



Eugene City Council

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www.eugene-or.gov

AMENDED AGENDA EUGENE CITY COUNCIL

March 11, 2019

**7:30 p.m. CITY COUNCIL MEETING AND MEETING OF THE
EUGENE URBAN RENEWAL AGENCY
Harris Hall, 125 East 8th Avenue
Eugene, Oregon 97401**

**Meeting of March 11, 2019;
Her Honor Mayor Lucy Vinis Presiding**

Councilors

Betty Taylor, President
Greg Evans
Mike Clark
Jennifer Yeh

Emily Semple, Vice President
Chris Pryor
Claire Syrett
Alan Zelenka

Note: This amended agenda reflects the addition of Item 5 and Item 6.

**7:30 p.m. CITY COUNCIL MEETING AND MEETING OF THE
EUGENE URBAN RENEWAL AGENCY
Harris Hall, 125 East 8th Avenue
Eugene, Oregon 97401**

1. CEREMONIAL MATTERS: Eugene Police Accreditation

2. PUBLIC FORUM

3. CONSENT CALENDAR

A. Approval of City Council Minutes

- February 11, 2019, Work Session
- February 11, 2019, Meeting
- February 13, 2019, Work Session

B. Approval of Tentative Working Agenda

**C. Approval of a Resolution Annexing Land to the City of Eugene
(Assessor's Map 17-03-08-31 Tax Lots 2900 and 3000 — located at
3510 Walton Lane (City File: LH Fund 3; A 18-8).**

March 11, 2019, Meeting

- D. Approval of a Resolution Annexing Land to the City of Eugene (Assessor's Map 17-04-24-32, Tax Lot 3300 — located at 503 Sunnyside Drive) and a Portion of the Right-of-Way (Sunnyside Drive Adjacent to the Property) (City File: Morrow/Thomas; A 18-11).**
 - E. Adoption of an Ordinance Providing for Withdrawal of Annexed Properties from the Following Special Districts: the Santa Clara Rural Fire Protection District; Santa Clara Water District; Willakenzie Rural Fire Protection District; Lane Fire Authority; River Road Parks and Recreation District; and River Road Water District.**
- 4. PUBLIC HEARING AND ACTION: FY20–25 Capital Improvement Program**
 - 5. POTENTIAL ACTION: Appointment to River Guides for the Riverfront Urban Renewal Plan**
 - 6. POTENTIAL ACTION: Resolution Supporting Allocation of Lottery Backed Bond Funds to the Eugene Family YMCA for Construction of a New YMCA Facility in Eugene**

The Eugene City Council welcomes your interest in these agenda items. This meeting location is wheelchair-accessible. For the hearing impaired, an interpreter can be provided with 48 hours' notice prior to the meeting. Spanish-language interpretation will also be provided with 48 hours' notice. To arrange for these services, contact the receptionist at 541-682-5010. City Council meetings are telecast live on Metro Television, Comcast channel 21, and rebroadcast later in the week.

El consejo de la Ciudad de Eugene agradece su interés en estos asuntos de la agenda. El lugar de la reunión tiene acceso para sillas de ruedas. Se puede proveer a un intérprete para las personas con discapacidad auditiva si avisa con 48 horas de anticipación. También se puede proveer interpretación para español si avisa con 48 horas de anticipación. Para reservar estos servicios llame al 541-682-5010. Las reuniones del consejo de la ciudad se transmiten en vivo por Metro Television, Canal 21 de Comcast y son retransmitidas durante la semana.

For more information, contact the Council Coordinator at 541-682-5010,
or visit us online at ***www.eugene-or.gov***.

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Ceremonial Matters

Meeting Date: March 11, 2019
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 1
Staff Contact: Beth Forrest
Contact Telephone Number: 541-682-5882

ISSUE STATEMENT

This item is to acknowledge awards and achievements and inform the public of proclamations signed by the Mayor. No action is required by the City Council.

BACKGROUND

At its 1997 fall process session, the council agreed to include a monthly agenda item entitled "Ceremonial Matters." From time to time, the Mayor is asked to sign proclamations or acknowledge awards received, which serve to encourage and educate the community about important issues and events.

CITY MANAGER'S RECOMMENDATION

This is an information item only.

ATTACHMENTS

None.

FOR MORE INFORMATION

Staff Contact: Beth Forrest
Telephone: 541-682-5882
Staff E-Mail: bforrest@eugene-or.gov

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Public Forum

Meeting Date: March 11, 2019
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 1
Staff Contact: Beth Forrest
Contact Telephone Number: 541-682-5882

ISSUE STATEMENT

This segment allows citizens the opportunity to express opinions and provide information to the council. Testimony presented during the Public Forum should be on City-related issues and should not address items which have already been heard by a Hearings Official or are on the present agenda as a public hearing item.

SUGGESTED MOTION

No action is required; this is an informational item only.

FOR MORE INFORMATION

Staff Contact: Beth Forrest
Telephone: 541-682-5882
Staff E-Mail: bforrest@eugene-or.gov

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Approval of City Council Minutes

Meeting Date: March 11, 2019
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 3A
Staff Contact: Beth Forrest
Contact Telephone Number: 541-682-5882

ISSUE STATEMENT

This is a routine item to approve City Council minutes.

SUGGESTED MOTION

Move to approve the minutes for the work sessions on February 11 and 13 as well as the meeting on February 11.

ATTACHMENTS

- A. February 11, 2019, Work Session
- B. February 11, 2019, Meeting
- C. February 13, 2019, Work Session

FOR MORE INFORMATION

Staff Contact: Beth Forrest
Telephone: 541-682-5882
Staff E-Mail: bforrest@eugene-or.gov

MINUTES

**Joint Work Session of the Eugene City Council
and Eugene Water & Electric Board of Commissioners
Harris Hall, 125 East 8th Avenue
Eugene, Oregon 97401**

**February 11, 2019
5:30 p.m.**

Councilors Present: Emily Semple, Betty Taylor, Alan Zelenka, Jennifer Yeh, Mike Clark, Claire Syrett, Chris Pryor, Greg Evans

EWEB Commissioners Present: Sonya Carlson, John Brown, Dick Helgeson, Steve Mital, Mindy Schlossberg

Mayor Vinis opened the February 11, 2019, Work Session of the Eugene City Council.

Board Chair Sonya Carlson opened the February 11, 2019, meeting of the Eugene Water & Electric Board of Commissioners.

1. JOINT WORK SESSION: Climate and Energy Discussions

Sustainability and Intergovernmental Relations Manager Ethan Nelson, EWEB General Manager Frank Lawson and EWEB Governmental Affairs Coordinator Jason Heuser presented an update on climate and energy related policies, programs and planning efforts.

Discussion

- Councilor Clark – asked about the source for population forecasts used for data analysis; the potential impacts of the proposed State cap and trade legislation on local climate goals; and whether the gap is from sector-based or consumption-based emissions.
- Councilor Semple – asked for clarification about cap and trade legislation, carbon pricing, the threshold for emissions, and where the money from a carbon tax is used.
- Commissioner Brown – explained EWEB’s electric vehicle strategy, noting its relationship to 5G technology; encouraged consideration of downtown buildings that transitioned to natural gas when steam plant was decommissioned.
- Councilor Syrett – appreciated EWEB’s focus on climate change, particularly the social equity considerations of their strategies and decision-making.
- Councilor Evans – asked about anticipated equity benefits derived from cap and trade or carbon pricing initiatives; exploring the use of carbon tax funds for grant purposes.
- Commissioner Mital – noted that EWEB’s contribution to addressing the City’s climate goals were distilled down to five strategies; asked for help in understanding what commitments the City is willing to make to achieve its goals.
- Councilor Pryor – asked for clarification about how the cap and trade legislation could work together with the City’s climate goals; affirmed commitment of council to continue pursuing the City’s climate goals.
- Councilor Taylor – asked questions about EWEB’s strategy around natural gas conversion and the safety of 5G installations; supported outreach and partnerships to mitigate impacts on lower-income customers.
- Commissioner Schlossberg – encouraged consideration of updates the rental housing code to incentivize upgrades to higher-efficiency energy systems; urged council to include EWEB I future discussions of transportation issues.

- Councilor Zelenka – supported devoting most time and energy to sectors that have the greatest carbon emissions and impacts; noted that appliances and vehicles are getting smarter with the ability to control the optimum time for use.
- Commissioner Helgesen – asked his colleagues to be mindful of the longer-term consequences of strategies and decisions and to consider the lifecycle of energy sources; said EWEB’s decisions must have a nexus with utility purposes.
- Councilor Clark – asked questions about the impacts of natural gas conversions, including whether a radical limit on natural gas would double the peak draw on electricity, and whether the generation source for meeting the new demand will have a greater carbon impact in today’s environment; Inquired about the effect of a cap and trade policy on the emerging electric vehicle industry.
- Commissioner Carlson – outlined each of the tenets of EWEB’s strategic plan and their alignment with local carbon and climate conversations and initiatives; supported City efforts to address impacts of carbon emissions from rental housing.
- Councilor Yeh – asked about how a council decision to limit natural gas usage to its current capacity might impact EWEB’s carbon reduction strategies.
- Commissioner Mital – said that if the State establishes a goal and mechanism to reduce carbon emissions, it will be important to know how much of the City’s goals will be met and what gaps will still exist; asked about retargeting goals.
- Mayor Vinis – thanked the councilors and commissioners for their participation and encouraged further synchronization of climate and carbon reduction efforts.

The meeting adjourned at 7:05 p.m.

Respectfully submitted,

Beth Forrest
City Recorder

Link to the webcast of this City Council meeting: [here](#)

**Eugene City Council
Harris Hall, 125 East 8th Avenue
Eugene, Oregon 97401**

**February 11, 2019
7:30 p.m.**

Councilors Present: Emily Semple, Betty Taylor, Alan Zelenka, Jennifer Yeh, Mike Clark, Greg Evans, Claire Syrett, Chris Pryor,

Mayor Vinis opened the February 11, 2019, meeting of the Eugene City Council.

1. PUBLIC FORUM

1. Stefan Strek – spoke in support of a local restaurant and property owner.
2. Bekki Bruckner – spoke in opposition to the proliferation of 5G technology in the city.
3. Sabrina Siegel – spoke in opposition to the proliferation of 5G technology in the city.
4. James Manning – expressed concern about the lack of affordable housing in Eugene.
5. John Thielking – voice opposition to three proposed ordinances scheduled for public hearing.
6. Fred Williams – accused City officials of not enforcing handicapped parking laws.
7. Debby McGee – urged council to renegotiate NW Natural franchise agreement to reduce fossil fuels.
8. Linda Perrine – supported investment in solar energy technology and incentives.
9. Karin Almquist – spoke about the link between climate change and the proliferation of 5G.
10. Dave Piccioni – expressed concern about pollution and homelessness.
11. Teresa Parker – spoke about the importance of collaboration in implementing the CAP 2.0.
12. Jim Ball – explained the energy and emissions impacts of natural gas use in large buildings.
13. David Force – urged consideration of Seneca Cogeneration Plan when discussing CO₂ emissions.
14. Eliza Kashinsky – supported ADUs, noting there is no livability without affordability/sustainability.
15. JoJo Jensen – expressed concern about the impacts of AirBnBs on neighborhoods and safety.
16. Sandy Sanders – spoke in opposition to 5G technology, smart meters related to climate change.
17. Sue Sierralupé – urged council to oppose the proposed anti-panhandling ordinance.
18. Loretta Huston – spoke about the dangers of 5G and its nexus with climate change efforts.
19. Linda Heyl – suggested ways to improve progress made on CAP and CRO goals.
20. Eric Jackson – offered suggestions for increasing shelter options for the homeless in winter.
21. Shelby Shear – spoke about her experience being homeless; supported return of Camp 99.
22. Nicholas Engel – demanded immediate action on climate change goals; stop endless debate.
23. Robin Bloomgarden – opposed the unregulated proliferation of 5G technology.
24. Jean Stacey – encouraged council to facilitate the establishment of more rest stop sites.
25. Joel Iboa – supported Oregon sanctuary laws and opposed efforts to erode trust in community.

Council Discussion

- Councilor Syrett – supported a council discussion of potential AirBnB regulation; council action to prevent evictions related to rent gouging for 2021 visitors; opposed proposed ordinance against unlawful transfer for vehicles; requested rescheduling action on that ordinance; concerned about alleged Lane County practice of assisting ICE in arrests.
- Councilor Semple – expressed opposition to anti-panhandling ordinance but interested in hearing from community; supported efforts to identify more homeless shelter options, including self-governed facilities, dawn-to-dawn camps, less NIMBYism, places for those with dogs; voiced concern about towing practices.

2. CONSENT CALENDAR

- A. Approval of City Council Minutes
 - January 14, 2019, Work Session
 - January 14, 2019, Meeting
 - January 16, 2019, Work Session
 - January 22, 2019, Work Session
- B. Approval of Tentative Working Agenda
- C. Approval of a Resolution Annexing Land to the City of Eugene (301 Dibblee Lane, Eugene, Oregon; Property Identified as Assessor's Map 17-04-12-20, Tax Lot 02700)(City File: Kempf, Rodney and Gloria; A 18-10)

MOTION AND VOTE: Councilor Taylor, seconded by Councilor Semple, moved to approve the items on the Consent Calendar. **PASSED 8:0.**

The meeting adjourned at 8:55 p.m.

Respectfully submitted,

Beth Forrest
City Recorder

Link to the webcast of this City Council meeting: [here](#).

MINUTES

**Eugene City Council
Harris Hall, 125 East 8th Avenue
Eugene, Oregon 97401**

**February 13, 2019
12:00 p.m.**

Councilors Present: Emily Semple, Jennifer Yeh, Alan Zelenka, Mike Clark. Chris Pryor, Betty Taylor. Greg Evans, Claire Syrett

Mayor Vinis opened the February 13, 2019, Work Session of the Eugene City Council.

- Councilor Taylor – reported that she was receiving many questions from constituents about the legality of a billboard on the corner of 18th Avenue and Willamette Street; urged the council to take a stand on House Bill 2001, which would preempt local control over zoning issues.
- Councilor Zelenka – echoed concerns about the billboard at 18th and Willamette but noted that Eugene’s Sign Code, as written, does not prohibit it; suggested adding this issue to the upcoming work session on digital display technology.
- Councilor Semple – expressed appreciation to staff for sending council agenda materials earlier and for providing more detailed meeting minutes; urged action on creating a downtown center and identifying additional sites for car camps and rest stops.
- Mayor Vinis – informed the council about a request from the Eugene YMCA for support for their request for lottery funds and announced her intention to bring a resolution to council on this issue.

1. WORK SESSION: Community Safety Revenue Team Update

Assistant City Manager Kristie Hammitt, Police Chief Chris Skinner, Fire Chief Joe Zaludek and Project Consultant Kevin Alltucker provided an update on the progress of the Community Safety Initiative and the Revenue Team.

(Councilor Clark left the meeting at 12:54 p.m.)

Council Discussion

- Councilor Semple – expressed appreciation for the presentation and for the opportunity to serve on the Community Safety Revenue Team, noting it successfully reached consensus despite difference of opinion; said the proposal is the best possible and least regressive response to a critical community needs; it casts the widest net and will continue to adjust as needs grow; asked for more information about the variability of the three proposed tax percentages and which would achieve the overall goal.
- Councilor Yeh – appreciated the summary of the committee’s work; result is a proposal that will be easy to explain to constituents; encouraged the council to ask the committee members questions.
- Councilor Pryor – noted there was a real commitment on the part of the committee members to look at many options and take decisive action; acknowledged that there will be public pushback on any tax increase, but this proposal responds to an essential core value.
- Councilor Zelenka – encouraged council follow the same process used by the committee and do its own analysis of all scenarios, potential options, etc., noting the committee recommendation was just one factor to be considered.

- Councilor Syrett – asked for information about the proposed plan as it relates to cuts made to public safety services during the last recession, noting that revenues have risen since then but not enough to meet current needs; acknowledged that business owners served on the committee and were supportive of the proposal; favored a payroll tax over a property tax.
- Councilor Evans – complimented the report and supported the direction and proposed mechanism for revenue generation; asked about the effect on County partners, such as Health and Human Services, if growth in capacity also increases the need for social services; asked about intended visual and other real, tangible outcomes to change the perceptions of those who are now afraid to come downtown.
- Councilor Taylor – asked about and supported plans to increase public safety presence in neighborhoods that are not considered to be in crisis; supported the implementation of call prioritization; inquired about exempting lower-income earners from the proposed payroll tax.
- Councilor Syrett – agreed that there would be value in council discussing the other options; supported strategy that funds detectives dedicated to non-immediate crimes such as prostitution and drug dealing noting that the proposed plan calls out this need.
- Councilor Zelenka – encouraged council to follow a transparent process with defined metrics for success and a solid accountability mechanism; show benefits of the proposed tax, how it will be shared by the community and how the funds will be allocated.
- Councilor Yeh – noted that the committee did discuss the possibility of exemptions but agree that everyone should contribute at some level because everyone benefits from an effective public safety system.
- Councilor Semple – said the parks bond and levy is a good example of the value of a small committee doing the analysis and making a recommendation; the condition of Eugene’s public safety system is an ongoing crisis needing immediate attention and robust public input.
- Councilor Pryor – agreed that the work of the committee will help expedite the council decision-making process.
- Mayor Vinis – acknowledged the size and detail of the report, its holistic approach and its nexus with many other services and programs; the council will have the opportunity to discuss the issue further in its upcoming workshop; encouraged staying on track to meet the 18-month timeline for implementation.

The meeting adjourned at 1:35 p.m.

Respectfully submitted,

Beth Forrest
City Recorder

Link to the webcast of this City Council meeting: [here](#).

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Approval of Tentative Working Agenda

Meeting Date: March 11, 2019
Department: City Manager's Office
www.eugene-or.gov

Agenda Item Number: 3B
Staff Contact: Beth Forrest
Contact Telephone Number: 541-682-5882

ISSUE STATEMENT

This is a routine item to approve City Council Tentative Working Agenda.

BACKGROUND

On July 31, 2000, the City Council held a process session and discussed the Operating Agreements. Section 2, notes in part that "The City Manager shall recommend monthly to the council which items should be placed on the council agenda. This recommendation shall be placed on the consent calendar at the regular City Council meetings (regular meetings are those meetings held on the second and fourth Monday of each month in the Council Chamber). If the recommendation contained in the consent calendar is approved, the items shall be brought before the council on a future agenda. If there are concerns about an item, the item may be pulled from the consent calendar at the request of any councilor or the Mayor. A vote shall occur to determine if the item should be included as future council business." Scheduling of this item is in accordance with the Council Operating Agreements.

RELATED CITY POLICIES

There are no policy issues related to this item.

COUNCIL OPTIONS

The council may choose to approve, amend or not approve the tentative agenda.

CITY MANAGER'S RECOMMENDATION

The City Manager has no recommendation on this item.

SUGGESTED MOTION

Move to approve the items on the Tentative Working Agenda.

ATTACHMENTS

A. Tentative Working Agenda

FOR MORE INFORMATION

Staff Contact: Beth Forrest

Telephone: 541-682-5882

Staff E-Mail: bforrest@eugene-or.gov



City Council Tentative Agenda

Updated March 1, 2019

Meeting Location: Harris Hall, 125 East 8th Avenue, unless otherwise noted

March 2019						
Date	Day	Time	Title		Length	Dept. Contact
6-Mar	Wednesday	12 pm		House Bill 2001 (Work Session)	45 mins	Alissa Hansen, PDD
				Community Safety Initiative (Work Session, <i>continued</i>)	45 mins	Kristie Hammitt, CS
Expected absences for 3/6:					NOTE: WORK SESSION ADDED	
11-Mar	Monday	5:30 pm		Committee Reports and Items of Interest	45 mins	Michael Kinnison, PDD
				Riverfront Urban Renewal (Work Session)		
				Single-Use Plastics (Work Session)	45 mins	Michael Wisth, PDD
		7:30 pm		Ceremonial Matters – Eugene Police Accreditation		Rodney Bohner, PDD
				Public Forum		
				Resolution Annexing Land at 3510 Walton Lane (A-18-8) (Consent Calendar)		
				Resolution Annexing Land at 503 Sunnyside Drive (A 18-11) (Consent Calendar)		
				Ord. on Withdrawal of Annexed Properties from Special Districts (Consent Calendar)		
				Capital Improvement Program (Public Hearing and Action)		
				URA-Appointment to Riverfront Renewal Guides (Action)		
Expected absences for 3/11: Taylor, Evans, Syrett (5:30 work session)						



Work Session



Action



Public Hearing



Public Forum



Consent Calendar



Committee Reports/Items of Interest



Ceremonial Matters

March 11, 2019 Pledge of Allegiance

13-Mar	Wednesday	12 pm	 Renter Protections (Work Session)	30 mins	Stephanie Jennings, PDD
			 Housing Tools & Strategies Follow-Up (Work Session)	60 mins	Anne Fifield, PDD
Expected absences for 3/13: Taylor, Evans					

Council Break: March 14 – April 8

April 2019						
Date	Day	Time	Title		Length	Dept. Contact
8-Apr	Monday	5:30 pm		Committee Reports and Items of Interest	90 mins	Kristie Hammitt, CS
				Community Safety Initiative (Work Session)		
		7:30 pm		Public Forum		Stephanie Jennings, PDD Rachelle Nicholas, PDD
	Ord. on Construction Excise Tax (Action)					
	Ord. Revising Nuisance Codes (Action)					
Expected absences for 4/8: none						
10-Apr	Wednesday	12 pm		Vision Zero Update (Work Session)	45 mins	Matt Rodrigues, PW
				Riverfront Urban Renewal (Work Session)	45 mins	Michael Kinnison, PDD
Expected absences for 4/10: none						
15-Apr	Monday	5:30 pm		Highway 99/Bethel Urban Renewal District (Work Session)	90 mins	Michael Kinnison, PDD
		7:30 pm		Ordinance on Presiding Judge (Public Hearing)		Keri Beraldo, CS Lt. Jen Bills, EPD
	Ord. on Unlawful Transfer on Vehicular Portion of the Right-of-Way (Action)					
Expected absences for 4/15: none						
17-Apr	Wednesday	12 pm		Presiding Judge (Work Session)	45 mins	Keri Beraldo, CS
				Inclusionary Zoning (Work Session)	45 mins	Stephanie Jennings, PDD
Expected absences for 4/17: none						

22-Apr	Monday	5:30 pm	 Boards and Commissions Interviews	90 mins	CS
		7:30 pm	 Public Forum		
Expected absences for 4/22:					
24-Apr	Wednesday	12 pm	 Riverfront Steam Plant Proposal	45 mins	Amanda D’Souza, PDD
			 Boards and Commissions Interviews	45 mins	
Expected absences for 4/24:					
24-Apr	Wednesday	5:30 pm	 Budget Committee City Manager’s Budget Presentation		Twylla Miller, CS
Expected absences for 4/24:				Location: Bascom/Tykeson Room, Library	

May 2019						
Date	Day	Time	Title		Length	Dept. Contact
8-May	Wednesday	12 pm		River Road-Santa Clara Neighborhood Plan (Work Session)	45 mins	Eric Brown, PDD
				Zone of Benefit/Reimbursement District (Work Session)	45 mins	Matt Rodrigues, PW
Expected absences for 5/8: none						
8-May	Wednesday	5:30 pm		Budget Committee Meeting		Twylla Miller, CS
Expected absences for 5/8:			Location: Bascom/Tykeson Room, Library			
13-May	Monday	5:30 pm		Committee Reports and Items of Interest	90 mins	
			Homeless Services Systems Analysis Report Implementation (Work Session)			
		7:30 pm		Public Forum		John Huberd, PW
				MWMC Budget Ratification (Consent Calendar)		
Expected absences for 5/13: none						
15-May	Wednesday	12 pm		Urban 3 Mapping Value (Work Session)	60 mins	Chad Cramer, PDD
				Rest Stop Program (Update)	30 mins	Jason Dedrick, CS
Expected absences for 5/15: none						
15-May	Wednesday	5:30 pm		Budget Committee Meeting		Twylla Miller, CS
Expected absences for 5/15:			Location: Bascom/Tykeson Room, Library			

20-May	Monday	5:30 pm	 Clear & Objective Housing Approval Criteria (Work Session)	90 mins	Jenessa Dragovich, PDD
		7:30 pm	 Ordinance Concerning Accessory Dwelling Units (LUBA Remand) (Public Hearing)		Alissa Hansen, PDD
Expected absences for 5/20: none					
22-May	Wednesday	12 pm	 Presentation from Northwest Natural Gas (Work Session)	45 mins	Ethan Nelson, CS
			 Franklin Boulevard Transformation Project (Work Session)	45 mins	Larisa Varela, PW
Expected absences for 5/22: Pryor					
22-May	Wednesday	5:30 pm	 Budget Committee Meeting		Twylla Miller, CS
Expected absences for 5/22: Pryor					
28-May	Tuesday	5:30 pm	 Committee Reports and Items of Interest		Will Dowdy, PDD
			 Town Square Update (Work Session)	45 mins	
			 TBD (Work Session)	45 mins	
		7:30 pm	 Public Forum		
Expected absences for 5/28: Pryor					
29-May	Wednesday	12 pm	 Executive Session pursuant to ORS 192.660(2)(f)	45 mins	Jen Van Der Haeghen, CS
			 Data Collection Policy/Protection of Individuals and Groups (Work Session)	45 mins	
Expected absences for 5/29: Pryor					
29-May	Wednesday	5:30 pm	 Budget Committee Meeting		Twylla Miller, CS
Expected absences for 5/29: Pryor					

June 2019					
Date	Day	Time	Title	Length	Dept. Contact
10-Jun	Monday	5:30 pm	 Committee Reports and Items of Interest	90 mins	Alissa Hansen, PDD
			 Ordinance Concerning Accessory Dwelling Units (LUBA Remand) (Work Session)		
		7:30 pm	 Public Forum		
<i>Expected absences for 6/10: none</i>					

12-Jun	Wednesday	12 pm	 Urban Reserves Update/Next Steps (Work Session)	60 mins	Rebecca Gershow, PDD
			 TBD (Work Session)	30 mins	
Expected absences for 6/12: none					
17-Jun	Monday	5:30 pm	 Alley Access Rules (Work Session)	45 mins	Robin Hostick, PDD
			 Downtown Update (Work Session)	45 mins	Jeff Perry, CS
		7:30 pm	 TBD (Public Hearing)		
Expected absences for 6/17: none					
19-Jun	Wednesday	12 pm	 Bond Measure to Fix Streets/2019 Pavement Management Report (Work Session)	45 mins	Matt Rodrigues, PW
			 Commercial Setbacks (Work Session)	45 mins	Denny Braud, PDD
Expected absences for 6/19: none					
24-Jun	Monday	5:30 pm	 Committee Reports and Items of Interest		Alissa Hansen, PDD
			 Ordinance Concerning Accessory Dwelling Units (LUBA Remand (Work Session & Possible Action)	45 mins	
			 TBD (Work Session)	45 mins	
		7:30 pm	 Public Forum		Jamie Garner, CS Jamie Garner, CS Jamie Garner, CS Jamie Garner, CS
 Supplemental Budget 2 (Public Hearing and Action)					
 URA Supplemental Budget 2 (Public Hearing and Action)					
 FY20 Proposed Budget (Public Hearing and Action)					
 URA – FY20 Proposed Budget (Public Hearing and Action)					
Expected absences for 6/24: none					
26-Jun	Wednesday	12 pm	 TBD (Work Session)	45 mins	
			 TBD (Work Session)	45 mins	
Expected absences for 6/26: none					

July 2019						
Date	Day	Time	Title		Length	Dept. Contact
8-Jul	Monday	5:30 pm	 Committee Reports and Items of Interest		45 mins	
			 TBD (Work Session)		45 mins	
		7:30 pm	 TBD (Work Session)			
			 Public Forum			
Expected absences for 7/8: none						
10-Jul	Wednesday	12 pm	 TBD (Work Session)		45 mins	
			 TBD (Work Session)		45 mins	
Expected absences for 7/10: none						
15-Jul	Monday	5:30 pm	 TBD (Work Session)		45 mins	
			 TBD (Work Session)		45 mins	
		7:30 pm	 TBD (Public Hearing)			
Expected absences for 7/15: none						
17-Jul	Wednesday	12 pm	 TBD (Work Session)		45 mins	
			 TBD (Work Session)		45 mins	
Expected absences for 7/17: none						
22-Jul	Monday	5:30 pm	 Committee Reports and Items of Interest		45 mins	
			 TBD (Work Session)		45 mins	
		7:30 pm	 TBD (Work Session)			
			 Public Forum			
Expected absences for 7/22: none						
24-Jul	Wednesday	12 pm	 TBD (Work Session)		45 mins	
			 TBD (Work Session)		45 mins	
Expected absences for 7/24: none						

Council Break: July 25 – September 9

March 11, 2019, Meeting - Item 3B



Work Session



Action



Public Hearing



Public Forum



Consent Calendar



Committee Reports/Items of Interest



Ceremonial Matters



Pledge of Allegiance

Approved Work Session Polls to be Scheduled	Councilor	Date Approved
Hwy 99/Bethel Urban Renewal District – <i>scheduled 4/15/19</i>	Evans	11/9/17
Data Collection Policy/Protection of Individuals and Groups – <i>scheduled 5/29/19</i>	Syrett	7/19/18
Single-Use Plastics Ban – <i>scheduled 3/11/19</i>	Semple	10/04/18
Revisit City Code Regarding Alley Access Rules – <i>scheduled 6/17/19</i>	Semple	10/11/18
Update Eugene Sign Code to Accommodate Digital Display Technology	Pryor	02/14/19
Follow-Up Work Sessions to be Scheduled		
TAC Report (\$1 Million Shelter) – <i>scheduled 5/13/19</i>		
Commercial Setbacks – <i>scheduled 5/8/19</i>		
Inclusionary Zoning – <i>scheduled 4/17/19</i>		

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Approval of a Resolution Annexing Land to the City of Eugene
(Assessor's Map 17-03-08-31 Tax Lots 2900 and 3000 — located at 3510 Walton Lane (City File: LH Fund 3; A 18-8)).

Meeting Date: March 11, 2019
Department: Planning and Development
www.eugene-or.gov

Agenda Item Number: 3C
Staff Contact: Rodney T. Bohner
Contact Telephone Number: 541-682-5437

ISSUE STATEMENT

This item is a request to annex property located at 3510 Walton Lane. The property to be annexed is approximately .45 acres and is developed with single-family residence. No public right-of-way is proposed for annexation as part of this request. A vicinity map is provided as Attachment A.

The property is zoned AG Agricultural with /UL Urbanizable Land overlay. The property is designated for low density residential use in the Metro Plan and the applicable refinement plan, the Willakenzie Area Plan. The area of annexation is located within the City's urban growth boundary and is contiguous to the City limits. Annexation will allow for future development consistent with the property's land use designation and the Eugene Code. Specific plans for future development of the site are not included as part of this annexation application.

BACKGROUND

To encourage compact urban growth and sequential development within Eugene's UGB, the Metro Plan provides that ultimately all land within the UGB will be annexed into the City and provided with a minimum level of urban services.

Approval of annexation requests are based on the criteria at Eugene Code 9.7825 which require that (1) the land proposed to be annexed is within the City's UGB and is contiguous to the City limits or separated from City limits only by a right-of-way or water body; (2) the proposed annexation is consistent with the applicable policies in the Metro Plan and in any applicable refinement plans; and (3) the proposed annexation will result in a boundary in which the minimal level of key urban facilities and services can be provided in an orderly, efficient, and timely manner. Findings demonstrating that the annexation request is consistent with these approval criteria are included as Exhibit C to the attached draft resolution (Attachment B).

To provide nearby property owners and residents an opportunity to review and comment on this annexation request, public notice was provided to all owners and occupants of property within 500 feet of the subject property and the affected neighborhood association (Northeast Neighbors) consistent with Eugene Code requirements. No testimony has been received to date regarding the proposed annexation of this property.

Referral comments were provided by affected agencies including City of Eugene Public Works, Eugene Water & Electric Board, and Lane County Public Works. These referral comments confirm that the property can be provided with the minimum level of key urban services consistent with the approval criteria. Given the findings of compliance, ability for the provision of key urban services, and lack of testimony received, a public hearing is not recommended in this instance.

Additional background information regarding this request, including relevant application materials, is included for reference as Attachment C. A full copy of all materials in the record is also available at the Permit and Information Center located at 99 West 10th Avenue.

PREVIOUS COUNCIL DIRECTION

None.

COUNCIL OPTIONS

City Council may consider the following options:

1. Adopt the draft resolution
2. Adopt the draft resolution with specific modifications as determined by the City Council
3. Deny the draft resolution
4. Defer action until after the council holds a public hearing on the proposed annexation

CITY MANAGER'S RECOMMENDATION

The City Manager recommends that the City Council adopt the resolution by finding that the request complies with all applicable approval criteria, and that the annexation be approved.

SUGGESTED MOTION

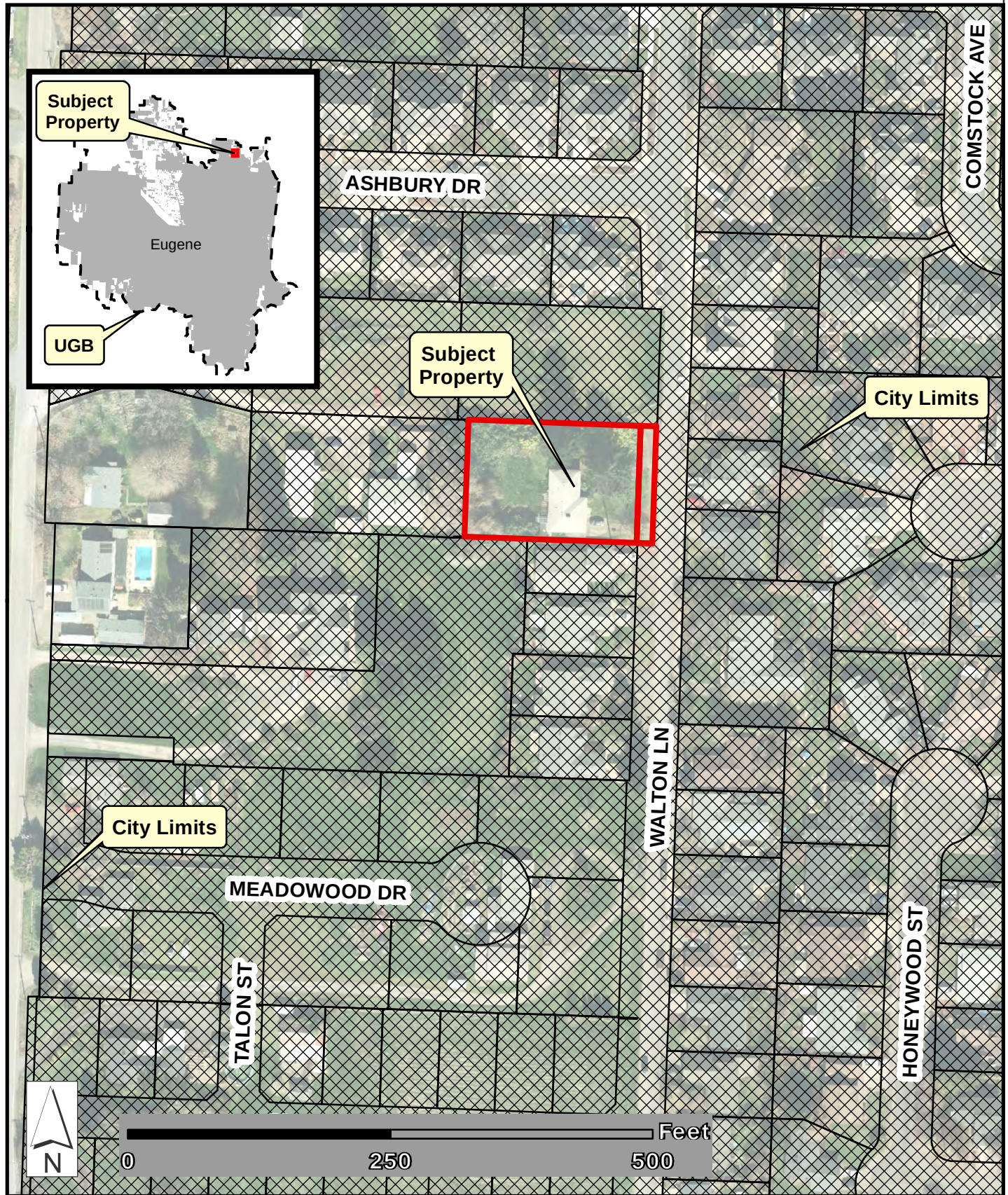
Move to adopt a resolution approving the proposed annexation request consistent with the applicable approval criteria.

ATTACHMENTS

- A. Vicinity Map
- B. Draft Annexation Resolution with Exhibits A through C
 - Exhibit A: Map of Annexation Request
 - Exhibit B: Legal Description
 - Exhibit C: Planning Director Findings and Recommendation
- C. Application Materials for Annexation Request

FOR MORE INFORMATION

Staff Contact: Rodney T. Bohner
Telephone: 541-682-5437
Staff E-Mail: rbohner@eugene-or.gov



Legend

 Taxlots selection  Taxlots  City Limits

Caution:
This map is based on imprecise
source data, subject to change,
and for general reference only.



RESOLUTION NO. _____

**RESOLUTION ANNEXING LAND TO THE CITY OF EUGENE
(ASSESSOR'S MAP 17-03-08-31, TAX LOTS 2900 AND 3000 LOCATED ON
WALTON LANE).**

The City Council of the City of Eugene finds that:

A. An annexation application was submitted on September 27, 2018, by LH Fund 3, LLC, in accordance with the provisions of Section 9.7810 of the Eugene Code, 1971, ("EC") to annex property identified as Assessor's Map 17-03-08-31, Tax Lots 2900 and 3000, to the City of Eugene.

B. The property proposed to be annexed is depicted on the map attached as Exhibit A to this Resolution. The legal description of the entire property proposed to be annexed is attached to this Resolution as Exhibit B.

C. The City's Planning Director has submitted a written recommendation that the application be approved based on the criteria of EC 9.7825. The Planning Director's Findings and Recommendation is attached as Exhibit C.

D. On January 25, 2019, a notice containing, the assessor's map and tax lot number for the property, a description of the land proposed to be annexed, and the Planning Director's preliminary recommendation was mailed to the applicant, owners and occupants of property within 500 feet of the perimeter of the subject property, and the Northeast Neighbors neighborhood organization. The notice advised that the City Council would consider the Planning Director's full recommendation on the proposed annexation on February 25.

E. After considering the Planning Director's recommendation, the City Council finds that the application should be approved.

NOW, THEREFORE,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EUGENE, a
Municipal Corporation of the State of Oregon, as follows:**

Section 1. Based on the above findings and the Planning Director's Findings and Recommendation which are attached as Exhibit C and are adopted in support of this Resolution, it is ordered that the land identified as Assessor's Map 17-03-08-31, Tax Lots 2900 and 3000, which is depicted on the map attached as Exhibit A, and more particularly described in the attached Exhibit B, is annexed to the City of Eugene.

Section 2. This Resolution is effective immediately upon its passage by the City Council. The annexation and the automatic rezoning of the land pursuant to EC 9.7820(3) from AG Agricultural with /UL Urbanizable Land Overlay to AG Agricultural shall become effective in accordance with State law.

The foregoing Resolution adopted the ____ day of February, 2019.

City Recorder

ANNEXATION-SITE PLAN

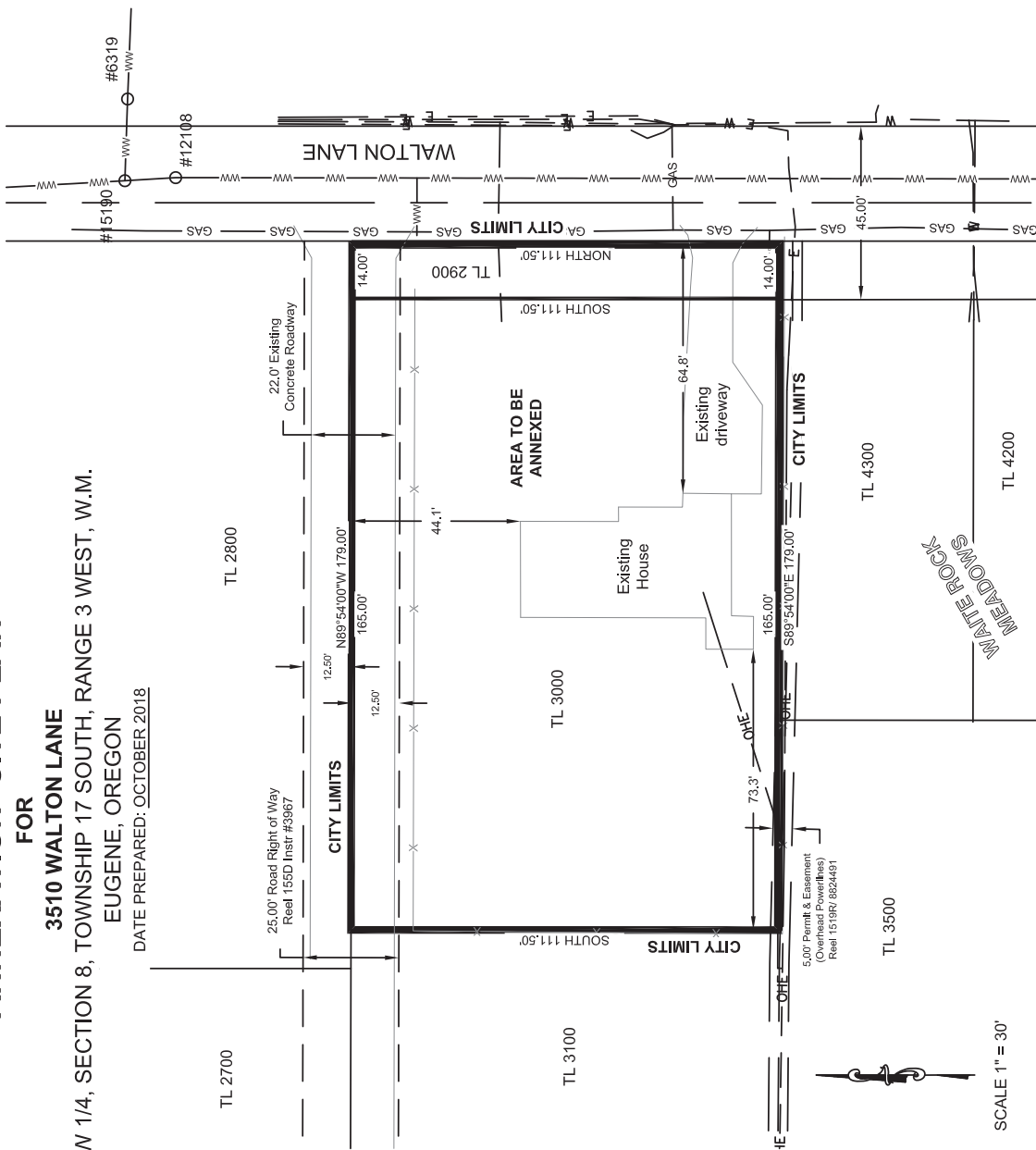
FOR

3510 WALTON LANE

SW 1/4, SECTION 8, TOWNSHIP 17 SOUTH, RANGE 3 WEST, W.M.

EUGENE, OREGON

DATE PREPARED: OCTOBER 2018



SCALE 1" = 30'



VICINITY MAP
NOT TO SCALE

- EXISTING ELECTRIC LINE AND POLE LOCATIONS ARE FROM SURVEY FIELD DATA.
- EXISTING WATER LINE LOCATIONS ARE PER SURVEY FIELD DATA.
- EXISTING WASTEWATER LOCATIONS PER CITY OF EUGENE SEWER INFRASTRUCTURE MAP AND AS-BUILDS.
- EXISTING STORM WATER LOCATIONS ARE PER CITY OF EUGENE SEWER INFRASTRUCTURE MAP AND AS-BUILDS.
- EXISTING GAS LINES ARE PER SURVEY FIELD DATA, AND NORTHWEST NATURAL GAS FACILITIES PLAT MAP.



METRO PLANNING, INC
370 Q STREET
SPRINGFIELD, OR. 97477
541-302-9830
JOB NO. 18-014

ASSESSORS MAP: 17-03-08-31 TAX LOTS: 2900 & 3000

EXHIBIT B

Beginning at the Re-Entrant angle of the Thomas N. Aubrey Donation Land Claim No. 39, in Section 8, Township 17 South, Range 3 West of the Willamette Meridian, run thence South along the west line of said Donation Land Claim No. 39 a distance of 2552.40 feet; thence South 89°54'00" East 419.67 feet to the TRUE POINT OF BEGINNING; thence South 111.50 feet; thence South 89°54'00" East 179.00 feet; thence North 111.50 feet; North 89°54'00" West 179.00 feet to the TRUE POINT OF BEGINNING, in Lane County, Oregon.



Exhibit C
Planning Director's Findings and Recommendation
Annexation Request for LH Fund 3
(City File: A 18-8)

Application Submitted: September 27, 2018
Applicant: LH Fund 3, LLC
Property Included in Annexation Request: Tax Lots 2900 & 3000 of Assessor's Map 17-03-08-31
Zoning: AG Agricultural with /UL Urbanizable Land Overlay
Location: 3510 Walton Lane, west side of Walton Lane between Clemson Way and Ashbury Drive
Representative: Sophie McGinley; Metro Planning, Inc.
Lead City Staff: Rodney Bohner, City of Eugene Planning Division, 541-682-5437

EVALUATION:

Based on the information provided by the applicant, the City has determined that this request complies with Eugene Code (EC) Section 9.7805 Annexation - Applicability. As such, it is subject to review and approval in accordance with the requirements, application criteria and procedures of EC 9.7800 through 9.7835. The applicable approval criteria are presented below in bold typeface with findings and conclusions following each.

EC 9.7825(1) The land proposed to be annexed is within the city's urban growth boundary and is: (a) Contiguous to the city limits; or (b) Separated from the city only by a public right of way or a stream, bay, lake or other body of water.	
Complies ☒ YES ☐ NO	Findings: The annexation area is within the City's urban growth boundary (UGB), and is contiguous to the City limits, consistent with subsection (a).
EC 9.7825(2) The proposed annexation is consistent with applicable policies in the Metro Plan and in any applicable refinement plans.	
Complies ☒ YES ☐ NO	Findings: Several policies from the Metro Plan provide support for this annexation by encouraging compact urban growth to achieve efficient use of land and urban service provisions within the UGB, including the following policies from the Growth Management section (in <i>italic text</i>): <i>Policy 8. Land within the UGB may be converted from urbanizable to urban only through annexation to a city when it is found that:</i> <i>a. A minimum level of key urban facilities and services can be provided to the area in an orderly and efficient manner.</i> <i>b. There will be a logical area and time within which to deliver urban services and facilities. Conversion of urbanizable land to urban shall also be consistent with the Metro Plan. (page II-C-4)</i> <i>Policy 10. Annexation to a city through normal processes shall continue to be the highest priority. (page II-C-5).</i>

		<p><i>Policy 15. Ultimately, land within the UGB shall be annexed to a city and provided with the required minimum level of urban facilities and services. While the time frame for annexation may vary, annexation should occur as land transitions from urbanizable to urban. (page II-C-5)</i></p> <p>The following policy from the Residential Element of the Metro Plan is also applicable:</p> <p><i>Policy A.2 Residentially designated land within the UGB should be zoned consistent with the Metro Plan, and applicable plans and policies; however, existing agricultural zoning may be continued within the area between the city limits and UGB until rezoned for urban uses.</i></p> <p>The Metro Plan designates the property to be annexed as appropriate for low-density residential use. The Willakenzie Area Plan (WAP) is the adopted refinement plan for the subject properties and also designates the area low density residential development. The property is currently zoned AG Agricultural and /UL Urbanizable Land Overlay. The /UL overlay will be automatically removed from the zoning following annexation approval. It is noted that prior to development consistent with the plan designation, the properties will need to be rezoned to R-1 Low-Density Residential Zone.</p> <p>With regard to applicable policies of the WAP, the subject property is located within the North Region, Unincorporated Subarea. None of the listed policies for this subarea appear to be directly applicable to the subject property. The proposed annexation does not appear to conflict with any of the Land Use Policies or Residential Policies. The “Public Facilities and Services Element” policies of the WAP are directed at local government; however, the premise of these policies (regarding the provision of urban services) is the assumption that the properties within the UGB will be annexed.</p> <p>As previously discussed in this subsection, and further detailed under subsection (3) below, the proposed annexation is consistent with Metro Plan growth management policies and can be served by the minimum level of key urban services. The annexation procedures beginning at EC 9.7800 are consistent with State law and therefore, as found throughout this report, the annexation is consistent with State law.</p> <p>Therefore, based on the findings above, the proposal is consistent with the applicable policies of the Metro Plan and refinement plan.</p>
EC 9.7825(3)		The proposed annexation will result in a boundary in which the minimum level of key urban facilities and services, as defined in the Metro Plan, can be provided in an orderly, efficient, and timely manner.
Complies ☒ YES	☐ NO	<p>Findings: Consistent with this criterion, the proposed annexation will result in a boundary in which the minimum level of key urban facilities and services can be provided in an orderly, efficient, and timely manner as detailed below:</p> <p><u>Wastewater</u></p> <p>There is an 8-inch public wastewater line in Walton Lane on the eastern boundary of the subject property. The property located adjacent this lot to the south (3470 Walton) and</p>

	<p>directly across the street to the east (3487 Walton) are connected to the 8" line. The related assessments are paid.</p> <p><u>Stormwater</u></p> <p>There is a public stormwater system to the north within Walton Lane (10-inch diameter with inlets #75991 and #75990) where more recent development appears to be located as well as a 15-inch line to the South at the Honeywood intersection. All the inlets and weep holes are on the east side of this portion of Walton; across the street from the subject lots. The west side of Walton between Ashbury Drive and 3355 Walton Ln appears to have roadside ditches for conveyance of run off. The soil type for these lots is mapped as being Type B, indicating high infiltration rates. On-site management of stormwater runoff from future development of the site appears to be feasible.</p> <p><u>Transportation</u></p> <p>Tax lots 2900 & 3000 can be accessed via a private drive. There is no frontage on Walton Lane. Future development will comply with access and frontage requirements.</p> <p><u>Solid Waste</u></p> <p>Collection service is provided by private firms. Regional disposal sites and the Short Mountain Landfill are operated by Lane County.</p> <p><u>Water and Electric</u></p> <p>EWEB Water staff state no objection to the annexation. EWEB Electric staff also state no objection to the annexation. Water and electric services can be extended to the subject property in accordance with EWEB policies and procedures.</p> <p><u>Public Safety</u></p> <p>Police protection can be extended to this site upon annexation consistent with service provision through the City. Fire protection will be provided by Eugene Springfield Fire. Emergency medical services are currently provided on a regional basis by the cities of Eugene and Springfield and will continue in the same manner upon annexation.</p> <p><u>Parks and Recreation</u></p> <p>Parks and recreation programs are provided on a City-wide basis. The inclusion of the subject property in the City is sufficient evidence to demonstrate the minimum level of this key urban service is met.</p> <p><u>Planning and Development Services</u></p> <p>Planning and building permit services are provided for all properties located within the urban growth boundary by the City of Eugene. The Eugene Code, Chapter 9, will provide the required land use controls for future development of the subject property upon annexation.</p> <p><u>Communications</u></p> <p>A variety of telecommunications providers offer communications services throughout the Eugene/Springfield area.</p>
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		<p><u>Public Schools</u></p> <p>The subject property is within Eugene School District 4J and is within the district boundary of Gilham Elementary School, Cal Young Middle School, and Sheldon High School. As access to schools is evaluated on a district wide basis, the properties' location within the school district is sufficient evidence to demonstrate the minimum level of this key urban service is met.</p>
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CONCLUSION:

Based on the above findings, information submitted to date, and the criteria set forth in EC 9.7825, the proposed annexation is consistent with the applicable approval criteria. A map and legal description showing the area subject to annexation are included in the application file for reference. The effective date is set in accordance with State law.

ANNEXATION APPLICATION FOR LH FUND 3, LLC

WRITTEN STATEMENT

Submittal No.:	2
Document Date:	December 4, 2018
Applicant's Request:	Approval of annexation of property located at 3510 Walton Lane.
Property Owner / Applicant:	LH Fund 3, LLC 2224 Sandy Drive Eugene, Oregon 97401
Applicant's Representative / Planner / Project Coordinator:	Metro Planning, Inc. c/o Sophie McGinley, Assistant Planner 370 Q Street Springfield, OR 97477 Tel (541) 302-9830
Subject Property:	Map 17-03-08-31; Tax Lot 03000 Map 17-03-08-31; Tax Lot 02900
Location:	3510 Walton Lane
Property Size:	0.45 acres
Zoning:	AG – Agricultural UL - Urbanizable Land
Future Development Plans Proposed with this Annexation:	N/A



370 Q STREET
SPRINGFIELD, OREGON 97477
(541) 302-9830
WWW.METROPLANNING.COM

Background

This is an annexation application for approximately 0.45 acre site, located at 3510 Walton Lane, in an area zoned Agricultural (AG). The subject property is in the Urbanizable Land Overlay District, (UL), as it is located outside City of Eugene city limits, but within the Urban Growth Boundary (UGB). The tax lots on the subject property are contiguous to city limits on three sides. The proposed annexation is consistent with the City's Metro Plan designation, showing the land within the UGB and included in these plan diagrams.

To facilitate city staff review of this annexation application, this written statement clearly demonstrates how the development meets the Annexation application criteria of EDC 9.7825 Criteria. The Eugene Development Code (EDC) text sections are in bold and/or italics and the responses are included in plain text.

Annexations

9.7825 Annexation – Approval Criteria. *The city council shall approve, modify and approve, or deny a proposed annexation based on the application's consistency with the following:*

1. *The land proposed to be annexed is within the city's urban growth boundary and is:*
 - a. *Contiguous to the city limits; or*
 - b. *Separated from the city only by a public right of way or a stream, bay, lake or other body of water.*

The subject property Tax Lot 03000 is contiguous to city limits on three sides: the northern, western, and southern property lines adjacent to Tax Lot 03000. The subject property Tax Lot 02900 is contiguous to city limits on three sides: the northern, eastern, and southern property lines adjacent to Tax Lot 02900.

2. *The proposed annexation is consistent with applicable policies in the Metro Plan and in any applicable refinement plans.*

The subject property is located within the City's urban growth boundary and in an area zoned Agricultural (AG). The Metro Plan diagram indicates that the property is designated for low density residential development. The area is within the Willakenzie Refinement Plan. Willakenzie Refinement Plan standards are addressed below. Upon approval of this proposed annexation by the City Council the property will be zoned AG and the Urban Land (UL) Overlay will automatically cease to apply.

As further detailed in subsection (3), the proposed annexation is consistent with Metro Plan growth management policies and can be served by the minimum level of key urban services.

Several other policies from the Metro Plan provide support for this annexation by encouraging compact urban growth to achieve efficient use of land and urban service provisions within the UGB, including the following policies from the Growth Management section:

Metro Plan Growth Management Policies:

Policy 1: The UGB and sequential development shall continue to be implemented as an essential means to achieve compact urban growth. The provision of all urban services shall be concentrated inside the UGB. (page 11-C-3)

The proposed annexation includes land within the UGB and outside city limits. Annexing such land would create more opportunity for compact urban growth. The land is within the UGB, therefore ensuring the provision of all urban services will be concentrated inside the UGB.

Policy 8: Land within the UGB may be converted from urbanizable to urban only through annexation to a city when it is found that: (page 11-C-4)

- a. *A minimum level of key urban facilities and services can be provided to the area in an orderly and efficient manner.*
- b. *There will be a logical area and time within which to deliver urban services and facilities. Conversion of urbanizable land to urban shall also be consistent with the Metro Plan.*

The minimum level of key urban facilities and services can be provided to the area in an orderly and efficient manner.

Policy 10: Annexation to a city through normal processes shall continue to be the highest priority. (Pahe 11-C-4)

This annexation application adheres to normal processes and therefore complies to this policy.

Policy 16: Ultimately, land within the UGB shall be annexed to a city and provided with the required minimum level of urban facilities and services. While the time frame for annexation may vary, annexation should occur as land transitions from urbanizable to urban. (page 11-C-5)

This annexation application is for land designated as urbanizable within the UGB. Annexation allows for urbanizable land to transition to urban.

9.9700 Willakenzie Area Plan Policies.

1. Land Use Element - General Policies.

(a) The City shall use the Land Use Diagram and accompanying text and policies of the Willakenzie Refinement Plan, as well as other applicable City goals, policies, and plans, to provide policy direction for public decisions affecting the plan area. (Policy 1)

The Willakenzie Land Use Diagram designates 3510 Walton Lane as low density residential. There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. The existing structure on parcel 1 is a single family residence that complies with the Lane County agricultural (AG) designation. Based on this fact, the low-density residential character of the area will be maintained.

(b) The City shall ensure that future commercial development and redevelopment in the Willakenzie planning area is sensitive to and compatible with existing and planned development in the surrounding area. (Policy 2)

The site is zoned agricultural. There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. Any future development would comply with this criterion. EC 9.9700 1(b) Land Use Element, General Policies criterion is not applicable.

(c) Retain existing significant vegetation whenever possible to provide buffering between residential and nonresidential uses, as well as between low-density and higher density residential areas. (Policy 3)

The site is zoned agricultural. There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. Any future development would comply with this criterion. EC 9.9700 1(c) Land Use Element, General Policies criterion is not applicable.

(d) Recognize Coburg Road, the Ferry Street Bridge, Beltline Road, Delta Highway, Interstate 5, and the Eugene-Springfield Highway (I-105) as designated entrance corridors to the city as identified in the adopted City of Eugene Entrance Beautification Study. (Policy 4)

The site is zoned agricultural. There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. EC 9.9700 1(d) Land Use Element, General Policies criterion is not applicable.

(e) Site review procedures or special development standards shall be considered for properties which abut or face one another, when the uses permitted on those properties are potentially incompatible. (Policy 5)

The site is zoned agricultural. There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900 which abut each other. Any future development such as a potential zone change would comply with this criterion. EC 9.9700 1(e) Land Use Element, General Policies criterion is not applicable.

(f) Minimize land use conflicts by promoting compatibility between low-density and higher-density residential land uses as well as between residential and nonresidential land uses. (Policy 6)

The site is zoned agricultural. The existing building on Tax Lot 03000 complies with current agricultural (AG) zoning. There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. Any future development would comply with this criterion. EC 9.9700 1(f) Land Use Element, General Policies criterion is not applicable.

(g) Mixed-use developments that combine living, working, and shopping opportunities shall be encouraged in the study area. (Policy 7)

The site is zoned agricultural. There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. Any future development would comply with this criterion. EC 9.9700 1(g) Land Use Element, General Policies criterion is not applicable.

(2) Land Use Element - Residential Policies.

(a) Maintain the existing low-density residential character of existing Willakenzie neighborhoods, while recognizing the need to provide housing for all income groups in the city. (Policy 1)

The site is zoned agricultural. The existing building on Tax Lot 03000 complies with current agricultural (AG) zoning. There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. Any future development would comply with this criterion. EC 9.9700 2(a) Land Use Element, Residential Policies criterion is not applicable.

(b) Ensure that development plans include street sizes adequate to meet future demands. (Policy 3)

The site is zoned agricultural. The existing building on Tax Lot 03000 complies with current agricultural (AG) zoning. There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. Any future development would comply with this criterion. EC 9.9700 2(b) Land Use Element, Residential Policies criterion is not applicable.

(c) Encourage a mixture of housing densities and types to address the housing needs of a diverse population. (Policy 4)

The site is zoned agricultural. The existing building on Tax Lot 03000 complies with current agricultural (AG) zoning. There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. Any future development would comply with this criterion. EC 9.9700 2(c) Land Use Element, Residential Policies criterion is not applicable.

(d) Encourage medium- and high-density residential uses in areas which have good access to commercial services, public open space, schools, parks, transit, and other alternative modes of transportation. (Policy 5)

The site is zoned agricultural. The Willakenzie Land Use Diagram designates the area Low Density Residential. The existing building on Tax Lot 03000 complies with current agricultural (AG) zoning. There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. Any future development would comply with this criterion. EC 9.9700 2(d) Land Use Element, Residential Policies criterion is not applicable.

(e) Require that all new residential development adjacent to Beltline Road, Interstate 5, Delta Highway, and I-105 provide on-site noise buffering between the noise source and the new development. (Policy 6)

There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. Any future development would comply with this criterion. EC 9.9700 2(e) Land Use Element, Residential Policies criterion is not applicable.

(f) Berms that are used to fulfill a noise-buffering requirement shall be landscaped and irrigated with a permanent irrigation system. (Policy 7)

There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. Any future development would comply with this criterion. EC 9.9700 2(f) Land Use Element, Residential Policies criterion is not applicable.

(g) Promote compatibility between low-density residential land uses and medium- to high-density residential land uses. (Policy 8)

There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. Any future development would comply with this criterion. EC 9.9700 2(g) Land Use Element, Residential Policies criterion is not applicable.

(3) Land Use Element - General Commercial and Industrial Policies.

(a) Minimize the impact of future neighborhood commercial development on adjacent residential uses through the application of Willakenzie Commercial Siting and Development Guidelines. (Policy 2)

There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. Any future development would comply with this criterion. EC 9.9700 3(a) Land Use Element, General Commercial and Industrial Policies criterion is not applicable.

(b) Encourage the consolidation of parking lots, development of joint access, and use of access controls on commercial and industrial developments. (Policy 3)

There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. Any future development would comply with this criterion. EC 9.9700 3(b) Land Use Element, General Commercial and Industrial Policies criterion is not applicable.

(9) Land Use Element - North Region, Unincorporated Subarea.

(a) The City shall require future developments on parcels abutting the UGB to provide an effective transition between urban and rural land uses. This transition is intended to minimize potential conflicts with adjacent agricultural uses and sand and gravel operations. (Policy 2)

The site for the proposed annexation is located in the North Region, Unincorporated Subarea. The site is zoned agricultural. The existing building on Tax Lot 03000 complies with current agricultural (AG) zoning. There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. Any future development would comply with this criterion. EC 9.9700 9(a) Land Use Element, North Region, Unincorporated Subarea criterion is not applicable.

(b) The City shall require that access to the future school site on the east side of Coburg Road and the future school building itself be oriented toward the existing residential street systems rather than Coburg Road. (Policy 3)

The site for the proposed annexation is located in the North Region, Unincorporated Subarea. The site is zoned agricultural. The existing building on Tax Lot 03000 complies with current agricultural (AG) zoning. There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. Any future development would comply with this criterion. EC 9.9700 9(b) Land Use Element, North Region, Unincorporated Subarea criterion is not applicable.

(c) The City shall limit access points along both sides of County Farm Road, north of the present city limits. Encourage construction of a local residential street system to provide access. (Policy 5)

The site for the proposed annexation is located in the North Region, Unincorporated Subarea. The site is zoned agricultural. The existing building on Tax Lot 03000 complies with current agricultural (AG) zoning. There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. Any future development would comply with this criterion. EC 9.9700 9(c) Land Use Element, North Region, Unincorporated Subarea criterion is not applicable.

(d) The City shall recognize the Northwest Pipeline District Offices (located along the east side of North Game Farm Road) as a nonconforming use. The site shall be exempt from the nonconforming use

requirements of the Eugene Code so that the use may continue to operate. Future expansion of the use by Northwest Pipeline will be limited to the tax lot on which the offices are currently located (Tax Lot 1503 — Assessor's Map 17-03-09-00). The site and surrounding area shall be considered appropriate for low-density residential use. (Policy 6)

The site for the proposed annexation is located in the North Region, Unincorporated Subarea. The site is zoned agricultural. The existing building on Tax Lot 03000 complies with current agricultural (AG) zoning. There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. EC 9.9700 9(d) Land Use Element, North Region, Unincorporated Subarea criterion is not applicable.

(e) The City shall acknowledge the potential for development of residential/ mixed-use neighborhoods in the Unincorporated Subarea. (Policy 11)

The site for the proposed annexation is located in the North Region, Unincorporated Subarea. The site is zoned agricultural. The existing building on Tax Lot 03000 complies with current agricultural (AG) zoning. There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. Any future development would comply with this criterion. EC 9.9700 9(e) Land Use Element, North Region, Unincorporated Subarea criterion is not applicable.

(f) Residential mixed-use developments shall be a minimum of 30 acres in size and a maximum of 160 acres in size. (Policy 14)

The site for the proposed annexation is located in the North Region, Unincorporated Subarea. The site is zoned agricultural. The existing building on Tax Lot 03000 complies with current agricultural (AG) zoning. There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. Any future development would comply with this criterion. EC 9.9700 9(f) Land Use Element, North Region, Unincorporated Subarea criterion is not applicable.

(13) Transportation Element.

(a) The transportation network within the Willakenzie Area shall be planned and designed to ensure: a) preservation of existing neighborhoods; b) an adequate system of arterials and collectors for the efficient movement of through traffic; and c) the preservation of the use of local streets for local traffic. (Policy 1)

There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. Any future development would comply with this criterion. EC 9.9700 13(a) Transportation Element criterion is not applicable.

(b) The City shall maintain and encourage the safe and efficient operation of major streets by limiting private, direct access to those streets where necessary. (Policy 2)

There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. Any future development would comply with this criterion. EC 9.9700 13(b) Transportation Element criterion is not applicable.

(c) The City shall continue to provide direct access from Coburg Road to the Kinney Loop subdivision via Kinney Loop. If in the future access onto Coburg Road from Kinney Loop becomes a hazard, the City shall consider the addition of an access point to the Kinney Loop area via Crescent Avenue. This additional access to Kinney Loop off Crescent Avenue should be to provide access to the Kinney Loop subdivision only and should not connect through to other areas. (Policy 3)

There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. The parcels are not located within or adjacent to Kinney Loop subdivision. EC 9.9700 13(c) Transportation Element criterion is not applicable.

(d) The City shall provide for improvements to designated entrance corridors, including those in County and State jurisdictions, in conjunction with construction or reconstruction projects affecting those streets. (Policy 4)

There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. Any future development would comply with this criterion. EC 9.9700 13(d) Transportation Element criterion is not applicable.

(e) The City shall work with major developers and employers to ensure that transportation demand management strategies are incorporated into their facilities planning and operations. (Policy 5)

There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. Any future development would comply with this criterion. EC 9.9700 13(e) Transportation Element criterion is not applicable.

(f) The City shall work with developers to provide and participate in transportation mitigation measures which are necessary to resolve direct traffic impacts resulting from new development. Mitigation measures could include such things as traffic control signs, traffic signals, street widenings, turn lanes, and other access improvements. (Policy 6)

There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. Any future development would comply with this criterion. EC 9.9700 13(f) Transportation Element criterion is not applicable.

(g) To the greatest extent possible, the City shall encourage regional and intercity traffic to use major rather than minor arterials. (Policy 7)

There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. Any future development would comply with this criterion. EC 9.9700 13(g) Transportation Element criterion is not applicable.

(h) The City shall work with developers and the State of Oregon to ensure that noise attenuation is provided for existing and proposed residential developments along State highways when improvements are made to those roads. (Policy 8)

There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. The site is not located adjacent to a State highway. EC 9.9700 13(h) Transportation Element criterion is not applicable.

(i) The City shall require new residential developments occurring along State highways and streets identified as Traffic Noise Control Corridors to use appropriate siting and design techniques to bring the development into compliance with State and Federal noise standards, vegetation, or setbacks. (Policy 9)

There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. The site is not located adjacent to a State highway. EC 9.9700 13(i) Transportation Element criterion is not applicable.

(j) As street lights are installed on major streets, the City shall consider the impacts of light intrusion on residences adjacent to those streets. (Policy 11)

There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. Any future development would comply with this criterion. EC 9.9700 13(j) Transportation Element criterion is not applicable.

(k) The city shall continue to require sidewalks to be constructed in all newly developed areas. (Policy 13)

There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. Any future development would comply with this criterion. EC 9.9700 13(k) Transportation Element criterion is not applicable.

(l) Sidewalks shall not be installed on local streets within existing developed residential areas unless a majority of property owners are supportive or unless traffic conditions materially change to create a safety problem. (Policy 14)

There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. Any future development would comply with this criterion. EC 9.9700 13(l) Transportation Element criterion is not applicable.

(m) The City shall provide for the creation of a network of bicycle and pedestrian amenities to encourage bicycling and walking, reduce reliance on the automobile, and alleviate or delay congestion and other traffic problems. (Policy 19)

There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. Any future development would comply with this criterion. EC 9.9700 13(m) Transportation Element criterion is not applicable.

(14) Public Facilities and Services Element - Natural Drainage.

(a) Encourage development practices that reduce the need for construction of an extensive subsurface storm sewer system. (Policy 1)

There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. Any future development would comply with this criterion. EC 9.9700 14(a) Public Facilities and Services Element, Natural Drainage criterion is not applicable.

(b) Encourage growth and development patterns that are compatible with natural features and discourage the alteration of natural features. Relocation of natural drainage features may be considered as an alternative to replacement with a closed pipe system. (Policy 2)

There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. Any future development would comply with this criterion. EC 9.9700 14(b) Public Facilities and Services Element, Natural Drainage criterion is not applicable.

(c) Encourage measures that will improve the quality of storm-water runoff discharged into local waterways. (Policy 3)

There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. Any future development would comply with this criterion. EC 9.9700 14(c) Public Facilities and Services Element, Natural Drainage criterion is not applicable.

(15) Public Facilities and Services Element - Water and Electric Services. *The City shall work with EWEB to continue support for placing utility lines underground. (Policy 2)*

There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. Any future development would comply with this criterion. EC 9.9700 15. Public Facilities and Services Element, Water and Electric Services criterion is not applicable.

(16) Neighborhood Design Element - Neighborhood Gateways.

(a) Encourage the development of symbolic 'gateways' to the Willakenzie area through the effective use of landscape materials in areas indicated on the Neighborhood Gateways map. (Policy 1)

There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. Any future development would comply with this criterion. EC 9.9700 16(a) Neighborhood Design Element, Neighborhood Gateways criterion is not applicable.

(b) Encourage the Eugene Water & Electric Board and other utility providers to relocate utility lines underground in areas designated as neighborhood gateways on the Neighborhood Gateways map. (Policy 2)

There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. Any future development would comply with this criterion. EC 9.9700 16(b) Neighborhood Design Element, Neighborhood Gateways criterion is not applicable.

(17) Neighborhood Design Element - Natural Resource Area Protection. *Significant wetland, riparian, waterway, and upland sites in the Willakenzie area shall be protected from encroachment and degradation in order to retain their important functions related to fish and wildlife habitat, flood control, sedimentation and erosion control, water-quality control, and groundwater pollution control. (Policy 1)*

There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. Any future development would comply with this criterion. EC 9.9700 17. Neighborhood Design Element, Natural Resource Area Protection criterion is not applicable.

(18) Neighborhood Design Element - Historic Preservation. *The City shall identify and encourage preservation of significant historic and cultural resources including buildings, sites, structures, objects, agricultural landscapes, and other landscape elements in the Willakenzie area. (Policy 1)*

There is no development proposed with this application except for the annexation of Tax Lot 03000 and Tax Lot 02900. Any future development would comply with this criterion. EC 9.9700 18. Neighborhood Design Element, Historic Preservation criterion is not applicable.

3. *The proposed annexation will result in a boundary in which the minimum level of key urban facilities and services, as defined in the Metro Plan, can be provided in an orderly, efficient, and timely manner.*

The proposed boundary results in key urban facilities and services provided in an orderly, efficient and timely manner. Utilities required to serve the property are located within the right-of-way as shown on the Site Plan.

Electric power facilities are currently provided by Eugene Water and Electric Board, natural gas facilities are provided by Northwest Natural, and wastewater and storm sewer lines are existing. Water is currently provided via a well.

As discussed below, public services are in place and readily available to the properties proposed for annexation. Because of the proximity to the surrounding urban facilities, services can be provided in an orderly, efficient, and timely manner.

- Electrical service is provided by EWEB. Underground wires are available for connection along Walton Lane via tax lot 2900. Overhead wires are available for connection along the south portion of the parcel via tax lot 3000.
- Water service is provided by an onsite well but will be transferred to EWEB upon annexation. Water mains are accessible from multiple locations.
- A 8" wastewater main exists along Walton Lane and is available for connection on the east side of tax lot 3000 and the east side of tax lot 2900.
- The city stormwater system consists of an 8" main and curb inlets in Walton Lane.
- Willakenzie/Eugene RFPD currently provides fire service to the area. Upon annexation, service will be provided by Eugene Springfield Fire.
- Tax lots 03000 and 02900 can be accessed via a private drive. There is no frontage on Walton Lane. There is no development proposed at the time, however future development will comply with access and frontage requirements.
- The property is within the Eugene School District 4J and is within the district boundaries of Gilham Elementary School, Cal Young Middle School, and Sheldon High School.
- Garbage collection service is provided by private firms. Regional disposal sites and the Short Mountain Landfill are operated by Lane County.
- Police protection can be extended to this site upon annexation consistent with service provision throughout the City.

- Emergency medical services are currently provided on a regional basis by the Cities of Eugene and Springfield to central Lane County and will continue in the same manner upon annexation.
- A minimum level of park service can be provided to the proposal area as prescribed in the Metro Plan.
- Planning and building permit services are provided for all properties located within the urban growth boundary by the City of Eugene. The Eugene Code, Chapter 9, will provide the required land use controls for future development of the subject property upon annexation.
- A variety of telecommunications providers offer communications throughout the Eugene/Springfield area.

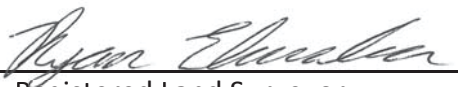
If there are any questions or concerns, please do not hesitate to contact me at Metro Planning via email (sophie@metroplanning.com) or phone (541-302-9830).

Regards,

Sophie McGinley
Assistant Planner

Certification of Description

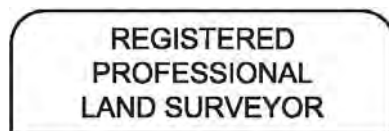
Pursuant to EC 9.7810(7), Annexation Application Requirements, I hereby certify the metes and bounds description of the real property proposed for annexation closes; and the map outlining the boundary is a true representation of the description.

Signature: 
Registered Land Surveyor

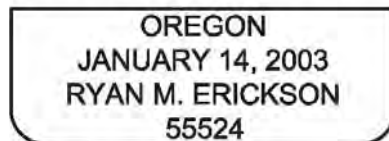
Print Name: Ryan Erickson, PLS

Date: September 20, 2018

Seal:



DIGITALLY SIGNED



EXPIRES: 12/31/2019

Beginning at the Re-Entrant angle of the Thomas N. Aubrey Donation Land Claim No. 39, in Section 8, Township 17 South, Range 3 West of the Willamette Meridian, run thence South along the west line of said Donation Land Claim No. 39 a distance of 2552.40 feet; thence South 89°54'00" East 419.67 feet to the TRUE POINT OF BEGINNING; thence South 111.50 feet; thence South 89°54'00" East 179.00 feet; thence North 111.50 feet; North 89°54'00" West 179.00 feet to the TRUE POINT OF BEGINNING, in Lane County, Oregon.

17030831
EUGENE

LOC 605 - 2019-02-13 2551

CANCELLED

1600
1700
2400
2500
3400
3500
1500
10500
3500

N.E. 1/4 S.W. 1/4 SEC. 8 T.17S. R.3W. W.M.
Lane County

1" = 100'

FOR ASSESSMENT AND
TAXATION ONLY

SEE MAP
17030823

SEE MAP
17030832

SEE MAP
17030841

SEE MAP
17030842

SEE MAP
17030843

SEE MAP
17030831

CANCELLED

1600
1700
2400
2500
3400
3500
1500
10500
3500

SCALE 1" = 100'

March 11, 2019, Meeting - Item 3C

EUGENE
17030831

Proposed Annexation to City of Eugene

App # _____
(completed by County Staff)

signatures prior to written approval by County Clerk. Applicant to only complete top half of form.)

Note: With the above signature(s), I am attesting that I have the authority to consent to annexation on my own behalf or on behalf of my firm or agency. (Attach evidence of such authorization when applicable).

(signature of circulator)

CERTIFICATION OF ELECTORS

I hereby certify that this person is a member of the organization.

Date Certified: 12/4/2018

According to the Lane County Assessment and Taxation records, the total number of landowners in the proposed annexation are 1 (qty). This petition reflects that 1 (qty) landowners (or legal representatives) listed on this petition represent a total percent of 100 (%) landowners and 100 (%) acres as determined by the map and tax lots attached to the filed petition. A&T is not responsible for subsequent deed activity which may not yet be reflected on the A&T computerized tax roll.

Date Certified _____

Consent to Annexation

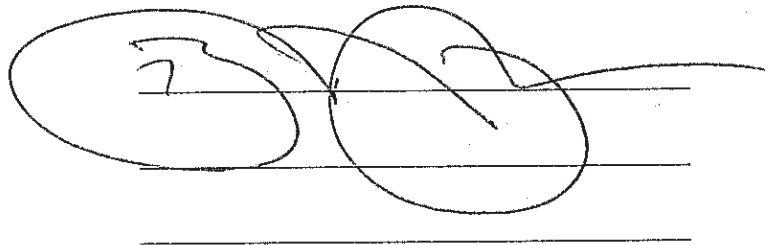
Consent is hereby given to the annexation by the City of Eugene, Oregon of the following described real property:

Map and Tax Lot: 17-03-08-10-02900/03000 Address: 3510 Walton Lane

Legal Description: Beginning at the E. & T. Grant angle of the Thomas N. Aubrey Donation Land Claim No. 39, in Section 8, Township 17 South, Range 3 West of the Willamette Meridian, run thence South along the west line of said Donation Land Claim No. 39 a distance of 2552.40 feet; thence South 89°54' East 419.67 feet to the TRUE POINT OF BEGINNING; thence South 0°01'00" West 111 feet more or less; thence South 89°54'19" East 179 feet more or less; thence North 0°00'20" East 111 feet more or less; North 89°54'19" West 179 feet more or less to the TRUE POINT OF BEGINNING, in Lane County, Oregon.

In the corporate limits of said city, which is owned by the undersigned

DATED this 15 day of NOV, 2018.



STATE OF OREGON)

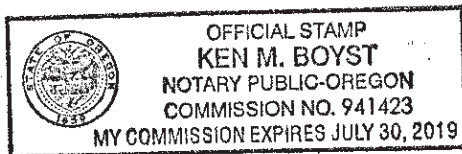
County of Lane)

)ss

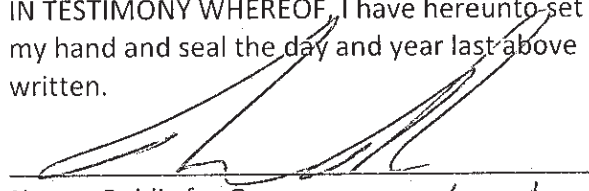
On this 15 day of November, 2018, before me, the undersigned, a notary public in and for the said county and state, personally appeared the within-named, Benjamin Barker as managing member of Red Cedar Capital * who is known to me to be the identical individual described herein and who executed the same freely and voluntarily.

* Partners as sole Member of LH Fund 3, LLC

Seal:



IN TESTIMONY WHEREOF, I have hereunto set my hand and seal the day and year last above written.


Notary Public for Oregon

My Commission Expires 07/30/19

Please complete the following application checklist. Note that additional information may be required upon further review in order to adequately address the applicable criteria for approval. If you have any questions about filling out this application, please contact Planning staff at the Permit and Information Center, phone (541)682-5377, 99 West 10th Avenue, Eugene.

List all Assessor's Map and Tax Lot numbers of the property included in the request.

Assessor's Map	Tax Lot	Zoning	Acreage
17-03-08-31	03000	AG/UL	0.42
17-03-08-31	02900	AG/UL	0.04

Property Address: 3510 Walton Lane, Eugene, OR 97408

Plans for Future Development & Permit Number (if applicable):

Public Service Districts:

Name			
Parks:	Lane County		
Electric:	Eugene Water and Electric Board		
Water:	well		
Sanitary Sewer:	septic		
Fire:	Willakenzie/Eugene RFPD		
Schools:	Elementary: Gilham	Middle: Cal Young	High: Sheldon
Other:			

Filing Fee

- ☒ A filing fee must accompany all applications. The fee varies depending upon the type of application and is adjusted periodically by the City Manager. Check with Planning staff at the Permit and Information Center to determine the required fee or check website at www.eugeneplanning.org

Written Statement (Submit 5 copies)

- ☒ Submit a detailed written statement describing **how** this request is consistent with all applicable criteria (Section 9.7825 of the Eugene Code).

Site Plan Requirements

Submit 3 paper copies and 1 digital copy of a site plan, drawn to an engineer's scale on 8 ½" x 11" sheet of paper. Site plans shall include the following information:

- ☒ Show the date & north arrow on site plan.
- ☒ Show the Assessor's Map and Tax Lot number(s) on the site plan.
- ☒ Show a vicinity map on the site plan (vicinity map does not need to be to scale).
- ☒ Show city limits & UGB (if applicable)
- ☒ Clearly label the affected territory and any public right of ways to be annexed.
- ☒ Show all adjacent streets, alleys, and accessways.
- ☒ Show all dimensions of existing public utility easements and any other areas restricting use of the parcels, such as conservation areas, slope easements, access easements, etc.
- ☒ Show the location of all existing structures.

Other Application Requirements *(Submit 3 paper copies and 1 digital copy of all)*

- ☒ Petition for Annexation form listing all owners, including partial owners, and electors. This form includes the Certification of Electors which must be signed by the Lane County Elections/Voter Registration Department and also includes the Verification (Certification) of Property Owners which must be signed by the Lane County Department of Assessment and Taxation. *This form is required even if the land is vacant.*
- ☒ Notarized Consent to Annexation form.
- ☒ A legal description of the land proposed for annexation, including any public right of way prepared by a registered land surveyor. Oregon Revised Statutes (ORS) 308.225 requires submittal of a closing metes and bounds description or subdivision block and lot number description. Please see example of acceptable legal descriptions contained in the application packet. The legal description must exactly correspond with the map included with the application or the Assessor's map.
- ☒ Summary of Urban Service Provision form.
- ☒ Census Information Sheet.

Note: This is not a complete list of requirements. Additional information may be required after further review in order to adequately address the applicable approval criteria.

By signing, the undersigned certifies that he/she has read and understood the submittal requirements outlined, and that he/she understands that omission of any listed item may cause delay in processing the application. I (We), the undersigned, acknowledge that the information supplied in this application is complete and accurate to the best of my (our) knowledge.

PROPERTY OWNER OF TAX LOT: 03000

Name (print): LH Fund 3, LLC

Address: 2224 Sandy Drive

Email:

City/State/Zip: Eugene, OR 97401

Phone:

Fax:

Signature:

Date:

PROPERTY OWNER OF TAX LOT: 02900

Name (print): LH Fund 3, LLC

Address: 2224 Sandy Drive

Email:

City/State/Zip: Eugene, OR 97401

Phone:

Fax:

Signature:

Date:

PROPERTY OWNER OF TAX LOT:

Name (print):

Address:

Email:

City/State/Zip:

Phone:

Fax:

Signature:

Date:

SURVEYOR:

Name (print):

Company/Organization:

Address:

City/State/Zip:

Phone:

Fax:

E-mail:

Signature:

Date:

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Approval of a Resolution Annexing Land to the City of Eugene
(Assessor's Map 17-04-24-32, Tax Lot 3300 — Located at 503 Sunnyside Drive) and
a Portion of the Right-of-Way (Sunnyside Drive Adjacent to the Property)
(City File: Morrow/Thomas; A 18-11).

Meeting Date: March 11, 2019
Department: Planning and Development
www.eugene-or.gov

Agenda Item Number: 3D
Staff Contact: Rodney T. Bohner
Contact Telephone Number: 541-682-5437

ISSUE STATEMENT

This item is a request to annex a property located at 503 Sunnyside Drive. The property to be annexed is approximately .39 acres (16,471 square feet) and is developed with single-family residence. Additionally, approximately 184 feet of public right-of-way (Sunnyside Drive) is proposed for annexation by the applicant as part of this request. A vicinity map is provided as Attachment A.

The property is zoned R-1 Low-Density Residential with /UL Urbanizable Land overlay. The property is designated for low density residential use in the Metro Plan and the applicable refinement plan, the River Road – Santa Clara Urban Facilities Plan. The area of annexation is located within the City's urban growth boundary and is contiguous to the City limits. Annexation will allow for future development consistent with the property's land use designation and the Eugene Code. Specific plans for future development of the site are not included as part of this annexation application.

BACKGROUND

To encourage compact urban growth and sequential development within Eugene's UGB, the Metro Plan provides that ultimately all land within the UGB will be annexed into the City and provided with a minimum level of urban services.

Approval of annexation requests are based on the criteria at Eugene Code 9.7825 which require that (1) the land proposed to be annexed is within the City's UGB and is contiguous to the City limits or separated from City limits only by a right-of-way or water body; (2) the proposed annexation is consistent with the applicable policies in the Metro Plan and in any applicable refinement plans; and (3) the proposed annexation will result in a boundary in which the minimal level of key urban facilities and services can be provided in an orderly, efficient and timely manner. Findings demonstrating that the annexation request is consistent with these approval criteria are included as Exhibit C to the attached draft resolution (Attachment B).

To provide nearby property owners and residents an opportunity to review and comment on this annexation request, public notice was provided to all owners and occupants of property within 500 feet of the subject property and the affected neighborhood association (River Road Community Organization) consistent with Eugene Code requirements. No testimony has been received to date regarding the proposed annexation of this property.

Referral comments were provided by affected agencies including City of Eugene Public Works, Eugene Water & Electric Board, and Lane County Public Works. These referral comments confirm that the property and adjacent right-of-way can be provided with the minimum level of key urban services consistent with the approval criteria. Given the findings of compliance, ability for the provision of key urban services, and lack of testimony received, a public hearing is not recommended in this instance.

Additional background information regarding this request, including relevant application materials, is included for reference as Attachment C. A full copy of all materials in the record is also available at the Permit and Information Center located at 99 West 10th Avenue.

PREVIOUS COUNCIL DIRECTION

None.

COUNCIL OPTIONS

City Council may consider the following options:

1. Adopt the draft resolution
2. Adopt the draft resolution with specific modifications as determined by the City Council
3. Deny the draft resolution
4. Defer action until after the council holds a public hearing on the proposed annexation

CITY MANAGER'S RECOMMENDATION

The City Manager recommends that the City Council adopt the resolution by finding that the request complies with all applicable approval criteria, and that the annexation be approved.

SUGGESTED MOTION

Move to adopt a resolution approving the proposed annexation request consistent with the applicable approval criteria.

ATTACHMENTS

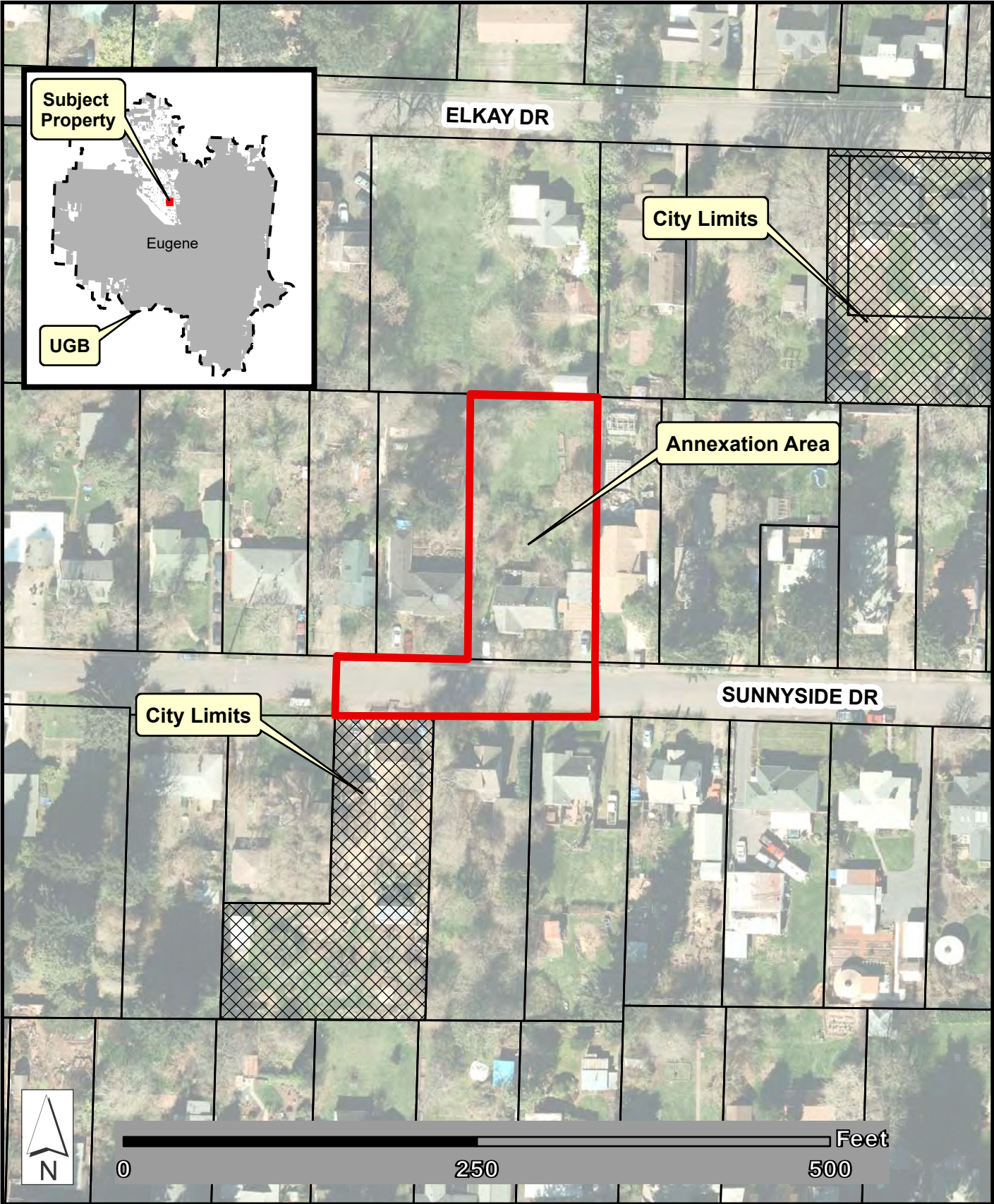
- A. Vicinity Map
- B. Draft Annexation Resolution with Exhibits A through C
 - Exhibit A: Map of Annexation Request
 - Exhibit B: Legal Description
 - Exhibit C: Planning Director Findings and Recommendation
- C. Application Materials for Annexation Request

FOR MORE INFORMATION

Staff Contact: Rodney T. Bohner
Telephone: 541-682-5437
Staff E-Mail: rbohner@eugene-or.gov

MORROW-THOMAS (A 18-11)

Attachment A



Legend

 Annexation Area	 Taxlots	 City Limits
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Caution:
This map is based on imprecise
source data, subject to change,
and for general reference only.



RESOLUTION NO. _____

**RESOLUTION ANNEXING LAND TO THE CITY OF EUGENE
(ASSESSOR'S MAP 17-04-24-32, TAX LOT 3300 LOCATED AT 503
SUNNYSIDE DRIVE) AND A PORTION OF RIGHT-OF-WAY
(SUNNYSIDE DRIVE ADJACENT TO THE PROPERTY).**

The City Council of the City of Eugene finds that:

A. An annexation application was submitted on December 21, 2018, by Randall McClay Morrow and Denise Thomas in accordance with the provisions of Section 9.7810 of the Eugene Code, 1971, ("EC") to annex to the City of Eugene property identified as Assessor's Map 17-04-24-32, Tax Lot 3300, and the approximately 7,368 square foot portion of the Sunnyside Drive right-of-way that is adjacent to the subject property.

B. The property proposed to be annexed is depicted on the map attached as Exhibit A to this Resolution. The legal description of the property proposed to be annexed is attached to this Resolution as Exhibit B.

C. The City's Planning Director has submitted a written recommendation that the application be approved based on the criteria of EC 9.7825. The Planning Director's Findings and Recommendation is attached as Exhibit C.

D. On January 25, 2019, a notice containing the street address, the assessor's map and tax lot number for the property, a description of the land proposed to be annexed, and the Planning Director's preliminary recommendation was mailed to the applicant, owners and occupants of property within 500 feet of the perimeter of the subject property, and the River Road Community Organization. The notice advised that the City Council would consider the Planning Director's full recommendation on the proposed annexation on February 25, 2019.

E. After considering the Planning Director's recommendation, the City Council finds that the application should be approved.

NOW, THEREFORE,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EUGENE, a
Municipal Corporation of the State of Oregon, as follows:**

Section 1. Based on the above findings and the Planning Director's Findings and Recommendation which are attached as Exhibit C and are adopted in support of this Resolution, it is ordered that the land identified as Assessor's Map 17-04-24-32, Tax Lot 3300, and the approximately 7,368 square foot portion of the Sunnyside Drive right-of-way that is adjacent to

the subject property, which are depicted on the map attached as Exhibit A, and more particularly described in the attached Exhibit B, is annexed to the City of Eugene.

Section 2. This Resolution is effective immediately upon its passage by the City Council. The annexation and the automatic rezoning of the land pursuant to EC 9.7820(3) from R-1 Low-Density Residential with /UL Urbanizable Land Overlay to R-1 Low-Density Residential shall become effective in accordance with State law.

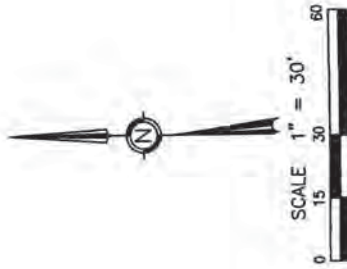
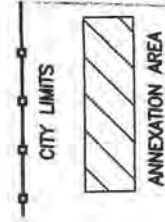
The foregoing Resolution adopted the ____ day of February, 2019.

City Recorder

FOR

RANDALL MORROW & DENISE THOMAS

SW 1/4, SECTION 24, T. 17 S., R. 4 W., W.M.
ASSESSOR'S MAP 17-04-24-32, TAX LOT 3300
EUGENE, LANE COUNTY, OREGON
DECEMBER 7, 2018



RECEIVED

DEC 21 2018

City of Chicago

NOTE: COURSES AND DISTANCES DEPICTED HERON ARE BASED ON COUNTY SURVEY FILES 37530 & 41966, ON FILE IN THE OFFICE OF THE LANE COUNTY SURVEYOR, IN LANE COUNTY, OREGON.

REGISTERED
PROFESSIONAL
LAND SURVEYOR

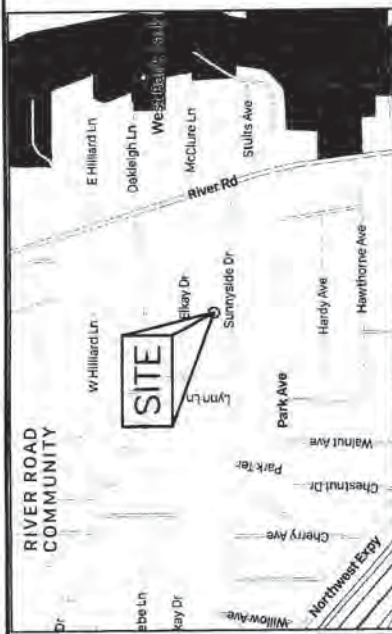
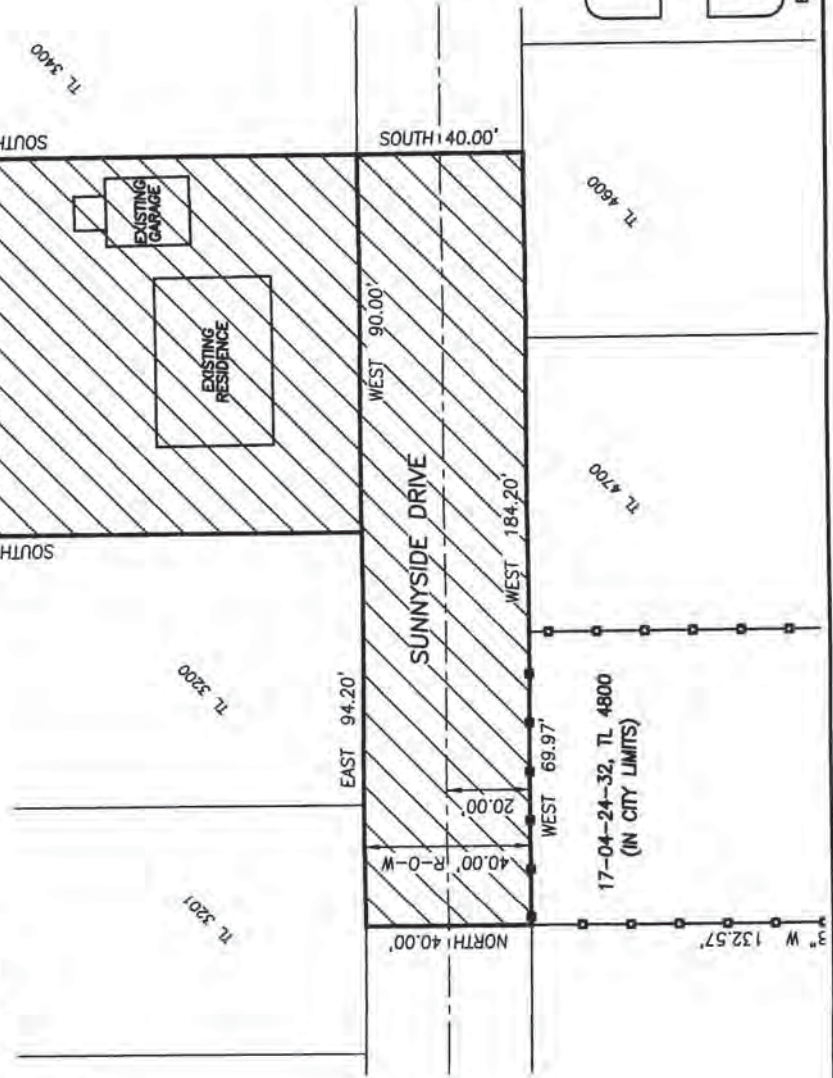
OREGON
JUNE 30, 1997
LLOYD L. TOLBERT
2813

EXPIRES: JUNE 30, 2020

TOLBERT ASSOCIATES, LLC

LAND SURVEYING & LAND USE PLANNING

P.O. BOX 22603
EUGENE, OREGON 97402
(541) 359-8426
WWW.TOLBERTASSOCIATES.COM
CADD FILE-151.3ANNEX.DWG
DWN BY: LLT



**LEGAL DESCRIPTION
FOR THE ANNEXATION OF
THE RANDALL MORROW & DENISE THOMAS PROPERTY
TO THE CITY OF EUGENE
ASSESSOR'S MAP NO. 17-04-24-32, TAX LOT 3300
December 7, 2018**

Beginning at a point 3830.40 feet EAST and 20.00 NORTH of the Southwest corner of the Benjamin Davis Donation Land Claim No. 45, Notification No. 2244 in Township 17 South, Range 4 West of the Willamette Meridian; thence WEST 90.00 feet; thence NORTH 183.00 feet; thence North 89°58'48" E 90.00 feet; thence SOUTH 183.03 feet to the place of beginning, all in Lane County, Oregon.

Containing 16,471, more or less

Also: That certain tract of land contained within the Sunnyside Drive right-of-way being more particularly described as:

Beginning at a point 3830.40 feet EAST of the Southwest corner of the Benjamin Davis Donation Land Claim No. 45, Notification No. 2244 in Township 17 South, Range 4 West of the Willamette Meridian; thence SOUTH 20.00 feet; thence WEST 184.20 feet; thence NORTH 40.00 feet; thence EAST 184.20 feet; thence SOUTH 20.00 feet to the place of beginning, all in Lane County, Oregon.

Containing 7,368, more or less

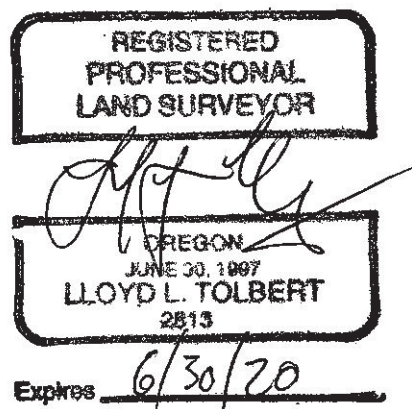




Exhibit C
Planning Director's Findings and Recommendation
Annexation Request for Morrow/Thomas
(City File: A 18-11)

Application Submitted: December 21, 2018
Applicant: Randall Morrow and Denise Thomas
Property Included in Annexation Request: Tax Lot 3300 of Assessor's Map 17-04-24-32 and portion of Sunnyside Drive
Zoning: R-1 Low-Density Residential with /UL Urbanizable Land Overlay
Location: 503 Sunnyside Drive, north side of Sunnyside Drive and west of River Road
Representative: Lloyd Tolbert, L.S.; Tolbert Associates
Lead City Staff: Rodney Bohner, City of Eugene Planning Division, 541-682-5437

EVALUATION:

Based on the information provided by the applicant, the City has determined that this request complies with Eugene Code (EC) Section 9.7805 Annexation - Applicability. As such, it is subject to review and approval in accordance with the requirements, application criteria and procedures of EC 9.7800 through 9.7835. The applicable approval criteria are presented below in bold typeface with findings and conclusions following each.

EC 9.7825(1) The land proposed to be annexed is within the city's urban growth boundary and is: (a) Contiguous to the city limits; or (b) Separated from the city only by a public right of way or a stream, bay, lake or other body of water.					
<table> <tr> <td colspan="2">Complies</td></tr> <tr> <td>☒ YES</td><td>☐ NO</td></tr> </table>	Complies		☒ YES	☐ NO	Findings: The annexation area is within the City's urban growth boundary (UGB), and is contiguous to the City limits, consistent with subsection (a).
Complies					
☒ YES	☐ NO				
EC 9.7825(2) The proposed annexation is consistent with applicable policies in the Metro Plan and in any applicable refinement plans.					
<table> <tr> <td colspan="2">Complies</td></tr> <tr> <td>☒ YES</td><td>☐ NO</td></tr> </table>	Complies		☒ YES	☐ NO	Findings: Several policies from the <u>Metro Plan</u> provide support for this annexation by encouraging compact urban growth to achieve efficient use of land and urban service provisions within the UGB, including the following policies from the Growth Management section (in <i>italic</i> text): <i>Policy 8. Land within the UGB may be converted from urbanizable to urban only through annexation to a city when it is found that:</i> <i>a. A minimum level of key urban facilities and services can be provided to the area in an orderly and efficient manner.</i> <i>b. There will be a logical area and time within which to deliver urban services and facilities. Conversion of urbanizable land to urban shall also be consistent with the Metro Plan. (page II-C-4)</i> <i>Policy 10. Annexation to a city through normal processes shall continue to be the highest priority. (page II-C-5).</i>
Complies					
☒ YES	☐ NO				

		<p><i>Policy 15. Ultimately, land within the UGB shall be annexed to a city and provided with the required minimum level of urban facilities and services. While the time frame for annexation may vary, annexation should occur as land transitions from urbanizable to urban. (page II-C-5)</i></p> <p>The following policy from the Residential Element of the Metro Plan is also applicable:</p> <p><i>Policy A.2 Residentially designated land within the UGB should be zoned consistent with the Metro Plan, and applicable plans and policies; however, existing agricultural zoning may be continued within the area between the city limits and UGB until rezoned for urban uses.</i></p> <p>The Metro Plan designates the property to be annexed as appropriate for low density residential use. The River Road - Santa Clara Urban Facilities Plan (RR/SC UFP) is the adopted refinement plan for the subject property and also designates the area for residential uses. Consistent with the land use designations, the property is currently zoned R-1 Low-Density Residential with /UL Urbanizable Land Overlay. The /UL overlay will be automatically removed from the zoning following annexation approval.</p> <p>With regard to applicable policies of the RR/SC UFP, the subject property is not located within any of the described subareas. Further, none of the general “Residential Land Use Policies” at Section 2.2 appear to be directly applicable to the subject request. The “Public Facilities and Services Element” policies of the RR/SC UFP are directed at local government; however, the premise of these policies (regarding the provision of urban services) is the assumption that property within the UGB will be annexed.</p> <p>As previously discussed in this subsection, and further detailed under subsection (3) below, the proposed annexation is consistent with Metro Plan growth management policies and can be served by the minimum level of key urban services. The annexation procedures beginning at EC 9.7800 are consistent with State law and therefore, as found throughout this report, the annexation is consistent with State law.</p> <p>Therefore, based on the findings above, the proposal is consistent with the applicable policies of the Metro Plan and RR/SC UFP refinement plan.</p>
EC 9.7825(3)		The proposed annexation will result in a boundary in which the minimum level of key urban facilities and services, as defined in the Metro Plan, can be provided in an orderly, efficient, and timely manner.
<div>Complies</div> <div> ☒ YES </div>	<div> ☐ NO </div>	<p>Findings: Consistent with this criterion, the proposed annexation will result in a boundary in which the minimum level of key urban facilities and services can be provided in an orderly, efficient, and timely manner as detailed below:</p> <p><u>Wastewater</u></p> <p>Public wastewater is available within Sunnyside Drive, via an 8-inch PVC pipe. The existing residence is currently connected per the City sewer connection records (1-25-</p>

	<p>1993). The lien docket indicates there are no on-hold assessments currently due.</p> <p><u>Stormwater</u></p> <p>The nearest public system is near the intersection of Sunnyside with River Rd., approximately 1,000 feet east of the subject property. Soils appear to be type “C” indicating poor infiltration rates. Future development proposals must demonstrate consistency with flood control standards; on-site retention may be an acceptable option, if on-site infiltration rates and design calculations are provided to demonstrate feasibility.</p> <p>Staff note that stormwater runoff from private property must not be directed to the Lane County road right-of-way or into any Lane County drainage facility, including roadside ditches. Ditches adjacent to County roads are designed solely to accommodate stormwater runoff generated by the roadways themselves, per Lane Manual Chapter 15.515.</p> <p><u>Transportation</u></p> <p>The property abuts Sunnyside Drive, a Lane County Urban Local road; which connects to River Road (a major arterial). Access management and street standards will be evaluated at the time of future development.</p> <p>Comments from Lane County Public Works staff support the inclusion of the adjacent portion of Sunnyside Drive as part of the annexation request in order to help facilitate the possibility of transferring Sunnyside Drive to the City of Eugene if and when that transfer is desired.</p> <p>Sunnyside Drive’s functional classification as an Urban Local road enables Lane County to defer to the City of Eugene’s access management requirements and design requirements for the road (Lane Code 15.137(6), 15.138(2), and 15.704(1)(d)). Lane County Public Works may provide additional review, if and when the property becomes divided and/or redeveloped in the future.</p> <p><u>Solid Waste</u></p> <p>Collection service is provided by private firms. Regional disposal sites and the Short Mountain Landfill are operated by Lane County.</p> <p><u>Water and Electric</u></p> <p>EWEB Water staff state no objection to the annexation. EWEB Electric staff also state no objection to the annexation. Water and electric services can be extended to the subject property in accordance with EWEB policies and procedures.</p> <p><u>Public Safety</u></p> <p>Police protection can be extended to this site upon annexation consistent with service provision through the City. Fire protection will be provided by Eugene Springfield Fire. Emergency medical services are currently provided on a regional basis by the cities of Eugene and Springfield and will continue in the same manner upon annexation.</p>
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		<p><u>Parks and Recreation</u></p> <p>Parks and recreation programs are provided on a City-wide basis. The inclusion of the subject property in the City is sufficient evidence to demonstrate the minimum level of this key urban service is met.</p> <p><u>Planning and Development Services</u></p> <p>Planning and building permit services are provided for all properties located within the urban growth boundary by the City of Eugene. The Eugene Code, Chapter 9, will provide the required land use controls for future development of the subject property upon annexation.</p> <p><u>Communications</u></p> <p>A variety of telecommunications providers offer communications services throughout the Eugene/Springfield area.</p> <p><u>Public Schools</u></p> <p>The subject property is within Eugene School District 4J and is within the district boundary of River Road Elementary School, Kelly Middle School, and North Eugene High School. As access to schools is evaluated on a district wide basis, the property's location within the school district is sufficient evidence to demonstrate the minimum level of this key urban service is met.</p>
--	--	---

CONCLUSION:

Based on the above findings, information submitted to date, and the criteria set forth in EC 9.7825, the proposed annexation is consistent with the applicable approval criteria. A map and legal description showing the area subject to annexation are included in the application file for reference. The effective date is set in accordance with State law.

**ANNEXATION
OF
THE RANDALL MORROW & DENISE THOMAS PROPERTY
TO THE CITY OF EUGENE
ASSESSOR'S MAP NO. 17-04-24-32, TAX LOT 3300**

**CRITERIA CONFORMANCE STATEMENT
GENERAL CRITERIA
MAY 16, 2018**

This criteria conformance statement was written to accompany the annexation application for Randall Morrow and Denise Thomas. The subject property contains 16,471 square feet and zoned R-1/UL. The application is also requests the annexation of the adjacent Sunnyside Drive public right-of-way as depicted on the attached site plan in order to facilitate the annexation of lands contiguous to the city limits. Said public right-of-way contains 7,368 square feet. The future goal of the annexation is to create a two parcel partition of the subject property.

9.7825 **Annexation – Approval Criteria.** *The city council shall approve, modify and approve, or deny a proposed annexation based on the application's consistency with the following:*

- (1)** *The land proposed to be annexed is within the city's urban growth boundary and is:*
- (a) Contiguous to the city limits; or*
 - (b) Separated from the city only by a public right of way or a stream, bay, lake or other body of water.*

Response: The subject property and adjacent Sunnyside Drive right-of way are contiguous to property within the city limits, being Assessor's Map 17-04-24-32, Tax Lot 4800.

- (2)** *The proposed annexation is consistent with applicable policies in the Metro Plan and in any applicable refinement plans.*

Response: The Metro Plan Policy 10, page 11-C-4, recognizes annexations through this normal process to be the highest priority. As such, the proposal is consistent with this policy.

Metro Plan Policy 8 provides for annexation when a minimum level of key facilities and services can be provided. Please see (3) below for list of key urban services.

Metro Plan Policy 15 provides that land within the UGB shall be annexed to a city and provided with the minimum level of urban facilities and services. It further provides that while the timeframe for annexation may vary, annexation should occur as land transitions from urbanizable to urban. The property is within the UGB and therefore, based on this policy, should be annexed. The provision of facilities and services is addressed in standard (3) below. The property is currently zoned R-1/UL which is consistent with the assigned to the site in the Metro Plan.

Metro Plan Policy 17 is instructional to the City to dissolve special service districts after annexation and to consider intergovernmental agreements with affected special service districts. This policy is solely informational with respect the applicant proposal & is to be applied at the discretion of the City staff.

Metro Plan Policy 19 stipulates the criteria that must be met in order to annex territory to existing service districts within the UGB. This proposal is consistent with Policy 19 in the fact that the key urban services are directly available to the property making immediate annexation to the City a possibility and the affected property owners have provided the signed consent to annex agreement with the City of Eugene in accordance Oregon annexation law.

Metro Plan Policy 20 outlines the methodology for extending new urban service to unincorporated areas within the UGB. This proposal is consistent with Policy 20 in the fact that the applicant is requesting annexation to the City of Eugene, which is the highest priority of all the methods outlined in Policy 20 for providing new urban service to unincorporated areas within the UGB.

- (3) *The proposed annexation will result in a boundary in which the minimum level of key urban facilities and services, as defined in the Metro Plan, can be provided in an orderly, efficient, and timely manner.*

Response: Key urban facilities and services, as defined in the Metro Plan, can be provided in an orderly, efficient, and timely manner as follows:

Wastewater service: Wastewater service is currently connected to the existing single family residence on the subject property via the wastewater 8" main which lies in the Sunnyside Drive right-of-way.

Stormwater: There are no public storm facilities on or adjacent to the property. The property can be developed through the use of infiltration facilities for both volume and treatment of stormwater.

Transportation: Sunnyside Drive connects directly to River Road to the east.

Solid Waste Management: Private firms and individuals collect and transport solid waste to the Lane County administered landfill. Therefore, the subject property is currently served with this key urban facility.

Water Service: Water is available from the 4" water main located in Sunnyside Drive right-of-way.

Fire and emergency medical services: According to RLID, fire protection is currently provided by the Santa Clara RFPD. Upon annexation, the City of Eugene will provide services directly to the property. Therefore, the subject property is already served with this type of "key urban facility."

Police Protection: Police protection will be provided by Eugene, which currently services other properties inside the city. After annexation this property will receive police services on an equal basis with all properties inside the city

City-wide parks and recreation programs: Park services are already provided to this area, consistent with the Metro Plan. Maurie Jacobs Park and Emerald Park are in the vicinity of the subject property.

Electric Service: Electric service is available via the overhead line located within Sunnyside Drive right-of-way.

Land Use Controls: The subject property is subject to the land use controls of the City of Eugene.

Communication Facilities: Land line phone service, cellular phone and data service, and cable television are available in the area, and can be extended to the subject property.

Summary of Urban Service Provision

This form is intended as a guide to assist applicants in demonstrating that a minimum level of key urban services can be provided to the area proposed for annexation. Space is provided on this form for you to provide detailed information on service provision. Please add additional pages if necessary to provide details of servicing issues related to the area you are annexing. To assist you in providing this information, some contacts are listed below. For large or difficult to serve properties, you may wish to contact a private land use planning consultant to prepare your application.

Property Owner(s) Name:

Randall Morrow & Denise Thomas

Assessor's Map and Tax Lot Numbers for Properties Proposed for Annexation
(For example: Map 17-03-19-31, Tax Lot 100)

17-04-24-32, Tax Lot 3300 and adjacent right-of-way

Wastewater -- All new development must connect to the wastewater (sanitary sewer) system. Is wastewater service available to serve the area proposed for annexation? (For more information, contact the Engineering staff at the City of Eugene Permit and Information Center or call 541-682-8400.)

The property(ies) in this annexation request:

TL 3300 will be served from an existing gravity wastewater line.

Location and size of existing wastewater line:

The existing 8" wastewater main lies within the public right-of-way adjacent to the subject property

TL 3300 will be served by an extension of an existing gravity wastewater line.

Where will a wastewater line be extended from? When will it be extended? By whom?

An existing line services residence

Stormwater -- Site plans for all new development must provide for drainage to an approved system consistent with the Comprehensive Stormwater Management Plan. City approval for storm drainage will be required as part of the development process. (For more information, contact the Engineering staff at the City of Eugene Permit and Information Center or call 541-682-8400.)

Is the site currently served by an approved stormwater system?

No

If yes,
location? _____

If no, how will stormwater be handled after development? -

On-site via the use of infiltration facilities _____

for both volume and treatment of stormwater.

Streets – What existing streets provide access to this site. List existing streets that provide access to this site from River Road, the Northwest Expressway, or Beltline Highway. Sunnyside Drive connects to River Road

Will dedication for additional street right-of-way be required upon further development of this site?

_____ Yes X _____ No _____ Unknown

Will existing streets be extended or new streets constructed upon further development of this site?

_____ Yes X _____ No _____ Unknown

Parks, Recreation, and Cultural Services

Systems Development revenues generated by new development and Ballot Measure 20-30, which authorized the issuance of \$25.3 million in general revenue bonds, will help to fund future City park acquisition and development in this area and throughout the city. Please list the parks and recreation facilities that already exist or are planned in the general vicinity of the property(ies) included in this annexation:

Parks in the vicinity of the subject property are Maurie Jacobs Park and Emerald Park.

Key services, defined by the Metropolitan Plan as parks and recreation programs, will be available to new city residents in this area on an equal basis with residents throughout the city.

Public Safety

Police services - Police protection can be extended to this site upon annexation consistent with service provision throughout the city.

For River Road/Santa Clara area-

Police services - Police protection can be extended to this site upon annexation consistent with service provision throughout the city. Police currently travel along River Road to provide service to areas throughout the River Road and Santa Clara area. Infill annexations and development in this area will increase the efficiency of service delivery to this area.

Fire and emergency services (Please indicate which fire district serves subject property.)

_____ Santa Clara - Fire protection services are currently provided to the subject property by the Santa Clara Rural Fire Protection District.

 X River Road - Fire and emergency services - Fire protection is currently provided to the subject property by the River Road Water District under contract with the City of Eugene. Upon annexation, fire protection will be provided directly by the City of Eugene Fire & EMS Department.

Emergency medical transport (i.e., ambulance) services are currently provided on a regional basis by Eugene, Springfield, and Lane Rural Fire/Rescue to central Lane County, including the River Road and Santa Clara areas. After annexation, this service will continue to be provided by the current provider. All ambulance service providers have mutual aid agreements and provide back-up service into the other providers' areas.

Planning and Development Services -- Planning and building permit services are provided to the area outside the city limits but within the urban growth boundary by the City of Eugene. This service would continue after annexation.

EWEB (Eugene Water and Electric Board) currently provides water and electric service in the Eugene area and can provide service to new development in the River Road and Santa Clara area upon annexation. Some properties in northern Eugene receive electric service from EPUD (Emerald People's Utility District). Some properties in south Eugene receive electric services from the Lane Electric Cooperative; please note if this is the case for your property. For more information contact EWEB, ph. 484- 2411, EPUD, ph. 746-1583 or Lane Electric Co-op, 484-1151.

Electric Service – Which electric company will serve this site?

Eugene Water and Electric Board (EWEB) _____.

Water Service -- Please provide the size and location of the water main closest to your property. EWEB .

Water is available from the 4" water main located in Sunnyside Drive right-of-way.

_____.

Solid Waste -- Solid waste collection service is provided by private firms. Regional disposal sites and the Short Mountain Landfill are operated by Lane County.

Natural Gas -- Northwest Natural Gas can extend service to new development in this area.

Communications -- US West Communications and a variety of other telecommunications providers offer communications services throughout the Eugene/Springfield Area.

PETITION SIGNATURE SHEET / DISTRICT ANNEXATION

App # _____
(completed by County Staff)

Proposed Annexation to

City of Eugene

(Name of District)

To give consent to annex a particular piece of property, persons who own an interest in the property, or who are purchasers of property on a contract sale that is recorded with Lane County, must sign the annexation petition. Generally, this means that both husband and wife should sign. In the case of a corporation or business, the person who is authorized to sign legal documents for the firm may sign the annexation petition. (Do not collect signatures prior to written approval by County Clerk. Applicant to only complete top half of form.)

Signature	Date Signed m/d/yr	Print Name	Residence Address street, city, zip code	Map & Tax Lot # township - range - section - lot #	Land Owner	Acres (qty)	Reg Voter
<u>Denise Thomas</u>	<u>12/18/18</u>	<u>DENISE THOMAS</u>	<u>503 Sunnyvale DR</u>	<u>17-04-24-32-3300</u>	☒	<u>0.39</u>	☒
<u>2. R.M.M.</u>	<u>12/18/18</u>	<u>Ronald Mcclay Mckay</u>	<u>503 Sunnyvale DR</u>	<u>17-04-24-32-3300</u>	☒	<u>0.39</u>	☒
3.			<u>Eugene, OR 97404</u>		☐		☐
4.					☐		☐
5.					☐		☐
6.					☐		☐
7.					☐		☐
8.					☐		☐
9.					☐		☐
10.					☐		☐

Note: With the above signature(s), I am attesting that I have the authority to consent to annexation on my own behalf or on behalf of my firm or agency. (Attach evidence of such authorization when applicable.)

(printed name of circulator), hereby certify that every person who signed this sheet did so in my presence.

(signature of circulator)

DENISE THOMAS
x Denise Thomas

Completed by County Staff "Only"

CERTIFICATION OF ELECTORS

The total number of active registered voters in the proposed district annexation are _____ hereby certify that this petition includes _____ valid signatures representing _____ (%) of the total active registered voters that reside in the proposed annexation.

Lane County Clerk or Deputy Signature

12/18/2018

Date Certified

CERTIFICATION OF PROPERTY OWNERS

According to the Lane County Assessment and Taxation records, the total number of landowners in the proposed annexation are _____ (qty) This petition reflects that _____ (qty) landowners (or legal representatives) listed on this petition represent a total percent of _____ (%) landowners and _____ (%) acres as determined by the map and tax lots attached to the filed petition. A&T is not responsible for subsequent deed activity which may not yet be reflected on the A&T computerized tax roll.

A. Stupard

Lane County Department of Assessment and Taxation or Lane County Clerk or Deputy on behalf of A&T

12-18-18

Date Certified

RECEIVED

DEC 18 2018

Lane County
Assessment & Taxation



LANE COUNTY

Property Account Summary

As Of 12/18/2018 Status: Active

Account No.: 0433555 **Alternate Property Number:** 1704243203300
Account Type: Real Property
TCA: 00412
Situs Address: 503 SUNNYSIDE DR
EUGENE OR 97404
Legal: Township 17 Range 04 Section 24 Quarter 32 TL 03300

Parties:

Role	Name & Address
Mortgage Company	SELECT PORTFOLIO SERVICING UNKNOWN ADDRESS UNKNOWN OR 97401
Owner	MORROW RANDALL MCCLAY & DENISE THOMAS 503 SUNNYSIDE DR EUGENE OR 97404
Tax Service Companies	LERETA 1123 S PARKVIEW DR COVINA CA 91724
Taxpayer	MORROW RANDALL MCCLAY & DENISE THOMAS 503 SUNNYSIDE DR EUGENE OR 97404

Property Values:

Value Name	2018	2017	2016	2015	2014
MKTTL	\$231,164	\$210,848	\$196,790	\$180,044	\$175,571
AVR	\$150,764	\$146,373	\$142,110	\$137,971	\$133,952
TVR	\$150,764	\$146,373	\$142,110	\$137,971	\$133,952

Property Characteristics:

Tax Year	Characteristic	Value
2018	Property Class	101 Res conforming improved
	Change Property Ratio	1XX Residential
	Size	0.39
	Code Split	N
	Neighborhood	431500

Exemptions:

(End of Report)

Certification of Description

Pursuant to EC 9.7810(7), Annexation Application Requirements, I hereby certify the metes and bounds description of the real property proposed for annexation closes; and the map outlining the boundary is a true representation of the description.

Signature: _____

Registered Land Surveyor

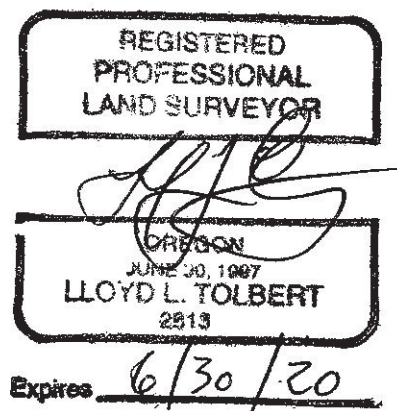
Print Name: _____

Lloyd L. Tolbert, L.S.

Date: _____

December 10, 2018

Seal: _____



Please complete the following application checklist. Note that additional information may be required upon further review in order to adequately address the applicable criteria for approval. If you have any questions about filling out this application, please contact Planning staff at the Permit and Information Center, phone (541)682-5377, 99 West 10th Avenue, Eugene.

List all Assessor's Map and Tax Lot numbers of the property included in the request.

Assessor's Map	Tax Lot	Zoning	Acreage
17-04-24-32	3300	R1/UL	16,471 Sq FT

Property Address: 503 Sunnyside Dr, Eugene, OR 97404

Plans for Future Development & Permit Number (if applicable): The future plan is the create a 2 parcel partition

Public Service Districts:

Name		
Parks:	River Road Park and Recreation District, Lane County PARKS, Eugene Parks & Open Space	
Electric:	Eugene Water & Electric Board	
Water:	Eugene Water & Electric Board	
Sanitary Sewer:	Metropolitan Wastewater Commision	
Fire:	River Road Water District	
Schools:	Elementary: River Rd	Middle: Kelly High: North - 4J School District
Other:	Bus = LTD	

Filing Fee

- ☒ A filing fee must accompany all applications. The fee varies depending upon the type of application and is adjusted periodically by the City Manager. Check with Planning staff at the Permit and Information Center to determine the required fee or check website at www.eugeneplanning.org

Written Statement (Submit 5 copies)

- ☒ Submit a detailed written statement describing how this request is consistent with all applicable criteria (Section 9.7825 of the Eugene Code).

Site Plan Requirements

Submit 3 paper copies and 1 digital copy of a site plan, drawn to an engineer's scale on 8 ½" x 11" sheet of paper. Site plans shall include the following information:

- ☒ Show the date & north arrow on site plan.
- ☒ Show the Assessor's Map and Tax Lot number(s) on the site plan.
- ☒ Show a vicinity map on the site plan (vicinity map does not need to be to scale).
- ☒ Show city limits & UGB (if applicable)
- ☒ Clearly label the affected territory and any public right of ways to be annexed.
- ☒ Show all adjacent streets, alleys, and accessways.
- ☒ Show all dimensions of existing public utility easements and any other areas restricting use of the parcels, such as conservation areas, slope easements, access easements, etc.
- ☒ Show the location of all existing structures.

Other Application Requirements (Submit 3 paper copies and 1 digital copy of all)

- ☒ Petition for Annexation form listing all owners, including partial owners, and electors. This form includes the Certification of Electors which must be signed by the Lane County Elections/Voter Registration Department and also includes the Verification (Certification) of Property Owners which must be signed by the Lane County Department of Assessment and Taxation. *This form is required even if the land is vacant.*
- ☒ Notarized Consent to Annexation form.
- ☒ A legal description of the land proposed for annexation, including any public right of way prepared by a registered land surveyor. Oregon Revised Statutes (ORS) 308.225 requires submittal of a closing metes and bounds description or subdivision block and lot number description. Please see example of acceptable legal descriptions contained in the application packet. The legal description must exactly correspond with the map included with the application or the Assessor's map.
- ☒ Summary of Urban Service Provision form.
- ☒ Census Information Sheet.

Note: This is not a complete list of requirements. Additional information may be required after further review in order to adequately address the applicable approval criteria.

By signing, the undersigned certifies that he/she has read and understood the submittal requirements outlined, and that he/she understands that omission of any listed item may cause delay in processing the application. I (We), the undersigned, acknowledge that the information supplied in this application is complete and accurate to the best of my (our) knowledge.

PROPERTY OWNER OF TAX LOT: 3300

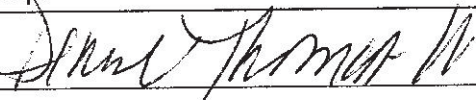
Name (print): Randall McClay Morrow and Denise Thomas

Address: 503 Sunnyside Dr.

Email: letsmoved@gmail.com

City/State/Zip: Eugene, OR 97404

Phone: 541-729-4658 Fax:

Signature: 

Date: 12/11/18

PROPERTY OWNER OF TAX LOT: _____

Name (print): _____

Address: _____

Email: _____

City/State/Zip: _____

Phone: _____

Fax: _____

Signature: _____

Date: _____

PROPERTY OWNER OF TAX LOT: _____

Name (print): _____

Address: _____

Email: _____

City/State/Zip: _____

Phone: _____

Fax: _____

Signature: _____

Date: _____

SURVEYOR:

Name (print): Lloyd L. Tolbert, L.S.

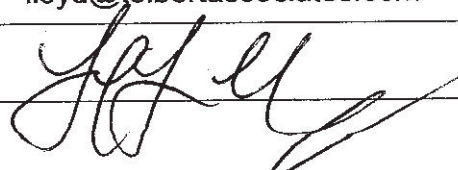
Company/Organization: Tolbert Associates, LLC

Address: P.O. 22603

City/State/Zip: Eugene, OR 97402

Phone: 541-359-8426 Fax:

E-mail: lloyd@tolbertassociates.com

Signature: 

Date: 12/11/18

REPRESENTATIVE (If different from Surveyor):

Name (print): "Same as Surveyor" _____

Company/Organization: _____

Address: _____

City/State/Zip: _____

Phone: _____

Fax: _____

E-mail: _____

Signature: _____

Date: _____

****Attached additional sheets if necessary.**

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Adoption of an Ordinance Providing for Withdrawal of Annexed Properties from the Following Special Districts: the Santa Clara Rural Fire Protection District; Santa Clara Water District; Willakenzie Rural Fire Protection District; Lane Fire Authority; River Road Parks and Recreation District; and River Road Water District

Meeting Date: March 11, 2019
Department: Planning and Development
www.eugene-or.gov

Agenda Item Number: 3E
Staff Contact: Jenessa Dragovich
Contact Telephone Number: 541-682-8385

ISSUE STATEMENT

The City Council is scheduled to take action on this request for the annual withdraw of previously annexed properties from special districts.

BACKGROUND

The purpose of the ordinance is to remove annexed properties from the tax rolls of special service districts, which in this case are Santa Clara Rural Fire Protection District, Santa Clara Water District, Willakenzie Rural Fire Protection District, Lane Fire Authority, River Road Park & Recreation District, and River Road Water District. State law and local code require annexed properties to withdraw from special service districts through a separate process after the annexation of those properties becomes effective.

Annexation of these properties was approved by City Council over the previous year, at the request of the property owners. The City is now providing urban services to these properties; however, they remain on the tax rolls of special service districts until withdrawn.

Withdrawals come before the City Council on an annual basis. Properties annexed during the previous year are batched together to facilitate this process. The 2019 batch contains seven annexations approved by City Council in 2018—for a total of 10 tax lots

Withdrawals are time-sensitive. State law provides that, if a withdrawal is not approved prior to March 31, the withdrawal does not become effective until July 1 of the following year (i.e., 2020 for these properties). This delay would mean that the properties will remain on the tax roll of the special service districts that no longer provide services to the property for more than a year. Approving the withdrawal ordinance prior to Mar. 31, 2019 will result in the withdrawals taking effect on July 1, 2019 and those properties being included on the City tax roll immediately thereafter. The City is already providing urban services to these properties.

The City Council is scheduled to hold the required public hearing on this item on February 19, 2019. Public notice of the hearing was published and posted as required by state law and local code requirements, including notice to the affected special service districts. The inclusion of these properties on City tax rolls, and withdrawal from special districts taxation, is anticipated by the property owners and by special districts as part of the annexation process. No testimony has been received as of February 12, 2019. Any written testimony received will be provided to council prior to action.

The approval criterion for withdrawal from public service districts following annexation is contained in Eugene Code 9.7835, and corresponding statutory provisions at ORS 222.524, which require the City Council to find that approval of the withdrawal is in the best interest of the City.

If the council finds that the withdrawals are in the City's best interest, the council is asked to adopt the attached ordinance (Attachment A), which provides for the withdrawal from special service districts of these annexed properties. Maps and legal descriptions of the properties to be withdrawn are provided as exhibits to the ordinance.

PREVIOUS COUNCIL DIRECTION

Withdrawals of recently annexed properties from special districts are routinely batch-processed on an annual basis. This is the second step in a two-step process that includes City Council public hearing followed by City Council deliberations and action.

COUNCIL OPTIONS

The City Council may consider the following options:

1. Approve the withdrawals by ordinance;
2. Approve the withdrawals by ordinance with specific modifications as determined by the City Council;
3. Deny the withdrawals by ordinance.

CITY MANAGER'S RECOMMENDATION

The City Manager recommends adoption of the ordinance as drafted, providing for withdrawal of all listed territories by March 31, 2019.

SUGGESTED MOTION

I move to adopt Council Bill No. 5201, an ordinance withdrawing territories from The Santa Clara Rural Fire Protection District; Santa Clara Water District; Willakenzie Rural Fire Protection District; Lane Fire Authority; River Road Parks and Recreation District; And River Road Water District.

ATTACHMENTS

- A. Ordinance, including Exhibits A-G (maps and legal descriptions of properties).

March 11, 2019, Meeting – Item 3E

FOR MORE INFORMATION

Staff Contact: Jenessa Dragovich, Senior Planner

Telephone: 541-682-8385

Staff e-mail: JDragovich@eugene-or.gov

ORDINANCE NO. _____

AN ORDINANCE PROVIDING FOR WITHDRAWAL OF ANNEXED PROPERTIES FROM THE FOLLOWING SPECIAL DISTRICTS: THE SANTA CLARA RURAL FIRE PROTECTION DISTRICT; SANTA CLARA WATER DISTRICT; WILLAKENZIE RURAL FIRE PROTECTION DISTRICT; LANE FIRE AUTHORITY; RIVER ROAD PARK & RECREATION DISTRICT; AND RIVER ROAD WATER DISTRICT.

The City Council of the City of Eugene finds that:

A. Notice of the proposed withdrawal of real property which has been annexed to the City, but is currently contained within the boundaries of Santa Clara Rural Fire Protection District; Santa Clara Water District; Willakenzie Rural Fire Protection District; Lane Fire Authority; River Road Park & Recreation District; and River Road Water District (“the Districts”) was published in the Register-Guard on February 5 and 12, 2019, posted in four public places in the City of Eugene for a period of two successive weeks prior to the hearing date, and mailed to the affected public service districts.

B. The Notice provided that a public hearing was scheduled for February 19, 2019, at 7:30 p.m., in Harris Hall at the Lane County Public Service Building in Eugene, Oregon, to allow the City Council to hear objections to the withdrawals and to determine whether the withdrawals are in the best interest of the City.

C. The City is willing to assume the liabilities and indebtedness previously contracted by the Districts proportionate to the parts of the Districts that have been annexed to the City upon the effective date of the withdrawals as provided in ORS 222.520.

D. The withdrawals of the annexed territories from the Districts are consistent with adopted City policies, and are in the best interest of the City.

NOW, THEREFORE,

THE CITY OF EUGENE DOES ORDAIN AS FOLLOWS:

Section 1. The following territories in Lane County, Oregon, annexed to the City of Eugene by Resolution of the Eugene City Council, are withdrawn from the Districts indicated effective July 1, 2019:

Santa Clara Rural Fire Protection District

Name	File #	Site Address or Location	Assessor's Map	Tax Lot	Resolution	Approval Date	Effective Date	Legal Desc. & Map
McGinley	A18-5	183 Ferndale Dr.	17-04-11-13	1400	5249	11/13/2018	11/28/2018	Ex. A

Santa Clara Water District

Name	File #	Site Address or Location	Assessor's Map	Tax Lot	Resolution	Approval Date	Effective Date	Legal Desc. & Map
McGinley	A18-5	183 Ferndale Dr.	17-04-11-13	1400	5249	11/13/2018	11/28/2018	Ex. A
Steinberg	A17-11	Hyacinth St., south of Travis Ave.	17-04-10-14	800	5223	2/26/2018	4/2/2018	Ex. B

Lane Fire Authority

Steinberg	A17-11	Hyacinth St., south of Travis Ave.	17-04-10-14	800	5223	2/26/2018	4/2/2018	Ex. B
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Willakenzie Rural Fire Protection District

Name	File #	Site Address or Location	Assessor's Map	Tax Lot	Resolution	Approval Date	Effective Date	Legal Desc. & Map
Wiechert	A18-1	65 Nelson Ln.	17-03-08-00	307 portion	5229	5/14/2018	5/24/2018	Ex. C
Chase / LeCompte	A18-4	1 and 2 Chevy Chase Ln.	17-03-28-40	1401 1402	5244	9/10/2018	11/07/2018	Ex. D

River Road Park & Recreation District

Name	File #	Site Address or Location	Assessor's Map	Tax Lot	Resolution	Approval Date	Effective Date	Legal Desc. & Map
Brabham	A18-2	1127 and 1129 Maclay Dr.	17-04-23-13	109	5243	9/10/2018	11/7/2018	Ex. E
Monkey Hero	A18-3	South side Filbert Ave., north of NW Expressway	17-04-23-44	4300 4400 4500	5246	10/8/18	11/7/2018	Ex. F
Day Joint	A18-6	South side Owosso Dr., east of River Road	17-04-13-32	5200	5250	11/13/18	11/28/18	Ex. G

River Road Water District

Name	File #	Site Address or Location	Assessor's Map	Tax Lot	Resolution	Approval Date	Effective Date	Legal Desc. & Map
Brabham	A18-2	1127 and 1129 Maclay Dr.	17-04-23-13	109	5243	9/10/2018	11/7/2018	Ex. E
Monkey Hero	A18-3	South side Filbert Ave., north of NW Expressway	17-04-23-44	4300 4400 4500	5246	10/8/18	11/7/2018	Ex. F
Day Joint	A18-6	South side Owosso Dr., east of River Road	17-04-13-32	5200	5250	11/13/18	11/28/18	Ex. G

Section 2. The City Recorder is requested to forward a copy of this Ordinance to the above referred Districts.

Passed by the City Council this

_____ day of February, 2019.

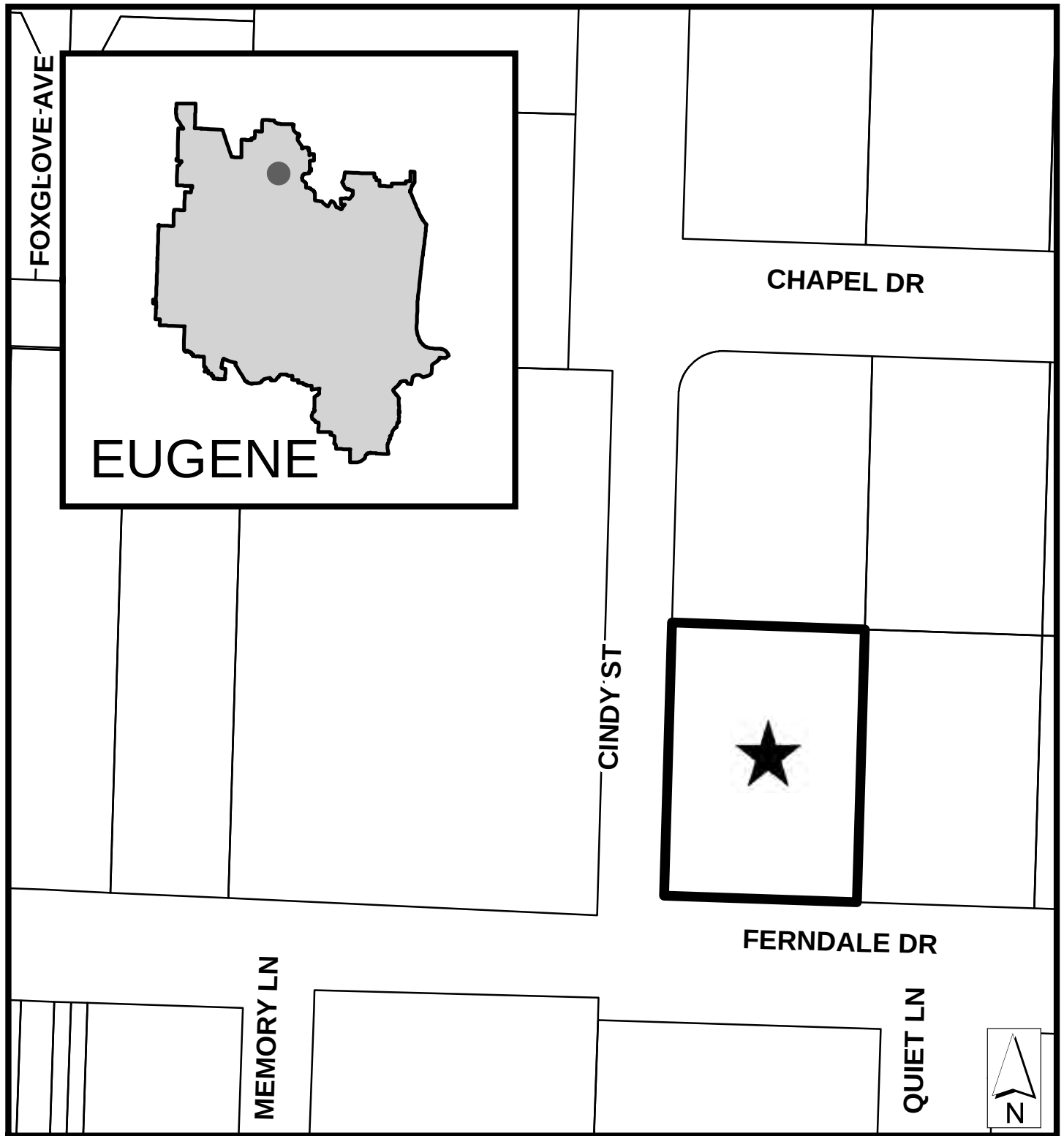
Approved by the Mayor this

_____ day of February, 2019.

City Recorder

Mayor

McGinley (A 18-5)
183 Ferndale Dr.



Legend

 Area of Withdrawal

0 35 70 140 Ft

Caution:
This map is based on imprecise
source data, subject to change,
and for general reference only.



1/31/19

March 11, 2019, Meeting – Item 3E

Exhibit A
Page 2 of 2

**Legal Description for the Annexation of the McGinley Property
to the City of Eugene
NE 1/4 of SECTION 11, T17S, R4W, W.M.
Lane County Assessor's Map 17-04-11-13, Tax Lot 1400**

Lot 5 Block 2, CHAPEL PLAT, as platted and recorded in Book 26 Page 17, Lane County
Oregon Plat Records, in Lane County, Oregon.

Containing 0.24 acres, more or less.

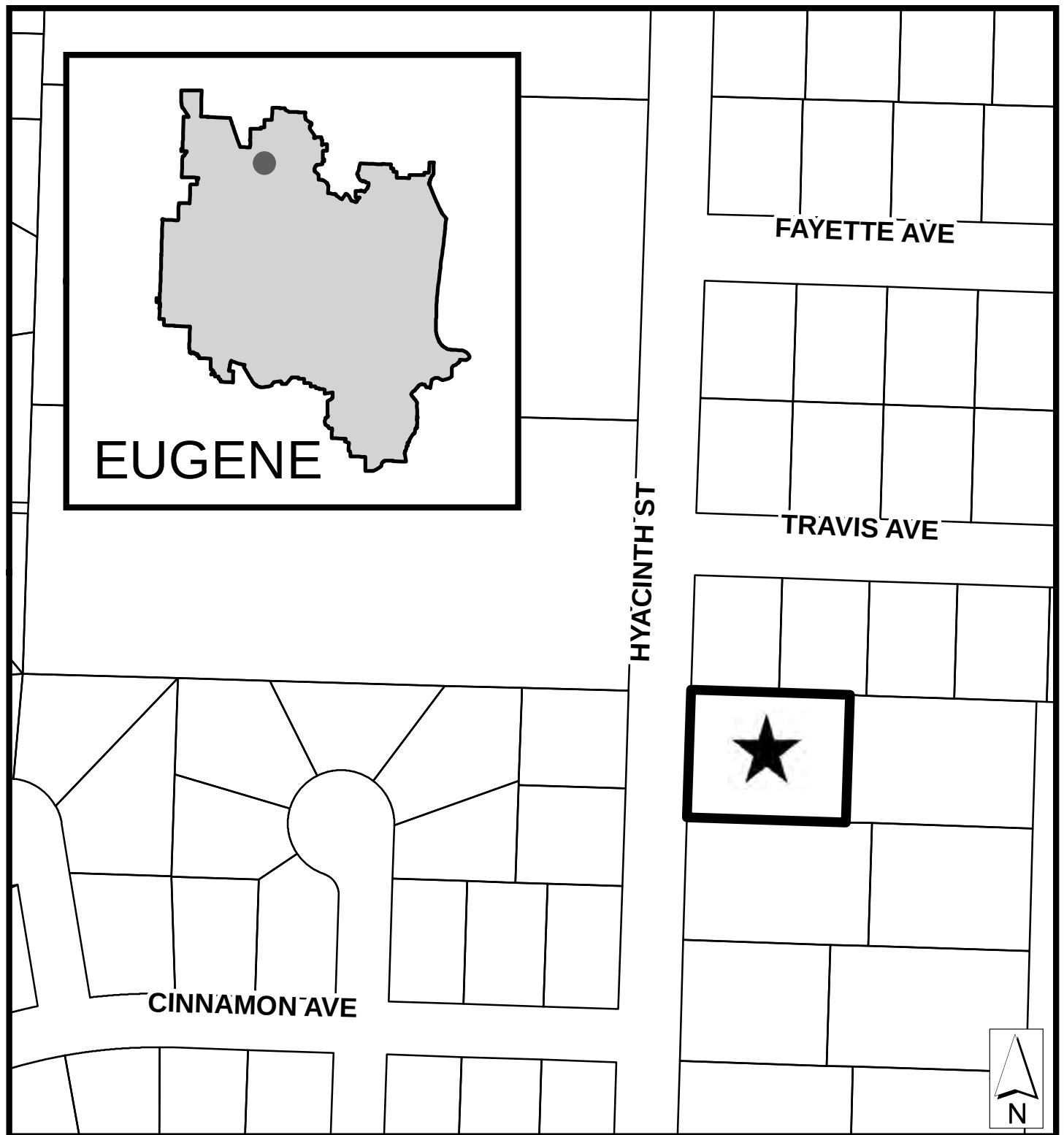
REGISTERED
PROFESSIONAL
LAND SURVEYOR

Michael R. Dahrens

OREGON
JULY 11, 2000
MICHAEL R. DAHRENS
60052

RENEWAL DATE: 12-31-2019

Steinberg, Matt (A 17-11)
Hyacinth St. south of Travis Ave.



Legend
 Area of Withdrawal

0 75 150 300 Ft

Caution:
This map is based on imprecise
source data, subject to change,
and for general reference only.



1/31/19

March 11, 2019, Meeting – Item 3E



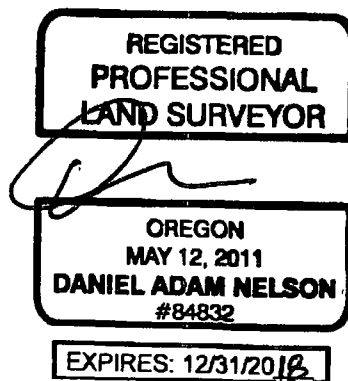
December 5, 2017

LEGAL DESCRIPTION

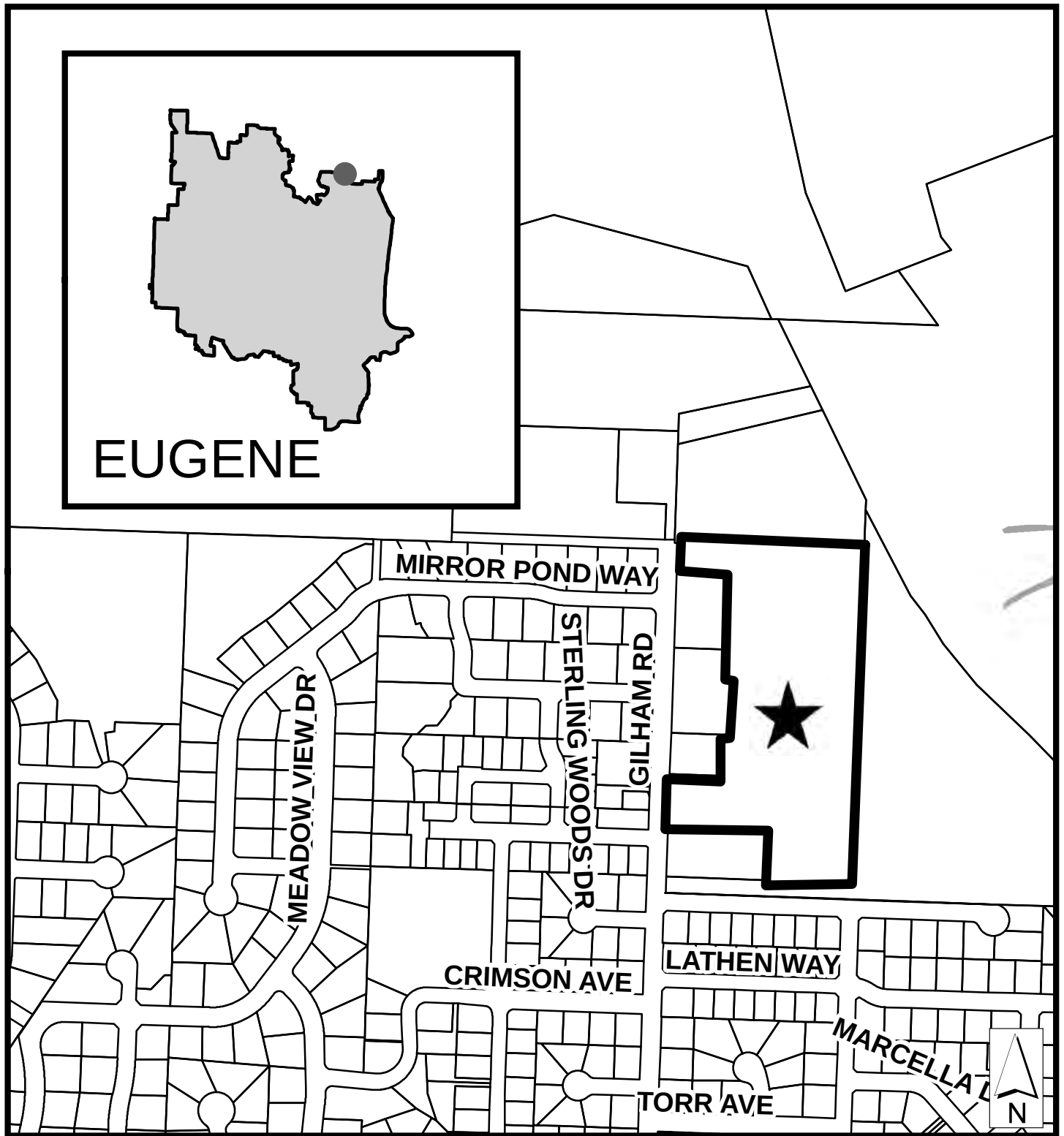
TM 17-04-10-14, TM 800, EUGENE, OR

Branch Engineering Inc. Project No. 17-422

BEGINNING at the Southwest corner of the Abraham Peek Donation Land Claim No. 51, Township 17 South, Range 4 West of the Willamette Meridian; **THENCE** North 0°04'30" East 2029.96 feet along the West line of said Claim to a point; **THENCE** South 89°56' East 30.00 feet to a point which is the **TRUE POINT OF BEGINNING**; **THENCE** North 0°04'30" East 232.68 feet along a line parallel with and 30.00 feet East of West line of said claim; **THENCE** South 89°56' East 147.95 feet; **THENCE** South 0°12' East 232.68 feet; **THENCE** North 89°56' West 149.15 feet to the **TRUE POINT OF BEGINNING**, in Lane County Oregon; **EXCEPT** the South 115 feet thereof.



Bruce Wiechert Custom Homes (A 18-1)
65 Nelson Ln.



Legend

 Area of Withdrawal

0 250 500 1000 Ft

Caution:
This map is based on imprecise
source data, subject to change,
and for general reference only.



1/31/19

March 11, 2019, Meeting - Item 3E

Exhibit C
Page 2 of 2

Annexation Legal Description for Tax Lot 17-03-08-00-00307

A unit of land being situated in the Northwest 1/4 of Section 8, Township 17 South, Range 3 West of the Willamette Meridian, said unit of land being more particularly described as follows:

Commencing at a 2-3/4 inch Lane County Surveyors Office brass cap dated 1962 marking the Northeast corner of the T.N. Aubrey Donation Land Claim No. 39 in Township 17 South, Range 3 West of the Willamette Meridian;

Thence along the North line of said Donation Land Claim No. 39, North 89°25'36" West 3119.14 feet;

Thence South 27°30'02" East 610.92 feet to a 5/8 inch iron rebar with yellow plastic cap stamped "ROBERTS SURV. INC.";

Thence South 00°24'24" West 152.55 feet to the **POINT OF BEGINNING** of this unit of land;

Thence continuing South 00°24'24" West 1018.65 feet to a 5/8 inch iron rebar with yellow plastic cap stamped "ROBERTS SURV. INC.";

Thence North 89°28'56" West 264.44 feet to a 5/8 inch iron rebar with yellow plastic cap stamped "ROBERTS SURV. INC." marking the Southeast corner of that tract of land conveyed to Alma Payne Barnell in warranty deed recorded February 5, 1964 on Reel 235d, Reception No. 42626, Lane County Deeds & Records, in Lane County, Oregon;

Thence along the Easterly boundary of said tract of land, North 00°25'36" East 159.95 feet to a 1/2 inch iron pipe marking the Northeast corner thereof;

Thence along the Northerly boundary of said tract of land, North 89°28'02" West 304.47 feet to a 5/8 inch iron rebar with yellow plastic cap stamped "ROBERTS SURV. INC." set on the Easterly right-of-way line of Gilham Road;

Thence along the Easterly right-of-way line of Gilham Road, North 00°24'56" East 153.62 feet to a point referenced by a 5/8 inch iron rebar bearing South 89°35'38" East 0.20 feet;

Thence leaving the Easterly right-of-way line of Gilham Road, South 89°35'38" East 160.05 feet to a 5/8 inch iron rebar;

Thence North 00°24'10" East 124.98 feet to a 5/8 inch iron rebar;

Thence South 89°35'50" East 20.50 feet to a 5/8 inch iron rebar with yellow plastic cap stamped "ROBERTS SURV. INC.";

Thence North 00°24'10" East 189.63 feet to a 5/8 inch iron rebar with yellow plastic cap stamped "ROBERTS SURV. INC.";

Thence North 89°35'50" West 20.50 feet to a 5/8 inch iron rebar with yellow plastic cap stamped "ROBERTS SURV. INC.";

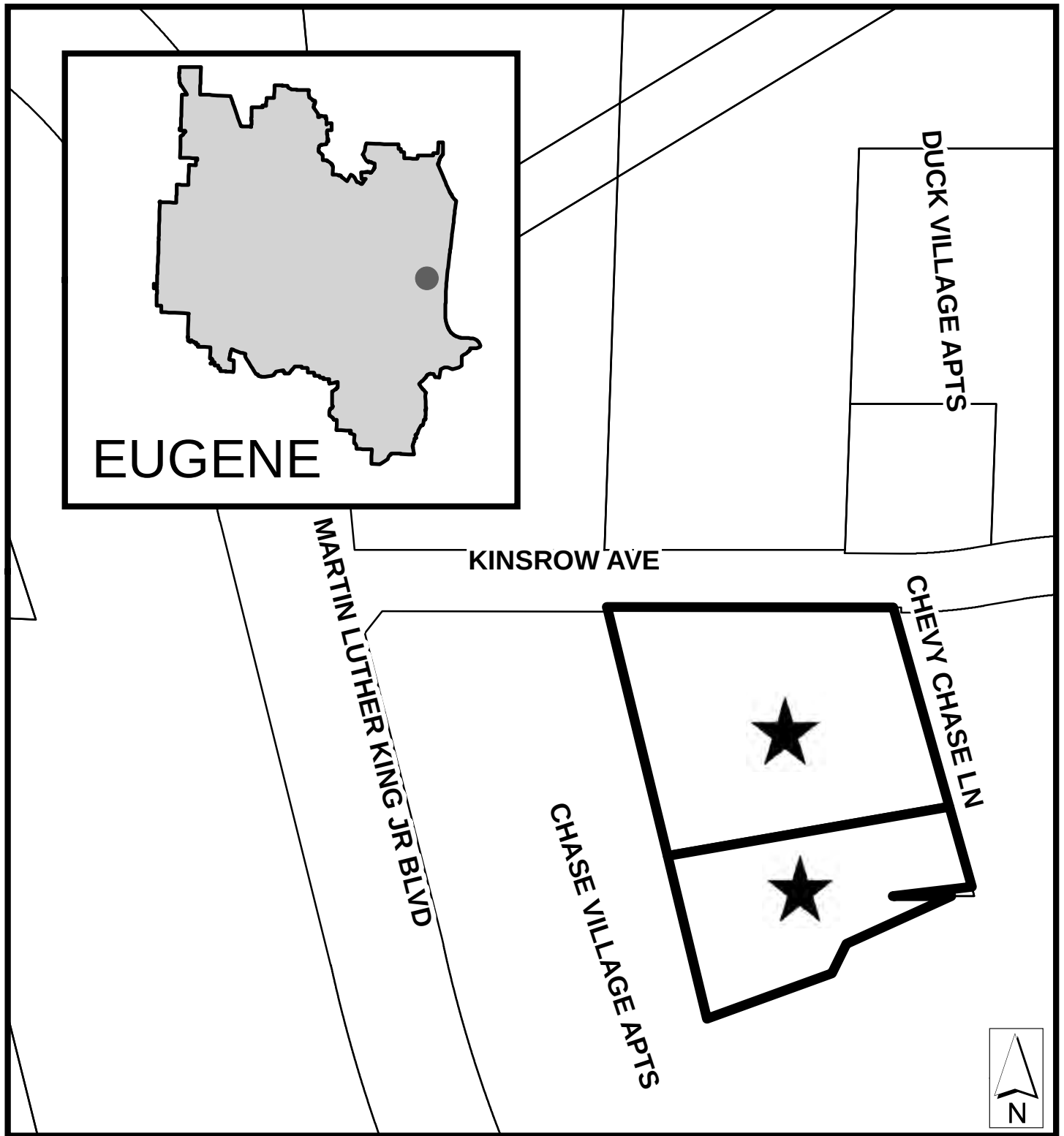
Thence North 00°24'10" East 329.08 feet to a 5/8 inch iron rebar;

Thence North 89°29'13" West 159.91 feet to a point referenced by a 5/8 inch iron rebar bearing South 89°29'13" East 0.10 feet, said point lies on the Easterly right-of-way line of Gilham Road;

Thence along the Easterly right-of-way line of Gilham Road, North 00°24'56" East 59.85 feet to a 5/8 inch iron rebar bearing North 34°12'53" West 0.18 feet;

Thence South 89°35'50" East 568.72 feet to the Point of Beginning, all in Lane County, Oregon and containing 9.72 acres of land, more or less.

Chase/LeCompte (A 18-4)
1 and 2 Chevy Chase Ln.



Legend

 Area of Withdrawal

0 80 160 320 Ft

Caution:
This map is based on imprecise
source data, subject to change,
and for general reference only.



1/31/19

March 11, 2019, Meeting – Item 3E

Exhibit D
Page 2 of 3

Legal Description of Affected Territory to be Annexed
(Tax Lot #1401)

A unit of land being situated in the Southeast 1/4 Section 28, Township 17 South, Range 3 West of the Willamette Meridian, said unit of land being more particularly described as follows:

Commencing at the Southeast corner of the Mahlon H. Harlow Donation Land Claim No. 57 in Township 17 South, Range 3 West of the Willamette Meridian; thence North 00°08'30" West 2130.44 feet; thence South 87°52'00" West 2127.35 feet; thence South 02°08'00" East 45.00 feet to a point on the southerly margin of Kinsrow Avenue (County Road No. 782), said point being the northeast corner of Tax Lot #1401 and the **POINT OF BEGINNING** of this unit of land;

Thence leaving the southerly margin of Kinsrow Avenue, South 17°56'00" East 210.80 feet to the southeast corner of Tax Lot #1401;

Thence South 77°56'01" West 139.17 feet to an angle point in the southerly boundary of Tax Lot #1401;

Thence South 77°48'38" West 152.02 feet to the southwest corner of Tax Lot #1401;

Thence North 15°56'30" West 260.93 feet to a point on the southerly margin of Kinsrow Avenue, said point being the northwest corner of Tax Lot #1401;

Thence along the southerly margin of Kinsrow Avenue, North 87°52'00" East 291.65 feet to the point of beginning, all in Lane County, Oregon and containing 67,484 square feet (1.55 acres) of land, more or less.

Exhibit D
Page 3 of 3

Legal Description of Affected Territory to be Annexed
(Tax Lot #1402)

A unit of land being situated in the Southeast 1/4 Section 28, Township 17 South, Range 3 West of the Willamette Meridian, said unit of land being more particularly described as follows:

Commencing at the Southeast corner of the Mahlon H. Harlow Donation Land Claim No. 57 in Township 17 South, Range 3 West of the Willamette Meridian; thence North $00^{\circ}08'30''$ West 2130.44 feet; thence South $87^{\circ}52'00''$ West 2127.35 feet; thence South $02^{\circ}08'00''$ East 45.00 feet to a point on the southerly margin of Kinsrow Avenue (County Road No. 782), said point being the northeast corner of Tax Lot #1401; thence leaving the southerly margin of Kinsrow Avenue, South $17^{\circ}56'00''$ East 210.80 feet to the southeast corner of Tax Lot #1401 and the northeast corner of Tax Lot #1402 and also the POINT OF BEGINNING of this unit of land;

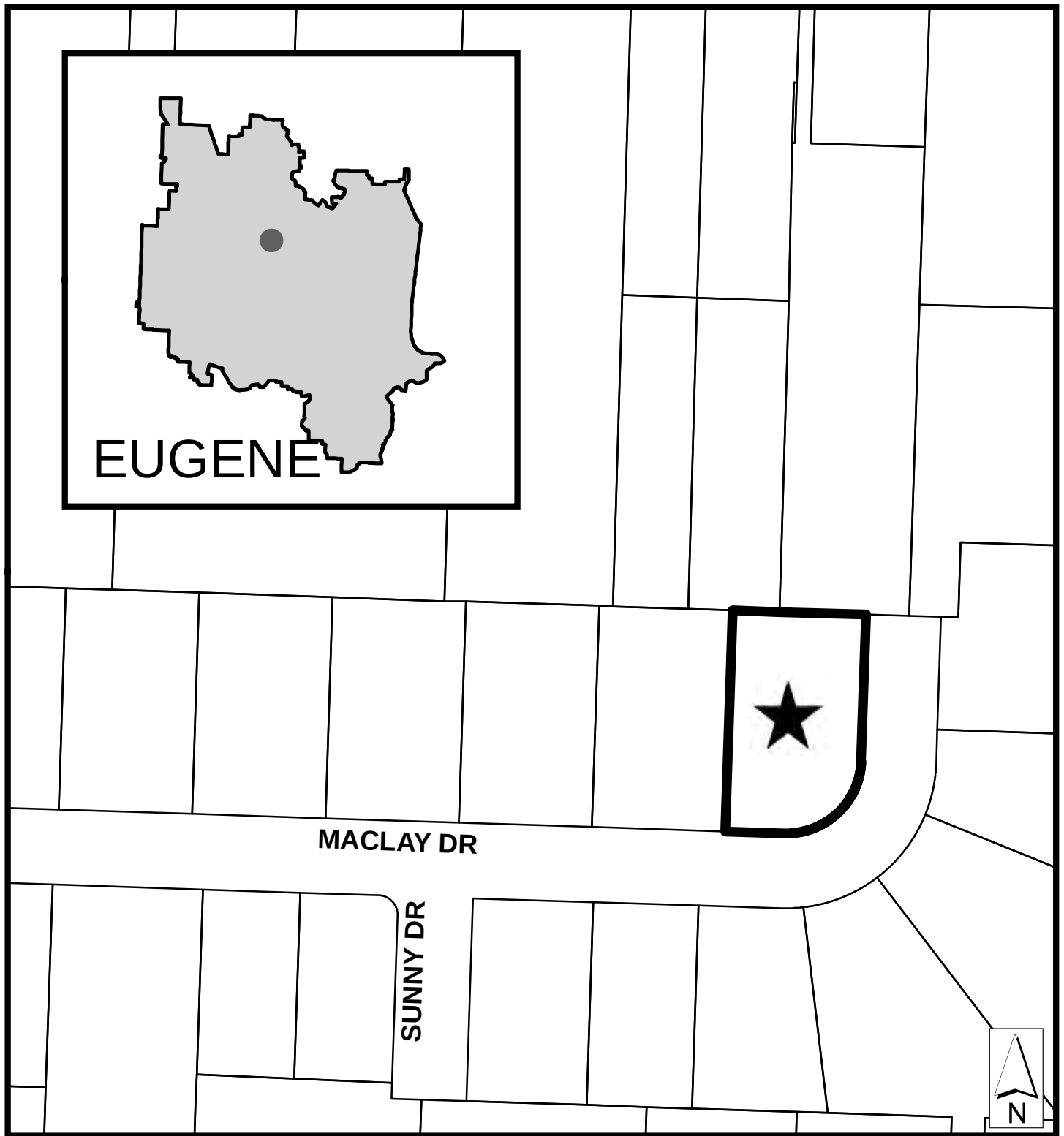
Thence continuing South $17^{\circ}56'00''$ East 84.78 feet to the southeast corner of Tax Lot #1402;

Thence along the southerly boundary of Tax Lot #1402 the following bearings and distances: South $81^{\circ}01'45''$ West 80.82 feet; thence North $87^{\circ}52'00''$ East 59.26 feet; thence South $63^{\circ}14'02''$ West 117.13 feet; thence South $24^{\circ}06'09''$ West 33.59 feet; thence South $67^{\circ}48'38''$ West 134.96 feet to the southwest corner of Tax Lot #1402;

Thence North $15^{\circ}56'30''$ West 170.82 feet to the southwest corner of Tax Lot #1401 and the northwest corner of Tax Lot #1402;

Thence along the northerly boundary common to Tax Lots #1401 and #1402 the following bearings and distances: North $77^{\circ}48'38''$ East 152.02 feet; thence North $77^{\circ}56'01''$ East 139.17 feet to the point of beginning, all in Lane County, Oregon and containing 37,920 square feet (0.87 acres) of land, more or less.

Brabham, Jesse (A 18-2)
1127 and 1129 Maclay Dr.



Legend
□ Area of Withdrawal

0 50 100 200 Ft

Caution:
This map is based on imprecise
source data, subject to change,
and for general reference only.



1/31/19

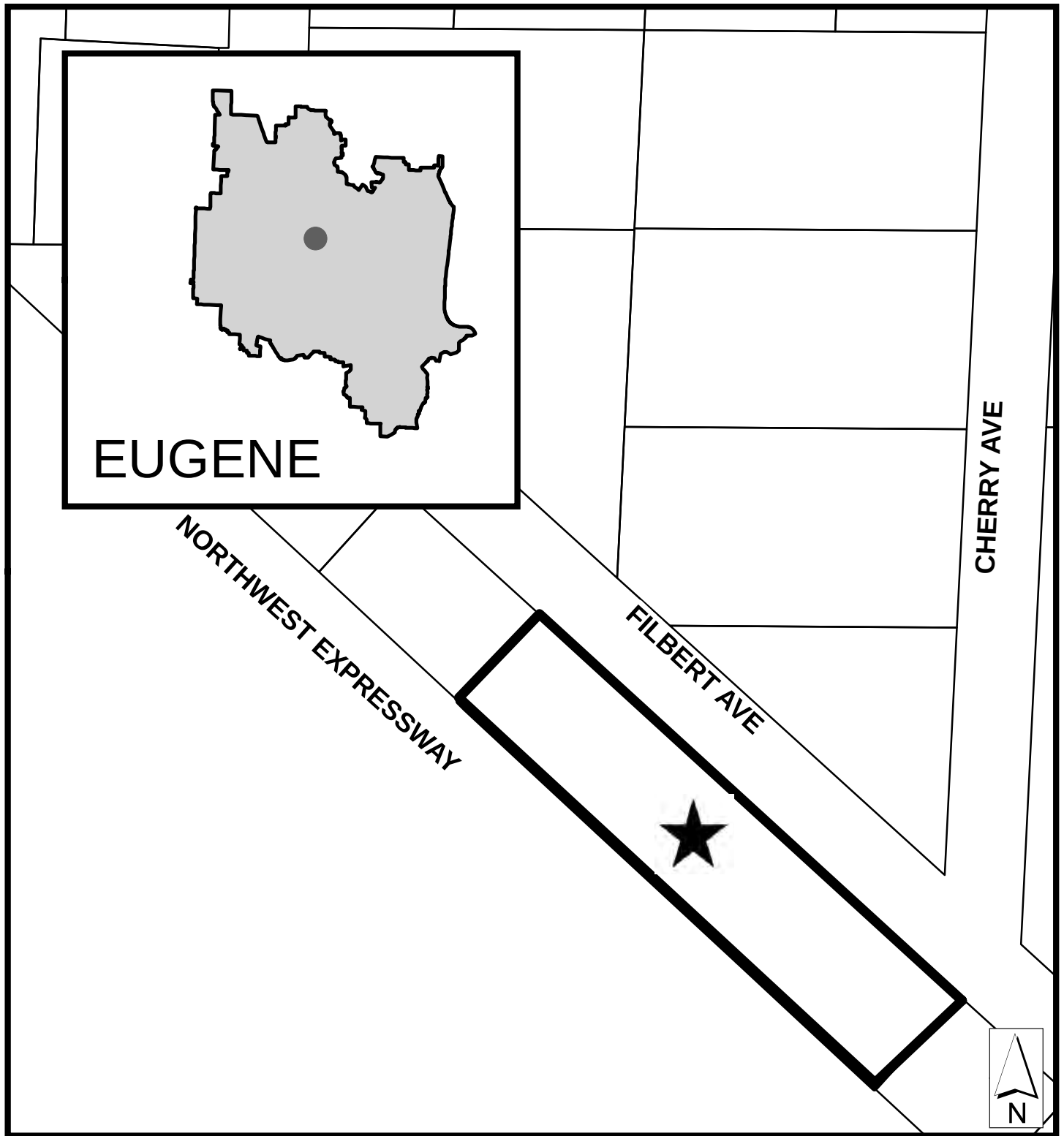
March 11, 2019, Meeting – Item 3E

Exhibit E
Page 2 of 2

Description:

Lot 8, Block 1, Maclay Subdivision as platted and recorded in Book 30, Page 11, Lane County Oregon Plat Records, in Lane County, Oregon.

Monkey Hero LLC (A 18-3)
South side Filbert Ave., north of NW Expressway



Legend

 Area of Withdrawal

0 40 80 160 Ft

Caution:
This map is based on imprecise
source data, subject to change,
and for general reference only.



1/31/19

March 11, 2019, Meeting – Item 3E

Legal Description of Affected Territory to be Annexed
(Tax Lot #4300, #4400, #4500)

A unit of land being situated in the Southeast 1/4 Section 23, Township 17 South, Range 4 West of the Willamette Meridian, said unit of land being more particularly described as follows:

Commencing at the Southwest corner of the Benjamin Davis Donation Land Claim No. 45 in Township 17 South, Range 4 West of the Willamette Meridian; thence South 48°52'00" East 824.80 feet; thence along the centerline of Park Avenue, North 88°45'00" East 637.50 feet to the intersection of the centerline of Park Avenue with the centerline of Filbert Avenue; thence along the centerline of Filbert Avenue as follows: South 00°00'00" East 322.00 feet; thence South 48°52'00" East 212.00 feet; thence leaving the centerline of Filbert Avenue, South 41°08'00" West 20.00 feet to a point on the southerly right-of-way line of Filbert Avenue, said point being the northwest corner of Tax Lot #4300 and the **POINT OF BEGINNING** of this unit of land;

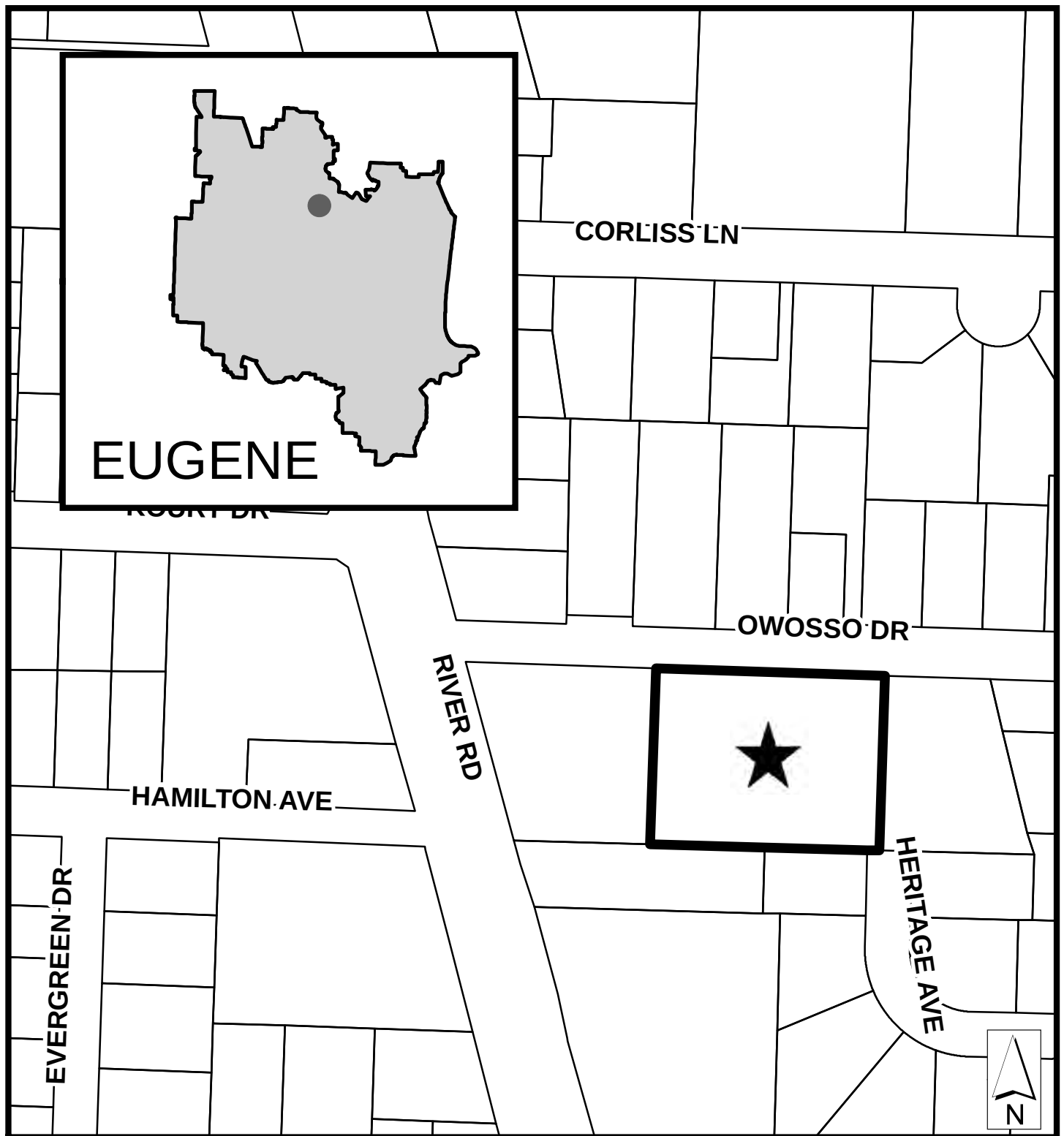
Thence continuing South 41°08'00" West 60.00 feet to a point on the northerly right-of-way line of Northwest Expressway, said point being the southwest corner of Tax Lot #4300;

Thence along the northerly right-of-way line of Northwest Expressway, South 48°52'00" East 288.00 feet to the southeast corner of Tax Lot #4500;

Thence leaving the northerly right-of-way line of Northwest Expressway, North 41°08'00" East 60.00 feet to a point on the southerly right-of-way line of Filbert Avenue, said point being the northeast corner of Tax Lot #4500;

Thence along the southerly right-of-way line of Filbert Avenue, North 48°52'00" West 288.00 feet to the point of beginning, all in Lane County, Oregon and containing 17,280 square feet (.39 acres) of land, more or less.

Day Joint Trust (A 18-6)
South side Owosso Dr., east of River Road



Legend

 Area of Withdrawal

0 90 180 360 Ft

Caution:
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1/31/19

March 11, 2019, Meeting – Item 3E

Exhibit G

Page 2 of 2

LEGAL DESCRIPTION

All those lands conveyed in that Warranty Deed recorded on February 25, 2011 as Document Number 2011-009423 in the Lane County Oregon Official Records, said lands being more particularly described as follows:

COMMENCING at a 5/8-inch iron rod on the Easterly right-of-way line of River Road 206.38 feet South 16°47'45" East from a 5/8-inch iron rod marking the intersection of the South right-of-way line of Owosso Drive, said South line being 25.0 feet South from (when measured at right angles) the center line of said Owosso Drive and the Easterly right-of-way line of River Road, said Easterly right-of-way line being 50.0 feet Easterly from (when measured at right angles;) the center line of said River Road, said beginning point is also described as being North 89°53'50" East 52.20 feet from a point in Section 13, Township 17 South, Range 4 West of the Willamette Meridian, in the Center of the County Road known as the River Road, at the Northwest corner of the lot or tract conveyed to George W. and Lillith Leeper, by deed recorded in Book 122, Page 335, Lane County Deed Records, said point being 10.446 chains South 17° East from an iron bar set in County Survey No. 688 of the Recorded Surveys of said County, in the center of said road, 42.72 chains East of the Northwest corner of County Survey No. 12, which is 7.30 chains North from the Southwest corner of the Joseph Davis and wife Donation Land Claim No 48;

THENCE North 89°53'50" East 151.33 feet to a ½-inch iron rod and the **TRUE POINT OF BEGINNING** of this tract;

THENCE North 0°19' East 196.19 feet to a ½-inch iron rod on the South right-of-way line of Owosso Drive (50.0 feet wide);

THENCE South 89°42' East along said Southerly right-of-way line 254.79 feet to a ½-inch iron rod;

THENCE South 0°18' West 194.40 feet to a ½-inch iron rod;

THENCE South 89°53'50" West 254.80 feet to the **TRUE POINT OF BEGINNING**, in Lane County, Oregon

REGISTERED
PROFESSIONAL
LAND SURVEYOR

OREGON
MAY 12, 2011
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RENEWAL DATE: 12/31/18

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Public Hearing and Action: FY20–25 Capital Improvement Program

Meeting Date: March 11, 2019
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 4
Staff Contact: Mike Streepey
Contact Telephone Number: 541-682-6820

ISSUE STATEMENT

This item is an opportunity for the City Council to adopt the Capital Improvement Program (CIP) for fiscal years 2020 through 2025 (FY20–25). The CIP was reviewed and recommended by the City's Budget Committee on February 20, 2019.

BACKGROUND

The Capital Improvement Program is a planning document that forecasts the City's capital needs over a six-year period based on various City-adopted long-range plans, policies, goals and other planning processes. The FY20–25 CIP totals approximately \$312.7 million and includes projects for the Airport, Parks and Open Space, Public Buildings and Facilities, Stormwater, Transportation and Wastewater. The Project Summaries section of the CIP document contains tables summarizing all CIP projects, anticipated annual funding levels and maps indicating the geographic location of CIP projects.

The primary goals of the CIP are to:

- Provide a balanced program for capital improvements given anticipated funding sources over a six-year planning period;
- Illustrate upcoming capital needs based on anticipated funding levels;
- The underlying strategy of the CIP is to plan for land acquisition, construction, and the major preservation of public facilities necessary for the safe and efficient provision of services, and;
- Serve as the basis for the Capital Budget for the coming two fiscal years.

Capital projects are generally large-scale endeavors in terms of cost, size and benefit to the community. A critical element of a balanced CIP is the provision of funds to preserve or enhance existing facilities and provide new assets that will aid response to service needs and community growth.

Changes to the FY20–25 CIP

In 2017, the Budget Committee passed a motion to integrate the City's Climate Recovery Ordinance with the CIP. Changes have been made to the FY20–25 CIP to meet the motion's

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directives by incorporating estimated Greenhouse Gas metrics for CIP projects where feasible. The GHG metrics help quantify the impacts of the City's infrastructure on the climate. These estimates, along with additional narrative on efforts to reduce emissions by program area, are included in the new GHG Summary section of the document.

Changes have also been made to provide more information on specific capital projects within ongoing capital programs. For the first two years of the FY20–25 CIP, the individual capital projects within ongoing capital programs have been provided where feasible. Staff do not always know with certainty which projects within a capital program will be funded, but where possible those projects and related financial and planning information have been provided for FY20 and FY21. This change provides greater transparency for the public, Budget Committee and City Council on individual projects within capital programs and an improved understanding of how the City spends capital budget dollars. This change also enhances the connection between important policy initiatives and more capital projects.

FY20–25 CIP Projects

The capital projects and ongoing capital improvement programs in this CIP total approximately \$312.7 million.

Transportation is the largest portion of the CIP, with approximately \$92.1 million of anticipated spending. Projects funded by the 2017 Street Bond approved by voters account for \$51.0 million of this amount, and pavement preservation capital projects account for \$18.6 million. Federal funds are projected to fund \$7.2 million in Transportation projects.

Airport is the second largest category with \$83.3 million in planned projects over the six-year forecast period. Major projects include Concourse C addition to the Terminal Building (\$30.0 million), Taxiway Golf ramp construction (\$16.6 million), Runway 34R rehabilitation (\$11.3 million), and Taxiway C/M rehabilitation (\$9.5 million).

Public Buildings and Facilities is the third largest category with \$51.0 million in proposed projects, including \$15.5 million for the Sheldon and Echo Hollow Pools renovation and expansion projects supported by the 2018 Parks and Recreation Bond approved by voters. Additional large projects include a Downtown Urban Renewal project for a permanent Farmers' Market (\$3.1 million) and parking structure deferred maintenance (\$4.0 million).

Parks and Open Space represents the next largest category with \$50.8 million for proposed projects including \$19.3 million from the 2018 Parks and Recreation Bond. Major projects include \$7.0 million for site renovations and rehabilitations, \$5.5 million for the Downtown Riverfront Park, \$5.2 million identified for the Park Blocks and Downtown open space improvements, \$4.8 million for park renovations, \$4.1 million for parkland acquisition, \$4.1 million for park and path lighting, and \$3.0 million for Phase 1 of a new sports complex.

Wastewater is projected to spend \$19.0 million on capital projects. Included in these improvements is \$15.6 million to preserve and rehabilitate the City's aging wastewater system,

\$2.0 million to replace the West Irwin Pump Station, and \$1.5 million for wastewater services for new development.

Finally, Stormwater is planning to invest \$16.4 million, primarily for rehabilitation and improvements. Projects include the continuation of drywell removal (\$3.0 million), which is mandated by the Department of Environmental Quality, and system rehabilitation (\$6.6 million).

With the exception of General Capital Projects, the vast majority of funding for CIP projects is restricted to a particular use, such as the 2017 Street Bond for transportation projects, funding for airport projects, wastewater and stormwater charges, local motor vehicle fuel tax revenue, system development charges, airport passenger facility charges and more. General Capital Projects refer mostly to capital improvements and preservation for public buildings and facilities, which account for \$23.1 million, or 8.7 percent, of planned capital spending over the next six years. General capital projects are primarily funded through the City's General Fund.

CIP Development and Review Process

During the summer and fall of even numbered years, staff compiles the draft CIP using input and requests from a variety of sources including council-adopted plans and policy documents, maintenance monitoring programs, funding directives from federal and state grants and mandates, public input and more. The draft CIP is subsequently published and made available to the public. Following review of the CIP by the Budget Committee, and adoption by the City Council, the projects become the basis for preparation of the City's Capital Budget for the next two fiscal years.

The draft CIP document was made available on the City's website on February 7, 2019. Information about the draft FY20–25 CIP was also sent electronically to interested citizens via the City Council newsletter, Neighborhood Services bulletin, and the Budget Interested Parties e-mail list. Hard copies of the draft CIP document were made available to the public at the Finance Division and the City Manager's Office. At their request, a presentation on the draft FY20–25 CIP was made to the Planning Commission at their February 25, 2019, meeting.

The Budget Committee held a public comment period on the draft FY20–25 CIP on February 20, 2019. One member of the public provided comment expressing thanks and support for the GHG data included in the new document. The committee passed a motion to recommend that the City Council adopt the FY20–25 CIP as proposed.

PREVIOUS COUNCIL DIRECTION

City Council acts on the CIP on a biennial basis. The FY20–25 CIP presentation to the Budget Committee and subsequent discussion and recommendation regarding the Draft FY20–25 CIP on [February 20, 2019](#).

COUNCIL OPTIONS

The City Council may exercise one of the following two options:

1. The Council may choose to adopt the FY20–25 CIP as recommended by the Budget Committee.
2. The Council may choose to amend the CIP by identifying changes in the projects and/or funding sources and adopt the FY20–25 CIP that includes those changes.

CITY MANAGER'S RECOMMENDATION

The City Manager recommends that the council adopt the FY20–25 CIP as recommended by the Budget Committee.

SUGGESTED MOTION

Move to adopt the FY 20-25 Capital Improvement Program as recommended by the Budget Committee.

ATTACHMENTS

None. The draft FY20–25 CIP was previously distributed to the Mayor and City Council in hard copy and is available for review at www.eugene-or.gov/CIP.

FOR MORE INFORMATION

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Staff E-Mail: MStreepey@eugene-or.gov

URBAN RENEWAL AGENCY

AGENDA ITEM SUMMARY



Potential Action: Appointment to River Guides for the Riverfront Urban Renewal Plan

Meeting Date: March 11, 2019
Department: Planning and Development
www.eugene-or.gov

Agenda Item Number: 5
Staff Contact: Allie Camp
Contact Telephone Number: 541-682-5480

ISSUE STATEMENT

This is an action item to review the Mayor's nomination to the River Guides for the Riverfront Urban Renewal Plan and to appoint a new committee member.

BACKGROUND

The concept for the River Guides comes from Section 900 of the 2004 amended Riverfront Urban Renewal Plan, which calls for a committee authorized by the Agency Board to advise on the activities of the District. Section 700 of the Plan sets out that the Agency Board is to approve all projects, other than loans, in excess of \$250,000. When appropriate, the River Guides can provide input on those projects. The River Guides provide recommendations to the Agency Director, who then provides them to the Agency Board. Attachment A provides the framework for the committee.

The River Guides framework identifies that the committee is to be comprised of seven members who represent the richness of the community's perspectives, neighborhoods and population demographics. The six existing members are identified in Attachment B.

Currently, there is one vacancy on the River Guides. Thomas Fiorelli, appointed to the River Guides in May 2018, recently accepted a position across the country. He will need to relocate for work and can no longer serve on the River Guides. He provided landscape architecture expertise to the committee.

The Mayor nominates Karen Williams to replace Mr. Fiorelli on the River Guides. Karen is an architect at PIVOT Architecture in Eugene and brings expertise in architecture and building design to the River Guides, a skill set that is needed in the group. Her application is included as Attachment C.

AGENCY BOARD OPTIONS

1. Appoint the Mayor's nomination for the River Guides.
2. Direct staff to open a recruitment process and generate another applicant pool to select from.
3. Choose no replacement at this time.

AGENCY DIRECTOR'S RECOMMENDATION

The Agency Director recommends approval of the Mayor's recommendation and appointment of Karen Williams to the River Guides.

SUGGESTED MOTION

Move to appoint the Mayor's nomination of Karen Williams to the River Guides.

ATTACHMENTS

- A. River Guides framework
- B. River Guides member details
- C. Karen Williams' application

FOR MORE INFORMATION

Staff Contact: Allie Camp
Telephone: 541-682-5480
Staff E-Mail: acamp@eugene-or.gov

Riverfront Renewal Guides Framework

Advisory Committee for the Riverfront Urban Renewal Plan

The concept for the Riverfront Renewal Guides (River Guides) for the Riverfront Urban Renewal Plan comes from Section 900 of the 2004 amended Plan, which calls for a committee authorized by the renewal agency board of directors to advise on the activities of the District. Section 700 of the Plan sets out that the Agency Board is to approve all projects, other than loans, in excess of \$250,000. When appropriate, the River Guides can provide input on those projects.

Charter

Advise on the activities of the District. (One of the primary focuses within the District will be with the downtown riverfront redevelopment, which could involve investments in infrastructure, roads, sidewalks, rail road access, housing, commercial, and a world class park.)

Expectations of Members

- Have or develop a basic understanding of the projects and requirements authorized in the Riverfront Urban Renewal Plan.
- Meet as needed, review meeting materials, provide input to advise on best outcomes for the community.

Membership Guidelines

- A total of seven members that represent the richness of the community's perspectives, neighborhoods and population demographics
- Seek a balanced mix of constituent representatives*, including but not limited to:
 - Riverfront stakeholder(s) (resident, property/business owner)
 - Representative(s) from the general public
 - Member(s) with development/financial/architecture expertise
 - Member(s) with ecological/sustainability/river conservation group expertise
 - Member(s) on other City committee(s) (e.g. Budget Committee, Human Rights Commission, Housing Policy Board, Railroad Quiet Zone Panel, Parks & Rec Board, Sustainability Commission, Planning Commission)
 - Riverfront partner agency(s) (e.g. UO, LTD, Parks Foundation)
- Terms not to exceed the life of the Riverfront District (approximately seven years)
- A long-term commitment to serve is preferred but not required
- The committee will select a Chair and Co-Chair who will serve for one year periods. The Chair will work with staff on meeting agendas and processes.

** One person may be able to represent more than one interest (for example, a riverfront resident with financial expertise).*

Membership Selection Process

The Mayor compiled a list of individuals and recommended seven for Agency Board consideration. The Agency Board selected the committee in October 2017. At the orientation (or soon thereafter), the River Guides will select a committee Chair and Co-Chair. In the event of vacancies, the Mayor will nominate a replacement, striving to maintain a balanced mix of constituent representatives. The Agency Board will approve or deny the Mayor's nomination.

Staff Support

Agency staff will support the work of the River Guides with project, financial, technical, and legal expertise. Staff will also assist with scheduling meetings and facilities, preparing meeting agendas, taking action summary notes at meetings, and other administrative functions deemed necessary and appropriate by the Agency Director. Staff support will be paid for with Agency administrative funds.

Decision Making Process

River Guides members will aim to come to recommendations on consensus. Should consensus not be possible, recommendations will be decided based on a majority vote.

Ethics and Conflict of Interest

Ethics. The provisions of the Oregon Government Ethics laws apply to actions of individuals who qualify as “public officials.” A “public official” is someone who serves the State of Oregon or any of its political subdivisions (e.g., the City of Eugene) as an elected official, appointed official, employee or agent, whether compensated or not. Volunteers who serve on local boards and commissions have been determined to qualify as public officials subject to the ethics laws. The ethics laws prohibit public officials from using their official positions to obtain financial benefit for themselves, their relatives or associated businesses. The laws also impose certain requirements regarding the disclosure of potential and actual conflicts of interest. Further information on Oregon’s Government Ethics laws can be accessed at ORS Chapter 244 and the following website: [http://www.oregon.gov/OGEC/docs/Public_Official_Guide/2010-10 PO Guide October Final Adopted.pdf](http://www.oregon.gov/OGEC/docs/Public_Official_Guide/2010-10_PO_Guide_October_Final_Adopted.pdf)

Conflict of Interest. A River Guides member could have a potential conflict of interest. A potential conflict of interest exists if a public official, in the discharge of his or her official state duties, would be required to take an action that would affect his or her financial interest, or the financial interest of his or her spouse, parent, brother, sister, child, spouse of the child, or a business with which the official or employee is associated. If a potential conflict applies, a committee member must either a) abstain from taking official action on the matter or b) prepare a written statement explaining the potential conflict and why despite the potential conflict they are able to act fairly, objectively, and in the public interest.

Chair and Co-Chair

Roles and Responsibilities:

1. The Chair and Co-Chair shall serve for one (1) year. The election will be held at the first River Guides meeting of each calendar year, starting in 2019. If the Chair cannot serve a full term, the Co-Chair shall assume the office for the remainder of the Chair’s term. If the Co-Chair cannot serve a full term, the River Guides shall, at the meeting in which the resignation is received, elect a new Co-Chair to complete the unexpired term. If both Chair and Co-Chair vacate their respective positions prior to the end of their terms, elections will be held at the following meeting to fill both offices.
2. Committee members may not be elected as Chair for more than two (2) successive terms.
3. The Chair shall facilitate all meetings of the River Guides and consult with staff on preparation of meeting agendas.
4. The Co-Chair shall perform the duties of the Chair in the absence or inability of the Chair.
5. The Chair and Co-Chair are entitled to vote on all issues.

6. The Chair or Chair's designee is the official spokesperson for the River Guides on all matters of the committee that concern the community. This includes media inquiries.
7. The Chair and Co-Chair will work with staff to ensure that all River Guides review and approve written committee materials. The Chair or Co-Chair will sign all materials provided on behalf of the River Guides to the Agency Director (City Manager), if any.

Selection Process:

1. The officers of the River Guides shall be the Chair and Co-Chair elected from among the 7 members of the committee. To be eligible for chair nomination, a member must have served on the River Guides for at least one (1) year.
2. Any member may nominate a candidate for the position of Chair or Co-Chair. Nominations need not be seconded.
3. A member may decline nomination because of an inability to serve.
4. Any member may move to close the nominations; a second is required. If the motion carries, the Chair then calls for the election.
5. The votes of all members will be recorded by staff. The candidate who receives a majority of the votes cast becomes the new chair. In the event that no candidate receives a majority of the votes cast, a run-off election shall be held between the two candidates receiving the most votes. The same procedure is followed for the election of the co-chair.

River Guides Member Details

Name	Expertise	Riverfront Stakeholder	Notes	Ward/ Neighborhood
	<i>Finance/Devo/Arch Ecology/Conserv. City Committee Partner Agency</i>	<i>Prop Owner Biz Owner Live/ Work</i>		
Julie Daniel	BRING Director (retired); served on various DEQ workgroups		LGAC, outdoors, advised on reuse/salvage of EWEB site; Friends of Buford Park board, Past: City Club, PPPM Faculty Adviser Committee, BEST	3/ Amazon Neighbors
Nigel Francisco	Finance Greater Eugene, Inc.		Ninkasi CFO; Chamber board, Greater Eugene Inc. board, Travel Oregon, Habitat for Humanity volunteer	8/ Churchhill Area Neighborhood
Harris Hoffman	Developer & finance (retired)		Affordable housing, market rate housing, homeless housing; part of the UO foundation team, EWEB master plan experience; involved with Cornerstone, Shedd, Emerald Village, Meals on Wheels, Seattle Housing Authority	3/ Fairmont Neighbors
John Iglesias	NWCU president	NWCU & Work	Involved with Veterans Legacy Project and Housing Project, Rotary, Boy Scouts;	8
Victoria Nguyen			Press secretary for Governor; UO grad, UO Foundation team member, master plan familiarity; Communications expertise	7/ Santa Clara Community Org
Matt Roberts	SRRP, Vision Zero UO		UO Senior Director of Community Relations, LGAC, BEST advisory board	8/ Churchhill Area Neighborhood



Interested Applicants

River Guides

Name Karen Williams

Address 360 W. 13th Ave. apt 2
Eugene, OR 97401

Occupation Architect

Business Address 44 W. Broadway Ave Suite 300
Eugene, OR 97401

Optional Information

Gender Female Age 36-45 Ethnicity N/A

Additional Languages spoken Some Spanish

Education / Training

Please list school course work, degrees, vocational training, licenses, certifications, or similar qualifications that have helped prepare you for serving on this board or commission.

Master of Architecture from Florida A& M University
Licensed Architect - Florida and Oregon
Licensed Interior Designer - Florida
Previously served as Chair of the Board of Zoning and Adjustment in Orlando, Florida

Community Service / Volunteer

Eugene Summit YP Summit
Bags of Love
Junior League Eugene

Evening Phone 8504453027 Day Phone 8504453027

Do You Live within the City Limits? Yes If so how long?

Ward 1 Neighborhood Downtown

Employer PIVOT Architecture

Fax E-Mail kwilliams@PIVOTarchitecture.com



Disabled? No Description

Job Experience

Architect @ PIVOT Architecture
Career Instructor @ University of Oregon - BIM Revit and Professional Practice

Personal Experience

International Travel
Serving on National Equity Committees



Interested Applicants

Personal Interest

Briefly describe your personal interests and how they relate to your decision to apply for a position on a board or commission.

I am interested in civic development and improvements. I support positive change in our community. I would like to have a better connection to the public realm and apply my skills as a designer to broadening the landscape of our community. My friends and fellow yogis would call me a community builder, this would be a great opportunity to put this characteristic in to practice.

Contribution

What specific contribution do you hope to make to the board or commission? Why do you want to become a member?

I am trained to approach problem solving through design thinking. As an architect, everyday my lens is to take note of problems and obstacles. Once identified my job is to seek out the solutions to help us keep moving forward. I hope to contribute this thought process to the board commission. I want to be a member to support the other members of the commission and to also contribute to the future of our Eugene community.