Wednesday Work Session Format

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Quick Reminders

- On February 18 Council discussed and moved forward a series of operating agreements changes (included on March 9 consent agenda)
- Due to time constraints, not all topics were covered on February 18
- Additional discussion will be scheduled in the spring for remaining Operating Agreements items

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Wednesday Work Sessions

Currently:

- Wednesday Work Sessions are held in virtual-only format
- Budget reduction strategy implemented during the 2023-2025 biennium

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Full In-Person (Including Public)

Costs

- Approximately $39,000 total for 27 Wednesday work sessions per calendar year
  - Meals = $11,000 annually
  - Security = $20,000 annually
    - Includes EPD support and security staff
  - Staff time = $8,000 annually
    - additional hours for work session meal preparation, meeting room set-up, and in-room meeting technology facilitation, and clean-up

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Hybrid In-Person (Council/Staff Only)

Costs

- Approximately ~~$39,000~~ $15,000 total for 27 Wednesday work sessions per calendar year
  - Meals = $11,000 annually
  - ~~Security = $20,000 annually~~
    - ~~Includes EPD support and security staff~~
  - Staff time = ~~$8,000 annually~~ <$4,000 annually
    - additional hours for work session meal preparation, meeting room set-up, and in-room meeting technology facilitation, and clean-up

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Discussion and Possible Motions

- Hybrid In-Person
  - Motion: Move to direct the City Manager to transition the Wednesday Council Work Sessions from the current virtual-only format to a hybrid format where Council and City staff are in person and the public is virtual and to address any budgetary needs though a supplemental budget request.
- Full In-Person
  - Motion: Move to direct the City Manager to transition the Wednesday Council Work Sessions from the current virtual-only format to an in-person format and to address any budgetary needs though a supplemental budget request.

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