



Eugene City Council

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www.eugene-or.gov

EUGENE CITY COUNCIL AGENDA

April 21, 2025

5:30 p.m. CITY COUNCIL PUBLIC HEARING and WORK SESSION

City Council meetings will continue to be held in hybrid format using in person and virtual meeting technology. Information about online or other options for access and participation will be available at <https://www.eugene-or.gov/3360/Webcasts-and-Meeting-Materials>

Meeting of April 21, 2025; Her Honor Mayor Kaarin Knudson Presiding

Councilors

Greg Evans, President
Alan Zelenka
Randy Groves
Matt Keating

Lyndsie Leech, Vice President
Jennifer Yeh
Mike Clark
Eliza Kashinsky

5:30 p.m. CITY COUNCIL PUBLIC HEARING and WORK SESSION

1. **PUBLIC HEARING: An Ordinance Adopting Hazardous Substance User Fees**
2. **WORK SESSION and POSSIBLE ACTION: Interim Police Auditor**
3. **WORK SESSION: Discussion of Options regarding Referendum Petition 2025-1 to Council**

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El consejo de la Ciudad de Eugene agradece su interés en estos asuntos de la agenda. El lugar de la reunión tiene acceso para sillas de ruedas. Se puede proveer a un intérprete para las personas con discapacidad auditiva si avisa con 48 horas de anticipación. También se puede proveer interpretación para español si avisa con 48 horas de anticipación. Para reservar estos servicios llame al 541-682-5010. Las reuniones del consejo de la ciudad se transmiten en vivo por Metro Television, Canal 21 de Comcast y son retransmitidas durante la semana.

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EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Public Hearing: An Ordinance Adopting Hazardous Substance User Fees

Meeting Date: April, 21, 2025

Department: Fire Services

www.eugene-or.gov

Agenda Item Number: 1

Staff Contact: Travis Worthington

Contact Telephone Number: 541-682-8428

ISSUE STATEMENT

In accordance with provisions of Section 54, Article VII of the Eugene City Charter and Section 3.694 of the City Code, the cost of running the Eugene Toxics Right-to-Know Program must be fully funded by fees assessed to local manufacturing businesses that are hazardous substance users.

The proposed ordinance that is the subject of this public hearing would adopt a rate of \$85.62 per full-time-equivalent employee (FTE), up to the maximum of \$2,000 per entity as provided by State law.

BACKGROUND

Each year, beginning in 1998, Council has approved fees to support the Eugene Toxics Right-to-Know Program, first by resolution, and later by ordinance due to changes in state law. Throughout the life of this program, the City has always assessed fees based on the number of individuals employed by businesses required to be in the program. This is because the City is prohibited by State law from charging fees based on the quantity of chemicals used.

Until 2004, the methodology was to poll businesses at the beginning of each calendar year and ask them to calculate and report their FTE for the preceding calendar year, then divide the program's revenue requirement for the upcoming fiscal year by the total number of FTE reported, and bill accordingly. In 2004, a state-imposed fee cap of \$2,000 per entity took effect (in accordance with ORS 453.370(2)(b)). Since that time, businesses are still polled for their FTE figures, and revenue requirements are still divided by the total number of FTE reported.

To help balance the financial impact on businesses that have not yet reached the state-imposed \$2,000 fee cap, while also supporting appropriate staffing levels in the Fire Marshal's Office, the Toxics Board voted on March 11, 2025, to recommend a fee of \$85.62 per FTE for Fiscal Year 2026. This rate increase is largely the result of a smaller pool of businesses under the \$2000 fee cap and generates approximately \$10,000 of additional program revenue. This recommended rate supports a program budget of \$125,398 for FY26 which provides the needed resources to conduct facility surveys and maintain the hazardous substance user database.

RELATED CITY POLICIES

In alignment with the focus areas of the City's strategic plan, the Eugene Toxics Right-to-Know

Program and Toxics Board support all people and aid in responsibly managing our physical assets and natural resources. They address urgent community needs by providing timely information on environmental hazards, enhance public awareness through communication and outreach, promote inclusivity in decision-making, and ensure efficient and effective operations. Through prudent management of people, time, and money, the Toxics Board fosters sustainable stewardship of Eugene's natural resources.

Section 54, Article I of the City Charter reads as follows:

The people of Eugene do hereby find that:

- A. Exposure to toxic chemicals can damage human health and the environment; and*
- B. Citizens have a fundamental right to know the identity and amounts of toxic chemicals that are released into the workplaces, air, water, soil, and environment of their community.*

The Eugene Toxics Right-to-Know Program requires businesses who meet certain criteria to provide information to the public concerning the use and disposition of federally listed hazardous substances. The program is overseen by the Toxics Board, which makes policy recommendations governing the program and is authorized to enforce the reporting requirements and impose penalties.

PREVIOUS COUNCIL DIRECTION

There has been no prior direction from the City Council regarding this year's Hazardous Substance User Fee Ordinance. In previous years, the City Council has annually adopted an ordinance to update the user fee, typically in accordance with the recommendations from the Toxics Right-to-Know Board.

COUNCIL OPTIONS

No action required, public hearing item only. Action is tentatively scheduled for April 28, 2025.

CITY MANAGER'S RECOMMENDATION

None.

SUGGESTED MOTION

None.

ATTACHMENTS

- A. An Ordinance Adopting Hazardous Substance User Fees.
- B. Toxics Right-to-Know Program Workplan for the fiscal year commencing July 1, 2025
- C. Toxics Right-to-Know Program User Fee History

FOR MORE INFORMATION

Staff Contact: Travis Worthington – Deputy Chief Fire Marshal

Telephone: 541-682-8428

Email: wworthington@eugene-or.gov

ORDINANCE NO. _____**AN ORDINANCE ADOPTING HAZARDOUS SUBSTANCE USER FEES.****The City Council of the City of Eugene finds that:**

A. Pursuant to Article VII of Amendment IV to the Eugene Charter of 2002 (the “Amendment”), the City Council has previously adopted a series of Resolutions and Ordinances establishing fees to be paid by hazardous substance users within the City with the most recent being Ordinance No. 20711.

B. In accordance with other requirements of the Amendment, the City Council, by ordinance, has adopted the City’s Hazardous Substance Tracking Instructions, which provide guidance to hazardous substance users in completing and submitting the reports required by the Amendment.

C. Pursuant to ORS 453.370(2)(a), the City must adopt the hazardous substance user fee schedule via ordinance after notice and public hearing. The City published and posted notice of the public hearing to be held on April 21, 2025, concerning the proposed ordinance adopting hazardous substance user fees, and such hearing was held before the Eugene City Council on that date.

D. Pursuant to ORS 453.370(2)(b), the City cannot adopt a fee schedule that imposes a fee of more than \$2,000 for any single facility in any calendar year.

E. The Toxics Board has recommended a fee of \$85.62 per FTE, not to exceed \$2,000 for any single facility for the 2025 calendar year, in order to cover the expenses of the program for the fiscal year commencing July 1, 2025.

THE CITY OF EUGENE DOES ORDAIN AS FOLLOWS:

Section 1. A fee of \$85.62 per FTE, not to exceed \$2,000 for any single facility for the 2025 calendar year, is hereby imposed as the fee to be paid by hazardous substance users within the City of Eugene.

Section 2. No enforcement action shall be taken against any reporting company for failure to pay until after July 1, 2025.

Section 3. As used in this Ordinance, the terms “FTE” and “hazardous substance users” have the meanings ascribed to them in Section 3.692 of the Eugene Code, 1971.

Section 4. The fees collected pursuant to this Ordinance shall be used for the purpose of operating the Toxics Right-to-Know Program created by Amendment IV to the Eugene Charter of 2002 and implemented by subsequent ordinances of the City.

Passed by the City Council this

___ day of April, 2025

City Recorder

Approved by the Mayor this

___ day of April, 2025

Mayor

TOXICS RIGHT-TO-KNOW WORKPLAN

Fiscal Year '26

Travis Worthington - Deputy Chief Fire Marshal

Program Manager, City of Eugene
1320 Willamette St., Eugene, OR 97401

Introduction

The Toxics Right-to-Know Program started in 1996 by amendment to the Eugene City Charter. The Program was created to facilitate the collection and distribution of information related to the use and disposition of federally listed hazardous substances, by qualifying businesses. Since 1998 the program has been funded through the assessment of fees paid by businesses which are: physically located within the Eugene city limits, use any quantity of listed hazardous substances, have at least 10 full time equivalent (FTE) employees, and operate within the #2,000-3,999 SIC codes.

Each of the first six section of the workplan has a summary, a list of general tasks, and an estimate of staff time allotment. Tasks are grouped by similarity and by synergy (a decrease in time spent on one can lead to an increase in another). Due to the interaction between tasks the time allotment is given by section. The seventh section covers proposed projects to be worked on or explored during the course of the year.

For fiscal year '26, the Workplan has been created with a 100% staffing model. The Toxics Program will fully fund 100 percent (100%) of staffing personnel costs (e.g. wages, benefits, taxes) and receive a direct proportional amount of staff time over the course of the fiscal year.

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Budget, Fees, & Workplan

The Program facilitates the Toxics Board's annual requirement to recommend a fee schedule to the City Council. In coordination with Fire Administration, the Program prepares the annual budget; in partnership with the Fire Marshal's Office and the Toxics Board, it also develops the Annual Workplan. These documents, along with the proposed fee schedule, are submitted to the Toxics Board for approval and serve as supporting documentation in the fee recommendation process. As mandated by the Charter, the approved fee schedule must fully fund the Program through collected fees.

1. Facilitate the process to support the Toxics Board in recommending the annual hazardous substance user fees.¹
2. Collaborate with the Fire Marshal and the Toxics Board to develop the Annual Workplan and coordinate the process for providing a fee recommendation to the City Manager and City Council.²
3. Support the City Council's approval of the annual hazardous substance user fees by preparing and submitting required documentation and attending relevant public hearings and meetings.³

Estimated Budget, Fees, & Workplan Total = 20%

¹ Article VI, Section 6.2.B.1

² Article VI, Section 6.3

³ Article VII, Section 7.A

Education, Outreach & PR

Providing orientations and educational sessions with new businesses and board members along with informational presentations to community members is a critical element of the program. By ensuring full understanding of the scope and purpose of the program, businesses are more likely to comply with the mandate of the program.

1. Maintain content on the Toxics Board and Toxics Program's webpages.⁴
2. Provide an orientation of the Toxics Program for new Toxics Board members, manufacturing business representatives, environmental justice and advocacy representatives and interested members of the public.⁴
3. Build and maintain good working relationships between the Toxics Program Manager and Toxics Board members, the manufacturing business community, the environmental justice and advocacy community and other program stakeholders.⁴
4. Conduct public education and outreach efforts to increase transparency, understanding and awareness of the program; including issue news releases to keep the media and community informed; collaborate with the University of Oregon and Oregon State University, and to provide graduate students with internship opportunities; hold ongoing informational work sessions to give businesses and the community opportunities to learn and ask questions about the program, and provide feedback; Monitor the Toxics Board's email box, and facilitate responses accordingly.⁴

Estimated Education, Outreach, & PR Total = 20%

⁴ Necessary to support charter amendment

Compliance and Auditing

As much as possible, the program attempts to proactively encourage compliance. Through proper guidance and education, provided to businesses within the program, coupled with auditing of submitted data the need for more extreme activities from non-compliance has been kept to a minimum. The charter mandated activities, for when a business is non-compliant, have been budgeted at under 1% of program staff time since they are on an as needed basis and rarely needed.

1. Work with businesses in the program to assist them in successfully meeting Charter Amendment hazardous substance reporting requirements and Charter mandated deadline of April 1st: including providing information and assistance.⁵
2. Report to the Fire Marshal the names of any hazardous substance users in non-compliance with hazardous materials balance reports requirements.⁶
3. Publish names of non-complying entities in the daily newspaper.⁷
4. Investigate evidence of reports not filed in compliance with the Charter Amendment.⁸
5. Audit the accuracy of hazardous materials balance reports for the Fire Marshal: including follow-up work with businesses to assist them in reconciling errors accurately (site audits are permitted, not required); Conduct site visits of newly identified businesses as part of Toxics Program representative orientation; Work with the Toxics Board to update procedure to implement a more comprehensive audit process, including cross-referencing data reported under other programs. Conduct a mid-year audit to verify contact information for all participants in the program; Provide reminder and status update letters to participants who are not meeting reporting metrics to encourage timely compliance during the reporting phase of the year.⁹
6. Work with businesses in the program to assist them in reporting FTE, which the annual fee is based upon; Work with Toxics Board to implement procedure to verify accuracy of number of reported FTE; Perform data entry, print and send invoices to businesses in the program; and Assist businesses in the program meeting the Charter-mandated deadline of May 1st for payment of invoices.¹⁰
7. Enforce reporting requirements and impose penalties for noncompliance.¹¹
8. Order non-complying repeat offenders to cease and desist using hazardous substances in the City of Eugene.¹²
9. Members of the Public: Petition the Toxics Board against hazardous substance users or persons for failure to comply with the Charter Amendment.¹³

Estimated Compliance & Auditing Total = 20%

⁵ Article IV, Section 4

⁶ Article VI, Section 6.2.C

⁷ Article VI, Section 6.2.D

⁸ Article VI, Section 6.2.E

⁹ Article VI, Section 6.2.F

¹⁰ Article VII, Section 7.A

¹¹ Article VIII, Section 8.1

¹² Article VII Section 8.2.E

¹³ Article VIII, Section 8.3

Program Management

Beyond the previous sections there are many tasks that must be completed to maintain an effective and efficient program. The Program operates in a balance between needs of the Board, facilitating the program mandates, and needs of the Fire Marshal's Office. Annual reporting, process evaluation and improvement, program research, and much more must take place for the program to operate and optimum efficacy.

1. Facilitate process to assist Toxics Board provide forms for hazardous materials balance reports to be filed electronically that are compatible with the Eugene Public Library's computer systems; and work with Information Technology staff to build or purchase a more efficient records and data management program/system.¹⁴
2. Collaborate with other City staff and community organizations on relevant citywide projects and processes (e.g.: participate as a member of the Lane County Local Emergency Planning Committee (LEPC); participate in the Envision Eugene planning process).¹⁵
3. Facilitate process to assist Toxics Board make hazardous materials balance reports available at the Eugene Public Library.¹⁶
4. Facilitate process to help Toxics Board file an annual report on the effectiveness of the program, and any recommendations for improvements: including preparing draft report for Toxics Board review, edits and approval, and submitting to City Council on the Toxics Board's behalf.¹⁷
5. Monitor applicable Federal regulatory program websites and state program databases to keep related local program information current and accurate.¹⁵
6. Conduct inventory processes to identify covered entities and implement processes and procedures to proactively identify covered entities in the future because with each business that is successfully identified, it extends the financial burden across industry more fairly and equitably and lowers the cost per full-time equivalent (FTE) employee and the cost to smaller businesses.¹⁵
7. Conduct ongoing continuous improvement program and process analyses and make recommendations to Toxics Board for improvements as necessary.¹⁵

Estimated Program Management Total = 20%

¹⁴ Article IV, Section 4

¹⁵ Necessary to support charter amendment

¹⁶ Article V, Section 5.1.F

¹⁷ Article VI, Section 6.2.B.3

Board Support

A critical element of the program operations is to support the Toxics Right-to-Know Board to facilitate effective operation. The Program facilitates: communication of recommendations from the Board to the City Council and City Manager, posting and filling of Board vacancies, coordination of Board meetings, and other special projects as developed by the Board.

1. Facilitate process to ensure Toxics Board members are appointed; including filling vacancies on the Toxics Board due to mid-term resignations; Prepare and submit necessary paperwork and attend City Council Public Hearings and Meetings for new Toxics Board member candidate interviews and appointments.¹⁸
2. Facilitate process to assist City Council enact reasonable ordinances necessary for carrying into execution the provisions of the Charter Amendment upon recommendation of the Toxics Board (not already specifically shown above).¹⁹
3. Facilitate Toxics Board meetings and completion of projects and processes to ensure compliance with the Charter Amendment (including Toxics Board meeting preparation, attendance and follow-up).²⁰
4. Facilitate process to assist the Toxics Board recommend and the City Manager conduct Administrative Rule processes for updates to the Hazardous Substance Tracking Instructions and List of Reportable Chemicals in alignment with the Oregon Department of the State Fire Marshal; and publish and distribute Hazardous Substance Tracking Instructions and List of Reportable Chemicals to reporting businesses in the program; publish corresponding Citizen Guide.²⁰

Estimated Board Support Total = 20%

¹⁸ Article VI, Section 6.1

¹⁹ Article X, Section 10

²⁰ Necessary to support charter amendment.

Appendix A – Program Task Matrix

EXPLICITLY MANDATED BY SECTION 54, AMENDMENT IV OF THE EUGENE CHARTER; OR NECESSARY TO SUPPORT CHARTER AMENDMENT	STAFF TASKS	APPROXIMATE % OF STAFF TIME	PROGRAM AREA AND TASK NUMBER
Charter Mandate – Article VI, Section 6.2.B.1 and Article VII, Section 7.B: Toxics Board: Recommend annual hazardous substance user fees	Facilitate process to assist Toxics Board recommend the annual hazardous substance user fees	3%	Budget, Fees, & Workplan #1
Charter Mandate – Article VI, Section 6.3: City Manager: Work with the Toxics Board jointly to determine the appropriate support services for the program	Work with Fire Marshal and the Toxics Board to develop a work plan, and facilitate process to provide recommendation to City Manager and City Council for adoption as part of the annual hazardous substance user fee	6%	Budget, Fees, & Workplan #2
Charter Mandate – Article VII, Section 7.B: City Council: Approve and amend as necessary annual hazardous substance user fees	Facilitate process to assist City Council approve the annual hazardous substance user fees; and prepare and submit necessary paperwork and attend associated City Council Public Hearings and Meetings	5%	Budget, Fees, & Workplan #3
Necessary to Support Charter Amendment	Maintain content on the Toxics Board and Toxics Program’s webpages	4%	Education, Outreach, & PR #1
Necessary to Support Charter Amendment	Provide an orientation of the Toxics Program for new Toxics Board members, manufacturing business representatives, environmental justice and advocacy representatives and interested members of the public	3%	Education, Outreach, & PR #2
Necessary to Support Charter Amendment	Build and maintain good working relationships between the Toxics Program Manager and Toxics Board members, the manufacturing business community, the environmental justice and advocacy community and other program stakeholders	3%	Education, Outreach, & PR #3
Necessary to Support Charter Amendment	Conduct public education and outreach efforts to increase transparency, understanding and awareness of the program; including issue news releases to keep the media and community informed; collaborate with the University of Oregon and Oregon State University, and to provide graduate students with internship opportunities; hold ongoing informational work sessions to give businesses and the community opportunities to learn and ask questions about the program, and provide feedback; Monitor the Toxics Board’s email box, and facilitate responses accordingly	5%	Education, Outreach, & PR #4
Charter Mandate – Article IV, Section 4: Hazardous Substance Users: File annual, public, hazardous materials balance report; and File a signed declaration certifying that the hazardous materials balance reports filed are accurate and complete	Work with businesses in the program to assist them in successfully meeting Charter Amendment hazardous substance reporting requirements and Charter-mandated deadline of April 1 st : including providing information and assistance	6%	Compliance and Auditing #1

EXPLICITLY MANDATED BY SECTION 54, AMENDMENT IV OF THE EUGENE CHARTER; OR NECESSARY TO SUPPORT CHARTER AMENDMENT	STAFF TASKS	APPROXIMATE % OF STAFF TIME	PROGRAM AREA AND TASK NUMBER
Charter Mandate – Article VI, Section 6.2.C: Toxics Board: Report to the Fire Marshal the names of any hazardous substance users in non-compliance with hazardous materials balance reports requirements	Percentage of staff time is currently zero because work is done to assist businesses understanding program requirements on a proactive basis to avoid this situation from occurring	3%	Compliance and Auditing #2
Charter Mandate – Article VI, Section 6.2.D: Toxics Board: Publish names of non-complying entities in the daily newspaper	Percentage of staff time is currently zero because work is done to assist businesses understanding program requirements on a proactive basis to avoid this situation from occurring	3%	Compliance and Auditing #3
Charter Mandate – Article VI, Section 6.2.E: City Fire Marshal: Investigate evidence of reports not filed in compliance with the Charter Amendment	Percentage of staff time is currently zero because work is done to assist businesses understanding program requirements on a proactive basis to avoid this situation from occurring	3%	Compliance and Auditing #4
Charter Mandate – Article VI, Section 6.2.F: City Fire Marshal: Audit the accuracy of the reporting processes of each hazardous substance user in an order such that all hazardous substance users are audited in a random order at least once every three years	Audit the accuracy of hazardous materials balance reports for the Fire Marshal: including follow-up work with businesses to assist them in reconciling errors accurately (site audits are permitted, not required); Conduct site visits of newly identified businesses as part of Toxics Program representative orientation; Work with Toxics Board to update procedure to implement a more comprehensive audit process, including cross-referencing data reported under other programs	3%	Compliance and Auditing #5
Charter Mandate – Article VII, Section 7.A and Article VII, Section 7.C: Hazardous Substance Users: Pay an annual fee to cover program expenses	Work with businesses in the program to assist them in reporting FTE, which the annual fee is based upon; Work with Toxics Board to implement procedure to verify accuracy of number of reported FTE; Perform data entry, print, and send invoices to businesses in the program; and Assist businesses in the program meeting the Charter-mandated deadline of May 1 st for payment of invoices	5%	Compliance and Auditing #6
Charter Mandate – Article VIII, Section 8.1: Toxics Board: Enforce reporting requirements and impose penalties for noncompliance	Percentage of staff time is currently zero because work is done to assist businesses understanding program requirements on a proactive basis to avoid this situation from occurring	3%	Compliance and Auditing #7
Charter Mandate – Article VIII, Section 8.2.E: City Manager: Order non-complying repeat offenders to cease and desist using hazardous substances in the City of Eugene	Percentage of staff time is currently zero because work is done to assist businesses understanding program requirements on a proactive basis to avoid this situation from occurring	3%	Compliance and Auditing #8
Charter Mandate – Article VIII, Section 8.3: Members of the Public: Petition the Toxics Board against hazardous substance users or persons for failure to comply with the Charter Amendment	Percentage of staff time is currently zero because historically, this situation has not occurred; however, if it were to occur, staff time would need to be reallocated accordingly to manage the process	3%	Compliance and Auditing #9

EXPLICITLY MANDATED BY SECTION 54, AMENDMENT IV OF THE EUGENE CHARTER; OR NECESSARY TO SUPPORT CHARTER AMENDMENT	STAFF TASKS	APPROXIMATE % OF STAFF TIME	PROGRAM AREA AND TASK NUMBER
Charter Mandate – Article V, Section 5.1.C and Article VI, Section 6.2.A: Toxics Board: Provide forms for hazardous materials balance reports to be filed electronically that are compatible with the Eugene Public Library’s computer systems	Percentage of staff time is currently zero because online data entry system for hazardous materials balance reports has been developed and implemented	3%	Program Management #1
Necessary to Support Charter Amendment	Facilitate process to assist Toxics Board provide forms for hazardous materials balance reports to be filed electronically that are compatible with the Eugene Public Library’s computer systems; and work with Information Technology staff to build or purchase a more efficient records and data management program/system	3%	Program Management #1
Necessary to Support Charter Amendment	Collaborate with other City staff and community organizations on relevant citywide projects and processes (e.g.: participate as a member of the Lane County Local Emergency Planning Committee (LEPC); participate in the Envision Eugene planning process)	3%	Program Management #2
Charter Mandate – Article V, Section 5.1.F: Toxics Board: Make hazardous materials balance reports available at the Eugene Public Library for seven years	Facilitate process to assist Toxics Board make hazardous materials balance reports available at the Eugene Public Library	3%	Program Management #3
Charter Mandate – Article VI, Section 6.2.B.3: Toxics Board: File an annual report on the effectiveness of the program, and any recommendations for improvements	Facilitate process to help Toxics Board file an annual report on the effectiveness of the program, and any recommendations for improvements: including preparing draft report for Toxics Board review, edits and approval, and submitting to City Council on the Toxics Board’s behalf	3%	Program Management #4
Necessary to Support Charter Amendment	Monitor applicable Federal regulatory program websites and state program databases to keep related local program information current and accurate	3%	Program Management #5
Necessary to Support Charter Amendment	Conduct inventory processes to identify covered entities, and implement processes and procedures to proactively identify covered entities in the future because with each business that is successfully identified, it extends the financial burden across industry more fairly and equitably and lowers the cost per full-time equivalent (FTE) employee and the cost to smaller businesses	3%	Program Management #6

ATTACHMENT B

EXPLICITLY MANDATED BY SECTION 54, AMENDMENT IV OF THE EUGENE CHARTER; OR NECESSARY TO SUPPORT CHARTER AMENDMENT	STAFF TASKS	APPROXIMATE % OF STAFF TIME	PROGRAM AREA AND TASK NUMBER
Necessary to Support Charter Amendment	Facilitate Toxics Board meetings and completion of projects and processes to ensure compliance with the Charter Amendment (including Toxics Board meeting preparation, attendance and follow-up); and conduct ongoing continuous improvement program and process analyses, and make recommendations to Toxics Board for improvements as necessary	8%	Program Management #7 Board Support #3
Charter Mandate – Article VI, Section 6.1: City Council: Appoint Toxics Board members	Facilitate process to ensure Toxics Board members are appointed; including filling vacancies on the Toxics Board due to mid-term resignations; Prepare and submit necessary paperwork and attend City Council Public Hearings and Meetings for new Toxics Board member candidate interviews and appointments	3%	Board Support #1
Charter Mandate – Article X, Section 10: City Council: Enact reasonable ordinances necessary and proper for carrying into execution the provisions of the Charter Amendment upon recommendation of the Toxics Board	Facilitate process to assist City Council enact reasonable ordinances necessary for carrying into execution the provisions of the Charter Amendment upon recommendation of the Toxics Board (not already specifically shown above)	3%	Board Support #2
Necessary to Support Charter Amendment	Facilitate process to assist the Toxics Board recommend and the City Manager conduct Administrative Rule processes for updates to the Hazardous Substance Tracking Instructions and List of Reportable Chemicals; and publish and distribute Hazardous Substance Tracking Instructions and List of Reportable Chemicals to reporting businesses in the program; publish corresponding Citizen Guide	3%	Board Support #4
TOTAL APPROXIMATE % OF STAFF TIME		100%	



Program Fee History

November 1996 Eugene City Charter, Section 54, Amendment IV adopted (Section 54, Amendment IV, Article VII, Section 7(D)). For the fiscal year 1997 and 1998 – The program was supported by the City of Eugene’s General Fund in accordance with the Eugene City Charter (Section 54, Amendment IV, Article VII, Section 7(D)).

- ❖ 1998 fee -- \$500/facility + \$16.12/FTE (Charged to reporting businesses)¹
- ❖ 1999 fee -- \$500/facility + \$7.92/FTE (Charged to reporting businesses)²
- ❖ 2000 fee -- \$14.31/FTE³
- ❖ 2001 fee -- \$12.54/FTE
- ❖ 2002 fee -- \$10.79/FTE
- ❖ 2003 fee -- \$13.92/FTE
- ❖ 2004 fee -- \$31.65/FTE up to \$2,000⁴
- ❖ 2005 fee -- \$30.94/FTE up to \$2,000
- ❖ 2006 fee -- \$31.30/FTE up to \$2,000
- ❖ 2007 fee -- \$37.38/FTE up to \$2,000
- ❖ 2008 fee -- \$46.20/FTE up to \$2,000
- ❖ 2009 fee -- \$52.38/FTE up to \$2,000
- ❖ 2010 fee -- \$55.48/FTE up to \$2,000
- ❖ 2011 fee -- \$53.34/FTE up to \$2,000
- ❖ 2012 fee -- \$79.00/FTE up to \$2,000
- ❖ 2013 fee -- \$82.69/FTE up to \$2,000
- ❖ 2014 fee -- \$56.75/FTE up to \$2,000
- ❖ 2015 fee -- \$56.08/FTE up to \$2,000
- ❖ 2016 fee -- \$48.29/FTE up to \$2,000
- ❖ 2017 fee -- \$63.12/FTE up to \$2,000
- ❖ 2018 fee -- \$65.43/FTE up to \$2,000
- ❖ 2019 fee -- \$62.23/FTE up to \$2,000
- ❖ 2020 fee -- \$56.13/FTE up to \$2,000
- ❖ 2021 fee -- \$62.80/FTE up to \$2,000
- ❖ 2022 fee -- \$26.10/FTE up to \$2,000
- ❖ 2023 fee -- \$62.28/FTE up to \$2,000
- ❖ 2024 fee -- \$62.28/FTE up to \$2,000
- ❖ 2025 fee -- \$85.62/FTE up to \$2,000

¹ Beginning spring 1998, program is supported by fees assessed each spring, per the City Charter. This continues to be the case.

² Because of the 05/05/99 Oregon Court of Appeals decision, all fees paid in 1998 and 1999 were refunded; due to the City assessing fees based on quantity.

³ In 2000 an additional class of businesses that did not meet the 2,640-pound reporting threshold but did meet the other three criteria to be considered hazardous substance users. This class of businesses are categorized as non-reporting businesses under the program. From then all fees were assessed to both reporting and non-reporting businesses.

⁴ State-imposed fee cap of \$2,000 per facility took effect 7/1/03 (ORS 453.370(2)(b)).

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Work Session and Possible Action: Interim Police Auditor

Meeting Date: April 21, 2025
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 2
Staff Contact: Mia Cariaga
Contact Telephone Number: 541-682-5408

ISSUE STATEMENT

This item is to potentially take action to appoint an Interim Police Auditor to serve in the position until it is permanently filled by a successful candidate in the recent recruitment process conducted by Council.

BACKGROUND

The position of Police Auditor has been filled on an interim basis by Mark Gissiner while Council worked on recruiting for the position permanently. While the hiring of a new auditor is nearing completion, Mr. Gissiner's contract expires on April 25, 2025. The Council must appoint an Interim Police Auditor to serve in the position starting at 5:01 p.m. on April 25, 2025, until the Council's new employee officially assumes the role.

Council President Greg Evans has spoken with Associate Police Auditor Lindsey Foltz to discuss interest in serving as the Interim Police Auditor. Ms. Foltz is willing to support the Council as the Interim Auditor on a limited basis to cover the period between Mr. Gissiner's departure and the start date for the new hire.

On May 12, Council is scheduled to discuss next steps, and potentially take action, regarding the hiring of a permanent Police Auditor.

COUNCIL OPTIONS

1. Appoint Lindsey Foltz as the Interim Police Auditor and authorize Council leadership to execute the Interim Policy Auditor employment agreement set forth in Attachment A.
2. Direct staff to provide additional information to Council prior to Council's appointment of an Interim Police Auditor.

MOTION OPTIONS

Move to appoint Lindsey Foltz as the Interim Police Auditor and authorize the Council President to execute the Interim Police Auditor employment agreement set forth in Attachment A to this AIS.

OR

Move to direct staff to bring back options for the appointment of an Interim Police Auditor.

April 21, 2025 Public Hearing and Work Session – Item 2

ATTACHMENTS

A. Proposed Interim Police Auditor Employment Agreement

FOR MORE INFORMATION

Staff Contact: Mia Cariaga, Central Services Executive Director

Telephone: 541-682-5408

Staff E-Mail: mcariaga@eugene-or.gov

EMPLOYMENT AGREEMENT

Interim Police Auditor

BETWEEN: **City of Eugene** (City)

AND: Lindsey Foltz (Foltz)

RECITALS:

- A.** The Charter of the City of Eugene provides that the City Council shall hire a Police Auditor.
- B.** Leia Pitcher vacated the position Police Auditor effective at 5:00 p.m. on September 13, 2024. Council is in the process of hiring a new permanent Police Auditor.
- C.** Council hired Interim Auditor Mark Gissiner to the role during a recruitment and his contract expires at 5:00 pm on April 25, 2025. A new permanent auditor will not be employed until a later date.
- D.** In order to cover the time period between Gissiner's departure and the official start date of a new auditor, the City wishes to hire Lindsey Foltz as Interim Police Auditor effective 5:01 p.m. on April 25, 2025, and Foltz wishes to accept the position of Interim Police Auditor for this short period of time, on the terms set forth in this Agreement.

AGREEMENTS:

1. **Duties.**
 - 1.1. City agrees to employ Foltz as Interim Police Auditor, to perform the functions and duties of Police Auditor in accordance with Section 15A of the City Charter and in accordance with Eugene City Code and Council direction.
 - 1.2. Foltz agrees to remain in the exclusive employ of the City during her tenure as Interim Police Auditor.
 - 1.3. Upon expiration of this contract, Foltz will return to her role as Associate Police Auditor.
2. **Term.**
 - 2.1. This Agreement shall remain in effect until a newly appointed Police Auditor takes office, unless either party terminates this Agreement sooner pursuant to Section 3 of this Agreement.

- 2.2. Nothing in this Agreement shall prevent, limit or interfere with the right of the Council to terminate the services of Foltz as the Interim Police Auditor at any time without notice and without cause, subject only to the provisions of paragraph 3 of this Agreement.
3. **Termination and Return to Former Position**
- 3.1. The Council may terminate the services of Foltz as Interim Police Auditor at any time without notice and without cause.
- 3.2. Foltz may terminate this Agreement and relinquish her position as Interim Police Auditor upon 30 days' written notice to the Council.
- 3.3. This Agreement will automatically terminate when a newly appointed Police Auditor takes office.
- 3.4. If this agreement is terminated pursuant to paragraphs 3.1, 3.2, or 3.3, above, Foltz will have the right to return to her former position as Associate Police Auditor. If she returns to her former position, Foltz will receive the same salary and benefits she received at the time she vacated the position. Foltz cannot be terminated from employment with the City while serving as Interim Police Auditor for any reason other than the commission of a felony or a misdemeanor involving moral turpitude.
4. **Salary and Benefits.** For Foltz's services as Interim Police Auditor pursuant to this Agreement, the City agrees to provide Foltz the following hourly rate in addition to the benefits she receives as a regular employee in the role of Associate Police Auditor:
- 4.1. Hourly rate of \$60.48.
5. **Indemnification.** The City shall defend and indemnify Foltz against any tort, professional liability claim or demand, or other legal action arising out of an alleged act or omission occurring in the performance of Foltz's duties as Interim Police Auditor, unless prohibited by law. The duties of Interim Police Auditor do not include the commission of any criminal act or intentional tort. This indemnification shall include the cost of defense, provided that the City shall choose or approve legal representation for Foltz and will retain control over the defense of the claim, including the sole power to compromise and settle any claim or action and pay the amount of the settlement or judgment.
6. **Bonding.** The City shall pay the full cost of any fidelity or other bonds required of Foltz by law or ordinance.

7. **Notices.** Notices pursuant to this Agreement shall be given by deposit in the United States Mail, postage prepaid, addressed as follows:

City: Council President
City of Eugene
101 West 10th Avenue, 2nd Floor
Eugene, OR 97401

Employee: Lindsey Foltz

Eugene, OR 97401

Alternately, notices required by this Agreement may be personally served. Notice shall be deemed given as of the date of personal service or three business days after the date of deposit of such written notice in the United States Mail.

8. **Review by Independent Counsel.** Foltz acknowledges that the City has advised her to have this Agreement reviewed by an attorney of her choice.
9. **Effective Date.** The appointment of Foltz as Interim Police Auditor and this Agreement shall become effective at 5:01 p.m. on April 25, 2025.
10. **Voluntary Agreement.** Foltz acknowledges that she understands the terms of this Agreement and that she has entered into it voluntarily.
11. **Integration.** The terms of the parties' agreement are set forth completely in this written document. This Agreement supersedes all prior or contemporaneous oral and written agreements, understandings, and commitments. Foltz acknowledges that she has not relied on any other representation or promises by the City, its agents, employees or representatives, except those contained in this Agreement.
12. **Severability of Provisions.** Any provision, or portion of any provision in this Agreement that is held unenforceable, void, or unconstitutional shall not affect the remainder of the terms of this Agreement or any portion thereof which shall be deemed severable and shall remain in full force and effect. In the event that a provision is held unenforceable, void, or unconstitutional, the Mayor and Foltz shall discuss what changes, if any, should be made in response.
13. **Construction.** It is the intent of the parties that this Agreement and the appointment of Foltz as the Interim Police Auditor comply, in all aspects, with the provisions of the Charter and City Code. If any provision of this Agreement is capable of two constructions, only one of which complies with the Charter and City Code, the construction that complies with the Charter and City Code shall control. If any provision of the Agreement conflicts with

the Charter or City Code, the Charter or City Code shall control and the conflicting provision of this Agreement shall be of no effect. All other provisions not in conflict with the Charter or City Code shall remain in full force and effect. Without limiting the foregoing, this Agreement will be governed by and interpreted in accordance with the laws of the State of Oregon.

CITY OF EUGENE, OREGON

By: _____
Greg Evans
President of the City Council

Lindsey Foltz

Date: _____

Date: _____

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Work Session: Council Discussion of Options regarding Referendum Petition 2025-1

Meeting Date: April 21, 2025
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 3
Staff Contact: Sarah Medary
Contact Telephone Number: 541-682-5010

ISSUE STATEMENT

The purpose of this item is for Council to continue its April 9, 2025, discussion regarding options related to certified referendum petition 2023-1, referring Ordinance No. 20717 to the ballot.

BACKGROUND

A prospective referendum petition was filed with the City Recorder's Office on February 20, 2025, regarding Ordinance 20717, An Ordinance Establishing A Fire Service Fee And Adding New Sections 6.760, 6.765, 6.770, 6.775, 6.780, 6.785, And 6.790 To The Eugene Code, 1971. (Ordinance 20717 is included as Attachment A, and the Ballot Title is included as Attachment B.)

On March 13, 2025, the Chief Petitioners submitted the petition signature sheets to the City Recorder's Office to be validated, meeting the initial deadline for a referendum filing as defined by E.C. 2.974(d) (requiring that a completed referendum petition be submitted to the City Recorder by the effective date of the legislation sought to be referred). The effective date of the ordinance was March 14, 2025.

On March 17, 2025, the City Recorder's Office received certification from Lane County Elections, stating that the results of the statistical sample of signatures showed that the petition contained the required 5,817 valid signatures to refer the measure to the ballot (6,084 valid signatures estimated via sampling, see Attachment C).

On March 24, 2025 the City Recorder finished reviewing Lane County's results and certified the completed referendum petition. Due to the timing of certification the next available regular election date is November 4, 2025. Ordinance 20717 is stayed until the results of the election are certified, or Council takes further action.

Per E.C. 2.980, the City Manager presented the petition to the Council on April 9, 2025. During that work session, Council was presented with the following options for discussion:

- Repeal the ordinance referred by referendum petition;
- Vote to urge adoption or defeat of the referred measure; or
- Order submission of an alternative measure or measures to be voted upon at the same election as the referred measure.

April 21, 2025 Public Hearing and Work Session – Item 3

At the April 9 work session, Council passed a motion to continue their discussion at a work session on April 21.

Councilor Evans, seconded by Councilor Leech, moved to direct the City Manager to schedule a work session on April 21, 2025 for further discussion of Council's options.

VOTE: 8:0 PASSED

IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, Leech, Groves

OPPOSED: None

Information regarding Emergency Election Process

During the April 9, 2025 work session, Council requested more information about the Emergency Election process, as outlined in ORS 221.230(3)-(5). If Council wishes to call an emergency election on August 26, 2025, the following steps must be taken:

1. The City, with adequate notice, must hold a public hearing on a date other than a regularly scheduled council meeting, for the purpose of making findings to substantiate the fact that an emergency exists.
 - a. To allow sufficient time for the entire process prior to the July 10 deadline below, the motion calling for the public hearing would ideally be passed before June.
2. The City must, by resolution, find that an emergency exists that will require an election sooner than the next available election date to avoid extraordinary hardship to the community.
 - a. Council would need to adopt the resolution by July 9, 2025.
3. Notice of the City's intent to hold an emergency election shall be filed with the County elections authority no later than 47 days preceding the desired election date.
 - a. The City Recorder must file notice with the County no later than July 10, 2025.
 - b. Certified copy of the Ballot Title and a copy of the resolution adopted by Council must be provided with the notice.

Council also requested information regarding the cost of an emergency election. The estimated cost of *both* an emergency election and a November 4, 2025, is :

- Lane County Elections - \$200,000-\$240,000
 - Assuming the City of Eugene's measure is the only item on the ballot
- Voter's Pamphlet Costs - \$30,000-\$44,000
 - Including mailing costs, based on the previous two Voters' Pamphlets
- Notice of Election in Newspaper - \$100-130

NEXT STEPS

The next regular available election date for the referendum measure is November 4, 2025. Unless Council repeals the ordinance or calls an emergency election in accordance with ORS 221.230(3)-(5), the City Recorder will submit the referendum measure to Lane County Elections for the November 4, 2025, election. The last date for Council to repeal the ordinance for the November election is September 3, 2025.

COUNCIL OPTIONS WITH CORRESPONDING MOTIONS

Take no action at this time:

- Council can take no action at this time but request a future work session to further discuss the available options.
 - **Motion:** *Move to direct the City Manager to schedule a work session on [specific date or “in the future”] for further discussion of Council’s options.*

OR

Repeal the ordinance:

- Council may repeal the ordinance referred by referendum petition 2025-1.
 - **Motion:** *Move to repeal Ordinance 20717, An Ordinance Establishing A Fire Service Fee And Adding New Sections 6.760, 6.765, 6.770, 6.775, 6.780, 6.785, And 6.790 To The Eugene Code, 1971.*
- Council could direct additional work either in advance of or following the repeal of the ordinance.
 - **Motion:** *Move to direct the City Manager to schedule a work session to discuss [topic] as an alternative to the fire service fee ordinance.*

OR

Move forward with an election on the measure (several options):

- Council may take no additional action; in which case the referred measure will appear on the ballot in November 2025.
 - **No motion.**
- Council may call an emergency election, in accordance with ORS 221.230(3)-(5).
 - **Motion:** *Move to direct the City Manager to schedule a public hearing in accordance with ORS 221.230(4), to determine if an emergency exists that requires an election sooner than the next available election date to avoid extraordinary hardship to the community.*
- Council may vote to urge adoption or defeat of the referred measure.
 - **Motion:** *Move to urge [adoption OR defeat] of the referred measure.*
- Council may order submission of an alternative measure or measures to be voted upon at the same election as the referred measure.
 - **Motion:** *Move to direct City Manager to schedule an additional work session to develop an alternative measure for referral to the ballot.*

ATTACHMENTS

- A. Ordinance 20717 - An Ordinance Establishing A Fire Service Fee And Adding New Sections 6.760, 6.765, 6.770, 6.775, 6.780, 6.785, And 6.790 To The Eugene Code, 1971.
- B. Final Ballot Title for Petition 2025-1
- C. Lane County Elections Certified Results of Petition 2025-1 and worksheet

FOR MORE INFORMATION

Staff Contact: Sarah Medary, City Manager

Telephone: 541-682-5010

Staff E-Mail: smedary@eugene-or.gov

COUNCIL ORDINANCE NO. 20717

AN ORDINANCE ESTABLISHING A FIRE SERVICE FEE AND ADDING NEW SECTIONS 6.760, 6.765, 6.770, 6.775, 6.780, 6.785, AND 6.790 TO THE EUGENE CODE, 1971.

ADOPTED: February 10, 2025

SIGNED: February 11, 2025

PASSED: 5:3

REJECTED:

OPPOSED: Clark, Evans, Groves

ABSENT:

EFFECTIVE: March 14, 2025



ORDINANCE NO. 20717

AN ORDINANCE ESTABLISHING A FIRE SERVICE FEE AND ADDING NEW SECTIONS 6.760, 6.765, 6.770, 6.775, 6.780, 6.785, AND 6.790 TO THE EUGENE CODE, 1971.

Section 1. Sections 6.760, 6.765, 6.770, 6.775, 6.780, 6.785, and 6.790 of the Eugene

Code, 1971, are added to provide as follows:

6.760 Fire Service Fee – Purpose and Use.

(1) The provisions contained in sections 6.760 to 6.790 of this code are for the purpose of providing dedicated funding for fire and emergency medical services through the adoption of a Fire Service Fee.

(2) Fire Service Fee revenue shall only be used to fund existing and new fire and emergency medical services, to administer the Fire Service Fee, and to support the income-based assistance program authorized by section 6.785 of this code.

6.765 Fire Service Fee – Definitions.

For purposes of sections 6.760 to 6.790 of this code, the following words and phrases shall have the following meanings, unless the context requires otherwise:

Building. Improvements erected upon the land including but not limited to the following: single family homes, condominiums, accessory dwelling units, multi-unit apartment buildings, manufactured dwelling units, dormitories, attached or detached garages, barns, warehouse buildings, fraternity houses, motels/hotels, manufacturing facilities, office facilities, commercial buildings, industrial buildings, shopping centers, senior care facilities, medical facilities, educational buildings, government buildings, sports facilities, and churches.

Developed property. Real property that is located within the corporate limits of the City of Eugene, on which one or more buildings exist, and that has at least one associated stormwater service customer account.

Person responsible. The owner, agent, occupant, lessee, tenant, contract purchaser or other person having possession or control of the developed property.

Stormwater Service. The use of the city's stormwater system including, but not limited to, collection of stormwater discharged from property on which development exists and its deposit directly or indirectly into the city stormwater system. The terms "city stormwater system," "development," and "stormwater" have the meanings set forth in section 6.406 of this code.

Stormwater Service Customer. Any person who has a stormwater service account and is responsible for the payment of the charge for city stormwater service.

Total Square Footage. The cumulative total of square footage of the building (s), or portion(s) of the building(s), for which a stormwater service customer pays a stormwater service charge.

6.770 Fire Service Fee – Establishment and Obligation to Pay.

(1) A Fire Service Fee is hereby established. The obligation to pay the Fire Service Fee arises when the person responsible receives fire service benefits. It is presumed that all developed property receives fire service benefits.

(2) Unless another person responsible has agreed in writing to pay the Fire Service Fee and a copy of that written agreement is filed with the city, the person(s) paying stormwater service charges for the building(s), or portion(s) of building(s), associated with the stormwater service customer's account shall pay the Fire Service Fee.

(3) The Fire Service Fee shall be based on the total square footage of the building(s), or portion(s) of building(s), associated with the stormwater service customer's account and shall be set by the city manager using the procedures, criteria and limitations set out in section 2.020 of this code. The city manager shall review and may amend the Fire Service Fee on at least a biennial basis.

6.775 Fire Service Fee - Billing.

(1) Receipt of stormwater service will automatically initiate billing for the Fire Service Fee established by section 6.770 of this code.

(2) If the person responsible can demonstrate to the satisfaction of the city that the amount of the Fire Service Fee billed to the person responsible has been calculated based on an incorrect total square footage of the building(s), or portion(s) of building(s), associated with the stormwater service customer's account and the incorrect total square footage calculation has resulted in an overpayment by the person responsible, the Fire Service Fee billed to the person responsible shall be reduced, and the appropriate credit given (not to exceed 12 months of overpayment credit).

6.780 Fire Service Fee – Delinquencies.

Unless otherwise agreed to in writing by the city, the Fire Service Fee shall be billed monthly and if not paid within 10 days of the due date stated on the bill, the fee owed shall be deemed to be a delinquent fee. Delinquent fees may be recovered by the city using actions allowed by law, including city use of a private collection agency. Costs incurred by the city collecting delinquent fees can be recouped from the person responsible in accordance with the administrative fee order adopted by the city manager pursuant to section 2.020 of this code.

6.785 Fire Service Fee - Income-Based Bill Assistance.

A portion of the Fire Service Fee revenues shall be used to support an income-based Fire Service Fee bill assistance program. The qualifications and process for receiving Fire Service Fee bill-paying assistance shall be set by the city manager.

6.790 Fire Service Fee – Administrative Rules.

The city manager may adopt administrative rules pursuant to section 2.019 of this code in order to implement the provisions of sections 6.760 to 6.785.

Section 2. Fire Service Fee revenue shall be budgeted and accounted for in a separate fund.

Section 3. Notwithstanding Section 1 of this ordinance (providing that the Fire Service Fee shall be set by the city manager in accordance with section 2.020 of this code), the Fire Service Fee is initially established as follows:

Rate Categories Total Square Footage	Monthly Fire Service Fee Charge Per Stormwater Service Customer Account
50 –750	\$3
751 – 1,500	\$6
1,501 – 2,500	\$10
2,501 – 3,500	\$15
3,501 – 5,000	\$21
5,001 – 10,000	\$38
10,001 – 15,000	\$63
15,001 – 30,000	\$113
30,001 – 50,000	\$200
50,001 – 75,000	\$313
75,001 – 100,000	\$438
100,001 – 150,000	\$626
150,001 – 200,000	\$876
200,001 – 300,000	\$1,252
>300,000	\$1,752

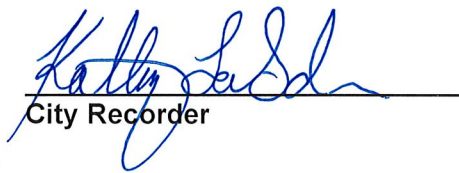
Amendments to this initially established Fire Service Fee may be made by the city manager in accordance with Section 1 of this ordinance. Notwithstanding Section 1 of this ordinance, an amendment to the Fire Service Fee that would increase the fee more than 5% within a 12-month period must be established by resolution of the council.

Section 4. The obligation to pay the Fire Service Fee established by Section 1 of this ordinance shall not arise before July 1, 2025.

Section 5. The City Recorder, at the request of, or with the consent of the City Attorney, is authorized to administratively correct any reference errors contained herein, or in other provisions of the Eugene Code, 1971, to the provisions added, amended, or repealed herein.

Passed by the City Council this

10th day of February, 2025



City Recorder

Approved by the Mayor this

11th day of February, 2025



Mayor



Ballot Title

CAPTION: Fee to fund existing and new fire and medical services.

QUESTION: Shall City impose a fire service fee to create a funding source dedicated to fire and emergency medical services?

SUMMARY: If approved, the measure would impose a fire service fee on the person responsible for a developed property. “Developed property” is real property within Eugene’s city limits, where one or more buildings exist, and with at least one associated stormwater service account. The fire service fee would be based on total square footage of the building(s) associated with the stormwater service account. If approved, the measure would establish the initial monthly fire service fees. Examples of these fees include: 751 – 1,500 square feet = \$6; 1,501 – 2,500 square feet = \$10; 2,501 – 3,500 square feet = \$15; 3,501 – 5,000 square feet = \$21; 5,001 – 10,000 square feet = \$38. The City Manager could change the fees by following the process in Eugene Code 2.020, except that the City Council must approve any fee increase of more than 5% within a 12-month period.

Revenue from the fire service fee could only be used to: fund fire and emergency medical services; administer the fee; and support an income-based fire fee assistance program.

County: LANE	Petition Processing Statistics Report	Date : 3/17/2025 9:01:10 AM Report No. : PM-003
Number :20-2025-1 Title :Ordinance No. 20717, February 11, 2025 Adopted Types : Referendum-County		

Petition Information

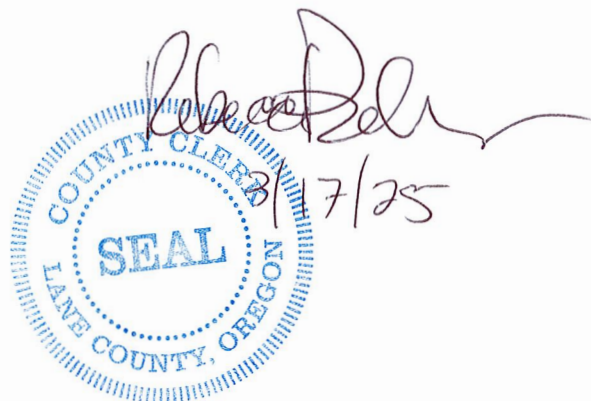
Petition Name : Ordinance No. 20717, February 11, 2025 Adopted
Petition Date : 02/21/2025 **Date Filed :** 02/21/2025
End Circulation Date :
Minimum Signatures Required : 5817 **Accepted Of Minimum :** (10.80%)
Total Signatures Processed : 841

Processing Summary Sample: All

Total Accepted Signatures :	628	(75%)	Of Those Processed
Total Rejected Signatures :	213	(25%)	Of Those Processed

Accepted Reason	Total	(% Rejected)
Valid Signature	628	(100%)

Rejected Reason	Total	(% Rejected)
Not Registered	29	(13.6%)
Out of District	92	(43.1%)
Printed Signature	2	(.9%)
Signatures Do Not Match	65	(30.5%)
Illegible Signer Information	1	(.4%)
Inactive Other or Reason Not Known	24	(11.2%)



Submission F

2				
4	Required Number	R	5,817	
5	Stage 1: Verify First Sample from Submission F			
6	Date		3/15/2025	
7	Description	Notation	Number	% of Sub F
8	Submission F size	N_F	8,412	100.00%
9	Sample F1			
10	Sample size	n_F	841	10.00%
11	# valid signatures	y_{F1}	628	
12	Electors with multiple signatures			
13	# pairs	FF_1	0	
14	# triplicates	FFF_1	0	
16	Equations			
17	Expansion factor	$FF_1 = N_{F1}/n_{F1}$	10.0024	
18	# valid signatures	$Y_{F1} = FF_1 * y_{F1}$	6,281.49	74.67%
19	# multiple signatures	$D_{F1} = \text{See Equations}$	0.00	0.00%
20	# valid signatures in Sample F1	$M_{F1} = Y_{F1} - D_{F1}$	6,281.49	74.67%
21	Margin of Error (95% confidence level)	$MOE = \text{See Equations}$	196.86	2.34%
23	Lower confidence limit for M	$M_L = M_{F1} - MOE$	6,084.63	72.33%
24	Is $M_L \geq$ required number:	5,817	Yes	267.63
26	Stage 2: Verify Second Sample from Submission F			
27	Date			
28	Description	Notation	Number	% of Sub F
29	Sample F2			
30	Sample size	n_{F2}		0.00%
31	# valid signatures	y_{F2}		
32	Electors with multiple signatures			
33	# pairs	FF_2		
34	# triplicates	FFF_2		
36	Sample F (combined sample)			
37	Sample size	$n_F = n_{F1} + n_{F2}$		#VALUE!
38	# valid signatures	$y_F = y_{F1} + y_{F2}$		
39	Electors with multiple signatures			
40	#pairs	$e_{F2} = FF_1 + FF_2$		
41	#triplicates	$e_{F3} = FFF_1 + FFF_2$		
43	Equations			
44	Expansion factor	$F_F = N_F/n_F$		
45	# valid signatures	$Y_F = F_F * y_F$		
46	# multiple signatures in Submission F	$D_F = \text{See Equations}$		
47	# electors signing Submission F	$M_F = Y_F - D_F$		
48	Is $M_F \geq$ required number:			

