



**Eugene City Council**

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[www.eugene-or.gov](http://www.eugene-or.gov)

# **AMENDED AGENDA EUGENE CITY COUNCIL**

**September 14, 2020**

**7:30 p.m. CITY COUNCIL MEETING**

Due to Governor Kate Brown's Stay Home, Save Lives Executive Order to combat the spread of Covid-19, this meeting will be held remotely using virtual meeting technology. Information about online or other options for access and participation will be available at <https://www.eugene-or.gov/3360/Webcasts-and-Meeting-Materials>

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**Meeting of September 14, 2020;  
Her Honor Mayor Lucy Vinis Presiding**

**Councilors**

Emily Semple, President  
Mike Clark  
Chris Pryor  
Betty Taylor

Jennifer Yeh, Vice President  
Greg Evans  
Claire Syrett  
Alan Zelenka

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*Note: This agenda was amended to reflect the addition of Item 2C.*

**7:30 p.m. CITY COUNCIL MEETING**

**1. COMMITTEE REPORTS AND ITEMS OF INTEREST**

**2. CONSENT CALENDAR 1**

**A. Approval of City Council Minutes**

July 15, 2020, Work Session  
July 20, 2020, Work Session  
July 20, 2020, Public Hearing  
July 22, 2020, Work Session  
July 27, 2020, Work Session  
July 27, 2020, Meeting

**B. Approval of City Council Tentative Agenda**

**C. Appointment to Police Commission**

**3. PUBLIC FORUM**

**4. CONSENT CALENDAR 2**

- A. Adoption of a Resolution Annexing Land to the City of Eugene (Assessor's Map 17-04-11-13; Tax Lot 1900; Located at 3060 River Road) (City File: Peace Presbyterian Church; A 20-2)**

***Adjourn.***

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The Eugene City Council welcomes your interest in these agenda items. This meeting location is wheelchair-accessible. For the hearing impaired, an interpreter can be provided with 48 hours' notice prior to the meeting. Spanish-language interpretation will also be provided with 48 hours' notice. To arrange for these services, contact the receptionist at 541-682-5010. City Council meetings are telecast live on Metro Television, Comcast channel 21, and rebroadcast later in the week.

El consejo de la Ciudad de Eugene agradece su interés en estos asuntos de la agenda. El lugar de la reunión tiene acceso para sillas de ruedas. Se puede proveer a un intérprete para las personas con discapacidad auditiva si avisa con 48 horas de anticipación. También se puede proveer interpretación para español si avisa con 48 horas de anticipación. Para reservar estos servicios llame al 541-682-5010. Las reuniones del consejo de la ciudad se transmiten en vivo por Metro Television, Canal 21 de Comcast y son retransmitidas durante la semana.

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# EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



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## Approval of City Council Minutes

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Meeting Date: September 14, 2020  
Department: Central Services  
[www.eugene-or.gov](http://www.eugene-or.gov)

Agenda Item Number: 2A  
Staff Contact: Beth Forrest  
Contact Telephone Number: 541-682-5882

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### ISSUE STATEMENT

This is a routine item to approve City Council minutes.

### SUGGESTED MOTION

Move to approve the minutes for the work sessions on July 15, July 20, July 22, and July 27; the public hearing on July 20; and the meeting on July 27.

### ATTACHMENTS

- A. July 15, 2020, Work Session Minutes
- B. July 20, 2020, Work Session Minutes
- C. July 20, 2020, Public Hearing Minutes
- D. July 22, 2020, Work Session Minutes
- E. July 27, 2020, Work Session Minutes
- F. July 27, 2020, Meeting Minutes

### FOR MORE INFORMATION

Staff Contact: Beth Forrest  
Telephone: 541-682-5882  
Staff E-Mail: [bforrest@eugene-or.gov](mailto:bforrest@eugene-or.gov)

## MINUTES

### Eugene City Council Virtual Work Session Eugene, Oregon 97401

July 15, 2020  
12:00 p.m.

**Councilors Present:** Emily Semple, Betty Taylor, Alan Zelenka, Jennifer Yeh, Mike Clark, Greg Evans, Claire Syrett and Chris Pryor.

Mayor Vinis opened the July 15, 2020, work session of the Eugene City Council.

#### 1. **WORK SESSION: 1059 Willamette Redevelopment**

Business Development Analyst Amanda D'Souza and Economic Development Planner Anne Fifield gave a presentation regarding the disposition and redevelopment of the property located at 1059 Willamette Street (the former Lane Community College Downtown Center).

##### Council Discussion:

- Councilor Taylor – asked the City Manager if the City is giving up the possibility of using this property for a homeless shelter; stated she thinks the shelter needs to be downtown.
- Councilor Syrett – stated she does not believe the shelter should be downtown; asked for Council to be provided with a list of all possible funding sources; asked if MUPTE in-lieu-of funds are going into the Affordable Housing Fund; asked for clarification of Downtown Urban Renewal funds.
- Councilor Clark – stated his priority ranking for use of Downtown Urban Renewal funds is Farmers Market first, Park Blocks second, and this project third; asked about the cost per unit.
- Councilor Zelenka – inquired about the deferred maintenance of the property and if it is salvageable; asked what funds are available to use for demolition and site prep; asked if Systems Development Charges can be covered by general fund or urban renewal funds; stated he favors work force housing at this site, and shares Councilor Clark's priority ranking; inquired into the process for reallocating some of this project's urban renewal funds to the Park Blocks project.
- Councilor Semple – stated her priority ranking for use of funds is Farmers Market first, housing second, and Park Blocks third; stated she would like to see a restroom at the Park Blocks; favors demolition of the existing building and housing at this site.
- Councilor Pryor – stated he supports this project for affordable housing downtown and supports moving forward to a public hearing.
- Councilor Syrett – cautioned putting this project through more scrutiny than any other affordable housing project; asked what the funding gap is for this project; stated it is hard for Council to know how to prioritize potential ways to fill the gap if the amount of the gap is unknown.
- Councilor Clark – stated he is reconsidering his priority ranking for use of Downtown Urban Renewal funds, though Farmers Market is still first; stated if Council is willing to spend the Facilities Reserve it could fund these three projects and make a significant contribution to building a homeless service center.
- Councilor Zelenka – asked again what the process would be for shifting funds among the projects in the Downtown Urban Renewal Plan; stated he supports moving forward with a public hearing.

- Councilor Taylor – stated the environmental costs of demolition should be considered; said she thinks the Park Blocks are fine as they are if a restroom is added.
- Councilor Yeh – stated she is in favor of moving this forward to a public hearing and that housing should be Council’s top priority; appreciated staff finding other funding sources to possibly tap.
- Councilor Semple – inquired about the funding shortfall for the Farmers Market project; stated she is still concerned about how much money is being spent on multiple projects with uncertain financial times coming; stated housing and homeless supports are needed; stated the Park Blocks only need the sidewalks repaired and a restroom added.

**MOTION AND VOTE:** Councilor Semple, seconded by Councilor Yeh, moved to direct the City Manager to schedule a Public Hearing on the 1059 Willamette project in order to solicit public feedback on whether the project should move forward, as well as the appropriate funding mechanisms for the project. The City Manager is further directed to implement the proposed public engagement process. **PASSED 8:0.**

## 2. WORK SESSION: CAP 2.0 Update

Sustainability Manager Chelsea Clinton was available to review the revised Community Climate Action Plan 2.0 document and answer questions.

### Council Discussion:

- Councilor Clark – asked for more detail about the community engagement process and how it involved business owners and those in the building trades; inquired if the City plans to purchase carbon offsets and at what cost; asked when EWEB’s electrification study will be complete and stated he doesn’t think Council should be making a decision until all the data is in.
- Councilor Syrett – said, based on feedback received from the community, she suggests a timeline be incorporated into the plan for consideration of the ideas generated; inquired if there are any specific plans or policies related to increasing solar use; stated she sees the CAP 2.0 as a dynamic plan, both on-going and iterative.
- Councilor Semple – shared the Sustainability Commission will be making a recommendation.
- Councilor Taylor – stated she has heard from constituents concerned about curbing the use of natural gas; asked if the CAP 2.0 document will be changed after negotiations with Northwest Natural Gas are concluded; asked for a list of the actions the community is being asked to do.
- Councilor Zelenka – stated the purchase of offsets should be a last resort; suggested a limit of the offsets that can be done be incorporated in the plan and stated he has advocated that offsets only be local; said he does not favor delaying approval of this plan for the six months to one year it would take to complete the analysis of actions.
- Councilor Clark – stated this plan encourages people to move to electrification, which means it is important to hear from EWEB as the electric provider; said the community needs to know how much the increased electricity draw will cost and where it will come from.
- Mayor Vinis – stated she sees this document as organic, and once it is enacted, the City is on the path to implementation; reminded Council it will receive annual reports and bi-annual assessments of greenhouse gas reductions.
- Councilor Taylor – stated that unintended consequences of any action should be considered.

## 3. WORK SESSION: Financial Update

Finance Director Twylla Miller gave an informational presentation of the City’s current financial condition, and in context with the PERS Employer Incentive Fund (EIF) deposit.

Councilor Syrett left the meeting at 1:25 pm.

**MOTION TO EXTEND AND VOTE:** Councilor Pryor, seconded by Councilor Clark, moved to extend the meeting by 10 minutes. **PASSED 6:1**, Councilor Semple opposed.

Council Discussion:

- Councilor Clark – stated he is glad the City is taking advantage of the EIF; stated that nationally, almost nine percent of all mortgages are in forbearance and that number is probably higher in Eugene; stated a dramatic local option is needed to help renters and homeowners.
- Councilor Zelenka – stated he is in support of maximizing the EIF deposit.
- Councilor Taylor – agreed as much as possible should be invested in the EIF.

The meeting adjourned at 1:36 p.m.

Respectfully submitted,

Beth Forrest  
City Recorder

*(Recorded by Jessica Gebb)*

Link to the webcast of this City Council meeting [here](#).

## MINUTES

### Eugene City Council Virtual Work Session Eugene, Oregon 97401

July 20, 2020  
5:30 p.m.

**Councilors Present:** Betty Taylor, Emily Semple, Alan Zelenka, Jennifer Yeh, Mike Clark, Claire Syrett, Chris Pryor, Greg Evans

Mayor Vinis opened the July 20, 2020, work session of the Eugene City Council.

#### 1. **WORK SESSION: Public Safety Funding Review**

City Manager Sarah Medary and Eugene Police Chief Chris Skinner provided a review of public safety funding including a timeline of accomplishments, 21<sup>st</sup> Century Policing, Community Safety Initiative, calls for service, crime statistics, expense overviews, community safety FY21 budget, and homeless services funding.

##### Council Discussion:

- Mayor Vinis – thanked staff, spoke about the importance of feeling safe in the community and the need to hear all voices.
- Councilor Taylor – asked about police reform; spoke of systemic racism; expressed concern for the wellness of the officers; asked about the inclusion of some voices previously unheard.
- Councilor Evans – talked about improvements needed in the City’s hiring process; spoke of staffing and responding to certain calls for service differently; discussed homelessness issues.
- Councilor Clark – thanked staff; asked about CAHOOTS calls for service response; asked about the number of sworn officers; inquired about response time to priority incidents specifically in schools; spoke of his service on the Police Commission and that body’s involvement with policy decision-making; discussed hearing from more voices and working towards more just outcomes.
- Councilor Pryor – thanked staff; discussed point-of-contact with the police department and policy changes; spoke about infrastructure of other needed services.
- Councilor Syrett – thanked staff; spoke of the changes made so far with the dedicated bridge funds, including dispatch staffing, traffic enforcement, and addressing chronic criminals; talked about homeless outreach and other staff resources.
- Councilor Semple – spoke about changing times as it relates to the community safety initiative payroll tax and what the focus should be now; talked about homeless camping issues including the need to let people sleep without harassment.
- Councilor Yeh - thanked staff and discussed supporting staff to make changes; talked about community engagement.
- Councilor Zelenka – expressed appreciation to staff; spoke about the Police Chief’s engagement with the Police Commission; discussed community policing and safety of responding staff; talked about the opportunity to make positive change.
- Councilor Semple – talked about plans for the downtown community center and the Chief’s attendance at Human Rights Commission meetings.

**MOTION:** Councilor Semple, seconded by Councilor Yeh, moved to direct the City Manager to convene workshops with organizations representing communities of color to specify changes or additions to the Community Safety Initiative that would best respond to the needs of their communities and to return to Council in

September with a report on which organizations have or will be included with process and timeline.

- Councilor Zelenka –discussed outreach and the process for meeting the proposed timeline.
- Councilor Clark – expressed support for the motion; spoke of the need for balanced community input in the creation of policy changes.
- Councilor Syrett – discussed the budget regarding payroll tax and marijuana tax revenue resources; expressed support for the motion.
- Councilor Taylor – expressed concern about convening workshops; spoke about the fairness of the payroll tax and marijuana tax revenue allocations.
- Mayor Vinis – clarified the desire to bring more voices to the table regarding the community safety system.

VOTE: 7:1, Councilor Taylor opposed.

The meeting adjourned at 6:58 p.m.

Respectfully submitted,

Beth Forrest  
City Recorder

*(Recorded by Carolyn Dimick-Kronberger)*

Link to the webcast of this City Council meeting [here](#).

## MINUTES

### Eugene City Council and Urban Renewal Agency Virtual Meeting Eugene, Oregon 97401

July 20, 2020  
7:30 p.m.

**Councilors Present:** Betty Taylor, Emily Semple, Jennifer Yeh, Greg Evans, Alan Zelenka, Chris Pryor, Mike Clark, Claire Syrett

Mayor Vinis opened the July 20, 2020, meeting of the Eugene Urban Renewal Agency.

#### **1. URA PUBLIC HEARING: Park Blocks and Farmers Market Projects and Funding.**

Senior Planner Will Dowdy presented information about the Park Blocks and Farmers Market projects and funding proposals.

Mayor Vinis opened the Public Hearing.

1. Jack Richardson – expressed support for the Town Square concept plan.
2. Brett Golonka – conveyed the Chamber’s support for the project; said more funds are needed.
3. Tyler Stewart – said no funds should be spent on this project; there are higher priorities.
4. Michael DeLuise – said the Downtown Neighborhood Association supports moving forward.
5. John Barofsky – asked council to study the impacts of the project and expand the URD boundary.
6. Lars Osterberg – said he was impressed with the proposed project; supported moving forward.
7. Laura Vetsch – supported prioritizing minority-owned businesses and COVID-19 precautions.
8. R. Will – supported reallocating the project funds for homeless assistance.
9. Zondie Zinke – opposed the proposed project; supported ending the Urban Renewal District.
10. Matthey Yook – supported year-round covered space for the Farmers Market, more housing.

Mayor Vinis closed the Public Hearing.

#### Council Discussion

- Councilor Taylor – said the Farmers Market is the most valuable downtown business; opposed expansion of the Urban Renewal District; supported continued efforts to establish a homeless shelter.
- Councilor Syrett – said the project will help local working people, noting the Farmers Market role as an economic driver; shared the suggestion to call the site “Community Commons”; expressed interest in exploring the idea of URD expansion and asked if such an action would benefit the Obie Company directly.
- Councilor Clark – asked questions about parking facilities within the URD; said he is open to learning more about URD expansion, noting the idea will be opposed by many.
- Councilor Zelenka – clarified that a change of the URD boundaries will result in taxes moving from the General Fund to the URD; said flexibility is needed when projecting General Fund deficits.
- Councilor Semple – voiced opposition to the URD expansion; said the Farmers Market is an essential downtown business.

## 2. WORK SESSION: Public Safety Funding Review

The council continued its discussion from the 5:30 p.m. work session.

Councilor Yeh withdrew her postponed motion from the June 24 work session.

**MOTION:** Councilor Yeh, seconded by Councilor Pryor, moved to create an ad hoc council committee to review current police policies utilizing Campaign Zero's outlined policy solutions and the President's Task Force on 21st Century Policing and prepare and submit a report to council recommending policy changes to current police policy.

This work shall be completed by January 31, 2020, after which time the ad hoc committee will dissolve. The ad hoc committee shall be comprised of 26 members to include two representatives from the Civilian Review Board, Police Commission, Human Rights Commission, Black Unity, Centro Latino Americano, LULAC, NAACP, Blacks in Government, Transponder, the 15th Night Youth Advisory Committee, Asian/Pacific Islander Community Action Team, Eugene Islamic Center, and a community Indigenous Peoples group. In addition to the 26 committee members, councilors can join the committee as non-voting participants. City Council members will serve as participants for the purpose of listening, learning, and asking questions to better understanding the community concerns and the recommendations that come from the committee.

Each group will select two representatives to serve on the ad hoc committee and must notify the Council of the selected representatives no later than September 1, 2020. The group's notification to Council of the group's two selected representatives serves as the appointment of those two people to the ad hoc committee until the committee dissolves. No proxies will be allowed for appointed members. Any seat on the ad hoc committee not filled by September 1, 2020, shall remain vacant for the duration of the committee and quorum shall be determined by number of filled committee seats.

### Council Discussion

- Councilor Clark – asked about the intent of the motion and how this committee's work would differ from the Police Commission; said the motion limits the scope of work to what is already being done; said the proposed committee composition is not representative of the whole community.
- Councilor Syrett – supported the motion, noting it adds urgency and focus to the issues being addressed and supplements the Police Commission work; voiced concern about the proposed size of the group and suggested delegating some appointment authority to the Mayor; suggested including representative by those working with mental health issues.
- Councilor Zelenka – asked how the proposed membership list was created; supported the size and composition of the committee; said council engagement will be important.
- Councilor Taylor – opposed the creation of an additional committee, noting the Police Commission and City Council were appointed and elected to make policy decisions; said there are other avenues for community input.
- Councilor Pryor – said the proposed committee complements the other oversight committees; expressed general support for the size and composition and suggested consideration of the use of subcommittees to facilitate the committee's work.
- Councilor Syrett – suggested amending the motion to include an additional four at-large members to be appointed by Mayor.

- Councilor Zelenka – proposed a friendly amendment to add four members appointed by Mayor, change “utilizing” to “related to” and “2020” to “2021”; said subject warrants a bigger tent and prioritized equity lens.
- Councilor Yeh – noted that the motion represents just the first step in a bigger conversation; said she planned to issue a work session poll related to equitable community engagement.
- Councilor Clark – said he would support the motion since its intended goals were clarified; encouraged council to take any recommendations in context.
- Councilor Evans – agreed that the motion represented a first step and that the composition of the committee would not be comprehensive; said he hoped the conversation would encourage people to get involved.

**RESTATED MOTION (with friendly amendments) AND VOTE:** Councilor Yeh, seconded by Councilor Pryor, moved to create an ad hoc council committee to review current police policies related to Campaign Zero’s outlined policy solutions and the President’s Task Force on 21<sup>st</sup> Century Policing and prepare and submit a report to council recommending policy changes to current police policy.

This work shall be completed by January 31, 2021, after which time the ad hoc committee will dissolve. The ad hoc committee shall be comprised of 30 members to include two representatives from the Civilian Review Board, Police Commission, Human Rights Commission, Black Unity, Centro Latino Americano, LULAC, NAACP, Blacks in Government, Transponder, the 15th Night Youth Advisory Committee, Asian/Pacific Islander Community Action Team, Eugene Islamic Center, and a community Indigenous Peoples group. In addition to the 30 committee members, councilors can join the committee as non-voting participants. City Council members will serve as participants for the purpose of listening, learning, and asking questions to better understanding the community concerns and the recommendations that come from the committee.

Each group will select two representatives to serve on the ad hoc committee and must notify the Council of the selected representatives no later than September 1, 2020. The group’s notification to Council of the group’s two selected representatives serves as the appointment of those two people to the ad hoc committee until the committee dissolves. No proxies will be allowed for appointed members. Any seat on the ad hoc committee not filled by September 1, 2020, shall remain vacant for the duration of the committee and quorum shall be determined by number of filled committee seats. The Mayor will appoint four members of the ad hoc committee.

**PASSED 7:1**, Councilor Taylor opposed.

**MOTION:** Councilor Yeh, seconded by Councilor Syrett, moved to direct the City Manager to return to Council in September with a funding strategy for compensating the ad hoc committee members at \$15.00/hour for all meeting hours and the mechanism for establishing this \$15.00/hour payment to the committee members as an official compensation package.

#### Council Discussion

- Councilor Yeh – noted that is common practice to compensate equity panel members.
- Councilor Clark – asked where the funds for compensation would come from and how many hours the members would be expected to contribute.
- Councilor Zelenka – suggested providing a stipend would be easier as it eliminates the record-keeping aspect of hourly calculations.

- Councilor Syrett – suggested the City Manager bring back both models (stipend and hourly) for council consideration.

**RESTATED MOTION (with friendly amendment) AND VOTE:** Councilor Yeh, seconded by Councilor Syrett, moved to direct the City Manager to return to Council in September with a funding strategy for compensating the ad hoc committee members at \$15.00/hour for all meeting hours or an equivalent stipend and the mechanism for establishing this \$15.00/hour or equivalent stipend payment to the committee members as an official compensation package. **PASSED 7:1**, Councilor Taylor opposed.

The meeting adjourned at 9:00 p.m.

Respectfully submitted,

Beth Forrest  
City Recorder

*(Recorded by Beth Forrest)*

Webcast of meeting available [here](#).

## MINUTES

### Eugene City Council Virtual Work Session Eugene, Oregon 97401

July 22, 2020  
12:00 p.m.

**Councilors Present:** Emily Semple, Betty Taylor, Alan Zelenka, Jennifer Yeh, Mike Clark, Greg Evans, Claire Syrett and Chris Pryor

Mayor Vinis opened the July 22, 2020, work session of the Eugene City Council.

#### 1. **WORK SESSION: Middle Housing Code Amendments (Implementation of HB 2001)**

Metro Community Planning Manager Terri Harding and Assistant Planner Sophie McGinley provided an overview of the Middle Housing Code Amendments project, including the draft Public Involvement Plan.

##### Council Discussion:

- Councilor Taylor – stated she is disturbed to see this issue turned into something about race and disturbed about the City paying volunteers; said this is a bad law and the City should be working for its repeal.
- Councilor Zelenka – stated he is concerned that HB2001’s “one size fits all” approach to neighborhoods is problematic, especially in his ward, where older, affordable single-family homes will be torn down to build market-rate, non-affordable housing (including quads and such) for students; stated this law essentially does away with R-1 zoning; approved of the public involvement plan and including reimbursement for participation.
- Councilor Semple – asked clarifying questions regarding the model code and minimum standards, and the process.
- Councilor Syrett – stated this process represents the opportunity to move past the legacy of exclusion in Oregon’s code; appreciated the plan to front-load conversations so people engaged in conversation about code get a good foundation of its meaning and implications; asked about providing translation services; supports the compensation piece.
- Councilor Pryor – stated the difficulty is how to reconcile the fact that there are differences, but those differences should not be used as an excuse to keep people out; need to ensure all the types of discrimination going on don’t affect council’s discussions about housing.
- Councilor Clark – stated he appreciates the work toward increasing equity and inclusion; said that HB2001 is both dangerous and wrong, and the net result will be less affordable housing.
- Councilor Yeh – expressed approval of the engagement plan.
- Councilor Evans – stated this is not just a zoning issue, and the practices of lenders and insurance companies should also be considered; stated neighborhoods in Eugene today are more segregated by economic circumstances and the ability to pay a mortgage, maintain insurance and keep up the property; stated he would like to see the council delve into this further to consider other barriers that exist and how it can work to remove them; asked if other cities have code that deals with lending and insurance discrimination.
- Councilor Taylor – stated she agrees that affordability will disappear rather than be increased by this law; stated she finds it strange that the council is talking about preserving housing when it did nothing about short-term rentals.
- Councilor Zelenka – stated that planning and zoning are complicated and not intuitive, and knowledge of these topics is critical for people to have meaningful input.

- Councilor Clark – briefly explained mortgage lending licensing in Oregon; stated he is in favor of examining lending practices.
- Councilor Syrett – stated she feels that giving a stipend helps level the playing field in terms of who from the community can participate and helps provide opportunity for more to participate.
- Councilor Semple – stated she is not against a stipend but does not want to spend money needlessly; agreed this is not a good law and the council should be realistic about its time and energy fighting it.
- Councilor Pryor – said the chance this law will be rescinded is minimal, so the council needs to figure out the best and most thoughtful way it can be incorporated into the City’s planning process; need to start this process now to be intentional about creating a code that reflects local needs while still meeting requirements of HB2001; stated he is comfortable with compensating or reimbursing for participation.
- Councilor Evans – stated there is urgency to move this forward and a need to recognize nuances the law does not address, and barriers raised by what the law does not cover.
- Mayor Vinis – stated that the council knows missing middle housing is not going to be affordable housing, and has acted on that information; stated this is still an important step in order to retain the urban growth boundary and be able to increase the amount of housing units available; thinks the engagement plan is interesting and powerful and expressed appreciation for the work put into it.

The meeting adjourned at 1:04 p.m.

Respectfully submitted,

Beth Forrest  
City Recorder

*(Recorded by Jessica Gebb)*

Link to the webcast of this City Council meeting [here](#).

## MINUTES

### Eugene City Council Virtual Work Session Eugene, Oregon 97401

July 27, 2020  
5:30 p.m.

**Councilors Present:** Betty Taylor, Emily Semple, Alan Zelenka, Jennifer Yeh, Mike Clark, Claire Syrett, Chris Pryor, Greg Evans

Mayor Vinis opened the July 27, 2020, work session of the Eugene City Council.

#### 1. **WORK SESSION: Substantial Amendment to the Eugene-Springfield 2020 Action Plan – CDBG-CV Fund Allocation**

City Manager Sarah Medary and Community Development Grants Manager Stephanie Jennings provided an update on the needs, housing, community, and fair housing strategies in considering the fund allocation, including the allocation process timeline, housing assistance, expansion of homeless and fair housing services, microenterprise training, proposed allocation and next steps.

##### Council Discussion:

- Councilor Clark – asked for clarification of the subject.
- Councilor Syrett – thanked staff; expressed support for the motion; spoke of need for the proposed services due to COVID-19 crisis.
- Councilor Zelenka – talked about the need for the services listed; asked about the separation of homeless services and rent assistance funds; inquired about other funds available for these services; asked whether the county's rental assistance funds will be enough to cover the needs.
- Councilor Semple – thanked staff; talked about rental assistance and the importance of keeping people sheltered.
- Mayor Vinis – asked about the eligibility of persons applying for the rental assistance.

**MOTION and VOTE:** Councilor Semple, seconded by Councilor Syrett, move to approve the proposed allocation for use of CDBGCV funds as shown in Exhibit B. **PASSED: 7:0**

#### 2. **WORK SESSION: Proposed Use of Affordable Housing Trust Fund Resources**

City Manager Sarah Medary and Community Development Michael Kinnison provided an update of the Affordable Housing Trust Fund Resources, including a progress update, potential use of the funds, and next steps.

##### Council Discussion:

- Councilor Clark – expressed disappointment with the timeline for option one; spoke of the original direction provided by council; talked about the short-term effects of preventing homelessness.
- Councilor Zelenka – talked about the structure of the funds; spoke of the need to provide renter assistance in the coming months; expressed concern that the committee did not go with the original direction provided by council; inquired about the timeframes of providing renter assistance; clarified “vast majority” term; asked about committee's perspective; spoke about the tradeoffs with creating affordable housing.
- Councilor Pryor – thanked staff and the committee; talked about the CET funds and leveraging them; spoke of short-term versus long-term uses of the funds; expressed support for the motion.

- Councilor Yeh – thanked the committee for their work; talked about the long-term issues in affordable housing; expressed support for the motion and appreciation for the research done by the committee.
- Councilor Taylor – expressed agreement with Councilors Clark and Zelenka regarding the need for funds for rental assistance; said efforts should be on preventing homeless.
- Councilor Syrett – asked if the fund will be replenished with federal monies; expressed uncertainty about whether to use the funds for short- or long-term needs; spoke about the possibility of splitting the funds; talked about the flexibility of the CET funds.
- Mayor Vinis – spoke about the original intent of the committee and the current crisis now being faced; talked about long-term decisions made by council.
- Councilor Clark – talked about the council’s original intent and the potential effects of delaying this decision for a year; spoke about the need to prepare for the coming months.
- Councilor Zelenka – discussed the growing needs caused by the current crisis; expressed support for a one-third and two-third split.
- Councilor Semple – talked about the flexibility of the funds as they relate to the current crisis; expressed concern about the limited funds and how they can be used; asked about other fund possibilities and the option to split the allocations.
- Councilor Yeh – talked about the proposed rental assistance and the effects of being rent burdened; expressed support for a split, asked staff if one-third of the funds would be enough to leverage other funds, noting one-third may not be helpful for affordable housing projects.
- Mayor Vinis – talked about the economic recovery needed in response to the current crisis through construction projects and investing in the future.

**MOTION:** Councilor Semple, seconded by Councilor Yeh, move to direct the City Manager to allocate Affordable Housing Trust Fund resources as recommended by the Affordable Housing Trust Fund Advisory Committee and outlined in Attachment D.

**MOTION TO AMEND:** Councilor Syrett, seconded Councilor Yeh, move to amend the motion to approve 50 percent to be allocated towards the Advisory Committee’s recommendations and 50 percent towards council’s motion to support rental assistance and mortgage assistance.

- Councilor Syrett – clarified her motion to amend, spoke about long-term investments.
- Councilor Clark – spoke about the impacts of insufficient funds, expressed support for option one.
- Councilor Zelenka – spoke of proposals that might be generated as a result of the insufficient funds; expressed interest in amending the motion.
- Councilor Clark – inquired about the amount needed for affordable housing projects and leveraging versus short-term issues.
- Councilor Taylor – spoke of the importance of keeping people in their homes, expressed support of the original motion of option one
- Councilor Semple – clarified her desire of a motion to support the original motion

**RESTATED MOTION TO AMEND AND VOTE** *(with friendly amendments)*: Councilor Syrett moved, seconded Councilor Yeh, to allocate \$300,000 for the recommendation from the advisory committee, and \$500,000 for direct assistance to renters and homeowners to be released immediately through existing channels. **PASSED: 5:2** Councilors Taylor and Semple opposed

**VOTE ON MAIN MOTION AS AMENDED: PASSED: 5:2**, Councilors Taylor and Semple opposed.

### 3. **WORK SESSION: Library Local Option Levy Resolution Adoption**

City Manager Sarah Medary and Library Services Director Will O'Hearn provided an overview of the levy resolution.

#### Council Discussion:

- Councilor Clark – thanked staff; spoke about potential budget cuts; expressed concern about the timing of the levy.
- Councilor Taylor – expressed support for putting the levy on the ballot.
- Councilor Syrett – expressed support for investing in the needs of the community and for referring option two to the ballot.

Councilor Evans joined the work session at 6:49 p.m.

- Councilor Semple – expressed support for option one; spoke of other imminent budget cuts.
- Councilor Zelenka – expressed support for option two, noting the need for the proposed services.
- Mayor Vinis – talked about the economic recovery following the public health crisis and expressed support for option two.

**MOTION AND VOTE:** Councilor Semple, seconded by Councilor Yeh, moved to adopt the resolution selecting Library Levy Option One to place on the November 3, 2020, ballot.

**PASSED: 6:2**, Councilors Syrett and Zelenka opposed.

**MOTION AND VOTE:** Councilor Semple, seconded by Councilor Yeh, move to appoint Councilors Yeh, Pryor and Taylor to the voters' pamphlet proponent committee for the Library Local Option Levy. **PASSED: 8:0**

**MOTION AND VOTE:** Councilor Semple, seconded by Councilor Yeh, move to direct the City Manager to prepare a neutral information tabloid concerning a library local option levy. **PASSED: 8:0**

**MOTION AND VOTE:** Councilor Semple, seconded by Councilor Yeh, move to direct the City Manager to include on a supplemental budget sufficient appropriation to produce a voters' pamphlet and produce a neutral information tabloid. **PASSED: 8:0**

The meeting adjourned at 6:54 p.m.

Respectfully submitted,

Beth Forrest  
City Recorder

*(Recorded by Carolyn Dimick-Kronberger)*

Link to the webcast of this City Council meeting [here](#).

## MINUTES

### Eugene City Council and Eugene Urban Renewal Agency Virtual Meeting Eugene, Oregon 97401

July 27, 2020  
7:30 p.m.

**Councilors Present:** Emily Semple, Betty Taylor, Alan Zelenka, Jennifer Yeh, Mike Clark, Greg Evans, Claire Syrett, Chris Pryor

Mayor Vinis opened the July 27, 2020, meeting of the Eugene City Council in a virtual format.

#### 1. COMMITTEE REPORTS AND ITEMS OF INTEREST

Eugene Police Chief Chris Skinner updated the council on local protest and law enforcement activity.

##### Council Discussion

- Councilor Taylor – voiced concern that the City is conceding to mob rule and should not allow destruction of property to occur; asked why large groups are allowed to gather during the Covid-19 emergency.
- Councilor Semple – noted these are unprecedented times and decried the use of teargas and the presence of guns at the protests; said there is no need to bankrupt and burn the city to affect positive change.
- Councilor Clark – asked about the health and welfare of EPD officers, noting that people who intentionally attack officers are participating in a different level of criminality; asked about EPD's capacity to prevent damage rather than respond to damage and the council's role in setting that policy direction.
- Councilor Syrett – said the Chief is taking a measured approach and that arrests are warranted if people are attacking the police; commended officers and activists for communicating in good faith; asked about the use of federal officers in Eugene.
- Councilor Pryor – appreciated the balance and restraint shown by EPD, noting the importance of being open to positive change in a very dynamic situation; said meaningful reforms will occur, but in a thoughtful and measured way; said the rioting and looting is not helpful and should be treated differently than the legitimate protests.
- Councilor Evans – thanked Chief Skinner for his leadership and adjustments to the public safety response; said the Black Unity group has been peaceful and respectful, while others have appropriated their momentum to further their own agendas; asked how the council can help Eugene avoid the situation Portland is in, noting that violence and vandalism should not be tolerated.
- Councilor Zelenka – recognized the people's right to protest peacefully but assault is criminal behavior; said video of incidents often misses the lead-up acts of provocation; said it's important to distinguish the agitators and criminals from the legitimate protestors.

#### 2. CONSENT CALENDAR 1

- A. Approval of City Council Minutes
  - June 17, 2020, Work Session
  - June 22, 2020, Work Session

- June 24, 2020, Work Session
  - July 13, 2020, Work Session
  - July 13, 2020, Meeting
- B. Approval of City Council Tentative Agenda
- C. Initiation of Land Use Regulation Extending the Expiration Dates for Certain Land Use Approvals

**MOTION AND VOTE:** Councilor Semple, seconded by Councilor Yeh, moved to approve the items on the Consent Calendar 1. **PASSED 8:0.**

### 3. PUBLIC FORUM

1. Ashley Wright – clarified that outdoor gatherings are not limited in size; supported STAR Voting.
2. Alexi Miller – said the intent of Northwest Natural’s public relations campaign is clear.
3. Jim Ball – suggested the Sustainability Commission and City staff work on CAP 2.0 implementation.
4. Maggie Dixon – said the budget for Cahoots is insufficient; defended property destruction for reform.
5. Jim Neu – discussed phasing out the use of natural gas and NW Natural’s negotiation tactics.
6. Ken Dragoon – spoke about the burgeoning hydrogen power industry.
7. Clay Shentrup – supported STAR Voting, noting the damage caused by partisanship.
8. Helen Kennedy – said the Democratic Party of Lane County supports aggressive action on climate.
9. Malcolm Wilson – spoke about water district changes, conservation efforts, and water quality.
10. Tony Martins – supported STAR Voting as a means to combat voter disenfranchisement.
11. Erica Lyon – supported referring the STAR Voting measure to the ballot.
12. Julia David – supported STAR Voting and passage of the CAP 2.0 updates.
13. Nara Reicher – spoke in support of the local protests.
14. Zach Mulholland – supported the CAP 2.0 changes and Sustainability Commission’s involvement.
15. Antonio Gisbert – spoke in support of the STAR Voting proposal.
16. Brittany Quick Warner – conveyed the Chamber’s general support for the CAP 2.0.
17. Margie Trafari – spoke in support of the STAR Voting proposal.
18. Alex Cipolle – voiced concern about police tactics when dealing with local protests.
19. Sara Wolk – spoke in support of the STAR Voting proposal.
20. Tracye May – supported reallocation of EPD funds and collaboration with BIPOC.
21. Anita VanAsperdt – supported adoption of the CAP 2.0 changes and immediate implementation.
22. Mya Lansing – voiced concern that EPD won’t commit to not using teargas.
23. Marianne Senhouse – spoke about EPD’s policies on demonstrations and protests.
24. Lisa Arkin – said the CAP 2.0 is an evolving initiative and supported a partnership with LRAPA.
25. Naomi Meyer – opposed the Parks Block project and supported reprioritization of funds.
26. Cody Rosenberg – spoke about police brutality and the rise of white supremacists.
27. Kory – said the council is not doing enough to address police brutality; immediate reforms needed.
28. Kaela Schaefer – spoke about the treatment of a protestor; complained that demands not being met.
29. Sign O’Nara – thanked Jessica Gebb for her work; spoke in support of STAR Voting.
30. Krista – said no crimes were committed by the protestors, only property damage.
31. Ethan Tibbs – said police reforms won’t work; only total abolition of EPD will achieve goals.
32. Joe Hartman – supported STAR Voting, noting it will address voters shaming.
33. Joshua Korn – opposed the implementation of 5G technology.
34. Jonathan Miller – spoke in support of STAR Voting.
35. Sid Baum – spoke about electric vehicle groups and the CAP 2.0 transportation components.
36. Nicholas Tippins – said climate change is an imminent threat, urged strong action.
37. Austin – supported a ban on EPD’s use of teargas.
38. Gracie Schatz – said that violence detracts from the protests; invoked memory of Eliborio Rodrigues.
39. John Thielking – suggested that the protestors refrain from protesting at night.
40. Jay Cincotta – spoke in support of STAR Voting.
41. Aeron Lerch – spoke in support of the CAP 2.0 and defunding the police.

- 42. Mark Hurwit – spoke in opposition to 5G implementation.
- 43. Zondie Zinke – voiced concern that EPD has been unresponsive to a recent incident of intimidation.
- 44. Matthew Yook – said Eugene is facing a number of important issues; supported STAR Voting.

#### Council Discussion

- Councilor Syrett – asked about the Cahoots funding notation; inquired about EPD’s attempts to communicate with the protestors.
- Councilor Evans – supported the STAR Voting proposal as a means to empower the electorate; expressed confidence in local police reform efforts that engage a diversity of voices; supported more funding for social services.
- Councilor Yeh – thanked all those who are protesting peacefully; said the council has accepted responsibility for listening to marginalized communities and taking meaningful steps towards reform.
- Councilor Clark – thanked speakers for their diversity of perspectives.

#### **4. ACTION: APPOINTMENTS TO POLICE COMMISSION**

**MOTION AND VOTE:** Councilor Semple, seconded by Councilor Yeh, moved to appoint Shawntel Robertson to the Police Commission for a four-year term beginning July 27, 2020, and ending on June 30, 2024. **PASSED 8:0.**

**MOTION AND VOTE:** Councilor Semple, seconded by Councilor Yeh, moved to appoint Bonnie Dominguez to the Police Commission for a four-year term beginning July 27, 2020, and ending on June 30, 2024. **PASSED 8:0.**

**MOTION AND VOTE:** Councilor Semple, seconded by Councilor Yeh, moved to appoint Maisie Davis to the Police Commission for a for a four-year term beginning July 27, 2020, and ending on June 30, 2024. **PASSED 8:0.**

**MOTION AND VOTE:** Councilor Semple, seconded by Councilor Yeh, moved to appoint Dallas Boggs to the Police Commission, to the unexpired term of Terry Robertson, ending on June 30, 2023. **PASSED 8:0.**

*Mayor Vinis adjourned the meeting of Eugene City Council and convened a meeting of the Eugene Urban Renewal Agency.*

#### **5. URBAN RENEWAL AGENCY ACTION: Park Blocks and Farmers Market Projects and Funding** Senior Planner Will Dowdy gave an overview of the proposed project and the actions for council consideration.

#### Council Discussion

- Councilor Clark – asked council to consider using the EWEB headquarters for City Hall and freeing up money for the Parks Blocks and Farmers Market projects.
- Councilor Semple – said she is not in favor of any of the proposed projects but supported building the new Farmers Market.
- Councilor Yeh – said it is a priority to ensure completion of the housing project; any additional funds should be directed to the Farmers Market improvements.
- Councilor Pryor – noted that options A and B are feasible and there will be opportunities to leverage more money for the downtown LCC building redevelopment; supported putting any extra resources into Farmers Market improvements.
- Councilor Zelenka – agreed that the LCC housing project should be the top priority and additional funding should be pursued; said it’s time to proceed with the Farmers Market improvements.

- Councilor Syrett – said she preferred Option B; expressed frustration with the lateness of agenda materials.
- Councilor Semple – asked about the cost of other open space; suggested changing the other open space category in Option B from “not funded” to “minimal.”

**MOTION: Councilor Semple, seconded by Councilor Yeh,** moved to direct the Agency Director to commence the Park Blocks & Open Space and Farmers Market projects using Urban Renewal funds, with the understanding that in order to fully fund the Farmers Market project with urban renewal funds the Downtown Urban Renewal Plan must be amended to remove the \$4.5 million spending cap for the Farmers Market project. The first phase of the Park Blocks & Open Space project shall consist of a free-standing public restroom, improvements to 8th Avenue and streets adjacent to the northwest Park Block concurrent with improvements to that block, and the continuation of the project design. The Farmers Market project shall consist of the full project design and construction. And, change the words “not funded” to “minimal” for the open space line.

#### Council Discussion

- Councilor Zelenka – asked for clarification of what the revisions to the proposed motion mean in terms of funding allocations.
- Councilor Evans – asked questions about the sunset date for the downtown urban renewal district and what the impacts of extending the URD term would be.
- Councilor Taylor – asked what the impacts of the motion will be on proposed changes to the Parks Blocks.

**VOTE ON MOTION: PASSED 8:0.**

#### **6. ACTION: Resolution Calling a City Election on November 3, 2020, for the Purpose of Referring to the Legal Electors of the City of Eugene a Charter Amendment that Elects the Mayor and City Councilors Using the Score Then Automatic Runoff (STAR) Voting Method**

#### Council Discussion

- Councilor Evans – asked questions about the cost of implementing the STAR Voting system if it passes.
- Councilor Zelenka – said this is the wrong time to be considering this proposal; there are higher priorities for council to address.
- Councilor Pryor – expressed concern about the council bypassing the initiative petition process; said referring this measure to the ballot would set a bad precedent.
- Councilor Yeh – said if people believe the system is broken or applied incorrectly, their efforts should be on making changes to the system; said she hasn’t had time to fully consider the stated benefits of STAR voting to determine if sending it to the ballot is warranted.
- Councilor Clark – said he is opposed to the STAR Voting system but supportive of allowing citizens to vote on it; said the signature verification process is too subjective which is failure of the County and State processes.
- Councilor Taylor – supported referring the measure to the November election.
- Mayor Vinis – said that council referrals should be supported by a council majority and they should be prepared to champion the measure.
- Councilor Yeh – asked about the outcome of past initiative petitions.
- Councilor Pryor – agreed that the council should support any measure it sends to the ballot.
- Councilor Clark – asked for clarification of the council’s obligation with regard to the Voters’ Pamphlet Proponent Committee.

MOTION AND VOTE: Councilor Semple, seconded by Councilor Yeh, moved to adopt a Resolution Calling A City Election on November 3, 2020, For the Purpose of Referring to the Legal Electors of the City of Eugene a Charter Amendment that Elects the Mayor and City Councilors Using the Score Then Automatic Runoff (STAR) Voting Method. **FAILED 4:5**, councilors Zelenka, Yeh, Syrett, and Pryor opposed; Mayor Vinis broke tied in opposition.

The meeting adjourned at 11:15 p.m.

Respectfully submitted,

Beth Forrest  
City Recorder

Link to the webcast of this City Council meeting [here](#).

# EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



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## Approval of Tentative Working Agenda

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Meeting Date: September 14, 2020  
Department: Central Services  
[www.eugene-or.gov](http://www.eugene-or.gov)

Agenda Item Number: 2B  
Staff Contact: Beth Forrest  
Contact Telephone Number: 541-682-5882

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### ISSUE STATEMENT

This is a routine item to approve the City Council Tentative Working Agenda.

### BACKGROUND

On July 31, 2000, the City Council held a process session and discussed the Operating Agreements. Section 2 notes, in part, that “The City Manager shall recommend monthly to the council which items should be placed on the council agenda. This recommendation shall be placed on the consent calendar at the regular City Council meetings (regular meetings are those meetings held on the second and fourth Monday of each month in the Council Chamber). If the recommendation contained in the consent calendar is approved, the items shall be brought before the council on a future agenda. If there are concerns about an item, the item may be pulled from the consent calendar at the request of any councilor or the Mayor. A vote shall occur to determine if the item should be included as future council business.” Scheduling of this item is in accordance with the Council Operating Agreements.

### RELATED CITY POLICIES

There are no policy issues related to this item.

### COUNCIL OPTIONS

The council may choose to approve, amend or not approve the tentative agenda.

### CITY MANAGER’S RECOMMENDATION

The City Manager has no recommendation on this item.

### SUGGESTED MOTION

Move to approve the items on the Tentative Working Agenda.

**ATTACHMENTS**

A. Tentative Working Agenda

**FOR MORE INFORMATION**

Staff Contact: Beth Forrest

Telephone: 541-682-5882

Staff E-Mail: [bforrest@eugene-or.gov](mailto:bforrest@eugene-or.gov)



# City Council Tentative Agenda

Updated September 9, 2020

**\*\* SPECIAL NOTICE \*\***

Due to Governor Kate Brown's Stay Home, Save Lives Executive Order to combat the spread of Covid-19, all City Council meetings will be held remotely, using virtual meeting technology. Information about how to access these meetings will be available at <https://www.eugene-or.gov/3360/Webcasts-and-Meeting-Materials>.

| September 2020                   |           |                                  |                                                                                                                                                                                                                                                                                                                                                                                      |                                                                         |                    |                      |
|----------------------------------|-----------|----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|--------------------|----------------------|
| Date                             | Day       | Time                             | Title                                                                                                                                                                                                                                                                                                                                                                                |                                                                         | Length             | Dept. Contact        |
| 14-Sep                           | Monday    | 5:30 pm                          |                                                                                                                                                                                                                                                                                                     | Compensation for Ad Hoc Committee on Police Policy (Work Session)       | 45 mins            | Kristie Hammitt, CS  |
|                                  |           |                                  |                                                                                                                                                                                                                                                                                                     | Community Safety Initiative Workshops Planning (Work Session)           | 45 mins            | Mike Kinnison, CS    |
|                                  |           | 7:30 pm                          |  Committee Reports and Items of Interest<br> Public Forum<br> Resolution Annexing Land at 3060 River Road (Consent Calendar 2) |                                                                         | Rodney Bohner, PDD |                      |
| Expected absences for 9-14: none |           |                                  |                                                                                                                                                                                                                                                                                                                                                                                      |                                                                         |                    |                      |
| 16-Sep                           | Wednesday | 12 pm                            | Note: Work Session Cancelled                                                                                                                                                                                                                                                                                                                                                         |                                                                         |                    |                      |
| Expected absences for 9-16: none |           |                                  |                                                                                                                                                                                                                                                                                                                                                                                      |                                                                         |                    |                      |
| 16-Sep                           | Wednesday | 6 pm                             |                                                                                                                                                                                                                                                                                                   | Joint Meeting with Lane County on Airport Master Plan (Public Hearing)  |                    | Dan Halverson, PDD   |
| Expected absences for 9-16: none |           |                                  |                                                                                                                                                                                                                                                                                                                                                                                      |                                                                         |                    |                      |
| 21-Sep                           | Monday    | 5:30 pm<br>(scheduled as needed) |                                                                                                                                                                                                                                                                                                   | Joint Meeting with Lane County on Urban Reserves Options (Work Session) | 90 mins            | Rebecca Gershow, PDD |



Work Session



Action



Public Hearing



Public Forum



Consent Calendar



Committee Reports/Items of Interest

CC Agenda Changes



Official Matters



Pledge of Allegiance

|                                         |           |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                             |                                                                                                   |
|-----------------------------------------|-----------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|---------------------------------------------------------------------------------------------------|
| 21-Sep                                  | Monday    | 7:30 pm   |  Ordinance on Digital Sign Code (Public Hearing)<br> Ordinance on Sheppard Motors Metro Plan Amend/Zone Change (Public Hearing)<br> URA-1059 Willamette Street Development (Public Hearing)<br> Ordinance Extending NW Natural Franchise Agreement (Public Hearing) |                             | Jenessa Dragovich, PDD<br><br>Jeff Gepper, PDD<br><br>Amanda D'Souza, PDD<br><br>Ethan Nelson, CS |
| <i>Expected absences for 9-21: none</i> |           |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                             |                                                                                                   |
| 23-Sep                                  | Wednesday | 12 pm     |  Wastewater Treatment Plant Resiliency Project (Work Session)<br> TBD (Work Session)                                                                                                                                                                                                                                                                                                                                                  | 45 mins<br><br>45 mins      | Dave Breitenstein, PW                                                                             |
| <i>Expected absences for 9-23: none</i> |           |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                             |                                                                                                   |
| 26-Sep                                  | Saturday  | 9 am      | City Council Goals Workshop                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 5 hours                     | Brooke Freed, CS                                                                                  |
| <i>Expected absences for 9/26: none</i> |           |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>NOTE: Workshop Added</b> |                                                                                                   |
| 28-Sep                                  | Monday    | 5:30 p.m. |  Commercial Setbacks (Work Session)<br> City Manager Evaluation Process (Work Session)                                                                                                                                                                                                                                                                                                                                             | 45 mins<br>45 mins          | Chad Cramer, PDD<br><br>TBD                                                                       |
|                                         |           | 7:30 pm   |  Committee Reports and Items of Interest<br> Public Forum<br> Ordinance on Short-Term Rentals (Action)<br> Ordinance Extending NW Natural Franchise Agreement (Action)                                                                                      |                             | Lydia Bishop, PDD<br><br>Ethan Nelson, CS                                                         |
| <i>Expected absences for 9-28: none</i> |           |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                             |                                                                                                   |
| 30-Sep                                  | Wednesday | 12 pm     |  URA-1059 Willamette Street Redevelopment (Work Session and Action)<br> Housing Status as a Protected Class (Work Session)                                                                                                                                                                                                                                                                                                        | 45 mins<br><br>45 mins      | Amanda D'Souza, PDD<br><br>Michael Kinnison, CS                                                   |
| <i>Expected absences for 9-30: none</i> |           |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                             |                                                                                                   |

| October 2020                      |           |                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |         |                                                                         |               |
|-----------------------------------|-----------|---------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|-------------------------------------------------------------------------|---------------|
| Date                              | Day       | Time                                        | Title                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |         | Length                                                                  | Dept. Contact |
| 12-Oct                            | Monday    | 5:30 pm                                     |  Urban Reserves Options<br>(Work Session and Action)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 45 mins | Rebecca Gershow, PDD                                                    |               |
|                                   |           |                                             |  TBD<br>(Work Session)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 45 mins |                                                                         |               |
|                                   |           | 7:30 pm                                     |  Committee Reports and Items of Interest<br><br> Public Forum<br><br> Ordinance on Digital Sign Code<br>(Action)<br><br> Ordinance on Sheppard Motors<br>Metro Plan Amend. /Zone Change<br>(Action)<br><br> Airport Master Plan<br>(Action) |         | Jenessa Draovich, PDD<br><br>Jeff Gepper, PDD<br><br>Dan Halverson, PDD |               |
| Expected absences for 10/12: none |           |                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |         |                                                                         |               |
| 14-Oct                            | Wednesday | 12 pm                                       |  Joint Meeting with Lane County<br>on TAC Implementation<br>(Work Session)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 90 mins | Sarai Johnson                                                           |               |
| Expected absences for 10/14: none |           |                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |         |                                                                         |               |
| 19-Oct                            | Monday    | 5:30 pm<br><i>(scheduled<br/>as needed)</i> |  TBD<br>(Work Session)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 45 mins |                                                                         |               |
|                                   |           |                                             |  TBD<br>(Work Session)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |         |                                                                         |               |
|                                   |           | 7:30 pm                                     |  Ordinance on Land Use Regulation<br>Extending the Expiration Dates for<br>Certain Land Use Approvals<br>(Public Hearing)<br><br> URA -Resolution Adopting FY21<br>Supplemental Budget<br>(PH and Action)                                                                                                                                                                                                                                                                                  |         | Jeff Gepper, PDD<br><br>Elizabeth Butterfield,<br>CS                    |               |
| Expected absences for 10/19: none |           |                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |         |                                                                         |               |
| 21-Oct                            | Wednesday | 12 pm                                       |  Riverfront Urban Renewal Follow-<br>Up<br>(Work Session)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 45 mins | Amanda Nobel, PDD                                                       |               |
|                                   |           |                                             |  TBD<br>(Work Session)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 45 mins |                                                                         |               |
| Expected absences for 10/21: none |           |                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |         |                                                                         |               |
| 26-Oct                            | Monday    | 5:30 p.m.                                   |  TBD<br>(Work Session)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 45 mins |                                                                         |               |
|                                   |           |                                             |  TBD<br>(Work Session)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 45 mins |                                                                         |               |

|                                          |           |         |                                                                                                                                                                                                                                                                                                                                                                                                                          |                    |                    |
|------------------------------------------|-----------|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--------------------|
| 26-Oct                                   | Monday    | 7:30 pm |  Committee Reports and Items of Interest<br> Public Forum<br> Ordinance on Land Use Regulation Extending the Expiration Dates for Certain Land Use Approvals (Action) |                    | Jeff Gepper, PDD   |
| <i>Expected absences for 10/26: none</i> |           |         |                                                                                                                                                                                                                                                                                                                                                                                                                          |                    |                    |
| 28-Oct                                   | Wednesday | 12 pm   |  Ambulance Transport Fund and Ground Emergency Medical Transportation Update (Work Session)<br> TBD (Work Session)                                                                                                                                     | 45 mins<br>45 mins | Chief Heppel, Fire |
| <i>Expected absences for 10/28: none</i> |           |         |                                                                                                                                                                                                                                                                                                                                                                                                                          |                    |                    |

| November 2020                                                                                    |           |                                         |                                                                                                                                                                                      |         |                        |               |
|--------------------------------------------------------------------------------------------------|-----------|-----------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|------------------------|---------------|
| Date                                                                                             | Day       | Time                                    | Title                                                                                                                                                                                |         | Length                 | Dept. Contact |
| 9-Nov                                                                                            | Monday    | 5:30 pm                                 |  Growth Monitoring Update (Work Session)                                                            | 45 mins | Heather O'Donnell, PDD |               |
|                                                                                                  |           |                                         |  TBD (Work Session)                                                                                 | 45 mins |                        |               |
|                                                                                                  |           | 7:30 pm                                 |  Committee Reports and Items of Interest                                                          |         |                        |               |
|  Public Forum |           |                                         |                                                                                                                                                                                      |         |                        |               |
| Expected absences for 11/9: none                                                                 |           |                                         |                                                                                                                                                                                      |         |                        |               |
| 11-Nov                                                                                           | Wednesday | 12 pm                                   | Veterans Day – no meeting                                                                                                                                                            |         |                        |               |
| Expected absences for 11-11: none                                                                |           |                                         |                                                                                                                                                                                      |         |                        |               |
| 16-Nov                                                                                           | Monday    | 5:30 pm<br><i>(scheduled as needed)</i> |  TBD (Work Session)                                                                               | 45 mins |                        |               |
|                                                                                                  |           |                                         |  TBD (Work Session)                                                                               |         |                        |               |
|                                                                                                  |           | 7:30 pm                                 |  Ordinance on Downtown Urban Renewal Amendment for Farmers Market Public Hearing (Public Hearing) |         | Josh Berman, PDD       |               |
| Expected absences for 11/16: none                                                                |           |                                         |                                                                                                                                                                                      |         |                        |               |
| 18-Nov                                                                                           | Wednesday | 12 pm                                   |  TBD (Work Session)                                                                               | 45 mins |                        |               |
|                                                                                                  |           |                                         |  TBD (Work Session)                                                                               | 45 mins |                        |               |
| Expected absences for 11/18: none                                                                |           |                                         |                                                                                                                                                                                      |         |                        |               |

|                                   |           |                                                                                                                                                                                                                                                    |                                                                                                                                                                                                         |         |                  |
|-----------------------------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|------------------|
| 23-Nov                            | Monday    | 5:30 p.m.                                                                                                                                                                                                                                          |  <div>Ordinance on Downtown Urban<br/>Renewal Amendment for Farmers<br/>Market Public Hearing<br/>(Work Session)</div> | 45 mins | Josh Berman, PDD |
|                                   |           |  <div>TBD<br/>(Work Session)</div>                                                                                                                                | 45 mins                                                                                                                                                                                                 |         |                  |
|                                   | 7:30 pm   |  <div>Committee Reports and Items of<br/>Interest</div>  <div>Public Forum</div> |                                                                                                                                                                                                         |         |                  |
| Expected absences for 11/23: none |           |                                                                                                                                                                                                                                                    |                                                                                                                                                                                                         |         |                  |
| 25-Nov                            | Wednesday | 12 pm                                                                                                                                                                                                                                              |  <div>TBD<br/>(Work Session)</div>                                                                                     | 45 mins |                  |
|                                   |           |                                                                                                                                                                                                                                                    |  <div>TBD<br/>(Work Session)</div>                                                                                     | 45 mins |                  |
| Expected absences for 11/25: none |           |                                                                                                                                                                                                                                                    |                                                                                                                                                                                                         |         |                  |

| December 2020                     |           |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |         |                                                                                    |               |
|-----------------------------------|-----------|---------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|------------------------------------------------------------------------------------|---------------|
| Date                              | Day       | Time    | Title                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |         | Length                                                                             | Dept. Contact |
| 9-Dec                             | Wednesday | 12 pm   |  CAP2.0 Update (Work Session)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 45 mins | Chelsea Clinton, CS                                                                |               |
|                                   |           |         |  TBD (Work Session)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 45 mins |                                                                                    |               |
| Expected absences for 12/9: none  |           |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |         |                                                                                    |               |
| 14-Dec                            | Monday    | 5:30 pm |  TBD (Work Session)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 45 mins |                                                                                    |               |
|                                   |           |         |  TBD (Work Session)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 45 mins |                                                                                    |               |
|                                   |           | 7:30 pm |  Committee Reports and Items of Interest<br> Public Forum<br> Resolution Adopting Supplemental Budget (Public Hearing and Action)<br> URA-Resolution Adopting Supplemental Budget 2 (Public Hearing and Action)<br> Ordinance on Downtown Urban Renewal Amendment for Farmers Market Public Hearing (Action) |         | Elizabeth Butterfield, CS<br><br>Elizabeth Butterfield, CS<br><br>Josh Berman, PDD |               |
| Expected absences for 12/14: none |           |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |         |                                                                                    |               |

|                                   |           |       |                                                                                                         |         |  |
|-----------------------------------|-----------|-------|---------------------------------------------------------------------------------------------------------|---------|--|
| 16-Dec                            | Wednesday | 12 pm |  TBD<br>(Work Session) | 45 mins |  |
|                                   |           |       |  TBD<br>(Work Session) | 45 mins |  |
| Expected absences for 12/16: none |           |       |                                                                                                         |         |  |

### Council Break: December 17 – January 6



Work Session



Action



Public Hearing



Public Forum



Consent Calendar



Committee Reports/Items of Interest



Ceremonial Matters



Pledge of Allegiance

| Approved Work Session Polls to be Scheduled                                  | Councilor | Date Approved |
|------------------------------------------------------------------------------|-----------|---------------|
| Update Sign Code for Digital Display Technology – <i>PH schedule 9/21/20</i> | Pryor     | 2/14/19       |
| 5G/Small Cell – include experience of other cities – <i>follow-up TBD</i>    | Clark     | 5/20/19       |
| Extension of Downtown Urban Renewal District                                 | Evans     | 12/19/19      |
| “Housing Status” as a Protected Class – <i>scheduled 9/30</i>                | Semple    | 03/12/20      |
| Flexible Emergency Loan Fund for Small Businesses                            | Evans     | 04/23/20      |
| Equity in Community Engagement                                               | Yeh       | 08/06/20      |
| City of Eugene Construction Projects Local Stimulus Package                  | Zelenka   | 08/13/20      |
| Follow-Up Work Sessions to be Scheduled                                      |           |               |
| TAC Implementation – <i>ongoing</i>                                          |           |               |
| Commercial Setbacks – <i>scheduled 9/28</i>                                  |           |               |
| Naming Policy                                                                |           |               |

# EUGENE CITY COUNCIL

## AGENDA ITEM SUMMARY



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### Appointment to Police Commission

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Meeting Date: September 14, 2020  
Department: Central Services  
[www.eugene-or.gov](http://www.eugene-or.gov)

Agenda Item Number: 2C  
Staff Contact: Jessica Gebb  
Contact Telephone Number: 541-682-8497

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#### ISSUE STATEMENT

This item is to fill the unexpired term of Matt Siel on the Police Commission, who resigned in August. Mayor Vinis has nominated Ian Winbrock for the vacancy, from the pool of applicants received during the recent recruitment.

#### BACKGROUND

Each year, the Council makes appointments to boards, committees and commissions. Chapter 2 of the Eugene Code addresses standing committees to the City Council and the appointment process for these committees. For most standing committees created in the Code, the Council is the appointing authority. The normal recruitment period for boards, committees and commissions begins in January unless a resignation occurs mid-term. The Mayor nominates candidates and the Council appoints members to this commission.

On June 8, 2020, Mayor Vinis, following a request from Police Chief Chris Skinner, announced that she was extending the recruitment period for the Police Commission vacancies in order to attract a more diverse pool of candidates. The recruitment ended on July 10; 114 applications for four vacant positions were received. An interview subcommittee of the Police Commission comprised of Sean Shivers (Chair), Silverio Mogart, Terry Robertson and Vi Huynh reviewed each application and conducted 27 interviews between July 15 and July 22, 2020, before forwarding recommendations to the Mayor.

#### SUGGESTED MOTION

Move to appoint Ian Winbrock to the Police Commission, to the unexpired term of Matt Siel, ending on June 30, 2023.

#### FOR MORE INFORMATION

Staff Contact: Jessica Gebb  
Telephone: 541-682-8497  
Staff E-Mail: [jgebb@eugene-or.gov](mailto:jgebb@eugene-or.gov)

# EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



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## Public Forum

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Meeting Date: September 14, 2020  
Department: Central Services  
[www.eugene-or.gov](http://www.eugene-or.gov)

Agenda Item Number: 3  
Staff Contact: Beth Forrest  
Contact Telephone Number: 541-682-5882

---

### ISSUE STATEMENT

This segment allows citizens the opportunity to express opinions and provide information to the council. Testimony presented during the Public Forum should be on city-related issues and should not address items which have already been heard by a Hearings Official or are on the present agenda as a public hearing item.

### SUGGESTED MOTION

No action is required; this is an informational item only.

### FOR MORE INFORMATION

Staff Contact: Beth Forrest  
Telephone: 541-682-5882  
Staff E-Mail: [bforrest@eugene-or.gov](mailto:bforrest@eugene-or.gov)

# EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



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## Approval of a Resolution Annexing Land to the City of Eugene (Assessor's Map 17-04-11-13; Tax Lot 1900; Located at 3060 River Road) (City File: Peace Presbyterian Church; A 20-2)

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Meeting Date: September 14, 2020  
Department: Planning and Development  
[www.eugene-or.gov](http://www.eugene-or.gov)

Agenda Item Number: 4A  
Staff Contact: Rodney Bohner  
Contact Telephone Number: 541-682-5437

---

### ISSUE STATEMENT

This item is a request to annex property located at 3060 River Road. The property to be annexed is approximately 3.7 acres (156,816 square feet) and is located at the southwest corner of the intersection of River Road and Ferndale Drive. No public right-of-way is proposed for annexation as part of this request and there is no formal deadline for Council action on this item. A vicinity map is provided as Attachment A.

The property is zoned R-1 Low-Density Residential with the /UL Urbanizable Land Overlay. Both the Metro Plan and the applicable refinement plan, the River Road - Santa Clara Urban Facilities Plan, designate the subject property for low density residential use. The area of annexation is located within the City's urban growth boundary (UGB) and is adjacent to the City limits along the property's south property boundary and along both abutting streets. Annexation will allow for future development consistent with the property's land use designation and the Eugene Code. Specific plans for future development of the site are not included as part of this annexation application.

### BACKGROUND

To encourage compact urban growth and sequential development within Eugene's UGB, the Metro Plan provides that ultimately all land within the UGB will be annexed into the City and provided with a minimum level of urban services.

Approval of annexation requests is based on the criteria at Eugene Code Section 9.7825 which require that (1) the land proposed to be annexed is within the City's UGB and is contiguous to the City limits or separated from City limits only by a right-of-way or water body; (2) the proposed annexation is consistent with the applicable policies in the Metro Plan and in any applicable refinement plans; and (3) the proposed annexation will result in a boundary in which the minimal level of key urban facilities and services can be provided in an orderly, efficient, and timely manner. Findings demonstrating that the annexation request is consistent with these approval criteria are included as Exhibit C to the attached draft resolution (see Attachment B).

To provide nearby property owners and residents an opportunity to review and comment on this annexation request, public notice was provided to all owners and occupants of property within 500 feet of the subject property and the affected neighborhood association (Santa Clara Community Organization) consistent with Eugene Code requirements. No testimony has been received to date regarding the proposed annexation of this property.

Referral comments were provided by affected agencies including City of Eugene Public Works, Eugene Water & Electric Board, and Lane County Public Works. These referral comments confirm that the property can be provided with the minimum level of key urban services consistent with the approval criteria. Given the findings of compliance, ability for the provision of key urban services, and absence of any testimony, a public hearing is not recommended in this instance.

Additional background information regarding this request, including relevant application materials, is included for reference as Attachment C. A full copy of all materials in the record is also available at the Permit and Information Center located at 99 West 10<sup>th</sup> Avenue. To take preventative measures for community members and staff safety against the spread of COVID-19, please contact the listed staff representative about alternatives for reviewing materials or the staff report. Copies may be also obtained at a reasonable cost.

### **COUNCIL OPTIONS**

City Council may consider the following options:

1. Adopt the draft resolution
2. Adopt the draft resolution with specific modifications as determined by the City Council
3. Deny the draft resolution
4. Defer action until after the council holds a public hearing on the proposed annexation

### **CITY MANAGER'S RECOMMENDATION**

The City Manager recommends that the City Council adopt the resolution by finding that the request complies with all applicable approval criteria, and that the annexation be approved.

### **SUGGESTED MOTION**

Move to adopt a resolution approving the proposed annexation request consistent with the applicable approval criteria.

### **ATTACHMENTS**

- A. Vicinity Map
- B. Draft Annexation Resolution with Exhibits A through C
  - Exhibit A: Map of Annexation Request
  - Exhibit B: Legal Description
  - Exhibit C: Planning Director Findings and Recommendation
- C. Application Materials for Annexation Request

**FOR MORE INFORMATION**

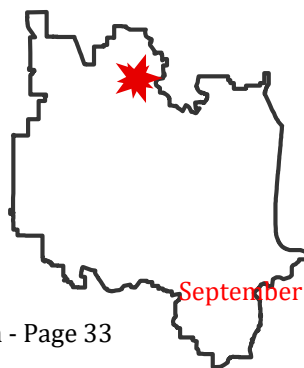
Staff Contact: Rodney Bohner

Telephone: 541-682-5437

Staff E-Mail: [RBohner@eugene-or.gov](mailto:RBohner@eugene-or.gov)



- Subject Property
- Eugene City Limits
- Taxlots



Caution: This map is based on imprecise source data, subject to change, and for general reference only.

Created on 8/24/2020  
by City of Eugene Planning Division

September 14, 2020, Meeting - Item 4A



**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION ANNEXING LAND TO THE CITY OF EUGENE  
(ASSESSOR'S MAP 17-04-11-13, TAX LOT 1900, LOCATED AT 3060  
RIVER ROAD).**

**The City Council of the City of Eugene finds that:**

**A.** An annexation application was submitted on June 9, 2020, by The Presbytery of the Cascades, in accordance with the provisions of Section 9.7810 of the Eugene Code, 1971, ("EC") to annex property identified as Assessor's Map 17-04-11-13, Tax Lot 1900, to the City of Eugene.

**B.** The property proposed to be annexed is depicted on the map attached as Exhibit A to this Resolution. The legal description of the property proposed to be annexed is attached to this Resolution as Exhibit B.

**C.** The City's Planning Director has submitted a written recommendation that the application be approved based on the criteria of EC 9.7825. The Planning Director's Findings and Recommendation are attached as Exhibit C.

**D.** On August 13, 2020, a notice containing the street address, the assessor's map and tax lot number for the property, a description of the land proposed to be annexed, and the Planning Director's preliminary recommendation was mailed to the applicant, owners and occupants of properties located within 500 feet of the perimeter of the subject property, and the Santa Clara Community Organization. The notice advised that the City Council would consider the Planning Director's full recommendation on the proposed annexation on September 14, 2020.

**E.** After considering the Planning Director's recommendation, the City Council finds that the application should be approved.

**NOW, THEREFORE,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EUGENE, a  
Municipal Corporation of the State of Oregon, as follows:**

**Section 1.** Based on the above findings and the Planning Director's Findings and Recommendation which are attached as Exhibit C and are adopted in support of this Resolution, it is ordered that the land identified as Assessor's Map 17-04-11-13, Tax Lot 1900, which is depicted on the map attached as Exhibit A, and more particularly described in the attached Exhibit B, is annexed to the City of Eugene.

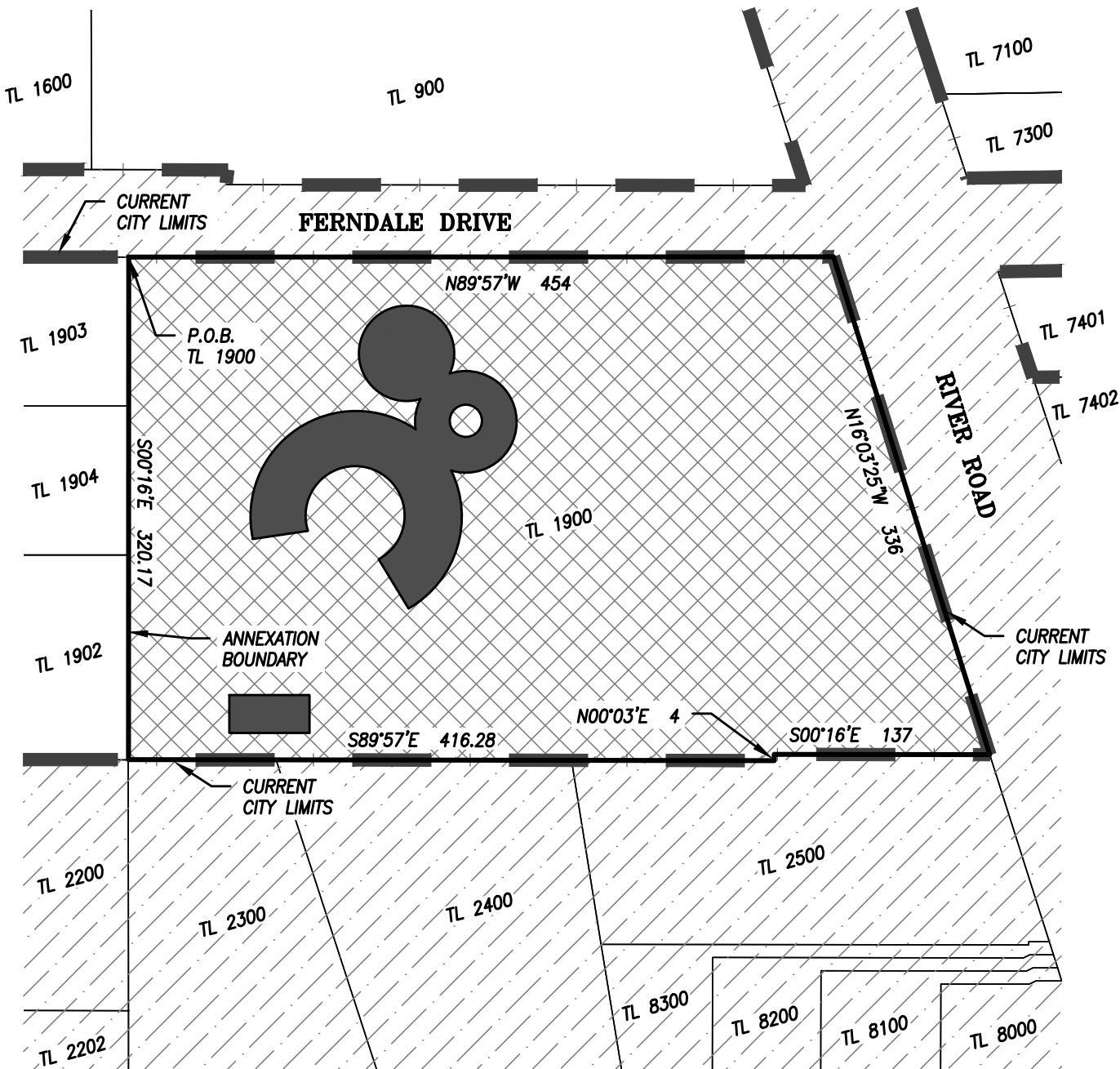
**Section 2.** This Resolution is effective immediately upon its passage by the City Council. The annexation and the automatic rezoning of the land pursuant to EC 9.7820(3) from R-1 Low-Density Residential with /UL Urbanizable Land Overlay to R-1 Low-Density Residential shall become effective in accordance with State law.

**The foregoing Resolution adopted the \_\_\_\_ day of September, 2020.**

---

**City Recorder**

LAND ANNEXATION FOR  
**PEACE PRESBYTERIAN CHURCH**  
SW 1/4, NE 1/4, SEC 11, T17S, R4W, WM  
EUGENE, LANE COUNTY, OREGON  
JUNE 5, 2020

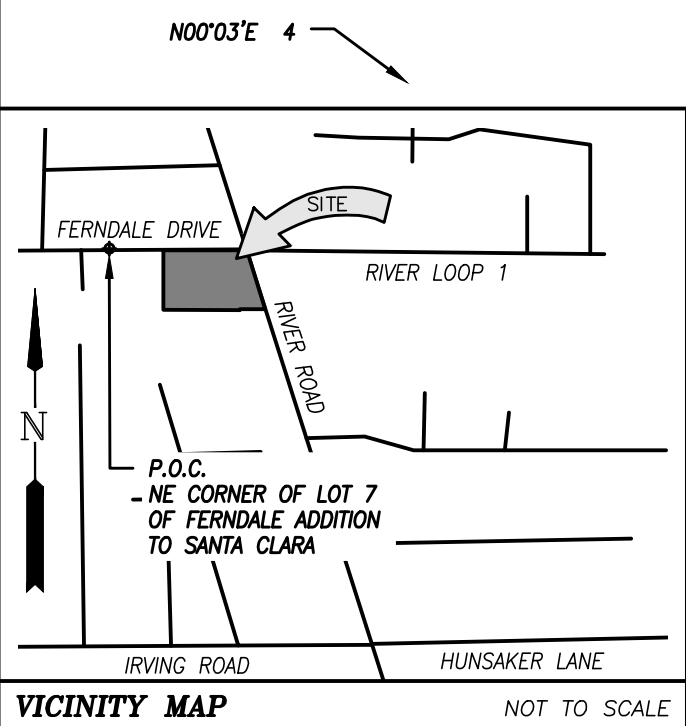
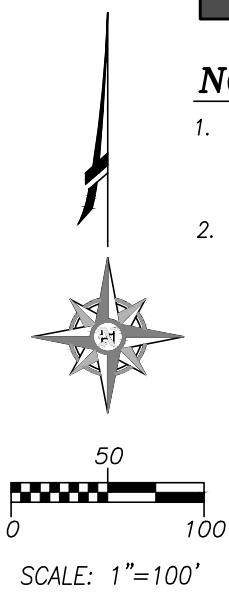


**LEGEND**

-  CITY LIMITS
-  LANDS TO BE ANNEXED
-  EXISTING STRUCTURE

**NOTES**

1. CITY LIMITS BOUNDARIES SHOWN PER THE CITY OF EUGENE ON-LINE INTERACTIVE ZONING MAP ON JUNE 5, 2020.
2. NO EASEMENT OR OTHER RECORDED RESTRICTIONS ARE KNOWN TO EXIST ON THE SITE.



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ASSESSOR'S MAP(S) TAX MAP 17-04-11-13, T.L. 1900

## Exhibit B

June 2, 2020

### ANNEXATION LEGAL DESCRIPTION

#### PEACE PRESBYTERIAN CHURCH

Branch Engineering Inc. Project No. 20-257

Parcel 2 of Minor Subdivision 69-29 as filed in the Pre-1990 Partition Records of the Lane County Oregon Surveyor's Office; said parcel being more particularly described as follows:

**COMMENCING** at the Northeast corner of Lot 7, Ferndale Addition to Santa Clara as platted and recorded in the Lane County Oregon Plat Records; **THENCE** along the east boundary of said Lot 7 South 00°16' East, 30.00 feet more or less to the southerly right-of-way margin of Ferndale Drive as shown in said Minor Subdivision 69-29 and surveyed in County Survey File 15879 as recorded in the Lane County Oregon Surveyor's Office; **THENCE** along said southerly margin South 89°48' East, 297.50 feet, more or less, to a 5/8" rebar set in County Survey File 15879, said point being the **POINT of BEGINNING**; **THENCE** South 00°16' East, 320.17 feet, more or less, to a 5/8" rebar set in said County Survey File 15879; **THENCE** South 89°57' East, 416.28 feet, more or less, to a 3/4" iron pipe set in County Survey File 7015 as recorded in the Lane County Oregon Surveyor's Office and found in said County Survey File 15879; **THENCE** North 00°03' East, 4 feet, more or less, to a 3/4" iron pipe set in said County Survey File 7015 and found in said County Survey File 15879; **THENCE** South 89°57' East, 137 feet, more or less, to the westerly right-of-way margin of River Road as dedicated in that Bargain and Sale Deed recorded on August 1, 1984 as Instrument 8431037 on Reel 1308R in the Lane County Oregon Official Records; **THENCE** along said westerly right-of-way margin North 16°03'25" West, 336 feet, more or less, to the aforesaid southerly right-of-way margin of Ferndale Drive; **THENCE** along said southerly right-of-way margin North 89°57' West, 454 feet, more or less, **RETURNING to the POINT OF BEGINNING.**

REGISTERED  
PROFESSIONAL  
LAND SURVEYOR

DIGITALLY SIGNED

OREGON  
NOVEMBER 30, 2007  
RENEE CLOUGH  
69162LS

RENEWAL DATE: 12/31/21



**Planning Director's Findings and Recommendation  
Annexation Request for Peace Presbyterian Church  
(City File: A 20-2)**

|                                                                                             |
|---------------------------------------------------------------------------------------------|
| <b>Application Submitted:</b> June 9, 2020                                                  |
| <b>Applicant:</b> The Presbytery of the Cascades                                            |
| <b>Property Included in Annexation Request:</b> Tax Lot 01900 of Assessor's Map 17-04-11-13 |
| <b>Zoning:</b> R-1 Low-Density Residential with /UL Urbanizable Land Overlay                |
| <b>Location:</b> 3060 River Road                                                            |
| <b>Representative:</b> Renee Clough, Branch Engineering                                     |
| <b>Lead City Staff:</b> Rodney Bohner, City of Eugene Planning Division, 541-682-5437       |

**EVALUATION:**

Based on the information provided by the applicant, the City has determined that this request complies with Eugene Code (EC) Section 9.7805 Annexation - Applicability. As such, it is subject to review and approval in accordance with the requirements, application criteria and procedures of EC 9.7800 through 9.7835. The applicable approval criteria are presented below in bold typeface with findings and conclusions following each.

|                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>EC 9.7825(1) The land proposed to be annexed is within the city's urban growth boundary and is:</b><br><b>(a) Contiguous to the city limits; or</b><br><b>(b) Separated from the city only by a public right of way or a stream, bay, lake or other body of water.</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Complies</b><br><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO                                                                                                                                                                                    | <b>Findings:</b> The annexation area is within the City's urban growth boundary (UGB) and contiguous to City limits, consistent with subsection (a).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>EC 9.7825(2) The proposed annexation is consistent with applicable policies in the Metro Plan and in any applicable refinement plans.</b>                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Complies</b><br><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO                                                                                                                                                                                    | <p><b>Findings:</b> Several policies from the <u>Metro Plan</u> provide support for this annexation by encouraging compact urban growth to achieve efficient use of land and urban service provisions within the UGB, including the following policies from the Growth Management section (in <i>italic text</i>):</p> <p><i>Policy 8. Land within the UGB may be converted from urbanizable to urban only through annexation to a city when it is found that:</i></p> <p><i>a. A minimum level of key urban facilities and services can be provided to the area in an orderly and efficient manner.</i></p> <p><i>b. There will be a logical area and time within which to deliver urban services and facilities. Conversion of urbanizable land to urban shall also be consistent with the Metro Plan. (page II-C-4)</i></p> |

|                                                                                        |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|----------------------------------------------------------------------------------------|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                        |  | <p><i>Policy 10. Annexation to a city through normal processes shall continue to be the highest priority. (page II-C-5).</i></p> <p><i>Policy 15. Ultimately, land within the UGB shall be annexed to a city and provided with the required minimum level of urban facilities and services. While the time frame for annexation may vary, annexation should occur as land transitions from urbanizable to urban. (page II-C-5)</i></p> <p>The following policy from the Residential Element of the <u>Metro Plan</u> is also applicable:</p> <p><i>Policy A.2 Residentially designated land within the UGB should be zoned consistent with the <u>Metro Plan</u>, and applicable plans and policies; however, existing agricultural zoning may be continued within the area between the city limits and UGB until rezoned for urban uses.</i></p> <p>The <u>Metro Plan</u> designates the annexation area as appropriate for low-density residential use. The <u>River Road - Santa Clara Urban Facilities Plan (RR/SC UFP)</u> is the adopted refinement plan for the subject property, which also designates the area for low density residential use. The property is zoned R-1 Low-Density Residential with a /UL Urbanizable Land overlay, consistent with the existing <u>Metro Plan</u> and <u>RR/SC UFP</u> designations. The /UL overlay will be automatically removed from the property following annexation approval.</p> <p>Regarding applicable policies of the <u>RR/SC UFP</u>, the subject property is not within a defined subarea. Further, none of the general “Residential Land Use Policies” at Section 2.2 appear to be directly applicable to the subject request. The “Public Facilities and Services Element” policies of the <u>RR/SC UFP</u> are directed at local government; however, the premise of these policies (regarding the provision of urban services) is the assumption that property within the UGB will be annexed.</p> <p>As previously discussed in this subsection, and further detailed under subsection (3) below, the proposed annexation is consistent with <u>Metro Plan</u> growth management policies and can be served by the minimum level of key urban services. The annexation procedures beginning at EC 9.7800 are consistent with State law and therefore, as found throughout this report, the annexation is consistent with State law.</p> <p>Therefore, based on the findings above, the proposal is consistent with the applicable policies of the Metro Plan and RR/SC UFP refinement plan.</p> |
| <b>EC 9.7825(3)</b>                                                                    |  | <b>The proposed annexation will result in a boundary in which the minimum level of key urban facilities and services, as defined in the Metro Plan, can be provided in an orderly, efficient, and timely manner.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Complies</b><br><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO |  | <b>Findings:</b> Consistent with this criterion, the proposed annexation will result in a boundary in which the minimum level of key urban facilities and services can be provided in an orderly, efficient, and timely manner as detailed below:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |

|  |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|--|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  |  | <p><u>Wastewater</u></p> <p>Wastewater service is available via an 8-inch public wastewater system within River Road, east of the subject property. The subject property has been connected to city services since 1997 per sewer connection record 051301, dated 12/1/1997.</p> <p><u>Stormwater</u></p> <p>A public storm system exists in the River Road right-of-way to the east of the subject property. The sidewalks are piped for runoff. Any additional runoff from future development will require a permit from Lane County Public Works Division. Compliance with applicable stormwater development standards will be ensured at the time of development.</p> <p><u>Transportation</u></p> <p>The parcel located at 3060 River Road has public access onto River Road, which is a major arterial running north and south. Furthermore, the parcel has frontage on Ferndale Drive, which is a partially improved local access road. Any future development will be reviewed to ensure current standards are met to the extent required.</p> <p><u>Solid Waste</u></p> <p>Collection service is provided by private firms. Regional disposal sites are operated by Lane County.</p> <p><u>Water and Electric</u></p> <p>Eugene Water and Electric Board (EWEB) Water staff confirm that water and electric services are available to the property. Water and electric services can be extended to the subject property in accordance with EWEB policies and procedures.</p> <p><u>Public Safety</u></p> <p>Police protection can be extended to this site upon annexation consistent with service provision through the City. Fire protection will be provided by Eugene-Springfield Fire. Emergency medical services are currently provided on a regional basis and will continue in the same manner upon annexation.</p> <p><u>Parks and Recreation</u></p> <p>Parks and recreation programs are provided on a City-wide basis. The inclusion of the subject property in the City is sufficient evidence to demonstrate the minimum level of this key urban service is met.</p> <p><u>Planning and Development Services</u></p> <p>Planning and building permit services are provided for all properties located within the Urban Growth Boundary by the City of Eugene. The Eugene Code, Chapter 9, will provide the required land use controls for future development of the subject property upon annexation.</p> |
|--|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|  |  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|--|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  |  | <p><u>Communications</u></p> <p>A variety of telecommunications providers offer communications services throughout the Eugene/Springfield area.</p> <p><u>Public Schools</u></p> <p>The subject property is within Eugene School District 4J and is within the district boundary of Spring Creek Elementary School, Madison Middle School, and North Eugene High School. As access to schools is evaluated on a district-wide basis, the property's location within the school district is sufficient evidence to demonstrate the minimum level of this key urban service is met.</p> |
|--|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**CONCLUSION:**

Based on the above findings, information submitted to date, and the criteria set forth in EC 9.7825, the proposed annexation is consistent with the applicable approval criteria. A map and legal description showing the area subject to annexation are included in the application file for reference. The effective date will be set in accordance with State law.

**INFORMATIONAL ITEMS:**

- Upon approval of the annexation, the base zoning of R-1 Low-Density Residential will remain; however, the /UL Urbanizable Lands overlay will be automatically removed from the annexation area. Please contact the Permit Information Center, Planner-on-Duty at 682-5377 for more information.
- Approval of this annexation does not relieve the applicant from complying with applicable codes and statutory requirements.

7/23/20

**REVISED  
WRITTEN STATEMENT  
ANNEXATION  
TM 17-04-11-13, TL 1900**

This application proposes an annexation for Tax Map 17-04-11-13, Tax Lot 1900. The property is located inside the Metro Plan boundary and is zoned R1 Residential. The purpose of the annexation is to allow the sale of 1.76 acres to Square One Villages for construction of a new small homes. The following describes how the proposed annexation conforms to the Eugene Code:

**9.7825 Annexation – Approval Criteria.** The city council shall approve, modify and approve, or deny a proposed annexation based on the application’s consistency with the following:

- (1) The land proposed to be annexed is within the city’s urban growth boundary and is:

- (a) Contiguous to the city limits. (*The property to be annexed is within the urban growth boundary and contiguous to the city limits.*)

- (b) Separated from the city only by a public right of way or a stream, bay, lake or other body of water.

*The property to be annexed is within the urban growth boundary and contiguous to the city limits (Tax Map 1704113 Tax Lot 01401 and 010402).*

- (2) The proposed annexation is consistent with applicable policies in the Metro Plan and in any applicable refinement plans.

*The property is within the Metro Plan and the River Road/Santa Clara Urban Facilities Plan (RR/SC UFP). The property is currently zoned R-1/UL Low-Density Residential with an Urbanizable Land Overlay. Both the Metro Plan and the RR/SC UFP designate the property for residential use. The /UL overlay zoning will be automatically removed upon annexation approval.*

*The subject property is not located within a defined subarea of the RR/SC UFP. None of the general “Residential Land Use Policies” listed in Section 2.2 are directly applicable to the annexation. The existing church is a commercial use but none of the general “Commercial and Industrial Land Use Policies” listed in Section 2.3 are directly applicable to the annexation. The “Public Facilities and Services Element” policies of the RR/SC UFP are directed at local government; however, the premise of these policies*

*(regarding the provision of urban services) is the assumption that the properties within the UGB will be annexed.*

*As further detailed in subsection (3), the proposed annexation is consistent with Metro Plan growth management policies and can be served by the minimum level of key urban services.*

*Several other policies from the Metro Plan provide support for this annexation by encouraging compact urban growth to achieve efficient use of land and urban service provisions within the UGB, including the following policies from the Growth Management section:*

*Policy 8: Land within the UGB may be converted from urbanizable to urban only through annexation to a city when it is found that:*

- a. A minimum level of key urban facilities and services can be provided to the area in an orderly and efficient manner*
- b. There will be a logical area and time within which to deliver urban services and facilities. Conversion of urbanizable land to urban shall also be consistent with the Metro Plan (page 11-C-4).*

*Policy 10: Annexation to a city through normal processes shall continue to be the highest priority (page 11-C-5).*

*Policy 15: Ultimately, land within the UGB shall be annexed to a city and provided with the required minimum level of urban facilities and services. While the time frame for annexation may vary, annexation should occur as land transitions from urbanizable to urban (page 11-C-5).*

- (3) The proposed annexation will result in a boundary in which the minimum level of key urban facilities and services, as defined in the Metro Plan, can be provided in an orderly, efficient, and timely manner.

*As discussed below, public services are in place and readily available to the property proposed for annexation. Because of the proximity to the surrounding urban facilities, services can be provided in an orderly, efficient, and timely manner.*

- Electrical service is provided by EWEB. Overhead wires are available for connection along River Road and Ferndale Drive.*
- Water service is provided by River Road Water District but will be transferred to EWEB upon annexation. A utility locate request has been submitted via One Call but the water mains have not yet been marked in the field. It is expected that water mains exist in both River Road and Ferndale Drive.*

- *Wastewater mains exist along the full frontage of River Road, the western portion of the Ferndale Drive frontage and is available for connection in the southwest corner of the site.*
- *The City of Eugene provides storm sewer facilities along the full River Road frontage.*
- *The Santa Clara Rural Fire Protection District currently provides fire service to the area. Upon annexation, service will be provided by Eugene Springfield Fire.*
- *The site has frontage on River Road and Ferndale Drive, allowing transportation access from both the north and east sides of the site.*
- *The property is within the Eugene School District 4J and is within the district boundaries of Spring Creek Elementary School, Madison Middle School, and North Eugene High School.*
- *Garbage collection service is provided by private firms. Regional disposal sites and the Short Mountain Landfill are operated by Lane County.*
- *Police protection can be extended to this site upon annexation consistent with service provision throughout the City.*
- *Emergency medical services are currently provided on a regional basis by the Cities of Eugene and Springfield to central Lane County and will continue in the same manner upon annexation.*
- *A minimum level of park service can be provided to the proposal area as prescribed in the Metro Plan.*
- *Planning and building permit services are provided for all properties located within the urban growth boundary by the City of Eugene. The Eugene Code, Chapter 9, will provide the required land use controls for future development of the subject property upon annexation.*
- *A variety of telecommunications providers offer communications services throughout the Eugene/Springfield area.*



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JUN 9 2020

ANNEXATION

CITY OF EUGENE  
PLANNING DIVISION

Please complete the following application checklist. Note that additional information may be required upon further review in order to adequately address the applicable criteria for approval. If you have any questions about filling out this application, please contact Planning staff at the Permit and Information Center, phone (541)682-5377, 99 West 10<sup>th</sup> Avenue, Eugene.

List all Assessor's Map and Tax Lot numbers of the property included in the request.

| Assessor's Map | Tax Lot | Zoning | Acreage |
|----------------|---------|--------|---------|
| 17-04-11-13    | 01900   | R-1    | 3.48    |
|                |         |        |         |
|                |         |        |         |
|                |         |        |         |
|                |         |        |         |

Property Address: 3060 RIVER RD, EUGENE, OREGON

Plans for Future Development & Permit Number (if applicable): \_\_\_\_\_

Public Service Districts:

| Name            |                                        |                        |                           |
|-----------------|----------------------------------------|------------------------|---------------------------|
| Parks:          | RIVER ROAD PARKS AND REC               |                        |                           |
| Electric:       | EUGENE WATER AND ELECTRIC BOARD (EWEB) |                        |                           |
| Water:          | EWEB                                   |                        |                           |
| Sanitary Sewer: | EWEB                                   |                        |                           |
| Fire:           | EUGENE / SPRINGFIELD FIRE              |                        |                           |
| Schools:        | Elementary: <u>SPRING CREEK</u>        | Middle: <u>MADISON</u> | High: <u>NORTH EUGENE</u> |
| Other:          |                                        |                        |                           |

#### Filing Fee

- ☐ A filing fee must accompany all applications. The fee varies depending upon the type of application and is adjusted periodically by the City Manager. Check with Planning staff at the Permit and Information Center to determine the required fee or check website at [www.eugeneplanning.org](http://www.eugeneplanning.org)

#### Written Statement (Submit 5 copies)

- ☐ Submit a detailed written statement describing how this request is consistent with all applicable criteria (Section 9.7825 of the Eugene Code).



### **Site Plan Requirements**

*Submit 3 paper copies and 1 digital copy of a site plan, drawn to an engineer's scale on 8 ½" x 11" sheet of paper. Site plans shall include the following information:*

- ☐ Show the date & north arrow on site plan.
- ☐ Show the Assessor's Map and Tax Lot number(s) on the site plan.
- ☐ Show a vicinity map on the site plan (vicinity map does not need to be to scale).
- ☐ Show city limits & UGB (if applicable)
- ☐ Clearly label the affected territory and any public right of ways to be annexed.
- ☐ Show all adjacent streets, alleys, and accessways.
- ☐ Show all dimensions of existing public utility easements and any other areas restricting use of the parcels, such as conservation areas, slope easements, access easements, etc.
- ☐ Show the location of all existing structures.

### **Other Application Requirements** *(Submit 3 paper copies and 1 digital copy of all)*

- ☐ Petition for Annexation form listing all owners, including partial owners, and electors. This form includes the Certification of Electors which must be signed by the Lane County Elections/Voter Registration Department and also includes the Verification (Certification) of Property Owners which must be signed by the Lane County Department of Assessment and Taxation. *This form is required even if the land is vacant.*
- ☐ Notarized Consent to Annexation form.
- ☐ A legal description of the land proposed for annexation, including any public right of way prepared by a registered land surveyor. Oregon Revised Statutes (ORS) 308.225 requires submittal of a closing metes and bounds description or subdivision block and lot number description. Please see example of acceptable legal descriptions contained in the application packet. The legal description must exactly correspond with the map included with the application or the Assessor's map.
- ☐ Summary of Urban Service Provision form.
- ☐ Census Information Sheet.

**Note:** This is not a complete list of requirements. Additional information may be required after further review in order to adequately address the applicable approval criteria.

By signing, the undersigned certifies that he/she has read and understood the submittal requirements outlined, and that he/she understands that omission of any listed item may cause delay in processing the application. I (We), the undersigned, acknowledge that the information supplied in this application is complete and accurate to the best of my (our) knowledge.

PROPERTY OWNER OF TAX LOT: 1900

Board of Trust of the Cascades (formerly known as Board of Trust of the Willamette)

Name (print): Presbytery of the Cascades

Address:

Email:

City/State/Zip:

Phone:

Fax:

Signature:

Nancy M. Holloman  
Secretary Bd of Trustees

Date: 5/29/2020

PROPERTY OWNER OF TAX LOT: 1900

Peace Presbyterian Session

Name (print): THOMAS R. WYATT - CLERK OF SESSION FOR PEACE PRESBYTERIAN

Address:

Email:

City/State/Zip:

Phone:

Fax:

Signature:

THOMAS R. WYATT  
CLERK OF SESSION

Date: 5/29/20

PROPERTY OWNER OF TAX LOT: \_\_\_\_\_

Name (print): \_\_\_\_\_

Address:

Email:

City/State/Zip:

Phone:

Fax:

Signature:

Date:

SURVEYOR:

Name (print): Renee Clough

Company/Organization: Branch Engineering

Address: 310 5th St

City/State/Zip: Springfield OR 97477

Phone: 541-746-0637

Fax:

E-mail: reneec@branchengineering.com

Signature:

Renee Clough

Date: 6/3/20

**REPRESENTATIVE** (If different from Surveyor):

Name (print): Renee Clough

Company/Organization: Branch Engineering

Address: 310 5th St

City/State/Zip: Springfield OR 97477 Phone: 541-746-0637 Fax:

E-mail: reneec@branchengineering.com

Signature: Renee Clough Date: 6/3/20

**\*\*Attached additional sheets if necessary.**

June 3, 2020

**WRITTEN STATEMENT  
ANNEXATION  
TM 17-04-11-13, TL 1900**



This application proposes an annexation for Tax Map 17-04-11-13, Tax Lot 1900. The property is located inside the Metro Plan boundary and is zoned R1 Residential. The purpose of the annexation is to allow the sale of 1.76 acres to Square One Villages for construction of a new small homes. The following describes how the proposed annexation conforms to the Eugene Code:

**9.7825 Annexation – Approval Criteria.** The city council shall approve, modify and approve, or deny a proposed annexation based on the application's consistency with the following:

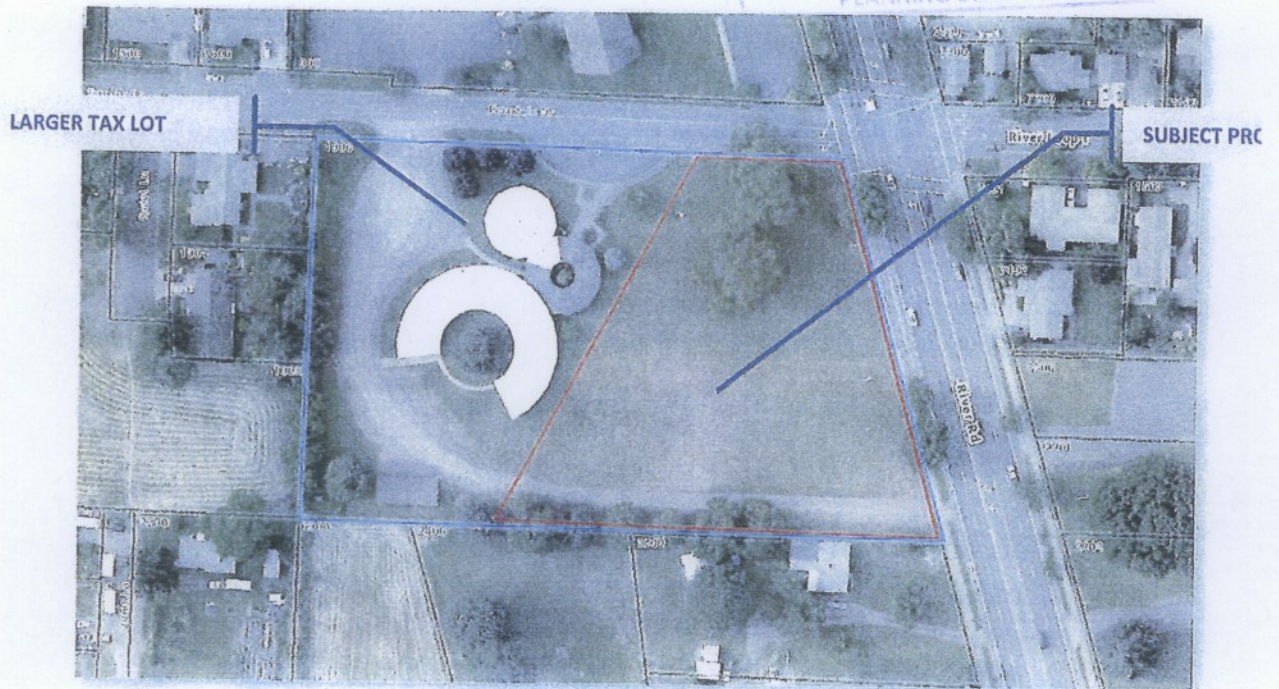
- (1) The land proposed to be annexed is within the city's urban growth boundary and is:
  - (a) Contiguous to the city limits. *(The property to be annexed is within the urban growth boundary and contiguous to the city limits.)*
  - (b) Separated from the city only by a public right of way or a stream, bay, lake or other body of water.  
*The property to be annexed is within the urban growth boundary and contiguous to the city limits (Tax Map 1704113 Tax Lot 01401 and 010402).*
- (2) The proposed annexation is consistent with applicable policies in the Metro Plan and in any applicable refinement plans.  
*The property is within the Eugene Metro Plan, close to transportation and all facilities and public services.*
- (3) The proposed annexation will result in a boundary in which the minimum level of key urban facilities and services, as defined in the Metro Plan, can be provided in an orderly, efficient, and timely manner.  
*As discussed above, public services are in place and readily available to the parcels proposed for annexation.*

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JUN 9 2020

CITY OF EUGENE  
PLANNING DIVISION

# AERIAL PHOTOGRAPHS



AND TAXATION  
ONLY

S.W.1/4 N.E.1/4 SEC.11, T.17S. R.4 W.W.M.

LANE COUNTY

SCALE 1" = 100'

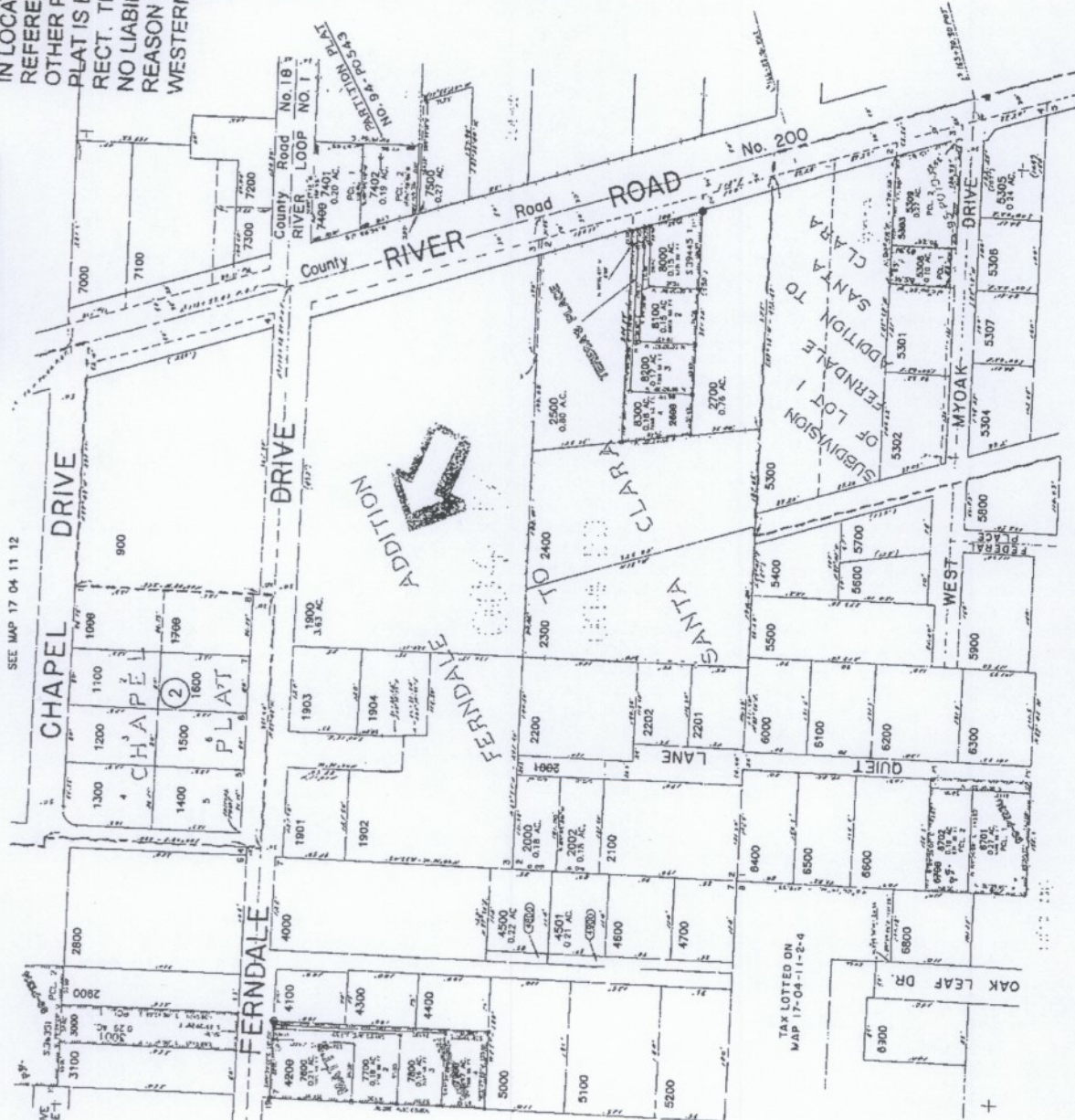
SEE MAP 17 04 11 12

| TRACT | ACRES | OWNER       |
|-------|-------|-------------|
| 1     | 1.00  | LANE COUNTY |
| 2     | 1.00  | LANE COUNTY |
| 3     | 1.00  | LANE COUNTY |
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| 6     | 1.00  | LANE COUNTY |
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| 99    | 1.00  | LANE COUNTY |
| 100   | 1.00  | LANE COUNTY |

17 04 11 13

THIS PLAT IS FOR YOUR AID  
IN LOCATING YOUR LAND WITH  
REFERENCE TO STREETS AND  
OTHER PARCELS. WHILE THIS  
PLAT IS BELIEVED TO BE COR-  
RECT, THIS COMPANY ASSUMES  
NO LIABILITY FOR ANY LOSS BY  
REASON OF RELIANCE THEREON.  
WESTERN TITLE & ESCROW COMPANY

SEE MAP 17 04 11 14



SEE MAP 17 04 11 24

SEE MAP 17 04 11 42

17 04 11 13



## LANE COUNTY REGIONAL LAND INFORMATION DATABASE

Site Address: **3060 RIVER RD**

Map & Tax Lot #: **17-04-11-13-01900**

A & T Account #: **0357804**

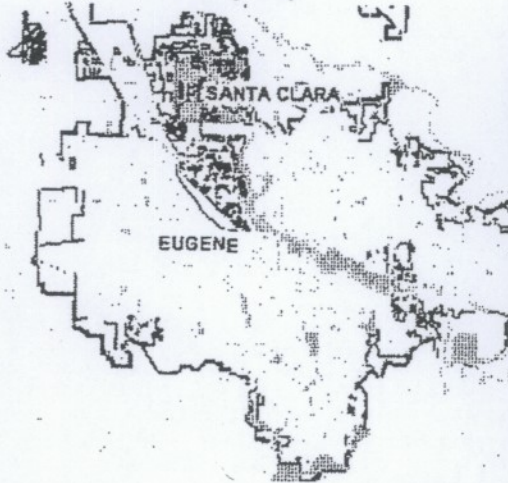
Special Interest Code:

[Convert to PDF Document](#)

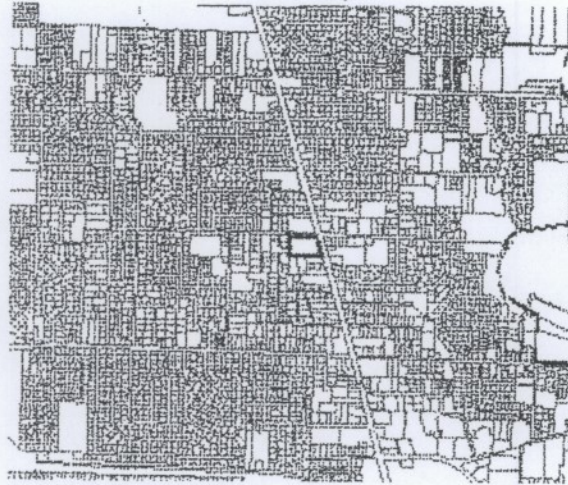
[Tax Map](#) ▼

[View Tax Map](#)

**Vicinity Map**



**Detail Map**



### Site Address State Plane Coordinates

X-Coord: **4229136**

Y-Coord: **900794**

#### Site Address Information

| House                          | Suffix | Predir. | Street Name  | PostDir.                       | Street Type | Unit Type     | Unit |
|--------------------------------|--------|---------|--------------|--------------------------------|-------------|---------------|------|
| <b>3060</b>                    |        |         | <b>RIVER</b> |                                | <b>RD</b>   |               |      |
| Mailing City                   |        |         | State        | Zip Code                       | Zip+4       | Carrier Route |      |
| <b>EUGENE</b>                  |        |         | <b>OR</b>    | <b>97404</b>                   | <b>1746</b> | <b>C004</b>   |      |
| Create Date: <b>1984-04-29</b> |        |         |              | Update Date: <b>1999-11-02</b> |             |               |      |

#### Land Use

Land use information has not been field verified.

| Land Use Code and Description: | Code:       | Description:                                       |
|--------------------------------|-------------|----------------------------------------------------|
|                                | <b>6911</b> | <b>CHURCHES, TEMPLES, SUNDAY SCHOOL FACILITIES</b> |
| Use Code and Description:      | <b>J</b>    | <b>RELIGIOUS, CHARITABLE</b>                       |

#### Zoning

Please verify zoning information with local jurisdiction. Lane County overlay zones are not currently shown in RLID.

| Zoning               | Code:      | Description:                   |
|----------------------|------------|--------------------------------|
| Zoning Jurisdiction: | <b>EUG</b> | <b>EUGENE</b>                  |
| Parent Zone 1:       | <b>R-1</b> | <b>LOW-DENSITY RESIDENTIAL</b> |
| Overlay Zone 1:      | <b>UL</b>  | <b>URBANIZABLE LAND</b>        |

#### Historical Designation

| Eugene Historical Landmark: | National Historical Register: | Historic Property Name: |
|-----------------------------|-------------------------------|-------------------------|
| <b>No</b>                   | <b>No</b>                     |                         |

#### Boundary Information

Please verify boundary information with local jurisdiction.

#### General

|                            |            |                                |
|----------------------------|------------|--------------------------------|
| Incorporated City Limits:  |            |                                |
| Urban Growth Boundary:     | <b>EUG</b> | <b>EUGENE</b>                  |
| Fire Protection Providers: | <b>SCF</b> | <b>SANTA CLARA RFPD</b>        |
| Plan Designation:          | <b>L</b>   | <b>LOW DENSITY RESIDENTIAL</b> |
| Node:                      | <b>N</b>   |                                |

Application #: C \* 2008 - \_\_\_\_\_  
For City Use Only

\* CB = Coburg CG = Cottage Grove  
CR = Creswell EU = Eugene  
FL = Florence JC = Junction City  
OA = Oakridge SP = Springfield

# PETITION

## Petition Signature Sheet Annexation by Individuals

We, the following property owners/electors, consent to the annexation of the following territory to the City of (Insert Name of City): EUGENE

| Signature                                      | Date Signed<br>m/d/y | Print Name               | Residence Address<br>(street, city, zip code) | Map and Tax Lot Number<br>(example: 17-04-03-00-00100) | Land<br>Owner | Reg<br>Vote |
|------------------------------------------------|----------------------|--------------------------|-----------------------------------------------|--------------------------------------------------------|---------------|-------------|
| 1. <u>Nancy M. Holloman</u>                    | <u>5/29/20</u>       | <u>Nancy M. Holloman</u> | <u>920 Lariat Eugene 97401</u>                | <u>17041113-1400</u>                                   |               |             |
| 2. <u>Thomas R. Wyatt</u>                      | <u>5/29/20</u>       | <u>THOMAS R. WYATT</u>   | <u>3070 ALYDALE DR. EUGENE, OR 97401</u>      | <u>17041113-1400</u>                                   |               |             |
| 3. _____                                       |                      |                          |                                               |                                                        |               |             |
| 4. <u>Trustees of Presbytery of Willamette</u> |                      |                          |                                               |                                                        | ✓             |             |
| 5. _____                                       |                      |                          |                                               |                                                        |               |             |

Note: With the above signature(s), I am attesting that I have the authority to consent to annexation on my own behalf or on behalf of my firm or agency. (Attach evidence of such authorization when applicable.)

I, Linda Miller (printed name of circulator), hereby certify that every person who signed this sheet did so in my presence

X Linda Miller (signature of circulator)

### CERTIFICATION OF PROPERTY OWNERS

The total landowners in the proposed annexation are 2 (qty). This petition reflects that 2 (qty) landowners (or legal representatives) listed on this petition represent a total of 100 (%) of the landowners and 100 (%) of the acres as determined by the map and tax lots attached to the petition. A&T is not responsible for subsequent deed activity which may not yet be reflected on the A&T computerized tax roll.

### CERTIFICATION OF ELECTORS

The total active registered voters in the proposed annexation are 0. I hereby certify that this petition includes 0 valid signatures representing 0 (%) of the total active registered voters that are registered in the proposed annexation.

[Signature]  
Lane County Department of Assessment and Taxation

6/4/20  
Date Certified

[Signature]  
Lane County Clerk or Deputy Signature Kathle

6-4-2020  
Date Certified

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JUN 9 2020

CITY OF EUGENE  
PLANNING DIVISION

Consent to Annexation

Consent is hereby given to the annexation by the City of Eugene, Oregon of the following described real property:

Map and Tax Lot: 17-04-11-13, Lot 1900 Address: 3060 RIVER ROAD

Legal Description:

17-04-11-13 TAX lot 1900

In the corporate limits of said city, which is owned by the undersigned

DATED this 29 day of May, 2020.

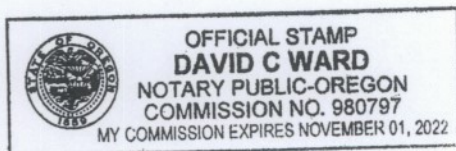
Nancy M. Holloman  
Secretary, Bd of Trustees

STATE OF OREGON )

County of ) ss  
)

On this 29 day of MAY, 2020, before me, the undersigned, a notary public in and for the said county and state, personally appeared the within-named, Nancy M. Holloman, who is known to me to be the identical individual described herein and who executed the same freely and voluntarily.

Seal:



IN TESTIMONY WHEREOF, I have hereunto set my hand and seal the day and year last above written.

D W C W W  
Notary Public for Oregon  
My Commission Expires NOV 1, 2

June 2, 2020

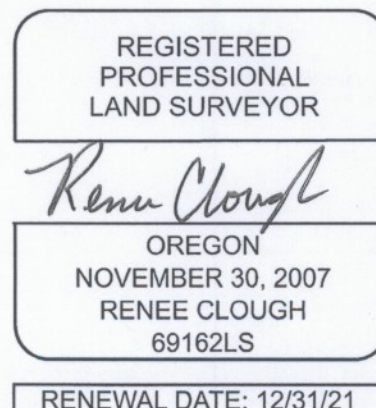


**ANNEXATION LEGAL DESCRIPTION  
PEACE PRESBYTERIAN CHURCH**

Branch Engineering Inc. Project No. 20-257

Parcel 2 of Minor Subdivision 69-29 as filed in the Pre-1990 Partition Records of the Lane County Oregon Surveyor's Office; said parcel being more particularly described as follows:

**COMMENCING** at the Northeast corner of Lot 7, Ferndale Addition to Santa Clara as platted and recorded in the Lane County Oregon Plat Records; **THENCE** along the east boundary of said Lot 7 South 00°16' East, 30.00 feet more or less to the southerly right-of-way margin of Ferndale Drive as shown in said Minor Subdivision 69-29 and surveyed in County Survey File 15879 as recorded in the Lane County Oregon Surveyor's Office; **THENCE** along said southerly margin South 89°48' East, 297.50 feet, more or less, to a 5/8" rebar set in County Survey File 15879, said point being the **POINT OF BEGINNING**; **THENCE** South 00°16' East, 320.17 feet, more or less, to a 5/8" rebar set in said County Survey File 15879; **THENCE** South 89°57' East, 416.28 feet, more or less, to a 3/4" iron pipe set in County Survey File 7015 as recorded in the Lane County Oregon Surveyor's Office and found in said County Survey File 15879; **THENCE** North 00°03' East, 4 feet, more or less, to a 3/4" iron pipe set in said County Survey File 7015 and found in said County Survey File 15879; **THENCE** South 89°57' East, 137 feet, more or less, to the westerly right-of-way margin of River Road as dedicated in that Bargain and Sale Deed recorded on August 1, 1984 as Instrument 8431037 on Reel 1308R in the Lane County Oregon Official Records; **THENCE** along said westerly right-of-way margin North 16°03'25" West, 336 feet, more or less, to the aforesaid southerly right-of-way margin of Ferndale Drive; **THENCE** along said southerly right-of-way margin North 89°57' West, 454 feet, more or less, **RETURNING to the POINT OF BEGINNING.**



EUGENE-SPRINGFIELD

ALBANY

## Certification of Description

Pursuant to EC 9.7810(7), Annexation Application Requirements, I hereby certify the metes and bounds description of the real property proposed for annexation closes; and the map outlining the boundary is a true representation of the description.

Signature: \_\_\_\_\_

*Renee Clough*

Registered Land Surveyor

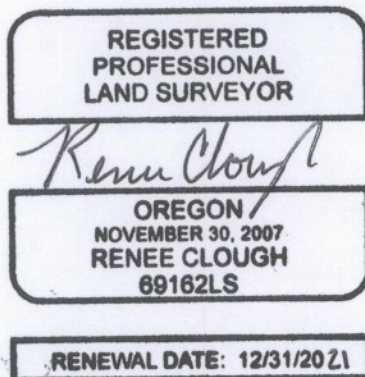
Print Name: \_\_\_\_\_

*Renee Clough*

Date: \_\_\_\_\_

*6/2/20*

Seal:



## Summary of Urban Service Provision

This form is intended as a guide to assist applicants in demonstrating that a minimum level of key urban services can be provided to the area proposed for annexation. Space is provided on this form for you to provide detailed information on service provision. Please add additional pages if necessary to provide details of servicing issues related to the area you are annexing. To assist you in providing this information, some contacts are listed below. For large or difficult to serve properties, you may wish to contact a private land use planning consultant to prepare your application.

Property Owner(s) Name:

Trustees of Cascades Presbytery (Formerly Trustees of Presbytery of Willamette)

Assessor's Map and Tax Lot Numbers for Properties Proposed for Annexation  
(For example: Map 17-03-19-31, Tax Lot 100)

17-04-11-13, Tax Lot 1900

**Wastewater** -- All new development must connect to the wastewater (sanitary sewer) system. Is wastewater service available to serve the area proposed for annexation? (For more information, contact the Engineering staff at the City of Eugene Permit and Information Center or call 541-682-8400.)

The property(ies) in this annexation request:

☒ will be served from an existing gravity wastewater line.

Location and size of existing wastewater line:

4"

☐ will be served by an extension of an existing gravity wastewater line.

Where will a wastewater line be extended from? When will it be extended? By whom?

\_\_\_\_\_

**Stormwater** -- Site plans for all new development must provide for drainage to an approved system consistent with the Comprehensive Stormwater Management Plan. City approval for storm drainage will be required as part of the development process. (For more information, contact the Engineering staff at the City of Eugene Permit and Information Center or call 541-682-8400.)

Is the site currently served by an approved stormwater system?

no

If yes,  
location? \_\_\_\_\_

If no, how will stormwater be handled after development? -  
by Square One Villages

**Streets** – What existing streets provide access to this site. List existing streets that provide access to this site from River Road, the Northwest Expressway, or Beltline Highway. FERNDAL DR, access from North

RIVER RD, access from East

Will dedication for additional street right-of-way be required upon further development of this site?

\_\_\_\_\_ Yes                      ☒ No                      \_\_\_\_\_ Unknown

Will existing streets be extended or new streets constructed upon further development of this site?

\_\_\_\_\_ Yes                      \_\_\_\_\_ No                      ☒ Unknown

#### **Parks, Recreation, and Cultural Services**

Systems Development revenues generated by new development and Ballot Measure 20-30, which authorized the issuance of \$25.3 million in general revenue bonds, will help to fund future City park acquisition and development in this area and throughout the city. Please list the parks and recreation facilities that already exist or are planned in the general vicinity of the property(ies) included in this annexation:

RIVER RD PARKS & REC

Key services, defined by the Metropolitan Plan as parks and recreation programs, will be available to new city residents in this area on an equal basis with residents throughout the city.

#### **Public Safety**

**Police services** - Police protection can be extended to this site upon annexation consistent with service provision throughout the city.

**For River Road/Santa Clara area-**

*Police services* - Police protection can be extended to this site upon annexation consistent with service provision throughout the city. Police currently travel along River Road to provide service to areas throughout the River Road and Santa Clara area. Infill annexations and development in this area will increase the efficiency of service delivery to this area.

*Fire and emergency services* (Please indicate which fire district serves subject property.)

EUGENE/SPRINGFIELD FIRE & LIFE

\_\_\_\_\_ Santa Clara - Fire protection services are currently provided to the subject property by the Santa Clara Rural Fire Protection District.

\_\_\_\_\_ River Road - Fire and emergency services - Fire protection is currently provided to the subject property by the River Road Water District under contract with the City of Eugene. Upon annexation, fire protection will be provided directly by the City of Eugene Fire & EMS Department.

**Emergency medical transport (i.e., ambulance) services** are currently provided on a regional basis by Eugene, Springfield, and Lane Rural Fire/Rescue to central Lane County, including the River Road and Santa Clara areas. After annexation, this service will continue to be provided by the current provider. All ambulance service providers have mutual aid agreements and provide back-up service into the other providers' areas.

**Planning and Development Services** -- Planning and building permit services are provided to the area outside the city limits but within the urban growth boundary by the City of Eugene. This service would continue after annexation.

**EWEB** (Eugene Water and Electric Board) currently provides water and electric service in the Eugene area and can provide service to new development in the River Road and Santa Clara area upon annexation. Some properties in northern Eugene receive electric service from EPUD (Emerald People's Utility District). Some properties in south Eugene receive electric services from the Lane Electric Cooperative; please note if this is the case for your property. For more information contact EWEB, ph. 484- 2411, EPUD, ph. 746-1583 or Lane Electric Co-op, 484-1151.

**Electric Service** -- Which electric company will serve this site?

EWEB

**Water Service** -- Please provide the size and location of the water main closest to your property. \_\_\_\_\_

on Ferndale dr, approx. 250' west of River Rd <sup>from</sup> lot's NE corner

**Solid Waste** -- Solid waste collection service is provided by private firms. Regional disposal sites and the Short Mountain Landfill are operated by Lane County.

Natural Gas -- Northwest Natural Gas can extend service to new development in this area.

Communications -- US West Communications and a variety of other telecommunications providers offer communications services throughout the Eugene/Springfield Area.



## City of Eugene Planning

# PLANNING RECEIPT

DATE

6/9/2020

**Method of Payment**

- ☐ Cash  
☒ Check  
☐ Visa/MC

**Customer Information**

Name Peace Presbyterian Church  
Address 3060 River Rd.  
Eugene, OR 97404  
Project Map and Tax Lot: 17-04-11-13-01900

**Amount Received**

\$5,155.70

| #      | Application Type | Modification | Concurrent | Qty | Base Fee    | Discount | Total    |
|--------|------------------|--------------|------------|-----|-------------|----------|----------|
| 1      | Annexation       |              |            | 1   | \$ 4,730.00 | \$       | 4,730.00 |
| 2      |                  |              |            |     |             |          |          |
| 3      |                  |              |            |     |             |          |          |
| 4      |                  |              |            |     |             |          |          |
| 5      |                  |              |            |     |             |          |          |
| 6      |                  |              |            |     |             |          |          |
| 7      |                  |              |            |     |             |          |          |
| 8      |                  |              |            |     |             |          |          |
| 9      |                  |              |            |     |             |          |          |
| Other  |                  |              |            |     |             |          |          |
| Other  |                  |              |            |     |             |          |          |
| Appeal |                  |              |            |     |             |          |          |
| Appeal |                  |              |            |     |             |          |          |
|        |                  |              |            |     |             |          |          |
|        |                  |              |            |     |             |          |          |

Subtotal App Fees \$ 4,730.00

Subtotal Other Fees \$ -

Subtotal Appeal Fees \$ -

Admin Fee (not included on appeals or other fees)

9%

\$ 425.70

**Total****\$****5,155.70**

Staff Receiving Application  
RAV