



Eugene City Council

101 W 10th Ave., Suite 203
Eugene, OR 97401
541-682-5010 • 541-682-5414 Fax
www.eugene-or.gov

EUGENE CITY COUNCIL AGENDA

December 13, 2021

**7:30 p.m. CITY COUNCIL MEETING and
MEETING OF THE EUGENE URBAN RENEWAL AGENCY**

As the state and community recover from the COVID-19 pandemic, most City Council meetings will continue to be held remotely using virtual meeting technology. Information about online or other options for access and participation will be available at <https://www.eugene-or.gov/3360/Webcasts-and-Meeting-Materials>

**Meeting of December 13, 2021;
Her Honor Mayor Lucy Vinis Presiding**

Councilors

Jennifer Yeh, President
Mike Clark
Randy Groves
Emily Semple

Claire Syrett, Vice President
Greg Evans
Matt Keating
Alan Zelenka

7:30 p.m. CITY COUNCIL MEETING and MEETING OF THE EUGENE URBAN RENEWAL AGENCY

- 1. COMMITTEE REPORTS AND ITEMS OF INTEREST**
- 2. CONSENT CALENDAR 1**
 - A. Approval of City Council Minutes**
 - B. Approval of City Council Tentative Agenda**
 - C. Human Rights Commission Appointment**
 - D. Resolution Acknowledging the Receipt of the Annual Comprehensive Financial Report of the City of Eugene for the Fiscal Year Ended June 30, 2021**
 - E. Resolution Approving a Low Income Rental Housing Property Tax Exemption for Property Located on E. 11th Avenue, Eugene, Oregon (Assessor's Map 17-03-31-41, Tax Lots 90000 and 90003, Assessor's Property Account Nos. 1820941 and 1820974;) (Applicant St. Vincent de Paul Society of Lane County, Inc.)**
- 3. PUBLIC FORUM**
- 4. ACTION: A Resolution Acknowledging the Receipt of the Annual Financial Report of the Urban Renewal Agency of the City of Eugene, for the fiscal year ended June 30, 2021**

- 5. PUBLIC HEARING and ACTION: A Resolution Adopting a Supplemental Budget; Making Appropriations For the Urban Renewal Agency of the City of Eugene for the Fiscal Year Beginning July 1, 2021, and Ending June 30, 2022.**
- 6. PUBLIC HEARING and ACTION: A Resolution Adopting a Supplemental Budget; Making Appropriations for the City of Eugene for the Fiscal Year Beginning July 1, 2021, and Ending June 30, 2022**
- 7. PUBLIC HEARING and POSSIBLE ACTION: A Resolution Realigning City Ward Boundaries and Repealing Resolution No. 5044**

The Eugene City Council welcomes your interest in these agenda items. This meeting location is wheelchair-accessible. For the hearing impaired, an interpreter can be provided with 48 hours' notice prior to the meeting. Spanish-language interpretation will also be provided with 48 hours' notice. To arrange for these services, contact the receptionist at 541-682-5010. City Council meetings are telecast live on Metro Television, Comcast channel 21, and rebroadcast later in the week.

El consejo de la Ciudad de Eugene agradece su interés en estos asuntos de la agenda. El lugar de la reunión tiene acceso para sillas de ruedas. Se puede proveer a un intérprete para las personas con discapacidad auditiva si avisa con 48 horas de anticipación. También se puede proveer interpretación para español si avisa con 48 horas de anticipación. Para reservar estos servicios llame al 541-682-5010. Las reuniones del consejo de la ciudad se transmiten en vivo por Metro Television, Canal 21 de Comcast y son retransmitidas durante la semana.

For more information, contact the Council Coordinator at 541-682-5010,
or visit us online at www.eugene-or.gov.

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Approval of City Council Minutes

Meeting Date: December 13, 2021
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 2A
Staff Contact: Jessica Gebb
Contact Telephone Number: 541-682-8497

ISSUE STATEMENT

This is a routine item to approve City Council minutes.

SUGGESTED MOTION

Move to approve the minutes for the meeting on July 26, 2021.

ATTACHMENTS

A. July 26, 2021, Meeting Minutes

FOR MORE INFORMATION

Staff Contact: Jessica Gebb
Telephone: 541-682-8497
Staff E-Mail: jgebb@eugene-or.gov

MINUTES

**Eugene City Council
Virtual Meeting
Eugene, Oregon 97401**

**July 26, 2021
7:30 p.m.**

Councilors Present: Randy Groves, Emily Semple, Jennifer Yeh, Alan Zelenka, Matt Keating, Mike Clark, Claire Syrett, Greg Evans

Mayor Vinis opened the July 26, 2021, meeting of the Eugene City Council in virtual format.

1. COMMITTEE REPORTS AND ITEMS OF INTEREST

Council Discussion

- Councilor Semple – shared that as liaison for McKenzie Watershed Council she saw Holiday Farm fire aftermath; noted how hard the different agencies have worked since the fire and to keep water safe; thanked them and stated City staff arborists and engineers contributed to these efforts.
- Councilor Groves – shared that as a member of the Metropolitan Policy Committee he participated in a tour of regional state transportation projects; noted the Lane Transit District (LTD) electric bus has impressive power; spoke of meeting with Oregon Department of Transportation (ODOT) director Chris Strickland about local projects, particularly regarding safety; stated need for space for electric vehicles.
- Councilor Clark – noted the passing of Gretchen Hult Pierce; shared her contributions to the community and influence on the construction of the Hult Center.
- Councilor Syrett – thanked Councilor Groves for meeting with ODOT director and talking about the importance of Vision Zero work in Eugene; spoke about her positive experience using new Avelo Airlines from the Eugene Airport; reported a sighting of Eugene-based company Arcimoto's vehicles in Los Angeles.
- Councilor Keating – thanked Eugene/Springfield firefighters for BBQ event for the final candidates for Fire Chief; met with Springfield City Council members and Mayor; attended symphony event at the Cuthbert and thanked organizers for locating his lost wallet; discussed the recent firearm discharge incident at the Lane County Fair and appreciated the individuals who responded appropriately.
- Councilor Evans – noted two brushfires in west Eugene; stated those that don't believe in climate change need to look out their window as conditions will only get worse unless something is done.
- Councilor Zelenka – spoke of attending the symphony event in the park and it was a great showcase of the wealth of talent in Eugene; encouraged everyone to attend the next event since tickets are free; stated it was good to be back in person at community events.
- Mayor Vinis – reiterated comments made by other councilors; noted tour with ODOT director was an opportunity for Eugene to showcase leadership in state transportation initiatives in this area; stated need for funding for infrastructure and Eugene's priority on reduction of greenhouse gases and investment in biking and

pedestrian transportation; shared her experiences at the symphony, ballet, and the excitement of performers; spoke of inspiration and pride in arts organizations and the City for investing in them.

2. CONSENT CALENDAR 1

- A. Approval of City Council Minutes
 - March 10, 2021, Work Session
 - April 12, 2021, Work Session
 - April 28, 2021, Work Session
 - July 19, 2021, Public Hearing
- B. Approval of City Council Tentative Agenda

MOTION AND VOTE: Councilor Yeh, seconded by Councilor Syrett, moved to approve the items on Consent Calendar 1. **PASSED 8:0**

3. PUBLIC FORUM

- 1. Lucas Scott – provided an update about the Mayor’s Youth Advisory Council.
- 2. Sofia El-Shammaa – spoke about YAC’s plans for upcoming year.
- 3. Marty Wilder – shared disappointment in Council’s inaction on Ad Hoc recommendations.
- 4. Debbie McGee – supported 350 Eugene engagement for needed climate action plan.
- 5. Matthew Yook – said the City is falling short on addressing hate and bias crimes.
- 6. Brooklyn – shared the needless killing of Landon Payne in the County jail.

Council Discussion

- Mayor Vinis – shared her excitement about the Youth Advisory Council (YAC) and appreciated them coming to the meeting; noted that Council’s direction to the City Manager on Ad Hoc recommendations was to come back with a framework and the matrix will be filled out in September on the City’s website.

4. CONSENT CALENDAR 2

- A. Approval of a Resolution Annexing Land to the City of Eugene (Assessor’s Map 17-04-24-24; Tax Lot 10100; Located Near Southeast Terminus of Oakleigh Lane) (City File: Henderson, David and Janice; A 21-5)
- B. Approval of a Resolution Annexing Land to the City of Eugene (Assessor’s Map 17-04-02-43; Tax Lot 1200; Located at 3514 River Road) (City File: Vreim, Christopher; A 21-6)
- C. Approval of a Resolution Annexing Land to the City of Eugene (Assessor’s Map 17-04-12-20; Tax Lot 900; Located at 801 River Loop 1) (City File: Kendall & James Homes, LLC; A 21-7)

MOTION AND VOTE: Councilor Yeh, seconded by Councilor Syrett, moved to approve the items on Consent Calendar 2. **PASSED 8:0**

5. ACTION: An Ordinance Concerning Commercial Setbacks and Amending Sections 9.0500, 9.2170, 9.3125, 9.4290 and 9.4530 of the Eugene Code, 1971, and Providing an Effective Date

MOTION: Councilor Yeh, seconded by Councilor Syrett, moved to adopt an Ordinance Concerning Commercial Setbacks Standards included as Attachment A in the AIS provided for this item (An Ordinance Concerning Commercial Setbacks and Amending Sections 9.0500, 9.2170, 9.3125, 9.4290 and 9.4530 of the Eugene Code, 1971, and Providing an Effective Date).

Council Discussion

- Councilor Zelenka – appreciated votes by Council and Planning Commission to move this forward; stated intent of the item is to have more livable and green streets in the city; asked staff if ordinance applies to new buildings or those that increase their façade by 100 percent and if landscaping area will be done to the basic landscape standard; noted Section 4(b)(2) on setback requirements and asked if parts of certain current projects would be allowed under this new code; asked staff for clarification of Section 3(b) setbacks; inquired what the process to go to zero lot lines would be; encouraged fellow councilors to vote to adopt this ordinance; stated Council can modify if there are unintended consequences.
- Councilor Clark – wondered if it was fair to define the item as differing from current code regarding floor area ratio and footprint; stated his understanding that increasing the floor area ratio makes things more expensive; noted places downtown where minimum floor area ratio was differentiated, and asked staff if this is something that will still exist; suggested staff look at this if it creates places where it becomes prohibitively expensive to build as an unintended consequence of the ordinance.

VOTE: PASSED 8:0

6. ACTION: An Ordinance Vacating Portions of Mill Alley and Easements Located Within the Boundaries of the Plat of Town Run

MOTION AND VOTE: Councilor Yeh, seconded by Councilor Syrett, moved to adopt the Ordinance included as attachment B to this AIS Vacating Portions of Mill Alley and Easements Located Within the Boundaries of the Plat of Town Run. **PASSED 8:0**

The meeting adjourned at 8:25 p.m.

Respectfully submitted,

Beth Forrest
City Recorder

(Recorded by Julie Adams)

Webcast of meeting available [here](#).

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Approval of Tentative Working Agenda

Meeting Date: December 13, 2021
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 2B
Staff Contact: Jessica Gebb
Contact Telephone Number: 541-682-8497

ISSUE STATEMENT

This is a routine item to approve the City Council Tentative Working Agenda.

BACKGROUND

On July 31, 2000, the City Council held a process session and discussed the Operating Agreements. Section 2 notes, in part, that "The City Manager shall recommend monthly to the council which items should be placed on the council agenda. This recommendation shall be placed on the consent calendar at the regular City Council meetings (regular meetings are those meetings held on the second and fourth Monday of each month in the Council Chamber). If the recommendation contained in the consent calendar is approved, the items shall be brought before the council on a future agenda. If there are concerns about an item, the item may be pulled from the consent calendar at the request of any councilor or the Mayor. A vote shall occur to determine if the item should be included as future council business." Scheduling of this item is in accordance with the Council Operating Agreements.

COUNCIL OPTIONS

The council may choose to approve, amend or not approve the tentative agenda.

SUGGESTED MOTION

Move to approve the items on the Tentative Working Agenda.

ATTACHMENTS

A. Tentative Working Agenda

FOR MORE INFORMATION

Staff Contact: Jessica Gebb
Telephone: 541-682-8497
Staff E-Mail: jgebb@eugene-or.gov



City Council Tentative Agenda

Updated December 9, 2021

**** SPECIAL NOTICE ****

As our state and community recover from the COVID-19 pandemic, City Council meetings will continue to be held remotely using virtual meeting technology. Information about how to access these meetings will be available at <https://www.eugene-or.gov/3360/Webcasts-and-Meeting-Materials>.

December 2021						
Date	Day	Time	Title		Length	Dept. Contact
13-Dec	Monday	5:30 pm		Funding for Climate Change and Homelessness Initiatives (Work Session)	45 mins	Twylla Miller, CS
				HIP – Downtown Housing (Work Session)	45 mins	Will Dowdy, PDD
		7:30 pm		Committee Reports and Items of Interest		
				Appointment to Human Rights Commission (Consent Calendar 1)		
				Res. Acknowledging Receipt of FY21 Annual Financial Report (Consent Calendar 1)		
				Resolution Approving LIRHPTE for Aurora Building (Consent Calendar 1)		
				Public Forum		
				URA - Resolution Acknowledging Receipt of FY21 URA Annual Financial Report (Action)		
				FY22 URA Supplemental Budget (Public Hearing and Action)		
				FY22 City of Eugene Supplemental Budget (Public Hearing and Action)		
	Ward Boundary Scenarios (Public Hearing & Possible Action)					
Expected absences for 12/13: none						



Work Session



Action



Public Hearing



Public Forum



Consent Calendar



Committee Reports/Items of Interest



CC Agenda/Council Matters



Pledge of Allegiance

15-Dec	Wednesday	12 pm	 Executive Session Pursuant to ORS 192.660(2)(i)  City Manager Evaluation (Work Session)  Library Levy Update (Work Session)	60 mins 30 mins	CS Will O'Hearn, LRCS
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Expected absences for 12/15: none

Council Break: December 16 – January 5

January 2022						
Date	Day	Time	Title		Length	Dept. Contact
5-Jan	Wednesday	5:30 pm	2022 State of the City			Niyah Ross, CS
Expected absences for 1/5: none						
10-Jan	Monday	5:30 pm	 Oregon 2022 Update (Work Session)	45 mins	Stephanie Scafa, CS	
			 Municipal Court Presiding Judge Update (Work Session)	45 mins	Judge Greg Gill, CS	
		7:30 pm	Election of 2022 City Council Officers  Committee Reports and Items of Interest  Resolution Approving LIRHPTE for Arthur Street Duplexes (Consent Calendar 1)  Res. Approving a Low Income Rental Housing Property Tax Exemption for Green Leaf Village (Consent Calendar 1)  Public Forum  Resolution Annexing Vacant Land at 825 Horn Lane (Consent Calendar 2)  Resolution Annexing Land at 135 Kourt Drive (Consent Calendar 2)		Ellen Meyi-Galloway, PDD Ellen Meyi-Galloway, PDD Althea Sullivan, PDD Althea Sullivan, PDD	
Expected absences for 1/10: none						
12-Jan	Wednesday	12 pm	 TBD (Work Session)	45 mins		
			 TBD (Work Session)	45 mins		
Expected absences for 1/12: none						

18-Jan	Tuesday	5:30 pm	Schedule only as needed			
		7:30 pm	 TBD (Public Hearing)			
Expected absences for 1/18: none						
19-Jan	Wednesday	12 pm	 Executive Session Pursuant to ORS 192.660(2)(i)	45 mins	Randi Bowers-Payne, CS	
			 Municipal Court Judge Performance Evaluation (Work Session)			
			 TBD (Work Session)	45 mins		
Expected absences for 1/19: none						
24-Jan	Monday	5:30 pm	 Housing Implementation Pipeline Review and Action (Work Session)	90 mins	Amanda Nobel, PDD	
		7:30 pm	 Committee Reports and Items of Interest  Res. Approving a Low Income Rental Housing Property Tax Exemption for Oak Leaf Village (Consent Calendar 1)  Resolution Approving LIRHPTE for Coburg Road Apartments (Consent Calendar 1)  Resolution Approving LIRHPTE for Lincoln Apartments (Consent Calendar 1)  Public Forum		Ellen Meyi-Galloway, PDD Ellen Meyi-Galloway, PDD Ellen Meyi-Galloway, PDD	
Expected absences for 1/24: none						
26-Jan	Wednesday	12 pm	 TBD (Work Session)	45 mins		
			 TBD (Work Session)	45 mins		
Expected absences for 1/26: none						

February 2022						
Date	Day	Time	Title		Length	Dept. Contact
9-Feb	Wednesday	12 pm	 TBD (Work Session)		45 mins	
			 TBD (Work Session)		45 mins	
Expected absences for 2/9: none						
14-Feb	Monday	5:30 pm	 TBD (Work Session)		45 mins	
			 TBD (Work Session)		45 mins	
		7:30 pm	 Committee Reports and Items of Interest			
 Public Forum						
Expected absences for 2/14: none						
16-Feb	Wednesday	12 pm	 TBD (Work Session)		45 mins	
			 TBD (Work Session)		45 mins	
Expected absences for 2/16: none						
22-Feb	Tuesday	5:30 pm	Schedule only as needed			
		7:30 pm	 TBD (Public Hearing)			
Expected absences for 2/22: none						
23-Feb	Wednesday	12 pm	 TBD (Work Session)		45 mins	
			 TBD (Work Session)		45 mins	
Expected absences for 2/24: none						
28-Feb	Monday	5:30 pm	 TBD (Work Session)		45 mins	
			 TBD (Work Session)		45 mins	
		7:30 pm	 Committee Reports and Items of Interest			
 Public Forum						
Expected absences for 2/28: none						

March 2022						
Date	Day	Time	Title		Length	Dept. Contact
9-Mar	Wednesday	12 pm	 Middle Housing (Work Session)	45 mins	Terri Harding, PDD	
			 TBD (Work Session)	45 mins		
Expected absences for 3/9: none						

14-Mar	Monday	5:30 pm	 TBD (Work Session)	45 mins	
			 TBD (Work Session)	45 mins	
		7:30 pm	 Committee Reports and Items of Interest  Public Forum		

Expected absences for 3/14: none

16-Mar	Wednesday	12 pm	 TBD (Work Session)	45 mins	
			 TBD (Work Session)	45 mins	

Expected absences for 3/16: none

Council Break: March 17 – April 11

 Work Session	 Action	 Public Hearing	 Public Forum	 Consent Calendar
 Committee Reports/Items of Interest	 Ceremonial Matters	 Pledge of Allegiance		

Approved Work Session Polls to be Scheduled	Councilor	Date Approved
"Housing Status" as a Protected Class – <i>follow-up TBD</i>	Sample	03/12/20
Reparations (two-part work session) – <i>follow-up TBD</i>	Evans	03/18/21
Waste Management at Large Events – <i>follow-up TBD</i>	Sample	04/08/21
Funding Source for Climate Change and Homelessness – <i>scheduled December 13</i>	Zelenka	05/10/21
Fossil Fuel Risk Bonds	Groves, Syrett	10/21/21
Addressing Chronic Toxic Polluters	Groves	12/2/21

UPCOMING PUBLIC HEARINGS			
Date of Public Hearing	Title	Description	Staff Contact
January 18 (7:30 p.m.)			

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Appointment to Human Rights Commission

Meeting Date: December 13, 2021
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 2C
Staff Contact: Jessica Gebb
Contact Telephone Number: 541-682-8497

ISSUE STATEMENT

Commissioner Joel Iboa has resigned from the City of Eugene Human Rights Commission (HRC). According to Eugene Code 2.270(4), City Council can appoint a member of the HRC work groups to fill the vacancy.

BACKGROUND

Commissioner Joel Iboa resigned from the City of Eugene Human Rights Commission on October 19, 2021. According to Eugene Code [2.270\(4\)](#) ‘...the council shall appoint, within 90 days of the position becoming vacant, a person to complete the member’s unexpired term from the non-commission members of the commission's standing committees.’

The HRC consulted the work groups and is recommending the HRC’s Homelessness & Poverty work group member Heather Marek for appointment by City Council to the vacant HRC position. Heather Marek is already engaged in helping the Homelessness & Poverty work group complete the 2022 HRC work plan actions assigned to her work group. The HRC believes her presence on the Commission will help it complete more work plan items before the end of the current term on June 30, 2022.

COUNCIL OPTIONS

1. Appoint HRC’s Homeless & Poverty work group member Heather Marek to serve as HRC commissioner until June 30, 2022.
2. Take no action at this time.

POSSIBLE MOTIONS

Move to appoint Heather Marek to the Human Rights Commission position vacated by Joel Iboa, for an unexpired term ending on June 30, 2022.

ATTACHMENTS

- A. November 17, 2021 Memo to City Council

FOR MORE INFORMATION

Contact: Jessica Gebb
Telephone: 541-682-8497
Staff E-Mail: jgebb@eugene-or.gov



Memorandum

Date: November 17, 2021

To: Mayor Vinis and City Council

From: Fabio Andrade, Human Rights and Equity Analyst
on behalf of the Human Rights Commission

Subject: Replacing Commissioner Joel Iboa upon his resignation

Human Rights Commissioner Joel Iboa has resigned from the HRC effective October 19. Commissioner Iboa's term would end on June 30, 2022. According to Eugene Code [2.270\(4\)](#) 'Vacancies on the commission shall be filled in the same manner as original appointments. Except where the vacancy occurs because the member from the council or the mayor ceases to serve on the commission, the council shall appoint, within 90 days of the position becoming vacant, a person to complete the member's unexpired term from the non-commission members of the commission's standing committees.'

After an open call to HRC work group members about their interest in serving the remainder of Commissioner Iboa's term, Heather Marek was the only work group member that wished to be appointed. The Homelessness & Poverty work group submitted the name of Heather Marek to fill that vacancy. No other individual was submitted for consideration by the HRC. Eugene City Code 2.270(3) specifies that the commission shall perform the initial review of applications and make recommendations to Council for its consideration. The commission voted unanimously to recommend Heather Marek at their meeting on October 19, 2021.

According to city code 2.270(1)b, the Human Rights Commission shall include '10 community members with a demonstrated knowledge and interest in the civil and human rights concerns of the community. Members shall be appointed in a way that strives to have balance on the commission that reflects the community and has protected class representation.' Additionally, 'members of the commission shall be persons who have actively demonstrated an interest and expertise in efforts to promote diversity, equality, equity and understanding of human rights, and to dismantle injustice, discrimination, bigotry, hatred and harassment within the city' [2.270(2)].

Heather is a staff attorney with Oregon Law Center, where she works on housing and homelessness. Previously, she clerked for the Honorable Joel DeVore at the Oregon Court of Appeals. Heather has worked for nonprofits advocating for civil rights and democracy reform, and she was a cooperating attorney and board member for the American Civil Liberties Union of Oregon. She served as a member of the City of Eugene's Civilian Review Board and as its liaison to the Human Rights Commission, and she was a renter advocate on the City of Eugene's Housing Code Enforcement Advisory Board.

Attached to this letter you will find an application for serving as a Human Rights Commissioner, which was submitted by Heather Marek.

The Human Rights Commission would appreciate having the vacant position filled as soon as possible.

Please contact me if you have any questions. I can be reached at 541-682-5277, or FAndrade@eugene-or.gov

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Resolution Acknowledging the Receipt of the Annual Comprehensive Financial Report of the City of Eugene for the Fiscal Year Ended June 30, 2021

Meeting Date: December 13, 2021

Department: Central Services

www.eugene-or.gov

Agenda Item Number: 2D

Staff Contact: Finn Cronin

Contact Telephone Number: 541-682-5394

ISSUE STATEMENT

This is a resolution acknowledging receipt of the City of Eugene, Annual Comprehensive Financial Report (ACFR) for the fiscal year ended June 30, 2021. This resolution demonstrates compliance with ORS 297.465(2), which requires that a copy of the City's ACFR, containing a signed expression of opinion, be furnished to each member of the governing body. The resolution is included as Attachment A.

BACKGROUND

Under Oregon Municipal Audit Law, the City is required each fiscal year to contract with an authorized accounting firm for the audit of its accounts and fiscal affairs (ORS 297.425). The firm of Moss Adams (auditors) has completed the audit of the City of Eugene's financial statements for the fiscal year ended June 30, 2021 and issued an unmodified opinion (also known as a "clean opinion") on the basic financial statements.

One of the most important components of the ACFR is the audit opinion. The auditors have issued two audit reports which can be found on pages 11-13 and pages 169-170 of the ACFR. In the first report, the auditors have issued an unmodified opinion on the City's basic financial statements, indicating that the City has prepared these statements in conformity with generally accepted accounting principles (GAAP). GAAP for state and local governments is promulgated by the Governmental Accounting Standards Board to ensure consistency in accounting and comparability in financial reporting among state and local governments. A clean opinion is a fundamental financial goal for every government, as it represents the highest level of opinion a government can receive from its independent auditors. A clean opinion is an important indicator of sound financial management and creditworthiness to the citizens, other governmental jurisdictions (state and federal), credit rating agencies, investment bankers, bond holders, and other private sector entities. For policy makers, a clean opinion means that the information in the ACFR is accurate and reliable.

In the second report, the auditors address the City's compliance with applicable provisions of Oregon Revised Statutes including requirements related to debt, deposit of public funds, preparation and adoption of the budget, accounting records and the related internal control

structure, etc. The auditors noted that the City complied with all laws with one exception - the City exceeded its legal budget (page 50) in one fund. The Parking Services Fund overspent its debt service appropriation by \$2,160.

The auditors conduct the audit of the City's basic financial statements in accordance with generally accepted auditing standards and the Minimum Standards for Audits of Oregon Municipal Corporations. In addition, as a recipient of federal grants, the City is subject to the Federal Single Audit Act of 1984, which requires that the audit be conducted in accordance with Government Auditing Standards, issued by the Comptroller General of the United States and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). These standards and the Uniform Guidance require that the auditors plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement and whether the City complied with the laws and regulations pertaining to federally-funded programs. In addition to state and federal requirements, the City has a contractual obligation in connection with its debt issuances which requires that the City issue annual audited financial statements.

Two additional reports, beginning on page 169, specifically address compliance with Federal laws, regulations, contracts and grants, and indicate that the auditors found no material instances of the City's noncompliance with these requirements, nor were there any findings or questioned costs noted in relation to Federal awards made to the City.

Management is responsible for the information contained in, and the preparation of, the City's financial statements. To effectively fulfill this responsibility and to contain the cost of auditor services, City staff devotes significant effort to the closing of accounting records, the preparation of schedules and audit workpapers, and the production of the ACFR. This also results in staff expertise being developed on specific financial and service issues that can then be used to assist departments and other pertinent parties.

Professional requirements mandate auditors provide a report to the governing body that addresses any concerns or findings they encountered in such audit-related issues as significant audit findings, accounting estimates and disagreements with management. Moss Adams' memo addressing these issues for fiscal year 2021 is included as Attachment B and it states that there were no concerns that required communication to the Council.

Attachment C provides additional information on the change in fund balance for the General Fund, detailing FY21 details along with changes from the prior year statistics.

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of Eugene for its Annual Comprehensive Financial Report (ACFR) for the fiscal year ended June 30, 2020. This was the 45th consecutive year that the City has achieved this prestigious award. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized ACFR, which satisfies both generally accepted accounting principles and

applicable legal requirements. In addition, the requirements for the certificate provide much of the information needed for the City's credit assessments.

In past years, this report was referred to as the Comprehensive Annual Financial Report (CAFR). This year, the GFOA asked all participating governments to stop using the CAFR acronym, as it is a profoundly offensive slur in South Africa and also has a controversial meaning in Arabic for those who practice Islam. Moving forward, jurisdictions will now use the Annual Comprehensive Financial Report (ACFR) acronym.

CITY MANAGER'S RECOMMENDATION

The City Manager recommends adoption of the Resolution.

SUGGESTED MOTION

Move to adopt A Resolution Acknowledging the Receipt of the Annual Comprehensive Financial Report of the City of Eugene for the Fiscal Year Ended June 30, 2021.

ATTACHMENTS

- A. Resolution
- B. Copy of the Moss Adams memo
- C. Information on General Fund, Fund Balance Trends

FOR MORE INFORMATION

Staff Contact: Finn Cronin
Telephone: 541-682-5026
Staff E-Mail: Fcronin@eugene-or.gov

RESOLUTION NO.

A RESOLUTION ACKNOWLEDGING THE RECEIPT OF THE
ANNUAL COMPREHENSIVE FINANCIAL REPORT OF THE
CITY OF EUGENE FOR THE FISCAL YEAR ENDED
JUNE 30, 2021

The City Council of the City of Eugene finds that:

The firm of Moss Adam has completed the audit of the financial statements of the City of Eugene for the fiscal year ended June 30, 2021, as required by ORS 297.425 and, pursuant to ORS 297.465, reported to the Mayor and City Council on its findings.

NOW, THEREFORE,

BE IT RESOLVED by the City Council of the City of Eugene, a Municipal Corporation of the State of Oregon, as follows:

Section 1. That the Council hereby acknowledges that it has received the Annual Comprehensive Financial Report for the fiscal year ended June 30, 2021.

The foregoing resolution adopted the 13th day of December 2021.

City Recorder



COMMUNICATIONS WITH THOSE
CHARGED WITH GOVERNANCE

CITY OF EUGENE, OREGON

June 30, 2021



MOSSADAMS

Communications with Those Charged with Governance

To the City Council Members
City of Eugene, Oregon

We have audited the accompanying financial statements of the governmental activities and each major fund and the aggregate fund information of the City of Eugene, Oregon ("the City") as of and for the year ended June 30, 2021 and have issued our report thereon dated December 1, 2021. Professional standards require that we provide you with the following information related to our audit.

Our Responsibility under Auditing Standards Generally Accepted in the United States of America, Generally Accepted Government Auditing Standards, and Minimum Standards for Audits of Oregon Municipal Corporations

As stated in our audit contract dated May 12, 2021, we are responsible for forming and expressing an opinion about whether the financial statements that have been prepared by management, with your oversight, are prepared, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your responsibilities.

Our responsibility is to plan and perform the audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the provisions of the *Minimum Standards for Audits of Oregon Municipal Corporations*, prescribed by the Oregon Secretary of State. Those standards require that we plan and perform the audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over financial reporting. Accordingly, we considered the City's internal control solely for the purposes of determining our audit procedures and not to provide assurance concerning such internal control.

We are also responsible for communicating significant matters related to the financial statement audit that, in our professional judgment, are relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to you in the contract.

Significant Audit Findings and Issues

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in notes to the financial statements. No new accounting policies were adopted and there were no changes in the application of existing policies during 2021. Newly adopted accounting pronouncements did not have a significant effect to the City's financial statements. We noted no transactions entered into by the Entity during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most significant accounting estimates are the remaining useful lives of capital assets being depreciated and post-employment benefit obligations for retirement and health plans.

Financial Statement Disclosures

The disclosures in the financial statements are consistent, clear, and understandable. Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure(s) affecting the financial statements were:

- Disclosure of the reporting entity and significant accounting policies in Note 1 to the financial statements. This disclosure reports the operations under the governance of the elected officials, as well as the more significant policies used by the City in the preparation of the financial statements.
- Disclosure of the equity in pooled cash and investments in Note 4(A) to the financial statements. This disclosure provides the details of the amounts of cash and investments held in the various types of depositories and securities at year end, as well as the details of the nature of the risks inherent in the City's cash and investment portfolio.
- Disclosure of the City's noncurrent liabilities in Note 4(H) to the financial statements. This disclosure provides the details of the amounts and types of debt outstanding at year end along with the repayment terms, significant covenants, and future maturities of principal and interest.
- Disclosure of the City's risk management programs in Note 5(A) to the financial statements. This disclosure provides a summary of the various risks of loss the City is exposed to, and its method of financing those risks. This note also provides a reconciliation of claims liabilities for the past two years. The claims liability is an estimate that is based on assumptions, and actual results could vary significantly from those estimates.

- Disclosure of post-employment pension and healthcare benefits in Note 5 financial statements. These required disclosures include details on the pension and post-retirement health care benefits the County provides its employees. The recorded liabilities for benefits included in the financial statements are estimates based on assumptions regarding future personnel costs and healthcare trend rates, discount rates, and many other actuarial assumptions.

Significant Unusual Transactions

We encountered no significant unusual transactions during our audit of the Entity's financial statements.

Significant Difficulties Encountered in Performing the Audit

Professional standards require us to inform you of any significant difficulties encountered in performing the audit. No significant difficulties were encountered during our audit of the entity's financial statements.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. No such disagreements arose during the course of our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all factual and judgmental misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. No corrected or uncorrected misstatements were identified during the audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated December 1, 2021.

Management Consultation with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Entity's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Significant Audit Findings or Issues

We are required to communicate to you other findings or issues arising from the audit that are, in our professional judgment, significant and relevant to your oversight of the financial reporting process. There were no such items identified.

This information is intended solely for the use of the City Council Members and Management and is not intended to be and should not be used by anyone other than these specified parties.

Moss Adams LLP

Medford, Oregon
December 1, 2021



MOSSADAMS

Information on General Fund, Fund Balance Trends

The FY21 Annual Comprehensive Financial Report (ACFR) includes key data related to the General Fund's Ending Fund Balance. Fund balance information is contained in several places:

- Governmental Funds, Balance Sheet, Exhibit 3, page 27.
- Governmental Funds, Statement of Revenues, Expenditures and Changes in Fund Balance, Exhibit 4, page 28.
- Notes to Basic Financial Statements, Note 1(Q), Fund Balance, pages 45-46.
- General Fund, Schedule of Revenues, Expenditures and Changes in Fund Balance, Budget and Actual, Schedule A-1, page 85.

Included in these exhibits and schedules is information on the change in the General Fund's fund balance from the prior year, as well as a breakdown of elements of fund balance.

General Fund Ending Working Capital (Budget Basis)

FY21 actual results show an ending working capital (EWC) in the General Fund, reporting fund (including the Main Subfund, Cultural Services Subfund and Equipment Replacement Sub-fund) of \$71,466,734 which is \$14,567,744 greater than the FY20 EWC and \$26,517,290 more than anticipated for carryover resources in the FY22 Adopted Budget. These figures are reported on a Budget Basis of accounting. The chart below compares FY20 and FY21 EWC for the General Fund (Budget Basis).

General Fund Ending Working Capital Budget Basis	Main Subfund	Cultural Services Subfund	Equipment Replacement Subfund	Total Reporting Fund *
FY20	53,975,840	2,029,555	893,595	\$56,898,990
FY21	70,708,559	(100,519)	858,694	71,466,734
Change	16,732,719	(2,130,074)	(34,901)	14,567,744

General Fund Ending Fund Balance (GAAP Basis)

GAAP results differ from budget basis results because the budget is created on a modified accrual basis while GAAP rules are slightly different in terms of when revenues and expenditures are recognized. The chart below compares FY20 and FY21 EWC for the General Fund (GAAP Basis).

General Fund Ending Working Capital GAAP Basis	Main Subfund	Cultural Services Subfund	Equipment Replacement Subfund	Total Reporting Fund *
FY20	55,208,494	2,047,472	898,108	58,154,074
FY21	54,103,683	(100,365)	858,763	54,862,081
Change	(1,104,811)	(2,147,837)	(39,345)	(3,291,993)

*Source: ACFR A-1, page 85 (FY20).

*Source: ACFR A-1, page 89 (FY21).

General Fund Ending Balance Classifications

The General Fund Ending Fund Balances for FY20 and FY21 are shown below according to the classifications in the ACFR. This chart shows the components of the Ending Fund Balance and how they have changed from FY20 to FY21.

General Fund Ending Balance Classifications (FY20 and FY21)

Category	Item	Explanation	FY20	FY21
Non-Spendable		Prepays and deposits have already been paid out and are not available for other spending	\$942,750	\$1,343,015
Restricted	Cultural Services	From Transient Room Tax; must be spent according to state law.	740,503	0
Assigned	Unappropriated Ending Fund Balance	Pay bills and payroll until property taxes are received in November; set at 2 months of expenditures per Council policy	28,760,000	28,440,000
	Cultural Services	Prudent reserve for operation of Hult Center, etc.	1,306,969	0
	Other Reserves	Reserve for equipment replacement	335,162	817,697
Unassigned	Reserve for Revenue Shortfall	Prudent reserve for the General Fund; target is 8% of expenditures	4,478,542	7,626,288
	Reserve for Encumbrance	Contracts that were in effect but not complete as of June 30	2,070,435	2,363,148
	Reserve for Next Year's Spending	Used to balance the subsequent year's budget	9,327,729	3,703,595
	Other	Comprised of a) marginal BWC adjustment that is appropriated on supplemental budget #1 in December of the subsequent year and b) GAAP timing differences	10,191,984	10,568,338
		Total Fund Balance	\$58,154,074	\$54,862,081

Source: ACFR Exhibit 3, page 25, and ACFR Note (1)(Q), page 43-44 (FY20).

Source: ACFR Exhibit 3, page 27, and ACFR Note (1)(Q), page 45-46 (FY21).

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Resolution Approving a Low-Income Rental Housing Property Tax Exemption Renewal for the Aurora Building

Meeting Date: December 13, 2021
Department: Planning and Development
www.eugene-or.gov

Agenda Item Number: 2E
Staff Contact: Ellen Meyi-Galloway
Contact Telephone Number: 541-682-5532

ISSUE STATEMENT

City Council is asked to adopt a resolution for a 20-year Low-Income Rental Housing Property Tax Exemption (LIRHPTE) renewal for the Aurora Building, an existing affordable housing development located at 100 E. 11th Avenue, Eugene, Oregon 97401. St. Vincent de Paul Society of Lane County, Inc. (St. Vincent de Paul) is the applicant on behalf of Aurora Housing Partnership, the property owner of record. St. Vincent de Paul is the sole member of de Paul Property Management LLC, the general partner of Aurora Housing Limited Partnership. The building includes 54 low-income rental apartment units, and one on-site manager unit (the commercial ground-level units of the building will not be included in the LIRHPTE). The Aurora Building first received a LIRHPTE in 2002 when the development was first being constructed. The property has provided affordable rental housing for people with limited incomes since 2004 when construction was completed.

BACKGROUND

Council adopted the LIRHPTE program in 1990. Since the adoption of the program, Council has approved tax exemptions for 35 affordable housing developments with over 1,500 units. Council unanimously approved extending the LIRHPTE program for an additional ten years in 2020. The ordinance also enables recipients to apply for renewal of the 20-year LIRHPTE when a prior LIRHPTE period has expired. Council has approved LIRHPTE renewals for over 300 units. Council reviews and takes action on each LIRHPTE request. Most recently, in January 2021, Council approved a LIRHPTE for Garfield Park, a mobile home park that also includes stick-built low-income rental units.

Projects must meet 10 criteria including requirements for rents and incomes limited to households with incomes at or below 60 percent of area median income (AMI). If an application meets the substantive criteria [EC 9.239(3)(a)-(i)] as referenced in the Report and Recommendation (Attachment A), the City must grant the exemption by resolution (Attachment B). A decision to deny the exemption cannot be made by simple motion or inaction; Council would need to make a resolution (Attachment C) that explains how the applicant has failed to demonstrate that the tax exemption is in the public interest.

Summary of Requested Tax Exemption

The requested tax exemption is for the residential portion of the Aurora Building, an affordable housing development located at 100 E. 11th Avenue, Eugene, Oregon 97401 (see map in Attachment D). The development includes 54 low-income rental housing units, a manager's unit, and common area. The commercial ground-level units of the building will not be included in the LIRHPTE.

In January 2002, Council granted a LIRHPTE to St. Vincent de Paul for the Aurora Building. Renewal of the LIRHPTE would provide the property with a tax exemption for the residential area, allowing rents to remain low, and preserve the affordability of the units for the next 20 years.

The units currently have rents between \$460 and \$686 per unit for studio, one, and two-bedroom units [a mix of rents affordable to families at or below 50% & 60% of area median income (AMI)]. Without the tax exemption, St. Vincent de Paul would have to increase rents by approximately \$100 per unit per month to cover the cost of property taxes, which is significant to low-income households. The units would not be able to achieve their proposed level of affordability without the City property tax exemption.

The requested exemption meets the substantive criteria [EC 9.239(3)(a)-(i)] as shown in the Report and Recommendation (Attachment A). No public comments were received during the public comment period.

PREVIOUS COUNCIL DIRECTION

[May 18, 2020](#) & [May 26, 2020](#) – City Council held a public hearing and approved a resolution and ordinance extending the LIRHPTE program to June 30, 2030, and updating program standards and guidelines.

[January 28, 2002](#) – City Council approved an initial LIRHPTE for the Aurora Building.

COUNCIL OPTIONS

The City Council has two options:

1. Approve the tax exemption.
2. Deny the tax exemption.

CITY MANAGER'S RECOMMENDATION

Adopt the resolution included in Attachment B approving renewal of a Low-Income Rental Housing Property Tax Exemption for a portion of the Aurora Building.

SUGGESTED MOTION

Move to adopt A Resolution Approving a Low-Income Rental Housing Property Tax Exemption for Property Located on E. 11th Avenue, Eugene, Oregon (Assessor's Map 17-03-31-41, Tax Lots 90000 and 90003, Assessor's Property Account Nos. 1820941 and 1820974;) (Applicant St. Vincent de Paul Society of Lane County, Inc.).

ATTACHMENTS

- A. Report and Recommendation
- B. Draft Resolution Approving the Tax Exemption
- C. Draft Resolution Denying the Tax Exemption
- D. Map of the proposed site

FOR MORE INFORMATION

Staff Contact: Ellen Meyi-Galloway
Telephone: 541-682-5532
Staff E-Mail: EMeyi-Galloway@eugene-or.gov

**REPORT AND RECOMMENDATION
of the Community Development Manager
of the Planning and Development Department**

**Application of Aurora Housing Limited Partnership
For Low-Income Rental Housing Property Tax Exemption
(Section 2.937 to 2.940 of the Eugene Code, 1971)
for Property at 100 E. 11th Avenue, Eugene, OR 97401
AURORA BUILDING**

**The Community Development Manager of the Planning and Development Department
of the City of Eugene finds that:**

1. On behalf of Aurora Housing Partnership, St. Vincent de Paul of Lane County (SVDP or the applicant) has submitted an application for property tax exemption for the residential portions of the real property known as the Aurora Building and located at 100 E. 11th Avenue, Eugene, Oregon, 97401. SVDP is the sole member of de Paul Property Management LLC the general partner of Aurora Housing Limited Partnership. SVDP has a business location of 2890 Chad Drive, Eugene, Oregon 97408. This application is for an exemption from ad valorem taxes through the City's Low-Income Rental Housing Property Tax Exemption (LIRHPTE) program (Sections 2.937 to 2.940 of the Eugene Code, 1971) for 54 low-income rental housing units, including a manager's unit and common areas. This portion of the property is represented by Assessor's Map 17-03-31-41 Tax Lots 90000 (common area) and 90003 (residential units). (Assessor's Property Account Nos. 1820941 and 1820974.) There are two other property tax accounts associated with the Aurora Building. Property records indicate that those two accounts are for commercial units owned by SVDP. (Assessor's Map 17-03-31-41 Tax Lots 90001 and 90002; Assessor's Property Account Nos. 1820958 and 1820966.) Those two commercial units are not eligible for exemption through the City's LIRHPTE program.

2. The Aurora Housing development first received a Low-Income Rental Housing Property Tax Exemption (LIRHPTE) in 2002 for the properties located at 110, 128, 130, 136, and 146 E. 11th Avenue, Eugene, Oregon, and identified as Assessor's Map 17-03-31-41, Tax Lots 10200 and 10300. Since that time, a condominium plat was filed for the Aurora Building (Reception No. 2008-032683, Official Records of Lane County Oregon) resulting in a change of address to 100 E. 11th Avenue, and a change of Tax Lot numbers to 90000, 90001, 90002, and 90003. Tax Lot 90000 encompasses the common areas associated with the residential portion of the building, Tax Lot 90001 and 90002 encompass the building's first floor commercial spaces and Tax Lot 90003 encompasses the 54 residential dwelling units located on the upper floors of the building. The residential units have housed low-income households since 2002; the time the first exemption was granted. Under EC 2.940(5), in the final year of low-income housing tax exemptions, applications for subsequent low-income housing tax exemptions for the property may be submitted.

3. I have reviewed the application and find that the applicant has submitted all required materials and complies with the provisions of EC 2.939(3) and Sections 2.1 through 2.9 of the Standards and Guidelines adopted by Resolution No. 5297. Specifically, I find:

(a) The property, or portion thereof subject to the property tax exemption, will be

- occupied solely as a residence for low-income persons.
- (b) The applicant's application was filed prior to July 1, 2030.
 - (c) The property is owned by an LLC wholly owned by a nonprofit corporation organized in a manner that meets the criteria for a public benefit corporation as described under ORS 65.001(38).
 - (d) The property is owned by an LLC wholly owned by a nonprofit corporation that expends no more than ten percent of its annual income from residential rentals for purposes other than acquisition, maintenance or repair of residential rental property for low-income persons, or for the provision of on-site child care services for the residents of the rental property.
 - (e) The applicant has complied with the policies set forth in Section 5 of the Standards and Guidelines for Low-Income Rental Housing Property Tax Exemption adopted by council Resolution No. 5297 (Standards and Guidelines).
 - (f) The proposed development is consistent with the city's Housing Dispersal Policy.
 - (g) The proposed development does not cause the displacement of low-income persons.
 - (h) The proposed development does not cause destruction of historic properties.
 - (i) The proposed development is otherwise consistent with the Eugene Code and adopted city regulations and policies.
 - (j) The applicant has signed a Rent Regulatory Agreement as described in Section 5.1 of the Standards and Guidelines and said agreement will be in effect for the duration of the tax exemption period.
 - (k) The applicant has consented in writing that for the duration of the tax exemption period, the city may inspect the property for which the exemption is granted to insure that the premises are maintained in decent, safe and sanitary conditions for the occupants.

4. Comments have been solicited from interested City departments, 4J School District, and the affected neighborhood group. No public comments were received.

Therefore, based on the above findings, the proposed project conforms with all applicable City Code provisions, local plans, planning regulations, the Envision Eugene Plan, and the criteria set forth in the City's adopted Standards and Guidelines for Low-Income Rental Housing Property Tax Exemption, and I recommend that the application be approved.

Dated 11/22/2021

Print: Will Dowdy

Sign: *Will Dowdy*
Will Dowdy (Nov 22, 2021 10:53 PST)

Community Development Manager of the Planning and Development Department

RESOLUTION NO. _____

A RESOLUTION APPROVING A LOW-INCOME RENTAL HOUSING PROPERTY TAX EXEMPTION FOR PROPERTY LOCATED ON E. 11TH AVENUE, EUGENE, OREGON (ASSESSOR'S MAP 17-03-31-41, TAX LOTS 90000 AND 90003, ASSESSOR'S PROPERTY ACCOUNT NOS. 1820941 AND 1820974;) (APPLICANT ST. VINCENT DE PAUL SOCIETY OF LANE COUNTY, INC.)

The City Council of the City of Eugene finds that:

A. Aurora Housing Limited Partnership is the owner of real property located on E. 11th Avenue, Eugene, Oregon, 97402 (Assessor's Map 17-03-31-41, Tax Lots 90000 and 90003; Assessor's Property Account Nos. 1820941 and 1820974), more particularly described on Exhibit A attached to this Resolution.

B. The Aurora Housing development first received a Low-Income Rental Housing Property Tax Exemption (LIRHPTE) in 2002 for the properties located at 110, 128, 130, 136, and 146 E. 11th Avenue, Eugene, Oregon, and identified as Assessor's Map 17-03-31-41, Tax Lots 10200 and 10300. Since that time, a condominium plat was filed for the Aurora Building (Reception No. 2008-032683, Official Records of Lane County Oregon) resulting in a change of address to 100 E. 11th Avenue, and a change of Tax Lot numbers to 90000, 90001, 90002, and 90003. Tax Lot 90000 encompasses the common areas associated with the residential portion of the building, Tax Lot 90001 and 90002 encompass the building's first floor commercial spaces and Tax Lot 90003 encompasses the 54 residential dwelling units located on the upper floors of the building. The residential units have housed low-income households since 2002; the time the first exemption was granted. Under EC 2.940(5), in the final year of low income housing tax exemptions, applications for subsequent low-income housing tax exemptions for the property may be submitted.

C. On behalf of Aurora Housing Partnership, St. Vincent de Paul of Lane County, Inc. (the applicant) has submitted an application for a subsequent low-income housing exemption from ad valorem taxes under the City's Low-Income Rental Housing Property Tax Exemption Program (EC 2.937 to 2.940) for the properties identified as Assessor's Map 17-03-31-41, Tax Lots 90000 (common area) and 90003 (residential units), Assessor's Property Account Nos. 1820941 and 1820974, respectively.).

D. The property includes 11 studios, 35 one-bedroom, and 8 two-bedroom units (for a total of 54 low-income rental units), as well as a Manager's unit and residential common areas. The commercial areas located on Tax Lots 90001 and 90002 are not eligible for the exemption.

E. Aurora Housing Limited Partnership is owner of the residential areas of the Aurora Building, including the 54 residential dwelling units and residential common space encompassed by Tax Lots 90000 and 90003. Aurora Housing and de Paul Property Management, LLC formed a general partnership. This partnership qualifies as a nonprofit corporation. As noted in ORS 307.518(4), a "nonprofit corporation" for purposes of this type of tax exemption includes a partnership where a nonprofit corporation is a general partner of the partnership and the nonprofit

corporation is responsible for the day-to-day operation of the property that is the subject of the exemption. Aurora Housing qualifies as a nonprofit corporation because de Paul Property Management, LLC is the general partner of the partnership and is responsible for the day-to-day operation of the property and ORS 307.022 provides that as a single-member LLC, wholly owned by a nonprofit corporation (St. Vincent de Paul Society of Lane County Inc.), de Paul Property Management is eligible for the LIRHPTE to the same extent as a nonprofit corporation.

F. The Community Development Manager of the Planning and Development Department, as designee of the City Manager, has prepared a Report and Recommendation recommending that the application be approved and the exemption granted. In making that recommendation, the Community Development Manager found that the applicant submitted all materials, documents and fees required by EC 2.938, and is in compliance with the policies set forth in the Standards and Guidelines adopted by Resolution No. 5297. In addition, the Community Development Manager found that the applicant has complied with the criteria for approval provided in EC 2.939(3), and the eligibility requirements at Section 2.10 of the Standards and Guidelines adopted by Resolution No. 5297.

NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EUGENE, a Municipal Corporation of the State of Oregon, as follows:

Section 1. Based upon the above findings, the City Council approves the application of St. Vincent de Paul Society of Lane County Inc. for an ad valorem property tax exemption under the City's Low-Income Rental Housing Property Tax Exemption Program for the property identified as Assessor's Map 17-03-31-41, Tax Lots 90000 and 90003, Assessor's Property Account Nos. 1820941 and 1820974, and more particularly described on Exhibit A attached to this Resolution, which includes 11 studios, 35 one-bedroom, and 8 two-bedroom units (for a total of 54 low-income rental units), as well as a Manager's unit and residential common areas.

Section 2. The land and units described in Section 1 above are declared exempt from local ad valorem property taxation commencing July 1, 2022, and continuing for a continuous period of 20 years unless earlier terminated in accordance with the provisions of Section 2.940 of the Eugene Code, 1971, which provides for termination after an opportunity to be heard if:

2.1 Construction or development of the exempt property differs from the construction or development described in the application for exemption, or was not completed by January 1, 2030, and no extensions or exceptions were granted; or

2.2 The applicant fails to comply with provisions of ORS 307.515 to 307.523, provisions of the Eugene Code, 1971, the Standards and Guidelines adopted by Council Resolution No. 5297, or any conditions imposed in this Resolution.

The tax exemption shall be terminated immediately, without right of notice or appeal, pursuant to the provisions of ORS 307.531 in the event that the county assessor determines that a change of use to other than that allowed has occurred for the housing units, or portion thereof, or, if after the date of this approval, a declaration as defined in ORS 100.005 is presented to the county assessor or tax collector for approval under ORS 100.110.

Section 3. The City Manager, or the Manager's designee, is requested to forward a copy of this Resolution to the applicant within 10 days from the date of adoption of this Resolution, and to cause a copy of this Resolution to be filed with the Lane County Assessor on or before April 1, 2022. The copy of the Resolution sent to the applicant shall be accompanied by a notice explaining the grounds for possible termination of the exemption prior to the end of the exemption period and the effects of the termination.

Section 4. This Resolution shall become effective immediately upon its adoption.

The foregoing Resolution adopted the ____ day of December, 2021.

City Recorder

Exhibit A

LEGAL DESCRIPTION:

THE RESIDENTIAL UNIT, AURORA CONDOMINIUMS, AS PLATTED AND RECORDED JUNE 11, 2008, AS RECEPTION NO. 2008-032683, OFFICIAL RECORDS OF LANE COUNTY, OREGON.

TOGETHER WITH AN UNDIVIDED 84.95% INTEREST IN AND TO THE COMMON ELEMENTS AS THE SAME ARE SET FORTH ON THE PLAT OF AURORA CONDOMINIUMS REFERRED TO ABOVE AND DEFINED IN THE DECLARATION OF AURORA CONDOMINIUMS MADE PURSUANT TO THE OREGON CONDOMINIUM ACT RECORDED JUNE 11, 2008, AS RECEPTION NO. 2008-032684, OFFICIAL RECORDS OF LANE COUNTY, OREGON, TOGETHER WITH THE RIGHTS TO USE AND POSSESSION OF THE LIMITED COMMON ELEMENTS PERTAINING TO SAID UNIT AS SET FORTH IN SAID DECLARATION.

RESOLUTION NO. _____**A RESOLUTION DENYING A LOW-INCOME RENTAL HOUSING PROPERTY TAX EXEMPTION FOR PROPERTY LOCATED ON E. 11TH AVENUE, EUGENE, OREGON (ASSESSOR'S MAP 17-03-31-41, TAX LOTS 90000 AND 90003, ASSESSOR'S PROPERTY ACCOUNT NOS. 1820941 AND 1820974;) (APPLICANT ST. VINCENT DE PAUL SOCIETY OF LANE COUNTY, INC.)****The City Council of the City of Eugene finds that:**

A. Aurora Housing Limited Partnership is the owner of real property located on E. 11th Avenue, Eugene, Oregon, 97402 (Assessor's Map 17-03-31-41, Tax Lots 90000 and 90003; Assessor's Property Account Nos. 1820941 and 1820974), more particularly described on Exhibit A attached to this Resolution.

B. The Aurora Housing development first received a Low-Income Rental Housing Property Tax Exemption (LIRHPTE) in 2002 for the properties located at 110, 128, 130, 136, and 146 E. 11th Avenue, Eugene, Oregon, and identified as Assessor's Map 17-03-31-41, Tax Lots 10200 and 10300. Since that time, a condominium plat was filed for the Aurora Building (Reception No. 2008-032683, Official Records of Lane County Oregon) resulting in a change of address to 100 E. 11th Avenue, and a change of Tax Lot numbers to 90000, 90001, 90002, and 90003. Tax Lot 90000 encompasses the common areas associated with the residential portion of the building, Tax Lot 90001 and 90002 encompass the building's first floor commercial spaces and Tax Lot 90003 encompasses the 54 residential dwelling units located on the upper floors of the building. The residential units have housed low-income households since 2002; the time the first exemption was granted. Under EC 2.940(5), in the final year of low income housing tax exemptions, applications for subsequent low-income housing tax exemptions for the property may be submitted.

C. On behalf of Aurora Housing Partnership, St. Vincent de Paul of Lane County, Inc. (the applicant) has submitted an application for a subsequent low-income housing exemption from ad valorem taxes under the City's Low-Income Rental Housing Property Tax Exemption Program (EC 2.937 to 2.940) for the properties identified as Assessor's Map 17-03-31-41, Tax Lots 90000 (common area) and 90003 (residential units), Assessor's Property Account Nos. 1820941 and 1820974, respectively).

D. The property includes 11 studios, 35 one-bedroom, and 8 two-bedroom units (for a total of 54 low-income rental units), as well as a Manager's unit and residential common areas. The commercial areas located on Tax Lots 90001 and 90002 are not eligible for the exemption.

E. Aurora Housing Limited Partnership is owner of the residential areas of the Aurora Building, including the 54 residential dwelling units and residential common space encompassed by Tax Lots 90000 and 90003. Aurora Housing and de Paul Property Management, LLC formed a general partnership. This partnership qualifies as a nonprofit corporation. As noted in ORS 307.518(4), a "nonprofit corporation" for purposes of this type of tax exemption includes a partnership where a nonprofit corporation is a general partner of the partnership and the nonprofit

corporation is responsible for the day-to-day operation of the property that is the subject of the exemption. Aurora Housing qualifies as a nonprofit corporation because de Paul Property Management, LLC is the general partner of the partnership and is responsible for the day-to-day operation of the property and ORS 307.022 provides that as a single-member LLC, wholly owned by a nonprofit corporation (St. Vincent de Paul Society of Lane County Inc.), de Paul Property Management is eligible for the LIRHPTE to the same extent as a nonprofit corporation.

F. The Community Development Manager of the Planning and Development Department, as designee of the City Manager, has prepared a Report and Recommendation recommending that the application be approved and the exemption granted. In making that recommendation, the Community Development Manager found that the applicant submitted all materials, documents and fees required by EC 2.938, and is in compliance with the policies set forth in the Standards and Guidelines adopted by Resolution No. 5297. In addition, the Community Development Manager found that the applicant has complied with the criteria for approval provided in EC 2.939(3), and the eligibility requirements at Section 2.10 of the Standards and Guidelines adopted by Resolution No. 5297.

NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EUGENE, a Municipal Corporation of the State of Oregon, as follows:

Section 1. Notwithstanding the findings in the Community Development Manager's Report and Recommendation, the City Council denies the application of St. Vincent de Paul Society of Lane County, Inc. for an ad valorem property tax exemption under the City's Low-Income Rental Housing Property Tax Exemption Program for the property identified as Assessor's Map 17-03-31-41, Tax Lots 90000 and 90003, Assessor's Property Account Nos. 1820941 and 1820974, and more particularly described on Exhibit A attached to this Resolution, which includes 11 studios, 35 one-bedroom, and 8 two-bedroom units (for a total of 54 low-income rental units), as well as a Manager's unit and residential common areas because the applicant has failed to demonstrate satisfactory compliance with the criteria in Section 2.939(3) of the Eugene Code, 1971.

Section 2. The City Manager, or the Manager's designee, is requested to forward a copy of this Resolution to the applicant within ten days from the date of adoption of this Resolution, along with a notice informing the applicant of the right to appeal in the manner set forth in ORS 34.010 to 34.100.

Section 3. This Resolution shall become effective immediately upon its adoption.

The foregoing Resolution adopted the ____ day of December, 2021.

City Recorder

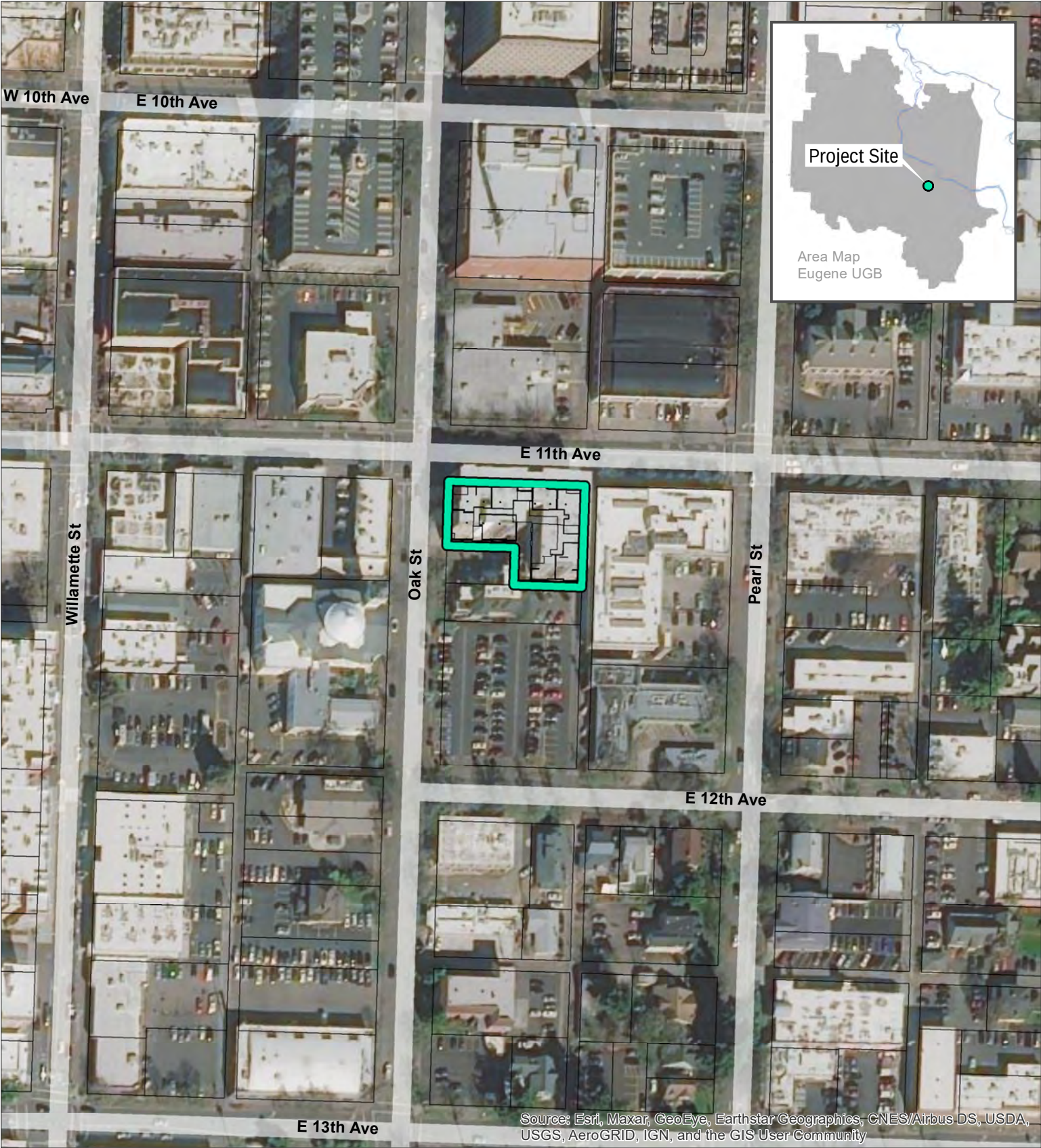
Exhibit A

LEGAL DESCRIPTION:

THE RESIDENTIAL UNIT, AURORA CONDOMINIUMS, AS PLATTED AND RECORDED JUNE 11, 2008, AS RECEPTION NO. 2008-032683, OFFICIAL RECORDS OF LANE COUNTY, OREGON.

TOGETHER WITH AN UNDIVIDED 84.95% INTEREST IN AND TO THE COMMON ELEMENTS AS THE SAME ARE SET FORTH ON THE PLAT OF AURORA CONDOMINIUMS REFERRED TO ABOVE AND DEFINED IN THE DECLARATION OF AURORA CONDOMINIUMS MADE PURSUANT TO THE OREGON CONDOMINIUM ACT RECORDED JUNE 11, 2008, AS RECEPTION NO. 2008-032684, OFFICIAL RECORDS OF LANE COUNTY, OREGON, TOGETHER WITH THE RIGHTS TO USE AND POSSESSION OF THE LIMITED COMMON ELEMENTS PERTAINING TO SAID UNIT AS SET FORTH IN SAID DECLARATION.

Potential LIRHPTE: Aurora Apartments



Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

 Aurora Apartments

10/29/2021



0 50 Feet



Caution: This map is based on imprecise source data, subject to change, and for general reference only.

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Public Forum

Meeting Date: December 13, 2021
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 3
Staff Contact: Jessica Gebb
Contact Telephone Number: 541-682-8497

ISSUE STATEMENT

This segment allows citizens the opportunity to express opinions and provide information to the council. Testimony presented during the Public Forum should be on city-related issues and should not address items which have already been heard by a Hearings Official or are on the present agenda as a public hearing item.

SUGGESTED MOTION

No action is required; this is an informational item only.

FOR MORE INFORMATION

Staff Contact: Jessica Gebb
Telephone: 541-682-8497
Staff E-Mail: jgebb@eugene-or.gov

EUGENE URBAN RENEWAL AGENCY

AGENDA ITEM SUMMARY



Action: A Resolution Acknowledging the Receipt of the Annual Financial Report of the Urban Renewal Agency of the City of Eugene, for the Fiscal Year Ended June 30, 2021

Meeting Date: December 13, 2021
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 4
Staff Contact: Finn Cronin
Contact Telephone Number: 541-682-5394

ISSUE STATEMENT

This is a resolution acknowledging receipt of the Annual Financial Report (Report) of the Urban Renewal Agency (Agency) of the City of Eugene for the fiscal year ended June 30, 2021. This resolution demonstrates compliance with ORS 297.465(2), which requires that a copy of the Agency's financial report, containing a signed expression of opinion, be furnished to each member of the governing body. The resolution is included as Attachment A.

BACKGROUND

Under Oregon Municipal Audit Law, the Agency is required each fiscal year to contract with an authorized accounting firm for the audit of its accounts and fiscal affairs (ORS 297.425). The regional firm of Moss Adams (auditors) has completed the audit of the Agency's annual financial report for the fiscal year ended June 30, 2021 and issued an unmodified opinion (also known as a "clean opinion") on the basic financial statements.

The key components of the audit results are the two auditors' reports on pages 3-5 and pages 43-44. In the first report, the auditors have issued an unmodified opinion on the Agency's basic financial statements, indicating that the Agency has prepared the statements in conformity with generally accepted accounting principles (GAAP). GAAP for state and local governments is promulgated by the Governmental Accounting Standards Board to ensure consistency in accounting and comparability in financial reporting among state and local governments. A clean opinion is a fundamental financial goal for every government, as it represents the highest level of opinion a government can receive from its independent auditors. A clean opinion is an important indicator of sound financial management and creditworthiness to the citizens, other governmental jurisdictions (state and federal), credit rating agencies, investment bankers, bond holders, and other private sector entities. For policy makers, a clean opinion means that the information in the Annual Financial Report is accurate and reliable.

In the second report, the auditors address the Agency's compliance with applicable provisions of Oregon Revised Statutes including requirements related to debt, deposit of public funds, preparation and adoption of the budget, accounting records and related internal control structure, etc.

The auditors noted that nothing came to their attention that caused them to believe that the Agency was not in compliance with state regulations. The auditors conduct the audit of the Agency's basic financial statements in accordance with generally accepted auditing standards and the Minimum Standards for Audits of Oregon Municipal Corporations.

One additional report, beginning on page 47, specifically address compliance with Federal laws, regulations, contracts and grants, and indicate that the auditors found no material instances of the City's noncompliance with these requirements.

Management is responsible for the information contained in, and the preparation of, the Agency's financial statements. To effectively fulfill this responsibility and to contain the cost of auditor services, staff devotes significant effort to the closing of accounting records, the preparation of schedules and audit work papers, and the production of the Annual Financial Report. This also results in staff expertise being developed on specific financial and service issues that can then be used to assist departments and other pertinent parties.

Professional requirements mandate auditors provide a report to the governing body that addresses any concerns or findings they encountered in such audit-related issues as significant audit findings, accounting estimates and disagreements with management. Moss Adams' memo addressing these issues for fiscal year 2021 is included as Attachment B and it states that there were no concerns that required communication to the Agency.

AGENCY DIRECTOR'S RECOMMENDATION

The Agency Director recommends adoption of the Resolution.

SUGGESTED MOTION

Move to adopt A Resolution Acknowledging the Receipt of the Annual Financial Report of the Urban Renewal Agency of the City of Eugene, for the fiscal year ended June 30, 2021.

ATTACHMENTS

- A. Resolution
- B. Copy of the Moss Adams memo

FOR MORE INFORMATION

Staff Contact: Finn Cronin
Telephone: 541-682-5394
Staff E-Mail: Fcronin@eugene-or.gov

RESOLUTION NO.

A RESOLUTION ACKNOWLEDGING THE RECEIPT OF THE
ANNUAL FINANCIAL REPORT OF THE URBAN RENEWAL
AGENCY OF THE CITY OF EUGENE, FOR THE FISCAL YEAR
ENDED JUNE 30, 2021

The Urban Renewal Agency of the City of Eugene finds that:

The firm of Moss Adams has completed the audit of the financial statements of the Urban Renewal Agency of the City of Eugene for the fiscal year ended June 30, 2021, as required by ORS 297.425 and, pursuant to ORS 297.465, reported to the Board on its findings.

NOW, THEREFORE,

BE IT RESOLVED by the Urban Renewal Agency of the City of Eugene, as follows:

Section 1. That the Board hereby acknowledges that it has received the "Annual Financial Report of the Urban Renewal Agency, a Component Unit of the City of Eugene, for the fiscal year ended June 30, 2021."

The foregoing resolution adopted the 13th day of December 2021.

Director



COMMUNICATIONS WITH THOSE
CHARGED WITH GOVERNANCE

CITY OF EUGENE, OREGON

June 30, 2021



MOSSADAMS

Communications with Those Charged with Governance

To the City Council Members
City of Eugene, Oregon

We have audited the accompanying financial statements of the governmental activities and each major fund and the aggregate fund information of the City of Eugene, Oregon ("the City") as of and for the year ended June 30, 2021 and have issued our report thereon dated December 1, 2021. Professional standards require that we provide you with the following information related to our audit.

Our Responsibility under Auditing Standards Generally Accepted in the United States of America, Generally Accepted Government Auditing Standards, and Minimum Standards for Audits of Oregon Municipal Corporations

As stated in our audit contract dated May 12, 2021, we are responsible for forming and expressing an opinion about whether the financial statements that have been prepared by management, with your oversight, are prepared, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your responsibilities.

Our responsibility is to plan and perform the audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the provisions of the *Minimum Standards for Audits of Oregon Municipal Corporations*, prescribed by the Oregon Secretary of State. Those standards require that we plan and perform the audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over financial reporting. Accordingly, we considered the City's internal control solely for the purposes of determining our audit procedures and not to provide assurance concerning such internal control.

We are also responsible for communicating significant matters related to the financial statement audit that, in our professional judgment, are relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to you in the contract.

Significant Audit Findings and Issues

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in notes to the financial statements. No new accounting policies were adopted and there were no changes in the application of existing policies during 2021. Newly adopted accounting pronouncements did not have a significant effect to the City's financial statements. We noted no transactions entered into by the Entity during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most significant accounting estimates are the remaining useful lives of capital assets being depreciated and post-employment benefit obligations for retirement and health plans.

Financial Statement Disclosures

The disclosures in the financial statements are consistent, clear, and understandable. Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure(s) affecting the financial statements were:

- Disclosure of the reporting entity and significant accounting policies in Note 1 to the financial statements. This disclosure reports the operations under the governance of the elected officials, as well as the more significant policies used by the City in the preparation of the financial statements.
- Disclosure of the equity in pooled cash and investments in Note 4(A) to the financial statements. This disclosure provides the details of the amounts of cash and investments held in the various types of depositories and securities at year end, as well as the details of the nature of the risks inherent in the City's cash and investment portfolio.
- Disclosure of the City's noncurrent liabilities in Note 4(H) to the financial statements. This disclosure provides the details of the amounts and types of debt outstanding at year end along with the repayment terms, significant covenants, and future maturities of principal and interest.
- Disclosure of the City's risk management programs in Note 5(A) to the financial statements. This disclosure provides a summary of the various risks of loss the City is exposed to, and its method of financing those risks. This note also provides a reconciliation of claims liabilities for the past two years. The claims liability is an estimate that is based on assumptions, and actual results could vary significantly from those estimates.

- Disclosure of post-employment pension and healthcare benefits in Note 5 financial statements. These required disclosures include details on the pension and post-retirement health care benefits the County provides its employees. The recorded liabilities for benefits included in the financial statements are estimates based on assumptions regarding future personnel costs and healthcare trend rates, discount rates, and many other actuarial assumptions.

Significant Unusual Transactions

We encountered no significant unusual transactions during our audit of the Entity's financial statements.

Significant Difficulties Encountered in Performing the Audit

Professional standards require us to inform you of any significant difficulties encountered in performing the audit. No significant difficulties were encountered during our audit of the entity's financial statements.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. No such disagreements arose during the course of our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all factual and judgmental misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. No corrected or uncorrected misstatements were identified during the audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated December 1, 2021.

Management Consultation with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Entity's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Significant Audit Findings or Issues

We are required to communicate to you other findings or issues arising from the audit that are, in our professional judgment, significant and relevant to your oversight of the financial reporting process. There were no such items identified.

This information is intended solely for the use of the City Council Members and Management and is not intended to be and should not be used by anyone other than these specified parties.

Moss Adams LLP

Medford, Oregon
December 1, 2021



MOSSADAMS

EUGENE URBAN RENEWAL AGENCY

AGENDA ITEM SUMMARY



Public Hearing and Action: Resolution Adopting a Supplemental Budget; Making Appropriations for the Urban Renewal Agency of the City of Eugene for the Fiscal Year Beginning July 1, 2021, and Ending June 30, 2022

Meeting Date: December 13, 2021
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 5
Staff Contact: Liz Butterfield
Contact Telephone Number: 541-682-5512

ISSUE STATEMENT

Urban Renewal Agency (Agency) Board approval of the December Supplemental Budget for Fiscal Year 2022 (FY22) is requested after a public hearing. Oregon Local Budget Law (ORS 294.471) allows for supplemental budgets in the event of "An occurrence or condition that is not ascertained when preparing the original budget or a previous supplemental budget for the current year or current budget period and that requires a change in financial planning." ORS 294.471 also allows for a supplemental budget if there are "funds that are made available by another unit of federal, state or local government and the availability of which could not reasonably be foreseen when preparing the original budget or a previous supplemental budget for the current year or current budget period." This supplemental budget does not authorize any increase in the property tax levy and has been published in compliance with the Oregon Local Budget Law.

BACKGROUND

The supplemental budget that occurs in December of each fiscal year is usually the largest because of the audit adjustments to budgeted Beginning Working Capital and the reappropriation of funds from the prior fiscal year for contracts, program initiatives or projects that were started but not completed in that fiscal year. This supplemental budget consists of transactions to amend the Agency Adopted Budget to reconcile Beginning Working Capital, Capital Carryover, and Encumbrances Carryover, to reappropriate those dollars or place them into reserve, and authorizes other unanticipated changes in legal appropriations. A detailed description of these transactions is provided in Attachment A.

Beginning Working Capital

Moss Adams, LLP, the Agency's external auditor, has completed its Fiscal Year 2021 (FY21) audit and this supplemental budget includes Marginal Beginning Working Capital (MBWC) adjustments for all Agency funds. The MBWC is the difference between the estimate of FY21 ending working capital that was made in the FY22 Adopted Budget and the audited actual FY21 ending working capital. The total audited adjustment to the FY22 budgeted Beginning Working Capital for all Agency funds is a decrease of \$4,047,970.

Capital Carryover

The Capital Project Carryover Reconciliation is included in this supplemental budget. An estimate of the unspent balance in each capital project was established in the FY22 Adopted Budget. These estimates have been reconciled with the actual FY21 expenditures, and the Capital Budget is adjusted to reflect the remaining unspent balances in each project. The Capital Carryover on this supplemental budget decreases the Capital Budget by \$3,928,079 and increases Balance Available by the same amount.

Encumbrances Carryover

The Encumbrance Carryover Reconciliation is included in this supplemental budget. An estimate of unspent FY21 encumbrances (contracts that were in effect but not completed as of June 30) was established in the FY22 Adopted Budget. The Encumbrance Carryover on this supplemental budget decreases the Operating Budget by \$126,083 and increases Balance Available by the same amount.

One-Time Funding Requests

This supplemental budget includes several one-time funding requests:

Reimbursement for Purchase of Former Manufactured Gas Plant (MGP) Site: The purchase of the former MGP site within the Riverfront Urban Renewal District from Eugene Water and Electric Board was anticipated and approved by the Agency Board as part of the Railroad Quiet Zone project. In FY22 it was determined that the City would purchase the lot for \$400,000 and the Agency would reimburse the City for the cost. This budget request creates the necessary authority for that reimbursement to occur by reducing the previously approved budget for the Railroad Quiet Zone project in the Riverfront District by the amount of the purchase.

Downtown Willamette Connector Improvement: The Agency Board authorized \$400,000 to be spent on Open Space improvements within the Downtown Urban Renewal District with a primary project being the Willamette Connection, which is an open space improvement to the area between the Hult Center and the Graduate Hotel and Conference Center. The project aims to connect the north end of downtown with the traditional core by increasing accessibility to and through the space, while improving real and perceived safety, and supporting the adjacent venues. If underspending is realized from this primary project, then remaining funds are to be dedicated to other streetscape improvements within the Downtown District. Funding comes from the final \$400,000 of project tax increment funds remaining to be approved in the Downtown Urban Renewal Plan.

Downtown Open Space/Streetscape Improvements: \$450,000 of program revenue funds held in the Downtown District's General Fund would be made available to provide for sidewalk repair and improvement, wayfinding signage and installation, physical improvements to public amenities, work adjacent to the Hult Center, and downtown crossings. The timing for these projects is accelerated by the challenge to have downtown as safe and welcoming as possible before Oregon 22. These funds are comprised of parking revenues, fiber connection payments, and grant reimbursements, which are not derived from property taxes. This work is in keeping with direction and intent of the Downtown Urban Renewal Plan which allows for the spending of program revenue funds on previously approved projects.

Loan for Downtown Capital Projects: This supplemental budget includes an item related to funding the financing needed for the Farmers Market and Park Blocks and Open Spaces projects currently underway in the Downtown Urban Renewal District. Previous Agency Board direction allocated a total of \$12.1 million in authority necessary for these projects which are currently under construction and anticipated to be completed prior to the summer of 2022. Of that authority, \$5.8 million was allocated through the FY22 Budget process which exceeds the Downtown District's currently available tax increment revenue. To maintain positive cash flow in the capital projects fund during the construction period, financing is being proposed for Agency direction in the form of a \$3.2 million loan from the City's Fleet Services Fund. The funds to repay the loan would come from future tax increment revenue collected by the District, and repayment of the loan would be expected to occur no later than FY25. It is intended that the loan would accrue interest based on the City's prevailing portfolio rate over that time period. If approved, an Intergovernmental Agreement between the District and the City would be executed.

Lane County Farmers Market Contribution: In the 2019 Intergovernmental Agreement between the City of Eugene and Lane County for the Collaborative Management of the Public Square Area, Lane County pledged a financial contribution of \$500,000 towards improvements to the northwest Park Block, currently being undertaken in the Downtown District. This request recognizes the revenue from Lane County's contribution.

Timing

In some cases, expenditure authority is needed immediately to carry out Agency Board direction or to meet legal or program requirements. Approval of the December Supplemental Budget allows the organization to prepare more accurate mid-year projections by having the general ledger reflect the audited balances in each fund. This, in turn, enables staff to more accurately estimate the Beginning Working Capital for the next fiscal year's Proposed Budget.

PREVIOUS COUNCIL/AGENCY BOARD DIRECTION

[October 20, 2021 Agency Board Work Session](#)

The Agency Board passed a motion approving the use of \$400,000 of Downtown Urban Renewal tax increment funds for the Willamette Connection project and other downtown Open Space improvements.

[July 12, 2021 City Council and Agency Board Meeting](#)

The City Council and Agency Board approved the City Manager to sign a purchase and sale agreement for the City to directly acquire the Manufactured Gas Plant (MGP) site from the Eugene Water and Electric Board. The Council and Agency Board approved using urban renewal funds to reimburse the City for the purchase of the property.

[June 28, 2021 Agency Board Meeting](#)

The Agency Board held a public hearing and took action to adopt the FY22 Budget for the Urban Renewal Agency.

November 23, 2020 City Council Work Session

The City Council approved an Ordinance to remove the spending cap from the Farmers Market Project in the Downtown Urban Renewal Plan and enable the use of tax increment funds on the Farmers Market Pavilion and Plaza in accordance with Agency Board direction on July 27, 2020.

July 27, 2020 Agency Board Meeting

The Agency Board passed a motion directing the Agency Director to commence the Park Blocks and Open Space and Farmers Market projects using Urban Renewal funds, with the understanding that in order to fully fund the Farmers Market project with urban renewal funds the Downtown Urban Renewal Plan must be amended to remove the \$4.5 million spending cap for the Farmers Market project.

BOARD OPTIONS

Particular requests requiring more information or discussion may be removed from the December Supplemental Budget and delayed for action in a future supplemental budget. In certain cases, there may be a financial or legal impact to delaying budget approval. The Agency Board may also adopt amended appropriation amounts or funding sources for specific requests in the supplemental budget.

AGENCY DIRECTOR'S RECOMMENDATION

The Agency Director recommends adopting the resolution in Attachment B, adopting the December Supplemental Budget.

SUGGESTED MOTION

Move to adopt A Resolution Adopting a Supplemental Budget; Making Appropriations for the Urban Renewal Agency of the City of Eugene for the Fiscal Year Beginning July 1, 2021, and Ending June 30, 2022.

ATTACHMENTS

- A. Transaction Summary
- B. Resolution

FOR MORE INFORMATION

Staff Contact: Liz Butterfield
Telephone: 541-682-5512
Staff E-Mail: EButterfield@eugene-or.gov

Transaction Summary

812 Urban Renewal Agency Downtown Debt Service Fund

	FY22 Adopted	FY22 SB1 Action		FY22 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	239,074	254,081	a	493,155
CHANGE TO WORKING CAPITAL				
REVENUE				
Taxes	2,652,250	0		2,652,250
Miscellaneous	27,000	0		27,000
Total Revenue	2,679,250	0		2,679,250
TOTAL RESOURCES	2,918,324	254,081		3,172,405
II. REQUIREMENTS				
Non-Departmental				
Interfund Transfers	2,918,324	200,000	b	3,118,324
Special Payments	0	48,000	c	48,000
Balance Available	0	6,081	a,b,c	6,081
Total Non-Departmental	2,918,324	254,081		3,172,405
TOTAL REQUIREMENTS	2,918,324	254,081		3,172,405

812 Urban Renewal Agency Downtown Debt Service

a) **Beginning Working Capital Reconciliation** : Increase the budgeted Beginning Working Capital by \$254,081 and increase Balance Available by the same amount. This adjustment brings the FY22 budgeted Beginning Working Capital in compliance with the audited FY21 actual revenues and expenditures as determined by Moss Adams, LLP, the City's external auditor.

b) **One-time Funding Request** : Increase Interfund Transfers by \$200,000 for a transfer to the URA Downtown Capital Projects Fund (813) for Downtown Willamette Connector Improvement. Decrease Balance Available by the same amount.

c) **One-time Funding Request** : Increase Special Payments by \$48,000 and decrease Balance Available by the same amount for interest payments on the URA Downtown Capital Projects Loan.

813 Urban Renewal Agency Downtown Capital Projects Fund

	FY22 Adopted	FY22 SB1 Action		FY22 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	5,047,559	(515,156)	a	4,532,403
CHANGE TO WORKING CAPITAL				
REVENUE				
Intergovernmental	0	500,000	b	500,000
Miscellaneous	3,576,263	(3,050,000)	c,d	526,263
Interfund Transfers	2,372,124	650,000	d,e	3,022,124
Interfund Loans	0	3,200,000	c	3,200,000
Total Revenue	5,948,387	1,300,000		7,248,387
TOTAL RESOURCES	10,995,946	784,844		11,780,790
II. REQUIREMENTS				
Capital Projects				
Capital Projects	6,500,000	850,000	d,e	7,350,000
Capital Carryover	4,495,946	(526,380)	f	3,969,566
Total Capital Projects	10,995,946	323,620		11,319,566
Non-Departmental				
Balance Available	0	461,224	a,b,d,f	461,224
Total Non-Departmental	0	461,224		461,224
TOTAL REQUIREMENTS	10,995,946	784,844		11,780,790

813 Urban Renewal Agency Downtown Capital Projects Fund

a) **Beginning Working Capital Reconciliation:** Decrease the budgeted Beginning Working Capital by \$515,156 and decrease Balance Available by the same amount. This adjustment brings the FY22 budgeted Beginning Working Capital in compliance with the audited FY21 actual revenues and expenditures as determined by Moss Adams, LLP, the City's external auditor.

b) **New Revenue :** Increase Intergovernmental revenue by \$500,000 and increase Balance Available by the same amount to recognize a contribution from Lane County for improvements to the Farmers Market in the northwest Parks Block.

c) **One-Time Funding Request:** Decrease Miscellaneous revenue by \$3,200,000, increase Interfund Loan revenue by \$3,200,000 to recognize a loan from the City's Fleet Services Fund to the URA Downtown General Fund for capital projects. The URA Downtown General Fund included the revenue and expense in the FY22 Adopted Budget. This action moves the revenue from Miscellaneous to Interfund Loan.

813 URA Downtown Capital Projects Fund (continued from previous page):

- d) ***One-Time Funding Request:*** Increase Miscellaneous revenue by \$150,000, increase Interfund Transfers revenue by \$200,000 for a transfer from the URA Downtown Debt Service Fund, increase Capital Projects by \$400,000 and decrease Balance Available by \$50,000 for Downtown Willamette Connector Improvement.
- e) ***One-Time Funding Request:*** Increase Interfund Transfer revenue by \$450,000 for a transfer from the URA Downtown General Fund and increase Capital Projects by the same amount for Downtown Open Space/Streetscape Improvements.
- f) ***Capital Carryover Reconciliation*** : Decrease Capital Carryover appropriations by \$526,380 and increase Balance Available by the same amount. This adjustment reconciles the FY22 Capital Carryover Estimate to the actual ending FY21 capital projects balance.

817 Urban Renewal Agency Downtown General Fund

	FY22 Adopted	FY22 SB1 Action	FY22 Revised
I. RESOURCES			
BEGINNING WORKING CAPITAL	5,524,875	(292,105) a	5,232,770
CHANGE TO WORKING CAPITAL			
REVENUE			
Miscellaneous	82,769	0	82,769
Interfund Transfers	546,200	0	546,200
Fiscal Transactions	125,150	0	125,150
Total Revenue	754,119	0	754,119
TOTAL RESOURCES	6,278,994	(292,105)	5,986,889
II. REQUIREMENTS			
Department Operating			
Planning and Development	905,608	(126,083) b	779,525
Total Department Operating	905,608	(126,083)	779,525
Non-Departmental			
Interfund Transfers	0	450,000 c	450,000
Special Payments	4,055,353	(292,105) a	3,763,248
Balance Available	1,318,033	(323,917) b,c	994,116
Total Non-Departmental	5,373,386	(166,022)	5,207,364
TOTAL REQUIREMENTS	6,278,994	(292,105)	5,986,889

817 Urban Renewal Agency Downtown General Fund

a) **Beginning Working Capital Reconciliation** : Decrease the budgeted Beginning Working Capital by \$292,105 and decrease Special Payments by the same amount. This adjustment brings the FY22 budgeted Beginning Working Capital in compliance with the audited FY21 actual revenues and expenditures as determined by Moss Adams, LLP, the City's external auditor.

b) **Encumbrance Estimate Reconciliation** : Decrease the Planning and Development Department operating appropriations by \$126,083 to reconcile the amount estimated for payment of obligations incurred but not paid in FY21 to the actual amount paid, and increase Balance Available by the same amount.

c) **One-Time Funding Request**: Increase Interfund Transfers by \$450,000 for a transfer to the URA Downtown Capital Projects Fund for Downtown Willamette Connector Improvement. Decrease Balance Available by the same amount.

821 Urban Renewal Agency Riverfront General Fund

	FY22 Adopted	FY22 SB1 Action		FY22 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	377,510	1,971,948	a	2,349,458
CHANGE TO WORKING CAPITAL				
REVENUE				
Taxes	3,272,600	0		3,272,600
Miscellaneous	10,000	0		10,000
Total Revenue	3,282,600	0		3,282,600
TOTAL RESOURCES	3,660,110	1,971,948		5,632,058
II. REQUIREMENTS				
Department Operating				
Planning and Development	750,127	0		750,127
Total Department Operating	750,127	0		750,127
Non-Departmental				
Special Payments	1,324,340	0		1,324,340
Balance Available	1,585,643	1,971,948	a	3,557,591
Total Non-Departmental	2,909,983	1,971,948		4,881,931
TOTAL REQUIREMENTS	3,660,110	1,971,948		5,632,058

821 Urban Renewal Agency Riverfront General Fund

a) **Beginning Working Capital Reconciliation** : Increase the budgeted Beginning Working Capital by \$1,971,948 and increase Balance Available by the same amount. This adjustment brings the FY22 budgeted Beginning Working Capital in compliance with the audited FY21 actual revenues and expenditures as determined by Moss Adams, LLP, the City's external auditor.

823 Urban Renewal Agency Riverfront Capital Projects Fund

	FY22 Adopted	FY22 SB1 Action		FY22 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	14,665,268	(5,466,738)	a	9,198,530
CHANGE TO WORKING CAPITAL				
REVENUE				
Miscellaneous	4,400,000	0		4,400,000
Total Revenue	4,400,000	0		4,400,000
TOTAL RESOURCES	19,065,268	(5,466,738)		13,598,530
II. REQUIREMENTS				
Capital Projects				
Capital Projects	752,003	(400,000)	b	352,003
Capital Carryover	14,665,268	(3,401,699)	c	11,263,569
Total Capital Projects	15,417,271	(3,801,699)		11,615,572
Non-Departmental				
Special Payments	0	400,000	b	400,000
Balance Available	3,647,997	(2,065,039)	a,c	1,582,958
Total Non-Departmental	3,647,997	(1,665,039)		1,982,958
TOTAL REQUIREMENTS	19,065,268	(5,466,738)		13,598,530

823 Urban Renewal Agency Riverfront Capital Projects Fund

a) **Beginning Working Capital Reconciliation** : Decrease the budgeted Beginning Working Capital by \$5,466,738 and decrease Balance Available by the same amount. This adjustment brings the FY22 budgeted Beginning Working Capital in compliance with the audited FY21 actual revenues and expenditures as determined by Moss Adams, LLP, the City's external auditor.

b) **One-Time Funding Requests** : Reduce Capital Projects by \$400,000 and increase Special Payments by the same amount for reimbursement to the City for purchase of the former Manufactured Gas Plant site.

c) **Capital Carryover Reconciliation** : Decrease Capital Carryover appropriations by \$3,401,699 and increase Balance Available by the same amount. This adjustment reconciles the FY22 Capital Carryover Estimate to the actual ending FY21 capital projects balance.

Resolution Number _____

**A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET;
MAKING APPROPRIATIONS FOR THE URBAN RENEWAL AGENCY
OF THE CITY OF EUGENE
FOR THE FISCAL YEAR BEGINNING JULY 1, 2021,
AND ENDING JUNE 30, 2022.**

The Urban Renewal Agency of the City of Eugene finds that adopting the Supplemental Budget and making appropriations is necessary under ORS 294.471.

NOW THEREFORE,

BE IT RESOLVED BY THE URBAN RENEWAL AGENCY OF THE CITY OF EUGENE as follows:

Section 1.

That the Supplemental Budget for the Urban Renewal Agency of the City of Eugene, Oregon, for the fiscal year beginning July 1, 2021, and ending June 30, 2022, as set forth in attached Exhibit A is hereby adopted.

Section 2.

The supplemental amounts for the fiscal year beginning July 1, 2021, and ending June 30, 2022, and for the purposes shown in attached Exhibit A are hereby appropriated.

Section 3.

That this Supplemental Budget is prepared in accordance with ORS 294.471(1), which authorizes the formulation of a supplemental budget resulting from "An occurrence or condition that is not ascertained when preparing the original budget or a previous supplemental budget for the current year or current budget period and that requires a change in financial planning." This Supplemental Budget was published in accordance with ORS 294.471(3).

Section 4.

This resolution complies with ORS 294.471(4), and does not authorize an increase in the levy of property taxes above the amount in the Annual Budget publication.

The foregoing resolution adopted this 13th day of December, 2021.

City Recorder

EXHIBIT A

Amounts
in dollars

URBAN RENEWAL AGENCY DOWNTOWN GENERAL FUND

Department Operating		
Planning and Development		(126,083)
Total Department Operating		(126,083)
Non-Departmental		
Interfund Transfers		450,000
* Balance Available		(323,917)
Special Payments		(292,105)
Total Non-Departmental		(166,022)
TOTAL URA DOWNTOWN GENERAL FUND		(292,105)

URBAN RENEWAL AGENCY DOWNTOWN DEBT SERVICE FUND

Non-Departmental		
Interfund Transfers		200,000
* Balance Available		6,081
Special Payments		48,000
Total Non-Departmental		254,081
TOTAL URA DOWNTOWN DEBT SERVICE FUND		254,081

URBAN RENEWAL AGENCY DOWNTOWN CAPITAL PROJECTS FUND

Capital Projects		
Capital Projects		323,620
Total Capital Projects		323,620
Non-Departmental		
* Balance Available		461,224
Total Non-Departmental		461,224
TOTAL URA DOWNTOWN CAPITAL PROJECTS FUND		784,844

URBAN RENEWAL AGENCY RIVERFRONT GENERAL FUND**Non-Departmental**

* Balance Available	1,971,948
Total Non-Departmental	1,971,948

TOTAL URA RIVERFRONT GENERAL FUND	1,971,948
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URBAN RENEWAL AGENCY RIVERFRONT CAPITAL PROJECTS FUND**Capital Projects**

Capital Projects	(3,801,699)
Total Capital Projects	(3,801,699)

Non-Departmental

* Balance Available	(2,065,039)
Special Payments	400,000
Total Non-Departmental	(1,665,039)

TOTAL URA RIVERFRONT CAPITAL PROJECTS FUND	(5,466,738)
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TOTAL REQUIREMENTS - ALL FUNDS	(2,747,970)
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* Balance Available amounts are not appropriated for spending and are shown for informational purposes only.

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Public Hearing and Action: A Resolution Adopting a Supplemental Budget; Making Appropriations for the City of Eugene for the Fiscal Year Beginning July 1, 2021, and Ending June 30, 2022

Meeting Date: December 13, 2021
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 6
Staff Contact: Liz Butterfield
Contact Telephone Number: 541-682-5512

ISSUE STATEMENT

City Council approval of the first Supplemental Budget for Fiscal Year 2022 is requested after a public hearing. Oregon Local Budget Law (Oregon Revised Statute 294.471) allows for supplemental budgets in the event of “an occurrence or condition that is not ascertained when preparing the original budget or a previous supplemental budget for the current year or current budget period and that requires a change in financial planning.” ORS 294.471 also allows for a supplemental budget if there are “funds that are made available by another unit of federal, state or local government and the availability of which could not reasonably be foreseen when preparing the original budget or a previous supplemental budget for the current year or current budget period.” This supplemental budget does not authorize any increase in the property tax levy and has been published in compliance with the Oregon Local Budget Law.

Prior to City Council consideration, the City Manager will present this supplemental budget to the Budget Committee for informational purposes on December 8, 2021. This item also represents an opportunity for the public to comment in a Public Hearing on December 13.

BACKGROUND

The Supplemental Budget (SB) that occurs in December of a fiscal year is usually the largest because of the audit adjustments to budgeted Beginning Working Capital and the reappropriation of funds from the prior fiscal year for contracts, program initiatives or projects that were started but not completed in that fiscal year. The December SB also recognizes new revenue, authorizes other unanticipated changes in legal appropriations, and includes one-time funding for strategic investments related to council initiatives and community needs.

What follows is a summary of transactions related to the FY22 December Supplemental Budget. The included attachments detail the full picture of this supplemental budget; appropriations are organized by Council Goals and other strategic initiatives.

Transactions Related to Beginning Working Capital

Moss Adams, LLP, the City's external auditor, has completed its Fiscal Year 2021 (FY21) audit and this supplemental budget includes Marginal Beginning Working Capital (MBWC) adjustments for all City funds. The MBWC is the difference between the estimate (made in early 2021) of FY21 ending working capital in the FY22 Adopted Budget and the audited actual FY21 ending working capital. This adjustment is recognized on the December SB and is the largest component of the transactions included in this budget request.

General Fund FY21 Final Results and FY22 MBWC

For the Main Subfund of the General Fund, the MBWC adjustment is \$27,325,941. The unusually large MBWC is primarily from the nearly \$18 million in American Rescue Plan Act (ARPA) funds the City received in May 2021 that were not accounted for in the FY22 Adopted Budget. These funds were recognized on a supplemental budget in FY21, but the funds were unspent and are being rolled forward as MBWC in FY22. The remaining \$9.4 million in MBWC adjustment is due to a combination of higher than anticipated revenues and departmental underspending in FY21. MBWC can vary significantly from year to year. Excluding the one-time ARPA payment and a previous one-time legal settlement payment, the MBWC has averaged about \$6.5 million over the past five years. Actual revenue variances from FY21 estimates include the following:

- Property tax revenues were approximately \$2.8 million higher than projected. This amount consists of \$2.3 million in current year property tax revenue and \$0.5 million in delinquent taxes from prior years. The FY21 estimates an anticipated collection rate of 94%, a reduction from pre-pandemic levels based on guidance from Lane County Assessment and Taxation. The actual collection rate for current year property taxes was 95.8%.
- Charges for Services revenue were approximately \$1.2 million higher than estimated, primarily due to reimbursements from Eugene's fire response efforts for the local Holiday Farm Fire and wildfires in California. These reimbursements were not included in FY21 Estimates.
- Miscellaneous revenues were approximately \$0.8 million higher than estimated, primarily due to increases in Fire reimbursements from the City of Springfield for Eugene staff filling Springfield positions per an intergovernmental agreement, and for reimbursement for vaccine clinic support.

On the expenditures side, underspending occurred largely due to projects and programs that planned for underspending, were delayed or canceled due to the COVID-19 pandemic. Reappropriation requests in FY22 amount to \$3.6 million from FY21 underspending.

For more information about FY21 results, the FY21 Ending Working Capital and the Ending Fund Balance for the General Fund, see Attachment C of the Agenda Item Summary on the Annual Financial Report for the Fiscal Year Ended June 31, 2021. That attachment includes information and highlights from the FY21 Annual Financial Report (AFR).

General Fund Transactions

The funds available for appropriation in the General Fund in this supplemental budget consist of the following items:

<i>Funding Source</i>	<i>Amount</i>
MBWC Adjustment - ARPA	\$17,954,019
MBWC Adjustment - Other	9,371,922
ARPA State Grant Funds	3,650,000
FY22 Adopted Reserve for Encumbrances	4,150,325
<i>Total Funds Available for Appropriation</i>	<i>\$35,126,266</i>

The total amount of funds recommended for appropriation in this supplemental budget in the Main Subfund of the General Fund (excluding \$2.2 million of expenditures backed by grants or other revenues) consists of the following:

<i>Funding Appropriations</i>	<i>Amount</i>
ARPA Appropriations	\$18,260,680
Reappropriations	3,628,279
FY22 Encumbrances (actual contracts carried over from FY21)	2,118,015
Transfer - General Capital Projects Fund (General Capital)	900,000
Transfer - Housing Programs and Construction Fund (Affordable Housing Trust)	500,000
One-time Funding Requests	188,000
ARPA Reserve	3,343,339
Reserve for Revenue Shortfall	6,187,953
<i>Total Appropriations</i>	<i>\$35,126,266</i>

Funding appropriations are grouped by broad categories. American Rescue Plan Act (ARPA) appropriations represent the proposed allocation of ARPA funds for City Council priorities. Reappropriations are funds earmarked for a specific purpose in the previous year, but the efforts were not completed, and the funds are carried over to finish the work. The reserve for encumbrance represents a reserve for prior fiscal year encumbrances (contracts that were in effect but not completed as of June 30, 2021). The FY22 Adopted Budget included \$4.2 million for encumbrances; department staff reduced encumbrances to \$2.1 million resulting in \$2 million available for appropriation. One-time funding requests offer the opportunity to continue to make progress on program offerings and strategic initiatives through targeted one-time investments.

More details on General Fund supplemental budget can be found in Attachment A. Details for non-General Fund appropriations can be found on Attachment B, ARPA Appropriations are in Attachments C. Community Safety Initiative fund supplemental budget investments are detailed in Attachment D.

Reserve for Revenue Shortfall

The Reserve for Revenue Shortfall (RRSF) acts as the City's "savings account" and provides stability and flexibility in uncertain economic times and planned cost increases for obligations such as the City's contribution to the state retirement account. Supplemental Budget action will increase the RRSF for the General Fund by \$6.2 million. The increase is comprised of the \$2

million encumbrance reconciliation and the \$4.2 million remaining from MBWC after reappropriations and one-time items are appropriated.

<i>Reserve for Revenue Shortfall (RRSF) Reconciliation</i>		Amount
<i>Funding Source</i>	FY22 Adopted RRSF	\$7,626,288
	Encumbrance Reconciliation	2,032,310
	Remaining MBWC	4,155,643
		<i>FY22 RRSF After December SB</i> \$13,814,241

After these actions the RRSF will total \$13.8 million or 7.1% of General Fund expenditures, which is below the RRSF target of 8% of General Fund expenditures.

City staff continue to monitor the impacts of the COVID-19 pandemic on the community and the City's economic condition. Due to the continued uncertainty, it is recommended that the remaining funds from the encumbrance reconciliation and MBWC be placed in the Reserve for Revenue Shortfall to provide as much financial flexibility as possible as we look to the future. While the City will still need to make adjustments to align expenditures and revenues in the future, this level of reserve could also help reduce the anticipated General Fund gap over the coming fiscal years.

Capital Carryover

The Capital Project Carryover Reconciliation is also included in this supplemental budget. An estimate of the unspent balance in each capital project was established in the FY22 Adopted Budget. These estimates have been reconciled with the actual FY21 expenditures, and the Capital Budget is adjusted to reflect the remaining unspent balances in each project. The Capital Carryover on this supplemental budget reduces the Capital Budget across all funds by \$16.9 million and increases Balance Available by the same amount.

Non-General Fund Transactions

This supplemental budget recognizes approximately \$73.2 million in Non-General Fund transactions, other than MBWC, encumbrances and capital carryover reconciliation. Much of this total is reflected in recognizing and reappropriating approximately \$61 million in grants and other revenue. Additional notable, Non-General Fund transactions include:

- \$10.3 million in CARES and Coronavirus Response Grant Program revenue for the Airport
- \$3.8 million from the Shuttered Venues Operating Grant for the Cultural Services subfund of the General Fund
- \$3.2 million for a loan from the Fleet Services Fund to the Downtown URA for capital projects
- \$2.7 million for Community Safety Initiative Strategies (CSI). Additional information on the CSI can be found in Attachment D
- \$1 million for Hunsaker Lane Street Improvements funded by a grant
- \$750,000 for HUD-HOME Affordable Housing Loans
- \$660,000 for management of the PeaceHealth Rides program, funded through PeaceHealth Sponsorship and Mobility Cloud

This budget also includes Non-General Fund reappropriations for projects not completed in the prior fiscal year. Other Non-General Fund transactions are described in Attachment B.

Timing

In some cases, expenditure authority is needed immediately to carry out City Council direction or to meet legal or program requirements. Approval of the December supplemental budget allows the organization to prepare more accurate mid-year projections by having the general ledger reflect the audited balances in each fund. This, in turn, enables staff to more accurately project the Beginning Working Capital for the next fiscal year's Proposed Budget.

PREVIOUS COUNCIL DIRECTION

[November 10, 2021, Housing Implementation Pipeline](#)

During a work session, Council reviewed and discussed the draft Housing Implementation Pipeline (HIP) document, a 5-year internal work plan to coordinate current and future resources, goals, and priorities with a systems-thinking approach to housing across the full spectrum from people experiencing homelessness to overall housing supply.

City Council has met several times over the past year to discuss unhoused community response and related issues. The following is a list of dates City Council met to discuss these topics, with links to meeting materials and recordings:

[October 13, 2021, Housing Implementation Pipeline Update](#)

[September 29, Unhoused Response Update](#)

[September 8, 2021, Unhoused Response Update](#)

[July 28, 2021, Homeless Systems Transformation, Joint Elected Officials](#)

[June 23, 2021, Unhoused Response Update](#)

[May, 19, 2021 Unhoused Response Update](#)

[April 12, 2021, Homelessness Update](#)

[October 20, 2021](#) and [October 27, 2021](#), Budget Committee Meetings

The Budget Committee met during two separate meetings to receive presentations on the American Rescue Plan Act (ARPA) funds and the Community Safety Initiative (CSI). The Budget Committee had an opportunity to provide feedback and ask questions on the proposed use of ARPA resources.

[October 11, 2021, Community Safety Initiative Update](#)

During a work session, City Council met to review and discuss Community Safety Initiative (CSI) outcomes and service investments to achieve established outcomes.

[September 29, American Rescue Plan Act Update](#)

Staff provided City Council an overview of the American Rescue Plan Act (ARPA) during a work session, including funding overview, proposed framework, and process for allocating funding. Council provided input on the proposed uses of funding.

[September 20, 2021, Financial Update](#)

Staff provided City Council an update on the City's financial condition during a work session.

[September 13, 2021, Community Safety Initiative Update](#)

During a work session, staff provided an update on the implementation of the Community Safety Initiative and the Community Safety Payroll Tax revenue collections and forecast.

[June 28, 2021, FY21 June Supplemental Budget and FY22 Budget Adoption](#)

City Council held a public hearing and took action to adopt a supplemental budget in FY21 to recognize \$17.9 in additional revenue from the ARPA and dedicated a reserve for these funds until they are appropriated on a future supplemental budget. City Council also adopted the FY22 Budget for the City and URA during this meeting.

[June 9, 2021](#) and [April 19, 2021](#), Council Vision, Values, Goals and Process

During two work sessions, City Council reviewed, discussed and finalized the draft vision, values and goal statements. These work sessions expanded on prior work done during two annual goal setting workshops on [February, 27, 2021](#) and on [September 26, 2020](#).

[May 10, 2021, Community Safety Initiative Engagement Sessions](#)

During a work session, staff provided City Council with a summary of the results of the Community Safety Initiative Engagement Sessions including focus groups with Black, Indigenous, and People of Color (BIPOC) and members of the Jewish and LGBTQ+ communities, an online survey and community listening sessions.

[April 8, 2019, Council Ordinance on Construction Excise Tax](#)

Council adopted the ordinance enacting the Construction Excise Tax and indicating that they would fund an additional \$500,000 annually for affordable housing from other City funds.

COUNCIL OPTIONS

Particular requests requiring more information or discussion may be removed from the supplemental budget and delayed for action to a future supplemental budget. In certain cases, there may be a financial or legal impact to delaying budget approval. Council may also adopt amended appropriation amounts or funding sources for specific requests in the supplemental budget.

CITY MANAGER'S RECOMMENDATION

Adopt the attached resolution adopting the December Supplemental Budget.

SUGGESTED MOTION

Move to adopt A Resolution Adopting a Supplemental Budget; Making Appropriations for the City of Eugene for the Fiscal Year Beginning July 1, 2021, and Ending June 30, 2022.

ATTACHMENTS

- A. General Fund Supplemental Budget Summary
- B. Non-General Fund Supplemental Budget Summary
- C. ARPA Appropriations
- D. Community Safety Initiative Supplemental Budget Strategies
- E. Supplemental Budget Transaction Summaries
- F. Resolution (with appropriation summaries)

FOR MORE INFORMATION

Staff Contact: Liz Butterfield
Telephone: 541-682-5512
Staff E-Mail: EButterfield@eugene-or.gov

General Fund FY22 Supplemental Budget Summary

The recommendations for General Fund one-time spending and reappropriations of \$5.2 million are included in the chart below and grouped by Council Goals and strategic initiatives they support. As can be seen, the bulk of the funding requests relate to Sustainable and Accountable Development, Unhoused Community Services, and Accessible and Thriving Culture, Parks and Recreation.

<i>Reappropriations & One-time Funding Requests</i>	<i>Amount</i>
Sustainable and Accountable Development	\$3,266,881
Unhoused Community Services	676,447
Accessible and Thriving Culture, Parks and Recreation	670,212
Climate Recovery	375,579
Equitable, Effective, Accountable Municipal Government	223,160
Safe Community for Wellbeing	4,000
<i>Total Reappropriations & One-time Funding Requests</i>	<i>\$5,216,279</i>

Reappropriations make up \$3.6 million of the total requests for funds using General Fund Marginal Beginning Working Capital. Reappropriations occur when funds for a specific project or program are not spent by the end of a fiscal year and the funds need to be carried forward to complete the work in subsequent years. Some of these funds were added in prior year budgets as one-time funding requests for Council priorities, allowing pilot programs and previous initiatives to continue as their effectiveness is evaluated, without obligating ongoing funding. This is a way to address important community goals in a deliberate manner without making long-term funding commitments that could lead to greater fiscal pressures in the years ahead.

The following is a high-level summary of the one-time investments and reappropriation requests by strategic priority.

Sustainable and Accountable Development

Funding for Sustainable and Accountable Development strategies include \$3.3 million of one-time items and reappropriation requests:

Attachment A – General Fund Supplemental Budget Summary

<i>Sustainable and Accountable Development</i>		Amount
One-time Funding	Transfer to General Capital Projects Fund (311)	\$900,000
	Transfer to Affordable Housing Trust Fund (153)	500,000
Reappropriations	Affordable Housing/Permanent Supported Housing Investment	922,060
	Planning and Development Studies	290,020
	Downtown Pedestrian Wayfinding	226,000
	Downtown Operations and Programming	226,067
	Homeless Operations Team Flex Funding	70,000
	River Road/Santa Clara Neighborhood Work	60,696
	Economic Strategic Reserve	44,538
	Pandemic Related Economic Recovery Support	27,500
<i>Total Sustainable and Accountable Development</i>		<i>\$3,266,881</i>

Transfer to General Capital Projects Fund (311): Per the City's Financial Management Goals and Policies, the General Fund transfer to the General Capital Projects Fund is one of the highest priorities for use of MBWC. These funds are used to support ongoing preservation of General Fund building assets and Parks and Open space parks preservation and maintenance. The amount of the transfer included on this supplemental budget is \$900,000 which will support the City's continued efforts to care for infrastructure and continue to work towards reducing the backlog of capital projects and costs

Transfer to Affordable Housing Trust Fund (153): On April 8, 2019, Council approved the Construction Excise Tax ordinance. This ordinance is expected to generate \$750,000 in tax revenue in FY22. In addition, Council directed that \$500,000 of MBWC should be transferred to the Affordable Housing Trust Fund, a subfund of the Housing Programs and Construction reporting fund, each year.

Affordable Housing/Permanent Supported Housing Investment: This reappropriation is funding for several strategies aimed at increasing the inventory of affordable housing and permanent supported housing. Reappropriations include:

- \$637,505 for Low-Income Systems Development Charge Exemption projects that were not completed in the previous fiscal year
- \$209,759 to support the Housing Implementation Pipeline (formerly called Housing Tools & Strategies)
- Funding to support the implementation of HB2001 which focuses on development code specifically impacting the housing mix. Staff will present proposed code changes to City Council in Spring 2022 to meet the State deadline for implementation of June 30, 2022.

Planning and Development Studies: This reappropriation is for several projects the Planning and Development Department have been working on:

- Urban Reserve Planning (\$195,575) to inventory, analyze, and assess areas outside of Eugene's Urban Growth Boundary. The project is expected to be complete by June 30, 2022.

- University Neighborhood Plan (\$60,000) funding was originally allocated by Council in FY19 to fund public capacity building for the University Neighborhood Plan.
- Growth monitoring program (\$34,445) for monitoring development and growth trends for the City as related to Pillar 7 of Envision Eugene.

Downtown Pedestrian Wayfinding: In FY20, \$250,000 was allocated to enhance Eugene’s pedestrian wayfinding program to assist the traveling public while also highlighting arts, culture and natural amenities. This request reappropriates \$226,067 of the remaining funds originally allocated in FY20 to install the signs that were completed in FY20. The Wayfinding program is an investment to ready the community for Oregon22 the World Athletics Championships (originally planned for 2021), scheduled for July 15-24, 2022.

Downtown Operations and Programming: The FY21 Adopted Budget included \$955,000 for Downtown Operations funding, and the FY21 December supplemental budget reappropriated \$119,073 for Downtown Operations. Although the FY22 Adopted Budget includes ongoing funding for the Downtown Manager position, this request reappropriates the unspent \$226,067 for physical improvements to downtown spaces, the Downtown Ambassador program, and cultural events programming.

Unhoused Community Services

Funding for Affordable Housing & Homeless Operations strategies include \$676,447 of reappropriations:

<i>Unhoused Community Services</i>		Amount
Reappropriations	Homeless Shelter Options	\$676,447

Homeless Shelter Options: The FY18 Adopted Budget included \$1 million for Homeless Shelter Options. In January 2019, the Technical Assistance Collaborative (TAC) provided a report to the City and Lane County that included ten specific recommendations to reduce the number of people experiencing unsheltered homelessness in Lane County. In July 2019, City Council approved \$1.9 million allocated in two separate funds, \$1 million from the FY18 operating budget and \$900,000 in the capital budget for a low-barrier shelter. This funding was subsequently reappropriated in FY19, FY20, and FY21 via the supplemental budget process. In FY22, this funding will continue to be used in alignment with Council direction associated with the TAC implementation. TAC implementation includes: Strategic Initiatives Manager (Joint Housing and Shelter Strategist), Street Outreach, Landlord Engagement, and operating contingency, including staff support. The FY22 Adopted Budget includes a \$900,000 in capital carryover for this project. See Attachment B, the ARPA funding details for more information on funding for services for the unhoused community.

Accessible and Thriving Culture, Parks and Recreation

Funding for Accessible and Thriving Culture, Parks and Recreation strategies include \$670,212 of reappropriations:

<i>Accessible and Thriving Culture, Parks and Recreation</i>		Amount
Reappropriations	World Athletics Championship Oregon22 Planning & Preparation	\$520,212
	Community Event Partnerships	150,000
<i>Total Accessible and Thriving Culture, Parks and Recreation</i>		<i>\$670,212</i>

World Athletics Championships Oregon22 Planning and Preparation: The 2021 World Track and Field Championship planned to be held in Eugene was delayed to 2022 due to the impacts of the COVID-19 pandemic. This request reappropriates the remaining budget authority to FY22 as event planning continues.

Community Event Partnerships: The FY20 Adopted Budget included \$150,000 for one-time funding for partnering with organizations for large-scale events in Eugene, such as the 2020 U.S. Track and Field Olympic Team Trials and the World Athletics Championships Oregon22 in July 2022. This request reappropriates \$150,000 for future event partnerships.

Climate Recovery

Funding for Climate Recovery strategies include \$375,579 of one-time requests and reappropriations:

<i>Climate Recovery</i>		Amount
One-time Funding	Climate Roadmap	\$100,000
Reappropriation	CRO Planning & Implementation	275,579
<i>Total Climate Recovery</i>		<i>\$375,579</i>

Climate Roadmap: Funding to develop a climate roadmap for how the city can achieve decarbonization of the existing industrial, commercial, and residential building stock by 2045, with particular consideration for how low-income and historically marginalized households will be impacted and included in this process. The roadmap will include strategies for decarbonization of rental housing stock. A draft of this roadmap will be provided to council before June 30, 2022.

CRO Planning & Implementation: This request reappropriates \$275,579 to continue CRO implementation work, including part of the funding for the Climate Analyst position that supports this work, City of Eugene carbon offset costs, continuing the work on the Shift campaign, continuation of the CRO equity panel, CAP 2.0 dashboard work, work on electric vehicles strategy, and other program work.

Equitable, Effective, Accountable Municipal Government

Funding for Equitable, Effective, Accountable Municipal Government strategies includes \$223,160 for one-time requests and reappropriations:

<i>Equitable, Effective, Accountable Municipal Government</i>		Amount
One-time Funding	City Council Emerging Needs Reserve	\$88,000
Reappropriations	Childhood Early Literacy	69,200
	City-Wide Communications Project	65,960
<i>Total Equitable, Effective, Accountable Municipal Government</i>		<i>\$223,160</i>

City Council Emerging Needs Reserve: This one-time budget request increases the City Council contingency by \$88,000 for a total Council reserve amount of \$100,000 for emerging needs. An increase in the City Council contingency account will allow the Council flexibility to address a greater variety of high priority unbudgeted needs, such as support of special projects, Council sponsorship of events, or covering the costs associated with special City elections.

Childhood Early Literacy: The FY20 Adopted Budget included \$200,000 for Childhood Early Literacy work. This request reappropriates the remaining \$69,200 to enable staff to build on sustainable strategies to increase childhood literacy in our community.

City-Wide Communications Project: This request reappropriates \$65,960 for City-Wide Communications. The original project was budgeted through the FY19 December SB. Funding has been used each year for several communications strategies, including the Engage Eugene platform that promotes community engagement in City projects, translation services for content on the City's public website, the City's annual subscription to Bang the Table software that is used for online stakeholder engagement management and other services. Because these costs are not included in City Manager's Office FY22 operating budget, reappropriation of these funds is needed to continue these services.

Safe Community for Wellbeing

Funding for Safe Community for Wellbeing strategies include \$4,000 for reappropriations:

<i>Safe Community for Wellbeing</i>		Amount
Reappropriations	Bridge Inspections	\$4,000

Bridge Inspections: The General Fund contributes \$10,000 annually to bridge inspection work. This request reappropriates \$4,000 for bridge inspections.

MBWC Summary

After funding priority uses of MBWC (transfers to the General Capital Projects Funds and the Housing Programs and Construction Fund), reappropriations, and one-time funding requests, The remaining \$4.2 million from MBWC will increase the Reserve for Revenue Shortfall (RRSF). These funds, combined with the reconciliation of prior year encumbrances, will increase the RRSF by \$6.2 million. The RRSF acts as the City's "savings account" and provides stability and flexibility in uncertain economic times.

Revenue Backed and Grant Funded Appropriations

The December SB also includes appropriations totaling \$2,165,709 for several activities that are revenue backed or grant funded. Notable items are:

- Conflagration Reimbursements for deployment of Eugene Springfield Fire and Public Works to support the State Fire Marshall's office with responding to various wildfires during summer 2021.
- Victims Assistance Grant to extend and enhance services to victims of crime.
- World Athletics Championships Oregon22 grant from Travel Oregon to assist in preparations for the event scheduled for July 2022.
- Fun for All grant from the Oregon Community Foundation for Kindergarten through 12th grade summer learning programs.

FY22 Supplemental Budget - Non-General Fund Summary

The recommendations for non-General Fund one-time spending and reappropriations of \$12.1 million are included in the chart below and grouped by the recently updated Council Goals and organizational initiatives they support. As can be seen, the bulk of the funding requests relate to Sustainable and Accountable Development, Equitable, Effective, Accountable Municipal Government, and Accessible and Thriving Culture, Parks and Recreation.

<i>Reappropriations & One-time Funding Requests</i>	<i>Amount</i>
Sustainable and Accountable Development	\$5,150,000
Equitable, Effective, Accountable Municipal Government	3,982,904
Accessible and Thriving Culture, Parks and Recreation	2,576,561
Safe Community for Wellbeing	370,439
Climate Recovery	46,371
Fair, Stable, and Adequate Financial Resources	8,000
<i>Total Reappropriations & One-time Funding Requests</i>	<i>\$12,134,275</i>

The following is a high-level summary of the non-General Fund one-time investments and reappropriation requests by strategic priority and fund.

Sustainable and Accountable Development

Funding for Sustainable and Accountable Development strategies include \$5.1 million of one-time items and reappropriation requests:

<i>Sustainable and Accountable Development</i>	<i>Amount</i>
<i>One-time Funding</i>	
Fleet Services (Fund 600) Fleet Services Capital Projects Loan	\$3,248,000
<i>Reappropriation</i>	
Wastewater Utility (Fund 530) Regional Wastewater MWMC	1,902,000
<i>Total Sustainable and Accountable Development</i>	<i>\$5,150,000</i>

Fleet Services Capital Projects Loan: Financing is required for Farmers Market and Park Blocks and Open Spaces projects previously approved by Council in the Downtown Urban Renewal Agency (URA). This action transfers loan funds from the Fleet Services Fund to the URA fund and is expected to be repaid by FY24/25.

Regional Wastewater MWMC: Reappropriation request is for MWMC/Regional Wastewater equipment replacement, major rehabilitation, and other projects not completed in the previous year.

Equitable, Effective, Accountable Municipal Government

Funding for Equitable, Effective, Accountable Municipal Government strategies include almost \$4 million of reappropriation requests:

Attachment B – Non-General Fund Supplemental Budget Summary

<i>Equitable, Effective, Accountable Municipal Government</i>		<i>Amount</i>
<i>Reappropriation</i>		
Fleet Services (Fund 600)	Annual reappropriation of vehicles & contractual services	\$2,456,812
Telecom Registration/Licensing (Fund 135)	FY22 Telecom Reappropriations	1,526,092
<i>Total Equitable, Effective, Accountable Municipal Government</i>		<i>\$3,982,904</i>

Annual reappropriation of vehicles and contractual services: reappropriation for various vehicles on the replacement schedule that were not replaced before the end of FY21 as well as contractual services committed to but not completed in FY21.

FY22 Telecom Reappropriations: funding associated with the Telecom projects and Telecom Equipment Replacement Funding awarded prior to the end of FY21 that were not fully implemented in the last fiscal year.

Accessible and Thriving Culture, Parks and Recreation

Funding for Accessible and Thriving Culture, Parks and Recreation strategies include \$2.6 million of one-time funding requests:

<i>Accessible and Thriving Culture, Parks and Recreation</i>		<i>Amount</i>
<i>One-time Funding</i>		
General Capital Projects (Fund 310)	Sheldon Pool Capital Budget Correction	\$2,476,561
Transportation Capital Projects (Fund 340)	DeFazio Bridge Rehabilitation - Design Phase	100,000
<i>Total Accessible and Thriving Culture, Parks and Recreation</i>		<i>\$2,576,561</i>

Sheldon Pool Capital Budget Correction: corrects a budget error from the previous fiscal year. This request re-allocates funds that were carried forward as part of the Capital Carryforward process

DeFazio Bridge Rehabilitation: funds project planning, bid specifications and construction of the identified repairs on the Peter DeFazio Pedestrian and Bike Bridge. Funding to come from balance available.

Safe Community for Wellbeing

Funding for Safe Community for Wellbeing strategies include \$370,439 of one-time and reappropriation funding requests:

<i>Safe Community for Wellbeing</i>		<i>Amount</i>
<i>One-time Funding</i>		
Public Safety Communications (Fund 130)	VHF Radio System Infrastructure	\$300,000
<i>Reappropriation</i>		
Road (Fund 131)	Pothole Program	50,000
Equipment Replacement (Subfund 041)	Police Safety Equipment	20,439
<i>Total Safe Community for Wellbeing</i>		<i>\$370,439</i>

VHF Radio System Infrastructure: funding for the replacement of microwave infrastructure at Coburg and Crestview sites for the Very High Frequency (VHF) radio system.

Pothole Program: reappropriates funding for Pothole Program work not that was not completed in FY21.

Police Safety Equipment: reappropriates funding for safety equipment purchases originally scheduled for replacement in FY21 that will occur in FY22.

Climate Recovery

Funding for Climate Recovery strategies include \$46,371 reappropriation request:

<i>Climate Recovery</i>		<i>Amount</i>
<i>Reappropriation</i>		
<i>Solid Waste/Recycling (Fund 155)</i>	<i>WPGB Community Recycling Education</i>	<i>\$46,371</i>
<i>Total Climate Recovery</i>		<i>\$46,371</i>

Waste Prevention Community Recycling Education: this is a reappropriation request for the development of a comprehensive public outreach and education program, which was delayed due to the pandemic.

Fair, Stable, and Adequate Financial Resources

Funding for Fair, Stable and Adequate Financial Resources strategies include \$8,000 for one-time funding:

<i>Fair, Stable, and Adequate Financial Resources</i>		<i>Amount</i>
<i>One-time Funding</i>		
<i>Parking Services (Fund 520)</i>	<i>Parking Capital Loan Interest</i>	<i>\$8,000</i>
<i>Total Fair, Stable, and Adequate Financial Resources</i>		<i>\$8,000</i>

Parking Capital Loan Interest: this funding request is to provide budget allocation for anticipated interest expenses related to the FY19 \$750,000 interfund capital loan.

Revenue Backed and Grant Funded Appropriations

The December SB also includes non-General Fund appropriations totaling \$61.1 million revenue backed or grant funded activity. Notable items are:

- \$13 million in COVID-19 related Airport grants for COVID-19 prevention and lost revenue that will be used to support the growth of airport activity and related necessary facility improvements.
- \$3.8 million Shuttered Venue Operators grant received by the Hult Center for lost revenue due to the pandemic.
- \$720,000 for PeaceHealth Rides bike share management funded through sponsorship and ride revenue.

American Rescue Plan Act - FY22 Supplemental Budget Appropriations

This supplemental budget appropriates \$18.3 million from American Rescue Plan Act (ARPA) funds to invest in Council priorities. These funds include \$14.6 million of Eugene's \$17.9 million direct ARPA allocation from the Federal government and \$3.7 million of project-specific ARPA distributions from the State of Oregon. The City of Eugene's Federal ARPA allocation of \$35,908,036 will be received in two tranches of \$17,954,018, with the first half received on June 1, and the second half to be provided in June 2022.

In this first phase of ARPA funding allocation, the City is focusing on early investments to stabilize the organization to best position itself to support community recovery. While ARPA funding is being used to contribute to some revenue loss, the full economic impact of the pandemic cannot be solved with these dollars alone. The City will continue to work towards restabilizing funds and rebuilding reserves over the coming years. The City will also continue to identify opportunities for organizational and community investments to be included in a future ARPA supplemental budget. The following is a summary of the ARPA appropriations included on this supplemental budget.

Attachment C – ARPA Appropriations

<i>Program/Activity</i>	<i>FY22 Funding</i>	<i>Related Council Goal, Strategic Initiative</i>
Early Investments		
Childcare Assistance	300,000	Sustainable and Accountable Development
Financial Resilience	300,000	Equitable, Effective, Accountable Municipal Govt
Cybersecurity	250,000	Safe Community for Community Wellbeing
Fire Services Stabilization	200,000	Equitable, Effective, Accountable Municipal Govt
Alternative Response Study	150,000	Safe Community for Community Wellbeing
Eugene Community Broadband Plan - State ARPA	150,000	Sustainable and Accountable Development
ARPA Coordination	120,000	Sustainable and Accountable Development
Subtotal Early Investments	\$1,470,000	
Shelter		
Unhoused Community Response	7,359,157	Sustainable and Accountable Development
Unhoused Community Response - State ARPA	3,500,000	Sustainable and Accountable Development
Fee Support for Affordable Housing	2,287,000	Sustainable and Accountable Development
Subtotal Shelter	\$13,146,157	
COVID-19 Response		
COVID-19 Response	390,000	Safe Community for Community Wellbeing
Subtotal COVID-19 Response	\$390,000	
Budget Committee Motions		
Fire Station 2 Budget Reduction Replacement	1,000,000	Safe Community for Community Wellbeing
Urban Forestry	50,000	Sustainable and Accountable Development
Subtotal Budget Committee Motions	\$1,050,000	
Contributions to Financial Stability		
Accessibility & Safety Improvements - Parking Fund	1,000,000	Safe Community for Community Wellbeing
Public Works Facility Improvements - Stormwater, Wastewater, and Road Funds	600,000	Safe Community for Community Wellbeing
Fund Stabilization - Ambulance Transport Fund	314,523	Fair, Stable and Adequate Financial Resources
ALS to BLS Budget Reduction Replacement - Ambulance Transport Fund	290,000	Safe Community for Community Wellbeing
Subtotal Revenue Replacement	\$2,204,523	
Total Proposed on Dec SB	\$18,260,680	

Early Investments

Childcare Assistance (\$300,000): In an effort to support the working community and our partners around childcare needs, the City is investing in partnerships with Lane Community College and United Way to support childcare needs of Eugene residents.

Financial Resilience (\$300,000): Funding for developing an organizational process that aligns investments to community priorities and Council goals, including strategic planning and community engagement work leading to a budget that is sustainable and transparent.

Cybersecurity (\$250,000): The City of Eugene's technology infrastructure is foundational to the City's ability to support the community and organization. These funds will be used to continue to strengthen network security and keep up with evolving technologies by

automating reporting processes to be better monitored and by creating a redundant path to the Cloud.

Fire Services Stabilization (\$200,000): Eugene Springfield Fire and EMS Planning and Stabilization funding will be used to evaluate existing merged department functions, determine feasibility of next phase of merger and establish a potential implementation plan.

Alternative Response Study (\$150,000): Based on input from community engagement processes and City Council and Budget Committee discussions, the City will initiate a process to analyze and develop recommendations on options for alternative response to mental health crises, homelessness-related issues, and certain types of calls for service often handled by police officers that could be handled by other responders. The study will aim to review current approaches and examine the potential to enhance existing responses and/or implement additional alternative response programs, as well analyze the impacts of such approaches on cost and public safety outcomes.

Eugene Community Broadband Plan (\$150,000): The State of Oregon has directly awarded the City of Eugene \$150,000 to engage in assessing feasibility of a citywide broadband plan. This funding is made available from the State of Oregon through a direct funding allocation by the legislature.

ARPA Coordination (\$120,000): Hiring a temporary employee to provide project management and strategic leadership in support of the City achieving an equitable and swift recovery from the economic challenges precipitated by the COVID-19 pandemic. This individual will support the City and the community in leveraging all funding opportunities associated with ARPA.

Shelter

Unhoused Community Response (\$10.9 million): Most of the ARPA funds on this supplemental budget are appropriated to support Unhoused Community Response strategies. The City is actively partnering with community stakeholders and investing in strategies to strengthen our community's homelessness response system. Through programs, partnerships, and systems work with Lane County, the City is helping people stabilize, connect with needed resources, and access shelter.

<i>Unhoused Community Response</i>	<i>Amount</i>
Camping Response	3,597,407
Safe Sleep Sites	5,316,750
Other Unhoused Community Response Services	1,945,000
<i>Total Unhoused Community Response</i>	<i>10,859,157</i>

Camping Response (\$3.6 million): In order to support community health during the COVID-19 pandemic, the City adjusted its prohibited camping enforcement processes to help reduce the need for people to move around the community. City staff are focused on

improving coordination, transparency, and responsiveness to urban camping that better addresses the needs of people who lack housing and supports the health and safety of our entire community. This supplemental budget invests \$2.4 million in non-law enforcement response to camping, including Park Ambassadors, right-of-way cleanup, park operations, and sanitation. The remaining \$1.2 million funds Police patrol operations, parking enforcement, and towing abandoned vehicles.

Safe Sleep Sites (\$5.3 million): The goal of Safe Sleep sites is to provide safe, legal places for people experiencing homelessness to sleep and connect to services, as well as reduce the impacts of unsanctioned camping across the city. Sites will be managed by social service providers and provide a space for people experiencing homelessness to legally park their vehicles or sleep in tents. The supplemental budget allocation supports providers of these sites by funding operational costs and designates \$1.7 million for securing and supporting future safe sleep sites. Approved sites include two adjacent locations on Garfield operated by St. Vincent de Paul, a site at Bethel/Roosevelt owned and operated by SquareOne Villages, a site at Dani Street operated by EveryOne Village, and a city-owned site at Chase Commons Park. Included in this supplemental budget item is \$3.5 million from the State of Oregon, administered by Lane County, for City of Eugene infrastructure and lease costs related to Safe Sleep sites.

Other Unhoused Community Response Services (\$1.9 million) includes \$1 million for the new low-barrier Shelter and Navigation Center operations, as well as costs associated with operating a mobile shower trailer and administrative costs for supporting businesses and homelessness services programming.

Note: Additional funding of \$676,447 for Homeless Shelter Options are included in General Fund supplemental budget reappropriations and the FY22 Adopted Budget includes \$900,000 in Capital Carryover for a low-barrier shelter. See Attachment A for more details on these items.

Fee Support for Affordable Housing (\$2.3 million): City fee support to help increase the inventory and mix of qualifying affordable housing. This funding would be used to enhance affordability in income qualified projects supported with other City investments, and invest in other income qualified development such as projects eligible to participate in the Low-Income SDC Exemption Program.

COVID-19 Response

COVID-19 Response (\$390,000): Funding for unbudgeted FY22 operating expenditures associated with COVID-19 pandemic, including funds for implementation of federal and state COVID-19 vaccination and testing requirements, information technology and other tools to support hybrid work environments, providing personal protective equipment, and unanticipated costs associated emerging health and safety needs that may result from variants or other unexpected shifts in the pandemic.

Budget Committee Motions

Fire Station 2 Budget Reduction Replacement (\$1 million): As a budget reduction strategy, the FY22 Adopted Budget removed one fire engine from 24-hour service at Station 2 to achieve a General Fund savings of \$1 million. As a recommendation by the Budget Committee, this supplemental budget item allocates \$1 million to Eugene Fire Station 2 to restore the station's second engine to fully operational.

Urban Forestry (\$50,000): The Urban Forestry program manages over 84,000 public street trees, with a vision of increasing citywide canopy cover while improving tree care, health, and safety. This supplemental budget item invests \$50,000 in the tree planting program, per the Budget Committee motion during the FY22 Budget process. Additionally, the program budget will increase by this amount beginning FY23.

Contributions to Financial Stability

Accessibility and Safety Improvements – Parking Fund (\$1 million): The Overpark Parking Structure is an important part of our downtown core. It was the first public parking structure built in downtown Eugene (1969) and the first Saturday Market was held in its alley. Pre-COVID, the structure had over 5,000 vehicles through it per week. The structure's three elevators are long overdue for safety improvements, which includes the two original 1969 elevators and the west elevator installed in 1997. The elevators are consistently breaking down, which impacts accessibility for parking customers. The Parking Enterprise Fund had scheduled for the modernization project to occur prior to the World Championships originally scheduled in 2021, but the impact of COVID has negated its financial ability to fund the project. Modernizing the elevators is important to ensure a safe and accessible experience for all employees, shoppers, and visitors to downtown Eugene.

Public Works Facility Improvements – Stormwater, Wastewater, and Road Funds (\$600,000): Revenues in these funds were significantly impacted by the COVID-19 pandemic, impacting the ability for facility repairs. This item funds safety improvements to Roosevelt Yard, a 39,000 square foot facility that houses Public Works Maintenance, Fleet, and Parks and Open Space. This aging facility needs many repairs, including two urgent roof replacements due to water intrusion and potential structural damage. These improvements are important to maintain use of these buildings that are critical to supporting the health and safety of essential Public Works services to the community.

Fund Stabilization – Ambulance Transport Fund (\$314,523): Due to the continuing impacts of the COVID-19 pandemic on the revenues in the Ambulance Transport Fund, a transfer is legally required to bring this distressed fund from a negative position. This supplemental budget includes a transfer in the exact amount the fund is negative.

Advanced Life Support to Basic Life Support Budget Reduction Replacement – Ambulance Transport Fund (\$290,000): In the FY22 budget, Fire committed to reducing expenses in Fund 592 by swapping out one 24-hour/day Advanced Life Support (ALS) unit for Basic Life Support (BLS) units running 36 hours per day, seven days a week. Due to the limited number of applicants for the August 2021 BLS academy, Eugene Springfield Fire has been unable to execute this strategy and continues to operate the 24-hour ALS ambulance with

no change in service delivery in FY22. This request provides funding to support the ALS service level in FY22.

Summary

The December supplemental budget appropriates \$18.3 million from a combination of ARPA funds, leaving \$3.3 million in the ARPA reserve for future appropriation. Given the ongoing nature of the impact and emerging variants, it is anticipated that additional funds will be needed for unexpected pandemic events. In 2022, the City expects to receive another nearly \$18 million of ARPA funds. These funds, and the remaining funds in reserve, will be appropriated as part of the FY23 Proposed Budget and in future supplemental budgets.

<i>Funding Source</i>	<i>Amount</i>
May 2021 ARPA Award	\$17,954,017
State ARPA Allocations	
Unhoused Responded - State ARPA	3,500,000
Eugene Community Broadband Plan - State ARPA	150,000
Proposed ARPA Allocations	(18,260,680)
<i>Total Remaining ARPA Reserve</i>	<i>\$3,343,337</i>

Community Safety Initiative FY22 Supplemental Budget Strategies

Background

The Community Safety Initiative (CSI) FY21 Adopted Budget included a \$4.7 million interfund loan from the Fleet Replacement Fund, to be paid back in FY22. The loan was needed to support CSI strategies while tax revenue collection was implemented and stabilized. In FY21, tax collections were higher than projected, and the Community Safety Fund only needed \$2 million of the original loan. This supplemental budget requests to reallocate the remaining \$2.7 million in budget authority to support CSI strategies that were planned for in future budgets.

The following CSI strategies proposed as part of this supplemental budget are aligned with the feedback provided by the City Council and the Budget Committee as part of the recent CSI updates in September and October, as well as the feedback received as part of the CSI community engagement process.

<i>Community Safety Initiative Strategies</i>	<i>Amount</i>
Eugene Police Department Strategies	
Community Service Officers Program	\$1,668,169
Recruitment	\$150,000
Officer Wellness	\$150,000
Fire & Emergency Medical Services Strategies	
Fire Inspector	115,338
Quality Assurance and Quality Improvement	103,218
Youth Prevention Services	
Teen Empowerment and Behavioral Inclusion	555,000
<i>Total Community Safety Initiative Strategies</i>	<i>\$2,741,725</i>

Eugene Police Department (EPD) Strategies

Community Service Officers Program (\$1.7 million): Over 160 calls for Eugene Police Department service go unanswered every day. Additionally, community members have requested the organization to identify opportunities to invest in alternative responses to calls for police service. Community Service Officers (CSOs) are trained, un-armed officers that can respond to calls for service in situations where sworn police officers are not necessary. By investing in nine additional CSOs, the Police Department can increase alternative, un-armed response to calls for service by matching the call to the actual need. Increased investment in CSOs will also enable sworn officers to serve elsewhere and allow the department to better respond to community needs. Funding also includes four supervisor positions to provide accountability and support for the team, vehicles, and related materials and services.

Recruitment (\$150,000): As hiring becomes more difficult, EPD has developed creative strategies to increase its qualified pool of candidates. These funds will be used to differentiate EPD from its competitors to ensure that EPD is the first choice of the right candidates. Strategies include advertising, professional outreach events and recruitment visits, and lateral hiring and referral bonuses.

Officer Wellness (\$150,000): Funding for enhanced employee wellness initiatives, with a focus on mental health, to achieve improved wellness outcomes including raising morale, a reduction in use of sick leave, fewer on the job injuries, and improved retention. A diverse approach to employee wellness ensures that employees from different backgrounds working in varying job classifications will be properly cared for by the organization they serve.

Fire and Emergency Medical Services Strategies

Fire Inspector (\$115,338): The Fire Inspector position will increase proactive fire inspection, compliance, and increase capacity in prevention education. Funding also includes a vehicle and related materials and services.

Quality Assurance and Quality Improvement (\$103,218): The Quality Assurance/Quality Improvement (QAQI) position will develop protocols related to best practices in healthcare delivery by reviewing existing protocols, service delivery, and professional development. The QAQI position will also work with partner agencies to maximize the effectiveness of shared service delivery. Funding also includes related materials and services.

Prevention Services

Teen Empowerment and Behavioral Inclusion (\$555,000): The City of Eugene Recreation Division continues to invest in Behavioral Inclusion Services and Teen Empowerment programs designed to build life skills, offer community service opportunities, provide access to caring youth and adult mentors, and increase access to other important resources designed to break the cycle of adversity and provide long-term community safety benefits to the people of Eugene. Funding will be used to purchase new activity vehicles to alleviate geographic barriers to youth participation, expedited hiring of a Teen Empowerment programmer and part-time staff, additional training for staff interfacing with the community, increasing temporary staff and services, and creating additional partnerships with organizations that serve traditionally marginalized communities.

Transaction Summary

010 General Fund

	FY22 Adopted	FY22 SB1 Action		FY22 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	44,949,444	26,517,290	a,c,f	71,466,734
CHANGE TO WORKING CAPITAL				
REVENUE				
Taxes	131,283,000	0		131,283,000
Licenses/Permits	8,957,679	0		8,957,679
Intergovernmental	5,974,000	9,071,476	a,b,d	15,045,476
Rental	532,008	0		532,008
Charges for Services	15,898,186	522,849	b	16,421,035
Fines/Forfeitures	1,434,000	0		1,434,000
Miscellaneous	1,016,000	0		1,016,000
Interfund Transfers	12,493,640	0		12,493,640
Total Revenue	177,588,513	9,594,325		187,182,838
TOTAL RESOURCES	222,537,957	36,111,615		258,649,572
II. REQUIREMENTS				
Department Operating				
Central Services	28,083,427	12,593,938	a,b	40,677,365
Fire and Emergency Medical Services	33,368,695	1,586,392	a,b	34,955,087
Library, Recreation and Cultural Services	36,595,758	1,420,547	a,b,e	38,016,305
Planning and Development	8,932,176	4,312,365	a,b	13,244,541
Police	58,740,765	972,889	a,b,g	59,713,654
Public Works	7,146,287	1,248,698	a	8,394,985
Total Department Operating	172,867,108	22,134,829		195,001,937
Non-Departmental				
Debt Service	0	0		0
Interfund Transfers	7,925,000	5,572,267	a	13,497,267
Contingency	12,000	88,000	a	100,000
Special Payments	500,000	0		500,000
Reserves	8,557,854	12,552,514	a,c,d,e,f,g,h	21,110,368
Reserve for Encumbrances	4,235,995	(4,235,995)	a,e	0
UEFB	28,440,000	0		28,440,000
Total Non-Departmental	49,670,849	13,976,786		63,647,635
TOTAL REQUIREMENTS	222,537,957	36,111,615		258,649,572

010 General Fund

Main Subfund (011):

a) Resources Reconciliation

Funding Source

Beginning Working Capital Adjustment - ARPA*	\$17,954,019
Beginning Working Capital Adjustment - Other*	9,371,922
ARPA State Grant Funds	3,650,000
FY22 Adopted Reserve for Encumbrances	4,150,325
Total Funds Available for Appropriation	\$35,126,266

* Beginning Working Capital Reconciliation: Increase the budgeted Beginning Working Capital in the Main Subfund of the General Fund by \$27,325,941. This adjustment brings the FY22 budgeted Beginning Working Capital in compliance with the audited FY21 actual revenues and expenditures as determined by Moss Adams, LLP, the City's external auditor.

010 General Fund

Main Subfund (011) (continued from previous page):

Distribution of Funds Available for Appropriation:

Reserve for Encumbrances Distribution to Departments:

Central Services	\$1,002,188
Fire and Emergency Medical Services	86,132
Library, Recreation, and Cultural Services	635,551
Planning and Development	379,776
Police	0
Public Works	14,368
Total Encumbrance Distribution to Departments	\$2,118,015

Reappropriations from Prior Fiscal Year:

Central Services	\$1,638,363
Fire and Emergency Medical Services	0
Library, Recreation, and Cultural Services	543,727
Planning and Development	1,442,189
Police	0
Public Works	4,000
Total Reappropriations from Prior Fiscal Year	\$3,628,279

One-time ARPA Funding Requests:

Early Investments	
Childcare Assistance	\$300,000
Financial Resilience	300,000
Cybersecurity	250,000
Fire Services Stabilization	200,000
Alternative Response Study	150,000
Eugene Community Broadband Plan - State ARPA	150,000
ARPA Coordination	120,000
Shelter	
Unhoused Community Response	7,359,157
Unhoused Community Response - State ARPA	3,500,000
Fee Support for Affordable Housing	2,287,000
COVID-19 Response	
COVID-19 Response	390,000
Budget Committee Motions	
Fire Station 2 Budget Reduction Replacement	1,000,000
Urban Forestry	50,000
Contributions to Financial Stability	
Accessibility & Safety Improvements - Parking Fund	1,000,000
Public Works Facility Improvements - Stormwater, Wastewater, and Road Funds	600,000
Fund Stabilization - Ambulance Transport Fund	314,523
ALS to BLS Budget Reduction Replacement - Ambulance Transport Fund	290,000
Total One-time Funding Request from ARPA	18,260,680

010 General Fund

Main Subfund (011) (continued from previous page):

One-time Funding Requests from MBWC - Other

Interfund Transfer to the General Capital Projects Fund	\$900,000
Interfund Transfer to the Construction & Rental Housing Fund for Affordable Housing CET	500,000
Climate Roadmap	100,000
Council Emerging Needs Reserve**	88,000
Total One-time Funding Requests from MBWC - Other	\$1,588,000

**Increases the City Council Contingency Reserve by \$88,000.

ARPA Reserve	\$3,343,339
Reserve for Revenue Shortfall	\$6,187,953

Total Available Funds Appropriated	\$35,126,266
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b) **Revenue-Backed Items** : These transactions recognize new FY22 revenues or revenue-backed expenditures, and increase operating appropriations in the following Departments:

Central Services

Victims Assistance Services Grant	\$433,866
COVID-19 Response and Recovery Funds	275,849
Oregon22 World Athletics Championships Travel Oregon Grant	100,000
	\$809,715

Fire and Emergency Medical Services

State Wildfire Assistance Reimbursement	\$522,849
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Library, Recreation, and Cultural Services

Fun for All Grant - Oregon Community Foundation	\$141,165
Best After School 2022 Grant	57,961
Safe Routes to School Bike Safety Grant	16,459
Jane Higdon Bicycle Safety Grant	11,710
	\$227,295

Planning and Development

Business Oregon Butterfly Lot Mitigation Grant	\$48,000
Innovation Hub Zoom Room Grant	5,400
	\$53,400

Police

Various Department of Justice Grants	\$205,312
Various Homeland Security Grants	183,675
Various Oregon Department of Transportation Grants	82,116
Various Oregon Impact Grants	81,347
	\$552,450

Total Revenue-Backed Items	\$2,165,709
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Cultural Services Subfund (031):

c) **Beginning Working Capital Reconciliation** : Decrease the budgeted Beginning Working Capital by \$824,068 and decrease the Cultural Services Subfund Reserve by the same amount. This adjustment brings the FY22 budgeted Beginning Working Capital in compliance with the audited FY21 actual revenues and expenditures as determined by Moss Adams, LLP, the City's external auditor.

d) **New Grant** : Increase Intergovernmental revenues by \$3,778,616 and increase Reserves by the same amount for the Shuttered Venues Operating Grant.

e) **Encumbrance Estimate Reconciliation** : Increase the Library, Recreation and Cultural Services Department operating appropriations by \$13,974 and decrease the Reserve for Encumbrances by the same amount to reconcile the amount estimated for payment of obligations incurred but not paid in FY21 to the actual amount paid.

010 General Fund

Equipment Replacement Subfund (041):

f) **Beginning Working Capital Reconciliation** : Increase the budgeted Beginning Working Capital by \$15,417 and increase the Equipment Replacement Fund Reserve by the same amount. This adjustment brings the FY22 budgeted Beginning Working Capital in compliance with the audited FY21 actual revenues and expenditures as determined by Moss Adams, LLP, the City's external auditor.

g) **Reappropriations** : Increase the Police Department operating appropriations by \$20,439 and decrease Reserves by the same amount for safety equipment purchases originally scheduled for replacement in FY21 that will occur in FY22.

Reserves Summary

h) **Summary of the General Fund Reserves (All Subfunds):**

	FY22 Adopted	FY22 SB Action	FY22 Revised
General Fund Reserve for Revenue Shortfall	\$7,626,288	\$6,187,953	\$13,814,241
General Fund ARPA Reserve	0	3,343,339	3,343,339
Reserve for Prior Year Encumbrances	4,235,995	(4,235,995)	0
Cultural Services Subfund Reserve	113,869	2,990,574	3,104,443
Equipment Replacement Reserve	817,697	30,648	848,345
Total	\$12,793,849	\$8,316,519	\$21,110,368

110 Special Assessments Management Fund

	FY22 Adopted	FY22 SB1 Action	FY22 Revised
I. RESOURCES			
BEGINNING WORKING CAPITAL	492,433	(9,495) a	482,938
CHANGE TO WORKING CAPITAL			
REVENUE			
Charges for Services	53,050	0	53,050
Miscellaneous	5,400	0	5,400
Interfund Transfers	30,000	0	30,000
Special Payments	550	0	550
Total Revenue	89,000	0	89,000
TOTAL RESOURCES	581,433	(9,495)	571,938
II. REQUIREMENTS			
Department Operating			
Central Services	110,617	0	110,617
Total Department Operating	110,617	0	110,617
Non-Departmental			
Interfund Transfers	11,000	0	11,000
Special Payments	30,000	0	30,000
Reserve	50,000	0	50,000
Balance Available	379,816	(9,495) a	370,321
Total Non-Departmental	470,816	(9,495)	461,321
TOTAL REQUIREMENTS	581,433	(9,495)	571,938

110 Special Assessments Management Fund

a) **Beginning Working Capital Reconciliation** : Decrease the budgeted Beginning Working Capital by \$9,495 and decrease Balance Available by the same amount. This adjustment brings the FY22 budgeted Beginning Working Capital in compliance with the audited FY21 actual revenues and expenditures as determined by Moss Adams, LLP, the City's external auditor.

112 Parks and Rec Local Option Levy Fund

	FY22 Adopted	FY22 SB1 Action		FY22 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	1,956,779	68,890	a	2,025,669
CHANGE TO WORKING CAPITAL				
REVENUE				
Taxes	3,007,000	0		3,007,000
Miscellaneous	16,000	0		16,000
Interfund Transfers	0	555,285	b	555,285
Total Revenue	3,023,000	555,285		3,578,285
TOTAL RESOURCES	4,979,779	624,175		5,603,954
II. REQUIREMENTS				
Department Operating				
Central Services	38,265	(32,328)	c	5,937
Library, Recreation and Cultural Services	80,250	481,000	d	561,250
Police	404,709	0		404,709
Public Works	3,523,627	441,316	b,c	3,964,943
Total Department Operating	4,046,851	889,988		4,936,839
Non-Departmental				
Balance Available	932,928	(265,813)	a,c,d	667,115
Total Non-Departmental	932,928	(265,813)		667,115
TOTAL REQUIREMENTS	4,979,779	624,175		5,603,954

112 Parks and Rec Local Option Levy Fund

a) **Beginning Working Capital Reconciliation** : Increase the budgeted Beginning Working Capital by \$68,890 and increase Balance Available by the same amount. This adjustment brings the FY22 budgeted Beginning Working Capital in compliance with the audited FY21 actual revenues and expenditures as determined by Moss Adams, LLP, the City's external auditor.

b) **One-Time Funding Request** : Increase Interfund Transfers revenue by \$555,285 and increase Public Works Department operating appropriations by \$555,285 for a General Fund transfer from American Rescue Plan Act funds for unhoused community response efforts.

c) **Encumbrance Estimate Reconciliation** : Decrease Central Services Department operating appropriations by \$32,328, decrease the Public Works Department operating appropriations by \$113,969, and increase Balance Available by \$146,297 to reconcile the amount estimated for payment of obligations incurred but not paid in FY21 to the actual amount paid.

d) **One-Time Funding Request** : Increase Library, Recreation and Cultural Services Department operating budget by \$481,000 and decrease Balance Available by the same amount for Facilities Internal Service Fund rate increase associated with the bond-funded building expansions for Campbell Community Center, Echo Hollow Pool, and Sheldon Pool. An associated increase in revenue and expenses is reflected in Facilities Services (Fund 615).

130 Public Safety Communications Fund

	FY22 Adopted	FY22 SB1 Action		FY22 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	2,178,073	319,472	a	2,497,545
CHANGE TO WORKING CAPITAL				
REVENUE				
Intergovernmental	2,800,000	0		2,800,000
Charges for Services	178,875	0		178,875
Miscellaneous	13,000	0		13,000
Total Revenue	2,991,875	0		2,991,875
TOTAL RESOURCES	5,169,948	319,472		5,489,420
II. REQUIREMENTS				
Department Operating				
Police	2,949,082	298,895	b,c	3,247,977
Total Department Operating	2,949,082	298,895		3,247,977
Non-Departmental				
Interfund Transfers	328,000	0		328,000
Reserve	152,000	0		152,000
Balance Available	1,740,866	20,577	a,b,c	1,761,443
Total Non-Departmental	2,220,866	20,577		2,241,443
TOTAL REQUIREMENTS	5,169,948	319,472		5,489,420

130 Public Safety Communications Fund

a) **Beginning Working Capital Reconciliation** : Increase the budgeted Beginning Working Capital by \$319,472, and increase Balance Available by the same amount. This adjustment brings the FY22 budgeted Beginning Working Capital in compliance with the audited FY21 actual revenues and expenditures as determined by Moss Adams, LLP, the City's external auditor.

b) **One-Time Funding Request** : Increase Police Department operating budget by \$300,000 and decrease Balance Available by the same amount to replace Very High Frequency (VHF) radio system infrastructure. The project was approved by fire customers for FY21-22 but was not submitted in time for the FY22 Budget process.

c) **Encumbrance Estimate Reconciliation** : Decrease Police Department operating appropriations by \$1,105 to reconcile the amount estimated for payment of obligations incurred but not paid in FY21 to the actual amount paid, and increase Balance Available by the same amount.

131 Road Fund

	FY22 Adopted	FY22 SB1 Action		FY22 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	4,033,112	1,875,638	a	5,908,750
CHANGE TO WORKING CAPITAL				
REVENUE				
Licenses/Permits	2,225,000	0		2,225,000
Intergovernmental	13,202,000	555,262	b,c,d	13,757,262
Rental	270,700	0		270,700
Charges for Services	281,800	0		281,800
Miscellaneous	83,500	660,000	e	743,500
Interfund Transfers	0	159,639	f	159,639
Total Revenue	16,063,000	1,374,901		17,437,901
TOTAL RESOURCES	20,096,112	3,250,539		23,346,651
II. REQUIREMENTS				
Department Operating				
Public Works	15,286,135	1,310,294	b,c,d,e,f,g	16,596,429
Total Department Operating	15,286,135	1,310,294		16,596,429
Non-Departmental				
Interfund Transfers	1,714,000	0		1,714,000
Balance Available	3,095,977	1,940,245	a,b,g	5,036,222
Total Non-Departmental	4,809,977	1,940,245		6,750,222
TOTAL REQUIREMENTS	20,096,112	3,250,539		23,346,651

131 Road Fund

a) **Beginning Working Capital Reconciliation** : Increase the budgeted Beginning Working Capital by \$1,875,638 and increase Balance Available by the same amount. This adjustment brings the FY22 budgeted Beginning Working Capital in compliance with the audited FY21 actual revenues and expenditures as determined by Moss Adams, LLP, the City's external auditor.

b) **Reappropriations** : Reappropriate \$298,974 in Intergovernmental revenue for previous years grants and increase Public Works Department operating appropriations by the same amount. Reappropriate \$50,000 in the Public Works Department operating appropriations for pothole program work not completed in FY21 and decrease Balance Available by the same amount.

c) **New Grant** : Increase Intergovernmental revenue by \$196,288 and increase Public Works Department operating budget by the same amount for a Lane County of Governments (LCOG) grant for the Transportation Demand Growth Management (TDM) project. The project includes, but is not limited to, development of new policies, identifying how the TDM program will be managed (including staffing and resource needs), identifying funding opportunities, and development of an on-going monitoring and reporting process to measure success.

d) **One-Time Funding Request** : Increase Intergovernmental revenue by \$60,000 and increase Public Works Department operating budget by the same amount for an LCOG grant to upgrade the controllers on the electric scooters in the PeaceHealth Rides program.

131 Road Fund (continued from previous page):

e) **One-Time Funding Request** : Increase Miscellaneous revenue by \$660,000 and increase Public Works Department operating budget by the same amount for PeaceHealth Rides Management. In FY21, due to unforeseen circumstances related to the COVID-19 pandemic, UBER discontinued its management of the PeaceHealth Rides program. The City assumed the management of the program in the short-term while working through the process to select a new management company. In April 2021, the City contracted with Forth Mobility to manage the program through the end of 2025. This contract will be cost neutral for the City with the revenue received from both the PeaceHealth Sponsorship and Mobility Cloud. A request will be included in the FY23 Budget process to add spending authority to the budget for FY23 through FY25.

f) **One-Time APRA Funding Request** : Increase Interfund Transfers revenue by \$159,639 and increase Public Works Department operating budget by the same amount for a General Fund transfer from American Rescue Plan Act funds for unhoused community response efforts.

g) **Encumbrance Estimate Reconciliation** : Decrease Public Works Department operating appropriations by \$114,607 to reconcile the amount estimated for payment of obligations incurred but not paid in FY21 to the actual amount paid, and increase Balance Available by the same amount.

135 Telecom Registration/Licensing Fund

	FY22 Adopted	FY22 SB1 Action		FY22 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	3,881,620	1,428,535	a	5,310,155
CHANGE TO WORKING CAPITAL				
REVENUE				
Licenses/Permits	2,700,000	0		2,700,000
Miscellaneous	37,000	0		37,000
Total Revenue	2,737,000	0		2,737,000
TOTAL RESOURCES	6,618,620	1,428,535		8,047,155
II. REQUIREMENTS				
Department Operating				
Central Services	3,184,606	1,402,229	b,c	4,586,835
Total Department Operating	3,184,606	1,402,229		4,586,835
Non-Departmental				
Debt Service	25,000	0		25,000
Interfund Transfers	40,000	0		40,000
Special Payments	120,000	0		120,000
Reserves	812,269	0		812,269
Balance Available	2,436,745	26,306	a,b,c	2,463,051
Total Non-Departmental	3,434,014	26,306		3,460,320
TOTAL REQUIREMENTS	6,618,620	1,428,535		8,047,155

135 Telecom Registration/Licensing Fund

- a) **Beginning Working Capital Reconciliation** : Increase the budgeted Beginning Working Capital by \$1,428,535 and increase Balance Available by the same amount. This adjustment brings the FY22 budgeted Beginning Working Capital in compliance with the audited FY21 actual revenues and expenditures as determined by Moss Adams, LLP, the City's external auditor.
- b) **Reappropriations** : Increase Central Services Department operating appropriations by \$1,549,280 for projects not completed in the prior fiscal year and decrease Balance Available by the same amount.
- c) **Encumbrance Estimate Reconciliation** : Decrease Central Services Department operating appropriations by \$147,051 to reconcile the amount estimated for payment of obligations incurred but not paid in FY21 to the actual amount paid, and increase Balance Available by the same amount.

111 Library Local Option Levy Fund

	FY22 Adopted	FY22 SB1 Action		FY22 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	2,906,052	315,525	a	3,221,577
CHANGE TO WORKING CAPITAL				
REVENUE				
Taxes	2,733,000	0		2,733,000
Miscellaneous	21,000	0		21,000
Total Revenue	2,754,000	0		2,754,000
TOTAL RESOURCES	5,660,052	315,525		5,975,577
II. REQUIREMENTS				
Department Operating				
Library, Recreation and Cultural Services	2,953,194	(31,149)	b	2,922,045
Total Department Operating	2,953,194	(31,149)		2,922,045
Non-Departmental				
Reserve	2,706,858	0		2,706,858
Balance Available	0	346,674	a,b	346,674
Total Non-Departmental	2,706,858	346,674		3,053,532
TOTAL REQUIREMENTS	5,660,052	315,525		5,975,577

111 Library Local Option Levy Fund

a) **Beginning Working Capital Reconciliation** : Increase the budgeted Beginning Working Capital by \$315,525 and increase Balance Available by the same amount. This adjustment brings the FY22 budgeted Beginning Working Capital in compliance with the audited FY21 actual revenues and expenditures as determined by Moss Adams, LLP, the City's external auditor.

b) **Encumbrance Estimate Reconciliation** : Decrease the Library, Recreation and Cultural Services Department Operating appropriations by \$31,149 to reconcile the amount estimated for payment of obligations incurred but not paid in FY21 to the actual amount paid, and increase Balance Available by the same amount.

136 Community Safety Fund

	FY22 Adopted	FY22 SB1 Action		FY22 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	7,249,926	(3,776,503)	a	3,473,423
CHANGE TO WORKING CAPITAL				
REVENUE				
Taxes	17,900,000	0		17,900,000
Total Revenue	17,900,000	0		17,900,000
TOTAL RESOURCES	25,149,926	(3,776,503)		21,373,423
II. REQUIREMENTS				
Department Operating				
Central Services	5,505,220	(333,383)	b	5,171,837
Fire and Emergency Medical Services	0	218,556	c	218,556
Police	4,694,740	1,955,922	b,c	6,650,662
Library, Recreation and Cultural Services	260,000	555,000	c	815,000
Total Department Operating	10,459,960	2,396,095		12,856,055
Non-Departmental				
Interfund Transfers	400,000	0		400,000
Special Payments	4,700,000	(2,700,000)	c	2,000,000
Balance Available	9,589,966	(3,472,598)	a,b,c	6,117,368
Total Non-Departmental	14,689,966	(6,172,598)		8,517,368
TOTAL REQUIREMENTS	25,149,926	(3,776,503)		21,373,423

136 Community Safety Fund

- a) **Beginning Working Capital Reconciliation** : Decrease the budgeted Beginning Working Capital by \$3,776,503 and decrease Balance Available by the same amount. This adjustment brings the FY22 budgeted Beginning Working Capital in compliance with the audited FY21 actual revenues and expenditures as determined by Moss Adams, LLP, the City's external auditor.
- b) **Encumbrance Estimate Reconciliation** : Decrease the Central Services Department operating appropriations by \$333,383 and decrease the Police Department operating appropriations by \$12,247 to reconcile the amount estimated for payment of obligations incurred but not paid in FY21 to the actual amount paid, and increase Balance Available by the same amount.
- c) **One-Time Funding Request** : Increase the Fire and Emergency Medical Services Department operating appropriations by \$218,556, increase the Police Department operating appropriations by \$1,968,169, and increase the Library, Recreation and Cultural Services Department operating appropriations by \$555,000 for Community Safety Initiative strategies. Decrease Special Payments by \$2,700,000 to reflect the reduction of the interfund loan from the Fleet Services Fund budgeted in FY21 and budgeted to be repaid in FY22. The reduction in the loan repayment offsets the one-time budget requests, a decrease in Balance Available by \$41,725 will fund the difference. More information about these strategies can be found in Attachment D.

150 Housing Programs and Construction Fund

	FY22 Adopted	FY22 SB1 Action		FY22 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	9,794,602	2,596,805	a	12,391,407
CHANGE TO WORKING CAPITAL				
REVENUE				
Licenses/Permits	4,565,685	0		4,565,685
Charges for Services	6,549,050	0		6,549,050
Fines/Forfeitures	25,000	0		25,000
Interfund Transfers	0	500,000	b	500,000
Miscellaneous	80,000	0		80,000
Total Revenue	11,219,735	500,000		11,719,735
TOTAL RESOURCES	21,014,337	3,096,805		24,111,142
II. REQUIREMENTS				
Department Operating				
Fire and Emergency Medical Services	394,686	0		394,686
Planning and Development	11,683,540	(79,087)	a,b,c	11,604,453
Public Works	608,108	0		608,108
Total Department Operating	12,686,334	(79,087)		12,607,247
Non-Departmental				
Interfund Transfers	1,282,000	0		1,282,000
Special Payments	1,470,000	0		1,470,000
Balance Available	5,576,003	3,175,892	a,c	8,751,895
Total Non-Departmental	8,328,003	3,175,892		11,503,895
TOTAL REQUIREMENTS	21,014,337	3,096,805		24,111,142

150 Construction and Rental Housing Fund

a) **Beginning Working Capital Reconciliation** : Increase the budgeted Beginning Working Capital by \$2,596,805. Decrease the Planning and Development Department operating appropriations by \$169,385, due to a negative MBWC in the Affordable Housing Trust Fund subfund. Increase Balance Available by \$2,766,190. This adjustment brings the FY22 budgeted Beginning Working Capital in compliance with the audited FY21 actual revenues and expenditures as determined by Moss Adams, LLP, the City's external auditor.

b) **One-Time Funding Request** : Increase Interfund Transfers by \$500,000 (from the General Fund, per Ordinance 20609) and increase Planning and Development Department operating appropriations by the same amount.

c) **Encumbrance Estimate Reconciliation** : Decrease Planning and Development Department operating appropriations by \$409,702 to reconcile the amount estimated for payment of obligations incurred but not paid in FY21 to the actual amount paid, and increase Balance Available by the same amount.

155 Solid Waste/Recycling Fund

	FY22 Adopted	FY22 SB1 Action		FY22 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	999,680	101,980	a	1,101,660
CHANGE TO WORKING CAPITAL				
REVENUE				
Licenses/Permits	1,121,429	0		1,121,429
Miscellaneous	10,000	0		10,000
Total Revenue	1,131,429	0		1,131,429
TOTAL RESOURCES	2,131,109	101,980		2,233,089
II. REQUIREMENTS				
Department Operating				
Planning and Development	1,464,832	(6,252)	b,c	1,458,580
Total Department Operating	1,464,832	(6,252)		1,458,580
Non-Departmental				
Interfund Transfers	201,000	0		201,000
Balance Available	465,277	108,232	a,b,c	573,509
Total Non-Departmental	666,277	108,232		774,509
TOTAL REQUIREMENTS	2,131,109	101,980		2,233,089

155 Solid Waste/Recycling Fund

a) **Beginning Working Capital Reconciliation** : Increase the budgeted Beginning Working Capital by \$101,980 and increase Balance Available by the same amount. This adjustment brings the FY22 budgeted Beginning Working Capital in compliance with the audited FY21 actual revenues and expenditures as determined by Moss Adams, LLP, the City's external auditor.

b) **Reappropriations** : Increase the Planning and Development Department operating appropriations by \$46,371 for WPGC Community Recycling Education Campaign and decrease Balance Available by the same amount. Due to the impacts from the COVID-19 pandemic the development of a comprehensive public outreach and education program could not be undertaken as anticipated. This request reappropriates these funds so the project can be completed in FY22.

c) **Encumbrance Estimate Reconciliation** : Reduce Planning and Development Department operating appropriations by \$52,623 to reconcile the amount estimated for payment of obligations incurred but not paid in FY21 to the actual amount paid, and increase Balance Available by the same amount.

170 Community Development Fund

	FY22 Adopted	FY22 SB1 Action		FY22 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	3,168,754	24,877	a	3,193,631
CHANGE TO WORKING CAPITAL				
REVENUE				
Intergovernmental	7,893,936	1,441,567	b,c,d	9,335,503
Charges for Services	96,092	0		96,092
Miscellaneous	956,604	0		956,604
Interfund Transfers	0	2,300	e	2,300
Special Payments	1,006,695	0		1,006,695
Total Revenue	9,953,327	1,443,867		11,397,194
TOTAL RESOURCES	13,122,081	1,468,744		14,590,825
II. REQUIREMENTS				
Department Operating				
Planning and Development	4,463,694	600,089	a,c,d,e,f	5,063,783
Total Department Operating	4,463,694	600,089		5,063,783
Capital Projects				
Capital Carryover	1,005	0		1,005
Total Capital Projects	1,005	0		1,005
Non-Departmental				
Debt Service	361,767	0		361,767
Interfund Transfers	146,000	0		146,000
Special Payments	6,494,669	789,060	a,b	7,283,729
Reserves	1,485,816	(3,149)	a	1,482,667
Balance Available	169,130	82,744	f	251,874
Total Non-Departmental	8,657,382	868,655		9,526,037
TOTAL REQUIREMENTS	13,122,081	1,468,744		14,590,825

170 Community Development Fund

a) **Beginning Working Capital Reconciliation:** Increase the budgeted Beginning Working Capital by \$24,877, decrease Planning and Development Department operating appropriation by \$11,500, decrease Reserves by \$3,149 and increase Special Payments by \$39,526. These adjustments bring the FY22 budgeted Beginning Working Capital in compliance with the audited FY21 actual revenues and expenditures as determined by Moss Adams, LLP, the City's external auditor.

b) **One-Time Funding Requests :** Increase Intergovernmental revenue by \$749,534 and increase Special Payments by the same amount for HUD-HOME Affordable Housing Loans. Two loans that support the development of local affordable housing were budgeted in FY21, due to the nature and unpredictability of the development cycle they were funded in FY22. This budget request would make the HOME subfund whole for the \$100,000 Youth House loan, and \$649,534 for the Commons on MLK.

170 Community Development Fund (continued from previous page):

c) **Reappropriations:** Reappropriate \$567,033 in Intergovernmental Revenue and increase the Planning and Development Department operating appropriations by the same amount for CDBG-CV Grants awarded but not complete in FY21. In response to the COVID-19 pandemic, HUD awarded specific grant funds (CV1 and CV3 grants) for local jurisdictions to prevent, prepare for and respond to COVID-19. Funding was used for access to rental assistance, the expansion and prevention of homelessness services, navigation services, fair housing, food access, and business and microenterprise services.

d) **New Grant:** Increase Intergovernmental revenue by \$125,000 and increase the Planning and Development Department operating appropriations by the same amount for HOME-American Rescue Plan (HARP) Amendment Development. The American Rescue Plan Act directed funding to be available through local HOME programs to support development of housing specifically for people experiencing homelessness and at risk of homelessness. This funding for Eugene and Springfield is for staff to develop an implementation plan with feedback from the public and other required groups.

e) **One-Time Funding Request :** Increase Interfund Transfers by \$2,300 and increase Planning and Development Department operating appropriations by the same amount for a General Fund transfer from American Rescue Plan Act funds for unhoused community response efforts.

f) **Encumbrance Estimate Reconciliation :** Reduce Planning and Development Department operating appropriations by \$82,744 to reconcile the amount estimated for payment of obligations incurred but not paid in FY21 to the actual amount paid, and increase Balance Available by the same amount.

180 Library, Parks, and Recreation Special Revenue Fund

	FY22 Adopted	FY22 SB1 Action	FY22 Revised
I. RESOURCES			
BEGINNING WORKING CAPITAL	5,988,231	219,770 a	6,208,001
CHANGE TO WORKING CAPITAL			
REVENUE			
Rental	34,920	0	34,920
Charges for Services	12,500	0	12,500
Miscellaneous	524,500	0	524,500
Total Revenue	571,920	0	571,920
TOTAL RESOURCES	6,560,151	219,770	6,779,921
II. REQUIREMENTS			
Department Operating			
Library, Recreation and Cultural Svcs	385,500	0	385,500
Total Department Operating	385,500	0	385,500
Capital Projects			
Capital Projects	60,010	0	60,010
Capital Carryover	642,692	(7,524) b	635,168
Total Capital Projects	702,702	(7,524)	695,178
Non-Departmental			
Reserves	4,209,042	197,440 a	4,406,482
Special Payments	107,523	707 a	108,230
Balance Available	1,155,384	29,147 a,b	1,184,531
Total Non-Departmental	5,471,949	227,294	5,699,243
TOTAL REQUIREMENTS	6,560,151	219,770	6,779,921

180 Library, Parks, and Recreation Special Revenue Fund

a) **Beginning Working Capital Reconciliation** : Increase the budgeted Beginning Working Capital by \$219,770, increase Reserves by \$197,440, increase Special Payments by \$707, and increase Balance Available by \$21,623. These adjustments bring the FY22 budgeted Beginning Working Capital in compliance with the audited FY21 actual revenues and expenditures as determined by Moss Adams, LLP, the City's external auditor.

b) **Capital Carryover Reconciliation** : Decrease Capital Carryover appropriations by \$7,524 and increase Balance Available by the same amount. This adjustment reconciles the FY22 Capital Carryover Estimate to the actual ending FY21 capital projects balance.

211 General Obligation Debt Service Fund

	FY22 Adopted	FY22 SB1 Action	FY22 Revised
I. RESOURCES			
BEGINNING WORKING CAPITAL	373,008	446,227 a	819,235
CHANGE TO WORKING CAPITAL			
REVENUE			
Taxes	13,881,669	0	13,881,669
Miscellaneous	30,000	0	30,000
Total Revenue	13,911,669	0	13,911,669
TOTAL RESOURCES	14,284,677	446,227	14,730,904
II. REQUIREMENTS			
Non-Departmental			
Debt Service	14,284,677	446,227 a	14,730,904
Total Non-Departmental	14,284,677	446,227	14,730,904
TOTAL REQUIREMENTS	14,284,677	446,227	14,730,904

211 General Obligation Debt Service Fund

a) **Beginning Working Capital Reconciliation** : Increase the budgeted Beginning Working Capital by \$446,227 and increase Debt Service by the same amount. This adjustment brings the FY22 budgeted Beginning Working Capital in compliance with the audited FY21 actual revenues and expenditures as determined by Moss Adams, LLP, the City's external auditor.

230 Miscellaneous Debt Service Fund

	FY22 Adopted	FY22 SB1 Action	FY22 Revised
I. RESOURCES			
BEGINNING WORKING CAPITAL	164,748	(43,934) a	120,814
CHANGE TO WORKING CAPITAL			
REVENUE			
Intergovernmental	1,324,340	0	1,324,340
Miscellaneous	80,000	0	80,000
Total Revenue	1,404,340	0	1,404,340
TOTAL RESOURCES	1,569,088	(43,934)	1,525,154
II. REQUIREMENTS			
Non-Departmental			
Debt Service	1,324,340	0	1,324,340
Balance Available	244,748	(43,934) a	200,814
Total Non-Departmental	1,569,088	(43,934)	1,525,154
TOTAL REQUIREMENTS	1,569,088	(43,934)	1,525,154

230 Miscellaneous Debt Service Fund

a) ***Beginning Working Capital Reconciliation*** : Decrease the budgeted Beginning Working Capital by \$43,934 and decrease Balance Available by the same amount. This adjustment brings the FY22 budgeted Beginning Working Capital in compliance with the audited FY21 actual revenues and expenditures as determined by Moss Adams, LLP, the City's external auditor.

250 Special Assessment Bond Debt Service Fund

	FY22 Adopted	FY22 SB1 Action	FY22 Revised
I. RESOURCES			
BEGINNING WORKING CAPITAL	69,566	9,453 a	79,019
CHANGE TO WORKING CAPITAL			
REVENUE			
Miscellaneous	1,200	0	1,200
Special Payments	134,100	0	134,100
Total Revenue	135,300	0	135,300
TOTAL RESOURCES	204,866	9,453	214,319
II. REQUIREMENTS			
Non-Departmental			
Debt Service	134,000	0	134,000
Interfund Transfers	10,000	0	10,000
Reserves	60,866	9,453 a	70,319
Total Non-Departmental	204,866	9,453	214,319
TOTAL REQUIREMENTS	204,866	9,453	214,319

250 Special Assessment Bond Debt Service Fund

a) **Beginning Working Capital Reconciliation** : Increase the budgeted Beginning Working Capital by \$9,453 and increase Reserves by the same amount. This adjustment brings the FY22 budgeted Beginning Working Capital in compliance with the audited FY21 actual revenues and expenditures as determined by Moss Adams, LLP, the City's external auditor.

310 General Capital Projects Fund

	FY22 Adopted	FY22 SB1 Action		FY22 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	39,217,675	1,068,366	a	40,286,041
CHANGE TO WORKING CAPITAL				
REVENUE				
Miscellaneous	309,000	0		309,000
Interfund Transfers	3,569,000	900,000	b	4,469,000
Special Payments	10,700,000	0		10,700,000
Total Revenue	14,578,000	900,000		15,478,000
TOTAL RESOURCES	53,795,675	1,968,366		55,764,041
II. REQUIREMENTS				
Department Operating				
Library, Recreation and Cultural Services	20,000	0		20,000
Total Department Operating	20,000	0		20,000
Capital Projects				
Capital Projects	14,981,584	3,376,561	b,c	18,358,145
Capital Carryover	28,722,585	1,938,564	d	30,661,149
Total Capital Projects	43,704,169	5,315,125		49,019,294
Non-Departmental				
Reserve	1,776,560	0		1,776,560
Balance Available	8,294,946	(3,346,759)	a,c,d	4,948,187
Total Non-Departmental	10,071,506	(3,346,759)		6,724,747
TOTAL REQUIREMENTS	53,795,675	1,968,366		55,764,041

310 General Capital Projects Fund

- a) **Beginning Working Capital Reconciliation** : Increase the budgeted Beginning Working Capital by \$1,068,366, decrease Capital Carryover by \$54,595, and increase Balance Available by \$1,122,961. These adjustments bring the FY22 Budgeted Beginning Working Capital in compliance with the audited FY21 actual revenues and expenditures as determined by Moss Adams, LLP, the City's external auditor.
- b) **One-Time Funding Requests** : Increase Interfund Transfers by \$900,000 for General Fund transfers and increase Capital Projects by the same amount, per the City's Financial Management Goals and Policies, to support ongoing preservation of General Fund building assets and Parks and Open space parks preservation and maintenance.
- c) **One-Time Funding Requests** : Increase Capital Projects by \$2,476,561 and decrease Balance Available by the same amount to correct a budget error on the Capital Carryover of the FY22 Adopted Budget. This request moves funds to the Sheldon Pool capital project that should have been reallocated from other capital projects that were complete in the prior fiscal year.
- d) **Capital Carryover Reconciliation** : Increase Capital Carryover appropriations by \$1,993,159 and decrease Balance Available by the same amount. This adjustment reconciles the FY22 Capital Carryover Estimate to the actual ending FY21 capital projects balance. This Capital Carryover reconciliation also corrects a budget error on the FY22 Adopted Budget that did not include \$5,400,246 in Capital Carryforward for some projects in the General Capital Projects subfund.

330 System Development Capital Projects Fund

	FY22 Adopted	FY22 SB1 Action		FY22 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	35,358,364	19,148	a	35,377,512
CHANGE TO WORKING CAPITAL				
REVENUE				
Rental	59,000	0		59,000
Charges for Services	6,991,176	0		6,991,176
Miscellaneous	275,689	0		275,689
Interfund Transfers	1,400,000			1,400,000
Total Revenue	8,725,865	0		8,725,865
TOTAL RESOURCES	44,084,229	19,148		44,103,377
II. REQUIREMENTS				
Department Operating				
Planning and Development	190,930	(447)	b	190,483
Public Works	501,624	0		501,624
Total Department Operating	692,554	(447)		692,107
Capital Projects				
Capital Projects	8,140,000	0		8,140,000
Capital Carryover	24,001,061	(2,437,577)	c	21,563,484
Total Capital Projects	32,141,061	(2,437,577)		29,703,484
Non-Departmental				
Interfund Transfers	81,000	0		81,000
Balance Available	11,169,614	2,457,172	a,b,c	13,626,786
	11,250,614	2,457,172		13,707,786
TOTAL REQUIREMENTS	44,084,229	19,148		44,103,377

330 System Development Capital Projects Fund

a) **Beginning Working Capital Reconciliation** : Increase the budgeted Beginning Working Capital by \$19,148 and increase Balance Available by the same amount. This adjustment brings the FY22 Budgeted Beginning Working Capital in compliance with the audited FY21 actual revenues and expenditures as determined by Moss Adams, LLP, the City's external auditor.

b) **Encumbrance Estimate Reconciliation** : Reduce Planning and Development Department operating appropriations by \$447 to reconcile the amount estimated for payment of obligations incurred but not paid in FY22 to the actual amount paid, and increase Balance Available by the same amount.

c) **Capital Carryover Reconciliation** : Decrease Capital Carryover appropriations by \$2,437,577 and increase Balance Available by the same amount. This adjustment reconciles the FY22 Capital Carryover Estimate to the actual ending FY21 capital projects balance.

340 Transportation Capital Projects Fund

	FY22 Adopted	FY22 SB1 Action		FY22 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	44,096,597	(20,257,084)	a	23,839,513
CHANGE TO WORKING CAPITAL				
REVENUE				
Taxes	2,800,000	0		2,800,000
Intergovernmental	3,651,000	19,095,904	b,c,d	22,746,904
Rental	35,000	0		35,000
Charges for Services	41,000	0		41,000
Miscellaneous	100,000	0		100,000
Interfund Transfers	650,000	200,000	e	850,000
Special Payments	10,230,000	0		10,230,000
Total Revenue	17,507,000	19,295,904		36,802,904
TOTAL RESOURCES	61,603,597	(961,180)		60,642,417
II. REQUIREMENTS				
Capital Projects				
Capital Projects	17,466,000	5,380,867	c,d,e,f,g	22,846,867
Capital Carryover	42,415,576	(4,821,336)	h	37,594,240
Total Capital Projects	59,881,576	559,531		60,441,107
Non-Departmental				
Balance Available	1,722,021	(1,520,711)	a,b,f,g,h	201,310
Total Non-Departmental	1,722,021	(1,520,711)		201,310
TOTAL REQUIREMENTS	61,603,597	(961,180)		60,642,417

340 Transportation Capital Projects Fund

a) **Beginning Working Capital Reconciliation** : Decrease the budgeted Beginning Working Capital by \$20,257,084 and decrease Balance Available by the same amount. This adjustment brings the FY22 budgeted Beginning Working Capital in compliance with the audited FY21 actual revenues and expenditures as determined by Moss Adams, LLP, the City's external auditor.

b) **Reappropriations** : Reappropriate \$14,152,618 in Intergovernmental revenue for previous years' grants and increase Balance Available by the same amount.

c) **New Grants** : Increase Intergovernmental revenue by \$4,543,286 and increase Capital Projects by the same amount for the following projects funded by grants from the Oregon Department of Transportation:

340 Transportation Capital Projects Fund (continued from previous page):

Project Name	Amount
Hunsaker Lane Street Improvement Project	1,015,619
Roundabout at Bailey Hill Road and Bertelson Road	680,065
Amazon Creek Bridge at Bailey Hill Road	598,499
Martin Luther King to Centennial Improvements	552,674
Chambers Safety Improvements	504,444
Ferry Street Bridge Rehab Grant Amendment	488,082
Safe Routes to Schools - Bethel/Prairie Mountain	255,840
Safe Routes to Schools - Howard Avenue	248,063
Willamette River South Bank Shared Use Path Realignment	200,000
	<u>4,543,286</u>

d) **One-Time Funding Request** : Increase Intergovernmental revenue by \$400,000 and increase Capital Projects by the same amount to reflect reimbursement from the Riverfront URA for the purchase of the Manufactured Gas Plant lot.

e) **One-Time Funding Request backed by ARPA** : Increase Interfund Transfers by \$200,000 for a General Fund transfer from ARPA funds and increase Capital Projects by the same amount for Public Works facility improvements.

f) **Revenue-Backed One-Time Funding Request** : Increase Capital Projects by \$137,581 and decrease Balance Available by the same amount for street trees in Capital Improvement Plan (CIP) projects or for new development. These projects are backed by revenue received from developers in a prior fiscal year or funds already included in CIP projects.

g) **Revenue-Backed One-Time Funding Request** : Increase Capital Projects by \$100,000 and decrease Balance Available by the same amount for a consultant to finalize project plans, specifications and also fund construction of the identified repairs on the DeFazio Pedestrian and Bike Bridge. The funding for this work comes from revenue from right-of-way vacation funds received in prior fiscal years.

h) **Capital Carryover Reconciliation** : Decrease Capital Carryover appropriations by \$4,821,336 and increase Balance Available by the same amount. This adjustment reconciles the FY22 Capital Carryover Estimate to the actual ending FY21 capital projects balance.

350 Special Assessment Capital Projects Fund

	FY22 Adopted	FY22 SB1 Action	FY22 Revised
I. RESOURCES			
BEGINNING WORKING CAPITAL	42,410	13,625 a	56,035
CHANGE TO WORKING CAPITAL			
REVENUE			
Miscellaneous	5,200	0	5,200
Total Revenue	5,200	0	5,200
TOTAL RESOURCES	47,610	13,625	61,235
II. REQUIREMENTS			
Non-Departmental			
Interfund Transfers	20,000	0	20,000
Balance Available	27,610	13,625 a	41,235
Total Non-Departmental	47,610	13,625	61,235
TOTAL REQUIREMENTS	47,610	13,625	61,235

350 Special Assessment Capital Projects Fund

a) ***Beginning Working Capital Reconciliation*** : Increase the budgeted Beginning Working Capital by \$13,624 and increase Balance Available by the same amount. This adjustment brings the FY22 Budgeted Beginning Working Capital in compliance with the audited FY21 actual revenues and expenditures as determined by Moss Adams, LLP, the City's external auditor.

510 Municipal Airport Fund

	FY22 Adopted	FY22 SB1 Action		FY22 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	29,904,994	(8,631,444)	a	21,273,550
CHANGE TO WORKING CAPITAL				
REVENUE				
Licenses/Permits	41,750	0		41,750
Intergovernmental	18,166,000	29,594,850	b,c	47,760,850
Rental	1,017,516	0		1,017,516
Charges for Services	12,294,731	0		12,294,731
Fines/Forfeitures	10,000	0		10,000
Miscellaneous	81,500	0		81,500
Total Revenue	31,611,497	29,594,850		61,206,347
TOTAL RESOURCES	61,516,491	20,963,406		82,479,897
II. REQUIREMENTS				
Department Operating				
Fire and Emergency Medical Services	1,379,783	0		1,379,783
Police	1,186,640	0		1,186,640
Public Works	11,022,234	(293,227)	d	10,729,007
Total Department Operating	13,588,657	(293,227)		13,295,430
Capital Projects				
Capital Projects	14,808,000	12,594,850	c	27,402,850
Capital Carryover	11,593,553	(1,337,620)	e	10,255,933
Total Capital Projects	26,401,553	11,257,230		37,658,783
Non-Departmental				
Interfund Transfers	839,000	0		839,000
Reserves	8,067,317	(8,137,863)	a	(70,546)
Balance Available	12,619,964	18,137,266	a,b,d,e	30,757,230
Total Non-Departmental	21,526,281	9,999,403		31,525,684
TOTAL REQUIREMENTS	61,516,491	20,963,406		82,479,897

510 Municipal Airport Fund

a) **Beginning Working Capital Reconciliation** : Decrease the budgeted Beginning Working Capital by \$8,631,444, decrease Reserves by \$8,137,863, and decrease Balance Available by \$493,581. This adjustment brings the FY22 Budgeted Beginning Working Capital in compliance with the audited FY21 actual revenues and expenditures as determined by Moss Adams, LLP, the City's external auditor.

b) **Reappropriations** : Increase Intergovernmental revenue by \$17,000,000 and increase Balance Available by the same amount to reappropriate grants that were authorized in prior fiscal years but not completed.

510 Municipal Airport Fund (continued from previous page):

c) ***New Grants*** : Increase Intergovernmental revenue by \$10,000,000 and increase Capital Projects by the same amount for CARES Act funding for the Eugene Municipal Airport to help airports offset a decline in revenues arising from diminished airport operations and activities as a result of the COVID-19 pandemic. The funds will be used for the design and construction of heavy pads for overnight aircraft parking. Increase Intergovernmental revenue by \$2,594,850 and increase Capital Projects by the same amount. The Eugene Municipal Airport received an allocation of Airport Coronavirus Response Grant Program funds to prevent, prepare for and respond to the COVID-19 pandemic. Eugene will submit a grant amendment to allow \$94,850 to be used for the Mezzanine Enclosure and \$2,500,000 to be used to install preconditioned air units for each jet bridge.

d) ***Encumbrance Estimate Reconciliation*** : Decrease the Public Works Department operating appropriations by \$293,227 to reconcile the amount estimated for payment of obligations incurred but not paid in FY21 to the actual amount paid, and increase Balance Available by the same amount.

e) ***Capital Carryover Reconciliation*** : Decrease Capital Carryover appropriations by \$1,337,620 and increase Balance Available by the same amount. This adjustment reconciles the FY22 Capital Carryover Estimate to the actual ending FY21 capital projects balance.

520 Parking Services Fund

	FY22 Adopted	FY22 SB1 Action		FY22 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	732,984	(426,086)	a	306,898
CHANGE TO WORKING CAPITAL				
REVENUE				
Rental	598,700	0		598,700
Charges for Services	4,846,000	0		4,846,000
Fines/Forfeitures	727,200	0		727,200
Miscellaneous	58,500	0		58,500
Interfund Transfers	0	1,775,000	b,c	1,775,000
Total Revenue	6,230,400	1,775,000		8,005,400
TOTAL RESOURCES	6,963,384	1,348,914		8,312,298
II. REQUIREMENTS				
Department Operating				
Central Services	422,772	0		422,772
Planning and Development	5,393,565	698,443	c,d	6,092,008
Public Works	96,554	0		96,554
Total Department Operating	5,912,891	698,443		6,611,334
Capital Projects				
Capital Projects	50,000	1,000,000	b	1,050,000
Capital Carryover	460,354	0		460,354
Total Capital Projects	510,354	1,000,000		1,510,354
Non-Departmental				
Debt Service	8,000	8,000	e	16,000
Interfund Transfers	415,000	0		415,000
Special Payments	110,000	0		110,000
Balance Available	7,139	(357,529)	a,d,e	(350,390)
Total Non-Departmental	540,139	(349,529)		190,610
TOTAL REQUIREMENTS	6,963,384	1,348,914		8,312,298

520 Parking Services Fund

- a) **Beginning Working Capital Reconciliation** : Decrease the budgeted Beginning Working Capital by \$426,086 and decrease Balance Available by the same amount. This adjustment brings the FY22 Budgeted Beginning Working Capital in compliance with the audited FY21 actual revenues and expenditures as determined by Moss Adams, LLP, the City's external auditor.
- b) **One-Time Funding Request backed by ARPA** : Increase Interfund Transfers by \$1,000,000 for a General Fund transfer from ARPA funds and increase Capital Projects by the same amount to support safety and accessibility improvements to the Overpark Parking Structure.
- c) **One-Time Funding Request backed by ARPA** : Increase Interfund Transfers by \$775,000 for a General Fund transfer from the ARPA funds and increase Planning and Development Department operating appropriations by the same amount for unhoused community response efforts.
- d) **Encumbrance Estimate Reconciliation** : Reduce the Planning and Development Department operating appropriations by \$76,557 and increase Balance Available by the same amount to reconcile the amount estimated for payment of obligations incurred but not paid in FY21 to the actual amount paid.
- e) **One-Time Funding Request** : Increase Debt Service by \$8,000 and reduce Balance Available by the same amount for a one-time Parking Capital Loan Interest Adjustment. Based on current prevailing interest rates the Parking Fund has an insufficient budget allocation to remit anticipated interest expenses related to the FY19 \$750,000 capital loan used for significant improvements to downtown parking structures.

530 Wastewater Utility Fund

	FY22 Adopted	FY22 SB1 Action		FY22 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	7,742,411	(908,410)	a	6,834,001
CHANGE TO WORKING CAPITAL				
REVENUE				
Licenses/Permits	18,000	0		18,000
Rental	6,132	0		6,132
Charges for Services	60,256,219	4,801,442	a,b	65,057,661
Fines/Forfeitures	5,000	0		5,000
Miscellaneous	53,500	0		53,500
Interfund Transfers	0	200,000	c	200,000
Total Revenue	60,338,851	5,001,442		65,340,293
TOTAL RESOURCES	68,081,262	4,093,032		72,174,294
II. REQUIREMENTS				
Department Operating				
Public Works	27,500,949	1,520,863	b,d	29,021,812
Total Department Operating	27,500,949	1,520,863		29,021,812
Capital Projects				
Capital Projects	2,140,000	200,000	c	2,340,000
Capital Carryover	5,212,596	(112,077)	e	5,100,519
Total Capital Projects	7,352,596	87,923		7,440,519
Non-Departmental				
Interfund Transfers	2,035,000	0		2,035,000
Special Payments	30,820,000	1,902,000	b	32,722,000
Balance Available	372,717	582,246	a,d,e	954,963
Total Non-Departmental	33,227,717	2,484,246		35,711,963
TOTAL REQUIREMENTS	68,081,262	4,093,032		72,174,294

530 Wastewater Utility Fund

a) **Beginning Working Capital Reconciliation** : Decrease the budgeted Beginning Working Capital by \$908,410, increase Charges for Services revenue by \$997,442, and increase Balance Available by \$89,032. These adjustments bring the FY22 Budgeted Beginning Working Capital in compliance with the audited FY21 actual revenues and expenditures as determined by Moss Adams, LLP, the City's external auditor.

b) **Reappropriations** : Increase Charges for Services revenue by \$3,804,000, increase the Public Works Department operating appropriations by \$1,902,000 and increase Special Payments by \$1,902,000 for major wastewater projects that were not completed in the prior fiscal year.

c) **One-Time Funding Request backed by ARPA** : Increase Interfund Transfers by \$200,000 for a General Fund transfer from ARPA funds and increase Capital Projects by the same amount for Public Works facility improvements.

d) **Encumbrance Estimate Reconciliation** : Decrease the Public Works Department operating appropriations by \$381,137 to reconcile the amount estimated for payment of obligations incurred but not paid in FY21 to the actual amount paid, and increase Balance Available by the same amount.

e) **Capital Carryover Reconciliation** : Decrease Capital Carryover appropriations by \$112,077 and increase Balance Available by the same amount. This adjustment reconciles the FY22 Capital Carryover Estimate to the actual ending FY21 capital projects balance.

539 Stormwater Utility Fund

	FY22 Adopted	FY22 SB1 Action		FY22 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	16,778,032	(689,199)	a	16,088,833
CHANGE TO WORKING CAPITAL				
REVENUE				
Licenses/Permits	245,000	0		245,000
Intergovernmental	0	1,202,356	b	1,202,356
Rental	18,344	0		18,344
Charges for Services	21,335,125	0		21,335,125
Miscellaneous	109,000	0		109,000
Interfund Transfers	0	675,520	c,d	675,520
Total Revenue	21,707,469	1,877,876		23,585,345
TOTAL RESOURCES	38,485,501	1,188,677		39,674,178
II. REQUIREMENTS				
Department Operating				
Public Works	18,214,499	880,439	b,c,e	19,094,938
Total Department Operating	18,214,499	880,439		19,094,938
Capital Projects				
Capital Projects	3,365,000	200,800	d,f	3,565,800
Capital Carryover	7,027,005	(815,214)	g	6,211,791
Total Capital Projects	10,392,005	(614,414)		9,777,591
Non-Departmental				
Interfund Transfers	1,444,000	0		1,444,000
Special Payments	15,000	0		15,000
Balance Available	8,419,997	922,652	a,b,e,f,g	9,342,649
Total Non-Departmental	9,878,997	922,652		10,801,649
TOTAL REQUIREMENTS	38,485,501	1,188,677		39,674,178

539 Stormwater Utility Fund

a) **Beginning Working Capital Reconciliation** : Decrease the budgeted Beginning Working Capital by \$689,199 and decrease Balance Available by the same amount. This adjustment brings the FY22 Budgeted Beginning Working Capital in compliance with the audited FY21 actual revenues and expenditures as determined by Moss Adams, LLP, the City's external auditor.

b) **Reappropriations** : Increase Intergovernmental revenues by \$1,202,356 and increase the Public Works Department operating appropriations by \$584,124 and increase Balance Available by \$618,232 for previously budgeted operating grants not yet completed.

539 Stormwater Utility Fund (continued from previous page):

- c) ***One-Time Funding Request backed by ARPA*** : Increase Interfund Transfers by \$475,520 and increase the Public Works Department operating appropriations by the same amount for a General Fund transfer from American Rescue Plan Act funds for unhoused community response efforts.
- d) ***One-Time Funding Request backed by ARPA*** : Increase Interfund Transfers by \$200,000 for a General Fund transfer from ARPA funds and increase Capital Projects by the same amount for Public Works facility improvements.
- e) ***Encumbrance Estimate Reconciliation*** : Reduce the Public Works Department operating appropriations by \$179,205 to reconcile the amount estimated for payment of obligations incurred but not paid in FY21 to the actual amount paid, and increase Balance Available by the same amount.
- f) ***Revenue-Backed One-Time Funding Request*** : Increase Capital Projects by \$800 and decrease Balance Available by the same amount to replace street trees removed during EWEB projects. This project is backed by revenue received from EWEB in prior fiscal years that is currently in Balance Available.
- g) ***Capital Carryover Reconciliation*** : Decrease Capital Carryover appropriation by \$815,214 and increase Balance Available by the same amount. This adjustment reconciles the FY22 Capital Carryover Estimate to the actual ending FY21 capital projects balance.

592 Ambulance Transport Fund

	FY22 Adopted	FY22 SB1 Action		FY22 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	126,836	(441,359)	a	(314,523)
CHANGE TO WORKING CAPITAL				
REVENUE				
Intergovernmental	1,013,000	0		1,013,000
Charges for Services	9,797,900	66,059	b	9,863,959
Miscellaneous	600,000	0		600,000
Interfund Transfers	1,650,000	604,523	c,d	2,254,523
Total Revenue	13,060,900	670,582		13,731,482
TOTAL RESOURCES	13,187,736	229,223		13,416,959
II. REQUIREMENTS				
Department Operating				
Fire and Emergency Medical Services	11,389,873	324,606	b,d,e	11,714,479
Total Department Operating	11,389,873	324,606		11,714,479
Non-Departmental				
Interfund Transfers	1,472,640	0		1,472,640
Balance Available	325,223	(95,383)	a,c,e	229,840
Total Non-Departmental	1,797,863	(95,383)		1,702,480
TOTAL REQUIREMENTS	13,187,736	229,223		13,416,959

592 Ambulance Transport Fund

- a) **Beginning Working Capital Reconciliation** : Decrease the budgeted Beginning Working Capital by \$441,359 and decrease Balance Available by the same amount. This adjustment brings the FY22 Budgeted Beginning Working Capital in compliance with the audited FY21 actual revenues and expenditures as determined by Moss Adams, LLP, the City's external auditor.
- b) **Revenue-Backed One-Time Funding Request** : Increase Charges for Services revenue by \$66,059 and increase the Fire and Emergency Medical Services department operating budget by the same amount for reimbursement of expenses from state wildfire support from July to September 2021.
- c) **One-Time Funding Request backed by ARPA** : Increase Interfund Transfers by \$314,523 for a General Fund transfer from the ARPA funds and increase Balance Available by the same amount to correct the negative Beginning Working Capital amount. Due to the declining revenues in the fund compounded with the negative impacts of the COVID-19 pandemic on ambulance transports, the Ambulance Transport Fund ended FY21 in a negative position. A General Fund transfer is required to bring the fund into a positive position.
- d) **One-Time Funding Request backed by ARPA** : Increase Interfund Transfers by \$290,000 for a General Fund transfer from the ARPA funds and increase the Fire and Emergency Medical Services Department operating appropriations by the same amount. The FY22 Adopted Budget included a reduction strategy of \$290K by using Basic Life Support (BLS) response in lieu of Advanced Life Support (ALS) response. The strategy has not been achieved due to workforce shortages. This item continues the ALS program using ARPA funds.
- e) **Encumbrance Estimate Reconciliation** : Reduce the Fire and Emergency Medical Services Department operating appropriations by \$31,453 to reconcile the amount estimated for payment of obligations incurred but not paid in FY21 to the actual amount paid, and increase Balance Available by the same amount.

600 Fleet Services Fund

	FY22 Adopted	FY22 SB1 Action		FY22 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	17,475,438	480,159	a	17,955,597
CHANGE TO WORKING CAPITAL				
REVENUE				
Rental	35,000	0		35,000
Charges for Services	10,569,991	0		10,569,991
Miscellaneous	596,217	48,000	b	644,217
Interfund Transfers	1,676,000	0		1,676,000
Special Payments	4,820,000	0		4,820,000
Total Revenue	17,697,208	48,000		17,745,208
TOTAL RESOURCES	35,172,646	528,159		35,700,805
II. REQUIREMENTS				
Department Operating				
Public Works	19,823,599	(380,686)	c,d	19,442,913
Total Department Operating	19,823,599	(380,686)		19,442,913
Non-Departmental				
Interfund Transfers	494,000	0		494,000
Reserves	13,659,451	(3,123,968)	b,c,d	10,535,483
Special Payments	0	3,200,000	b	3,200,000
Balance Available	1,195,596	832,813	a,c,d	2,028,409
Total Non-Departmental	15,349,047	908,845		16,257,892
TOTAL REQUIREMENTS	35,172,646	528,159		35,700,805

600 Fleet Services Fund

a) **Beginning Working Capital Reconciliation** : Increase the budgeted Beginning Working Capital by \$480,159 and increase Balance Available by the same amount. These adjustments bring the FY22 Budgeted Beginning Working Capital in compliance with the audited FY21 actual revenues and expenditures as determined by Moss Adams, the City's external auditor.

b) **One-Time Funding Request** : Increase Miscellaneous revenue by \$48,000, increase Special Payments by \$3,200,000, and decrease Reserves by \$3,152,000 for a loan to the Downtown Urban Renewal Agency (URA) for Capital Projects. The Fleet Fund will loan the Downtown URA \$3,200,000 for capital projects. The increase in Miscellaneous revenue represents the interest payment for the loan from the URA.

c) **Reappropriations** : Increase Public Works Department operating appropriations by \$2,299,724 for fleet replacements not completed in FY21 and decrease Reserves by the same amount. Increase Public Works Department operating appropriations by \$157,088 and decrease Balance Available by the same amount for Fleet contractual services that were not included in the reserve for encumbrance process in the FY22 Adopted Budget.

d) **Encumbrance Estimate Reconciliation** : Decrease the Public Works Department operating appropriations by \$2,837,498 to reconcile the amount estimated for payment of obligations incurred but not paid in FY21 to the actual amount paid. Increase Reserves by \$2,327,756, and increase Balance Available by \$509,742.

610 Information Systems and Services Fund

	FY22 Adopted	FY22 SB1 Action		FY22 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	7,571,223	(2,295)	a	7,568,928
CHANGE TO WORKING CAPITAL				
REVENUE				
Charges for Services	8,842,594	0		8,842,594
Miscellaneous	47,000	0		47,000
Total Revenue	8,889,594	0		8,889,594
TOTAL RESOURCES	16,460,817	(2,295)		16,458,522
II. REQUIREMENTS				
Department Operating				
Central Services	10,909,637	(271,826)	b	10,637,811
Total Department Operating	10,909,637	(271,826)		10,637,811
Non-Departmental				
Interfund Transfers	446,000	0		446,000
Reserves	3,081,672	221,445	a	3,303,117
Balance Available	2,023,508	48,086	a,b	2,071,594
Total Non-Departmental	5,551,180	269,531		5,820,711
TOTAL REQUIREMENTS	16,460,817	(2,295)		16,458,522

610 Information Systems and Services Fund

a) **Beginning Working Capital Reconciliation** : Decrease the budgeted Beginning Working Capital by \$2,295, increase Reserves by \$221,445 and decrease Balance Available by \$223,740. This adjustment brings the FY22 Budgeted Beginning Working Capital in compliance with the audited FY21 actual revenues and expenditures as determined by Moss Adams, LLP, the City's external auditor.

b) **Encumbrance Estimate Reconciliation** : Reduce the Central Services Department operating appropriations by \$271,826 to reconcile the amount estimated for payment of obligations incurred but not paid in FY21 to the actual amount paid, and increase Balance Available by the same amount.

615 Facilities Services Fund

	FY22 Adopted	FY22 SB1 Action		FY22 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	3,917,542	123,001	a	4,040,543
CHANGE TO WORKING CAPITAL				
REVENUE				
Rental	677,427	0		677,427
Charges for Services	11,095,086	481,000	b	11,576,086
Miscellaneous	31,000	0		31,000
Special Payments	110,000	0		110,000
Total Revenue	11,913,513	481,000		12,394,513
TOTAL RESOURCES	15,831,055	604,001		16,435,056
II. REQUIREMENTS				
Department Operating				
Central Services	10,868,150	440,055	b	11,308,205
Planning and Development	712,146	(19,278)		692,868
Total Department Operating	11,580,296	420,777		12,001,073
Capital Projects				
Capital Projects	377,000	0		377,000
Capital Carryover	517,260	0		517,260
Total Capital Projects	894,260	0		894,260
Non-Departmental				
Interfund Transfers	678,000	0		678,000
Reserves	200,000	0		200,000
Balance Available	2,478,499	183,224	a,c	2,661,723
Total Non-Departmental	3,356,499	183,224		3,539,723
TOTAL REQUIREMENTS	15,831,055	604,001		16,435,056

615 Facilities Services Fund

a) **Beginning Working Capital Reconciliation** : Increase the budgeted Beginning Working Capital by \$123,001 and increase Balance Available by the same amount. This adjustment brings the FY22 budgeted Beginning Working Capital in compliance with the audited FY21 actual revenues and expenditures as determined by Moss Adams, LLP, the City's external auditor.

b) **One-Time Funding Request** : Increase Charges for Services revenue by \$481,000 and increase the Central Services Department operating appropriations by the same amount for Facilities Internal Service Fund rate increases associated with the bond-funded building expansions for Campbell Community Center, Echo Hollow Pool, and Sheldon Pool. An associated increase in expenses is reflected in the Parks and Rec Local Option Levy (Fund 112).

c) **Encumbrance Estimate Reconciliation** : Decrease Central Services Department operating appropriations by \$40,945, decrease Planning and Development operating appropriations by \$19,278, and increase Balance Available by \$60,223 to reconcile the amount estimated for payment of obligations incurred but not paid in FY21 to the actual amount paid.

620 Risk and Benefits Fund

	FY22 Adopted	FY22 SB1 Action		FY22 Revised
I. RESOURCES				
BEGINNING WORKING CAPITAL	28,317,825	2,251,377	a	30,569,202
CHANGE TO WORKING CAPITAL				
REVENUE				
Intergovernmental	185,000	0		185,000
Charges for Services	54,910,140	0		54,910,140
Miscellaneous	438,160	0		438,160
Total Revenue	55,533,300	0		55,533,300
TOTAL RESOURCES	83,851,125	2,251,377		86,102,502
II. REQUIREMENTS				
Department Operating				
Central Services	45,758,324	(20,557)	b	45,737,767
Total Department Operating	45,758,324	(20,557)		45,737,767
Non-Departmental				
Debt Service	8,056,000	0		8,056,000
Interfund Transfers	396,000	0		396,000
Reserves	5,724,886	109,840	a	5,834,726
Balance Available	23,915,915	2,162,094	a,b	26,078,009
Total Non-Departmental	38,092,801	2,271,934		40,364,735
TOTAL REQUIREMENTS	83,851,125	2,251,377		86,102,502

620 Risk and Benefits Fund

a) **Beginning Working Capital Reconciliation** : Increase the budgeted Beginning Working Capital by \$2,251,377, increase Reserves by \$109,840, and increase Balance Available by \$2,141,537. These adjustments bring the FY22 Budgeted Beginning Working Capital in compliance with the audited FY21 actual revenues and expenditures as determined by Moss Adams, LLP, the City's external auditor.

b) **Encumbrance Estimate Reconciliation** : Reduce the Central Services Department operating appropriations by \$20,557 to reconcile the amount estimated for payment of obligations incurred but not paid in FY21 to the actual amount paid, and increase Balance Available by the same amount.

630 Professional Services Fund

	FY22 Adopted	FY22 SB1 Action	FY22 Revised
I. RESOURCES			
BEGINNING WORKING CAPITAL	2,071,626	(404,964) a	1,666,662
CHANGE TO WORKING CAPITAL			
REVENUE			
Charges for Services	9,207,800	0	9,207,800
Miscellaneous	8,000	0	8,000
Total Revenue	9,215,800	0	9,215,800
TOTAL RESOURCES	11,287,426	(404,964)	10,882,462
II. REQUIREMENTS			
Department Operating			
Public Works	9,032,585	(52,734) b	8,979,851
Total Department Operating	9,032,585	(52,734)	8,979,851
Non-Departmental			
Interfund Transfers	1,091,000	0	1,091,000
Reserves	337,100	0	337,100
Balance Available	826,741	(352,230) a,b	474,511
Total Non-Departmental	2,254,841	(352,230)	1,902,611
TOTAL REQUIREMENTS	11,287,426	(404,964)	10,882,462

630 Professional Services Fund

a) **Beginning Working Capital Reconciliation** : Decrease the budgeted Beginning Working Capital by \$404,964 and decrease Balance Available by the same amount. This adjustment brings the FY22 budgeted Beginning Working Capital in compliance with the audited FY21 actual revenues and expenditures as determined by Moss Adams, LLC, the City's external auditor.

b) **Encumbrance Estimate Reconciliation**: Reduce the Public Works Department operating appropriations by \$52,734 to reconcile the amount estimated for payment of obligations incurred but not paid in FY21 to the actual amount paid, and increase Balance Available by the same amount.

Resolution Number _____

**A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET;
MAKING APPROPRIATIONS FOR THE CITY OF EUGENE
FOR THE FISCAL YEAR BEGINNING JULY 1, 2021,
AND ENDING JUNE 30, 2022.**

The City Council of the City of Eugene finds that Adopting the Supplemental Budget and Making Appropriations is necessary under ORS 294.471.

NOW THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EUGENE, A Municipal Corporation of the State of Oregon, as follows:

Section 1.

That the Supplemental Budget for the City of Eugene, Oregon, for the fiscal year beginning July 1, 2021, and ending June 30, 2022, as set forth in attached Exhibit A is hereby adopted.

Section 2.

The supplemental amounts for the fiscal year beginning July 1, 2021, and ending June 30, 2022, and for the purposes shown in attached Exhibit A are hereby appropriated.

Section 3.

That this Supplemental Budget is prepared in accordance with ORS 294.471(1), which authorizes the formulation of a supplemental budget resulting from "An occurrence or condition that is not ascertained when preparing the original budget or a previous supplemental budget for the current year or current budget period and that requires a change in financial planning." This Supplemental Budget was published in accordance with ORS 294.471(3).

Section 4.

This resolution complies with ORS 294.471(4), and does not authorize an increase in the levy of property taxes above the amount in the Adopted Budget publication.

City Recorder

EXHIBIT A

Amounts
in dollars

GENERAL FUND

Department Operating

Central Services	12,593,938
Fire and Emergency Medical Services	1,586,392
Library, Recreation and Cultural Services	1,420,547
Planning and Development	4,312,365
Police	972,889
Public Works	1,248,698

Total Department Operating

22,134,829

Non-Departmental

Contingency	88,000
Interfund Transfers	5,572,267
* Reserves	8,316,519

Total Non-Departmental

13,976,786

TOTAL GENERAL FUND

36,111,615

SPECIAL ASSESSMENT MANAGEMENT FUND

Non-Departmental

* Balance Available	(9,495)
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Total Non-Departmental

(9,495)

TOTAL SPECIAL ASSESSMENT MANAGEMENT FUND

(9,495)

LIBRARY LOCAL OPTION LEVY FUND

Department Operating

Library, Recreation and Cultural Services	(31,149)
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Total Department Operating

(31,149)

Non-Departmental

* Balance Available	346,674
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Total Non-Departmental

346,674

TOTAL LIBRARY LOCAL OPTION LEVY FUND

315,525

PARKS AND REC LOCAL OPTION LEVY

Department Operating	
Central Services	(32,328)
Library, Recreation and Cultural Services	481,000
Public Works	441,316
Total Department Operating	<u>889,988</u>
Non-Departmental	
* Balance Available	<u>(265,813)</u>
Total Non-Departmental	<u>(265,813)</u>
TOTAL PARKS AND REC LOCAL OPTION LEVY	<u>624,175</u>

PUBLIC SAFETY COMMUNICATIONS FUND

Department Operating	
Police	298,895
Total Department Operating	<u>298,895</u>
Non-Departmental	
* Balance Available	<u>20,577</u>
Total Non-Departmental	<u>20,577</u>
TOTAL PUBLIC SAFETY COMMUNICATIONS FUND	<u>319,472</u>

ROAD FUND

Department Operating	
Public Works	1,310,294
Total Department Operating	<u>1,310,294</u>
Non-Departmental	
* Balance Available	<u>1,940,245</u>
Total Non-Departmental	<u>1,940,245</u>
TOTAL ROAD FUND	<u>3,250,539</u>

TELECOM REGISTRATION/LICENSING FUND

Department Operating	
Central Services	1,402,229
Total Department Operating	<u>1,402,229</u>
Non-Departmental	
* Balance Available	26,306
Total Non-Departmental	<u>26,306</u>
TOTAL TELECOM REGISTRATION/LICENSING FUND	<u>1,428,535</u>

COMMUNITY SAFETY FUND

Department Operating	
Central Services	(333,383)
Fire and Emergency Medical Services	218,556
Police	1,955,922
Library, Recreation and Cultural Services	555,000
Total Department Operating	<u>2,396,095</u>
Non-Departmental	
* Balance Available	(3,472,598)
Special Payments	(2,700,000)
Total Non-Departmental	<u>(6,172,598)</u>
TOTAL COMMUNITY SAFETY FUND	<u>(3,776,503)</u>

HOUSING PROGRAMS AND CONSTRUCTION FUND

Department Operating	
Planning and Development	(79,087)
Total Department Operating	<u>(79,087)</u>
Non-Departmental	
* Balance Available	3,175,892
Total Non-Departmental	<u>3,175,892</u>
TOTAL CONSTRUCTION AND RENTAL HOUSING FUND	<u>3,096,805</u>

SOLID WASTE/RECYCLING FUND

Department Operating	
Planning and Development	(6,252)
Total Department Operating	<u>(6,252)</u>
Non-Departmental	
* Balance Available	108,232
Total Non-Departmental	<u>108,232</u>
TOTAL SOLID WASTE/RECYCLING FUND	<u>101,980</u>

COMMUNITY DEVELOPMENT FUND

Department Operating	
Planning and Development	600,089
Total Department Operating	<u>600,089</u>
Non-Departmental	
* Reserves	(3,149)
* Balance Available	82,744
Special Payments	789,060
Total Non-Departmental	<u>868,655</u>
TOTAL COMMUNITY DEVELOPMENT FUND	<u>1,468,744</u>

LIBRARY, PARKS AND RECREATION SPECIAL REVENUE FUND

Capital Projects	
Capital Projects	(7,524)
Total Capital Projects	<u>(7,524)</u>
Non-Departmental	
* Reserves	197,440
* Balance Available	29,147
Special Payments	707
Total Non-Departmental	<u>227,294</u>
TOTAL LIBRARY, PARKS AND REC. SPECIAL REVENUE FUND	<u>219,770</u>

GENERAL OBLIGATION DEBT SERVICE FUND

Non-Departmental	
Debt Service	446,227
Total Non-Departmental	<u>446,227</u>
TOTAL GENERAL OBLIGATION DEBT SERVICE FUND	<u>446,227</u>

MISCELLANEOUS DEBT SERVICE FUND

Non-Departmental

* Balance Available	(43,934)
Total Non-Departmental	(43,934)

TOTAL MISCELLANEOUS DEBT SERVICE FUND	(43,934)
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SPECIAL ASSESSMENT BOND DEBT SERVICE FUND

Non-Departmental

* Reserves	9,453
Total Non-Departmental	9,453

TOTAL SPECIAL ASSESSMENT BOND DEBT SVC. FUND	9,453
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GENERAL CAPITAL PROJECTS FUND

Capital Projects

Capital Projects	5,315,125
Total Capital Projects	5,315,125

Non-Departmental

* Balance Available	(3,346,759)
Total Non-Departmental	(3,346,759)

TOTAL GENERAL CAPITAL PROJECTS FUND	1,968,366
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SYSTEMS DEVELOPMENT CAPITAL PROJECTS FUND

Planning and Development	(447)
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Capital Projects

Capital Projects	(2,437,577)
Total Capital Projects	(2,437,577)

Non-Departmental

* Balance Available	2,457,172
Total Non-Departmental	2,457,172

TOTAL SYSTEMS DEVELOPMENT CAP. PROJECTS FUND	19,148
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TRANSPORTATION CAPITAL PROJECTS FUND

Capital Projects	
Capital Projects	559,531
Total Capital Projects	<u>559,531</u>
Non-Departmental	
* Balance Available	(1,520,711)
Total Non-Departmental	<u>(1,520,711)</u>
TOTAL TRANSPORTATION CAPITAL FUND	<u>(961,180)</u>

SPECIAL ASSESSMENTS CAPITAL PROJECTS FUND

Non-Departmental	
* Balance Available	13,625
Total Non-Departmental	<u>13,625</u>
TOTAL SPECIAL ASSESSMENTS CAP. PROJECTS FUND	<u>13,625</u>

MUNICIPAL AIRPORT FUND

Department Operating	
Public Works	(293,227)
Total Department Operating	<u>(293,227)</u>
Capital Projects	
Capital Projects	11,257,230
Total Capital Projects	<u>11,257,230</u>
Non-Departmental	
* Reserves	(8,137,863)
* Balance Available	18,137,266
Total Non-Departmental	<u>9,999,403</u>
TOTAL MUNICIPAL AIRPORT FUND	<u>20,963,406</u>

PARKING SERVICES FUND

Department Operating	
Planning and Development	698,443
Total Department Operating	<u>698,443</u>
Capital Projects	
Capital Projects	1,000,000
Total Capital Projects	<u>1,000,000</u>
Non-Departmental	
Debt Service	8,000
* Balance Available	(357,529)
Total Non-Departmental	<u>(349,529)</u>
TOTAL PARKING SERVICES FUND	<u>1,348,914</u>

WASTEWATER UTILITY FUND

Department Operating	
Public Works	1,520,863
Total Department Operating	<u>1,520,863</u>
Capital Projects	
Capital Projects	87,923
Total Capital Projects	<u>87,923</u>
Non-Departmental	
* Balance Available	582,246
Special Payments	1,902,000
Total Non-Departmental	<u>2,484,246</u>
TOTAL WASTEWATER UTILITY FUND	<u>4,093,032</u>

STORMWATER UTILITY FUND

Department Operating	
Public Works	880,439
Total Department Operating	<u>880,439</u>
Capital Projects	
Capital Projects	(614,414)
Total Capital Projects	<u>(614,414)</u>
Non-Departmental	
* Balance Available	922,652
Total Non-Departmental	<u>922,652</u>
TOTAL STORMWATER UTILITY FUND	<u>1,188,677</u>

AMBULANCE TRANSPORT FUND

Department Operating	
Fire and Emergency Medical Services	324,606
Total Department Operating	<u>324,606</u>
Non-Departmental	
* Balance Available	(95,383)
Total Non-Departmental	<u>(95,383)</u>
TOTAL AMBULANCE TRANSPORT FUND	<u>229,223</u>

FLEET SERVICES FUND

Department Operating	
Public Works	(380,686)
Total Department Operating	<u>(380,686)</u>
Non-Departmental	
* Reserves	(3,123,968)
* Balance Available	832,813
Special Payments	3,200,000
Total Non-Departmental	<u>908,845</u>
TOTAL FLEET SERVICES FUND	<u>528,159</u>

INFORMATION SYSTEMS AND SERVICES FUND

Department Operating	
Central Services	(271,826)
Total Department Operating	<u>(271,826)</u>
Non-Departmental	
* Reserves	221,445
* Balance Available	48,086
Total Non-Departmental	<u>269,531</u>
TOTAL INFORMATION SYSTEMS AND SERVICES FUND	<u>(2,295)</u>

FACILITIES SERVICES FUND

Department Operating	
Central Services	440,055
Planning and Development	(19,278)
Total Department Operating	<u>420,777</u>
Non-Departmental	
* Balance Available	<u>183,224</u>
Total Non-Departmental	<u>183,224</u>
TOTAL FACILITIES SERVICES FUND	<u>604,001</u>

RISK AND BENEFITS FUND

Department Operating	
Central Services	(20,557)
Total Department Operating	<u>(20,557)</u>
Non-Departmental	
* Reserves	109,840
* Balance Available	<u>2,162,094</u>
Total Non-Departmental	<u>2,271,934</u>
TOTAL RISK AND BENEFITS FUND	<u>2,251,377</u>

PROFESSIONAL SERVICES FUND

Department Operating	
Public Works	(52,734)
Total Department Operating	<u>(52,734)</u>
Non-Departmental	
* Balance Available	<u>(352,230)</u>
Total Non-Departmental	<u>(352,230)</u>
TOTAL PROFESSIONAL SERVICES FUND	<u>(404,964)</u>
TOTAL REQUIREMENTS - ALL FUNDS	<u>75,402,397</u>

* Reserves and Balance Available are not appropriated for spending and are shown for informational purposes only.

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Public Hearing and Action: A Resolution Realigning City Ward Boundaries and Repealing Resolution No. 5044

Meeting Date: December 13, 2021
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 7
Staff Contact: Jason Dedrick
Contact Telephone Number: 541-682-5033

ISSUE STATEMENT

City Council is asked to adopt a resolution creating new ward boundaries for the Eugene City Council and the Eugene Water and Electric Board.

BACKGROUND

Every 10 years, the Eugene City Council examines the population of City Council wards, based on the results from the U.S. Census. The current population of Eugene is 176,667, which indicates that each of the eight wards would ideally have approximately 22,083 people at the conclusion of this effort.

Council has discussed ward boundaries at four previous work sessions in 2021. At a work session on November 8, 2021, Council selected a preferred scenario and directed staff to prepare a resolution adopting these new ward boundaries. The proposed resolution describes realigned boundaries and describes the treatment of properties that could come into the city limits in coming years. The resolution and proposed ward boundaries map are provided in Attachment A. The demographic data for each ward as a result of this new map is provided in Attachment B, while Attachment C contains the current ward boundary map.

Earlier this year, Council approved the criteria that staff utilized to create ward boundary scenarios that resolve the population differences between wards. These criteria included:

- A population range difference of 3 percent, plus or minus, among wards
- Work with 2020 U.S. Census data and do not assume potential growth
- Pursue an incremental change approach
- Boundary options should be developed that neither advantage nor disadvantage incumbent elected officials, however the boundary should not be drawn to remove an incumbent's residence from their ward.
- Develop scenarios that consider geographic and neighborhood features and strive for relative compactness and contiguity without rigid adherence to these characteristics
- Provide demographic information with scenarios to support consideration of potential impacts

Using these criteria, staff created two scenarios that resolved the current population differences among wards. At the September 20, 2021 Work Session, Council directed staff to engage community members and key stakeholders on these two scenarios. At a work session on November 8, 2021, Council reviewed community feedback and selected the preferred scenario.

PREVIOUS COUNCIL DIRECTION

This is the fifth work session or meeting regarding the 2020 U.S. Census data and ward boundaries.

February 17, 2021 Work Session

Council directed staff to return with additional information on several topics and with the results of the boundary criteria survey.

June 16, 2021 Work Session

Council discussed and approved boundary criteria for use by staff when creating initial ward boundary scenarios.

September 20, 2021 Work Session

Council reviewed the two scenarios developed by staff and directed staff to initiate community engagement on these scenarios.

November 8, 2021 Work Session

Council reviewed community feedback on the two scenarios, selected a preferred scenario and directed staff to prepare a resolution adopting the new ward boundaries.

COUNCIL OPTIONS

1. Adopt the proposed resolution and new ward boundaries map.
2. Propose changes to the resolution and/or map.

CITY MANAGER RECOMMENDATION

The City Manager recommends the Council adopt the proposed resolution.

POSSIBLE MOTION

Move to adopt A Resolution Realigning City Ward Boundaries and Repealing Resolution No. 5044.

ATTACHMENTS

- A. Proposed Council Resolution Adopting New City Ward Boundaries
- B. New Ward Boundary Demographic Information
- C. Map of Existing City Ward Boundaries

FOR MORE INFORMATION

Staff Contact: Jason Dedrick

Telephone: 541-682-5033

Staff E-Mail: jdedrick@eugene-or.gov

RESOLUTION NO. _____

**A RESOLUTION REALIGNING CITY WARD BOUNDARIES AND
REPEALING RESOLUTION NO. 5044.**

The City Council of the City of Eugene finds that:

A. Section 6 of the Eugene Charter of 2002 (“the Charter”) provides that City Councilors shall be elected by wards. Section 33 of the Charter requires the City Council to divide the City into wards and to redefine the ward boundaries when necessary to accord persons within the City the equal protection of the laws.

B. Section 2.962 of the Eugene Code, 1971 (“EC”) states that the City Council shall, by resolution, divide the City into eight wards. EC 2.966(3) requires that four of the five members of the Eugene Water & Electric Board (“EWEB”) be elected by wards.

C. In accordance with EC 2.962, on October 24, 2011, the City Council adopted Resolution No. 5044, establishing eight wards within the City of Eugene for purposes of City elections as reflected in the map attached as an exhibit to that Resolution.

D. Since the establishment and realignment of the ward boundaries in 2011, shifts in population within the wards have occurred. Therefore, it is necessary to realign the ward boundaries of the City. On June 16, 2021, the City Council, by motion, adopted criteria for developing ward scenario options.

E. Prompt realignment of the ward boundaries is necessary in order to ensure that wards are properly identified and candidates for City Council and EWEB offices are aware of the correct boundaries.

NOW, THEREFORE,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EUGENE, a
Municipal Corporation of the State of Oregon, as follows:**

Section 1. Based on the above findings, which are adopted, the City Council adopts division of the eight wards as detailed on the map attached as Exhibit A to this Resolution. Except where wards are divided by the Willamette River, the centerline of a street constitutes the ward boundary.

Section 2. In the event property is annexed to the City of Eugene in the area south of 30th Avenue and east of Chambers Street if extended, electors residing within the annexed area shall be assigned to Ward 2.

Section 3. In the event property is annexed to the City of Eugene in the area north of 30th Avenue, east of Hilyard, and south of the Willamette River, electors residing within the annexed area shall be assigned to Ward 3.

Section 4. In the event property is annexed to the City of Eugene in the area north and east of the Willamette River and east of County Farm Road, electors residing in the annexed area shall be assigned to Ward 4.

Section 5. In the event property is annexed to the City of Eugene in the area north and east of the Willamette River and west of County Farm Road, or north of Beltline and east of River Road, electors residing within the annexed area shall be assigned to Ward 5.

Section 6. In the event property is annexed to the City of Eugene in the area north of Royal Avenue and west of Highway 99, electors residing within the annexed area shall be assigned to Ward 6.

Section 7. Except as provided in Sections 5 and 6, in the event property is annexed to the City of Eugene in area north of Roosevelt (including along an imaginary line extending east to the Willamette River), west of Willamette River, and east of Highway 99, electors residing within the annexed area shall be assigned to Ward 7.

Section 8. In the event property is annexed to the City of Eugene in the area south of Royal Avenue and west of Chambers Street, electors residing within the annexed area shall be assigned to Ward 8.

Section 9. At such time that property is annexed to the City of Eugene and the electors residing in the newly annexed property are assigned to City wards, the City Manager or designee shall review the new ward assignments to determine whether redistricting is necessary as a result of an increase in the number of electors in those wards.

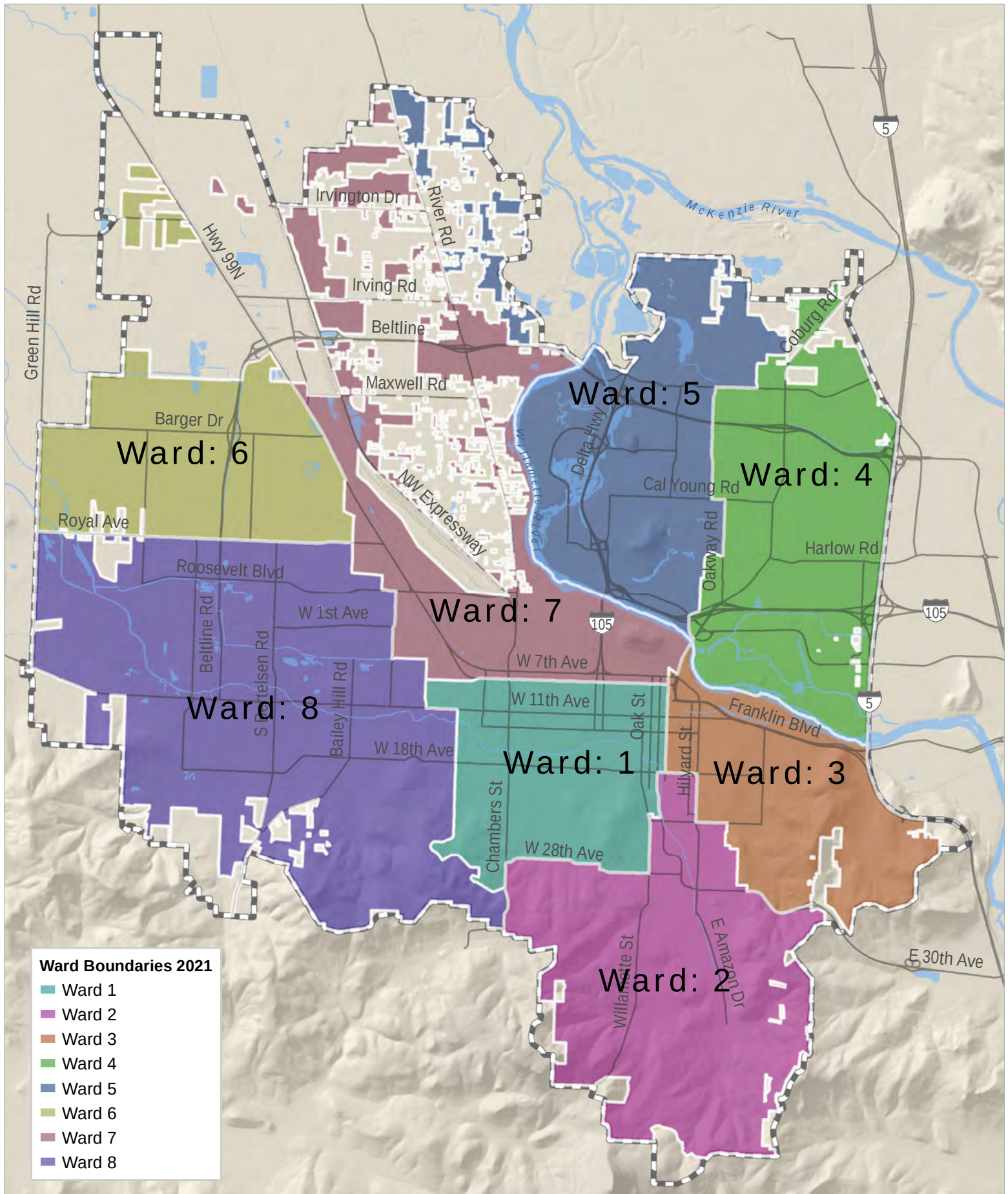
Section 10. Resolution No. 5044 is repealed.

Section 11. The City Recorder is requested to forward a certified copy of this Resolution to the Chief Elections Officer of the Lane County Records & Elections Department.

Section 12. This Resolution is effective immediately upon its passage by the City Council.

The foregoing Resolution adopted the _____ day of December, 2021.

Deputy City Recorder



Eugene Ward Boundaries 2021

Eugene Council Ward	Total Population	Target Population	Percent change from equal population by ward	Hispanic or Latino	Hispanic or Latino population as a % of total population	Not Hispanic or Latino	White Alone	Black or African American alone	American Indian and Alaska Native alone	Asian alone	Native Hawaiian and other pacific islander alone	Other race alone	Two or more races	Total Population Age 18 and over	Population Age 18 and over as a % of total population
1	22,155	22,083	0.3%	2,096	9%	20,059	16,851	435	189	708	58	201	1,617	19,043	86%
2	22,126	22,083	0.2%	1,528	7%	20,598	17,442	268	148	948	15	177	1,600	18,312	83%
3	22,047	22,083	-0.2%	2,167	10%	19,880	15,725	418	67	1,676	80	139	1,775	20,315	92%
4	22,278	22,083	0.9%	2,104	9%	20,174	16,639	400	155	1,218	89	107	1,566	18,330	82%
5	21,972	22,083	-0.5%	1,703	8%	20,269	17,399	321	123	836	63	127	1,400	18,063	82%
6	22,104	22,083	0.1%	3,147	14%	18,957	16,209	327	207	508	78	109	1,519	17,243	78%
7	21,769	22,083	-1.4%	2,592	12%	19,177	16,371	393	257	460	71	156	1,469	18,400	85%
8	22,216	22,083	0.6%	3,387	15%	18,829	15,529	373	206	733	62	141	1,785	17,608	79%
Totals	176,667	176,667		18,724	11%	157,943	132,165	2,935	1,352	7,087	516	1,157	12,731	147,314	83%

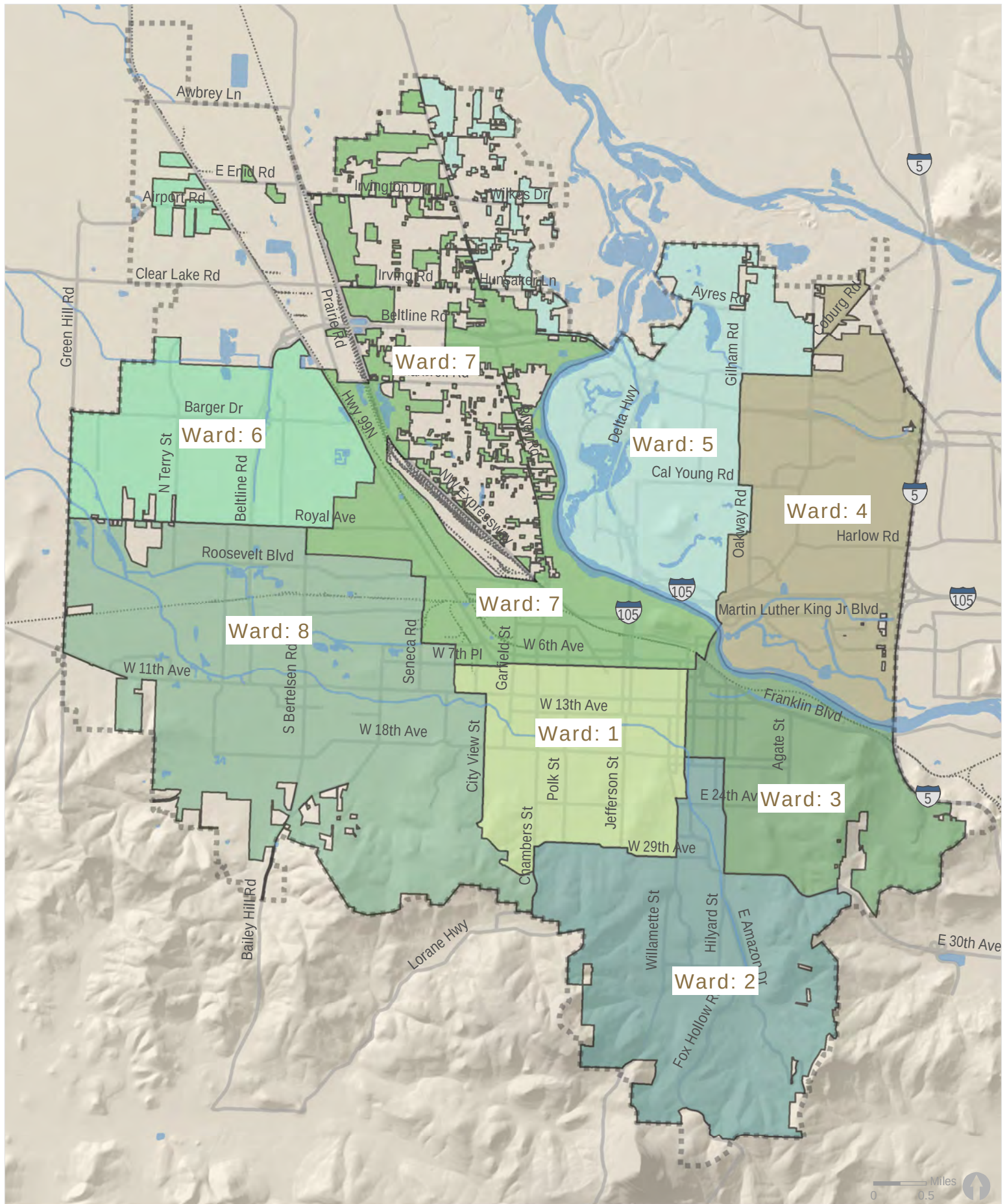
Data source: U.S. Census Bureau Redistricting PL 94-171, Regional GIS

11/17/2021



Eugene City Council Wards

Attachment C



0 0.5 Miles

1/5/2021

- | | | |
|----------------------|----------------------|-----------------------|
| Eugene UGB | Ward 3: Alan Zelenka | Ward 6: Greg Evans |
| Ward 1: Emily Sample | Ward 4: Jennifer Yeh | Ward 7: Claire Syrett |
| Ward 2: Matt Keating | Ward 5: Mike Clark | Ward 8: Randy Groves |

Caution: This map is based on imprecise source data, subject to change, and for general reference only.