



Eugene City Council

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EUGENE CITY COUNCIL AGENDA

November 8, 2017

12:00 p.m. CITY COUNCIL WORK SESSION
Harris Hall
Lane County Public Service Building
125 East 8th Avenue
Eugene, Oregon 97401

Meeting of November 8, 2017;
Her Honor Mayor Lucy Vinis Presiding

Councilors

Alan Zelenka, President
Emily Semple
Claire Syrett
Jennifer Yeh

Mike Clark, Vice President
Greg Evans
Chris Pryor
Betty Taylor

12:00 p.m. CITY COUNCIL WORK SESSION
Harris Hall, 125 East 8th Avenue

Mayor: *I call the November 8, 2017, City Council work session to order.*

- A. WORK SESSION:**
River Road-Santa Clara Neighborhood Plan Project Update
- B. WORK SESSION:**
Boards and Commissions Discussion

Adjourn.

The Eugene City Council welcomes your interest in these agenda items. This meeting location is wheelchair-accessible. For the hearing impaired, an interpreter can be provided with 48 hours' notice prior to the meeting. Spanish-language interpretation will also be provided with 48 hours' notice. To arrange for these services, contact the receptionist at 541-682-5010. City Council meetings are telecast live on Metro Television, Comcast channel 21, and rebroadcast later in the week.

El consejo de la Ciudad de Eugene agradece su interés en estos asuntos de la agenda. El lugar de la reunión tiene acceso para sillas de ruedas. Se puede proveer a un intérprete para las personas con discapacidad auditiva si avisa con 48 horas de anticipación. También se puede proveer interpretación para español si avisa con 48 horas de anticipación. Para reservar estos servicios llame al 541-682-5010. Las reuniones del consejo de la ciudad se transmiten en vivo por Metro Television, Canal 21 de Comcast y son retransmitidas durante la semana.

For more information, contact the Council Coordinator at 541-682-5010,
or visit us online at ***www.eugene-or.gov***.

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Work Session: River Road-Santa Clara Neighborhood Plan Project Update

Meeting Date: November 8, 2017
Department: Planning & Development
www.eugene-or.gov

Agenda Item Number: A
Staff Contact: Zach Galloway
Contact Telephone Number: 541-682-5485

ISSUE STATEMENT

This item provides an update on the status of the River Road-Santa Clara Neighborhood Plan project. The approximately 18-month neighborhood planning process is a collaborative effort among the River Road and Santa Clara community organizations, the City of Eugene, Lane County, and the community at-large.

The planning process will result in a new neighborhood refinement plan for the River Road and Santa Clara communities, effectively updating the existing 1987 plan. The project began this summer with extensive outreach to build awareness and begin inviting residents to the first community event. That event attracted nearly 400 residents to fill the North Eugene High School gymnasium on October 17.

BACKGROUND

The Envision Eugene Recommendation (2012) includes a commitment to future neighborhood planning under the *Protect, Repair, and Enhance Neighborhood Livability* pillar. The River Road and Santa Clara communities were identified to begin neighborhood planning following local adoption of the urban growth boundary (UGB). This project will fulfill that commitment. On April 26, 2017, City Council furthered that direction through a motion to initiate the River Road-Santa Clara neighborhood plan.

For over 30 years, the land use and development actions within the River Road and Santa Clara communities have been governed by the River Road-Santa Clara Urban Facilities Plan (<https://www.eugene-or.gov/3088/Refinement-Plans>). Adopted in 1987, the plan is out-of-date and a new plan is needed for this large part of the community with unique planning issues. The River Road and Santa Clara Community Organizations have dedicated countless volunteer hours to build a foundation of public input on which to build the neighborhood planning process. Recently the two community organizations came together to work on the SCRROL (Santa Clara River Road Outreach and Learning) (2012) (final report can be accessed online: www.eugene-or.gov/1382/River-Road-Community) and SCRRIPT (Santa Clara-River Road Implementation Planning Team) initiatives. The first report identified four priorities – Land Use, Transportation, Governance, and Parks and Recreation – on which to focus future work. Subsequently, Public Safety and Economic Development were

added to the priority list. Eugene planning staff has acted as a liaison to SCRRIPT throughout its work and provided technical support. Extensive summaries of the SCRRIPT listening sessions can be accessed on the community organization websites.

- River Road: http://riverroadco.org/wp/?page_id=847
- Santa Clara: <http://santaclaracommunity.org/scco/community-organization/>

Project Description

The scope of work will cover River Road and Santa Clara communities in their entirety, including areas of Santa Clara that extend beyond the UGB. There will be additional attention given to the River Road Key Transit Corridor between Hunsaker Lane and the Northwest Expressway, as identified in the Envision Eugene community vision (Attachment A). A Letter of Initiation was drafted to formalize the collaborative arrangement among the community organizations, the City, and Lane County (Attachment B).

The plan will include a Community Vision to guide decision-making for decades to come. The vision will be consistent with the pillars of Envision Eugene, while tailoring the city-wide vision to the local context. That local vision will be articulated in Plan Goals and Policies that tackle a wide variety of issues identified in the previous SCRROL and SCRRIPT public engagement initiatives. The plan will focus on four priority areas: Land Use, Transportation, Economic Development, and Parks and Natural Resources. A neighborhood plan is the appropriate mechanism to address these issues through policy, land use codes, programs, or community initiatives. The planning process is employing an inter-departmental city and county staff team – Technical Advisory Committee – that represent these topic areas. Two additional topic areas were identified by the community: Public Safety and Governance. Staff is committed to listening to residents' ideas on these topics and recording those for future discussion. The plan will conclude with an Action Plan that includes implementation measures to advance the defined policy direction. Lastly, land use code amendments and zone changes will be needed to implement certain items in the Action Plan. Therefore, staff anticipates a code amendment package moving through the formal adoption process concurrently with the final Neighborhood Plan.

Related Efforts

In addition to the larger neighborhood planning project, Lane Transit District and Eugene Planning staff pursued a Federal grant opportunity in 2016, the River Road Transit Community Implementation Plan, as a means to establish a model planning approach that could be transferred to other Key Transit Corridors, which are identified in Envision Eugene. The FTA-funded project deliverables include the following:

- Demographics & Market capacity study
- Gentrification & Neighborhood Character (Housing Affordability) study
- Corridor Master Plan (between Hunsaker Lane and the Northwest Expressway)
- Triple Transit Analysis (modeled on the City's Triple Bottom Line concept)
- Draft Zoning Code Amendments for the corridor

Next Steps

Community volunteers and City and County staff continue to conduct outreach with area residents this fall. These activities will expand the reach beyond the October kickoff event to ensure a comprehensive community perspective. Some examples include outreach to the business community, Latino community, and rural residents beyond the UGB.

Staff will provide the Council with regular updates at key points in the project, as well as meeting with both the Lane County and Eugene Planning Commissions, a project Citizen Advisory Committee, and a City Triple Bottom Line sounding board.

RELATED CITY POLICIES

Envision Eugene, Pillar 4. Protect, Repair, & Enhance Neighborhood Livability

4. Create neighborhood plans to address unique situations and impacts in different neighborhoods.
 - b. Complete area planning for the River Road and Santa Clara neighborhoods to address impacts of increasing urbanization. Base future planning efforts on previous work done under the River Road/ Santa Clara Transition Project and Final Report, June 2006, and the Santa Clara-River Road Outreach and Learning (SCRROL) project, 2012. Begin this planning process immediately following local adoption of Envision Eugene.

COUNCIL OPTIONS

Information item. No action requested at this time.

ATTACHMENTS

- A. River Road-Santa Clara Neighborhood Plan study area map
- B. Letter of Initiation

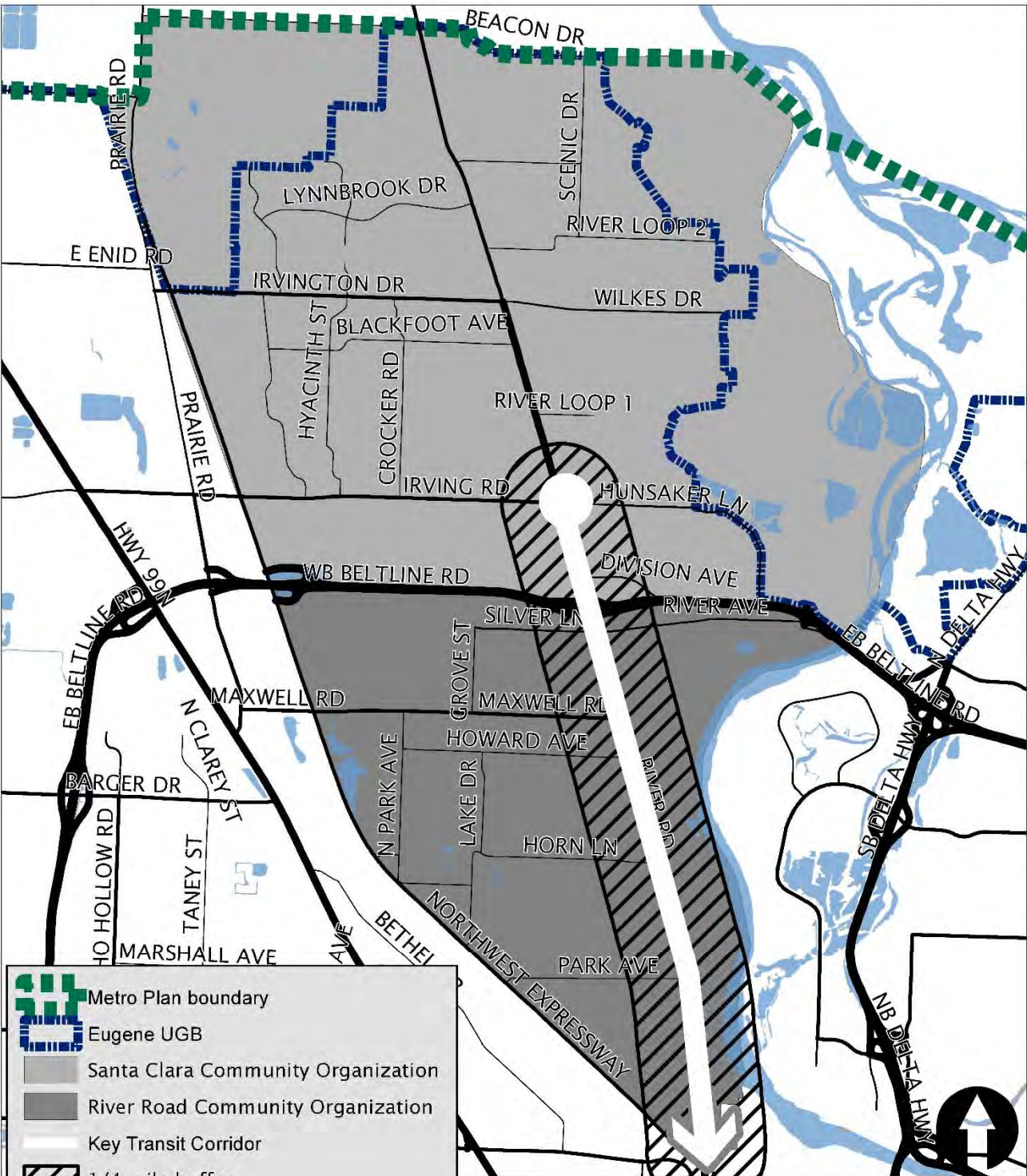
FOR MORE INFORMATION

Staff Contact: Zach Galloway
Telephone: 541.682.5485
Staff E-Mail: zach.a.galloway@ci.eugene.or.us

River Road-Santa Clara Neighborhood Plan

Neighborhood Boundaries and the Key Transit Corridor

Neighborhood Plan
SANTA CLARA



- Metro Plan boundary
- Eugene UGB
- Santa Clara Community Organization
- River Road Community Organization
- Key Transit Corridor
- 1/4 mile buffer
- Water

09.20.2017





River Road-Santa Clara Neighborhood Plan Letter of Initiation

For over 30 years, land use and development in the River Road and Santa Clara communities has been governed by the River Road-Santa Clara Urban Facilities Plan. Adopted in 1987, the plan is dated and a rejuvenated approach is warranted. The River Road and Santa Clara Community Organizations have dedicated innumerable volunteer hours to build a foundation of public input on which to build the neighborhood plan.

The Planning process will be a collaborative effort among the River Road and Santa Clara community organizations, the City of Eugene, Lane County, and other varied stakeholders throughout both communities.

The following ***Letter of Initiation*** is a good faith effort to seek high-level agreement on the shared path forward.

GOALS. The Boards of the River Road and Santa Clara Community Organizations in collaboration with the City of Eugene agree to work cooperatively in the creation of a Neighborhood Plan. This work will grow from the foundation laid by past efforts of the SCRROL (Santa Clara and River Road Outreach and Learning) and SCRRIPT (Santa Clara and River Road Implementation and Planning Team) initiatives, and as identified during those outreach phases, the forthcoming plan will at a minimum address issues related to Land Use, Transportation, Parks and Natural Resources, and Economic Development, as well as Public Safety and Governance.

To be truly successful, the neighborhood planning process should be community-based and reflect the future vision of the full community. Therefore, we will strive to be inclusive of all members of the River Road and Santa Clara communities. Public outreach efforts will attempt to reach all residents, property owners, business owners, area employees, special district boards or staff, and schools.

ROLES. The River Road and Santa Clara Community Organizations, the City of Eugene, and Lane County will work collaboratively and in a transparent environment to develop a

neighborhood plan that advances to implementation the needs, desires, and unique character of each community while remaining consistent with the citywide vision embedded in Envision Eugene. To that end, the involved entities have different roles, as follows.

- COMMUNITY will engage, recruit, stay involved, take ownership, and create its future.
- CITY will dedicate staff time, appropriate funding, and provide project management, inter-departmental and -agency coordination, and lead public involvement efforts.
- COUNTY will dedicate staff time in a support role and will share relevant data and information.

DELIVERABLES. Subject to the required legislative processes, the final deliverables for the River Road-Santa Clara Neighborhood Plan and Federal Transit Administration-sponsored Corridor Planning grant include the following:

- River Road-Santa Clara Neighborhood Plan, encompassing all areas within both communities, adopted as a refinement to the Metro Plan and/ or the local comprehensive plan.
- A Corridor Master Plan that establishes a vision for the River Road Corridor between Hunsaker Lane (north) and the Northwest Expressway (south). The project will create (1) a land use code to ensure implementation of the vision and (2) financial and market studies that lay the foundation for the vision, code, and potential incentive programs or actions to advance implementation.

BUDGET. City of Eugene will commit the necessary inter-departmental staff resources and sufficient funds to ensure completion of the deliverables and robust public involvement throughout the two communities.

DECISION MAKING. A representative public involvement structure and body (e.g., Community Resource Group) will be established to vet locally the draft plan, policies, and action. That body will make a community-based recommendation prior to formal review and decisions taken by the City of Eugene's Planning Commission and City Council, as well as co-adoption by the Lane County Board of County Commissioners.

CHANGES & RESOLUTION. In the event of a significant unforeseen event that warrants a major deviation from the currently proposed work plan, all parties agree to seek amicable resolution and a smooth path forward in alignment with the goals stated above.

ACCEPTANCE & ADOPTION. All parties to this initiation letter, as indicated by the following signatures, agree to seek general community acceptance of the plan and final co-adoption by the City Council and Lane County Board of County Commissioners as a neighborhood refinement plan.

Jon Ruiz
City Manager
City of Eugene

Date

Steve Mokrohisky
County Administrator
Lane County

Jon Belcher
Co- Chair
River Road Community Organization

Clare Strawn
Co- Chair
River Road Community Organization

Jerry Finigan
Co- Chair
Santa Clara Community Organization

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Work Session: Boards and Commissions Discussion

Meeting Date: November 8, 2017
Department: Central Services
www.eugene-or.gov

Agenda Item Number: B
Staff Contact: Jason Dedrick
Contact Telephone Number: 541-682-5033

ISSUE STATEMENT

This item provides an opportunity for staff to update City Council on the Boards and Commissions program and for Council to ask questions or have discussion about relevant topics. Council last discussed changes to boards and commissions in 2009.

BACKGROUND

The City has a long history of engaging the community in governance through a myriad of advisory groups. These groups help provide City Council and staff with a greater understanding of community concerns, values and perspectives.

The City Council has created five distinct types of committees:

- Standing committees
- Ad hoc committees
- Department advisory committees
- Intergovernmental committees
- Committees established by Eugene Charter

The staff presentation will focus on the seven standing committees that have been established by ordinance and that make recommendations to City Council and/or advise staff on operational matters or program implementation (Attachment A). Each of these are governed by the City Code, Chapter 2, Section 2.013. Several have also adopted bylaws or policies and procedures that provide guidelines specific to their mission and operations.

An important part of the relationship between City Council and these committees is the Council Liaison Role (Attachment B). Only three of the seven standing committees have a Council Liaison; however, Council is actively participating in many of the other committees via this role (Attachment C).

Triple Bottom Line

In a general sense, each of the various boards and commissions support a triple bottom line approach. Coordination between groups has also contributed to a more robust approach on important policies. Of particular note for the City Council role with boards and commissions is the social equity component of recruiting and selecting members for vacant positions.

RELATED CITY POLICIES

The various boards and commissions contribute to the development of policy related to all of the Council Goals.

COUNCIL OPTIONS

This is a discussion-only item.

CITY MANAGER'S RECOMMENDATION

No recommendation is necessary for this discussion item.

SUGGESTED MOTION

No motions are necessary for this discussion item.

ATTACHMENTS

- A. Boards and Commissions Summary Spreadsheet
- B. City Council Liaison Role (from City Council Operating Agreements)
- C. 2017 City Council Committee Assignments

FOR MORE INFORMATION

Staff Contact: Jason Dedrick
Telephone: 541-682-5033
Staff E-Mail: jason.p.dedrick@ci.eugene.or.us

Boards & Commission Overview – Standing Committees

Name	Description	# of Members	Council Liaison	Type of Group	Advise City Council	Advise City Manager	Council Role
Budget Committee	Reviews proposed operating and capital budget each year and makes recommendation on budget to council for final enactment.	16	All	Statutory	Yes	No	Receive Budget Recommendation
Civilian Review Board	Provide fair and impartial oversight and review of citizen complaints and internal investigations conducted by the City of Eugene Police Department to increase the transparency of, and public confidence in, the police complaint process.	7	N/A	Task	Yes	No	Receive Annual Report
Human Rights Commission	Promotes implementation of human rights values and principles in all City programs and throughout the community. Affirms and initiates programs and services within the City and community designed to protect, respect, and fulfill the full range of human rights.	11	Semple	Advocacy	Yes	Yes	Approve Annual Work Plan
Planning Commission	Provide recommendations on amendments to the Comprehensive Plan, make land use decisions for specific properties and function as Eugene's Citizen Involvement Committee.	7	N/A	Statutory	Yes	No	Receive Annual Report
Police Commission	Recommends to city council, city manager, police department, and public, the resources, preferred policing alternatives, policies and citizens' responsibilities needed to achieve a safe community.	12	Syrett Yeh	Advocacy	Yes	Yes	Approve Annual Work Plan
Sustainability Commission	Acts as policy advisory body to council/city manager in development of programs that address sustainability within community. Advises on policies related to sustainable practices, businesses that produce sustainable products and services, building design and infrastructure, and issues that affect council goals.	13	Zelenka	Advocacy	Yes	Yes	Approve Annual Work Plan
Toxics Board	Implements and enforces the Eugene Toxics Right-to-Know Program.	7	N/A	Task	No	No	None

**City Council Operating Agreements
Council Liaison Role**

9.03 Attending Conferences, Other Meetings Councilors and the Mayor are encouraged to attend conferences and training sessions which would enhance their skills and knowledge. Any councilor or the Mayor may attend any meeting at which the Council is represented, but only the formally appointed official City Council representative or designated alternate, has the right to vote on matters being considered by the organization or group holding the meeting or conference. Individual councilors or the Mayor may state he or she is representing the City Council if he or she has been formally directed by the City Council to do so.

For local intergovernmental bodies or advisory groups to which an official Eugene City Council representative has been appointed, the representative is to serve as an “instructed delegate;” that is, to represent pertinent adopted city and City Council policy. If possible, the Mayor or councilors should inform the other members of the City Council of the matters being considered by intergovernmental bodies, and to the greatest extent possible, seek direction from the City Council on issues directly pertaining to the City of Eugene and adopted city policy. The representative may express his or her own opinion, provided it is identified as such, but when voting or considering matters with policy implications or budgetary considerations, the representative must follow adopted City or City Council policy and direction.


2017 CITY COUNCIL COMMITTEE ASSIGNMENTS *(updated 07/06/17)*

COMMITTEE	REPRESENTATIVE	MISSION/PURPOSE	MEETING TIMES and LOCATIONS
Budget Committee	All	Reviews proposed operating and capital budget each year and makes recommendation on budget to council for final enactment.	Harris Hall or B/T Room, Feb-May, M or W 5:30 p.m.
Human Rights Commission	Semple	Promotes implementation of human rights values and principles in all City programs and throughout the community. Affirms and initiates programs and services within the City and community designed to protect, respect, and fulfill the full range of human rights.	Sloat Room (Atrium), 3 rd Tues of the month at 5:30 p.m.
Sustainability Commission	Zelenka	Acts as policy advisory body to council/city manager in development of programs that address sustainability within community. Advises on policies related to sustainable practices, businesses that produce sustainable products and services, building design and infrastructure, and issues that affect council goals.	Saul Room (3 rd floor Atrium), 3 rd Wed of the month at 5:30 p.m.
Police Commission	Yeh Syrett	Recommends to city council, city manager, police department, and public, the resources, preferred policing alternatives, policies and citizens' responsibilities needed to achieve a safe community.	EPD Headquarters, 300 Country Club Road, 2 nd Thurs of the month at 5:30 p.m.
Intergovernmental Relations Committee	Clark Yeh Taylor Vinis (non-voting)	Considers and makes recommendations on legislative issues. During the State of Oregon's legislative session, committee reviews bills introduced in the Legislature. Also serves as the council review point for grant funds prepared by the City, and works on developmental concepts for the federal and state legislative priorities.	Harris Hall, Wed. following work session when legislature is in session
Travel Lane County	Yeh Evans (alternate)	Works at policy level, reviewing and approving annual operating budget, annual marketing plan, any proposed changes to bylaws, personnel guidelines, etc. Discusses issues impacting the visitor industry and provides input to local and/or state government. Is responsible for the hiring, evaluation, and termination of the President/CEO.	Location varies, 4 th Thurs of the month at noon

Eugene Chamber of Commerce	Vinis (ex-officio)	Promotes a healthy local economy by influencing business success, public policy, and community development.	Chamber of Commerce, 1401 Willamette St, 4 th Tues of the month at 7:30 p.m.
Human Services Commission	Syrett Evans	Coordinates integrated community safety net delivery system of social services, supportive housing, and healthcare services for low-income and homeless community members. Takes lead in oversight of planning activities and 10-year plan coordination.	HHS Charnelton Bldg., 151 W. 7th. 3 rd Mon of the month at 12:15 p.m.
Housing Policy Board	Pryor	Acts as forum for public input on community issues related to affordable housing. Reviews low-income housing issues and makes policy, funding, and other recommendations regarding affordable housing to Eugene, Springfield and Lane County.	Saul Room (3 rd Floor Atrium), 1 st Mon at 12 noon
Lane Workforce Council	Clark (Chair)	Elected officials overseeing work of Land Workforce Partnership.	As needed
Lane Workforce Partnership Board	Clark	Brings together business, labor, education, and economic development to focus on workforce issues and promote strategic alignment. Develops, disseminates and assists with analysis of current labor market and economic information and trends in industry sectors.	WorkSource Lane, Every other month on the 4 th Thurs 3 – 5 p.m
Lane Workforce Partnership Executive Board	Clark	Designated Chief Local Elected Officials – Responsible for Workforce Board appointments, local strategic plan, and budget authority.	3 rd Thursday, Ford Alumni Center
Lane Council of Governments	Pryor Vinis (alternate)	Establishes policies of LCOG: adopts plans, policies, and position statements on behalf of the region; adopts work program, prescribing activities of LCOG; adopts budget; appoints/removes Executive Director; and establishes and charge advisory committees.	Location varies 4 th Thurs in Feb, Apr, June, Sep at 6:00 p.m. 2 nd Thurs in Dec at 6:00 p.m.
Lane County Poverty & Homelessness Board	Vinis	Provides advice to Board of County Commissioners and Human Services Commission with goal of reducing and preventing poverty and homelessness in Lane County. Assists development of delivery of housing and services to meet specific needs of people who are impoverished or homeless improving their stability. Helps maximize allocation of local, state and federal funds. Serves as administrative board for Lane County Community Action Agency and as oversight board for the Lane County Continuum of Care.	Lane Co. Youth Services Serbu Campus, Carmichael Rm Third Thursday of every month 12:00 – 1:30 pm

Lane Regional Air Protection Agency	Taylor Syrett (alternate)	Establishes policy and adopts agency regulations for LRAPA whose mission is to protect public health, community well-being and environment as a leader and advocate for improvement and maintenance of air quality in Lane County.	LRAPA, 1010 Main St. Springfield Last Monday of the month at noon
Lane Transit District Strategic Planning Committee	Vinis	Receives updates on progress of LTD projects, including West Eugene EmX,, and overviews of regular service/connections and current research and development.	LTD Administrative Office Board Room Quarterly, at 5:30 p.m.
Metropolitan Policy Committee	Zelenka Vinis Taylor (alternate)	Develops and negotiates solutions to intergovernmental land use issues; serves as forum for developing recommendations for resolving intergovernmental disputes; identifies long-term agenda for intergovernmental efforts; promotes intergovernmental coordination between local governments.	B/T Rm, Springfield City Hall Lib Mtg Rm, 2 nd Thurs at 11:30 p.m.
Metropolitan Wastewater Management Comm.	Yeh	Provides oversight to facilities and guidance to staff, establishes policies, sets goals and regional wastewater rates, oversees facilities budget, approves capital projects, and grants contracts to consultants and construction companies.	Springfield Library Mtg Rm, 2 nd Fri of the Month at 7:30 a.m.
Oregon MPO Consortium (OMPOC)	NA	Provides forum for Oregon's MPOs to address common needs, issues and solutions to transportation and land use challenges; makes recommendations for individual action of Oregon MPOs on issues of common interest; advocates for Oregon MPO policy, regulatory and funding interests at state and federal level.	Various locations around the State; quarterly
Public Safety Coordinating Council	Evans	Ensures effective use of resources to prevent crime, reduce crime, and increase safety within community. Explores and implements governance models that increase system efficiency and cost-effectiveness and ensures a continuum of services that promote healthy behavior, protection of community, and accountability.	Carmichael Room at SERBU or Springfield Justice Center, every other month on Thursday at 3:30 p.m.
PSCC Juvenile Subcommittee	Evans	Develops plans for use of state and local resources to serve needs of juvenile offenders, including prevention, education, and employment services.	LCOG
McKenzie Watershed Council	Semple	Provides forum to address issues affecting watershed, exchange information, improve communication and provide oversight on restoration, education and outreach projects. Makes recommendations to decision-making bodies about protection, restoration and enhancement of McKenzie watershed.	Location varies 2 nd Thurs of the month at 5:30 p.m.

LCOG Lane Economic Committee	Clark	Provides policy direction for LCOG's economic development program; participates in development and adoption of annual Comprehensive Economic Development Strategy; provides region-wide forum to facilitate information exchange.	Location varies (Eugene) 3 rd Monday of the month at 11:30 a.m.
LACT – Lane Area Commission on Transportation	Syrett Zelenka (alternate)	Provides forum for stakeholders to collaborate on transportation issues affecting Lane County and to strengthen state/local partnerships in transportation.	ODOT Office - Springfield 2 nd Wednesday of the month