



Eugene City Council

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www.eugene-or.gov

EUGENE CITY COUNCIL AGENDA

January 18, 2017

12:00 p.m. CITY COUNCIL WORK SESSION

Harris Hall

125 East 8th Avenue

Eugene, Oregon 97401

**Meeting of January 18, 2017;
Her Honor Mayor Lucy Vinis Presiding**

Councilors

Alan Zelenka, President

George Poling

Emily Semple

Claire Syrett

Mike Clark, Vice President

Greg Evans

Chris Pryor

Betty Taylor

12:00 p.m. CITY COUNCIL WORK SESSION
Harris Hall, 125 East 8th Avenue

1. WORK SESSION

**Urban Growth Boundary Adoption Process and Community
Engagement Plan**

2. WORK SESSION

Implementation of Oregon Minimum Wage Law Change

The Eugene City Council welcomes your interest in these agenda items. This meeting location is wheelchair-accessible. For the hearing impaired, an interpreter can be provided with 48 hours' notice prior to the meeting. Spanish-language interpretation will also be provided with 48 hours' notice. To arrange for these services, contact the receptionist at 541-682-5010. City Council meetings are telecast live on Metro Television, Comcast channel 21, and rebroadcast later in the week.

El consejo de la Ciudad de Eugene agradece su interés en estos asuntos de la agenda. El lugar de la reunión tiene acceso para sillas de ruedas. Se puede proveer a un intérprete para las personas con discapacidad auditiva si avisa con 48 horas de anticipación. También se puede proveer interpretación para español si avisa con 48 horas de anticipación. Para reservar estos servicios llame al 541-682-5010. Las reuniones del consejo de la ciudad se transmiten en vivo por Metro Television, Canal 21 de Comcast y son retransmitidas durante la semana.

For more information, contact the Council Coordinator at 541-682-5010,
or visit us online at [**www.eugene-or.gov**](http://www.eugene-or.gov).

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Work Session: Urban Growth Boundary Adoption Process and Community Engagement Plan

Meeting Date: January 18, 2017
Department: Planning and Development
www.eugene-or.gov

Agenda Item Number: 1
Staff Contact: Terri Harding
Contact Telephone Number: 541-682-5635

ISSUE STATEMENT

After several years of community input, research and analysis, public meetings, and revisions, the City of Eugene is preparing to adopt a new Urban Growth Boundary (UGB). The City Council has provided direction on all elements of the adoption package, and staff is preparing to begin the formal process this month.

At this work session, the City Council will have the opportunity to direct staff on the timing of the upcoming meetings and hearings process, and review and approve the proposed community engagement plan for the formal UGB adoption phase of the Envision Eugene project.

BACKGROUND

Oregon law requires all cities to have a UGB, which limits how far the city may grow while also providing enough room for places to live and work. Eugene and Springfield have shared one UGB since 1982. In 2007, the state legislature adopted a law requiring each city to set its own, separate UGB. While this state mandate required Eugene to complete a residential land inventory and new urban growth boundary, it also provided an opportunity to develop a collective vision to guide Eugene's population and job growth. That vision is summarized in the seven pillars of Envision Eugene, approved by the City Council in 2012.

Eugene has been working through many complex tasks and choices to fulfill our responsibility to create a new UGB in a way that aligns with our community vision. The Council provided one of the final pieces of direction, how to plan for the last 1600 multi-family homes, in October 2016. Now that all of the policy choices have been made, the formal adoption process can begin.

Urban Growth Boundary Process

At the work session, Assistant City Attorney Emily Jerome will walk the Council through the steps in preparing to adopt Eugene's new UGB. This information will focus on the roles of the recommending bodies and the decision makers for various pieces of the adoption package. It will also cover the structure of the UGB proposal and the legal parameters of the legislative adoption process.

The proposed process steps and timeline are shown on **Attachment A**. The Planning Commission work sessions are scheduled to begin in January, with a joint public hearing (Eugene and Lane County Planning Commissions) scheduled for March 7th. Commission recommendations would be developed in April. The Council/Board of Commissioners' work sessions are scheduled to begin in May, with a joint public hearing in late June. Final action is anticipated to be taken by each body in July and August.

Community Engagement Approach

Community engagement has been a cornerstone of the Envision Eugene process from the beginning. With the start of the formal adoption process, the City's commitment remains to provide ample learning and involvement opportunities for community members through a variety of means. Our goal is to achieve meaningful, effective engagement, where the public has had ample opportunity to learn about and participate in the process before the Council is asked to make a final decision on the UGB proposal.

To that end, we have proposed a community engagement plan for this formal phase of the UGB adoption process (**Attachment B**). The proposed engagement plan includes ongoing communication via the website, e-newsletters, and videos, advertising, a series of Community Information Sessions, looping back with underrepresented groups, and attending existing group meetings, in addition to the formal work sessions, public hearings, and deliberations meetings. The Planning Commission has already had the opportunity to review this plan. At the work session, Council will be asked to review, suggest modifications or additions as needed, and approve the plan for staff to implement.

Additional information is available on the Envision Eugene website at www.EnvisionEugene.org.

NEXT STEPS

A timeline of future public meetings and events for adopting our UGB is included in **Attachment A**.

COUNCIL OPTIONS

UGB Adoption Process

- a. Approve the timeline and process set out in **Attachment A**.
- b. Amend the proposed timeline and process and then approve.

Community Engagement Plan

- a. Approve the community engagement activities for the UGB adoption package as described in **Attachment B**.
- b. Amend the proposed community engagement activities and then approve.

CITY MANAGER'S RECOMMENDATION

The City Manager recommends Council approve the timeline, process, and community engagement outlined in Attachments A and B.

SUGGESTED MOTIONS

Move to approve the timeline and process set out in **Attachment A**.

Move to approve the community engagement activities for the UGB adoption package as described in **Attachment B**.

ATTACHMENTS

- A. Envision Eugene UGB Adoption Timeline 2017
- B. Proposed Community Engagement Plan 2017

FOR MORE INFORMATION

Staff Contact: Terri Harding
Telephone: 541-682-5635
Staff E-Mail: Terri.l.harding@ci.eugene.or.us

Envision Eugene UGB Adoption Package Timeline

UPDATED Jan. 2017

COMMUNITY INFORMATION SESSIONS

SEE PUBLIC EVENTS @ EnvisionEugene.org, *Get Involved!* page

1/19 1/26 1/31 2/2 2/7 2/9

2017

JAN

FEB

MAR

APR

MAY

JUNE

JULY

EUGENE AND LANE COUNTY PLANNING COMMISSION HEARING PROCESS

Draft 1

UGB Adoption Package

Work Sessions

Public Hearing

Deliberations & Recommendation

Draft 2

UGB Adoption Package

CITY COUNCIL & BOARD OF COMMISSIONERS HEARING PROCESS

Work Sessions

Public Hearing

Deliberations

Action

Eugene's
NEW UGB!

1/23

Eugene Planning Commission Work Session

1/30

Eugene Planning Commission Work Session

2/13

Eugene Planning Commission Work Session

2/21

Lane County Planning Commission Work Session

3/7

Eugene/Lane County Planning Commission Joint Work Session & Public Hearing

Department of Land Conservation and Development Notice & Findings & Council Memo

Draft Community Engagement Plan for UGB Adoption Package Formal Adoption Process Winter/Spring 2017

Goals

- Provide community members ample and convenient opportunities to learn about the UGB adoption package and how to provide feedback during the formal adoption process
- Provide interested community members the information they need and convenient ways to share this information with others, including about:
 - the UGB adoption package materials
 - key issues and how they are addressed
- Obtain community members' feedback during the formal process about how the adoption package reflects 5 years' worth of community input and issues identified throughout the Envision Eugene process, including the seven pillars
- Awareness that this is a joint City/County project
- Strive for an inclusive and equitable process that reflects the diversity of Eugene's residents

Timing	Engagement Activity / Process
On-going	EE newsletter- regular emails of upcoming meetings to about 600 Email addresses and to other listservs
On-going	Social media- Facebook and twitter posts of events, EE newsletter links, relevant information
On-going	Comment log- to track and share all public comments; updated regularly and posted on-line
On-going	Meet with neighborhood groups, relevant boards and committees, partners, and community-based organizations
Draft Version 1	

Mid Dec	Video – post and share short video regarding adoption package and adoption process
Mid Dec	EE Newsletter- (Focus- video, upcoming community sessions, PC public hearing date)
Jan 9-13	Press release- (Focus- milestone of submittal to State, community session dates, PC public hearing)
Jan 9-13	Print and TV media contacts- (Focus- community sessions, UGB package)
Jan 9-20	Newspaper, website, social media advertisements, print advertisements for community sessions and public hearing
Jan 17	Website- Publish Version 1 UGB adoption package materials and contact information
Jan 17-20	Community Guide on Urban Growth Boundary proposal, for distribution
Jan-Feb	Community Information Sessions - 4 weeks throughout city (Focus- UGB package, participation in adoption process), 6-7:30 with presentation at 6:30 <ol style="list-style-type: none"> 1.South Eugene High School Library (1/19/17) 2.Sheldon High School Library (1/26/17) 3.North Eugene High School Library (1/31/17) 4.Churchill High School Library (2/2/17) 5.Downtown (2/7/17)

6. Willamette High School Library (2/9/17)

Jan-Feb	Follow-up with underrepresented members and groups of the community
Jan-Feb	Check-ins with interested community members and groups; work with partners to spread information
Jan-Feb	Planning Commission work sessions; UGB adoption package overview & key themes heard
Mid Feb	Meet with Editorial Board
Mar 7	City / County Planning Commissions Joint Work Session and Public Hearing
Mar-Apr	Updates as above; through EE newsletter and other listservs, website, social media, print and TV media contacts
Mar-Apr	City / County Planning Commissions deliberations and recommendation work sessions

Draft Version 2 – Planning Commission Recommendation

April	Website- Publish Version 2 UGB adoption package materials and contact information
May	City Council work sessions; UGB adoption package overview & key themes heard, PC recommendation
May	Newspaper, website, social media advertisements, print advertisements for public hearing
May-June	City Council / County Board of Commissioners joint Public Hearing
May-July	Updates as above; through EE newsletter and other listservs, website, social media, print and TV media contacts
June-July	City Council/ County Board of Commissioners deliberations and action meetings

Publish approved urban growth boundary documents!!!

*****Meetings or other outreach and engagement activities will be added to the above list as needed. Any interested person can request a meeting.

Measures

A well-informed public is the cornerstone of good decision making. At the same time, participation is voluntary. While no amount of outreach can inform and involve our community as much as we'd like, we can learn and improve by measuring our efforts and adapting our approach. As part of the outreach plan, staff will be tracking information such as media coverage, website hits, social media engagement, video views, meeting attendance, and the e-newsletter open rate. This information will be provided to the Planning Commission and City Council.

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Work Session: Implementation of the Oregon Minimum Wage Law Change

Meeting Date: January 18, 2017
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 2
Staff Contact: Kristie Hammitt
Contact Telephone Number: 541-682-5524

ISSUE STATEMENT

The State of Oregon passed legislation in the 2016 session that increases the minimum wage in stages. This work session was requested by council prior to the passage of this legislation. The purpose of the session is to provide an overview of the law, implementation of the changes at the City, financial impacts, and a brief overview of the use of temporary employees at the City.

BACKGROUND

The City strives to remain agile as we provide services to our community in a cost effective and sustainable way. Part of the strategy to accomplish this includes employing a contingent work force to meet seasonal peaks, such as summer Recreation offerings and Public Works road and parks maintenance projects, and other short-term needs. These employees are employed on a short or mid-term basis either by the City or through the use of a third party contracting employment agency. Temporary employees fill a range of roles from entry level positions to professional level positions and play a vital role in providing services to the community. The City hires approximately 870 temporary employees annually to meet the contingent workforce needs.

Oregon Senate Bill 1532 (2016) established a series of annual minimum wage increases beginning July 1, 2016 through July 1, 2022. Beginning July 1, 2023, the minimum wage rate will be adjusted annually for inflation. The new law also establishes separate zones based on cost of living that dictate the increases from year to year and sets out standard minimum wage rates that apply to a number of Oregon counties, including Land County. Employers located in the Portland metropolitan area have higher minimum wage rates and counties classified as Non-urban counties have lower minimum wage rates. Prior to the enactment of this law, the per-hour federal minimum wage was \$7.25 and Oregon's was \$9.25. Listed below is a table of the changes by year for the three State zones:

	Base (<u>Eugene</u>)	<u>Portland Metro</u>	<u>Non-urban</u>
July 2016-June 2017	\$9.75	\$9.75	\$9.50
July 2017-June 2018	\$10.25	\$11.25	\$10.00
July 2018-June 2019	\$10.75	\$12.00	\$10.50
July 2019-June 2020	\$11.25	\$12.50	\$11.00

July 2020-June 2021	\$12.00	\$13.25	\$11.50
July 2021-June 2022	\$12.75	\$14.00	\$12.00
July 2022-June 2023	\$13.50	\$14.75	\$12.50

In order to plan for the current and future impacts of the minimum wage legislation, the City has updated its temporary employment wage scale and developed a structure for future adjustments. Staff is also calculating the potential cost increases in the future and adjusting the budget forecast as needed.

RELATED CITY POLICIES
 Administrative Policy Manual 7.1 Compensation

COUNCIL OPTIONS
 This work session is intended to inform the City Council on the change to the law and the potential financial impacts.

CITY MANAGER’S RECOMMENDATION AND SUGGESTED MOTION
 No council action or motions are suggested. This item is informational only.

ATTACHMENTS
 None

FOR MORE INFORMATION
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