Eugene City Council
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www.eugene-or.gov

EUGENE CITY COUNCIL AGENDA

October 26, 2026

5:30 p.m. CITY COUNCIL WORK SESSION

City Council meetings will continue to be held in hybrid format using in person and virtual meeting technology. Information about online or other options for access and participation will be available at https://www.eugene-or.gov/3360/Webcasts-and-Meeting-Materials

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Meeting of October 26, 2026;
Her Honor Mayor Kaarin Knudson Presiding

Councilors

Lyndsie Leech, President	Eliza Kashinsky, Vice President
Matt Keating	Randy Groves
Alan Zelenka	Jennifer Yeh
Greg Evans	Mike Clark

5:30 p.m. CITY COUNCIL WORK SESSION

1. **WORK SESSION: Police Commission FY 2026 Annual Report**

2. **WORK SESSION: Sustainability Commission FY26 Annual Report and FY27 Work Plan**

The Eugene City Council welcomes your interest in these agenda items. This meeting location is wheelchair-accessible. For the hearing impaired, an interpreter can be provided with 48 hours' notice prior to the meeting. Spanish-language interpretation will also be provided with 48 hours' notice. To arrange for these services, contact the City Manager's Office at 541-682-5010. City Council meetings are telecast live on Metro Television, Comcast channel 21, and rebroadcast later in the week.

El Consejo de la Ciudad de Eugene agradece su interés en estos puntos de la agenda. La sala de reuniones del ayuntamiento es accesible para sillas de ruedas. Para personas con dificultades auditivas, se puede proporcionar un intérprete con 48 horas de anticipación. También se puede proporcionar interpretación al español con 48 horas de aviso. Para organizar estos servicios, contacte a la Oficina del Gerente de la Ciudad al 541-682-5010. Las reuniones del Consejo de la Ciudad se transmiten en vivo por Metro Televisión, Canal 21 de Comcast y se vuelven a emitir durante la semana.

For more information, contact the Council Coordinator at 541-682-5010,
or visit us online at www.eugene-or.gov.

EUGENE CITY COUNCIL
AGENDA ITEM SUMMARY

Work Session: Police Commission FY 2026 Annual Report

Meeting Date: October 26, 2026
Department: Police
www.eugene-or.gov

Agenda Item Number: 1
Staff Contact: Klaree Boose
Phone: 541-682-5852

ISSUE STATEMENT

Annually, Council is presented with the Police Commission Annual Report to review its past work and to discuss upcoming work of the Commission. This work session is informational only, unless Council wishes to request changes or additions to the Police Commission's current work plan.

BACKGROUND

The Police Commission (as governed by EC 2.368) acts as an advisory body to Council, the City Manager, and the Police Chief regarding police policy issues.

EC 2.368(4)(b) states that the Police Commission shall develop a mission statement and a yearly work plan, to be reviewed and approved by Council, which will articulate how the listed outcomes will be achieved. The Police Commission is still working toward completing the FY2026 – FY2027 Biennial Work Plan which was approved by Council in October 2025.

Leadership from the Police Commission will present to Council the FY 2026 Annual Report.

RELATED CITY POLICIES

The City of Eugene Strategic Plan Framework outlines direction and organizational priorities for the 2026-2028 period. This work session item directly supports the Community Safety focus area by advancing the strategy to "strengthen trust and transparency." The Police Commission Annual Report is an important part of communicating to the community the type and scope of work the Commission has completed over FY26 and the ways in which this work informs Police Department Policy.

PREVIOUS COUNCIL DIRECTION

October 13, 2025 Work Session

Councilor Evans, seconded by Councilor Zelenka, moved to approve the Police Commission FY 2026 and FY 2027 Work Plan.
Passed 7:0

COUNCIL OPTIONS

None.

CITY MANAGER'S RECOMMENDATION

None.

POSSIBLE MOTIONS

None.

ATTACHMENTS

A. Police Commission FY 2026 Annual Report and FY2026-FY2027 Biennial Work Plan

FOR MORE INFORMATION

Staff Contact: Klaree Boose, Strategic Initiatives Manager

Phone: 541-682-5852

Staff E-Mail: kboose@eugene-or.gov

City of Eugene Police Commission

FY 2026 Annual Report

www.eugene-or.gov/policecommission

For more information about the Eugene Police Commission, please contact:
Klaree Boose, AIC Police Commission Staff Liaison
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Attachment A

Eugene Police Commission FY 2026 Annual Report

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City of Eugene taken from atop Skinner's Butte

Introduction

Background and Objectives

The Eugene Police Commission is a twelve-member volunteer body that acts in an advisory capacity to the city council, city manager, and police chief on police policy and resource issues. The Commission's enabling municipal code, 20136 adopted in December of 1998, requires that it develop a work plan for City Council for review and approval. In 2013, the Commission moved to a biennial work plan, with the understanding of presenting an annual report to City Council each year.

As outlined in Municipal Code 2.368(4)(a), the objectives of the Eugene Police Commission are to:

1) To increase communications between police and the community, leading to a greater understanding of the preferred policing alternatives for this city;
2) To identify police policy and resource issues related to preferred policing alternatives;
3) To decrease misunderstandings regarding the nature of adopted police policies, practices, and approaches;
4) To provide input on police policies and procedures that reflect community values; and;
5) To assist the City Council in balancing community priorities and resources by advising on police resource issues.

Police Commission Mission Statement

The Police Commission recommends to the city council, the city manager, the police department, and the people, the resources, preferred policing alternatives, policies, and civilians' responsibilities needed to achieve a safe community. We strive to create a climate of mutual respect and partnership among people and between people and the police department that helps to achieve safety, justice, and freedom for all people.

Working Together

Eugene Police Commission Members (During FY 2026)

- Emeilia Foulkes, *Chair*
- John Bradley, *Vice chair, Human Rights Commission Liaison*
- Joshua Bertrand
- Kierstin Dunavant
- Martha Espinosa-Blank
- Alan Leiman
- Clay Neal, *Civilian Review Board Liaison*
- Jack Radey
- Katie Wilgus

- Jennifer Yeh, *Councilor Liaison*
- Alan Zelenka, *Councilor Liaison* (position was replaced by Councilor Randy Groves January 2025)

Police Commission members from left to right: Councilor Randy Groves, Alan Leiman, Councilor Jennifer Yeh, Vice chair John Bradley, Chair Emeilia Foulkes, Jack Radey, Katie Wilgus, and Kierstin Dunavant

Changes in Membership

During FY 2026, the Eugene Police Commission underwent changes in leadership. Former Chair Jensina Hawkins chaired the July 10, 2025 meeting and following her resignation, then Vice Chair Emeilia Foulkes assumed the role of chair and Commissioner John Bradley was elected vice chair in September.

During FY 2026, the Police Commission welcomed four new Commissioners to fill the vacancies created during FY 2025.

- Martha Espinosa-Blank was welcomed to the Police Commission during the July 10, 2025, meeting. Commissioner Espinosa-Blank relocated with her husband and two young daughters in 1996 to continue her career at Sacred Heart hospital. She graduated from Azusa Pacific University with a BSN and later from Cal State Long Beach with an MSN and nurse anesthesia degree. Following a rewarding career she retired in 2024. She has connected with a wonderful group of new friends at the ping-pong table and on the pickle ball court. In addition, she has found a great fit volunteering with CCS, TIP and a food pantry. Giving back to community is one of her values. Martha looks forward to serving on the commission in a capacity that will foster good communication and respect between our community and our police department.

- Katie Wilgus was welcomed to the Police Commission during the July 10, 2025, meeting. Commissioner Wilgus is a native Oregonian and moved to Eugene in 2020. Her work is centered around Downtown Eugene, serving both the Eugene Area Chamber of Commerce and Downtown Eugene, Inc. She also maintains a partnership in GATHER Events, an international event planning firm. Katie sits on the board of the Arts & Business Alliance of Eugene, and the advisory board for EPD's Co-responder Program. Katie is passionate about serving her community. During her personal time, she chairs a local finance committee for PEO International, a charitable organization that raises scholarship funds for women attending or returning to college. She also serves as the co-chair of the Finance and Stewardship committee at Westminster Presbyterian Eugene. Katie and her husband are raising two children, both students in the 4J school district.

- Joshua Bertrand was welcomed to the Police Commission during the October 9, 2025, meeting. Commissioner Bertrand was born in New Orleans, Louisiana, and moved to Texas after the impact of Hurricane Katrina. In 2020, he moved to the Pacific Northwest (PNW), where he met his beautiful wife in the vibrant "Emerald City" and has lived in Eugene ever since. Josh earned his bachelor's degrees in Economics and German at Texas Tech University and later completed his Master of Public Administration at Wayland Baptist University. Together with his academic and industry experience, Josh has continued to advance his decade-long career in the banking and financial services industry, working at well-known institutions such as Wells Fargo, US Bank, Bank of America, serving in various roles to include research analyst and in management. Currently, as a financial crimes investigator, Josh has gained immense experience in understanding the world of fraud and other financial crimes, and the impact they have on individuals within the community as well as overall society. In Josh's personal time, he enjoys exploring the vast beauty of the PNW, especially the Oregon Coast, where he takes joy in whale watching, exploring new restaurants with his wife, and playing his favorite video games. Josh is honored to serve on the commission and seeks to build a strong community through communication and mutual respect.

- Kierstin Dunavant was welcomed to the Police Commission during the October 9, 2025, meeting. Commissioner Dunavant relocated to Eugene, Oregon in 2015 after years of working on military bases overseas, where she helped youth and adolescent facilities achieve national accreditation. Drawn to the Pacific Northwest for its unique blend of creativity, community, and natural beauty, she quickly embraced Eugene as home. As Vice President of Administrative Services at Looking Glass Community Services, Kierstin oversees administrative and IT operations, drives strategic initiatives, and serves as an accreditation and

contract specialist. She also plays an active role in policy and regulatory advocacy related to nonprofits, youth homelessness, and behavioral and mental health services. Beyond her professional role, Kierstin is deeply engaged in her community. She has volunteered with Food for Lane County and Mothers Against Drunk Driving, served as President of the Zonta International Eugene–Springfield Chapter, is active in the Eugene Young Professionals, and currently sits on the Looking Glass Auction Committee. In joining the Police Commission Board, she aims to amplify community voices and bridge the gap to create pathways for learning about public policy, community safety efforts and local infrastructure. In her free time, Kierstin enjoys traveling and exploring new cultures, discovering new restaurants, expressing her creativity through art, playing golf, and attending Lagree classes.

Meetings

During FY 2026 the Police Commission met eleven times. The Police Commission does not meet during the month of August, to allow the commission members a summer break. The Police Commission held meetings on the following dates:

- July 10, 2025
- September 11, 2025
- October 9, 2025
- November 13, 2025
- December 11, 2025
- January 8, 2026
- February 12, 2026
- March 12, 2026
- April 9, 2026
- May 14, 2026
- June 11, 2026

The Police Commission uses a hybrid meeting method with some members attending in person at the Eugene Police Department in the Kilcullen Classroom, while other members join virtually through Zoom. In accordance with Oregon Public Records Law, all meetings during the FY 2026 year were made available to the public. The public is welcome to attend in person or virtually. A recording of each meeting along with meeting minutes can be found on the Eugene Police Commission's webpage.

In addition, the chair, vice-chair, and staff liaison meet on a quarterly basis with the mayor and city manager to provide an update on the work the Police Commission is doing and allow for any questions and or recommendations the mayor and city manager may have for the commission.

FY 2026 and FY 2027 Biennial Work Plan

Identifying Priorities

The Police Commission met on May 8, 2025, to develop their FY 2026 and FY 2027 Biennial Work Plan. The commission identified ten community issues and priorities as areas of focus. The items are prioritized from top to bottom with intent of remaining flexible to support emerging issues. Subsequently, ten items were identified as parking lot items (items not considered a priority but equally important to discuss).

Order	FY 2026 & 2027 Commission Community Issues and Priorities	Weighted
	Top 10	
1.	***Immigration Law (Policy 305)*** – review and discuss	12
2.	***Police STOPS (Policy 402)*** – review and discuss	9
3.	***Sexual Assault (Procedure 3.4) and Stalking Incidents (Procedure 3.6) –*** review at the request of public	9
4.	***Trespass Letter of Consent (Policy 411)*** – Housing Support Officer process	6
5.	***Non-criminal Detoxification (Policy 311)*** – review and discuss	5
6.	***Special Teams, Ad-hoc, AIC Assignments (Policy 1015)*** –review and discuss	5
7.	***Domestic Violence and Restraining Orders (Policy 320)*** – review at the request of public	4
8.	***DUII (Procedure 4.11)***–review and discuss	3
9.	***Auditor Discipline Outcomes*** – discuss	3
10.	***Flexible Restraint Device (Policy 806)***– review and discuss	3
Order	FY 2026 & 2027 Commission Community Issues and Priorities	Weighted
	Parking lot items	
11.	***Searches and Inventories of Detained Persons (Policy 702)—****review and discuss*	2
12.	***Storage of Prisoner Property (Policy 703)*** – review and discuss	2
13.	***Control Holds and Handcuffing (Policy 808)*** – review and discuss	2
14.	***Yearly Mental Health Evaluations for Officers*** –discuss	2
15.	***Community Safety Payroll Tax*** –discuss	2
16.	***Arrests (Policy 300)*** –review and discuss	1
17.	***Edged Weapons (Policy 813)*** –review and discuss	1
18.	***Audio/Video (Policy 1202)*** –review and discuss	1
19.	***Spit Hoods (Policy 811)*** –review and discuss	1
20.	***License Plate Readers (Policy 1204)*** –review and discuss	1

Work Completed in FY 2026

Scope of Work

The Police Commission identified ten areas of focus to work from on their FY 2026 and FY 2027 Biennial Work Plan, with ten areas identified as parking lot items to discuss as time allows.

As of June 30, 2026, eight areas of focus and five parking lot items have been deemed complete, and two areas of focus and five parking lot items remain in progress. In addition, the Police Commission completed work on two areas focusing on Wellness and one additional area that emerged outside of the FY 2026 and FY 2027 Biennial work plan.

The spreadsheet on the next page captures the work accomplished by the Police Commission in FY 2026.

Police Commission members along with Mayor Knudson and Chief Skinner during the May 8, 2025, work retreat to develop the FY 2026 and FY 2027 Biennial Work Plan.

Status	Commission Community Issues and Priorities		Date	Outcome
Complete	1	Immigration Law (Policy 305)	September 11, 2025	Reviewed enforcement restrictions and assistance requests; no policy changes recommended.
In-Progress	2	STOPS (Policy 402)		
Complete	3	Sexual Assault (Procedure 3.4) and Stalking Incidents (Procedure 3.6)	January 9, 2026 – February 12, 2026	3.4: Added call-taker guidance, refined victim-centered interviewing, and corrected the examination window to 120 hours. 3.6: Clarified court references and reviewed protected order processes and reporting timelines.
Complete	4	Trespass Letter of Consent (Policy 411)	November 14, 2025	Reviewed commercial-property authorization, signage, contracts, and renewals; no amendments recommended.
Complete	5	Non-criminal Detox (Policy 311)	December 11, 2025	Updated transport options, guidance for minors, medical handoffs, and custody documentation.
In-Progress	6	Special Teams, Ad-hoc, AIC Assignments (Policy 1015)		
Complete	7	Domestic Violence and Restraining Orders (Policy 320)	March 12, 2026	Expanded guidance on children, protective orders, and training; requested medical-care and terminology clarifications.
Complete	8	DUI (Procedure 4.11)	January 9, 2026	Substantial rewrite clarifying investigation stages, testing terminology, and evidence collection.
In-Progress	9	Auditor Discipline Outcomes	June 11, 2026	Introduced auditor responsibilities and explored oversight of discipline outcomes.
Complete	10	Flexible Restraint Device (Policy 806)	April 9, 2026	Removed outdated terminology and added review requirements for restraint-use decisions.
In-Progress	11	Searches and Inventories of Detained Persons (Policy 702)		
In-Progress	12	Storage of Prisoner Property (Policy 703)		
Complete	13	Handcuffing and Control Holds (Policy 808)	April 9, 2026	Requested clearer distinctions between compliance and passive noncompliance and limits on pain-compliance techniques.
In-Progress	14	Yearly Mental Health Evaluations for Officers		
In-Progress	15	Community Safety Payroll Tax		
In-Progress	16	Arrests (Policy 300)		
Complete	17	Edged Weapons (Policy 813)	June 11, 2026	Clarified employee coverage, carrying requirements, and authority for special-team exceptions.
Complete	18	In-person Audio/Video (Policy 1202)	May 14, 2026	Reviewed consolidated draft; discussed deleting “strategy, tactics, or” from the muting provision.
Complete	19	Spit Hoods (Policy 811)	April 9, 2026	Minor revisions to use guidance and reporting information relevant to subsequent encounters.
Complete	20	License Plate Readers (Policy 1204)	October 9, 2025	Revised use restrictions, sharing requirements, and audits; limited direct sharing to reciprocal Lane county partners.
Complete	A	Acute Stress Adaptive Protocol (Procedure 11.24)	February 12, 2026	Formalized voluntary stress-support sessions, facilitator training, confidentiality, and access.
Complete	B	Cranial Electrotherapy Stimulation (Procedure 11.25)	February 12, 2026	New procedure establishing clinical oversight, consent, device access, and safety requirements.

Complete	C	Officer Response to Calls (Policy 416)	October 9, 2025 – November 13, 2025	Clarified response codes, emergency driving, dispatch notification, and diversion from assigned calls.
Complete	D	Office of Professional Standards Annual Report	December 11, 2025	Information presented on complaints and dispositions; requested clearer definitions and reporting.

List of Policies and Procedures Reviewed

The Police Commission reviewed the following policies and/or procedures in FY 2026:

- Policy 305 Immigration Law
- Policy 311 Non-criminal Detox
- Policy 320 Domestic Violence and Restraining Orders
- Policy 411 Trespass Letter of Consent
- Policy 416 Officer Response to Calls
- Policy 806 Flexible Restraint Device
- Policy 808 Handcuffing and Restraint Holds
- Policy 811 Spit Hoods
- Policy 813 Edged Weapons
- Policy 1202 In-person Audio/Video
- Policy 1204 License Plate Readers
- Procedure 3.4 Sexual Assault
- Procedure 3.6 Stalking Incidents
- Procedure 4.11 DUI
- Procedure 11.24 Acute Stress Adaptive Protocol
- Procedure 11.25 Cranial Electrotherapy Stimulation

Highlights of Work Performed

Immigration Policy

Immigration became one of the year's most sustained conversations and was the topic most discussed during the public comment portion of the meetings. The Police Commission reviewed Policy 305 amid concerns about federal immigration activity and local police involvement. Discussion addressed requests for assistance, information sharing, and the distinction between immigration enforcement and response to an immediate public safety concern. Chief Skinner and Deputy Chief Burke helped explain the Department's interpretation and application of the existing rules. This review did not result in edits to the existing text and the Commission voted to approve the document, reaffirming the existing policy.

Care in Crisis

The December 11, 2025, draft of Non-criminal Detox (Policy 311) updated guidance for intoxication-related contacts.

The draft replaced a named transport reference with broader community resource language; replaced a special circumstances home-release option with hospital transport; and added guidance to contact a parent or guardian when the person is under eighteen. The revision also specified communication of relevant medical information when someone is lodged in jail for a criminal offense, and expanded the report description to address the substance involved and the circumstances of custody. These details make the officer's choice and the handoff to another provider easier to follow. Sgt. Allison Jordan answered questions about training and how officers choose an appropriate destination. The Commission voted to approve the draft.

Responding to Sexual Assault

For a person reporting sexual assault, the first conversation with police can shape the trajectory of what happens next. The Commission examined how written procedures support a careful investigation while reducing avoidable distress and helping a person understand their options. During the meeting on January 8, 2025, public comments raised questions about training and evidence collection. Detective Travis Cooper explained the sexual assault investigation process, the responsibilities of patrol and follow-up investigators, and the reasons for a trauma-informed approach. Revision of the police included the addition of a section for call-takers and made the questioning guidance more flexible. The draft explained immediate victim needs, assistance options, evidence preservation, and follow-up responsibilities. EPD staff clarified that an investigator's qualifications depended on appropriate training and experience rather than a requirement for a particular certification. Commission members asked about victim resources, interviewer preferences, and clarity of evidence-collection language. The Commission approved the updated procedure during the meeting on February 12, 2025.

Domestic Violence and the Safety of Children

A domestic violence call can often involve several people, each with different immediate needs. During the meeting on March 12, 2025, the Commission paid particular attention to children present at an incident, the collection of evidence, and the coordination needed after offers leave. Subject matter experts Sgt. Annie McIntyre and Detective Sean Kelley provided explanations that helped commissioners follow the decisions an officer may face when accounts conflict, a witness provides video, or a child has seen or experienced harm. They described why a response may require several officers, how evidence can support an investigation, and why specialized services matter. Deputy Chief Burke helped explain operational considerations and support available to victims. Revisions to the document included added procedural guidance about children's presence and coordination with Oregon's child welfare system. The discussion emphasized identifying children who may also need protection and avoiding unnecessarily detailed initial interviews when a specialized interview is appropriate. Staff explained reporting through the Oregon Child Abuse Hotline and the role of Kids FIRST as part of the response system. Staff separated discussion of U.S. and foreign protection orders and added a section on domestic-violence training so personnel could stay current with changes. The Commission approved the updated policy during the meeting on March 12, 2025.

Safer Roads

As a community member, it can be difficult to understand why a police vehicle arrives with or without a siren and how an ongoing investigation can account for these different circumstances. Discussion during the meeting on October 9, 2025, showed how difficult emergency driving language can be to interpret without field experience. Commission members requested clearer definitions and examples, and staff returned in November with revisions. During the meeting on November 13, 2025, Sgt. Nate Pieske, an emergency vehicle operations specialist and academy instructor, explained how officers apply the definitions. The November draft distinguished routine response, a more discreet emergency response, and response using lights and sirens. The draft clarified diversion from an assigned call, dispatch notification, and the relationship between warning equipment and road rules. Sgt. Pieske gave examples that helped to illustrate why a response may depend on the situation. The Commission approved the draft during the meeting on November 13, 2025.

During the meeting on December 11, 2025, Sgt. Allison Jordan detailed a substantial rewrite of the impaired driving

procedure (DUI – Procedure 4.11), drawing on her impaired driving and collision investigation experience. Officer Aiden Clark joined as a subject matter expert and demonstrated a field sobriety test. Commission members asked questions about physical conditions that can affect testing, the distinction between alcohol and other intoxicants, and the need to spell out technical terms. The rewrite organized the investigation into clearer stages and supplied definitions and guidance on tests and evidence. The Commission approved the December draft during the meeting on January 8, 2026.

Noteworthy Presentations and Guests

Throughout FY 2026, the Police Commission had the opportunity to receive subject matter expertise and noteworthy presentations from City of Eugene staff and experts from the community.

- November 13, 2025
  - Sgt. Nate Pieske, emergency vehicles operations specialist and Police Academy instructor, provided subject matter expertise on Officer Response to Calls (Policy 416)
  - Community Engagement Team Supervisor Cherie Nelson provided subject matter expertise on Trespass Letter of Consent (Policy 411)
- December 11, 2025
  - Independent Police Auditor Craig Renetzky gave a presentation on the background and role of the police auditor
  - AIC Lt. John Jensen presented a review of the Office of Professional Standards Annual Report and provided subject matter expertise on complaints, findings, dispositions, discipline, and reporting procedures
  - Patrol Officer Aidan Clark provided subject matter expertise on DUI (Procedure 4.11)
- January 8, 2026
  - Detective Travis Cooper provided subject matter expertise on Sexual Assault (Procedure 3.4) and Stalking Incidents (Procedure 3.6)
- February 12, 2026
  - Sgt. Sean McCauley, Peer Support and Resilience Team Supervisor, Emily Macauley, Central Lane Communications Center Training and Peer Support and Resilience Team Supervisor, and Katy Ainslie-Wallace, MS, LPC, all provided subject matter expertise on Acute Stress Adaptive Protocol (Procedure 11.24) and Cranial Electrotherapy Stimulation (Procedure 11.25)
- March 12, 2026
  - Sgt. Annie McIntyre and Detective Sean Kelley both provided subject matter expertise on Domestic Violence and Restraining Orders (Policy 320)
- April 9, 2026
  - Sgt. Sam Tykol, Detective Ryan Underwood, Patrol Officer Eugene Henderson, and Patrol Officer Brooke Kopacek, all defensive tactics instructors at EPD, provided subject matter expertise on Flexible Restraint Device (Policy 806), Handcuffing and Control Holds (Policy 808), and Spit Hoods (Policy 811)
- May 14, 2026
  - Lt. Owen Griffith, Evidence Control Unity Supervisor Koren Evans, Public Records Office Supervisor Christopher Stetson, and IT Manager Connor Shely all provided subject matter expertise on In-Person Audio/Video (Policy 1202)

Conclusion

The Police Commission takes their role seriously and mindfully in creating a climate of mutual respect and partnership between the community and the Eugene Police Department to help achieve safety, justice, and trust for all people in Eugene.

Moreover, the Commission appreciates the support of the City Council, Mayor Knudsen, City Manager Jenny Haruyama, and the Police Chief Chris Skinner, and remains committed to addressing police policies and procedures that reflect a healthy, transparent, and safe balance between the Eugene Police Department and the community.

The Police Commission looks forward to continuing the work set forth for them as outlined in the FY 2026 and FY 2027 biennial work plan.

EUGENE CITY COUNCIL
AGENDA ITEM SUMMARY

Work Session: Sustainability Commission FY26 Annual Report and FY27 Work Plan

Meeting Date: October 26, 2026
Department: Public Works
www.eugene-or.gov

Agenda Item Number: 2
Staff Contact: Danielle Klinkebiel
Phone: 541-731-0527

ISSUE STATEMENT

The purpose of this work session is for Sustainability Commission to present its Fiscal Year 2026 (FY26) Annual Report and its proposed Fiscal Year 2027 (FY27) Work Plan and committees. Council will be asked to take action to approve the annual work plan and committees.

BACKGROUND

The Sustainability Commission is a volunteer advisory group appointed by the City Council to provide guidance on sustainability-related issues. There are 13 commissioner seats. Currently ten positions are filled, with three vacancies, which includes two Councilor-appointed ward seats and one at-large seat that is undergoing active recruitment.

As per code, the Sustainability Commission presents an annual report to City Council to share work accomplished in the previous fiscal year. They also present a work plan for approval by City Council on an annual basis.

FY26 Annual Report Summary (Attachment A)

During FY26, the Sustainability Commission participated in monthly meetings to learn about ongoing and emerging sustainability topics, ask questions, and provide feedback. Through this work, the Commission provides community perspective and feedback on work to City staff and partners as it unfolds.

FY27 meeting topics:

- Sidewalk policy and funding approaches, including funding challenges, accessibility issues, and material considerations.
- Electric Vehicle (EV) charging infrastructure plan, including siting priorities, affordability concerns, equitable distribution, and integration with resilience hubs.
- Home Energy Score policy options, including alignment with climate goals, workforce capacity, applicability, and implementation considerations.
- Recycling Modernization Act implementation, including communication strategies and depot-siting considerations.
- Refrigerant emissions, including outreach strategies, potential partnerships, and opportunities for education at retail locations and public events.
- Turf options at Golden Gardens Park, including reviewing the Triple Bottom Line (TBL) analysis and discussing playability, microplastics, injury risks, transportation impacts, and

lifecycle considerations.

FY26 committees:

- The Sustainable Buildings Committee explored embodied carbon reduction strategies for building materials, reviewed local and national approaches, and produced a memo to City Council titled "Policies to Reduce Embodied Carbon in Eugene's Buildings and Infrastructure," which is included in **Attachment A**.
- The Triple Bottom Line (TBL) Learning Group developed a reflection tool to help Commissioners apply environmental, economic, and equity considerations during topic review and advisory discussions. The reflection tool is included in **Attachment A**.
- The Education and Outreach Committee continued development of engagement strategies, including tabling events and community panels, to gather public input and share resources.
- A member of the Sustainability Commission served on the Envision Eugene Technical Advisory Committee (EETAC) to help review long range planning efforts.

FY26 engagement efforts:

The Commission engaged the community in a variety of ways. These efforts help the Commission to better understand broader perspectives on sustainability issues so they can better represent the community when reviewing projects.

- The Commission engaged approximately 160 community members through tabling at Reimagine Earth Day and the Jefferson Westside Neighborhood Association Picnic. Commissioners gathered community input on climate action topics, including transportation, recycling, waste, home energy information, and cooling centers. Engagement summaries from these events are included in **Attachment A**.
- The Commission also hosted two community panels to learn directly from local youth and business representatives. These panels provided insights into climate action priorities, engagement preferences, and sustainability challenges experienced in different sectors.

FY26 grants:

The Commission provides small grants to community groups for sustainability-related projects or events. In FY26, the Commission awarded one grant:

- The Commission awarded $1,000 to Fossil Free Eugene to organize "Winter Weatherization Workshops" focused on helping residents reduce energy costs and improve home resilience through practical efficiency measures. Nearly 50 people participated in the workshops, many of whom were renters and low-income households.

FY27 Work Plan Summary (Attachment B)

The Commission's FY27 work plan reflects an ongoing commitment to align with CAP2.0 projects that are in development and to deepen understanding of emerging issues and community perspectives. The Commission will review the following topics and form two committees, with a third committee to be proposed later in the fiscal year for Council approval to align with Council work on the topic. As a reminder, City staff and community partners are advancing many more initiatives and projects than those listed below.

Proposed FY27 meeting topics:

Transportation:

- Learn about recent and upcoming active transportation infrastructure projects and key corridor re-designs on Franklin Boulevard, River Road, and Highway 99.
- Engage in the development of Lane Transit District's long-range mobility plan.

Buildings, Energy, Compact Development:

- Provide feedback on ways to increase capacity for housing near centers and key corridors.
- Review the climate mitigation and adaptation actions in the Housing Production Strategy.
- Learn and ask questions on a variety of University of Oregon's sustainability and decarbonization projects.

Waste Prevention:

- Provide feedback on new waste prevention projects funded through the Recycling Modernization Act.
- Learn about sustainability efforts at the Eugene Public Library, including building energy upgrades and reuse programs, and provide feedback on the new drop-off kiosks.

Resilience:

- Engage in the development of the Natural Hazard Mitigation Plan.
- Learn about the region's approach to wildfire preparedness through the Community Wildfire Protection Plan.
- Provide feedback if changes are made to the adopted street tree projects list funded through the 2022 Street Bond.

Other Sustainability Topics:

- Host a community panel with unhoused and low-income individuals to better understand their experience with climate change and their access to resilience resources.

Proposed FY27 committees:

- Education and Outreach Committee: Continue developing community engagement strategies to share resources and gather community input.
- Sustainable Buildings Committee: The Committee will explore ways to advance sustainable buildings by identifying key barriers, developing criteria to define what constitutes a "high-impact" sustainability improvement, and identifying resources and approaches to support broader adoption. This work may help to inform future funding opportunities and projects.
- *(potential)* Data Center Committee: The Sustainability Commission recognizes that data centers are a rapidly emerging issue that many cities are now working to understand and address, with potentially significant implications for sustainability. The commission is interested in establishing a committee focused on data centers but acknowledges that City Council has a work session on this topic in December. The commission intends to watch the December work session and may have interest in convening a committee if Council would

like to request support from the Sustainability Commission regarding data centers following that discussion.

Other FY27 commission assignments:

- A member of the Sustainability Commission serves on the Envision Eugene Technical Advisory Committee.
- A member of the Sustainability Commission serves on a steering committee to aid in developing the City's EV charging infrastructure plan.

RELATED CITY POLICIES

The Sustainability Commission purpose and operating rules are outlined in Eugene City Code Section 2.380.

This item connects to City Council's 2026-2028 Strategic Framework, including the focus area "Thriving and Livable Community" and the strategy to advance community resilience, climate action, and environmental stewardship.

The Climate Recovery Ordinance (CRO) is a City ordinance that establishes Eugene's climate goals, including both greenhouse gas emissions and fossil fuel use reduction targets for the Eugene community and for City operations.

The Climate Action Plan 2.0 (CAP 2.0) is a work plan that captures actions that City of Eugene and community partners are taking to reduce emissions and address climate risks.

COUNCIL OPTIONS

1. Approve the Sustainability Commission's FY27 work plan.

AND

2. Approve the Sustainability Commission's FY27 committees.

OR

3. Request the Sustainability Commission revise its FY26 work plan and/or committees and return at a later date.

OR

4. Not approve the Sustainability Commission's FY27 work plan and/or committees.

CITY MANAGER'S RECOMMENDATION

The City Manager recommends approval of the Sustainability Commission's FY27 work plan and committees.

POSSIBLE MOTIONS

1. Move to approve the Sustainability Commission's FY27 work plan.

AND

2. Move to approve the Sustainability Commission's establishment of the following

committees: Education and Outreach Committee and Sustainable Buildings Committee.

ATTACHMENTS

A. Sustainability Commission FY26 Annual Report
B. Sustainability Commission FY27 Work Plan

FOR MORE INFORMATION

Staff Contact: Danielle Klinkebiel, Climate Policy Analyst
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Staff E-Mail: DKlinkebiel@eugene-or.gov

Eugene Sustainability Commission

Sustainability Commission FY26 Annual Report

Overview

The Sustainability Commission acts as an advisory body to City Council and staff by reviewing and providing input on projects and policies that will result in more sustainable practices across the community. Their engagement serves as a forum for public input, helping to ensure that community values are reflected in the City's work. As per Eugene Code, the Commission prepares an annual report to provide an overview of the work accomplished in the previous fiscal year.

Membership and Governance

Commissioners are Eugene community members appointed by City Council. In FY26, the Commission included residents from five different wards. Members represent a range of perspectives, including environmental advocates, professionals with sustainability experience, nonprofit and business representatives, students, and educators. The FY26 Sustainability Commission included:

Ward 1: Meredith Tufts
Ward 2: Devon Mann
Ward 3: currently vacant
Ward 4: Lily Yao (vacant as of June 30, 2026)
Ward 5: Courtney Griesel
Ward 6: Laura Allen
Ward 7: Alexi Miller (Vice chair)
Ward 8: Chris Yorges
At Large: Jan Bohman
At Large: Mitra Gruwell (Chair)
At Large: Emily Reynolds
At Large: Jan Fillinger
Mayor-Appointed Councilor: Councilor Kashinsky

Engagement on City Policies and Programs

Throughout FY26, the Sustainability Commission engaged with a variety of policies and programs in development. Topics were selected based on alignment with the different focus areas of the Climate Action Plan 2.0 and Commissioner interest. This alignment ensures that Commissioner's time and expertise is best directed towards where it can have the most impact.

Topics Reviewed at Commission Meetings

Commissioners reviewed the following topics at their monthly commission meetings. Staff gave a presentation about the topic, followed by Commissioner questions, discussion and feedback.

- **Sidewalk Policy and Funding:** Staff shared about the goal to achieve a complete sidewalk network, with challenges including sidewalk quality, accessibility, and the lack of funding available for repairs. They presented a variety of short-term solutions and a longer-time vision for maintaining and improving Eugene's sidewalk system. Commissioners provided feedback on various funding approaches, processes for managing community requests, implications for rental properties and

disabled individuals, county properties that are within the urban growth boundary, and types of concrete used.

- **Electric Vehicle Infrastructure:** The City is developing an EV Charging Infrastructure Plan to develop a framework for expanding charging infrastructure. Commissioners suggested incorporating previous regional engagement related to the topic, prioritizing commercial and multifamily buildings for siting, balancing the charger level/speed of charging with affordability, the importance of equitable distribution across the city, and integrating charging infrastructure into resilience hubs. The Commission also nominated a representative to serve on a steering committee that will provide input and review as the project develops.

- **Home Energy Score Policy Options:** Staff shared about a proposed requirement to disclose a home energy score at the time of listing a home for sale. Commissioners provided feedback about the policy in terms of its alignment with the City's climate goals, workforce capacity, applicability to various housing sectors, implementation details, and potential risks.

- **Recycling Modernization Act:** The Recycling Modernization Act will update Oregon's outdated recycling system by building on local community programs and leveraging the resources of producers to create an innovative system that works for everyone. City staff shared details about how it will be implemented in Eugene. The Commission provided feedback on how to more effectively spread the word, where to focus funding, and where to locate recycling depots in the region.

- **Reducing Emissions from Refrigerants:** Refrigerants are found in many household appliances and commercial equipment. When leaked into the atmosphere, they are extremely potent greenhouse gases and powerful contributors to climate change. BRING shared about recent projects geared towards reducing emissions from refrigerants in households and in businesses and opportunities for future collaboration with the City. Commissioners provided feedback on how to engage more broadly on this effort, such as through targeting specific business sectors and trades programs, messaging at appliance and hardware stores, advocacy state and federal legislative opportunities, and opportunities to distribute outreach materials through the Commission's tabling events.

- **Turf Options at Golden Gardens Park**: The City evaluated different turf options for the proposed sports complex at Golden Gardens Park. The Commission first provided input on the project in FY25, as the City was developing a Triple Bottom Line (TBL) analysis to look at the environmental, social, and economic impacts of various turf options. In FY26, the Commission reviewed the completed TBL analysis and gave feedback on the City's final decision to use artificial turf with no infill. Commissioners discussed the benefits of a turf option that would provide year-round sports programming, pollution from microplastics, potential injury risks, transportation impacts, increased waste, and the financial risks of new technology.

- **Envision Eugene Technical Advisory Committee (EETAC)**: A member of the Sustainability Commission serves on the EETAC, which reviews technical information used for long-range planning associated with Eugene's growth, including the Growth Monitoring Program, urban growth boundary analysis, and urban reserves planning.

Committees

The Commission stood up a total of three committees in FY26 in order to complete more in-depth research and work:

- **Sustainable Buildings Committee:** This committee explored materials and design features that can lower embodied carbon and emission impacts of buildings and researched how local jurisdictions are encouraging these practices. The goal was to inform City Council about emerging opportunities that could support future discussions about housing production and broader community development initiatives. The memo to City Council, "Policies to Reduce Embodied Carbon in Eugene Buildings and Infrastructure," is available online and included at the end of this annual report.

- **Triple Bottom Line Learning Group:** A Triple Bottom Line (TBL) is a framework to assess the environmental, economic and equity benefits and impacts of policies and projects. This committee learned about the TBL tool and explored practical ways for the Sustainability Commission to apply it when reviewing policies and crafting memos to City Council. The committee developed a reflection tool to be actively used in real time by providing simple prompts as commissioners review topics. The goal was to help surface additional perspectives, questions, and potential tradeoffs across various lenses. The "Sustainability Commission Reflection Tool" is available online and at the end of this annual report.

- **Education and Outreach Committee:** The Commission has had an Education and Outreach Committee since FY23. This committee continues to develop and enhance the Commission's overall strategy for engaging with the community. Their efforts in FY26 are described in further detail below.

Commissioner Assignments:
Members of the Sustainability Commission may be assigned to serve on other boards or commissions.

- **Envision Eugene Technical Advisory Committee**: This committee reviews technical information related to growth monitoring, urban growth boundary analysis. A member of the Sustainability Commission serves on the EETAC.

Engagement with the Community:

The Commission continues to find creative ways to engage the broader community in its work. This serves two functions. First, it allows the Commission to serve as ambassadors—promoting existing resources and programs that help people live more sustainably. Second, it allows Commissioners to act as the "ears of Council" to better understand community perspectives so they can provide more well-rounded feedback on City projects.

- **Tabling events:** The Commission engaged roughly 130 people in FY26 at two community events with local organizations and neighborhood associations. Members of the public engaged in a "spin-the-wheel" tabling game to learn about various programs and an interactive dot survey to share what sustainability issues matter most to them. Engagement summaries from both events are available online and included at the end of this annual report.

    - **Reimagine Earth Day, April 19, 2026, Farmer's Market Pavilion:** Conversations with community members included topics such as community solar, development of the butterfly lot, e-bikes, composting questions, how to engage in local politics, home energy score policy, backup power options, ways to cut energy costs, heat pumps, the city's climate goals, community gardens, resources for kids, bike lanes, and cooling centers/extreme heat resources.

  - **Jefferson Westside Neighborhood Association Picnic, June 22, 2026, Monroe Park:** Conversations with community members included topics such as curbside recycling and yard/food waste in multifamily housing, bicycle infrastructure and sidewalk maintenance, electric vehicle charging infrastructure, native plants and invasive species, protection of drinking water sources, tree canopy in the downtown area, and sustainability-related career opportunities.

- **Community Panels:** The Commission developed a new approach for better understanding various community perspectives by organizing community panels. The Commission identified specific stakeholder groups they wanted to hear more from, invited representatives to serve as panelists, and then used its own meeting time to host the community panels. Panelists were asked a series of questions and shared their ideas.

  - **Youth Perspectives in Climate Action**: Commissioners invited two University of Oregon students and one middle schooler. The panel was facilitated by Commissioner Lily Yao, who is a high school student. Youth panelists shared how they are involved with sustainability, the issues that impact them, how to create more avenues for youth involvement in decision-making, and the mental health impacts of climate change.

  - **Business Perspectives on Climate Policy**: Commissioners invited four businesses in Eugene including a wood manufacturing company, a food manufacturer, a brewery, and an aviation company. The panel was facilitated by Commissioner Emily Reynolds, who also manages BRING's Rethink Business program. Businesses shared their successes and challenges in pursuing sustainability initiatives and their experience navigating various policies.

- **Meeting notices in City newsletters:** The Commission experimented with putting meeting notices in City newsletters, in order to inform the community about upcoming topics the Commission would be addressing. The goal was to increase the amount of people showing up for public comment, as well as give the public the opportunity to learn directly from staff about current projects.

- **Community grants through the Green Fund**: The Commission provides small grants to support sustainability-related community events and projects. In FY26, the Commission awarded one grant:

  - **$1,000 to Fossil Free Eugene for Winter Weatherization Workshops:** The workshops offered participants hands-on training and practical materials to improve home energy efficiency and reduce energy costs. Participants, including renters and homeowners, learned how to identify heat loss, reduce energy use, and stay warm safely during power outages, by providing participants with tools and knowledge to make their home more resilient and energy-efficient.

Looking Ahead

The Commission acts as a forum for public input on complex sustainability issues, helping to shape policies that reflect Eugene's needs and values. As the City works toward its climate goals, the Commission will continue to offer input on key projects and policies. View the FY27 Work Plan to learn about areas of focus for the coming year.

Eugene Sustainability Commission

Memorandum

Date: May 21, 2026
To: Mayor and City Council
From: Sustainability Commission
Subject: **Policies to Reduce Embodied Carbon in Eugene's Buildings and Infrastructure**

Background and Context

Greenhouse gas (GHG) emissions are accelerating climate change, and a major contributor to these emissions comes from buildings. These emissions include:

- **Operational emissions** (from energy used in the building). This type of emissions has been the focus of many past policies in Eugene. Operational emissions represent an ongoing impact on the climate, over the entire life of the building.
- **Embodied carbon** refers to emissions associated with the extraction, manufacture, transportation, installation, and, ultimately, the demolition and disposal of building materials and infrastructure. To date, these emissions have received less attention than operational emissions. Embodied carbon's impact on the global climate is greatest at the moment of construction, and it is therefore now considered the most impactful over the long term.
- **Stored carbon** refers to using building materials that hold carbon within the material itself.

Globally, embodied carbon accounts for approximately 11% of total GHG emissions associated with the building sector. In the past, neither City staff nor community advocates have focused on this area, yet it has the potential to significantly aid progress toward our Climate Recovery Ordinance goals.

This informative memo describes embodied carbon tracking and reduction policies that the City of Eugene is already using, as well as others that the City could consider exploring in the future. The memo also provides examples of policies and programs from other jurisdictions.

Policies the City of Eugene is already implementing:

- Embodied Carbon in City-funded Projects: As of 2025, concrete used in City-funded projects must meet global warming potential (GWP) thresholds. Producers are now required to disclose the environmental impact, or GWP, of the concrete mix using Environmental Product Declarations (EPDs).
- Minimum SCM Content in Concrete: City specifications require concrete mixes to include at least 30% supplementary cementitious materials, helping reduce embodied carbon while encouraging producers to explore alternative SCM sources.
- Warm-Mix Asphalt Standard: The City uses warm-mix asphalt for all pavement projects, improving fuel efficiency, reducing production emissions, and supporting better compaction and an extended paving season.

- Reclaimed Asphalt Requirement: Asphalt pavement must include 35% reclaimed materials in base and wearing courses, lowering lifecycle emissions and reducing reliance on virgin aggregates.
- Participation in Oregon DEQ Low-Embodied-Carbon Housing Programs: The City is partnering with DEQ through the Space-Efficient Low-Embodied Carbon (SELEC) Housing Program to support affordable housing projects that reduce embodied carbon, unlocking rebates of up to $20,000 per qualifying home within Eugene city limits.
- Sustainable Procurement Policy: The City applies procurement standards that prioritize lower-carbon building materials, reduced waste, and healthy, sustainably sourced products for City-funded buildings and infrastructure.
- International Building Codes (IBC) Salvaged Lumber Code update: The City is advancing a salvage lumber building code change that aligns with 2026 city/State legislative priorities and CAP 2.0 goals and will support increased building deconstruction, salvaged materials reuse, and reduction of landfill waste.

Example Policies and Programs for Future Consideration:

The following list represents a range of potential approaches with unknown levels of complexity, cost, feasibility, and effectiveness, and would require further research by city staff.

- Consider expansion of the current City Buy Clean, Sustainable Procurement Policy specific to City purchasing/facilities for specific materials, in both City-owned buildings and infrastructure projects (i.e., roads, bridges, etc.). Similar programs have been implemented in New York (Clean Construction) and in Cambridge, MA (for green building).
- New statewide performance-based building policy requirements now exist and are in phased implementation. There might be opportunities for the City to support implementation through education and/or training.
- Investigate early design lifecycle carbon and GHG targets for both buildings and infrastructure projects. This concept is currently under exploration in the City's existing partnership with DEQ.
- Explore expedited permitting and avenues to reduce permit costs for projects using low-embodied-carbon materials. This could be based on setting thresholds for emissions and using materials to stay below these thresholds. Separately, building design and materials may reduce the building's impacts on the City's infrastructure systems (sewer/water/power/gas, etc.), bringing additional potential benefits.
- Explore additional benefits from criteria or classifications/tiers to MUPTE for embodied carbon target tracking (first) and possibly outcomes (second).
- Assess the City of Portland's deconstruction ordinance for requirements of deconstruction–instead of demolition–of older homes; including contractor certification, education, and support for the deconstruction and diversion of materials away from landfills.
- Explore the Commercial Property Assessed Clean Energy (CPACE) program as a financing tool for energy and potentially material-related commercial improvements, including a partnership with Lane County, specifically the Tax Assessor's Office. This program exists in several counties in Oregon as well as other states.

- Explore ways to make building with mass timber in Eugene more feasible (e.g., through incentives, supportive policies, easier permitting, reduced fees, alignment of City design standards with international building codes, planning and building support, etc.). Local examples of successful mass timber construction projects already exist.

Other policies:

- State Reach Codes: Residential/Commercial. State-level performance-based building requirements: California's Cal Green provides options for meeting a 10% reduction goal. Publicly-funded buildings could 'lead by example'.
- Explore incentivization of green building certifications, such as LEED, Passive House (energy efficiency), Living Building Challenge. The Passive House standard has already been adopted in eight cities nationwide. In 2025, Massachusetts implemented the requirement of the Passive House standard for multi-family buildings.
- Massachusetts Award program, provided substantial financial prizes for real project examples of how they reduced embodied carbon.

Case Studies

There are many examples of low-carbon building happening all over the US and beyond. For reference, this online report by the Carbon Leadership Forum shares dozens of such projects.

Here are more case studies:

- Massachusetts case studies
- CA Embodied Carbon Study (30 buildings in CA)
- Analysis of nearly 300 buildings in the US and Canada
- Massachusetts 100 Home Study
- Massachusetts Adopts Passive House in Groundbreaking Code Reform

Resources:

Organizations such as the Carbon Neutral Cities Alliance offer resources and information for jurisdictions seeking to implement carbon reduction policies.

- https://carbonneutralcities.org/

Documents such as the *Framework for Long-Term Deep Carbon Reduction Planning* offer examples and case studies from other cities seeking to reduce carbon emissions.

- https://carbonneutralcities.org/wp-content/uploads/2021/02/City-Policy-Framework-for-Dramatically-Reducing-Embodied-Carbon.pdf

Stored carbon: In some materials (particularly concrete, brick, and wood), sequestered carbon may also be stored within the material itself, which can influence overall lifecycle emissions depending on sourcing, durability, and end-of-life outcomes.

Eugene Sustainability Commission

Memorandum

To: Sustainability Commission
From: Sustainability Commission's Triple Bottom Line Learning Group Committee
Date: April 8, 2026
Subject: **Sustainability Commission Reflection Tool**

Committee Purpose:

The Triple Bottom Line (TBL) tool is a specific framework to assess the environmental, economic and social benefits and impacts of a policy, project or decision. The Sustainability Commission formed the TBL Learning Group Committee in FY26 to learn about the tool and explore practical ways for the commissioners to apply it when reviewing policies and projects. The goal is to help Commissioners understand how to consider topics through multiple perspectives and better recognize and evaluate potential impacts and tradeoffs.

Background on the TBL:

A TBL analysis is a framework used to evaluate the environmental, social, and economic impacts of a policy, project or decision. A formal TBL can range from high-level value-based considerations to more detailed, data-driven analysis to inform decision making. Across the City organization, some work groups have applied TBL to varying degrees, though its use is not universal or standardized.

Outcomes and Goals:

The TBL Learning Group has developed guidance ad a tool for how commissioners might apply a light-touch TBL lens when offering feedback to staff and Council. The goals are to (1) expand how we listen and (2) surface new insights (3) without slowing or overloading discussion.

Proposal:

The committee developed the "Sustainability Commission Reflection Tool" as a simple guide to support commissioners during presentations and discussions. The tool provides prompts and considerations as commissioners review presentations and topics. The goal is to help surface additional perspectives, questions, and potential tradeoffs across environmental, social, and economic lenses. The committee suggests making reusable copies of the reflection tool available to commissioners at each commission meeting.

The proposed reflection tool is not intended to replicate a formal TBL analysis. This approach is intentionally light touch, framed to maintain the Commission's role as advisory only. It is designed to expand thinking without slowing discussion, adding analytical burden, or implying formal evaluation. It is also intended to frame discussion in a way that might be additive to a more comprehensive, staff-led TBL analysis.

Eugene Sustainability Commission

Sustainability Commission Reflection Tool

THIS PAGE FOR ILLUSTRATION PURPOSES ONLY – NOT A REAL INITIATIVE

Goals: (1) Expand how we listen and (2) surface new insights (3) without slowing or overloading the discussion.

Instructions: Use this tool as a guide to capture quick notes while listening to presentations about projects and policies. It is not meant to be a full analysis or to be used as a scoring tool.

Topic:			
City-wide Salads for Lunch Day: The city considers a requirement that businesses provide free salads to their employees one day per week. *(This topic is not a real initiative; it is being applied to illustrate how to use the reflection tool.)*			
	Environmental Lens	**Social Lens**	**Economic Lens**
Stakeholders	• Waste management services • Food for Lane County • Local food suppliers and farmers/farm bureau • Procurement professionals	• Employees • Salad enthusiasts • Employers and HR teams • Health professionals	• Small and large businesses • Chamber of Commerce • Farmers & agriculture assoc. • Restaurants & related assoc. • Market, merchant, & supplier businesses
Positive Benefits	• Opportunity to source locally and use locally-owned vendors	• Promotes healthier eating habits • Employee savings—could provide or supplement meals for employees with limited means • May foster positive workplace culture	• New demand for local food, vendors, suppliers • Healthier eating = lower healthcare costs
Concerns or Risks	• Potential packaging impacts if individual packaging methods are used/needed • Increased food waste if employee participation is low • Seasonal sourcing challenges	• Dietary restrictions, allergies, or cultural preferences may get missed • Could be perceived as paternalistic or unwanted by some employees • Equity concerns if quality across locations varies	• Passes Costs to business/employers • May disproportionately impact small business • Potential impacts to businesses dependent on the 'lunch crowd' rush • Admin & compliance costs • Unintended impacts on wages or pricing
Who Pays?	• Employers • City for administration and compliance • Potential unintended indirect costs passed through to employees and consumers		
Who Benefits?	• Pro-salad employees. • Local agriculture (potentially)		

Eugene Sustainability Commission

Sustainability Commission Reflection Tool

Goals: (1) Expand how we listen and (2) surface new insights (3) without slowing or overloading the discussion.

Instructions: Use this tool as a guide to capture quick notes while listening to presentations about projects and policies. It is not meant to be a full analysis or to be used as a scoring tool.

Topic:			
	Environmental Lens	**Social Lens**	**Economic Lens**
Stakeholders			
Positive Benefits			
Concerns or Risks			
Who Pays?			
Who Benefits?			

Sustainability Commission, Community Engagement Summary

"Reimagine Earth Day" – Downtown Pavilion – April 19, 2026 – 1:00-5:00 p.m.

Engagement Overview:

About 100 community members engaged with Commissioners at "Reimagine Earth Day," a community event held at the Downtown Pavilion to engage the community in taking meaningful steps toward a healthier planet.

At the Commission's table, community members participated in a Spin the Wheel game that opened the door to quick, friendly conversations on sustainability-related topics.

Participant Comments:

- Would like to see community solar projects in Eugene
- Question on whether the butterfly lot project will include rooftop solar
- Interest in learning more about ebikes, ebike rebates
- Help clarify proper composting of food waste
- Wanted clarification on home energy score disclosure requirement
- Interest in bike share rentals
- Expressed frustration with not being able to compost only food waste with a local hauler (don't generate yard waste, so no grey bin, told by hauler can't do food waste only)
- Interest in serving on the Commission in the future
- Asked for clarification on why blower door tests not required for home energy score audits
- Wanted additional information on backup power options
- Recently inherited a house, surprised by most recent energy bill, question on how they can better understand what is using all that energy and ways to cut costs

- Want to know how the City will get from 24% tree canopy coverage to 30%
- Questions about heat pumps and available incentives
- Interest in local food systems and community gardens
- Wanted information on the City's climate goals and progress
- Interest in climate education resources for kids, and schools
- Questions about new protected bike lanes and safety improvements – what else is the City doing to protect riders and walkers by campus
- Wanted to learn more about City projects and low carbon materials
- Looking for information on water conservation resources
- Interest in EV car share pilots and who is using the vehicles
- Question on whether the City is on track to meet 50% EV by 2030 goal
- Interest in small grants program the Commission offers
- Question about cooling centers and heat response resources and were to learn more about what is happening in Eugene

Sustainability Commission, Community Engagement Summary

Jefferson Westside Neighborhood Association Picnic – Monroe Park – June 22, 2026 – 6:00-8:00 p.m.

Engagement Overview:

About 30 community members engaged with Commissioners at the Jefferson Westside picnic put on by the Jefferson Westside Neighborhood Association.

At the Commission's table, community members participated in a Spin-the-Wheel game to answer sustainability trivia questions and a dot survey to share what sustainability issues matter most.

Engagement Notes:

- Curbside recycling and yard/food waste - especially in multifamily housing
- Recycling of hard-to-recycle items that are not collected curbside
- Bicycle infrastructure and sidewalk maintenance
- Electric vehicle charging infrastructure
- Native plants and invasive species
- Water purity and protection of drinking water sources
- Urban forestry and tree canopy coverage - especially in downtown areas with a lot of hardscaping
- Sustainability-related internship and employment opportunities at the City or in local private sector organizations
- We were also invited to table at a couple of other events coming up: the Friendly Area Neighbors Block Party this Saturday (6/20) and the River Festival (on 9/13 at Rasor Park and the adjacent Heritage Filbert Grove).

Eugene Sustainability Commission

Sustainability Commission FY27 Work Plan

Overview

The Sustainability Commission (SC) is a volunteer advisory group appointed by the City Council to provide guidance on sustainability-related issues.

Membership:

There are a total of 13 commissioner positions, including eight appointed seats, four at-large seats, and one City Councilor. Currently nine positions are filled, with four vacancies. Ward seats must be appointed by the ward's City Councilor, and the at-large seat is undergoing active recruitment.

Ward 1: Meredith Tufts
Ward 2: Devon Mann
Ward 3: ***vacant***
Ward 4: ***vacant***
Ward 5: Courtney Griesel
Ward 6: Laura Allen
Ward 7: Alexi Miller (Vice chair)
Ward 8: David Magnolia
At Large: Jan Bohman
At Large: Mitra Gruwell (Chair)
At Large: ***vacant***
At Large: Jan Fillinger
Mayor-Appointed Councilor: Councilor Kashinsky

Goals

The Commission's work in FY26 will continue to build on their previous accomplishments, through the following goals and objectives:

1. **Review current and emerging initiatives that align with the Climate Action Plan 2.0 (CAP2.0):** The Commission will prioritize efforts that address the focus areas in CAP2.0, including transportation, buildings, waste and community resilience. This includes reviewing existing projects and policies while also elevating emerging, relevant sustainability issues.
2. **Provide engagement throughout project lifecycles:** The Commission will strive to engage on projects as they develop over time. This approach supports deeper understanding and continuous feedback as projects and programs evolve.
3. **Strengthen community engagement:** The Commission will serve as a liaison between the community and City Council by actively educating community members about sustainability programs, gathering diverse perspectives, and ensuring those voices are reflected in the Commission's feedback.

The Commission's work to achieve these goals includes presentations from staff to learn about existing projects, ask questions and provide input; the formation of committees to deepen

understanding of key issues, research how other municipalities approach similar challenges, and to develop memos for City Council; and a variety of community engagement tactics to engage broadly with the community.

Meeting Topics

Below is a list of current, sustainability-related work that the Commission may review throughout FY27 during their monthly meetings through presentations and discussions with city staff and partners. They are listed to show alignment with the various focus areas of CAP2.0.

Transportation:

1. **Active transportation infrastructure and corridor re-design projects**: Staff will present about recent and upcoming transportation projects meant to increase active and sustainable modes of transportation. This will include bike, pedestrian and bus infrastructure projects throughout the City, with a special focus on three key corridors currently undergoing re-designs: Franklin Boulevard, River Road, and Highway 99. *(COE Transportation Planning, Timing: October or November)*

2. **Lane Transit District's long-range planning**: LTD is currently seeking community feedback as it develops Connect 2045, a 20-year vision to guide investments in public transportation. The goal is to make it easier for people across Lane County to have a safe, reliable, and convenient way to get where they need to go. *(LTD, Timing: Fall)*

Buildings, Energy, and Compact Development:

3. **Increasing capacity for housing near centers and key corridors**: In FY24, the Sustainability Commission provided feedback on the Comprehensive Plan related to increasing density in centers and key corridors. Now the Planning Division is considering actions like rezoning and redesignating land near Eugene's centers and key corridors to allow for increased housing production. Staff are looking for feedback from the Commission on these potential actions. *(COE Planning, Timing: March thru May)*

4. **Climate actions in the Housing Production Strategy:** The HPS will be a new 8-year, City Council adopted action plan to increase housing production, affordability, and choice in Eugene. Staff are asking the Sustainability Commission to weigh in on proposed actions related to meeting housing needs with climate adaptation and mitigation features, as well as to encourage compact housing development. *(COE Planning, Timing: January thru March)*

5. **Innovations in sustainability at the University of Oregon**: The UO is an important local partner making many investments to support active transportation, building decarbonization, and waste recovery. Staff can discuss specific projects such as their thermal heat transition, construction with mass timber and low-carbon concrete, large-scale food recovery efforts, or other projects depending on Commissioner interest. *(UO Sustainability Office and Utilities and Energy Office, Timing: April, May)*

Waste Prevention:

6. **Waste prevention projects funded through the Recycling Modernization Act (RMA):** The RMA has begun providing funds to help local governments reduce contamination in recycling, and the City is using initial funding to develop two new projects. The first project focuses on implementing consistent color standards for recycling and waste containers. The second project aims to develop a rating criteria for multifamily waste enclosures in order to establish a consistent approach for setting up recycling collection at various types of properties. The Commission will have the opportunity to learn about and provide feedback on the projects. *(COE Waste Prevention, Timing: October, November)*

7. **Sustainability efforts at the library**: The Eugene library is a vital and beloved community resource. It also play an important function in supporting sustainability efforts. Staff will share about a variety of projects, including upcoming energy projects to the library building, efforts to expand the reuse economy beyond books, and a new program to expand library services to underserved parts of town through drop-off kiosks. Staff welcome Commission input as the kiosk program develops. *(COE Library, Timing: April, May, June)*

Resilience

8. **Natural Hazard Mitigation Plan (NHMP)**: The 2025 Natural Hazard Mitigation Plan pairs risk from natural hazards with mitigation action items to increase community resilience. The City's plan is an annex to the broader Lane County NHMP, promoting cross-jurisdictional coordination to reduce risks and incorporate comprehensive risk analysis. The plan will begin another update on the County timeline in early 2027, with opportunities for public engagement ahead of the plan update which is anticipated to occur in fall of 2028. Staff will be providing an update so that Commissioners are aware of the planning process, and scope of the plan update. (COE Emergency Management, Timing: March thru June).

9. **Community Wildfire Protection Plan (CWPP)**: The CWPP identifies wildfire risk reduction strategies and implementation priorities to enhance public safety, safeguard critical infrastructure, and improve landscape resilience throughout the Eugene-Springfield metro area. Staff will share the plan as an opportunity to educate the Commission about our region's approach. *(Eugene Springfield Fire, Timing: Not October or December, possibly May—Wildfire Awareness Month)*

10. **Street tree projects:** The Sustainability Commission is to provide feedback and guidance on street tree projects funded through the 2022 Street Bond. Any change to the adopted project list may include soliciting feedback from the Commission. *(Timing dependent on if changes are made to original project list)*

Other Sustainability Topics

11. **Community Panel with Unhoused and Low-Income Households**: The Commission has organized community panels as a new approach for better understanding various community perspectives. The Commission intends to engage unhoused and low income households to better understand how these groups are affected by climate change and to understand their perspective on various sustainability programs and investments. *(Organized by the SC's Education and Outreach Committee, Timing: TBD)*

Committees

The Commission intends to stand up two committees in FY27, with the potential to stand up a third committee.

- **Education and Outreach Committee:** A strong understanding of community perspectives on sustainability issues is at the foundation of the Commission's effectiveness as advisors to Council. It also allows commissioners to act as ambassadors to the public about programs and resources for sustainable living. This committee will continue to refine and implement the Commission's community engagement strategy.

- **Sustainable Buildings Committee:** The Committee will explore ways to advance sustainable buildings by identifying key barriers, developing criteria to define what constitutes a "high-impact" sustainability improvement, and identifying resources and approaches to support broader adoption. This work may help to inform future funding opportunities and projects.

- *(potential)* **Data Center Committee:** The Sustainability Commission recognizes that data centers are a rapidly emerging issue that many cities are now working to understand and address, with potentially significant implications for sustainability. The commission is interested in establishing a committee focused on data centers, but acknowledges that City Council has a work session on this topic in December. The commission intends to watch the December work session and may have interest in convening a committee if Council would like to request support from the Sustainability Commission regarding data centers following that discussion.

Commission Assignments

Below is a list of projects that individual commissioners are assigned to participate in.

- **Electric Vehicle (EV) Infrastructure Plan**: The City is developing an EV Infrastructure Plan to identify how to expand EV charging infrastructure. Staff have assembled a steering committee as the plan is developed, which includes one member of the Sustainability Commission. *(Timing: 2026-2027)*

- **Envision Eugene Technical Advisory Committee (EETAC)**: This committee reviews technical information related to growth monitoring and urban growth boundary analysis. A member of the Sustainability Commission serves on the EETAC. *(Timing: Ongoing)*

Sustainability Commission FY27 Committee Proposal: Education and Outreach Committee

1. Anticipated Members:

Mitra Gruweel, Laura Allen, Devon Mann

2. Purpose and Scope:

Advancing Eugene's climate goals requires both educating the community about sustainability actions as well as understanding the different perspectives and needs within our diverse community. The Commission will form a committee to serve two purposes:

- Increase awareness about resources and programs that can support residents in living a more sustainable lifestyle.
- Engage the community to better understand various perspectives on sustainability issues.

3. Scope:

- Develop and implement an outreach strategy that identifies key audiences, outreach opportunities and tactics, and core messages.
- Update and maintain an outreach toolkit for community events.
- Organize community panels for Sustainability Commission meetings, by inviting specific stakeholders to share their perspectives.

4. Intended Deliverable:

The Commission will briefly document both quantitative data (ie. how many people were engaged, was there any data collected through surveys, etc…) and qualitative data (ie. what conversations were had, what were major concerns, ideas, opinions that were heard, what questions did people have). This summary would be included in the monthly meeting packet for the full Sustainability Commission to see. At the end of the FY, the data will be summarized and included in the annual report for City Council.

5. Completion Date/Number of Meetings Expected:

The committee will meet once per month over 4 months.

6. Rough Topic/Agenda Anticipated for Each Meeting:

1. Establish goals and identify priorities.
2. Plan and coordinate the Community Panel with the Unhoused for a Sustainability Commission meeting in FY27.
3. Review and refine existing outreach materials.
4. Identify events and outreach opportunities.

7. List of Resources Needed

Staff will revise/print outreach materials and provide supplies.

Sustainability Commission FY27 Committee Proposal: Sustainable Buildings Committee

1. Anticipated Members:

Laura Allen, Alexi Miller, Jan Fillinger

2. Purpose and Scope:

The Committee will explore ways to advance sustainable buildings by identifying key barriers, developing criteria to define what constitutes a "high-impact" sustainability improvement, and identifying resources and approaches to support broader adoption. The Committee may investigate questions such as:

- What barriers do property owners experience when trying to adopt sustainability measures? (e.g., financing, staffing, access to technical support, permitting clarity)
- What general principles should the City consider when deciding whether a building-related sustainability effort is 'high impact'? (e.g., equity, cost-effectiveness, visibility, replicability, long-term carbon benefit)
- What kinds of support or resources would make it easier for building owners to pursue sustainability improvements? What approaches have been used in comparable cities that could be adapted locally? (e.g., voluntary benchmarking programs, green leasing education, joint retrofit initiatives)?

This work may help to inform future funding opportunities and projects, but the committee will not evaluate individual buildings, conduct audits, or recommend specific projects.

3. Intended Deliverable:

The committee will select one primary deliverable at the first meeting:

- A synthesized list of commonly cited barriers based on stakeholder conversations or existing reports
- Suggested criteria for identifying "high-impact" sustainability projects in Eugene
- A summary of approaches used in comparable cities to implement sustainable building initiatives
- A short summary of the types of support that would help them take action, or a list of 4–6 "re-source gaps" that commonly get in the way of sustainability upgrades.

4. Completion Date/Number of Meetings Expected:

5 meetings, held between October 2027 and April 2027.

5. Rough Topic/Agenda Anticipated for Each Meeting:

1) Intro and informational gathering meeting
2) Guest speaker TBD
3) Additional Guest speaker TBD
4) Synthesize information so far
5) Finalize informational memo, vote on documents. Follow up if needed.

6. List of Resources Needed

Support from staff to schedule and administer the meetings.
Support from staff to schedule guest speakers.