1,000,000

Expenditure/Category:	Prior Years	2024-25 Est. Act.	2025-26	2026-27	2027-28	2028-29	2029-30	Total
Design/Construction	$0	$0	$0	$0	$0	$0	$0	$0
Other	$1,656,891	$2,043,109	$9,300,000	$0	$0	$0	$0	$13,000,000
Total Cost	**$1,656,891**	**$2,043,109**	**$9,300,000**	**$0**	**$0**	**$0**	**$0**	**$13,000,000**

CLASS A DISINFECTION FACILITIES (P80098)



Description: Provides disinfection, storage, and distribution facilities needed to bring tertiary filtered effluent to Class A standards on a consistent and reliable basis for initial demonstration of recycled water uses on- and off-site of the MWMC treatment site. The P80098 project includes the design, bidding, construction, and permitting of Class A recycled water disinfection facilities.

Status: As of January 2025, the project team is evaluating the MWMC existing filtration system and completing agreements for grant and loan funding of the project. Staff expects permitting, bidding, and construction work starts in 2025.

Justification: Class A recycled water is necessary to expand recycled water to landscaping, street tree, and industrial uses. Demonstration of Class A quality and reliability is necessary to build stakeholder acceptance for initial and future adoption of recycled water uses to meet community water resource management goals.

Project Driver: The Thermal Load Mitigation Alternatives Evaluation, Recycled Water Program Implementation Planning, Phase 2 Study (dated August 2014) recommended demonstration of Class A recycled water use to address stakeholder acceptability issues identified as barriers to broader recycled water uses. The May 2023 MWMC Thermal Load Mitigation Study submitted to DEQ for NPDES permit compliance requirements identifies the 1.3 million gallon per day (MGD) Class A recycled water facilities as an asset strategy towards meeting final effluent thermal load limits.

Project Trigger: Pilot recycled water demonstration sites with willing, ready-to-proceed partners have been identified, including City of Eugene (street tree watering) and industrial aggregate sites for equipment washing.

Estimated Project Cost: $10.4 million (recycled water Class A infrastructure and upgrade one structure for 9.0 magnitude earthquake preparedness related to MWMC P80096 level of service goals)

Estimated Cash Flow: FY 18-19 = $836; FY 19-20 = $15,934; FY 20-21 = $339,068; FY 21-22 = $761,685; FY 22-23 = $56,904; FY 23-24 = $26,209; FY 24-25 = $399,364; FY 25-26 = $7,000,000; FY 26-27 = $1,800,000

Expenditure/Category:	Prior Years	2024-25 Est. Act.	2025-26	2026-27	2027-28	2028-29	2029-30	Total
Design/Construction	$1,200,636	$399,364	$8,800,000	$0	$0	$0	$0	$10,400,000
Other	$0	$0	$0	$0	$0	$0	$0	$0
Total Cost	**$1,200,636**	**$399,364**	**$8,800,000**	**$0**	**$0**	**$0**	**$0**	**$10,400,000**

WASTE ACTIVATED SLUDGE THICKENING (P80078)

Description: Third Gravity Belt Thickener (GBT) with associated at-grade building. Assumes additional basement floor space is not required. Treatment plant staff would like to reconsider the P80078 solution/technology moving forward.

Status: Continue to monitor the timing of this project and P80101 facility planning findings/recommendations in 2025.

Justification: Provide additional capacity for Waste Activated Sludge (WAS) thickening process.

Project Driver: Additional capacity to provide WAS thickening with one unit offline at upper limit flow projections.

Project Trigger: Exceeding solids and hydraulic loading rate design criteria.

Estimated Project Cost: $6,500,000 (evaluate cost estimates during P80078 design development phase)

Estimated Cash Flow: FY 24-25 = $250,000; FY 25-26 = $1,340,000; FY 26-27 = $4,600,000; FY 27-28 = $310,000

Expenditure/Category:	Prior Years	2024-25 Est. Act.	2025-26	2026-27	2027-28	2028-29	2029-30	Total
Design/Construction	$0	$250,000	$6,250,000	$0	$0	$0	$0	$6,500,000
Other	$0	$0	$0	$0	$0	$0	$0	$0
Total Cost	**$0**	**$250,000**	**$6,250,000**	**$0**	**$0**	**$0**	**$0**	**$6,500,000**

REPAIR CLARIFIERS & FINAL TREATMENT (P80118)

Description: In 2023, condition assessment efforts found existing structures needing repair work related to primary clarifiers (1980) and final treatment (1983). This project will look for solutions to repair and/or replace existing concrete and other systems related to MWMC past construction contracts C2 (primary treatment) and C6 (final treatment).

Status: As of December 2024, staff received MWMC approval to create a new consultant agreement related to P80118 project scoping via task order(s) for pre-design and design work.

Justification: Need to continue fixing aging infrastructure based on existing conditions and risk.

Project Driver: Repair and/or replace existing infrastructure.

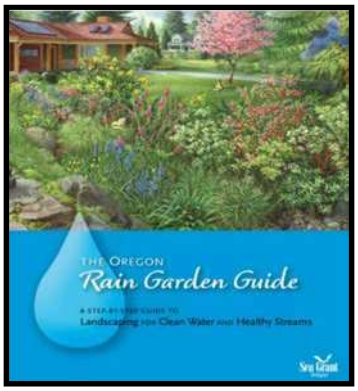
Project Trigger: Fix structural system issues before impacting the MWMC treatment plant process.

Estimated Project Cost: $10,000,000 (evaluate cost estimates during design development)

Estimated Cash Flow: FY 24-25 = $250,000; FY 25-26 = $2,500,000; FY 26-27 = $3,400,000; FY 27-28 = $3,700,000; FY 28-29 = $150,000

Expenditure/Category:	Prior Years	2024-25 Est. Act.	2025-26	2026-27	2027-28	2028-29	2029-30	Total
Design/Construction	$0	$250,000	$3,500,000	$6,250,000	$0	$0	$0	$10,000,000
Other	$0	$0	$0	$0	$0	$0	$0	$0
Total Cost	**$0**	**$250,000**	**$3,500,000**	**$6,250,000**	**$0**	**$0**	**$0**	**$10,000,000**

WPCF STORMWATER INFRASTRUCTURE (P80111)



Description: Retrofit and/or change existing stormwater infrastructure at the Water Pollution Control Facility (WPCF). Also, update the WPCF Conditional Use Permit (CUP) related to stormwater infrastructure planning for upcoming construction.

Status: As of December 2024, Jacobs staff provided a Stormwater Master Plan (SWMP) dated December 16, 2021 with consultant recommendations including the need to update the WPCF existing CUP related to stormwater systems. Staff continues to monitor the MWMC upcoming construction projects and P80101 facilities planning work.

Justification: WPCF existing stormwater and drainage systems need to be retrofitted and/or changed for upcoming construction permit approvals.

Project Driver: Maintain compliance with local and state stormwater requirements at the WPCF.

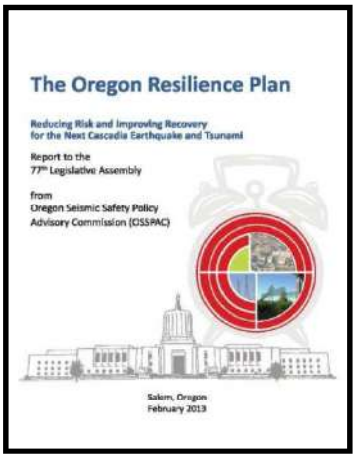
Project Trigger: Each infrastructure hard-surface change at the WPCF can trigger stormwater quality and quantity onsite controls related to project permit requirements.

Estimated Project Cost: $600,000 (continue to evaluate cost of updating WPCF CUP for stormwater, retrofit existing three bioswales to rain gardens, add new rain gardens, and/or system changes)

Estimated Cash Flow: FY 24-25 = $60,000; FY 25-26 = $230,000; FY 26-27 = $310,000

Expenditure/Category:	Prior Years	2024-25 Est. Act.	2025-26	2026-27	2027-28	2028-29	2029-30	Total
Design/Construction	$0	$60,000	$540,000	$0	$0	$0	$0	$600,000
Other	$0	$0	$0	$0	$0	$0	$0	$0
Total Cost	**$0**	**$60,000**	**$540,000**	**$0**	**$0**	**$0**	**$0**	**$600,000**

RESILIENCY FOLLOW-UP (P80109)



Description: This project provides follow-up evaluation and some implementation of the P80096 Resiliency Study (Disaster Mitigation and Recovery Plan - dated March 2020). The 2019 study recommended seismic and flooding mitigation projects estimated at $34.6 million to be coordinated with the MWMC ongoing infrastructure/facilities construction program. The main objective is to address "level of service" goals before a natural disaster such as a 9.0 magnitude earthquake or major flooding. Also, the MWMC should continue to communicate with the agencies that prepare for natural disasters that relate to the Eugene/Springfield community.

Status: Past work includes consultant teams completed geotechnical assessments near the Owosso Bridge, Willakenzie pump station, WPCF Headworks structures, and Glenwood pump station. Received consultant cost estimates in 2022 for seismic retrofits to the Owosso Bridge. As of January 2025, continue to review the P80101 Facilities Plan recommended project priorities for years 2025 to 2045.

Justification: The MWMC's facilities and wastewater conveyance and treatment services are integral to protection of the community and public health following a major disaster such as the anticipated Cascadia Subduction Zone Earthquake and/or major flooding.

Project Driver: Cost effectively ensure reasonable recovery of MWMC's core facilities and services following major disaster impacts after earthquake or flooding.

Project Trigger: Per Commission direction, consultant work began in July 2018. The MWMC plan with consultant recommendations is dated March 2020. Established consultant agreements in 2021 with four engineering consultants for on-call services through March 2026.

Estimated Project Cost: Mitigation recommendations estimate: $34.6 million (2019 dollars)

Estimated Cash Flow: FY 20-21 = $4,092; FY 21-22 = $173,133; FY 22-23 = $13,408; FY 23-24 = $1,920; FY 24-25 = $178,080; FY 25-26 = $500,000; FY 26-27 = $800,000; FY 27-28 = $2,000,000; FY 28-29 = $3,000,000; FY 29-30 = $3,000,000, and continue the MWMC mitigation work estimated over $34 million

Expenditure/Category:	Prior Years	2024-25 Est. Act.	2025-26	2026-27	2027-28	2028-29	2029-30	Total
Design/Construction	$0	$178,080	$500,000	$800,000	$2,000,000	$3,000,000	$3,000,000	$9,478,080
Other	$192,553	$0	$0	$0	$0	$0	$0	$192,553
Total Cost	**$192,553**	**$178,080**	**$500,000**	**$800,000**	**$2,000,000**	**$3,000,000**	**$3,000,000**	**$9,671,000**

RECYCLED WATER DEMONSTRATION PROJECTS (P80099)

Description: This project provides for stakeholder engagement, community communication/outreach, and any additional design, construction, permitting, and implementation of recycled water point-of-use needs beyond the MWMC's point-of-delivery of Class A recycled water product.

Status: As of 2024: Pilot Class A recycled water demonstration sites with ready-to-proceed partners have been identified, including City of Eugene street-tree watering and industrial aggregate site uses. Letters of intent from these partners were secured in 2020. Regulatory readiness was addressed with DEQ during the NPDES 2022 permit renewal in anticipation of project launch during the 2022-2027 permit cycle. A consultant-led outreach strategy was developed, including engaging a recycled water use advisory network in tandem with the Class A Disinfection Facilities (P80098) construction phase.

Justification: Recycled water use may be an important strategy for diverting effluent from the Willamette River to meet NPDES permit discharge limits for temperature and other water quality benefits. Development of Class A recycled water is an identified water resource strategy in EWEB's *Water Management and Conservation Plan* (July 2018) and the *Eugene/Springfield Area Multi-Jurisdictional Natural Hazards Mitigation Plan* (January 2020). The MWMC project is a case example for DEQ's advancement of Oregon recycled water regulatory approvals.

Project Driver: The Thermal Load Mitigation Alternatives Evaluation-Recycled Water Program Implementation Planning, Phase 2 Study (dated August 2014) identified demonstration scale use of Class A recycled water was needed to address stakeholder acceptability issues identified as barriers to full-scale recycled water uses. The project is identified as a permit compliance strategy with DEQ.

Project Trigger: The MWMC November 2022 NPDES permit included new temperature limits and imposes a 15-year compliance schedule to fully meet new effluent limits. The permit requires identification of a long-term strategy to meet the compliance schedule.

Estimated Project Cost: $410,000 (continue to monitor P80099 costing)

Estimated Cash Flow: FY 19-20 = $27,899; FY 20-21 = $16,859 FY 21-22 = $11,121; FY 22-23 = $19,501; FY 23-24 = $40,869; FY 24-25 = $58,752; FY 25-26 = $85,000; FY 26-27 = $150,000

Expenditure/Category:	Prior Years	2024-25 Est. Act.	2025-26	2026-27	2027-28	2028-29	2029-30	Total
Design/Construction	$116,248	$58,752	$235,000	$0	$0	$0	$0	$410,000
Other	$0	$0	$0	$0	$0	$0	$0	$0
Total Cost	**$116,248**	**$58,752**	**$235,000**	**$0**	**$0**	**$0**	**$0**	**$410,000**

OWOSSO BRIDGE SEISMIC UPGRADES (P80116)

Description: This project was identified in the Disaster Mitigation and Recovery Plan (March 2020). The MWMC owns the Owosso Bridge (constructed in 1982) and has infrastructure attached to the bridge.

Status: Under the MWMC project P80109 work related to the Owosso Bridge, the MWMC received a geotechnical seismic analysis consultant report dated June 23, 2022. In August 2022, an engineering consultant provided updated cost estimates for Owosso Bridge seismic retrofits. Staff is looking for grant funding opportunities that could support the P80116 project.

Justification: The MWMC's facilities and wastewater conveyance/treatment services are integral to protection of the community and public health following a major disaster such as the anticipated Cascadia Subduction Zone Earthquake.

Project Driver: Cost effectively ensure reasonable recovery of MWMC's core facilities and services following major disaster impacts after earthquake and/or river flooding.

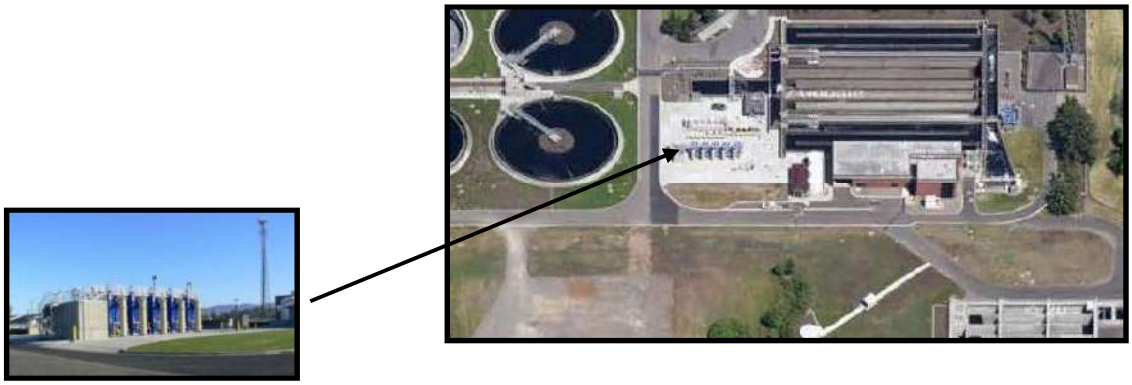
Project Trigger: Ongoing effort to address level of service recommendations/improvements from the Disaster Mitigation and Recovery Plan dated March 2020 (older project P80096).

Estimated Project Cost: $6,500,000 (evaluate cost estimating during design development)

Estimated Cash Flow: FY 26-27 = $800,000; FY 27-28 = $2,700,000; FY 28-29 = $2,800,000; FY 29-30 = $200,000

Expenditure/Category:	Prior Years	2024-25 Est. Act.	2025-26	2026-27	2027-28	2028-29	2029-30	Total
Design/Construction	$0	$0	$0	$1,500,000	$5,000,000	$0	$0	$6,500,000
Other	$0	$0	$0	$0	$0	$0	$0	$0
Total Cost	**$0**	**$0**	**$0**	**$1,500,000**	**$5,000,000**	**$0**	**$0**	**$6,500,000**

TERTIARY FILTRATION - PHASE 2 (P80102)



Description: The phased work program anticipates installing infrastructure/support facilities for 30 MGD of filters for tertiary filtration of secondary treated effluent. Phase 2 is planned to install filter system technology sufficient for another 10 MGD of treatment that will increase the total filtration capacity to 20 MGD. The Phase 3 project will install the remaining filtration technology to meet the capacity needs identified in the 2004 MWMC Facilities Plan and evaluate any new planning information.

In January 2016, the project scope and cost (estimate $530K in 2015) increased to include updating electrical switchgear and installing tertiary filter flushing headers/pipe vents.

Status: Tertiary Filtration (Phase 2) project is anticipated to start P80102 design development in FY 27-28. Continue to evaluate timing based on upcoming P80101 planning information.

Justification: The 2004 MWMC Facilities Plan proposes filters on a phased work program. Filtration provides high quality secondary effluent to help meet permit requirements and potential Class A recycled water product for public and/or private partnerships.

Project Driver: Performance reliability to meet the dry weather NPDES Permit total suspended solids limits, reuse development, and compliance with effluent limits during peak flow conditions.

Project Trigger: NPDES permit compliance for total suspended solids (TSS): Dry weather maximum month flow in excess of 49 MGD. Also, provide higher quality effluent so that reuse options can be developed. Continue to evaluate the project timing based on the MWMC upcoming P80101 Facilities Planning information.

Estimated Project Cost: $17,000,000 (re-evaluate during the P80101 Comprehensive Facilities Plan Update)

Estimated Cash Flow: FY 27-28 = $300,000; FY 28-29 = $1,900,000; FY 29-30 = $6,300,000; FY 30-31 = $7,300,000; FY 31-32 = $1,200,000

Expenditure/Category:	Prior Years	2024-25 Est. Act.	2025-26	2026-27	2027-28	2028-29	2029-30	Total
Design/Construction	$0	$0	$0	$0	$7,000,000	$10,000,000	$0	$17,000,000
Other	$0	$0	$0	$0	$0	$0	$0	$0
Total Cost	**$0**	**$0**	**$0**	**$0**	**$7,000,000**	**$10,000,000**	**$0**	**$17,000,000**

EUGENE CITY COUNCIL
AGENDA ITEM SUMMARY

Approval of Municipal Court Judge Evaluation Committee Nominees and Process

Meeting Date: May 12, 2025
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 4D
Staff Contact: Becky DeWitt
Contact Telephone Number: 541-682-5659

ISSUE STATEMENT
Greg Gill was hired as the Municipal Court Presiding Judge on August 30, 2019. This agenda item is an opportunity for Council to approve the nominees for an evaluation committee that will conduct the formal evaluation process for Presiding Judge Greg Gill consistent with Eugene City Code 2.011.

BACKGROUND
The presiding Municipal Court judge performs and oversees all judicial functions of the Eugene Municipal Court. Each year Council evaluates the performance of the Presiding Municipal Court Judge through a process outlined in Eugene City Code 2.011.

The City Code has specific requirements around the evaluation process which includes a formal evaluation, conducted every four years by an evaluation committee. In alignment with EC 2.011 (2) (c), the members of the evaluation committee shall be nominated by the mayor and appointed by the council. The advisory committee is required to be at least five members, with at least one member of the Human Rights Commission, two attorneys familiar with Municipal Court, and two other persons generally familiar with the judicial system. The formal evaluation process shall include a public hearing, and the evaluation report shall be submitted to and accepted by the council.

Upon Council approval, staff will convene the committee members for a series of meetings to evaluate the performance of Presiding Municipal Court Judge Gill and produce an evaluation report for Council. The evaluation committee process will include a stakeholder survey, interview with Judge Gill, a public hearing before the committee, and a review of court metrics. The committee will submit the report for Council consideration prior to a Council Work session on this item.

RELATED CITY POLICIES
The City Council conducts an annual performance review of the Municipal Court Judge, aligned with their desire to offer formal feedback.

COUNCIL OPTIONS
Council has the opportunity to approve Mayor Knudson's nominees for the evaluation committee or to propose alternate nominations for deliberation and approval.

SUGGESTED MOTION
Move to approve the Presiding Municipal Court Judge's evaluation process set forth in this AIS and Mayor Knudson's nominees for the evaluation committee, as required by Eugene Code 2.011.

ATTACHMENTS
A. Sent under separate cover

FOR MORE INFORMATION
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