



Eugene City Council

125 E. 8th Ave., 2nd Floor
Eugene, OR 97401-2793
541-682-5010 • 541-682-5414 Fax
www.eugene-or.gov

EUGENE CITY COUNCIL AGENDA

October 23, 2017

5:30 p.m. CITY COUNCIL WORK SESSION
Bascom/Tykeson Room
Eugene Public Library
100 West 10th Avenue
Eugene, Oregon 97401

Meeting of October 23, 2017;
Her Honor Mayor Lucy Vinis Presiding

Councilors

Alan Zelenka, President
Emily Semple
Claire Syrett
Jennifer Yeh

Mike Clark, Vice President
Greg Evans
Chris Pryor
Betty Taylor

5:30 p.m. CITY COUNCIL WORK SESSION
Bascom/Tykeson Room, Eugene Public Library, 100 West 10th Avenue

- A. Committee Reports and Items of Interest from Mayor, City Council, and City Manager**
- B. WORK SESSION: Human Rights Commission FY 2018 Work Plan and FY 2017 Annual Report**

***City Council President:** I move to approve the Human Rights Commission FY2018 work plan.*

Call for vote.

- C. WORK SESSION: Sustainability Commission Work Plan**

***City Council President:** I move to approve the Sustainability Commission's FY18 Work Plan.*

Call for vote.

The Eugene City Council welcomes your interest in these agenda items. This meeting location is wheelchair-accessible. For the hearing impaired, an interpreter can be provided with 48 hours' notice prior to the meeting. Spanish-language interpretation will also be provided with 48 hours' notice. To arrange for these services, contact the receptionist at 541-682-5010. City Council meetings are telecast live on Metro Television, Comcast channel 21, and rebroadcast later in the week.

El consejo de la Ciudad de Eugene agradece su interés en estos asuntos de la agenda. El lugar de la reunión tiene acceso para sillas de ruedas. Se puede proveer a un intérprete para las personas con discapacidad auditiva si avisa con 48 horas de anticipación. También se puede proveer interpretación para español si avisa con 48 horas de anticipación. Para reservar estos servicios llame al 541-682-5010. Las reuniones del consejo de la ciudad se transmiten en vivo por Metro Television, Canal 21 de Comcast y son retransmitidas durante la semana.

For more information, contact the Council Coordinator at 541-682-5010,
or visit us online at ***www.eugene-or.gov***.

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Work Session: Human Rights Commission FY 2018 Work Plan and FY 2017 Annual Report

Meeting Date: October 23, 2017
Department: Central Services
www.eugene-or.gov

Agenda Item Number: B
Staff Contact: Katie Babits
Contact Telephone Number: 541-682-5277

ISSUE STATEMENT

The Human Rights Commission's (HRC) enabling ordinance, adopted in December 1990, requires that it develop a work plan for City Council review and approval and annually report on work plan progress. Attached is a report on the Fiscal Year 2017 Work Plan and the Proposed Fiscal Year 2018 Work Plan.

BACKGROUND

FY 2017 Work Plan Report

The HRC was very active during FY 2017 contributing hundreds of hours of volunteer time beyond business meetings, serving the community by hosting and attending community events, providing input to Council on human rights and social justice issues, and engaging in collaborative work with other Boards and Commissions, City staff, and community partners. The attached FY 2017 Annual Report provides specifics on the group's achievements and commitments in achieving its work plan goals over the past year.

FY 2018 Work Plan Details

The HRC held an all-day work planning retreat in August 2017 and unanimously approved the FY2018 plan in September.

The three proposed work plan goals are :

- Goal 1:** Take a leadership role in fostering respect for social equity, civil rights, and human rights in the community by engaging in education, outreach, listening and collaboration.
- Goal 2:** Maintain strategic HRC liaisons and engage in cooperative endeavors with the community and with City of Eugene advisory groups that support civil and human rights and social equity.
- Goal 3:** Study and recommend actions on civil and human rights and social equity issue areas of concern to the community and City organization.

The specific objectives and strategies identified to implement these goals are described in more detail in the attached Human Rights Commission FY 2018 Work Plan.

RELATED CITY POLICIES

Eugene Code

2.280 Human Rights Commission – Work Plan and Task Groups.

- (1) The Commission shall create a work plan that is reviewed by the City Manager and approved by the Mayor and City Council.
- (3) The Commission shall present its work plan accomplishments and work plan status annually to the City Council.

COUNCIL OPTIONS

The council could:

- 1. Approve the proposed FY2017 Work Plan as presented
- 2. Approve the work plan with changes
- 3. Request changes to the work plan before approval

CITY MANAGER'S RECOMMENDATION

The City Manager recommends approving the Human Rights Commission FY2018 work plan as presented.

SUGGESTED MOTION

Move to approve the Human Rights Commission FY2018 work plan.

ATTACHMENTS

- A. Human Rights Commission FY 2017 Report
- B. Human Rights Commission FY 2018 Work Plan

FOR MORE INFORMATION

Staff Contact: Katie Babits

Telephone: 541-682-5277

Staff E-Mail: katie.e.babits@ci.eugene.or.us



City of Eugene
Human **Rights Commission**
FY 2017 Work Plan Report

Summary

This is the report from the Human Rights Commission FY 2017 Work Plan. The work plan was approved by City Council in October of 2016.

Below are highlights from the past year, followed by detailed charts of progress on implementing the work plan.

Highlighted Work

Events

To help raise awareness, foster respect, create community dialogue, and increase education on human rights issues the Human Rights Commission (HRC) hosted, assisted with organization and participated in several events:

- International Human Rights Day Event
- Marginalized Voices in Eugene –Focus Groups and Feedback Meeting with Communities of Color, Muslim and LGBTQ Communities

Funding and other support was also provided for community events organized by community groups. The HRC supported 15 community events with endorsement, sponsorship, and/or volunteer work:

- CALC Mural Project
- Rural Organizing Project Tour
- Agents of Change Film Showing
- Transgender Day of Remembrance
- The Archaeology Channel International Film Fest
- Opportunity Village Luncheon
- Martin Luther King Jr. Awards
- Blacks in Government (BIG) dinner
- NAACP Dinner
- Debate of the National Reconciliation Act with NAACP
- Winnemem Wintu Wil Salmon Run
- DisOrient Film Festival
- Women's March in Eugene
- Listening to Elders in Our Minority Communities
- White Supremacy, Anti-Semitism and Resilient Communities

Key Partnerships

The HRC has actively worked to increase communication and collaboration with other City Boards and Commissions, staff, and community groups over the past year to promote human rights and social equity.

Boards and Commissions

- **Police Commission:** The HRC has a permanent seat on the Police Commission and so shares one voting member.
- **Civilian Review Board (CRB):** The HRC has a liaison assigned to and from the CRB to share information and highlight issues of mutual concern.
- **Community Development Block Grant:** The HRC has one member on the CDBG Committee that focuses on housing and related issues. The HRC liaison participates in the annual competitive process where applicants seek funding for specific projects.
- **Equity and Human Rights Board (EHRB):** The HRC participates on the City's EHRB that focuses on leadership and organizational commitment to equity and human rights to ensure services are accessible, inclusive and equitably provided in a work environment that supports all employees. This year the EHRB's work has continued on the development of the Equity and Human Rights Strategic Plan development and city wide implementation process.
- **Poverty and Homelessness Board:** The HRC monitors the work of the Board and engages on topics as they arise.
- **Boards and Commission Recruitment:** The HRC actively promoted participation in the board and commissions recruitment process and made recommendations on filling vacancies on the HRC.
- **Moving Ahead Transportation Panel:** The HRC monitors this collaboration between the Lane Transit District (LTD) and the City of Eugene for its dedication to accessibility.
- **Vision Zero Task Force:** The HRC has a member on the Task Force to provide input in achieving the goal set by City Council.

Department Collaborations

- **Clear Lake Overlay Zone:** The Planning Department came to HRC meetings to discuss the Clear Lake Overlay Zone and Urban Growth Boundary Expansion, and the HRC voted on recommended changes to protect community members living in the area of interest.
- **Rental Housing Code:** Received information about the proposed changes and supported changes benefitting the large tenant population in Eugene.
- **Parks and Recreation System Plan:** Staff provided an update on the progress of the System Plan. The HRC provided input regarding geographic inequities and asked for future discussion on how to utilize public space for the unhoused populations in the community.
- **Hate and Bias Reporting and Response:** The HRC tracked hate and bias incidents reported to the City, began exploring a more active role with hate

and bias response and collaborated with community organizations to publicize the reporting tools available and promote a higher rate of reporting incidents.

Community

- Awarded the MLK Jr. Community Leadership Award at the conclusion of the NAACP Martin Luther King Jr. Day march.
- Marginalized Voices in Eugene: The Anti-Discrimination Work Group held several focus groups with multiple communities over two years to gather information and create recommendations published in the report. HRC will continue to use the report to promote recommendations and work toward addressing challenges and barriers with the community.

Recommendations to Policy Makers

Correspondence on the following topics was submitted to local, state and national policy makers during FY 2017.

City Council

- **Protections for Individuals Ordinance:** Engaged with the community and held a special HRC meeting to listen to community members interest in establishing Eugene as a Sanctuary City. Two HRC members participated in the Mayor's Ad Hoc Committee on Sanctuary City.
- **Standing Rock Resolution:** Submitted a letter to City Council in support of the resolution and local community members who traveled there in support.
- **Recommendations to fill HRC vacancies:** Supported recruitment of applicants to apply for HRC Vacancies, reviewed applications and recommended top candidates to council.

Members Who Served

We are deeply grateful to all of the commissioners who served during this work plan and would like to recognize their service.

Councilor Chris Pryor: 1/2016 – 1/2017

Councilor Emily Semple: 1/2017 – present

Ken Neubeck: 6/2011– 6/2017

Andrew Thomson: 6/2011– present

Jennifer Frenzer: 6/2014 – 6/2017

Bonnie Souza: 7/ 2015 – present

Edward McGlone: 7/ 2015 – present

Aria Seligmann: 7/2016 – present

Julia Johnson: 7/2016 – present

Aimee Walsh: 7/2016 – present

Joel Iboa: 7/2016 – present

The Human Rights Commission relies on the generous contribution of time from commissioners and also many engaged community members that collaborate on HRC related work. In total more than 500 hours were logged by commissioners alone over the past year.



City of Eugene
Human Rights Commission
FY 2018 Work Plan

Eugene Human Rights Commission FY 2018 Roster

Office of Human Rights & Neighborhood Involvement | 99 W. 10th Avenue, Suite 116, Eugene, OR 97401
541.682-5177 | www.eugene-or.gov/hrc | hrni@ci.eugene.or.us

Position	Name	Date Appointed	Term Expires
Position 1	Bonnie Souza	7/1/15	6/30/18
Position 2	Ibrahim Coulibaly	7/1/17	6/30/20
Position 3	Ela Kubok	7/1/17	6/30/20
Position 4	Ibrahim Hamide	7/1/17	6/30/20
Position 5	Aria Seligmann	7/1/2016	6/30/19
Position 6	Julia Johnson	7/1/2016	6/30/19
Position 7	Aimee Walsh	7/1/16	6/30/18
Position 8	Andrew Thomson	6/27/11	6/30/18
Position 9	Joel Iboa	7/25/16	6/30/18
Position 10	Edward McGlone	7/1/15	6/30/18
Position 11	Councilor Emily Semple	1/2017	

Human Rights Commission

FY 2018 Work Plan Goals

Goal 1

Take a leadership role in fostering respect for social equity, civil rights, and human rights in the community by engaging in education, outreach, listening and collaboration.

Goal 2

Maintain strategic HRC liaisons and engage in cooperative endeavors with the community and with City of Eugene advisory groups that support civil and human rights and social equity.

Goal 3

Study and recommend actions on civil and human rights and social equity issues in areas of concern to the community and City organization.

Fiscal Year 2018 Work Plan

Objective 1: To acquaint the HRC (City Council, City Leadership, etc.) with issues, needs and other factors that influence our young people, and to inspire and support youth to become ambassadors of community leadership via their input to the HRC.	
Leads: J. Johnson, A. Walsh	
Action 1.1	Engage youth via focus groups from existing community organizations (ie: NAACP Youth, 15th Night Youth Advisory Council [YAC], MEChA, 4J/Bethel School Board Youth reps, high school student unions, etc.).
Action 1.2	Research steps to educating young people in Eugene to know their (human/civil) rights and use their voices effectively. Include youth in this process.

Objective 2: Increase community engagement, propose policy recommendations to the Eugene City Council and inform the community on issues of homelessness and poverty.	
Leads: A. Seligmann, A. Walsh, E. Kubok	
Action 2.1	Monitor, advise and advocate for ways to respond to poverty and homelessness, while collaborating with community organizations and individuals.
Action 2.2	Monitor and advocate for civil and human rights of people who are homeless and/or living in poverty.
Action 2.3	Advocate for expansion of shelter and other housing options and access to resources and services community wide.
Action 2.4	Advocate for greater dialogue between HRC, City Council, city departments, the county and people who are unhoused.

Objective 3: Identify and implement strategies to enhance inclusion of marginalized communities into the larger Eugene community and to help deter or respond to hate, bias and discrimination, including systemic and individual racism, anti-Semitism, Islamophobia, heterosexism, ableism and transphobia.	
Lead: B. Souza; Supporting Leads: A. Thomson, A. Seligmann, I. Coulibaly, I. Hamide	
Action 3.1	Facilitate development of anti-discrimination work group comprised of members of Eugene's marginalized communities, including communities of color, Muslim, Jewish and LGBTQ communities.
Action 3.2	Widely disseminate "Marginalized Voices" report.
Action 3.3	Collaborate with Jewish community members to present anti-Semitism training(s) for HRC, anti-discrimination work group and broader Eugene community.
Action 3.4	Assist work group community members in planning and carrying out International Human Rights Day event in December, with a focus on marginalized communities.
Action 3.5	Initiate planning of a Summit for marginalized communities (recommendation #8, p. 15), including budget. Request funding from City.
Action 3.6	Policy analysis and advising regarding recommendations in "Marginalized Voices" report.



Fiscal Year 2018 Work Plan

Action 3.7	As part of a larger community effort regarding hate and bias crime reporting and responses, advocate for development of rapid response policy by top City officials to hate crimes and other activities that threaten vulnerable communities, including the immigrant community (see detail of recommendation #1, "Marginalized Voices" report, p.14).
Action 3.8	Request from City of Eugene that cultural competency and gender diversity awareness trainings be expanded for all City employees, including police (see detail in recommendation #2, p. 15, in report).

Objective 4: Policing, hate and bias in other communities	
Leads: J. Iboa, E. McGlone, I. Coulibaly	
Action 4.1	HRNI Overview of Hate and Bias Reporting and to understand gaps.
Action 4.2	Broaden reporting throughout Lane County, explore how HRC can encourage county wide reporting.
Action 4.3	Work with Police Chief to ask for collaboration with UOPD and Lane County.
Action 4.4	Maintain HRC involvement in Police Chief Recruitment.

Objective 5: Monitor reports of discrimination of immigrants in our community as well as promote policies and practices that help support immigrants in our community.	
Leads: J. Iboa, E. Kubok	
Action 5.1	Monitor reports of discrimination of immigrants in our community.
Action 5.2	Help promote immigrant stories.
Action 5.3	Meet with local organizations that provide services to immigrants.

Objective 6: Administrative	
Leads: J. Iboa, E. McGlone	
Action 6.1	Review bylaws for areas of increased efficiency and purpose.
Action 6.2	Revisit HRC recruitment and selection process.
Action 6.3	Explore financial support.

Name of Group	Description	Time Commitment	Currently Held By and When Appt.
LIAISONS FROM HRC TO OTHER BOARDS, COMMITTEES OR COMMISSIONS			
Community Development Block Grant	<p>Info: Eugene receives federal funds which are awarded to agencies that support a variety of community needs related to housing and other issues. During an annual competitive process, applicants vie for CDBG funding for specific projects.</p> <p>https://www.eugene-or.gov/281/CDBG-Program</p>	2 hour monthly meetings typically during 6 months out of the year, when they are working on funds distribution and projects. Additional meetings and trainings throughout the year as necessary. 1 year term with possibility to serve 3 terms.	<p><u>1 Aimee Walsh</u></p> <p>Back up: Aria Seligmann</p>
Moving Ahead Transportation Panel	<p>The Moving Ahead Transportation Panel is a collaboration of the City of Eugene and the Lane Transit District (LTD) working with the community to prioritize corridors for near-term enhancements that serve people using transit, biking, walking, and mobility devices.</p> <p>http://www.movingahead.org/</p>	Meetings as scheduled	<p><u>1 Andrew Thomson</u></p> <p><u>2 Ela Kubok</u></p> <p>Back up: Ibrahim Coulibaly</p>
Vision Zero Task Force	<p>The Vision Zero Task Force will guide the Eugene Vision Zero Action Plan. Members will work together to guide the development of the Plan's goals, policies, actions and performance measures. Individuals serving on the Task Force will act as liaisons to the communities, organizations, and agencies they represent.</p> <p>https://www.eugene-or.gov/3320/Community-Engagement</p>	Meets monthly	<p><u>1 Aimee Walsh</u></p> <p>Back up:</p>
Police Commission	Mission: The Police Commission mission is to recommend to the City Council, the City	Meets monthly 2 nd Thursday, 5:30 – 8:30 p.	<u>1 Edward McGlone</u>

	Manager, the Police Department, and the people, the resources, preferred policing alternatives, policies and citizens' responsibilities needed to achieve a safe community. We strive to create a climate of mutual respect and partnership between the community and the Police Department that helps achieve safety, justice and freedom for all people in Eugene.	This has a term of 4 years or as long as a single commissioner term - typically 3 years.	Back up: Joel Iboa
Council Liaison	City Councilor Liaison from HRC to City Council	1 year, appointed by Mayor	Councilor Semple
Meet with City Manager and Mayor	Mayor and City Manager meet with HRC Chairs and Equity and Human Rights staff	2 hours quarterly	Chair and Vice Chair
Civilian Review Board	To increase transparency and public confidence in the police complaint process. We evaluate the work of the independent Police Auditor, from a civilian perspective, about whether the complaint was handled fairly and with due diligence.	Meets monthly, 2 nd Tuesday, 3 hours	<u>1 Bonnie Souza</u> Back up: I. Coulibaly
E&HR Board	Help guide the work of the DESP	2 hour meetings every other month - daytime	<u>1 Ibrahim Coulibaly</u> Back Up: Joel Iboa

Reports are expected from liaisons to keep the full HRC updated on any issues with the groups you are working with. You are representing the Commission in these meetings, please check in with the group.

HUMAN RIGHTS COMMISSION | 2017-2018 CALENDAR

4 Independence Day

JULY 2017						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JANUARY 2018						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

15 Martin Luther King Jr. Day
16 HRC Meeting

1 HRC Work Plan Retreat
12 Eugene/Springfield Pride

AUGUST 2017						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

FEBRUARY 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

9 NAACP Freedom Fund Dinner
20 HRC Meeting

Blacks In Government
Annual Black History
Month Banquet

Asian Celebration

4 Labor Day
19 HRC Meeting
21 International Day of Peace

SEPTEMBER 2017						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MARCH 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

20 HRC Meeting

9 Indigenous People's Day
17 HRC Meeting

OCTOBER 2017						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL 2018						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

17 HRC Meeting

DisOrient Film Festival

11 Veterans Day
20 Transgender Day of Remembrance
21 HRC Meeting

NOVEMBER 2017						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY 2018						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

15 HRC Meeting
28 Memorial Day

10 International Human Rights Day

DECEMBER 2017						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE 2018						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

19 HRC Meeting

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Work Session: Sustainability Commission Work Plan

Meeting Date: October 23, 2017
Department: Central Services
www.eugene-or.gov

Agenda Item Number: C
Staff Contact: Chelsea Clinton
Contact Telephone Number: 541-682-5649

ISSUE STATEMENT

The Sustainability Commission will present its FY17 Annual Report and its Proposed FY18 Work Plan. The Commission requests the City Council to approve its FY18 Work Plan.

BACKGROUND

FY17 Annual Report Summary

Over the past year, the Sustainability Commission has provided public comments to City Council, including in support of the 2016 Climate Recovery Ordinance (CRO) amendments, on the Transportation System Plan (TSP) in support of City Council opposition to the construction of the Dakota Access Pipeline, and asking for information on the process to divest from US Bank. In addition, the Commission sent advisory comments to Council and staff on several topics including the TSP, the Urban Growth Boundary expansion and the Belt Line Hwy. Representatives of the Sustainability Commission served on other groups including the Mayor's Ad Hoc CRO Work Group and the Moving Ahead Sounding Board. The Commission convened three committees to work on topics related to Land Use and Transportation Planning, Climate Change Mitigation and Resilience and Tiny Houses. Lastly, in the Commission's work to build group capacity, they developed and adopted a set of new working agreements to guide Commission operations.

FY18 Work Plan Summary

The proposed FY18 Work Plan identifies six areas of work for the Commission: 1) the Climate and Energy Action Plan (CEAP) 2.0 update, 2) the TSP implementation plan, 3) housing, 4) Envision Eugene, 5) capacity building, and 6) emerging issues. The first four areas emphasize adding value to existing organizational efforts by providing input and analysis using a triple bottom line lens. The fifth item will engage the Commission in completing facilitation training, liaising with other boards and commissions and implementing aspects of the working agreements.

The Commission developed its FY18 Work Plan through a series of discussions in which Commissioners weighed their ability to add value to each issue from a triple bottom line perspective.

COUNCIL OPTIONS

Council may:

1. Approve the FY18 Work Plan.
2. Approve the FY18 Work Plan with amendments.
3. Ask the Commission to revise its FY18 Work Plan and return on a later date.
4. Not approve the FY18 Work Plan.

CITY MANAGER'S RECOMMENDATION

The City Manager recommends approval of the FY18 Work Plan.

SUGGESTED MOTION

Move to approve the Sustainability Commission's FY18 Work Plan.

ATTACHMENTS

- A. FY17 Sustainability Commission Annual Report
- B. FY18 Sustainability Commission Work Plan

FOR MORE INFORMATION

Staff Contact: Chelsea Clinton

Telephone: 541-682-5649

Staff E-Mail: Chelsea.d.clinton@ci.eugene.or.us

Annual Report-Fiscal Year 2017

Introduction

On October 17, 2016, the Sustainability Commission presented its fiscal year (FY) 2017 Work Plan to City Council and provided a revised final version of the Work Plan to Council in November 2016. The FY17 Work Plan reflected the Commission's intent to work on issues in four specific areas, but also its intent to allow for flexibility to address issues as they came up.

The priority topics included:

- Land Use and Transportation
- Climate Change Mitigation and Resilience
- Envision Eugene
- Sustainable Economic Development

FY17 Work Plan Progress

Progress on the four priority topic areas presented in the FY17 Work Plan was significant, though limited. Accomplishments are listed below.

- **Public Comment to City Council.** The Commission provided public comments to City Council on numerous occasions, including in support of the 2016 Climate Recovery Ordinance (CRO) amendments (adopted), on the Transportation System Plan (approved with amendments), in support of City Council opposition to the construction of the Dakota Access Pipeline, and asking for information on the process to divest from US Bank.
- **Written Communication to Council and Staff:** The Commission sent advisory comments to Council and staff on several topics, with varying effect.
 - After the Commission provided comments on the TSP, Commissioners were pleased to see revisions in the plan to improve alignment with the Climate Recovery Ordinance, and to see Council direct staff to develop a TSP Implementation Plan focusing on achieving CRO and Vision Zero goals.
 - The Commission commented in support of the UGB Expansion for Jobs, Schools and Parks, and consider the environmental justice aspects of this plan to be an important step toward equity for residents of west Eugene.
 - Our comments on Belt Line did not affect the status of this project in the TSP
- **Representing Sustainability Perspective on Other Bodies.** As representatives of the Sustainability Commission, Commissioners served on other groups including the Mayor's Ad Hoc Work Group on the CRO and the Moving Ahead Sounding Board.
- **Commission and Committee Meetings.** The Commission held eleven monthly meetings in FY17, and offered opportunity for public comment at each of these meetings. In addition, the Commission created committees to work on topics related to Land Use and Transportation Planning and Climate Change Mitigation and Resilience. These committees met regularly throughout the year. In spring of 2017, the Commission also created a committee to explore the topic of Tiny Houses.

- **Building Capacity.** The Commission worked with a facilitator to identify the practices and tools the Commission needs to be more successful. At its August 2017 retreat, Commissioners developed and adopted new working agreements addressing topics such as (1) the process of preparing and submitting a proposal to City Council, (2) the role of committees, (3) guidelines for communicating with Council, staff and outside bodies, (4) expectations of Commissioners, and (5) a plan for coordinating with other boards and commissions.

Work Plan-Fiscal Year 2018

Approved by Sustainability Commission: September 20, 2017

Overview

The Commission serves as an advisory body to the City Council and City Manager in the development or initiation of programs or actions that will enhance and create sustainable practices within the City and the community. The commission focuses on the Triple Bottom Line aspects of sustainability - social equity, environmental health and economic prosperity, and advises on policy matters related to:

- a) sustainable practices
- b) businesses that produce sustainable products and services
- c) City building design and infrastructure
- d) related issues that directly affect sustainability efforts considered by the council

Core Priorities/Work Items

This Fiscal Year 2018 (FY18) work plan emphasizes core priorities, flexibility, and engagement. The core priorities guide the Commissions focal areas for on-going policy discussion, analysis, and ultimately recommendations to the City Council.

The proposed core priorities and specific policy issues for the Commission in FY18 are the following.

1. Advising on the CEAP Update Process

- Play a leading role in developing the content of CEAP, contributing to public engagement, and reviewing the draft plan.
- Provide leadership in educating the public and informing targeted groups on the process.
- Track public participation process to ensure equitable access for all members of the community
- Receive a presentation about staff work to ensure that the Capital Improvements Plan is aligned with Climate Recovery Ordinance goals. Provide feedback if applicable.”

2. Transportation System Plan Implementation Plan

- Provide comments and participate where possible in the process of prioritizing and funding transportation projects to attain climate and Vision Zero goals.
- Receive quarterly updates on progress toward the TSP Implementation Plan, and provide feedback.

3. Housing

- Assist Council and staff in finding ways to address housing needs and identify barriers to sustainable housing, guided by the priorities identified in Envision Eugene, the TSP and the Climate Energy Action Plan.
- Coordinate with other boards and commissions to identify and address housing issues. Track what the City Council, Housing Policy Board, and Poverty and Homelessness Board are doing and provide comments using a triple bottom line lens.

4. Envision Eugene

- Monitor for opportunities to participate and provide feedback on the process.
- Receive a presentation to educate and inform the Commission on the Envision Eugene process in the past and future.
- Engage in River Road/Santa Clara planning process.

5. Build the Capacity of the Commission as a Trusted Advisor to City Council

- Finalize and implement procedures and processes that will help the Commission operate more efficiently and better align its outcomes with Triple Bottom Line goals outlined in Commission by-laws. These processes address operating agreements, liaison with other Boards/Commissions/groups, and building leadership skills.

6. Emerging Issues

- Address unforeseen, but important sustainability-related items presented by the Mayor, City Council, City Manager, Commissioners, or the public, in accordance with the Commission's adopted operating procedures.

Outcomes

- Provide policy recommendations to Eugene City Council.
- Provide a forum for addressing public concerns related to sustainable policies and practices.
- Provide input to City Council and City Manager on sustainability policies and practices that reflect community values.