



Eugene City Council

101 W 10th Ave., Suite 203
Eugene, OR 97401
541-682-5010 • 541-682-5414 Fax
www.eugene-or.gov

EUGENE CITY COUNCIL AGENDA

November 27, 2023

7:30 p.m. CITY COUNCIL MEETING

City Council Wednesday work sessions will be held in hybrid format using virtual and in-person meeting technology. Information about online or other options for access and participation will be available at <https://www.eugene-or.gov/3360/Webcasts-and-Meeting-Materials>

Meeting of November 27, 2023; Her Honor Mayor Lucy Vinis Presiding

Councilors

Randy Groves, President
Lyndsie Leech
Jennifer Yeh
Mike Clark

Matt Keating, Vice President
Emily Semple
Alan Zelenka
Greg Evans

7:30 p.m. CITY COUNCIL MEETING

- 1. COMMITTEE REPORTS AND ITEMS OF INTEREST**
- 2. CONSENT CALENDAR 1**
 - A. Approval of City Council Minutes**
 - September 25, 2023 Work Session
 - September 25, 2023 Meeting
 - November 8, 2023 Work Session
 - November 13, 2023 Meeting
 - B. Approval of City Council Tentative Agenda .**
- 3. CONSENT CALENDAR 2**
 - A. Approval of a Resolution Annexing Land to the City of Eugene (Assessor's Map 17-04-12-20, Tax Lot 01900 Located at 594 River Loop 1). (City File: A 23-4)**
 - B. Approval of a Resolution Annexing Land to the City of Eugene (Assessor's Map 17-04-15-11, Tax Lot 06000 Located at 661 Bushnell Lane). (City File: A 23-5)**
 - C. Approval of a Resolution Annexing Land to the City of Eugene (Assessor's Map 17-04-14-32, Tax Lot 00200 Located at 37 Bushnell Lane) (City File: A 23-6)**
- 4. PUBLIC COMMENT**

November 27, 2023 Meeting

The Eugene City Council welcomes your interest in these agenda items. This meeting location is wheelchair-accessible. For the hearing impaired, an interpreter can be provided with 48 hours' notice prior to the meeting. Spanish-language interpretation will also be provided with 48 hours' notice. To arrange for these services, contact the receptionist at 541-682-5010. City Council meetings are telecast live on Metro Television, Comcast channel 21, and rebroadcast later in the week.

El consejo de la Ciudad de Eugene agradece su interés en estos asuntos de la agenda. El lugar de la reunión tiene acceso para sillas de ruedas. Se puede proveer a un intérprete para las personas con discapacidad auditiva si avisa con 48 horas de anticipación. También se puede proveer interpretación para español si avisa con 48 horas de anticipación. Para reservar estos servicios llame al 541-682-5010. Las reuniones del consejo de la ciudad se transmiten en vivo por Metro Television, Canal 21 de Comcast y son retransmitidas durante la semana.

For more information, contact the Council Coordinator at 541-682-5010,
or visit us online at www.eugene-or.gov.

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Approval of City Council Minutes

Meeting Date: November 27, 2023
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 2A
Staff Contact: Natalie Venhuda
Contact Telephone Number: 541-682-8497

ISSUE STATEMENT

This is a routine item to approve City Council minutes.

BACKGROUND

Per City Council Operating Agreements, written minutes shall be taken for all City Council meetings in accordance with the Oregon Attorney General's Public Records and Meetings Manual. The minutes must give a true reflection of the matters discussed but need not be a full transcript, verbatim or recording.

As a matter of courtesy and efficiency a councilor should notify the Mayor and other councilors that they intend to propose an amendment to the minutes and should propose replacement text in advance of the meeting at which those minutes are scheduled to be approved. If the proposed amendment is a simple factual, grammatical, or spelling correction, the amendment may be proposed without consulting the minutes recorder. If the proposed amendment is substantive in nature or seeks to clarify the speaker's intent, the councilor should notify the minutes recorder and request verification of the proposed amendment.

SUGGESTED MOTION

Move to approve the minutes for the work sessions, meetings, and public hearings on September 25, 2023, November 8, 2023, and November 13, 2023.

ATTACHMENTS

- A. September 25, 2023 Work Session
- B. September 25, 2023 Meeting
- C. November 8, 2023 Work Session
- D. November 13, 2023 Meeting

FOR MORE INFORMATION

Staff Contact: Natalie Venhuda, City Council Coordinator

Telephone: 541-682-8497

Staff E-Mail: nvenhuda@eugene-or.gov

MINUTES

Eugene City Council Work Session Eugene, Oregon 97401

September 25, 2023
5:30 p.m.

Councilors Present: Emily Semple, Alan Zelenka, Jennifer Yeh, Mike Clark, Greg Evans, Lyndsie Leech, and Randy Groves

Councilors Absent: Matt Keating

Mayor Vinis opened the September 25, 2023, work session of the Eugene City Council in a hybrid format at 101 W 10th Avenue, Eugene OR 97401.

1. WORK SESSION: Move EUG Update

City Manager Medary introduced Reed Dunbar, Senior Transportation Planner, and Rob Inerfeld, Transportation Planning Manager, who provided an update on the Move EUG project.

Councilor Discussion:

- Mayor Vinis – noted her appreciation for the diligent efforts to engage the community; asked staff to verify the number of Eugene residents that do not drive cars.
- Councilor Semple – noted her appreciation for the efforts made to engage the community; noted the impact this work will have on the community, including the 30 percent of Eugene residents that do not drive; stated appreciation for how accessible the information for this project has been made; indicated she felt comfortable with the Bethel area receiving more funds for projects.
- Councilor Groves – stated his appreciation for the voter’s approval of the road bond; asked if the project includes rain gardens and storm water treatment and the criteria around when that work is done; asked how rising costs are affecting construction projects; asked how leftover money would be allocated; asked how to view projects that are still in the queue.
- Councilor Leech – noted her excitement for upcoming projects, particularly in Ward 7; asked about the process for street tree allocation of funds.
- Councilor Zelenka – noted the street bonds included three tenets: promises made and promises kept, a city-wide audit, and rough equity; noted his disappointment that projects and total funds allocated for walking, biking, and street trees are not distributed equally throughout the city; believes the rough equity piece has not been achieved; stated this particular bond is distributed differently than the previous bonds; stated he is not sure about supporting this project as he does not believe it complies with the tenet of rough equity.
- Councilor Yeh – noted her appreciation for the thorough and careful work that went into the process; is supportive of the process described; believes that equity has been achieved and noted the difference between her interpretation of equity and equality.

- Councilor Groves – stated that the 15 million for walking, biking, and street tree projects is only a small portion of the bond’s total funds; noted that when the initial distribution was first released, Ward 8 would receive less than all the other wards; while the Bethel area is receiving a large portion of the funding, that area has been traditionally underserved and has several major safety issues.
- Councilor Evans – noted that there has been a significant disparity in terms of investments in underserved communities, particularly with streets, street trees, and lighting; asked how the City will collaborate with Eugene Water and Electric Board to increase lighting and lighting infrastructure; asked how trees are selected with consideration to root systems that cause infrastructure damage; noted poorly lit streets pose a traffic hazard; asked if there are funds available for tree root remediation efforts.
- Councilor Clark – asked if the City would be adding lighting to county portions of River Road; asked to clarify that the City’s funds would not be used to make upgrades to county roads; asked if the number of city residents who will pay the bond, versus the number of county residents within the city limits who will not pay the bond factored into the distribution of project funds.
- Councilor Semple – noted projects funds do not need to be distributed equally among wards because residents travel throughout the entire city; does not agree that each ward needs the exact same amount in funding to achieve equity.
- Councilor Groves – asked staff if the number of miles per ward were available for roads sidewalks, and bike paths.
- Councilor Zelenka – noted the geographic distribution of votes and the distribution of funds are not equal, which may impact voter support for future road bonds.
- Councilor Groves – noted commercial and industrial areas produce more tax revenue and nearby streets experience more wear than those in residential neighborhoods.
- Mayor Vinis – noted a City priority is addressing the needs of underserved areas.

2. WORK SESSION: City Manager Updates

City Manager Medary introduced Mike Caven, Fire Chief, who provided information about the imminent PeaceHealth University District hospital closure. City Manager Medary also provided an update on the proposed Eugene Emeralds stadium.

- Councilor Groves – noted concerns about increased wait time for ambulances at hospitals; asked about transports from the Commons on Martin Luther King Jr Boulevard; asked if there was a way to change how the City is delivering services to that location; noted the creation of the Commons has not reduced ambulance responses, but focused them to one location; asked about other areas that have a high call volume; asked how many calls are made by the houseless population.
- Mayor Vinis – noted her appreciation for the preparedness of staff to address the challenge of the PeaceHealth University District hospital closure.
- Councilor Zelenka – asked about the meaning of “regular calls for service” in the memo provided; asked how many life-threatening calls were transferred to University District; confirmed that life-threatening calls are transported to hospitals in Springfield; asked about the average transport time; asked how the hospitals prioritize Code 3 intakes.

- Councilor Leech – noted her appreciation for the work of staff; noted that she is looking forward to the state’s response and hopes that the state will delay the closure to allow for better planning.
- Councilor Groves – asked for an update on the proposed Eugene Emeralds stadium; asked about the potential for additional state funding.
- Councilor Evans – asked if the Hillsboro Hops’ need for increased stadium funding affects the Eugene Emeralds’ chance of receiving state funds.
- Councilor Zelenka – stated he is in favor of a bond to provide stadium funds but did not think it should be a city bond; asked if it is too late to do a bond, based on the Eugene Emeralds timeline; asked if the Eugene Emeralds are providing any capital dollars.
- Councilor Semple – stated that approving a bond measure that does not end up being used will decrease the confidence of voters.
- Councilor Evans – asked if the Eugene Emeralds have provided a business plan; believes the City should be provided with a plan that includes an overview of the investments, anticipated returns on investments, and agreements from the team about how long they will stay in the area; noted he is uncomfortable moving forward without additional disclosures and assurances from the team; noted the City is facing a general fund shortfall for the coming biennium.

The meeting was adjourned at 6:58 p.m.

Respectfully submitted,

Katie LaSala
City Recorder

(Recorded by Cherish Bradshaw)

Link to the webcast of this City Council meeting [here](#).

MINUTES

Eugene City Council Meeting Eugene, Oregon 97401

September 25, 2023
7:30 p.m.

Councilors Present: Emily Semple, Alan Zelenka, Jennifer Yeh, Mike Clark, Greg Evans, Lyndsie Leech, and Randy Groves

Councilors Absent: Matt Keating

Mayor Vinis opened the September 25, 2023, meeting of the Eugene City Council in a hybrid in-person and virtual format at 101 W. 10th Avenue, Suite 114, Eugene, OR 97401.

1. COMMITTEE REPORTS AND ITEMS OF INTEREST

- Councilor Groves – noted his attendance at a Willamette Christian Center project dedication.
- Councilor Zelenka – noted neighborhood associations within his ward held several successful community events over the summer; recommended a book about the Osage people.
- Councilor Leech – shared updates from the Human Rights Commission.
- Councilor Semple – shared updates from the Sustainability Commission.
- Mayor Vinis – noted her attendance at an event held by Lane County Diaper Bank.
- Councilor Semple – noted a recent visit to EveryOne Village.

2. CONSENT CALENDAR 1

A. Approval of City Council Minutes

- July 12, 2023 Work Session
- July 24, 2023 Public Hearing
- July 24, 2023 Meeting

B. Approval of City Council Tentative Agenda

MOTION: Councilor Groves, seconded by Councilor Semple, moved to approve the items on Consent Calendar 1 with the exclusion of Item 3, the Active Bethel Citizens Neighborhood Association name change.

VOTE: 7:0 PASSED

C. Approval of A Resolution Approving and Accepting Amendments to the Charter for Active Bethel Citizens Neighborhood Association to Change the Name of the Neighborhood Association from “Active Bethel Citizens” to “Active Bethel Community.”

Council Discussion:

- Councilor Groves – noted the name change will be more inclusive; spoke in favor of the motion.

MOTION: Councilor Groves, seconded by Councilor Zelenka, moved to adopt a resolution approving and accepting amendments to the charter for Active Bethel Citizens Neighborhood Association to change the name of the neighborhood association from “Active Bethel Citizens” to “Active Bethel Community.” **VOTE: 7:0 PASSED**

3. PUBLIC FORUM

1. Lin Woodrich – spoke in favor of a public health overlay zone in West Eugene.
2. Keith Wohlberg – spoke in favor of a campaign to reduce litter.
3. Don Heady – spoke against child labor.
4. Janet Ayres – spoke about a recent experience in downtown Eugene.

Council Discussion:

- Councilor Semple – expressed her appreciation for Keith Wohlberg’s testimony; recommended the organization Adopt One Block for neighborhood cleanup efforts.
- Mayor Vinis – noted the upcoming work session addressing the public health overlay zone; noted she had read the article referenced by Don Heady.

4. CONSENT CALENDAR 2

A. Approval of a Resolution Annexing Right-of-Way to the City of Eugene Identified as River Road between Wedgewood Drive and Beacon Drive, and 350 feet of Irvington Drive west of River Road (City File: River Road; A 23-3).

MOTION: Councilor Groves, seconded by Councilor Zelenka, moved to adopt the items on Consent Calendar 2. **VOTE: PASSED 7:0**

Mayor Vinis adjourned the meeting at 7:58 p.m.

Respectfully submitted,

Katie LaSala
City Recorder

(Recorded by Cherish Bradshaw)

Link to the webcast of this City Council meeting [here](#).

MINUTES

Eugene City Council Work Session Eugene, Oregon 97401

November 8, 2023
12:00 p.m.

Councilors Present: Emily Semple, Matt Keating, Alan Zelenka, Jennifer Yeh, Mike Clark, Greg Evans, Lyndsie Leech, and Randy Groves

Mayor Vinis opened the November 8, 2023, work session of the Eugene City Council in a virtual format.

1. WORK SESSION: Persistent Violators, Chronic Behavioral Problems

City Manager, Sarah Medary, introduced Curbside Administrative Services Director, Jeff Petry, who provided a presentation regarding persistent violators and chronic behavioral problems.

Councilor Discussion:

- Mayor Vinis – asked staff which of proposed changes to code would have impacted vehicles like the one outlined in the presentation that was contacted 65 times.
- Councilor Groves – noted that many vehicle campers are not creating issues and are working within acceptable parameters; asked if staff believes the \$25 fine is adequate to address the issue; noted the high level of inconvenience these issues create for residents, workers, and employers; would be in favor of increasing the maximum fine; stated that public spaces should be available for all public to use and should not be monopolized by one group of individuals; stated that he has seen improvement, but believes there is still work to do; stated to the importance of providing staff with the tools needed to correct issues.
- Councilor Keating – believes that the \$25 fine should be increased; is concerned about the one vehicle that received 65 warnings; noted messages from residents about parking issues at the back of Tugman Park; asked the City Attorney if Council can authorize vehicle impoundment for parking in a manner that blocks storm drains, fire hydrants, or driveways; would like to explore impoundment for vehicles blocking bike lanes; asked staff to elaborate on the towing safety issues that have decreased recently.
- Councilor Semple – asked staff for information that outlines complaints of camping on private land; asked if citations are making an impact on the issue; requested data on the percent of citations that are paid and the impacts of increasing the fine limit; asked what the maximum fine amount is; asked if there is a budget to refresh yellow painted curbs; asked if a private resident could paint a curb themselves; asked why park rules do not apply on parts of the Amazon Path; asked what rules the City can enforce in that area; asked if all residents near the Amazon Path need to get a letter of trespass; stated that Monroe Park has asked for 2-hour parking limits.

- Councilor Zelenka – congratulated Councilor Leech on the recent election; asked for staff to provide data on the percentage of paid fines; believes that the majority of people receiving the citations cannot afford to pay the fine; noted that unpaid fines can create a barrier to stable housing; asked how often impoundment options are being used; asked how many cars are impounded each year; asked what happens to a vehicle whose owner cannot pay the impoundment fees; asked how often owners are unable to pay the fees to retrieve their vehicle; is unsure that fines and impoundments are the right tools to address the issues.
- Councilor Groves – believes that Parks and Open Spaces staff have done a good job of trying to address issues in the Amazon Canal; stated that the intermingled private and public land in this area creates challenges; stated that the waste and pollution, from both the private and public lands goes into the waterways; would like to hear ideas on how the waterways can be protected from the negative impact of encampments near the path and waterways.
- Councilor Keating – asked staff about vehicle camping report form online, and why the distance from a school, playground or private residence is not consistent with the prohibition of camping within 1,000 feet of these places; asked why street camping is outlined differently than vehicle camping; would like the website information to match the language in the City's code; stated that residents of his ward would also like time-limited parking at parks; asked if it is possible to have a uniform time limit at all city parks.
- Councilor Semple – asked if the time limit for parking can be reduced from 72-hours; noted that many areas have a lack of parking and the 72-hour rule compounds this issue; noted that tent camping is still an issue; stated that there are not enough places for people to go with their RV or tent; believes that more staff are needed to enforce the ordinances.
- Councilor Zelenka – stated that more spaces for people to stay are needed; asked staff to provide data regarding how often vehicles are impounded, percent of fines paid and any other data about effectiveness; would like public input and suggestions about this issue at the public hearing.
- Mayor Vinis – would like to hear from Community Court regarding the issue and the impact on the services they provide.

MOTION and VOTE: Councilor Groves, seconded by Councilor Keating, move to direct the City Manager to prepare an ordinance amending EC 5.225 and EC 5.265 as described in this AIS and schedule a public hearing on the ordinance.

VOTE: PASSED 8:0

2. WORK SESSION: Open Air Drug-use and Measure 110

City Manager, Sarah Medary, introduced Eugene Police Chief, Chris Skinner, and Municipal Court Judge, Greg Gill, who provided information regarding open-air drug use and Measure 110.

Councilor Discussion:

- Councilor Clark – believes that the suggested changes to Measure 110 outlined by staff are changes Council should support; believes that the use of Measure 110 funds in the community should be evaluated; asked staff to clarify what kinds of drug treatments are available and considered effective; is concerned about directing funding to treatments that are less effective; asked staff if the recommendations outlined were for legislative, state-level changes; asked if Springfield is also in support of the suggested changes to Measure 110.
- Councilor Zelenka – does not believe that Measure 110 is working as intended; believes that available drug treatments are inadequate; believes that the increase in overdose occurrences is caused by the rise in fentanyl abuse, not Measure 110; asked for more information and analysis on the implication and/or impacts of the 11 suggested changes to Measure 110; asked what “support efforts to reform” means specifically; asked staff if this is a broad statement that will have more detail at a later date.
- Councilor Groves – supports reform of Measure 110; is not in favor of criminalizing addiction; stated that open-air drug use is an issue in this community that needs to be addressed; supports the court using alternative measures to address those with addiction issues.
- Councilor Semple – does not support criminalizing addiction; stated concern regarding the prevalence of open-air drug use in the downtown area; asked if Council will discuss the suggested reform in more detail in another work session; asked how reform will be funded; is concerned about the impacts of fentanyl and other drugs on the community; stated that more places for treatment are needed.
- Councilor Clark – asked if Council will vote on supporting Measure 110 reform at this work session.
- Councilor Keating – asked to clarify if the proposed motion needs to clearly state that the City of Eugene supports reform, and not repeal, of Measure 110.

MOTION and VOTE: Councilor Groves, seconded by Councilor Keating, move to include in the City’s 2024 State and Federal Legislative Policy document that “Eugene supports efforts to reform Ballot Measure 110”.

VOTE: PASSED 8:0

Mayor Vinis adjourned the meeting at 1:33 p.m.

Respectfully submitted,

Katie LaSala
City Recorder

(Recorded by Sara McKinney)

Link to the webcast of this City Council meeting [here](#).

MINUTES

Eugene City Council Meeting Eugene, Oregon 97401

**November 13, 2023
7:30 p.m.**

Councilors Present: Matt Keating, Alan Zelenka, Mike Clark, Jennifer Yeh, Greg Evans, Lyndsie Leech, and Randy Groves

Councilors Absent: Emily Semple

Mayor Vinis opened the November 13, 2023, meeting of the Eugene City Council in a hybrid in-person and virtual format at 101 W. 10th Avenue, Suite 114, Eugene, OR 97401.

1. PLEDGE OF ALLEGIANCE TO THE FLAG

The Pledge of Allegiance to the Flag was led by Officer Rebecca Warden, in recognition of Veteran's Day.

2. CEREMONIAL MATTERS

Mayor Vinis read proclamations for Native American Heritage Month and Transgender Day of Remembrance.

3. COMMITTEE REPORTS AND ITEMS OF INTEREST

- Councilor Evans – shared updates from the Intergovernmental Relations Committee regarding legislative priorities, including support for ballot measure 110 reform and one time funding to assist with the PeaceHealth University District hospital closure.
- Councilor Zelenka – shared updates from the Police Commission regarding its discussion on the use of video cameras around the City.
- Mayor Vinis – acknowledged community members Confederated Tribes of Coos, Lower Umpqua and Siuslaw Indians Chief Donald “Doc” Slyter, Evelyn Anderton, and Priscilla Gould, who recently passed away.
- Councilor Keating – acknowledged additional community members Julie Whitmore and Frank Vignola who passed away; showed appreciation for United States Veterans; shared updates from the Human Rights Commission regarding its vacancies; acknowledged the Middle East conflict and encouraged people to donate to the American Red Cross.

4. CONSENT CALENDAR 1

A. Approval of City Council Minutes

- September 11, 2023 Work Session
- October 11, 2023 Work Session and Urban Renewal Agency Meeting
- October 16, 2023 Public Hearing
- October 18, 2023 Work Session
- October 25, 2023 Work Session

B. Approval of City Council Tentative Agenda

MOTION: Councilor Groves, seconded by Councilor Keating, moved to approve the items on Consent Calendar 1.

VOTE: 7:0 PASSED

- 5. ACTION: An Ordinance Amending the Eugene-Springfield Metropolitan Area General Plan Diagram to Redesignate the Property Identified as Assessor's Map 17-04-32-14, Tax Lot 002000 Nd Assessor's Map 17-04-32-13, Tax Lot 00600 from Campus Industrial to Light Medium Industrial and Rezone the Property from E-1 Campus Employment to I-2 Light Medium Industrial.**

City Manager Medary introduced the proposed ordinance.

MOTION: Councilor Groves, seconded by Councilor Keating, moved to adopt the Ordinance Amending the Eugene-Springfield Metropolitan Area General Plan Diagram to Redesignate the Property Identified as Assessor's Map 17-04-32-14, Tax Lot 002000 Nd Assessor's Map 17-04-32-13, Tax Lot 00600 from Campus Industrial to Light Medium Industrial and Rezone the Property from E-1 Campus Employment to I-2 Light Medium Industrial.

VOTE: 7:0 PASSED

- 6. ACTION: An Ordinance Concerning Climate Friendly & Equitable Communities Parking Standards; Amending Sections 9.0500, 9.2160, 9.2430, 9.2450, 9.2751, 9.2775, 9.3030, 9.3116, 9.3125, 9.3155, 9.3165, 9.3515, 9.3625, 9.3631, 9.3715, 9.3811, 9.3815, 9.3910, 9.3915, 9.3950, 9.3970, 9.5150, 9.5200, 9.5350, 9.5450, 9.6105, 9.6205, 9.6410, 9.6415, 9.6420, 9.6430, 9.6435, 9.6440, 9.6794, 9.6810, 9.6815, 9.6820, 9.8030, 9.8615, and 9.9500 of the Eugene Code, 1971; and Providing an Effective Date.**

City Manager Medary introduced the proposed ordinance.

MOTION: Councilor Groves, seconded by Councilor Keating, moved to adopt the Ordinance Concerning Climate Friendly & Equitable Communities Parking Standards included as Attachment A to the AIS.

Council Discussion:

- Councilor Groves – stated that while he does appreciate aspects of the Climate Friendly & Equitable Communities legislation, he has concerns regarding the State's mandates and the erosion of home rule authority; believes Oregon cities should maintain the ability to manage and make these types of decisions.
- Councilor Clark – asked if the Land Conservation and Development Commission's work was founded in existing statutory authority and not from an executive order from the governor; asked if the legislation has been litigated at the State's supreme court level alongside home rule authority; noted concerns

with proposed ordinance; suggested staff look to the role Springfield's Planning Commission has taken to provide recommendations.

- Councilor Zelenka – noted one of his biggest concerns with the new rules was related to the reduced parking requirements; asked if the Council must enact one of the options presented; asked what would happen if Council chooses to do nothing; noted concerns with unintended consequences of the rule going into effect by itself; noted he will support the motion despite his stated concerns.
- Councilor Groves – stated he has been considering the options and the outcomes of this vote; noted concern with how the Land Conservation and Development Commission is trying to execute the ordinance.
- Councilor Clark – noted that he intends to vote no; stated that if the Council votes against the ordinance, it may have to engage in its own lawsuit.
- Councilor Keating – stated that he would be voting against the ordinance; noted his concern with the home rule factor of this discussion; indicated that he is open to considering other options if the vote fails.
- Councilor Yeh – asked staff to remind Council what will happen if the vote fails; indicated she will support the motion.
- Councilor Zelenka – stated that the Council has the option to have a Eugene ordinance with local input or the Land Conservation and Development Commission's ordinance code without local input; encouraged Council to pass the ordinance with local input.
- Mayor Vinis – emphasized the importance of community engagement on the proposed changes.

VOTE: 4:3 PASSED (Opposed by Councilors Clark, Keating, and Evans)

7. PUBLIC FORUM

1. Jere Rosemeyer – spoke against the use of artificial turf at the proposed Golden Gardens Sports Park.
2. Charles Areford – spoke in support of a gas station construction ban in Eugene.
3. David Igl – spoke about accuracy when representing local history.
4. Madison Lusk – spoke in favor of calling for a ceasefire in Gaza.
5. Zach Mulholland – spoke against the use of artificial turf at the proposed Golden Gardens Sports Park.
6. Matt Dompe – spoke in favor of the city contributing funds for the Emeralds stadium.
7. Janet Ayres – spoke about camping at Jefferson Park.
8. Gerry Meenaghan – spoke in appreciation of the work of city staff.
9. Charlie Loeb – spoke in favor of expanding cycling routes.
10. Bob Petit – spoke against the use of artificial turf at the proposed Golden Gardens Sports Park.
11. Carolyn Partridge – spoke in support of a gas station construction ban in Eugene.
12. Richard Locke – spoke in support of efforts to keep local waterways clean.
13. Andrew Brown – spoke in support of a sports bond.
14. Stefan Strek – spoke about the recent passing of his cat.
15. Kamryn Stringfield – spoke in favor of calling for a ceasefire in Gaza.

16. Steven Hunnicutt – spoke in support of a sports bond.
17. Louis Christopher – spoke in support of a sports bond.
18. Allen McWayne – spoke about the Eugene Emeralds’ stadium plan.
19. Charlie Rojas – spoke against water bill increases.
20. Linda Kelley – spoke in support of a gas station construction ban in Eugene.
21. Don Heady – spoke about previous council work sessions topics and supporting the local community.
22. Debby McGee – spoke in support of a gas station construction ban in Eugene.
23. Lin Woodrich – spoke against the use of artificial turf at the proposed Golden Gardens Sports Park.
24. Maya Lazaro – spoke against the use of artificial turf at the proposed Golden Gardens Sports Park.
25. Rudy Hess – spoke in favor of sidewalk infrastructure improvements.

Mayor Vinis adjourned the meeting at 9:03 p.m.

Respectfully submitted,

Katie LaSala
City Recorder

(Recorded by Natalie Venhuda)

Link to the webcast of this City Council meeting [here](#).

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Approval of Tentative Working Agenda

Meeting Date: November 27, 2023
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 2B
Staff Contact: Katie LaSala
Contact Telephone Number: 541-682-5010

ISSUE STATEMENT

This is a routine item to approve the City Council Tentative Working Agenda.

BACKGROUND

Per City Council Operating Agreements, at each regular meeting of the Council, the City Manager shall present the Tentative Agenda. This shall be placed on the Consent Calendar. If there are any concerns about the items on the Tentative Agenda, it may be removed at the request of any councilors from the Consent Calendar and discussed separately.

COUNCIL OPTIONS

The council may choose to approve, amend or not approve the tentative agenda.

SUGGESTED MOTION

Move to approve the items on the Tentative Working Agenda.

ATTACHMENTS

A. City Council Tentative Working Agenda

FOR MORE INFORMATION

Staff Contact: Katie LaSala, City Recorder
Telephone: 541-682-5010
Staff E-Mail: klasala@eugene-or.gov



City Council Tentative Agenda

Updated November 21, 2023

City Council meetings will continue to be held using hybrid and virtual meeting technology. Materials and information about how to access these meetings will be available at <https://www.eugene-or.gov/3360/Webcasts-and-Meeting-Materials>.

November 2023						
Date	Day	Time	Title		Length	Dept. Contact
27-Nov	Monday	5:30 pm		IGR Policies and Priorities 2024 (Work Session)	45 mins	Ethan Nelson, CS
				City Manager Updates (Work Session)	45 mins	Sarah Medary, CMO
Work Session Location: Public via Virtual Only						
27-Nov	Monday	7:30 pm		Committee Reports and Items of Interest		Shawn Burgett, PDD
				Res. Annexing Land at 594 River Loop 1 (Compeau; A 23-4) (Consent Calendar 2)		
				Res. Annexing Land at 661Bushnell Lane (661 Bushnell; A 23-5) (Consent Calendar 2)		
				Res. Annexing Land at 37 Bushnell Lane (37 Bushnell; A 23-6) (Consent Calendar 2)		
				Public Comment		
Location: Public via Virtual & Council Chambers, Room 114						

December 2023					
Date	Day	Time	Title	Length	Dept. Contact
6-Dec	Wednesday	5:30 pm	Budget Committee Meeting		Christina Wozniak, CS
Budget Committee Location: Virtual Only					
11-Dec	Monday	5:30 pm	 Risk Bond follow-up discussion (Work Session)	45 mins	Ian Penn, PW
			 Arts and Economic Prosperity Update (Work Session)	45 mins	Isaac Marquez, LRCS
Work Session Location: Public via Virtual Only					



Work Session



Action



Public Hearing



Public Forum



Consent Calendar



Committee Reports/Items of Interest



Ceremonial Matters



Pledge of Allegiance

Attachment A

11-Dec	Monday	7:30 pm	 Committee Reports and Items of Interest  Public Comment  Res. Annexing Land at 3633 Coburg Road (3633 Coburg Road; A 23-7) (Consent Calendar 2)  City of Eugene Supplemental Budget (Public Hearing and Action)  Urban Renewal Agency Supplemental Budget (Public Hearing and Action)		Shawn Burgett, PDD Liz Butterfield, CS Liz Butterfield, CS
<i>Location: Public via Virtual & Council Chambers, Room 114</i>					
13-Dec	Wednesday	12 pm	 Sports Bond Follow-up (Work Session)  TBD (Work Session)	45 mins 45 mins	Staff
<i>Work Session Location: Virtual Only</i>					

Note: Council Break December 14 – January 8

Approved Work Session Polls to be Scheduled	Councilor	Date Approved
Gas Stations – Oct 18; <i>follow-up work session TBD</i>	Keating	4/15/22

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Approval of a Resolution Annexing Land to the City of Eugene (Assessor's Map 17-04-12-20, Tax Lot 01900 Located at 594 River Loop 1). (City File: A 23-4)

Meeting Date: November 27, 2023
Department: Planning and Development
www.eugene-or.gov

Agenda Item Number: 3A
Staff Contact: Shawn Burgett
Contact Telephone Number: 541-682-5485

ISSUE STATEMENT

This item is a request to annex property located at 594 River Loop 1. The property to be annexed is approximately 3.37 acres and is located approximately 600 feet west of the intersection of River Loop 1 and Dalewood Street. No public right-of-way is proposed for annexation as part of this request and there is no formal deadline for Council action on this item. A vicinity map is provided as Attachment A.

The property is zoned AG Agricultural, with the /UL Urbanizable Land Overlay. Both the Metro Plan and the applicable refinement plan, the River Road - Santa Clara Urban Facilities Plan, designate the subject property for low density residential use. The area of annexation is located within the City's urban growth boundary (UGB) and is contiguous to City limits on a portion of its northeastern border, the entirety of its southern border and the majority of western border except the northwestern corner. Annexation will allow for future development consistent with the property's residential land use designation and the Eugene Code. Specific plans for future development of the site are not included as part of this annexation application.

BACKGROUND

To encourage compact urban growth and sequential development within Eugene's UGB, the Metro Plan provides that ultimately all land within the UGB will be annexed into the City and provided with a minimum level of urban services.

Approval of annexation requests is based on the criteria at Eugene Code Section 9.7825, which require that (1) the land proposed to be annexed is within the City's UGB and is contiguous to the City limits or separated from City limits only by a right-of-way or water body; (2) the proposed annexation is consistent with the applicable policies in the Metro Plan and in any applicable refinement plans; and (3) the proposed annexation will result in a boundary in which the minimal level of key urban facilities and services can be provided in an orderly, efficient, and timely manner. Findings demonstrating that the annexation request is consistent with these approval criteria are included as Exhibit C to the attached proposed resolution (see Attachment B).

To provide nearby property owners and residents an opportunity to review and comment on this annexation request, public notice was provided to all owners and occupants of property within 500 feet of the subject property, the Santa Clara Community Organization, and interested parties consistent with Eugene Code requirements. The City did not receive any testimony in response to the public notice.

Referral comments were provided by affected agencies including City of Eugene Public Works and Eugene Water & Electric Board. These referral comments confirm that the property can be provided with the minimum level of key urban services consistent with the approval criteria. Given the findings of compliance, ability for the provision of key urban services, and absence of public testimony, a public hearing is not recommended in this instance.

Additional background information regarding this request, including relevant application materials, is included for reference as Attachment C. A full copy of all materials in the record is also available at the Permit and Information Center located at 99 West 10th Avenue, which is open from 12 pm to 4 pm Monday through Friday. To view materials at another time, please contact the listed staff representative to schedule an appointment. Copies may be also obtained at a reasonable cost.

COUNCIL OPTIONS

City Council may consider the following options:

1. Adopt the proposed resolution.
2. Adopt the proposed resolution with specific modifications as determined by the City Council.
3. Deny the proposed resolution.
4. Defer action until after the council holds a public hearing on the proposed annexation.

CITY MANAGER'S RECOMMENDATION

The City Manager recommends that the City Council find that the annexation request complies with all applicable approval criteria and adopt the proposed resolution.

SUGGESTED MOTION

Move to adopt a Resolution Annexing Land to the City of Eugene (Assessor's Map 17-04-12-20, Tax Lot 01900, Located at 594 River Loop 1).

ATTACHMENTS

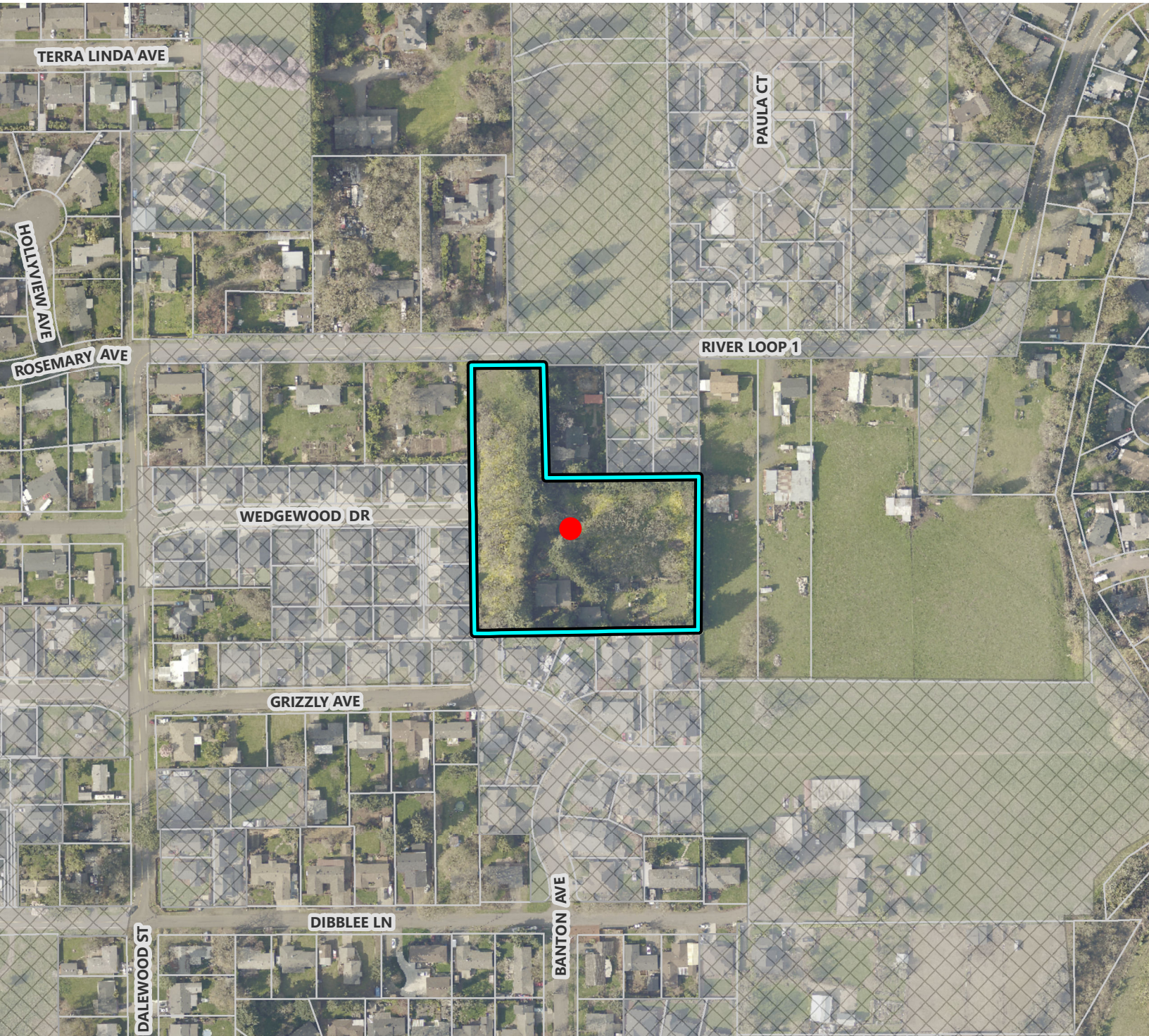
- A. Vicinity Map
- B. Draft Annexation Resolution with Exhibits A through C
 - Exhibit A: Legal Description
 - Exhibit B: Site Map
 - Exhibit C: Planning Director Findings and Recommendation
- C. Application Materials for Annexation Request

FOR MORE INFORMATION

Staff Contact: Shawn Burgett, Associate Planner

Telephone: 541-682-5485

Staff E-Mail: SBurgett@eugene-or.gov



-  Subject Property
-  Eugene City Limits
-  Taxlots



Caution: This map is based on imprecise source data, subject to change, and for general reference only.

Created on 9/6/2023
by City of Eugene Planning Division

0 50 100 200 Ft



RESOLUTION NO. _____

**RESOLUTION ANNEXING LAND TO THE CITY OF EUGENE
(ASSESSOR'S MAP 17-04-12-20, TAX LOT 01900 LOCATED AT 594
RIVER LOOP 1).**

The City Council of the City of Eugene finds that:

A. An annexation application was submitted on May 31, 2023, by Compeau Family Trust, in accordance with the provisions of Section 9.7810 of the Eugene Code, 1971, ("EC") to annex property identified as Assessor's Map 17-04-12-20, Tax Lot 01900, to the City of Eugene.

B. The legal description of the property proposed to be annexed is attached to this Resolution as Exhibit A. A map depicting the annexation area is attached to this Resolution as Exhibit B.

C. The City's Planning Director has submitted a written recommendation that the application be approved based on the criteria of EC 9.7825. The Planning Director's Findings and Recommendation are attached as Exhibit C.

D. On September 22, 2023, a notice containing the street address, the assessor's map and tax lot number for the property, a description of the land proposed to be annexed, and the Planning Director's preliminary recommendation was mailed to the applicant, owners and occupants of properties located within 500 feet of the perimeter of the subject property, and the Santa Clara Community Organization. The notice advised that the City Council would consider the Planning Director's full recommendation on the proposed annexation on October 23, 2023.

E. After considering the Planning Director's recommendation, the City Council finds that the application should be approved.

NOW, THEREFORE,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EUGENE, a
Municipal Corporation of the State of Oregon, as follows:**

Section 1. Based on the above findings and the Planning Director's Findings and Recommendation which are attached as Exhibit C and are adopted in support of this Resolution, it is ordered that the land identified as Assessor's Map 17-04-12-20, Tax Lot 01900, which is more particularly described in the attached Exhibit A, is annexed to the City of Eugene.

Section 2. This Resolution is effective immediately upon its passage by the City Council. The annexation and the automatic rezoning of the land pursuant to EC 9.7820(3) from Agricultural (AG) with /UL Urbanizable Land Overlay to Agricultural (AG) shall become effective in accordance with State law.

The foregoing Resolution adopted the ____ day of October, 2023.

City Recorder

EXHIBIT "A"
LEGAL DESCRIPTION

ALL THAT TRACT OF LAND DESCRIBED IN DEED DOCUMENT NUMBER 2022-017779, LANE COUNTY DEED RECORDS, LOCATED IN THE NORTHWEST QUARTER OF SECTION 12, TOWNSHIP 17 SOUTH, RANGE 4 WEST, WILLAMETTE MERIDIAN, EUGENE, LANE COUNTY, OREGON

THE BOUNDARY OF WHICH IS DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF LOT 19 OF THE PLAT "FIRST ADDITION TO GRIZZLY PARK", LANE COUNTY PLAT RECORDS;

THENCE ALONG NORTH LINE OF SAID LOT 19 AND ITS WESTERLY EXTENSION SOUTH 89°35'30" WEST, 413.20 FEET TO THE EAST LINE OF LOT 10 OF THE PLAT "ROBERT MOORE SUBDIVISION", LANE COUNTY PLAT RECORDS;

THENCE ALONG THE EAST LINE OF SAID LOT 10 AND ITS NORTHERLY EXTENSION NORTH 00°30'00" WEST, 495.88 FEET TO THE SOUTH RIGHT-OF-WAY LINE OF RIVER LOOP 1;

THENCE ALONG SAID SOUTH RIGHT-OF-WAY LINE NORTH 89°41'17" EAST, 136.49 FEET TO THE NORTHWEST CORNER OF THAT TRACT OF LAND DESCRIBED IN DEED DOCUMENT NUMBER 2013-014546, LANE COUNTY DEED RECORDS;

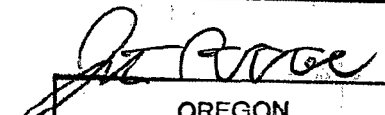
THENCE ALONG WEST LINE OF SAID TRACT SOUTH 00°30'00" EAST, 209.92 FEET TO THE SOUTHWEST CORNER OF SAID TRACT;

THENCE ALONG THE SOUTH LINE OF SAID TRACT AND ITS EASTERLY EXTENSION NORTH 89°41'40" EAST, 281.62 FEET TO THE SOUTHEAST CORNER OF LOT 3 OF THE PLAT "STORYBOOK SUBDIVISION", LANE COUNTY PLAT RECORDS, SAID SOUTHEAST CORNER ALSO BEING ON THE WEST LINE OF THAT TRACT OF LAND DESCRIBED IN DEED DOCUMENT NUMBER 2019-054119, LANE COUNTY DEED RECORDS;

THENCE ALONG SAID WEST LINE SOUTH 00°29'11" WEST, 285.26 FEET TO THE POINT OF BEGINNING.

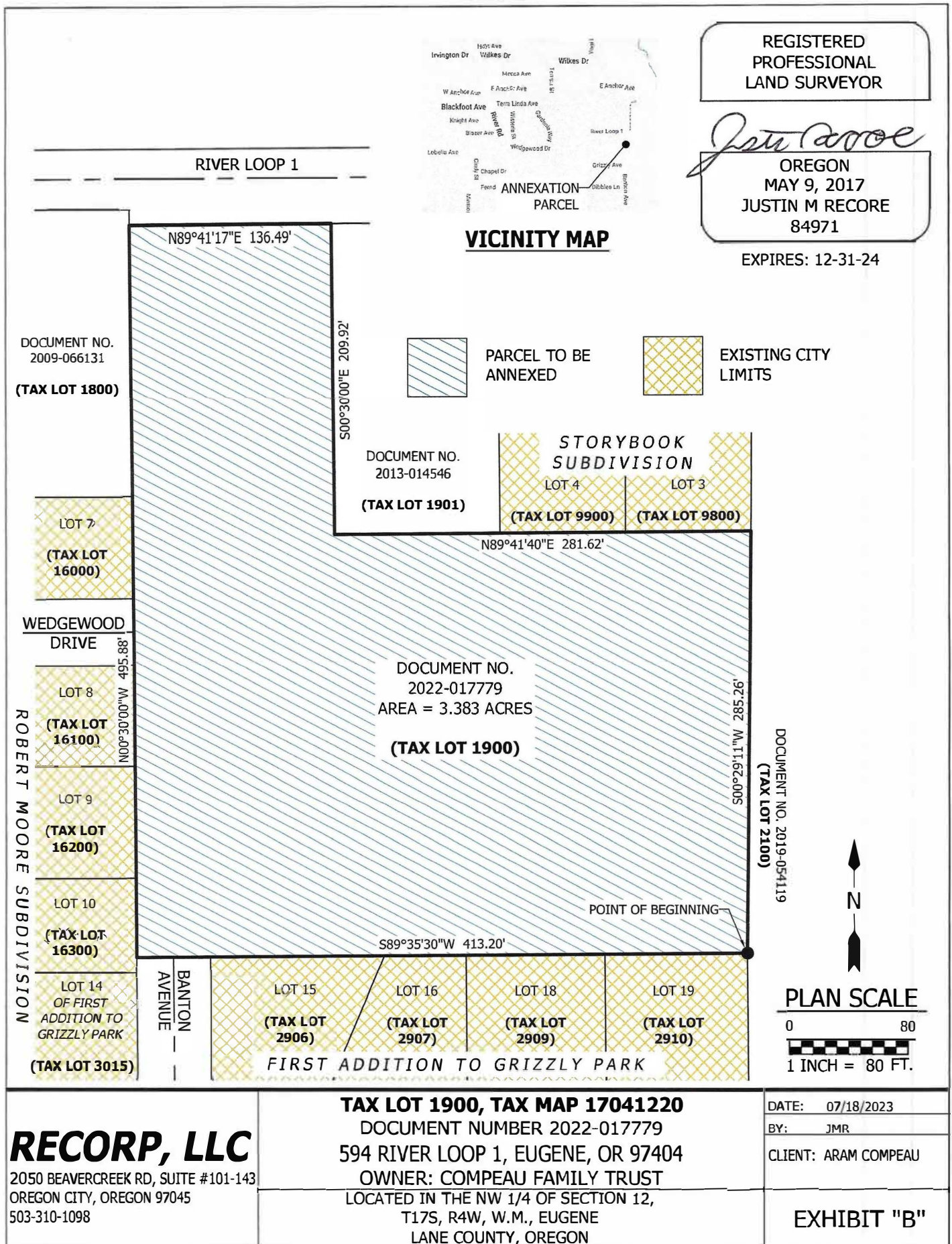
CONTAINING 3.383 ACRES MORE OR LESS.

REGISTERED
PROFESSIONAL
LAND SURVEYOR


OREGON
MAY 09, 2017
JUSTIN M RECORE
84971PLS

RENEWED: 11/01/2021

Exhibit B





**Planning Director's Findings and Recommendation:
Annexation Request for 594 RIVER LOOP 1
(City File: A 23-4)**

Application Submitted: May 31, 2023
Applicant: Compeau Family Trust
Property Included in Annexation Request: Tax Lot 01900 of Assessor's Map 17-04-12-20
Zoning: Agricultural (AG) with an /UL Urbanizable Land Overlay
Location: 594 River Loop 1
Lead City Staff: Shawn Burgett, Associate Planner, City of Eugene Planning Division, 541-682-5485

EVALUATION:

Based on the information provided by the applicant, the City has determined that this request complies with Eugene Code (EC) Section 9.7805 Annexation - Applicability. As such, it is subject to review and approval in accordance with the requirements, application criteria and procedures of EC 9.7800 through 9.7835. The applicable approval criteria are presented below in bold typeface with findings and conclusions following each.

EC 9.7825(1) The land proposed to be annexed is within the city's urban growth boundary and is: (a) Contiguous to the city limits; or (b) Separated from the city only by a public right of way or a stream, bay, lake or other body of water.	
Complies	Findings: The subject property is within the Urban Growth Boundary and is contiguous to City limits on its Southern, northern, and eastern borders, consistent with subsection (a).
☒ YES	☐ NO
EC 9.7825(2) The proposed annexation is consistent with applicable policies in the Metro Plan and in any applicable refinement plans.	
Complies	Findings: Several policies from the <u>Metro Plan</u> provide support for this annexation by encouraging compact urban growth to achieve efficient use of land and urban service provisions within the UGB, including the following policies from the Growth Management section (in <i>italic text</i>):
☒ YES	☐ NO
	<p><i>Policy 8. Land within the UGB may be converted from urbanizable to urban only through annexation to a city when it is found that:</i></p> <p><i>a. A minimum level of key urban facilities and services can be provided to the area in an orderly and efficient manner.</i></p> <p><i>b. There will be a logical area and time within which to deliver urban services and facilities. Conversion of urbanizable land to urban shall also be consistent with the Metro Plan. (page II-C-4)</i></p> <p><i>Policy 10. Annexation to a city through normal processes shall continue to be the highest priority. (page II-C-5).</i></p>

		<p><i>Policy 15. Ultimately, land within the UGB shall be annexed to a city and provided with the required minimum level of urban facilities and services. While the time frame for annexation may vary, annexation should occur as land transitions from urbanizable to urban. (page II-C-5)</i></p> <p>The following policy from the Residential Element of the <u>Metro Plan</u> is also applicable:</p> <p><i>Policy A.2 Residentially designated land within the UGB should be zoned consistent with the <u>Metro Plan</u>, and applicable plans and policies; however, existing agricultural zoning may be continued within the area between the city limits and UGB until rezoned for urban uses.</i></p> <p>The <u>Metro Plan</u> designates the annexation area as appropriate for low density residential use. The <u>River Road - Santa Clara Urban Facilities Plan (RR/SC UFP)</u> is the adopted refinement plan for the subject property, and also designates the area for low density residential use. The property is currently zoned AG Agricultural with a /UL Urbanizable Land overlay. The /UL overlay will be automatically removed from the property upon approval of the annexation. If the owner wishes to pursue low density residential use in the future, the applicant will need to file a zone change application with the City to request R-1 Low Density Residential zoning, which is consistent with both the <u>Metro Plan</u> and <u>RR/SC UFP</u> plan designations.</p> <p>Regarding applicable policies of the <u>RR/SC UFP</u>, the subject property is not within a defined subarea. Further, none of the general “Residential Land Use Policies” in Section 2.2 of the <u>RR/SC UFP</u> appear to be directly applicable to the annexation request. The “Public Facilities and Services Element” policies of the <u>RR/SC UFP</u> are directed at local government; however, the premise of these policies (regarding the provision of urban services) is the assumption that property within the UGB will be annexed.</p> <p>As previously discussed in this subsection, and further detailed under subsection (3) below, the proposed annexation is consistent with <u>Metro Plan</u> growth management policies and can be served by the minimum level of key urban services. The annexation procedures beginning at EC 9.7800 are consistent with State law and therefore, as found throughout this report, the annexation is consistent with State law.</p> <p>Based on the findings above, the proposal is consistent with the applicable policies of the <u>Metro Plan</u> and <u>RR/SC UFP</u> refinement plan.</p>						
EC 9.7825(3)		The proposed annexation will result in a boundary in which the minimum level of key urban facilities and services, as defined in the Metro Plan, can be provided in an orderly, efficient, and timely manner.						
<table border="1"> <tr> <td colspan="2">Complies</td> </tr> <tr> <td>☒</td> <td>☐</td> </tr> <tr> <td>YES</td> <td>NO</td> </tr> </table>		Complies		☒	☐	YES	NO	Findings: Consistent with this criterion, the proposed annexation will result in a boundary in which the minimum level of key urban facilities and services can be provided in an orderly, efficient, and timely manner as detailed below:
Complies								
☒	☐							
YES	NO							

Wastewater

The subject property is currently served by the public wastewater system as verified by the City's Public Works Department.

Stormwater

At the time of further development of the property, treatment of stormwater will be evaluated for consistency with City of Eugene policies and plans for treatment. With a variety of options available to provide stormwater treatment, service can be provided in an orderly, efficient, and timely manner.

Transportation

The property has frontage on Wedgewood Drive, Banton Avenue and River Loop 1, all of which are public streets. In the event further development occurs, additional evaluation of access to the public street system will take place.

Solid Waste

Collection service is provided by private firms. Regional disposal sites are operated by Lane County.

Water and Electric

Eugene Water and Electric Board (EWEB) Water staff confirm that water and electric services are available to the property. Water and electric services can be extended to the subject property in accordance with EWEB policies and procedures.

Public Safety

Police protection can be extended to this site upon annexation consistent with service provision throughout the City. Fire protection will be provided by Eugene Springfield Fire. Emergency medical services are currently provided on a regional basis and will continue in the same manner upon annexation.

Parks and Recreation

Parks and recreation programs are provided on a City-wide basis. The inclusion of the subject property in the City is sufficient evidence to demonstrate the minimum level of this key urban service is met.

Planning and Development Services

Planning and building permit services are provided for all properties located within the Urban Growth Boundary by the City of Eugene. The Eugene Code, Chapter 9, will provide the required land use controls for future development of the subject property upon annexation.

Communications

A variety of telecommunications providers offer communications services throughout the Eugene/Springfield area.

		<p><u>Public Schools</u></p> <p>The subject property is within Eugene School District 4J and is within the district boundary of Awbrey Park Elementary School, Madison Middle School, and North Eugene High School. As access to schools is evaluated on a district-wide basis, the property's location within the school district is sufficient evidence to demonstrate the minimum level of this key urban service is met.</p>
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CONCLUSION:

Based on the above findings, information submitted to date, and the criteria set forth in EC 9.7825, the proposed annexation is consistent with the applicable approval criteria. A map and legal description showing the area subject to annexation are included in the application file for reference. The effective date of the annexation will be set in accordance with State law.

INFORMATIONAL ITEMS:

- Upon approval of the annexation, the base zoning AG (Agricultural) zoning will remain. However, the /UL Urbanizable Land overlay will be automatically removed from the annexation area. Please contact the Permit Information Center, Planner-on-Duty at 541-682-5377 for more information.
- Approval of this annexation does not relieve the applicant from complying with applicable codes and statutory requirements.

Please complete the following application checklist. Note that additional information may be required upon further review in order to adequately address the applicable criteria for approval. If you have any questions about filling out this application, please contact Planning staff at the Permit and Information Center, phone (541)682-5377, 99 West 10th Avenue, Eugene.

List all Assessor's Map and Tax Lot numbers of the property included in the request.

Assessor's Map	Tax Lot	Zoning	Acreage
17-04-12-20	01900	AG/UL	3.37 acres

Property Address: 594 River Loop 1, Eugene OR

Plans for Future Development & Permit Number (if applicable):

Public Service Districts:

Name			
Parks:	Eugene Parks and Recreation		
Electric:	EWEB (Eugene Water and Electric Board)		
Water:	EWEB (Eugene Water and Electric Board)		
Sanitary Sewer:	City of Eugene		
Fire:	City of Eugene		
Schools:	Elementary: Spring Creek	Middle: Madison Middle	High: N Eugene HS
Other:			

Filing Fee

- ☒ A filing fee must accompany all applications. The fee varies depending upon the type of application and is adjusted periodically by the City Manager. Check with Planning staff at the Permit and Information Center to determine the required fee or check website at www.eugeneplanning.org

Written Statement (Submit 5 copies)

- ☒ Submit a detailed written statement describing how this request is consistent with all applicable criteria (Section 9.7825 of the Eugene Code).

Site Plan Requirements

Submit 3 paper copies and 1 digital copy of a site plan, drawn to an engineer's scale on 8 ½" x 11" sheet of paper. Site plans shall include the following information:

- ☒ Show the date & north arrow on site plan.
- ☒ Show the Assessor's Map and Tax Lot number(s) on the site plan.
- ☒ Show a vicinity map on the site plan (vicinity map does not need to be to scale).
- ☒ Show city limits & UGB (if applicable)
- ☒ Clearly label the affected territory and any public right of ways to be annexed.
- ☒ Show all adjacent streets, alleys, and accessways.
- ☒ Show all dimensions of existing public utility easements and any other areas restricting use of the parcels, such as conservation areas, slope easements, access easements, etc.
- ☒ Show the location of all existing structures.

Other Application Requirements *(Submit 3 paper copies and 1 digital copy of all)*

- ☒ Petition for Annexation form listing all owners, including partial owners, and electors. This form includes the Certification of Electors which must be signed by the Lane County Elections/Voter Registration Department and also includes the Verification (Certification) of Property Owners which must be signed by the Lane County Department of Assessment and Taxation. *This form is required even if the land is vacant.*
- ☒ Notarized Consent to Annexation form.
- ☒ A legal description of the land proposed for annexation, including any public right of way prepared by a registered land surveyor. Oregon Revised Statutes (ORS) 308.225 requires submittal of a closing metes and bounds description or subdivision block and lot number description. Please see example of acceptable legal descriptions contained in the application packet. The legal description must exactly correspond with the map included with the application or the Assessor's map.
- ☒ Summary of Urban Service Provision form.
- ☒ Census Information Sheet.

Note: This is not a complete list of requirements. Additional information may be required after further review in order to adequately address the applicable approval criteria.

By signing, the undersigned certifies that he/she has read and understood the submittal requirements outlined, and that he/she understands that omission of any listed item may cause delay in processing the application. I (We), the undersigned, acknowledge that the information supplied in this application is complete and accurate to the best of my (our) knowledge.

PROPERTY OWNER OF TAX LOT: 01900

Name (print): Compeau Family Trust - Aram Compeau

Address: 16345 Sanborn Road

Email: aram.compeau@gmail.com

City/State/Zip: Saratoga, CA 95070

Phone:

Fax:

Signature: 

Date: 5/12/23

PROPERTY OWNER OF TAX LOT: 01900

Name (print): Jean Compeau

Address: 16345 Sanborn Road

Email:

City/State/Zip: Saratoga, CA 95070

Phone:

Fax:

Signature: 

Date: 5/12/23

PROPERTY OWNER OF TAX LOT: _____

Name (print): _____

Address: _____

Email: _____

City/State/Zip: _____

Phone: _____

Fax: _____

Signature: _____

Date: _____

SURVEYOR:

Name (print): Justin Recore

Company/Organization: Recorp, LLC

Address: 2050 Beavercreek Rd, Ste. 101-143

City/State/Zip: Oregon City, Oregon 97405

Phone: 503-998-2880

Fax: _____

E-mail: justin.recore@outlook.com

Signature: _____

Date: _____

REPRESENTATIVE (If different from Surveyor):

Name (print): John Anderson

Company/Organization: The Satre Group

Address: 375 W 4th Street, Ste.201

City/State/Zip: Eugene, OR 97401

Phone: 541-686-4540

Fax:

E-mail: Johna@satregroup.com

Signature:

Date:

****Attached additional sheets if necessary.**

July 19, 2023

Compeau River Loop Annexation - Resubmittal

Map 17-04-12-20, Lot 1900

Written Statement

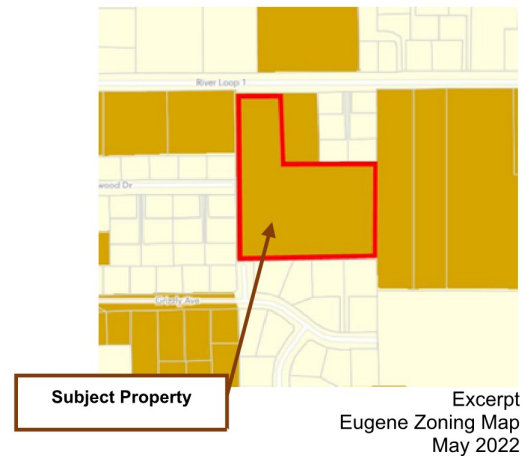
In accordance with EC 9.7825, Annexation—Approval Criteria, the applicant, Compeau Family Trust, is requesting that the City of Eugene review this annexation request and determine that the proposal complies with approval criteria and that the requested annexation can be approved. To aid Eugene staff in this endeavor, the following information is provided.

I. THE SITE AND EXISTING CONDITIONS

A. Planning Context

The subject property is inside the Urban Grown Boundary (UGB) and outside the City Limits of Eugene. The site is contiguous to the area inside City of Eugene city limits on its north, west, and southern boundaries. The property to the east is outside of Eugene city limits. The Metro Plan designation, neighborhood plan designation and zoning for the subject property is as follows:

Metro Plan:	Low Density Residential Refinement
Plan:	Low Density Residential
Base Zone:	Agricultural (AG)
Overlay	
Zone:	Urbanizable Land (/UL)



B. Subject Site

The site is located on the south side of River Loop 1, north of Grizzly Avenue, and east of Wedgewood Drive in the Santa Clara neighborhood of Eugene. In addition to frontage on River Loop 1 along the north boundary, the site can be accessed from Wedgewood Drive from the west and Barton Avenue from the south. It is comprised of one tax lot (Map 17-04-12-20, Lot 1900) and is approximately 3.37 acres in size. The site is surrounded by single-family dwellings to the north, west and south, with large-lot suburban residential development to the immediate east. Most of these properties have been annexed into the City. The site currently contains a single-family dwelling.



Subject Property
Google Earth
May 2021



PLANNERS + LANDSCAPE ARCHITECTS + ENVIRONMENTAL SPECIALISTS

375 West 4th, Suite 201, Eugene, OR 97401

Phone: 541.686.4540

www.satregroup.com

C. Development Objective

The development objective is to ready the property for residential development. Among other permits and approvals, this will require Annexation, Zone Change, Tentative Subdivision, and Final Plat. To ready the property for development, erosion and site construction permits will be required. To construct new public streets and extend public utilities, a Privately Engineered Public Improvements Permit (PEPI) will also be required.

II. Incomplete Responses

- a. *First page under general comments – “Please submit payment for this application.”*

Response – Please see attached receipt for initial submittal.

- b. *A title report was not included in the application. To check for existing easements, please provide the title report and illustrate the easements specified in this section.*

Response – A title report has been added to the application package (see attachment 13). This application is for Annexation of the land as a whole, including any easements within or included with the property. No development is proposed with this application.

- c. *Please provide a legal description without letterhead (the application includes a legal description with letterhead).*

Response – The legal description has been included without the surveyor’s reference numbers listed at the top.

- d. *The Dept of Revenue reviews the final annexation documents; specifically, the description and Exhibit (not the Site plan). As per the checklist on page 21 of the annexation packet, please update the following items on the exhibit:*
#1- Include the property owner(s) name.
#7 Label the TL# to the parcel being annexed and the adjoining properties the tax lot.
9 Hatch or shade the parcel to be annexed.
#10 Hatch or shade City Limits at the time of the application.
#13 Missing Vicinity Map with annex clearly shown.

Response – A new exhibit has been prepared by the licensed surveyor and includes the property owner’s name; all tax lots labeled; a hatch on the parcel to be annexed (blue stripes); a hatch of the surrounding properties that are already within the City limits (yellow cross hatch); and a vicinity map.

- e. *A redline correction to Exhibit “A” was sent that describes the Beginning of the survey boundary as “Southeast” and it should be “Northeast.”*

Response – The surveyor has corrected the start point and the exhibit is correct.

III. ANNEXATION – APPROVAL CRITERIA

This written statement demonstrates how the development meets the Annexation criteria in Eugene Code 9.7825. Applicable sections of the Code are in ***bold italics*** followed by proposed findings of facts in normal text.

EC 9.7825 Annexation—Approval Criteria: The city council shall approve, modify and approve, or deny a proposed annexation based on the application’s consistency with the following:

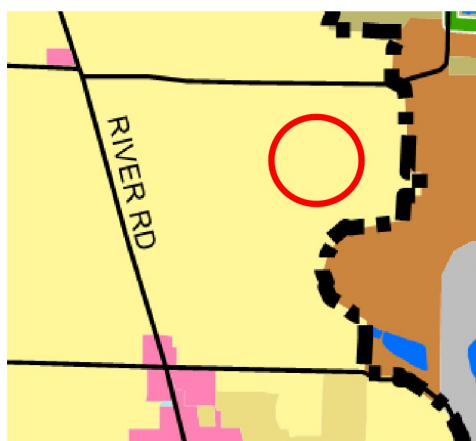
- (1) The land proposed to be annexed is within the city’s urban growth boundary and is:***
(a) Contiguous to the city limits; or

(b) Separated from the city only by a public right of way or a stream, bay, lake or other body of water.

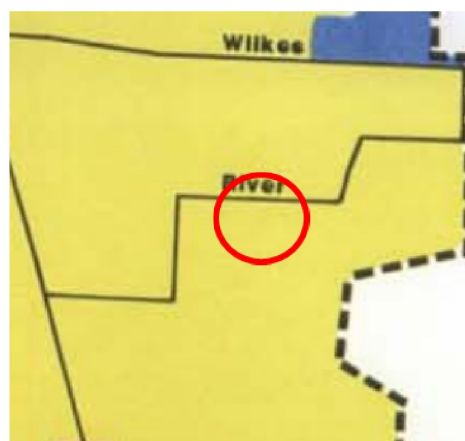
Response: The affected territory is located within the city's urban growth boundary and is contiguous to the city limits on its northern, western, and southern boundaries. Given this, criterion 9.7825(1) is met.

(2) The proposed annexation is consistent with applicable policies in the Metro Plan and in any applicable refinement plans.

Response: The subject property is designated low density residential on the Metro Plan diagram and low density residential in the River Road-Santa Clara Urban Facilities Plan diagram. Once annexed to the City of Eugene, the property will need to be rezoned to low density residential.



Metro Plan Diagram
2010



River Road Santa Clara Refinement Plan
1987

METRO PLAN: Applicable Metro Plan policies and findings in support of this annexation request are as follows:

C. Growth Management, Goals, Findings and Policies:

- Policy 8. Land within the UGB may be converted from urbanizable to urban only through annexation to a city when it is found that:
 - a. A minimum of key urban facilities and services can be provided to the area in an orderly and efficient manner.

Response: The key urban facilities and services as defined in the Metro Plan includes wastewater, stormwater, transportation, solid waste management, water service, electric service, fire and emergency medical service, police protection, city-wide parks and recreation programs, land use controls, communication facilities, and public schools on a district-wide basis. As documented elsewhere in this application these key urban facilities and services can be provided to the subject site in an orderly and efficient manner.

- Policy 10. Annexation to a city through normal processes shall continue to be the highest priority.

Response: As codified in the Eugene Code the annexation into the limits of the City of Eugene is possible. Processes and procedures regarding annexation are, by submittal and processing of this Annexation Application, being followed.

- *Policy 15. Ultimately, land within the UGB shall be annexed to a city and provided with the required minimum level of urban facilities and services. While the time from for annexation may vary, annexation should occur as land transitions from urbanizable to urban.*

Response: The land around the subject site is already urbanized on three sides and urban facilities and services are available. Therefore, the proposed annexation is consistent with this policy.

- *Policy 17. Eugene and Springfield and their respective utility branches, Eugene Water & Electric Board (EWEB) and Springfield Utility Board (SUB), shall be the water and electrical service providers within the UGB.*

Response: The subject site and surrounding neighborhood is currently served by EWEB and will be provided with the minimum level of urban facilities and services.

Given the above, standard 9.7825(2) is met.

- (3) *The proposed annexation will result in a boundary in which the minimum level of key urban facilities and services, as defined in the Metro Plan, can be provided in an orderly, efficient, and timely manner.***

Response: Because the property to be annexed is already surrounded on three sides by the City of Eugene, and those surrounding properties are already provided with at least the minimum level of key urban facilities and services, all of which can be extended to the subject property, providing such facilities and services to the subject property will be orderly, efficient, and timely. Facilities and services applicable to the site, including information regarding providers, existing facilities and service extensions, is provided below:

Stormwater: A 10-inch stormwater line exists in Banton Avenue adjacent to the subject property at the southwest corner. There are also stormwater rain gardens in the right-of-way of Wedgewood Drive, to the west of the site, which do not have a connection to the public storm system. An on-site stormwater detention and treatment facility will likely be required with the development and will . The benefit of a connection to the city system to the south is critical. The storm line elevation is approximately 4' below grade and more evaluation will be required for a gravity storm system.

Sanitary: An 8-inch sanitary line exists in Wedgewood Drive, Banton Avenue and River Loop 1. The sanitary line elevation is approximately 7' to 8' below grade in multiple locations. This could allow for gravity sanitary sewer within the property and can be confirmed with a more detailed analysis.

Water: An 8-inch water line runs up to the western property boundary running along Wedgewood Drive and another 8-inch line runs along the northern boundary on River Loop 1.

Electric: Electric infrastructure is available to the property and abutting properties by Eugene Water and Electric Board, therefore can be provided to the property.

Streets: Three streets are adjacent to the subject property; River Loop 1 along the northern boundary, Wedgewood Drive terminates on the western boundary, and Banton Avenue terminates on the southern boundary. All streets are classified as local streets per the TSP. Right-of-way for River Loop 1 has been dedicated along the Tax Lot. The other two streets are proposed to continue through the property when developed.

Communications: CenturyLink, Comcast, and a number of other telecommunications providers offer services throughout the Eugene/Springfield area.

Solid Waste and Recycling: Solid waste collection is operated by private firms, whose franchise territory granted by the City of Eugene includes the site. Regional disposal sites are operated by Lane County.

Fire and Emergency Services: Upon annexation, service will be provided by Eugene-Springfield Fire and Emergency Services.

Public Safety: Upon Annexation, the City of Eugene will provide public safety services.

City-Wide Parks and Rec: Upon annexation, the site will be within the jurisdiction of City of Eugene Parks and Recreation.

District-Wide Public Schools: The site is within the boundaries of the Eugene 4J School District. There are several schools near the site.

Given this, 9.7825(3) is met.

III. Conclusion

Based on the information contained in this written statement and elsewhere in the application submittal, the applicant believes that the requested annexation can be approved.

If you have any questions about the above application, please do not hesitate to contact our office at 541-686-4540 or Johna@satregroup.com.

Sincerely,

John Anderson

John Anderson, ASLA
The Satre Group

Summary of Urban Service Provision

This form is intended as a guide to assist applicants in demonstrating that a minimum level of key urban services can be provided to the area proposed for annexation. Space is provided on this form for you to provide detailed information on service provision. Please add additional pages if necessary to provide details of servicing issues related to the area you are annexing. To assist you in providing this information, some contacts are listed below. For large or difficult to serve properties, you may wish to contact a private land use planning consultant to prepare your application.

Property Owner(s) Name: **Aram & Jean Compeau- Trustees of the Compeau Family Trust**

Assessor's Map and Tax Lot Numbers for Properties Proposed for Annexation
(For example: Map 17-03-19-31, Tax Lot 100)
17-04-12-20, Tax Lot 01900

Wastewater -- All new development must connect to the wastewater (sanitary sewer) system. Is wastewater service available to serve the area proposed for annexation? (For more information, contact the Engineering staff at the City of Eugene Permit and Information Center or call 541-682-8400.)

The property(ies) in this annexation request:

X

_____ will be served from an existing gravity wastewater line.

Location and size of existing wastewater line:

8 Inch Public Wastewater line in River Loop 1, Wedgewood Drive, and Banton Ave.

_____ will be served by an extension of an existing gravity wastewater line.

Where will a wastewater line be extended from? When will it be extended? By whom?

Stormwater -- Site plans for all new development must provide for drainage to an approved system consistent with the Comprehensive Stormwater Management Plan. City approval for storm drainage will be required as part of the development process. (For more information, contact the Engineering staff at the City of Eugene Permit and Information Center or call 541-682-8400.)

Is the site currently served by an approved stormwater system?

NO

If yes,
location? _____

If no, how will stormwater be handled after development? -

Retention and : A 10-inch stormwater line exists in Banton Avenue adjacent to the subject property at the southwest corner. Stormwater will similar to the rain gardens on Wedgewood Drive.

Streets – What existing streets provide access to this site. List existing streets that provide access to this site from River Road, the Northwest Expressway, or Beltline Highway. **River Loop 1, Wedgewood Drive, and Banton Ave.**

Will dedication for additional street right-of-way be required upon further development of this site?

☒ Yes ☐ No ☐ Unknown

Will existing streets be extended or new streets constructed upon further development of this site?

☒ Yes ☐ No ☐ Unknown

Parks, Recreation, and Cultural Services

Systems Development revenues generated by new development and Ballot Measure 20-30, which authorized the issuance of \$25.3 million in general revenue bonds, will help to fund future City park acquisition and development in this area and throughout the city. Please list the parks and recreation facilities that already exist or are planned in the general vicinity of the property(ies) included in this annexation:

Terra Linda Park, Ferndale Park, and Santa Clara Community Park are all within one mile of the site.

Key services, defined by the Metropolitan Plan as parks and recreation programs, will be available to new city residents in this area on an equal basis with residents throughout the city.

Public Safety

Police services - Police protection can be extended to this site upon annexation consistent with service provision throughout the city.

For River Road/Santa Clara area-

Police services - Police protection can be extended to this site upon annexation consistent with service provision throughout the city. Police currently travel along River Road to provide service to areas throughout the River Road and Santa Clara area. Infill annexations and development in this area will increase the efficiency of service delivery to this area.

Fire and emergency services (Please indicate which fire district serves subject property.)

_____ Santa Clara - Fire protection services are currently provided to the subject property by the Santa Clara Rural Fire Protection District.

X _____ River Road - Fire and emergency services - Fire protection is currently provided to the subject property by the River Road Water District under contract with the City of Eugene. Upon annexation, fire protection will be provided directly by the City of Eugene Fire & EMS Department.

Emergency medical transport (i.e., ambulance) services are currently provided on a regional basis by Eugene, Springfield, and Lane Rural Fire/Rescue to central Lane County, including the River Road and Santa Clara areas. After annexation, this service will continue to be provided by the current provider. All ambulance service providers have mutual aid agreements and provide back-up service into the other providers' areas.

Planning and Development Services -- Planning and building permit services are provided to the area outside the city limits but within the urban growth boundary by the City of Eugene. This service would continue after annexation.

EWEB (Eugene Water and Electric Board) currently provides water and electric service in the Eugene area and can provide service to new development in the River Road and Santa Clara area upon annexation. Some properties in northern Eugene receive electric service from EPUD (Emerald People's Utility District). Some properties in south Eugene receive electric services from the Lane Electric Cooperative; please note if this is the case for your property. For more information contact EWEB, ph. 484- 2411, EPUD, ph. 746-1583 or Lane Electric Co-op, 484-1151.

Electric Service – Which electric company will serve this site?

EWEB

Water Service -- Please provide the size and location of the water main closest to your property. **EWEB**

8-inch line in Wedgewood Drive and an 8-inch line in River Loop 1

Solid Waste -- Solid waste collection service is provided by private firms. Regional disposal sites and the Short Mountain Landfill are operated by Lane County.

Natural Gas -- Northwest Natural Gas can extend service to new development in this area.

Communications -- US West Communications and a variety of other telecommunications providers offer communications services throughout the Eugene/Springfield Area.

Consent to Annexation

Consent is hereby given to the annexation by the City of Eugene, Oregon of the following described real property:

Map and Tax Lot: 17-04-12-20-Lot 01900 Address: 594 River Loop 1

Legal Description:
See Attached Exhibit A

In the corporate limits of said city, which is owned by the undersigned

DATED this 12th day of May, 2023

[Signature]
Aram Compeau, Trustee
of Compeau Family Trust

[Signature]
Jean Compeau, Trustee
of Compeau Family Trust

STATE OF OREGON)

)ss

County of)

On this _____ day of _____, 20____, before me, the undersigned, a notary public in and for the said county and state, personally appeared the within-named,

_____ who is known to me to be the identical individual described herein and who executed the same freely and voluntarily.

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California, County of Santa Clara
Seal:
On May 12, 2023, before me, Devin Singh, Notary Public,
personally appeared Aram Compeau and Jean Compeau
Who proved to me on the basis of satisfactory evidence to be
the person(s) whose name(s) is/are subscribed to the within
instrument and acknowledged to me that he/she/they
executed the same in his/her/their authorized capacity(ies),
and that by his/her/their signature(s) on the instrument the
person(s), or the entity upon behalf of which the person(s)
acted, executed the instrument.

I certify under penalty of perjury under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official Seal

[Signature]

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal the day and year last above written.

Notary Public for Oregon
My Commission Expires _____



Application #: C * 2008 - _____
For City Use Only

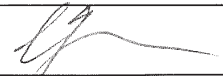
Attachment C

* CB = Coburg CG = Cottage Grove
CR = Creswell EU = Eugene
FL = Florence JC = Junction City
OA = Oakridge SP = Springfield

PETITION

Petition Signature Sheet Annexation by Individuals

We, the following property owners/electors, consent to the annexation of the following territory to the City of *(Insert Name of City)*: Eugene

Signature	Date Signed m/d/y	Print Name	Residence Address (street, city, zip code)	Map and Tax Lot Number (example: 17-04-03-00-00100)	✓ Land Owner	✓ Reg Voter	Acres (qty)
1. 	5/12/23	Aram Compeau	594 River Loop 1, Eugene OR	17-04-12-20-01900	X	3.39	3.37 AC
2. 	5/12/23	Jean Compeau	594 River Loop 1, Eugene OR	17-04-12-20-01900	X	3.39	3.37 AC
3.							
4.							
5.							

Note: With the above signature(s), I am attesting that I have the authority to consent to annexation on my own behalf or on behalf of my firm or agency. (Attach evidence of such authorization when applicable.)

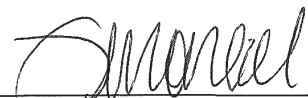
I, Dan Halversen (printed name of circulator), hereby certify that every person who signed this sheet did so in my presence.
 (signature of circulator)

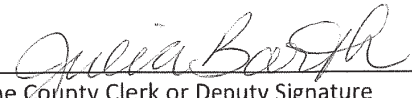
CERTIFICATION OF PROPERTY OWNERS

The total landowners in the proposed annexation are 2 (qty). This petition reflects that 2 (qty) landowners (or legal representatives) listed on this petition represent a total of 100 (%) of the landowners and 100 (%) of the acres as determined by the map and tax lots attached to the petition. A&T is not responsible for subsequent deed activity which may not yet be reflected on the A&T computerized tax roll.

CERTIFICATION OF ELECTORS

The total active registered voters in the proposed annexation are 0. I hereby certify that this petition includes 0 valid signatures representing 0 (%) of the total active registered voters that are registered in the proposed annexation.


Lane County Department of Assessment and Taxation
5/30/23
Date Certified


Lane County Clerk or Deputy Signature
5/30/23
Date Certified

Certification of Description

Pursuant to EC 9.7810(7), Annexation Application Requirements, I hereby certify the metes and bounds description of the real property proposed for annexation closes; and the map outlining the boundary is a true representation of the description.

Signature: _____

Justin Recore
Registered Land Surveyor

Print Name: _____

Justin Recore, PE, PLS

Date: _____

4/21/2024

Seal:

REGISTERED
PROFESSIONAL
LAND SURVEYOR

Justin Recore
OREGON
MAY 09, 2017
JUSTIN M RECORE
84971PLS

RENEWS: 12/31/24

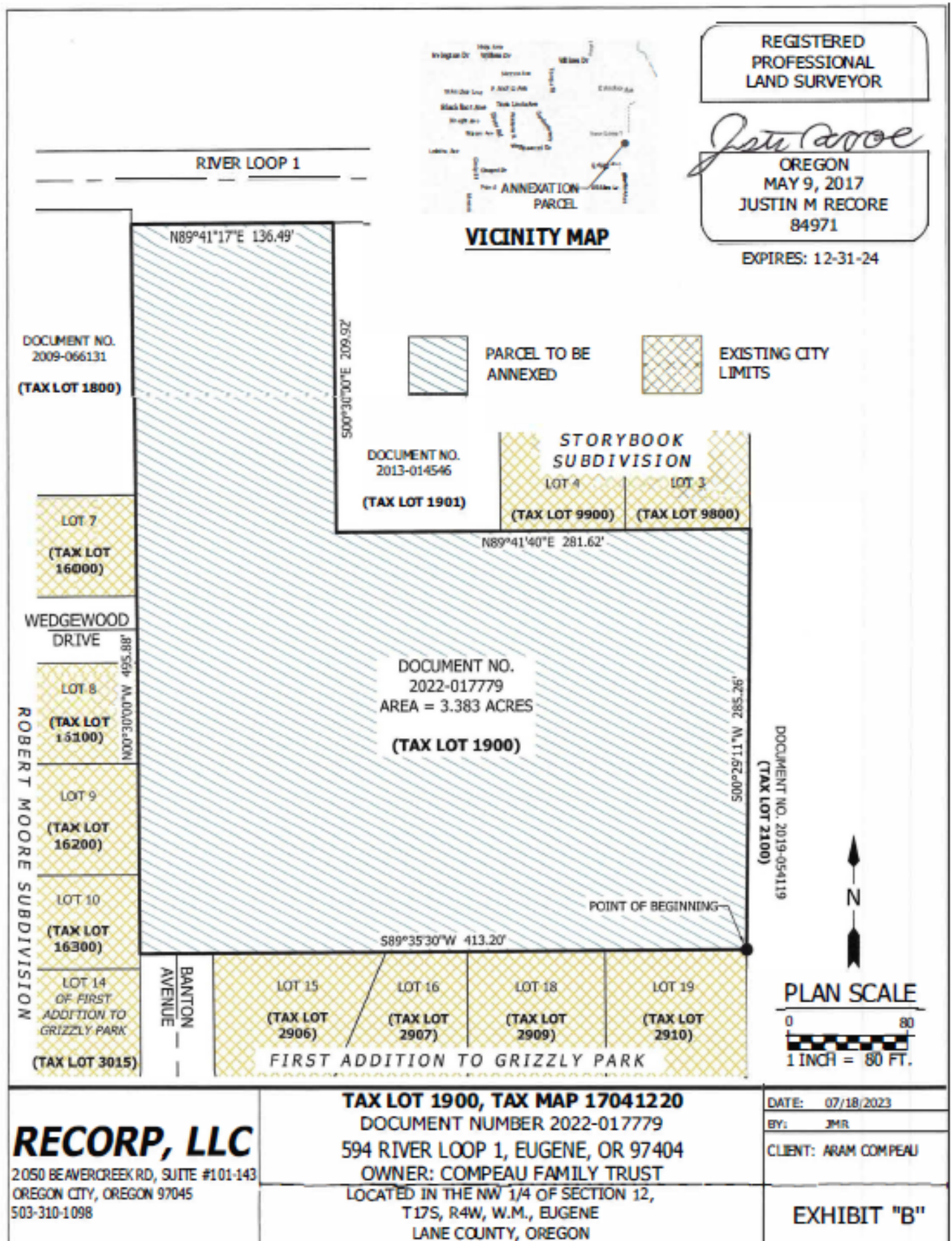


EXHIBIT "A"
LEGAL DESCRIPTION

ALL THAT TRACT OF LAND DESCRIBED IN DEED DOCUMENT NUMBER 2022-017779, LANE COUNTY DEED RECORDS, LOCATED IN THE NORTHWEST QUARTER OF SECTION 12, TOWNSHIP 17 SOUTH, RANGE 4 WEST, WILLAMETTE MERIDIAN, EUGENE, LANE COUNTY, OREGON

THE BOUNDARY OF WHICH IS DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF LOT 19 OF THE PLAT "FIRST ADDITION TO GRIZZLY PARK", LANE COUNTY PLAT RECORDS;

THENCE ALONG NORTH LINE OF SAID LOT 19 AND ITS WESTERLY EXTENSION SOUTH $89^{\circ}35'30''$ WEST, 413.20 FEET TO THE EAST LINE OF LOT 10 OF THE PLAT "ROBERT MOORE SUBDIVISION", LANE COUNTY PLAT RECORDS;

THENCE ALONG THE EAST LINE OF SAID LOT 10 AND ITS NORTHERLY EXTENSION NORTH $00^{\circ}30'00''$ WEST, 495.88 FEET TO THE SOUTH RIGHT-OF-WAY LINE OF RIVER LOOP 1;

THENCE ALONG SAID SOUTH RIGHT-OF-WAY LINE NORTH $89^{\circ}41'17''$ EAST, 136.49 FEET TO THE NORTHWEST CORNER OF THAT TRACT OF LAND DESCRIBED IN DEED DOCUMENT NUMBER 2013-014546, LANE COUNTY DEED RECORDS;

THENCE ALONG WEST LINE OF SAID TRACT SOUTH $00^{\circ}30'00''$ EAST, 209.92 FEET TO THE SOUTHWEST CORNER OF SAID TRACT;

THENCE ALONG THE SOUTH LINE OF SAID TRACT AND ITS EASTERLY EXTENSION NORTH $89^{\circ}41'40''$ EAST, 281.62 FEET TO THE SOUTHEAST CORNER OF LOT 3 OF THE PLAT "STORYBOOK SUBDIVISION", LANE COUNTY PLAT RECORDS, SAID SOUTHEAST CORNER ALSO BEING ON THE WEST LINE OF THAT TRACT OF LAND DESCRIBED IN DEED DOCUMENT NUMBER 2019-054119, LANE COUNTY DEED RECORDS;

THENCE ALONG SAID WEST LINE SOUTH $00^{\circ}29'11''$ WEST, 285.26 FEET TO THE POINT OF BEGINNING.

CONTAINING 3.383 ACRES MORE OR LESS.



PLANNING RECEIPT

DATE 5/30/2023

☐ Cash
☐ Check
☐ Visa/MC

Name	Aram Compeau
Address	16345 Sanborn Road Saratoga, CA 95070
Project	Annexation - <i>594 River Lp 1</i>

\$5,155.70

Staff Receiving Application

BRB

November 27, 2023 Meeting - Item 3A

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Approval of a Resolution Annexing Land to the City of Eugene (Assessor's Map 17-04-15-11, Tax Lot 06000 Located at 661 Bushnell Lane) (City File: A 23-5)

Meeting Date: November 27, 2023
Department: Planning and Development
www.eugene-or.gov

Agenda Item Number: 3B
Staff Contact: Shawn Burgett
Contact Telephone Number: 541-682-5485

ISSUE STATEMENT

This item is a request to annex property located at 661 Bushnell Lane. The property to be annexed is approximately .91 acres and is located approximately 450 feet west of the Northwest Expressway on Bushnell Lane. No public right-of-way is proposed for annexation as part of this request and there is no formal deadline for Council action on this item. A vicinity map is provided as Attachment A.

The property is zoned R-1 Low Density Residential, with the /UL Urbanizable Land Overlay. Both the Metro Plan and the applicable refinement plan, the River Road - Santa Clara Urban Facilities Plan, designate the subject property for low density residential use. The area of annexation is located within the City's urban growth boundary (UGB) and is contiguous to City limits on the entirety of its northern, western and eastern border. Annexation will allow for future development consistent with the property's residential land use designation and the Eugene Code. Specific plans for future development of the site are not included as part of this annexation application.

BACKGROUND

To encourage compact urban growth and sequential development within Eugene's UGB, the Metro Plan provides that ultimately all land within the UGB will be annexed into the City and provided with a minimum level of urban services.

Approval of annexation requests is based on the criteria at Eugene Code Section 9.7825, which require that (1) the land proposed to be annexed is within the City's UGB and is contiguous to the City limits or separated from City limits only by a right-of-way or water body; (2) the proposed annexation is consistent with the applicable policies in the Metro Plan and in any applicable refinement plans; and (3) the proposed annexation will result in a boundary in which the minimal level of key urban facilities and services can be provided in an orderly, efficient, and timely manner. Findings demonstrating that the annexation request is consistent with these approval criteria are included as Exhibit C to the attached proposed resolution (see Attachment B).

To provide nearby property owners and residents an opportunity to review and comment on this annexation request, public notice was provided to all owners and occupants of property within

November 27, 2023 Meeting – Item 3B

500 feet of the subject property, the River Road Community Organization, and interested parties consistent with Eugene Code requirements. The City did not receive any testimony in response to the public notice.

Referral comments were provided by affected agencies including City of Eugene Public Works and Eugene Water & Electric Board. These referral comments confirm that the property can be provided with the minimum level of key urban services consistent with the approval criteria. Given the findings of compliance, ability for the provision of key urban services, and absence of public testimony, a public hearing is not recommended in this instance.

Additional background information regarding this request, including relevant application materials, is included for reference as Attachment C. A full copy of all materials in the record is also available at the Permit and Information Center located at 99 West 10th Avenue, which is open from 12 pm to 4 pm Monday through Friday. To view materials at another time, please contact the listed staff representative to schedule an appointment. Copies may be also obtained at a reasonable cost.

COUNCIL OPTIONS

City Council may consider the following options:

1. Adopt the proposed resolution
2. Adopt the proposed resolution with specific modifications as determined by the City Council
3. Deny the proposed resolution
4. Defer action until after the council holds a public hearing on the proposed annexation

CITY MANAGER'S RECOMMENDATION

The City Manager recommends that the City Council find that the annexation request complies with all applicable approval criteria, and adopt the proposed resolution.

SUGGESTED MOTION

Move to adopt a Resolution Annexing Land to the City of Eugene (Assessor's Map 17-04-15-11, Tax Lot 06000, Located at 661 Bushnell Lane).

ATTACHMENTS

- A. Vicinity Map
- B. Draft Annexation Resolution with Exhibits A through C
 - Exhibit A: Legal Description
 - Exhibit B: Site Map
 - Exhibit C: Planning Director Findings and Recommendation
- C. Application Materials for Annexation Request

FOR MORE INFORMATION

Staff Contact: Shawn Burgett, Associate Planner

Telephone: 541-682-5485

Staff E-Mail: SBurgett@eugene-or.gov



Vicinity Map

661 Bushnell (A 23-5)

Attachment A



-  Subject Property
-  Eugene City Limits
-  Taxlots



Caution: This map is based on imprecise source data, subject to change, and for general reference only.

Created on 10/20/2023
by City of Eugene Planning Division

0 25 50 100 Ft



RESOLUTION NO. _____

**RESOLUTION ANNEXING LAND TO THE CITY OF EUGENE
(ASSESSOR'S MAP 17-04-15-11, TAX LOT 06000 LOCATED AT 661
BUSHNELL LANE).**

The City Council of the City of Eugene finds that:

A. An annexation application was submitted on August 1, 2023, by Riverstone Ventures LLC., in accordance with the provisions of Section 9.7810 of the Eugene Code, 1971, ("EC") to annex property identified as Assessor's Map 17-04-15-11, Tax Lot 06000, to the City of Eugene.

B. The legal description of the property proposed to be annexed is attached to this Resolution as Exhibit A. A map depicting the annexation area is attached to this Resolution as Exhibit B.

C. The City's Planning Director has submitted a written recommendation that the application be approved based on the criteria of EC 9.7825. The Planning Director's Findings and Recommendation are attached as Exhibit C.

D. On October 24, 2023, a notice containing the street address, the assessor's map and tax lot number for the property, a description of the land proposed to be annexed, and the Planning Director's preliminary recommendation was mailed to the applicant, owners and occupants of properties located within 500 feet of the perimeter of the subject property, and the River Road Community Organization. The notice advised that the City Council would consider the Planning Director's full recommendation on the proposed annexation on November 27, 2023.

E. After considering the Planning Director's recommendation, the City Council finds that the application should be approved.

NOW, THEREFORE,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EUGENE, a
Municipal Corporation of the State of Oregon, as follows:**

Section 1. Based on the above findings and the Planning Director's Findings and Recommendation which are attached as Exhibit C and are adopted in support of this Resolution, it is ordered that the land identified as Assessor's Map 17-04-15-11, Tax Lot 06000, which is more particularly described in the attached Exhibit A, is annexed to the City of Eugene.

Section 2. This Resolution is effective immediately upon its passage by the City Council. The annexation and the automatic rezoning of the land pursuant to EC 9.7820(3) from Low Density Residential Zone (R-1) with /UL Urbanizable Land Overlay to Low Density Residential (R-1) shall become effective in accordance with State law.

The foregoing Resolution adopted the ____ day of November, 2023.

City Recorder

**ANNEXATION LEGAL DESCRIPTION
FOR 661 BUSHNELL LN**

Beginning at a point on the South line of Lot 1, THE OAKS, as platted and recorded in Book 4, Page 106, Lane County Oregon Plat Records, 98.575 feet East of the Southwest corner thereof; thence North 0°20' East 100.0 feet; thence West 98.575 feet; thence North 0°20' East 171.35 feet along the West line of Lot 1; thence East 187.15 feet, more or less, to the East line of the West ½ of said Lot 1; thence South 0°20' West 271.35 feet to the South line of said Lot 1; thence West 88.575 feet to the place of beginning in Lane County Oregon.

REGISTERED
PROFESSIONAL
LAND SURVEYOR

DIGITALLY SIGNED

OREGON
JANUARY 14, 2003
RYAN M. ERICKSON
55524

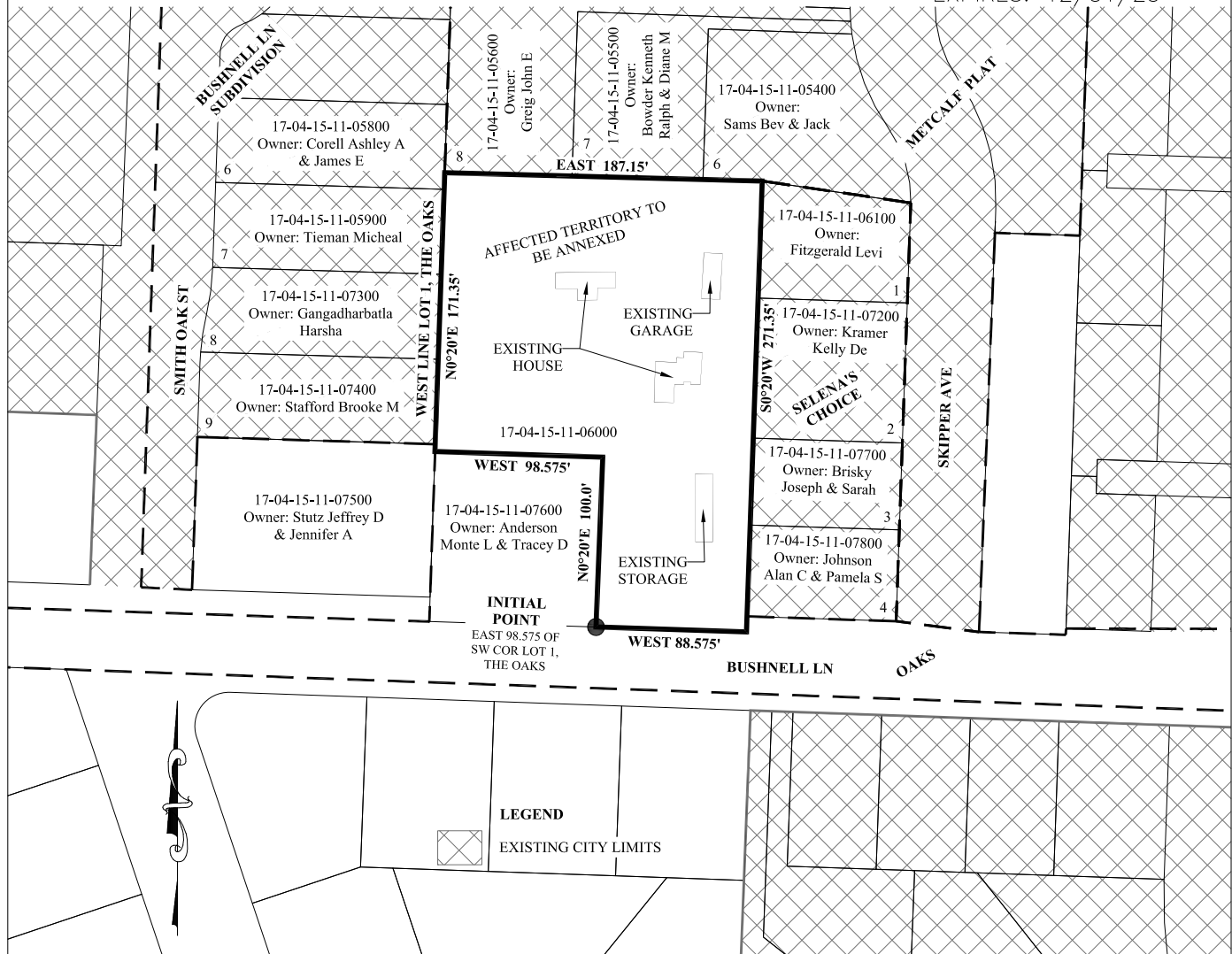
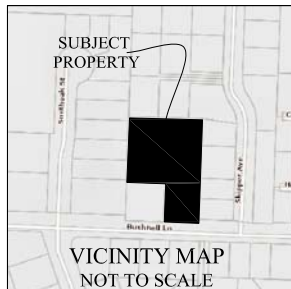
EXPIRES: 12/31/2023

ANNEXATION SITE PLAN**FOR****661 BUSHNELL LANE**NE 1/4 NE1/4, SECTION 15, TOWNSHIP 17 SOUTH,
RANGE 4 WEST, W.M.

EUGENE, LANE COUNTY, OREGON

DATE PREPARED: SEPTEMBER 13, 2023REGISTERED
PROFESSIONAL
LAND SURVEYOR**DIGITALLY SIGNED**OREGON
JANUARY 14, 2003
RYAN M. ERICKSON
55524

EXPIRES: 12/31/23



ASSESSORS MAP: 17-04-15-11 TAX LOT: 06000

Revised By: GTX

EGR & Associates, Inc.

Engineers, Geologists, and Surveyors

2535B Prairie Road
Eugene, Oregon 97402(541) 688-8322
Fax (541) 688-8087**METRO PLANNING, INC**846 A STREET
SPRINGFIELD, OR. 97477
541-302-9830
JOB NO.23-031



**Planning Director's Findings and Recommendation:
Annexation Request for 661 Bushnell
(City File: A 23-5)**

Application Submitted: August 1, 2023
Applicant: Riverstone Ventures, LLC.
Property Included in Annexation Request: Tax Lot 06000 of Assessor's Map 17-04-15-11
Zoning: Low Density Residential (R-1) with an /UL Urbanizable Land Overlay
Location: 661 Bushnell Lane
Lead City Staff: Shawn Burgett, Associate Planner, City of Eugene Planning Division, 541-682-5485

EVALUATION:

Based on the information provided by the applicant, the City has determined that this request complies with Eugene Code (EC) Section 9.7805 Annexation - Applicability. As such, it is subject to review and approval in accordance with the requirements, application criteria and procedures of EC 9.7800 through 9.7835. The applicable approval criteria are presented below in bold typeface with findings and conclusions following each.

EC 9.7825(1) The land proposed to be annexed is within the city's urban growth boundary and is: (a) Contiguous to the city limits; or (b) Separated from the city only by a public right of way or a stream, bay, lake or other body of water.	
Complies	Findings: The subject property is within the Urban Growth Boundary and is contiguous to City limits on its northern, western and eastern borders, consistent with subsection (a).
☒ YES	☐ NO
EC 9.7825(2) The proposed annexation is consistent with applicable policies in the Metro Plan and in any applicable refinement plans.	
Complies	Findings: Several policies from the <u>Metro Plan</u> provide support for this annexation by encouraging compact urban growth to achieve efficient use of land and urban service provisions within the UGB, including the following policies from the Growth Management section (in <i>italic text</i>):
☒ YES	☐ NO
	<p><i>Policy 8. Land within the UGB may be converted from urbanizable to urban only through annexation to a city when it is found that:</i></p> <p><i>a. A minimum level of key urban facilities and services can be provided to the area in an orderly and efficient manner.</i></p> <p><i>b. There will be a logical area and time within which to deliver urban services and facilities. Conversion of urbanizable land to urban shall also be consistent with the Metro Plan. (page II-C-4)</i></p> <p><i>Policy 10. Annexation to a city through normal processes shall continue to be the highest priority. (page II-C-5).</i></p>

		<p><i>Policy 15. Ultimately, land within the UGB shall be annexed to a city and provided with the required minimum level of urban facilities and services. While the time frame for annexation may vary, annexation should occur as land transitions from urbanizable to urban. (page II-C-5)</i></p> <p>The following policy from the Residential Element of the <u>Metro Plan</u> is also applicable:</p> <p><i>Policy A.2 Residentially designated land within the UGB should be zoned consistent with the <u>Metro Plan</u>, and applicable plans and policies; however, existing agricultural zoning may be continued within the area between the city limits and UGB until rezoned for urban uses.</i></p> <p>The <u>Metro Plan</u> designates the annexation area as appropriate for low density residential use. The <u>River Road - Santa Clara Urban Facilities Plan (RR/SC UFP)</u> is the adopted refinement plan for the subject property, and also designates the area for low density residential use. The property is currently zoned R-1 Low Density Residential with a /UL Urbanizable Land overlay. The /UL overlay will be automatically removed from the property upon approval of the annexation.</p> <p>Regarding applicable policies of the <u>RR/SC UFP</u>, the subject property is not within a defined subarea. Further, none of the general “Residential Land Use Policies” in Section 2.2 of the <u>RR/SC UFP</u> appear to be directly applicable to the annexation request. The “Public Facilities and Services Element” policies of the <u>RR/SC UFP</u> are directed at local government; however, the premise of these policies (regarding the provision of urban services) is the assumption that property within the UGB will be annexed.</p> <p>As previously discussed in this subsection, and further detailed under subsection (3) below, the proposed annexation is consistent with <u>Metro Plan</u> growth management policies and can be served by the minimum level of key urban services. The annexation procedures beginning at EC 9.7800 are consistent with State law and therefore, as found throughout this report, the annexation is consistent with State law.</p> <p>Based on the findings above, the proposal is consistent with the applicable policies of the <u>Metro Plan</u> and <u>RR/SC UFP</u> refinement plan.</p>
EC 9.7825(3)		The proposed annexation will result in a boundary in which the minimum level of key urban facilities and services, as defined in the Metro Plan, can be provided in an orderly, efficient, and timely manner.
Complies ☒ YES	☐ NO	<p>Findings: Consistent with this criterion, the proposed annexation will result in a boundary in which the minimum level of key urban facilities and services can be provided in an orderly, efficient, and timely manner as detailed below:</p> <p><u>Wastewater</u> The subject property is currently served by the public wastewater system as verified by the City’s Public Works Department.</p>

Stormwater

At the time of further development of the property, treatment of stormwater will be evaluated for consistency with City of Eugene policies and plans for treatment. With a variety of options available to provide stormwater treatment, service can be provided in an orderly, efficient, and timely manner.

Transportation

The property has frontage on Bushnell Lane, which is a public street. In the event further development occurs, additional evaluation of access to the public street system will take place.

Solid Waste

Collection service is provided by private firms. Regional disposal sites are operated by Lane County.

Water and Electric

Eugene Water and Electric Board (EWEB) Water staff confirm that water and electric services are available to the property. Water and electric services can be extended to the subject property in accordance with EWEB policies and procedures.

Public Safety

Police protection can be extended to this site upon annexation consistent with service provision throughout the City. Fire protection will be provided by Eugene Springfield Fire. Emergency medical services are currently provided on a regional basis and will continue in the same manner upon annexation.

Parks and Recreation

Parks and recreation programs are provided on a City-wide basis. The inclusion of the subject property in the City is sufficient evidence to demonstrate the minimum level of this key urban service is met.

Planning and Development Services

Planning and building permit services are provided for all properties located within the Urban Growth Boundary by the City of Eugene. The Eugene Code, Chapter 9, will provide the required land use controls for future development of the subject property upon annexation.

Communications

A variety of telecommunications providers offer communications services throughout the Eugene/Springfield area.

Public Schools

The subject property is within Bethel School District and is within the district boundary of Irving Elementary School, Shasta Middle School, and Willamette High School. As access to schools is evaluated on a district-wide basis, the property's location within the school district is sufficient evidence to demonstrate the minimum level of this key urban service is met.

CONCLUSION:

Based on the above findings, information submitted to date, and the criteria set forth in EC 9.7825, the proposed annexation is consistent with the applicable approval criteria. A map and legal description showing the area subject to annexation are included in the application file for reference. The effective date of the annexation will be set in accordance with State law.

INFORMATIONAL ITEMS:

- Upon approval of the annexation, the base zoning R-1 (Low-Density Residential) zoning will remain. However, the /UL Urbanizable Land overlay will be automatically removed from the annexation area. Please contact the Permit Information Center, Planner-on-Duty at 541-682-5377 for more information.
- Approval of this annexation does not relieve the applicant from complying with applicable codes and statutory requirements.

Please complete the following application checklist. Note that additional information may be required upon further review in order to adequately address the applicable criteria for approval. If you have any questions about filling out this application, please contact Planning staff at the Permit and Information Center, phone (541)682-5377, 99 West 10th Avenue, Eugene.

List all Assessor's Map and Tax Lot numbers of the property included in the request.

Assessor's Map	Tax Lot	Zoning	Acreage
17-04-15-11	06000	R-1	0.93

Property Address: 661 Bushnell Ln Eugene, OR 97404

Plans for Future Development & Permit Number (if applicable): N/A

Public Service Districts:

Name			
Parks:	Bramblewood		
Electric:	Services are in place but not in use		
Water:	Services are in place but not in use		
Sanitary Sewer:	no existing lateral		
Fire:	River Road Water District		
Schools:	Elementary: Irving	Middle: Shasta	High: Willamette
Other:			

Filing Fee

- ☒ A filing fee must accompany all applications. The fee varies depending upon the type of application and is adjusted periodically by the City Manager. Check with Planning staff at the Permit and Information Center to determine the required fee or check website at www.eugeneplanning.org

Written Statement (Submit 5 copies)

- ☒ Submit a detailed written statement describing how this request is consistent with all applicable criteria (Section 9.7825 of the Eugene Code).

Site Plan Requirements

Submit 3 paper copies and 1 digital copy of a site plan, drawn to an engineer's scale on 8 ½" x 11" sheet of paper. Site plans shall include the following information:

- ☒ Show the date & north arrow on site plan.
- ☒ Show the Assessor's Map and Tax Lot number(s) on the site plan.
- ☒ Show a vicinity map on the site plan (vicinity map does not need to be to scale).
- ☒ Show city limits & UGB (if applicable)
- ☒ Clearly label the affected territory and any public right of ways to be annexed.
- ☒ Show all adjacent streets, alleys, and accessways.
- ☒ Show all dimensions of existing public utility easements and any other areas restricting use of the parcels, such as conservation areas, slope easements, access easements, etc.
- ☒ Show the location of all existing structures.

Other Application Requirements (Submit 3 paper copies and 1 digital copy of all)

- ☒ Petition for Annexation form listing all owners, including partial owners, and electors. This form includes the Certification of Electors which must be signed by the Lane County Elections/Voter Registration Department and also includes the Verification (Certification) of Property Owners which must be signed by the Lane County Department of Assessment and Taxation. *This form is required even if the land is vacant.*
- ☒ Notarized Consent to Annexation form.
- ☒ A legal description of the land proposed for annexation, including any public right of way prepared by a registered land surveyor. Oregon Revised Statutes (ORS) 308.225 requires submittal of a closing metes and bounds description or subdivision block and lot number description. Please see example of acceptable legal descriptions contained in the application packet. The legal description must exactly correspond with the map included with the application or the Assessor's map.
- ☒ Summary of Urban Service Provision form.
- ☒ Census Information Sheet.

Note: This is not a complete list of requirements. Additional information may be required after further review in order to adequately address the applicable approval criteria.

By signing, the undersigned certifies that he/she has read and understood the submittal requirements outlined, and that he/she understands that omission of any listed item may cause delay in processing the application. I (We), the undersigned, acknowledge that the information supplied in this application is complete and accurate to the best of my (our) knowledge.

PROPERTY OWNER OF TAX LOT: 6000

Name (print): Riverstone Ventures, LLC

Address: 3025 West 7th Place

Email: blanz@lanzcabinets.com

City/State/Zip: Eugene, OR 97402

Phone: 541 501 1138 Fax: 541.485.5162

Signature: 

Date: 6-2-23

PROPERTY OWNER OF TAX LOT: _____

Name (print): _____

Address: _____

Email: _____

City/State/Zip: _____

Phone: _____

Fax: _____

Signature: _____

Date: _____

PROPERTY OWNER OF TAX LOT: _____

Name (print): _____

Address: _____

Email: _____

City/State/Zip: _____

Phone: _____

Fax: _____

Signature: _____

Date: _____

SURVEYOR:

Name (print): Ryan Erickson

Company/Organization: EGR & Associates, Inc

Address: 2535 Prairie Rd

City/State/Zip: Eugene, OR 97402

Phone: (541) 688-8322 Fax: _____

E-mail: _____

Signature: _____

Date: _____

By signing, the undersigned certifies that he/she has read and understood the submittal requirements outlined, and that he/she understands that omission of any listed item may cause delay in processing the application. I (We), the undersigned, acknowledge that the information supplied in this application is complete and accurate to the best of my (our) knowledge.

PROPERTY OWNER OF TAX LOT: ~~6000~~

Name (print): Riverstone Ventures, LLC

Address: 3025 West 7th Place

Email:

City/State/Zip: Eugene, OR 97402

Phone:

Fax:

Signature:

Date:

PROPERTY OWNER OF TAX LOT: _____

Name (print):

Address:

Email:

City/State/Zip:

Phone:

Fax:

Signature:

Date:

PROPERTY OWNER OF TAX LOT: _____

Name (print):

Address:

Email:

City/State/Zip:

Phone:

Fax:

Signature:

Date:

SURVEYOR:

Name (print): Ryan Erickson

Company/Organization: EGR & Associates, Inc

Address: 2535 Prairie Rd

City/State/Zip: Eugene, OR 97402

Phone: (541) 688-8322 Fax:

E-mail: rerickson@egrassoc.com

Signature:



Date: 07/28/2023

REPRESENTATIVE (If different from Surveyor):

Attachment C

Name (print): Jed Truett

Company/Organization: Metro Planning, Inc

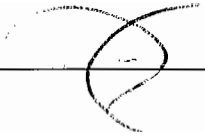
Address: 846 A Street

City/State/Zip: Springfield, OR 97477

Phone: (541)302-9830 Fax:

E-mail: jed@metroplanning.com

Signature:



Date:

****Attached additional sheets if necessary.**



LAND USE PLANNING AND CONSULTING SERVICES

846 A STREET
 SPRINGFIELD, OREGON 97477
 (541) 302-9830
 WWW.METROPLANNING.COM

ANNEXATION APPLICATION FOR RIVERSTONE VENTURES, LLC

WRITTEN STATEMENT

Submittal No.:	1
Document Date:	October 5, 2023
Applicant's Request:	Approval of annexation of property located at 661 Bushnell Ln.
Property Owner/Applicant:	Riverstone Ventures, LLC. 3025 West 7 th Place Eugene, Oregon 97402
Applicant's Representative/ Planner/Project Coordinator:	Metro Planning, Inc. c/o Jed Truett 846 A Street Springfield, OR 97477 Tel (541) 302-9830
Subject Property:	Map 17-04-15-11; Tax Lot 6000
Location:	661 Bushnell Ln
Property Size:	0.93 acres
Zoning:	R-1 Low Density Residential UL - Urbanizable Land
Future Development Plans Proposed with this Annexation:	N/A

Background

This is an annexation application for a 0.93 acre site, located at 661 Bushnell Lane, in an area zoned Low Density Residential (R-1). The subject property is in the Urbanizable Land Overlay District, (UL), as it is located outside City of Eugene city limits, but well within the Urban Growth Boundary (UGB). Tax lot 6000 is contiguous to city limits on three sides. The proposed annexation is consistent with the City's Metro Plan designation.

To facilitate city staff review of this annexation application, this written statement clearly demonstrates how the development meets the Annexation application criteria of EDC 9.7825 Criteria. The Eugene Development Code (EDC) text sections are in bold and/or italics and the responses are included in plain text.

Annexations

9.7825 Annexation – Approval Criteria. *The city council shall approve, modify and approve, or deny a proposed annexation based on the application's consistency with the following:*

1. *The land proposed to be annexed is within the city's urban growth boundary and is:*
 - a. *Contiguous to the city limits; or*
 - b. *Separated from the city only by a public right of way or a stream, bay, lake or other body of water.*

The subject property tax lot 6000 is contiguous to city limits on three sides: the northern boundary, eastern boundary, and furthestmost western boundary. See included site plan.

2. *The proposed annexation is consistent with applicable policies in the Metro Plan and in any applicable refinement plans.*

The subject property is located within the City's urban growth boundary and in an area zoned Low Density Residential (R-1). The Metro Plan diagram indicates that the property is designated for low density residential development, therefore this proposed annexation is consistent with the Metro plan. The area is within the River Road Community Organization and the River Road- Santa Clara Urban Facilities Plan, but not part of a subarea. River Road-Santa Clara Urban Facilities Plan standards are addressed below where applicable.

As further detailed below, the proposed annexation is consistent with Metro Plan growth management policies and can be served by the minimum level of key urban services.

Several other policies from the Metro Plan provide support for this annexation by encouraging compact urban growth to achieve efficient use of land and urban service provisions within the UGB, including the following policies from the Growth Management section:

Metro Plan Growth Management Policies:

Policy 8: Land within the UGB may be converted from urbanizable to urban only through annexation to a city when it is found that:

- a. *A minimum level of key urban facilities and services can be provided to the area in an orderly and efficient manner.*
- b. *There will be a logical area and time within which to deliver urban services and facilities.*
Conversion of urbanizable land to urban shall also be consistent with the Metro Plan.

The minimum level of key urban facilities and services are provided to the area in an orderly and efficient manner.

Policy 10: Annexation to a city through normal processes shall continue to be the highest priority.

This annexation application adheres to normal processes and therefore complies to this policy.

Policy 15: Ultimately, land within the UGB shall be annexed to a city and provided with the required minimum level of urban facilities and services. While the time frame for annexation may vary, annexation should occur as land transitions from urbanizable to urban.

The full range of urban facilities and services are provided. This annexation application is for land designated as urbanizable within the UGB. Annexation allows for urbanizable land to transition to urban.

Adopted Plan Policies: River Road-Santa Clara Urban Facilities Plan

The following policies from the River Road-Santa Clara Urban Facilities plan apply to the subject property. There is no development associated with this application and the subject property is not located within a River Road-Santa Clara subarea.

1. General Land Use. Minimize land use conflicts by promoting compatibility between land uses, especially among residential, commercial-industrial, and commercial-agricultural uses. (policy 1)

The subject property is located within the Urban Growth Boundary and is zoned R-1 with an urbanizable land overlay. Upon annexation, the urbanizable land overlay will cease to apply. The subject property is located within the Metro Plan boundary and is designated as Low Density residential.

2. Residential Land Use.

a. Recognize and maintain the predominately low-density residential character of the area consistent with the Metro Plan (Policy 1)

The subject property is currently occupied by two single-family residential homes on approximately 0.9 acres. This maintains the predominately low-density residential character of the area.

3. The proposed annexation will result in a boundary in which the minimum level of key urban facilities and services, as defined in the Metro Plan, can be provided in an orderly, efficient, and timely manner.

The proposed boundary results in key urban facilities and services provided in an orderly, efficient, and timely manner. Utilities required to serve the property are located within the right-of-way.

Electric power facilities currently run to the property as well as gas and water, but none have been in use for several years. A wastewater line runs along Bushnell Ln but there appears to be no lateral pipe to the property.

As discussed above, public services are in place and readily available to the property proposed for annexation. Because of the proximity to the surrounding urban facilities, services can be provided in an orderly, efficient, and timely manner.

- Electrical service and water will be provided by EWEB upon annexation.
- River Road Water District currently provides fire service to the area. Upon annexation, service will be provided by City of Eugene Fire and EMS Department.
- The subject property has frontage on Bushnell Lane and connects to Maxwell Road, which intersects with Northwest Expressway to the west and River Road to the east.
- The subject property is within the Bethel School District and is within the district boundaries of Irving Elementary School, Shasta Middle School, and Willamette High School.

If there are any questions or concerns, please do not hesitate to contact me at Metro Planning via email (jed@metroplanning.com) or phone (541-302-9830).

Regards,

Jed Truett

Principal Planner

Summary of Urban Service Provision

This form is intended as a guide to assist applicants in demonstrating that a minimum level of key urban services can be provided to the area proposed for annexation. Space is provided on this form for you to provide detailed information on service provision. Please add additional pages if necessary to provide details of servicing issues related to the area you are annexing. To assist you in providing this information, some contacts are listed below. For large or difficult to serve properties, you may wish to contact a private land use planning consultant to prepare your application.

Property Owner(s) Name:

Riverstone Ventures LLC

Assessor's Map and Tax Lot Numbers for Properties Proposed for Annexation

(For example: Map 17-03-19-31, Tax Lot 100)

17-04-15-11, Taxlot 6000

Wastewater -- All new development must connect to the wastewater (sanitary sewer) system. Is wastewater service available to serve the area proposed for annexation? (For more information, contact the Engineering staff at the City of Eugene Permit and Information Center or call 541-682-8400.)

The property(ies) in this annexation request:

X will be served from an existing gravity wastewater line.

Location and size of existing wastewater line:

8" line along Bushnell Ln

will be served by an extension of an existing gravity wastewater line.

Where will a wastewater line be extended from? When will it be extended? By whom?

Stormwater -- Site plans for all new development must provide for drainage to an approved system consistent with the Comprehensive Stormwater Management Plan. City approval for storm drainage will be required as part of the development process. (For more information, contact the Engineering staff at the City of Eugene Permit and Information Center or call 541-682-8400.)

Is the site currently served by an approved stormwater system?

No

If yes,
location? _____

If no, how will stormwater be handled after development? -

Stormwater infiltration will be provided.

Streets – What existing streets provide access to this site. List existing streets that provide access to this site from River Road, the Northwest Expressway, or Beltline Highway. Bushnell Ln connects to Maxwell Rd, which connects to River Rd to the east and the Northwest Expressway to the West.

Will dedication for additional street right-of-way be required upon further development of this site?

_____ Yes _____ No X Unknown

Will existing streets be extended or new streets constructed upon further development of this site?

_____ Yes X No _____ Unknown

Parks, Recreation, and Cultural Services

Systems Development revenues generated by new development and Ballot Measure 20-30, which authorized the issuance of \$25.3 million in general revenue bonds, will help to fund future City park acquisition and development in this area and throughout the city. Please list the parks and recreation facilities that already exist or are planned in the general vicinity of the property(ies) included in this annexation:

Bramblewood Park

Key services, defined by the Metropolitan Plan as parks and recreation programs, will be available to new city residents in this area on an equal basis with residents throughout the city.

Public Safety

Police services - Police protection can be extended to this site upon annexation consistent with service provision throughout the city.

For River Road/Santa Clara area-

Police services - Police protection can be extended to this site upon annexation consistent with service provision throughout the city. Police currently travel along River Road to provide service to areas throughout the River Road and Santa Clara area. Infill annexations and development in this area will increase the efficiency of service delivery to this area.

Fire and emergency services (Please indicate which fire district serves subject property.)

_____ Santa Clara - Fire protection services are currently provided to the subject property by the Santa Clara Rural Fire Protection District.

 X River Road - Fire and emergency services - Fire protection is currently provided to the subject property by the River Road Water District under contract with the City of Eugene. Upon annexation, fire protection will be provided directly by the City of Eugene Fire & EMS Department.

Emergency medical transport (i.e., ambulance) services are currently provided on a regional basis by Eugene, Springfield, and Lane Rural Fire/Rescue to central Lane County, including the River Road and Santa Clara areas. After annexation, this service will continue to be provided by the current provider. All ambulance service providers have mutual aid agreements and provide back-up service into the other providers' areas.

Planning and Development Services -- Planning and building permit services are provided to the area outside the city limits but within the urban growth boundary by the City of Eugene. This service would continue after annexation.

EWEB (Eugene Water and Electric Board) currently provides water and electric service in the Eugene area and can provide service to new development in the River Road and Santa Clara area upon annexation. Some properties in northern Eugene receive electric service from EPUD (Emerald People's Utility District). Some properties in south Eugene receive electric services from the Lane Electric Cooperative; please note if this is the case for your property. For more information contact EWEB, ph. 484- 2411, EPUD, ph. 746-1583 or Lane Electric Co-op, 484-1151.

Electric Service -- Which electric company will serve this site?

 EWEB .

Water Service -- Please provide the size and location of the water main closest to your property. 8" line along Bushnell Ln.

_____.

Solid Waste -- Solid waste collection service is provided by private firms. Regional disposal sites and the Short Mountain Landfill are operated by Lane County.

Natural Gas -- Northwest Natural Gas can extend service to new development in this area.

Communications -- US West Communications and a variety of other telecommunications providers offer communications services throughout the Eugene/Springfield Area.

Consent to Annexation

Consent is hereby given to the annexation by the City of Eugene, Oregon of the following described real property:

Map and Tax Lot: 17-04-15-11-06000 Address: 661 Bushnell Ln Eugene, OR 97404

Legal Description: See Attached.

In the corporate limits of said city, which is owned by the undersigned

DATED this 28 day of July, 2023.

[Signature]

STATE OF OREGON)

County of LANE)ss
)

On this 28TH day of JULY, 2023, before me, the undersigned, a notary public in and for the said county and state, personally appeared the within-named, BRENT LANZ, who is known to me to be the identical individual described herein and who executed the same freely and voluntarily.

Seal:



IN TESTIMONY WHEREOF, I have hereunto set my hand and seal the day and year last above written.

[Signature]
Notary Public for Oregon

My Commission Expires 8/14/2026

Application #: C * 2008 -

For City Use Only

* CB = Coburg CG = Cottage Grove
CR = Creswell EU = Eugene
FL = Florence JC = Junction City
OA = Oakridge SP = Springfield

PETITION

Attachment C

Petition Signature Sheet Annexation by Individuals

We, the following property owners/electors, consent to the annexation of the following territory to the City of *(Insert Name of City)*:

Signature	Date Signed m/d/y	Print Name	Residence Address (street, city, zip code)	Map and Tax Lot Number (example: 17-04-03-00-00100)	✓ Land Owner	✓ Reg Voter	Acres (qty)
1. 	6/2/23	Riverstone Ventures, LLC	661 Bushnell Ln Eugene 97404	17-04-15-11-06000	x		0.93
2.							
3.							
4.							
5.							

Note: With the above signature(s), I am attesting that I have the authority to consent to annexation on my own behalf or on behalf of my firm or agency. (Attach evidence of such authorization when applicable.)

I,  (printed name of circulator), hereby certify that every person who signed this sheet did so in my presence.
X  (signature of circulator)

CERTIFICATION OF PROPERTY OWNERS

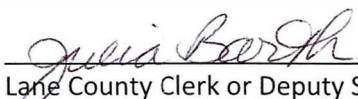
The total landowners in the proposed annexation are 1 (qty). This petition reflects that 1 (qty) landowners (or legal representatives) listed on this petition represent a total of 100 (%) of the landowners and 100 (%) of the acres as determined by the map and tax lots attached to the petition. A&T is not responsible for subsequent deed activity which may not yet be reflected on the A&T computerized tax roll.

CERTIFICATION OF ELECTORS

The total active registered voters in the proposed annexation are 0. I hereby certify that this petition includes 0 valid signatures representing 0 (%) of the total active registered voters that are registered in the proposed annexation.

Page 1


Lane County Department of Assessment and Taxation
6/20/23
Date Certified


Lane County Clerk or Deputy Signature
6/20/23
Date Certified

Certification of Description

Pursuant to EC 9.7810(7), Annexation Application Requirements, I hereby certify the metes and bounds description of the real property proposed for annexation closes; and the map outlining the boundary is a true representation of the description.

Signature: 
Registered Land Surveyor

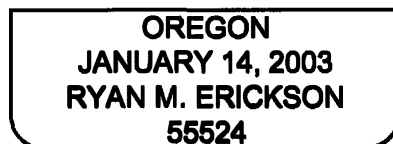
Print Name: Ryan Erickson, PLS

Date: 07/28/2023

Seal:



DIGITALLY SIGNED



EXPIRES: 12/31/2023

ANNEXATION SITE PLAN

FOR

661 BUSHNELL LANE

NE 1/4 NE1/4, SECTION 15, TOWNSHIP 17 SOUTH,
RANGE 4 WEST, W.M.

EUGENE, LANE COUNTY, OREGON

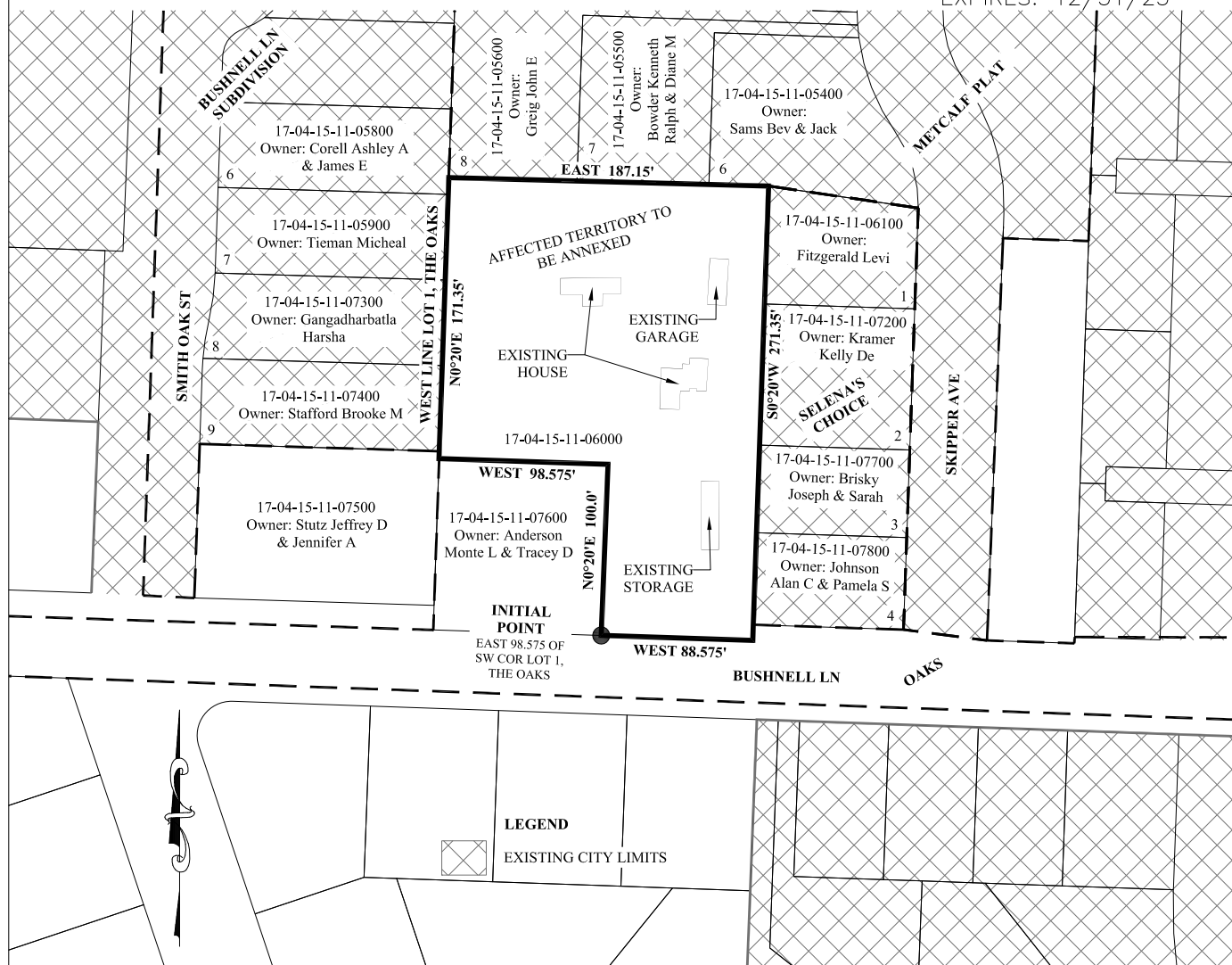
DATE PREPARED: SEPTEMBER 13, 2023

REGISTERED
PROFESSIONAL
LAND SURVEYOR

DIGITALLY SIGNED

OREGON
JANUARY 14, 2003
RYAN M. ERICKSON
55524

EXPIRES: 12/31/23

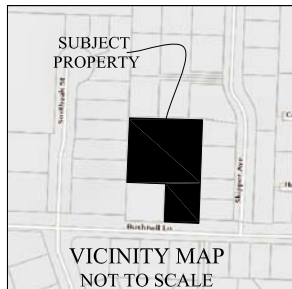


EGR & Associates, Inc.

Engineers, Geologists, and Surveyors

2535B Prairie Road
Eugene, Oregon 97402

(541) 688-8322
Fax (541) 688-8087



METRO PLANNING, INC

846 A STREET
SPRINGFIELD, OR. 97477
541-302-9830
JOB NO.23-031

**ANNEXATION LEGAL DESCRIPTION
FOR 661 BUSHNELL LN**

Beginning at a point on the South line of Lot 1, THE OAKS, as platted and recorded in Book 4, Page 106, Lane County Oregon Plat Records, 98.575 feet East of the Southwest corner thereof; thence North 0°20' East 100.0 feet; thence West 98.575 feet; thence North 0°20' East 171.35 feet along the West line of Lot 1; thence East 187.15 feet, more or less, to the East line of the West ½ of said Lot 1; thence South 0°20' West 271.35 feet to the South line of said Lot 1; thence West 88.575 feet to the place of beginning in Lane County Oregon.

**REGISTERED
PROFESSIONAL
LAND SURVEYOR**

DIGITALLY SIGNED

**OREGON
JANUARY 14, 2003
RYAN M. ERICKSON
55524**

EXPIRES: 12/31/2023



City of Eugene Planning

PLANNING RECEIPT

DATE

8/1/2023

Method of Payment

- ☐ Cash
☒ Check
☐ Visa/MC

Customer Information

Name Riverstone Ventures, LLC
 Address 3025 West 7th Place
 Eugene, OR 97402
 Project 661 Bushnell Annexation

Amount Received

\$5,155.70

#	Application Type	Modification	Concurrent	Qty	Base Fee	Discount	Total
1	Annexation			1	\$ 4,730.00	\$	4,730.00
2							
3							
4							
5							
6							
7							
8							
9							
	Other						
	Other						
	Appeal						
	Appeal						

Subtotal App Fees \$ 4,730.00

Subtotal Other Fees \$ -

Subtotal Appeal Fees \$ -

Admin Fee (not included on appeals or other fees)

9%

\$ 425.70

Total

\$

5,155.70

Staff Receiving Application

BRB

Building Permit Services • 99 West 10th Avenue • Eugene, Oregon • 97401 • 541-682-5377

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Approval of a Resolution Annexing Land to the City of Eugene (Assessor's Map 17-04-14-32, Tax Lot 00200 Located at 37 Bushnell Lane) (City File: A 23-6)

Meeting Date: November 27, 2023
Department: Planning and Development
www.eugene-or.gov

Agenda Item Number: 3C
Staff Contact: Shawn Burgett
Contact Telephone Number: 541-682-5485

ISSUE STATEMENT

This item is a request to annex property located at 37 Bushnell Lane. The property to be annexed is approximately .47 acres and is located approximately 285 feet north of the intersection of Bushnell Lane and Maxwell Road, west of River Road. No public right-of-way is proposed for annexation as part of this request and there is no formal deadline for Council action on this item. A vicinity map is provided as Attachment A.

The property is zoned R-1 Low Density Residential, with the /UL Urbanizable Land Overlay. Both the Metro Plan and the applicable refinement plan, the River Road - Santa Clara Urban Facilities Plan, designate the subject property for low density residential use. The area of annexation is located within the City's urban growth boundary (UGB) and is separated from City limits by public right of way (Bushnell Lane) abutting the site's northwestern border. Annexation will allow for future development consistent with the property's residential land use designation and the Eugene Code. Specific plans for future development of the site are not included as part of this annexation application.

BACKGROUND

To encourage compact urban growth and sequential development within Eugene's UGB, the Metro Plan provides that ultimately all land within the UGB will be annexed into the City and provided with a minimum level of urban services.

Approval of annexation requests is based on the criteria at Eugene Code Section 9.7825, which require that (1) the land proposed to be annexed is within the City's UGB and is contiguous to the City limits or separated from City limits only by a right-of-way or water body; (2) the proposed annexation is consistent with the applicable policies in the Metro Plan and in any applicable refinement plans; and (3) the proposed annexation will result in a boundary in which the minimal level of key urban facilities and services can be provided in an orderly, efficient, and timely manner. Findings demonstrating that the annexation request is consistent with these approval criteria are included as Exhibit C to the attached proposed resolution (see Attachment B).

To provide nearby property owners and residents an opportunity to review and comment on this annexation request, public notice was provided to all owners and occupants of property within 500 feet of the subject property, the River Road Community Organization, and interested parties consistent with Eugene Code requirements. The City did not receive any testimony in response to the public notice.

Referral comments were provided by affected agencies including City of Eugene Public Works and Eugene Water & Electric Board. These referral comments confirm that the property can be provided with the minimum level of key urban services consistent with the approval criteria. Given the findings of compliance, ability for the provision of key urban services, and absence of public testimony, a public hearing is not recommended in this instance.

Additional background information regarding this request, including relevant application materials, is included for reference as Attachment C. A full copy of all materials in the record is also available at the Permit and Information Center located at 99 West 10th Avenue, which is open from 12 pm to 4 pm Monday through Friday. To view materials at another time, please contact the listed staff representative to schedule an appointment. Copies may be also obtained at a reasonable cost.

COUNCIL OPTIONS

City Council may consider the following options:

1. Adopt the proposed resolution
2. Adopt the proposed resolution with specific modifications as determined by the City Council
3. Deny the proposed resolution
4. Defer action until after the council holds a public hearing on the proposed annexation

CITY MANAGER'S RECOMMENDATION

The City Manager recommends that the City Council find that the annexation request complies with all applicable approval criteria, and adopt the proposed resolution.

SUGGESTED MOTION

Move to adopt a Resolution Annexing Land to the City of Eugene (Assessor's Map 17-04-14-32, Tax Lot 00200, Located at 37 Bushnell Lane).

ATTACHMENTS

- A. Vicinity Map
- B. Draft Annexation Resolution with Exhibits A through C
 - Exhibit A: Legal Description
 - Exhibit B: Site Map
 - Exhibit C: Planning Director Findings and Recommendation
- C. Application Materials for Annexation Request

FOR MORE INFORMATION

Staff Contact: Shawn Burgett, Associate Planner

Telephone: 541-682-5485

Staff E-Mail: SBurgett@eugene-or.gov



Vicinity Map

37 Bushnell (A 23-6)

Attachment A



- Subject Property
- Eugene City Limits
- Taxlots



Caution: This map is based on imprecise source data, subject to change, and for general reference only.

Created on 10/20/2023
by City of Eugene Planning Division

0 25 50 100 Ft



RESOLUTION NO. _____

**RESOLUTION ANNEXING LAND TO THE CITY OF EUGENE
(ASSESSOR'S MAP 17-04-14-32, TAX LOT 00200 LOCATED AT 37
BUSHNELL LANE).**

The City Council of the City of Eugene finds that:

A. An annexation application was submitted on August 14, 2023, by Joseph Muller, in accordance with the provisions of Section 9.7810 of the Eugene Code, 1971, ("EC") to annex property identified as Assessor's Map 17-04-14-32, Tax Lot 00200, to the City of Eugene.

B. The legal description of the property proposed to be annexed is attached to this Resolution as Exhibit A. A map depicting the annexation area is attached to this Resolution as Exhibit B.

C. The City's Planning Director has submitted a written recommendation that the application be approved based on the criteria of EC 9.7825. The Planning Director's Findings and Recommendation are attached as Exhibit C.

D. On October 24, 2023, a notice containing the street address, the assessor's map and tax lot number for the property, a description of the land proposed to be annexed, and the Planning Director's preliminary recommendation was mailed to the applicant, owners and occupants of properties located within 500 feet of the perimeter of the subject property, and the River Road Community Organization. The notice advised that the City Council would consider the Planning Director's full recommendation on the proposed annexation on November 27, 2023.

E. After considering the Planning Director's recommendation, the City Council finds that the application should be approved.

NOW, THEREFORE,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EUGENE, a
Municipal Corporation of the State of Oregon, as follows:**

Section 1. Based on the above findings and the Planning Director's Findings and Recommendation which are attached as Exhibit C and are adopted in support of this Resolution, it is ordered that the land identified as Assessor's Map 17-04-14-32, Tax Lot 00200, which is more particularly described in the attached Exhibit A, is annexed to the City of Eugene.

Section 2. This Resolution is effective immediately upon its passage by the City Council. The annexation and the automatic rezoning of the land pursuant to EC 9.7820(3) from Low Density Residential Zone (R-1) with /UL Urbanizable Land Overlay to Low Density Residential (R-1) shall become effective in accordance with State law.

The foregoing Resolution adopted the ____ day of November, 2023.

City Recorder

Legal Description of Affected Territory to be Annexed
(Tax Lot #200)

A unit of land being situated in the Southwest 1/4 of Section 14, Township 17 South, Range 4 West of the Willamette Meridian, said unit of land being more particularly described as follows:

Commencing at the Northeast corner of the James McCabe Donation Land Claim No. 46 in Township 17 South, Range 4 West of the Willamette Meridian;

Thence North 89°53' West a distance of 1973.4 feet

Thence South 00°11' West a distance of 807.5 feet to the **POINT OF BEGINNING** of this land to be annexed;

Thence continuing South 00°11' West a distance of 95.00 feet;

Thence North 89°53' West a distance of 207.00 feet to the easterly right-of-way line of Bushnell Lane;

Thence along the easterly right-of-way line of Bushnell Lane, North 00°11' East a distance of 95.00 feet;

Thence leaving the easterly right-of-way line of Bushnell Lane, South 89°53' East a distance of 207.00 feet to the point of beginning, all in Lane County, Oregon and containing 19,665 square feet (0.45 acres) of land, more or less.



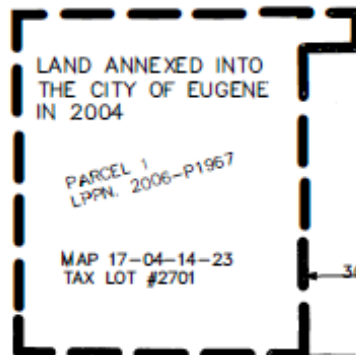
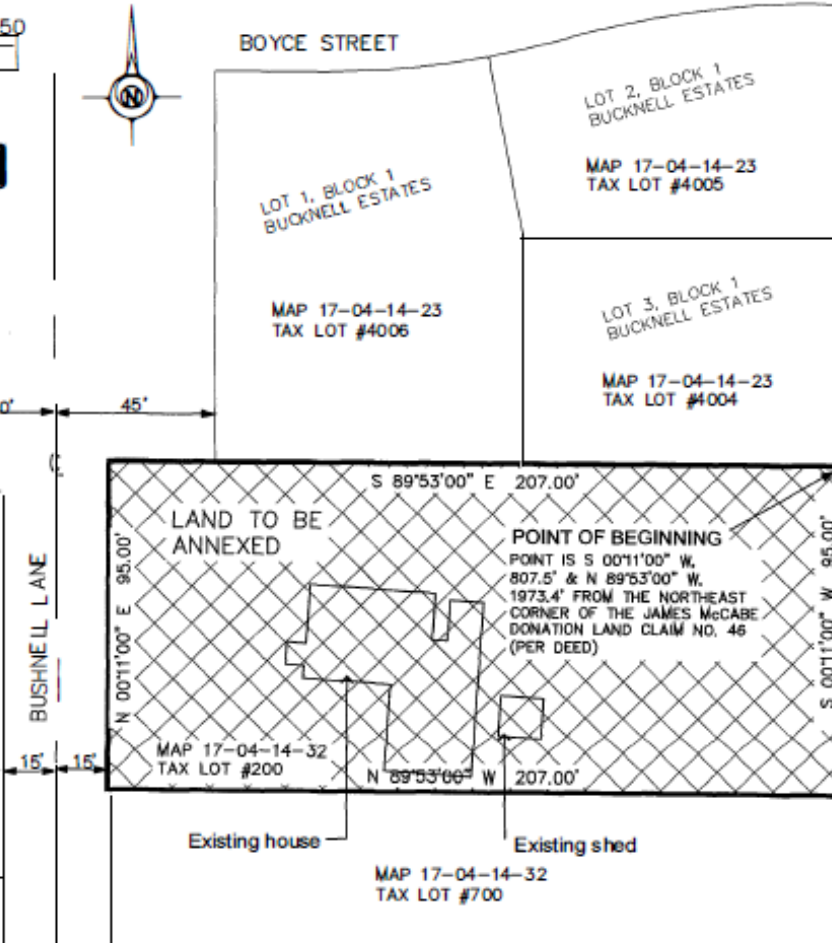
CADASTRAL MAP

Exhibit B

Attachment B

Land Annexation for
Joseph Mulker
SECTION 14, TOWNSHIP 17 SOUTH, RANGE 4 WEST, W.M.
EUGENE, LANE COUNTY, OREGON

50 25 0 50
SCALE: 1 INCH = 50 FEET



Notes

1. CITY LIMIT BOUNDARIES SHOWN PER CITY OF EUGENE ON-LINE INTERACTIVE MAP (EUGMAPS-APP) JUNE 27, 2023.
2. EXISTING SINGLE DWELLING ON SITE.
3. NO EASEMENTS OR OTHER RECORDED RESTRICTIONS ARE KNOWN TO EXIST ON THE SITE.
4. SEE ATTACHED ANNEXATION MAP SIGNED BY SURVEYOR

Legend

- LAND TO BE ANNEXED
- CITY LIMITS
- EXISTING BUILDINGS

REGISTERED
PROFESSIONAL
LAND SURVEYOR

OREGON
JULY 15, 2003
KENT BAKER
#59885

RENEWALS: 12-31-2023



**Planning Director's Findings and Recommendation:
Annexation Request for 37 Bushnell
(City File: A 23-6)**

Exhibit C

Application Submitted: August 14, 2023
Applicant: Joseph Muller
Property Included in Annexation Request: Tax Lot 00200 of Assessor's Map 17-04-14-32
Zoning: Low Density Residential (R-1) with an /UL Urbanizable Land Overlay
Location: 37 Bushnell Lane
Lead City Staff: Shawn Burgett, Associate Planner, City of Eugene Planning Division, 541-682-5485

EVALUATION:

Based on the information provided by the applicant, the City has determined that this request complies with Eugene Code (EC) Section 9.7805 Annexation - Applicability. As such, it is subject to review and approval in accordance with the requirements, application criteria and procedures of EC 9.7800 through 9.7835. The applicable approval criteria are presented below in bold typeface with findings and conclusions following each.

EC 9.7825(1) The land proposed to be annexed is within the city’s urban growth boundary and is: (a) Contiguous to the city limits; or (b) Separated from the city only by a public right of way or a stream, bay, lake or other body of water.		
Complies		Findings: The subject property is within the Urban Growth Boundary and is separated from City limits by public right of way (Bushnell Lane) abutting the site’s northwestern border consistent with subsection (b).
☒ YES	☐ NO	
EC 9.7825(2) The proposed annexation is consistent with applicable policies in the Metro Plan and in any applicable refinement plans.		
Complies		Findings: Several policies from the <u>Metro Plan</u> provide support for this annexation by encouraging compact urban growth to achieve efficient use of land and urban service provisions within the UGB, including the following policies from the Growth Management section (in <i>italic text</i>): <i>Policy 8. Land within the UGB may be converted from urbanizable to urban only through annexation to a city when it is found that:</i> <i>a. A minimum level of key urban facilities and services can be provided to the area in an orderly and efficient manner.</i> <i>b. There will be a logical area and time within which to deliver urban services and facilities. Conversion of urbanizable land to urban shall also be consistent with the Metro Plan. (page II-C-4)</i> <i>Policy 10. Annexation to a city through normal processes shall continue to be the highest priority. (page II-C-5).</i>
☒ YES	☐ NO	

		<p><i>Policy 15. Ultimately, land within the UGB shall be annexed to a city and provided with the required minimum level of urban facilities and services. While the time frame for annexation may vary, annexation should occur as land transitions from urbanizable to urban. (page II-C-5)</i></p> <p>The following policy from the Residential Element of the <u>Metro Plan</u> is also applicable:</p> <p><i>Policy A.2 Residentially designated land within the UGB should be zoned consistent with the <u>Metro Plan</u>, and applicable plans and policies; however, existing agricultural zoning may be continued within the area between the city limits and UGB until rezoned for urban uses.</i></p> <p>The <u>Metro Plan</u> designates the annexation area as appropriate for low density residential use. The <u>River Road - Santa Clara Urban Facilities Plan (RR/SC UFP)</u> is the adopted refinement plan for the subject property, and also designates the area for low density residential use. The property is currently zoned R-1 Low Density Residential with a /UL Urbanizable Land overlay. The /UL overlay will be automatically removed from the property upon approval of the annexation.</p> <p>Regarding applicable policies of the <u>RR/SC UFP</u>, the subject property is in the Maxwell/Park Avenue subarea. The subareas do not contain policies but rather recommendations, none of the recommendations are specific to this site and annexations. Further, none of the general “Residential Land Use Policies” in Section 2.2 of the <u>RR/SC UFP</u> appear to be directly applicable to the annexation request. The “Public Facilities and Services Element” policies of the <u>RR/SC UFP</u> are directed at local government; however, the premise of these policies (regarding the provision of urban services) is the assumption that property within the UGB will be annexed.</p> <p>As previously discussed in this subsection, and further detailed under subsection (3) below, the proposed annexation is consistent with <u>Metro Plan</u> growth management policies and can be served by the minimum level of key urban services. The annexation procedures beginning at EC 9.7800 are consistent with State law and therefore, as found throughout this report, the annexation is consistent with State law.</p> <p>Based on the findings above, the proposal is consistent with the applicable policies of the <u>Metro Plan</u> and <u>RR/SC UFP</u> refinement plan.</p>
EC 9.7825(3)		The proposed annexation will result in a boundary in which the minimum level of key urban facilities and services, as defined in the Metro Plan, can be provided in an orderly, efficient, and timely manner.
Complies ☒ YES ☐ NO		Findings: Consistent with this criterion, the proposed annexation will result in a boundary in which the minimum level of key urban facilities and services can be provided in an orderly, efficient, and timely manner as detailed below: <u>Wastewater</u>

The subject property is currently served by the public wastewater system as verified by the City's Public Works Department.

Stormwater

At the time of further development of the property, treatment of stormwater will be evaluated for consistency with City of Eugene policies and plans for treatment. With a variety of options available to provide stormwater treatment, service can be provided in an orderly, efficient, and timely manner.

Transportation

The property has frontage on Bushnell Lane, which is a public street. In the event further development occurs, additional evaluation of access to the public street system will take place.

Solid Waste

Collection service is provided by private firms. Regional disposal sites are operated by Lane County.

Water and Electric

Eugene Water and Electric Board (EWEB) Water staff confirm that water and electric services are available to the property. Water and electric services can be extended to the subject property in accordance with EWEB policies and procedures.

Public Safety

Police protection can be extended to this site upon annexation consistent with service provision throughout the City. Fire protection will be provided by Eugene Springfield Fire. Emergency medical services are currently provided on a regional basis and will continue in the same manner upon annexation.

Parks and Recreation

Parks and recreation programs are provided on a City-wide basis. The inclusion of the subject property in the City is sufficient evidence to demonstrate the minimum level of this key urban service is met.

Planning and Development Services

Planning and building permit services are provided for all properties located within the Urban Growth Boundary by the City of Eugene. The Eugene Code, Chapter 9, will provide the required land use controls for future development of the subject property upon annexation.

Communications

A variety of telecommunications providers offer communications services throughout the Eugene/Springfield area.

Public Schools

The subject property is within Eugene School District and is within the district boundary of Howard Elementary School, Kelly Middle School, and North Eugene High School. As

		access to schools is evaluated on a district-wide basis, the property's location within the school district is sufficient evidence to demonstrate the minimum level of this key urban service is met.
--	--	---

CONCLUSION:

Based on the above findings, information submitted to date, and the criteria set forth in EC 9.7825, the proposed annexation is consistent with the applicable approval criteria. A map and legal description showing the area subject to annexation are included in the application file for reference. The effective date of the annexation will be set in accordance with State law.

INFORMATIONAL ITEMS:

- Upon approval of the annexation, the base zoning R-1 (Low-Density Residential) zoning will remain. However, the /UL Urbanizable Land overlay will be automatically removed from the annexation area. Please contact the Permit Information Center, Planner-on-Duty at 541-682-5377 for more information.
- Approval of this annexation does not relieve the applicant from complying with applicable codes and statutory requirements.

Please complete the following application checklist. Note that additional information may be required upon further review in order to adequately address the applicable criteria for approval. If you have any questions about filling out this application, please contact Planning staff at the Permit and Information Center, phone (541)682-5377, 99 West 10th Avenue, Eugene.

List all Assessor's Map and Tax Lot numbers of the property included in the request.

Assessor's Map	Tax Lot	Zoning	Acreage
17 04 14 32	200	R-1/UL	

Property Address: 37 Bushnell Lane, Eugene, OR 97404

Plans for Future Development & Permit Number (if applicable): Additional Housing

Public Service Districts:

Name			
Parks:	River Road Parks & Recreation District		
Electric:	EWEB (Eugene Water and Electric Board)		
Water:	EWEB (Eugene Water and Electric Board)		
Sanitary Sewer:	City of Eugene		
Fire:	River Road Water District		
Schools:	Elementary: Howard Elementary	Middle: Kelly Middle School	High: North Eugene High School
Other:			

Filing Fee

- ☒ A filing fee must accompany all applications. The fee varies depending upon the type of application and is adjusted periodically by the City Manager. Check with Planning staff at the Permit and Information Center to determine the required fee or check website at www.eugeneplanning.org

Written Statement (Submit 5 copies)

- ☒ Submit a detailed written statement describing how this request is consistent with all applicable criteria (Section 9.7825 of the Eugene Code).

Site Plan Requirements

Submit 3 paper copies and 1 digital copy of a site plan, drawn to an engineer's scale on 8 ½" x 11" sheet of paper. Site plans shall include the following information:

- ☒ Show the date & north arrow on site plan.
- ☒ Show the Assessor's Map and Tax Lot number(s) on the site plan.
- ☒ Show a vicinity map on the site plan (vicinity map does not need to be to scale).
- ☒ Show city limits & UGB (if applicable)
Shown as text on Site Plan and as dashed line on Cadastral Map.
- ☒ Clear
- ☒ Show all adjacent streets, alleys, and accessways.
- N/A ☐ Show all dimensions of existing public utility easements and any other areas restricting use of the parcels, such as conservation areas, slope easements, access easements, etc.
- ☒ Show the location of all existing structures.

Other Application Requirements (Submit 3 paper copies and 1 digital copy of all)

- ☒ Petition for Annexation form listing all owners, including partial owners, and electors. This form includes the Certification of Electors which must be signed by the Lane County Elections/Voter Registration Department and also includes the Verification (Certification) of Property Owners which must be signed by the Lane County Department of Assessment and Taxation. *This form is required even if the land is vacant.*
- ☒ Notarized Consent to Annexation form.
- ☒ A legal description of the land proposed for annexation, including any public right of way prepared by a registered land surveyor. Oregon Revised Statutes (ORS) 308.225 requires submittal of a closing metes and bounds description or subdivision block and lot number description. Please see example of acceptable legal descriptions contained in the application packet. The legal description must exactly correspond with the map included with the application or the Assessor's map.
- ☒ Summary of Urban Service Provision form.
- ☒ Census Information Sheet.

Note: This is not a complete list of requirements. Additional information may be required after further review in order to adequately address the applicable approval criteria.

By signing, the undersigned certifies that he/she has read and understood the submittal requirements outlined, and that he/she understands that omission of any listed item may cause delay in processing the application. I (We), the undersigned, acknowledge that the information supplied in this application is complete and accurate to the best of my (our) knowledge.

PROPERTY OWNER OF TAX LOT: 200

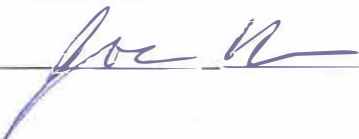
Name (print): Joseph Muller

Address: 1890 Lorane Highway

Email: 5muller@comcast.net

City/State/Zip: Eugene, OR 97405

Phone: 541.232.6542 Fax:

Signature: 

Date: 7/10/23

PROPERTY OWNER OF TAX LOT: _____

Name (print):

Address:

Email:

City/State/Zip:

Phone:

Fax:

Signature:

Date:

PROPERTY OWNER OF TAX LOT: _____

Name (print):

Address:

Email:

City/State/Zip:

Phone:

Fax:

Signature:

Date:

SURVEYOR:

Name (print): Kent Baker

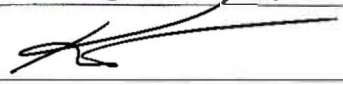
Company/Organization: Roberts Surveying, Inc.

Address: 2811 Lydick Way

City/State/Zip: Eugene, OR 97401

Phone: 541.345.1112 Fax:

E-mail: kent@robertssurvey.com

Signature: 

Date:

REPRESENTATIVE (If different from Surveyor):

Attachment C

Name (print): Carol Schirmer

Company/Organization: Schirmer Consulting, LLC

Address: PO Box 10424

City/State/Zip: Eugene, OR 97440 Phone: 541.234.5108 Fax:

E-mail: schirmer@schirmerconsulting.com

Signature: Date: August 14, 2023

****Attached additional sheets if necessary.**

17 04 14 23 02701) which is annexed. The Site Plan created, stamped and signed by the surveyor was created from the legal description of the property. This is an accurate representation of the relationship of the subject property to Tax Lot 2702. The Cadastral Map is not.

- (2) The proposed annexation is consistent with applicable policies in the Metro Plan and in any applicable refinement plans.

The property is within the Metro Plan and the River Road-Santa Clara Urban Facilities Plan. The property is currently zoned R-1 (Low Density Residential) with a UL overlay (Urbanizable Land). The Metro Plan and the River Road-Santa Clara Urban Facilities Plan designate the property for low density residential. The /UL overlay will automatically be removed upon annexation approval.

METRO PLAN: Applicable Metro Plan policies and findings in support of this annexation request are as follows:

C. Growth Management

- Policy 8. Land within the UGB may be converted from urbanizable to urban only through annexation to a city when it is found that:
 - a. A minimum of key urban facilities and services can be provided to the area in an orderly and efficient manner.

Response: Minimum key urban facilities and services as defined in the Metro Plan includes wastewater, stormwater, transportation, solid waste management, water service, fire and emergency medical service, police protection, city-wide parks and recreation programs, electric service, land use controls, communication facilities and public schools on a district-wide basis (Metro Plan, Chapter V, Glossary, definition 24). As documented elsewhere in this Written Statement these key urban facilities and services can be provided to the subject site in an orderly and efficient manner.

- Policy 10. Annexation to a city through normal processes shall continue to be the highest priority.

Response: Annexation into the corporate limits of the City of Eugene is codified in the Eugene Code (EC) 9.7800-9.7835. Processes and procedures regarding application, annexation, approval criteria, effective date and notice, and withdrawal from special districts are, by submittal and processing of this Annexation Application, being followed.

- Policy 15. Ultimately, land within the UGB shall be annexed to a city and provided with the required minimum level of urban facilities and services.

Response: The subject site is inside the Eugene jurisdiction of the metro area's Urban Growth Boundary. By this Annexation Application land within the UGB (the subject site) is being annexed and as required by applicable approval criteria, will be provided with the minimum level of urban facilities and services.

- Policy 17. Eugene and Springfield and their respective utility branches, Eugene Water & Electric Board (EWEB) and Springfield Utility Board (SUB), shall be the water and electrical service providers within the UGB.

Response: EWEB currently provides service to the subject site and would continue to provide service to the property once annexed.

APPLICABLE REFINEMENT PLAN: The applicable refinement plan is River Road-Santa Clara Urban Facilities Plan.

None of the policies in the River Road-Santa Clara Urban Facilities Plan are directly applicable to the annexation of the property.

The property is in the Maxwell/Park Avenue Subarea of the River Road-Santa Clara Urban Facilities Plan. The subareas do not contain policies but only recommendations. None of the recommendations are specific to this application. The 'Public Facilities and Services Element' policies of the River Road-Santa Clara Urban Facilities Plan are directed at local government; however, the premise of these policies (regarding the provision of urban services) is the assumption that the properties within the UGB will be annexed.

- (3) The proposed annexation will result in a boundary in which the minimum level of key urban facilities and services, as defined in the Metro Plan, can be provided in an orderly, efficient, and timely manner.

Response: *The proximity of key urban facilities and services to the site show that services can be provided on an orderly, efficient, and timely manner. These services are as follows:*

Wastewater

A 21" public gravity wastewater service is available and adjacent to the site in Bushnell Lane. There is currently a connection to this wastewater pipe.

Stormwater

There are no stormwater facilities in the area. Any future development will need to treat and retain the stormwater on site.

Any development plans will be required to meet current City of Eugene Stormwater Management criteria and will be evaluated by staff for compliance. If full infiltration is not an option, post development stormwater flows will not exceed predevelopment stormwater flows. This will be evaluated at time of building permit submittal.

Water and Electric Service

Water and electric service is currently provided to the subject site by EWEB. There is an 8" water main adjacent to the site in Bushnell Lane. There is electric service to the site as evidenced by utility provided to the existing home.

Transportation

The property has frontage on Bushnell Lane. To the south is Maxwell Road that provides direct access to the Northwest Expressway Way.

Transit – Lane Transit District has regular bus service on Maxwell Road traveling both east and west.

There are bike paths on both sides of Maxwell Road.

Solid Waste Management

Solid waste collection is provided by private firms, whose franchise territory granted by the City of Eugene includes the site.

Fire and Emergency Medical Services

Emergency medical and fire are currently provided by River Road Water District. After annexation emergency medical and fire will be provided by Eugene, Springfield and Lane Rural Fire/Rescue to central Lane County.

Police Protection

City of Eugene will provide police protection to this site upon annexation.

Parks and Recreation

Per the City of Eugene 2017 'Parks, Open Space & Rec Map'. the following parks are located within one mile of the subject property: Bramblewood Park, Walnut Grove Park and Emerald Park.

Land Use Controls

The subject property is inside the Eugene portion of the Metro Plan Urban Growth Boundary. The city of Eugene provides land use controls for the site.

Communication Facilities

A variety of telecommunications providers offer communication services throughout the Eugene/Springfield Area.

Public Schools on a District-Wide Basis

The property is within the Eugene 4J School District and is within the district boundaries of Howard Elementary School, Kelly Middle School and North Eugene High School.

Given the above regarding public and private facility availability, this criterion is met.

III. Attachments

The following attachments are included with this application.

1. Site Plan
2. Petition Signature Sheet
3. Consent for Annexation
4. Legal Description of Affected Territory to be Annexed
5. Certification of Description
6. Summary of Urban Service Provision
7. Census Information Sheet

IV. Conclusion

Based on the available information and supporting materials the annexation request is consistent with all applicable approval criteria.

Sincerely,
Schirmer Consulting, LLC



Carol Schirmer
Principal

Summary of Urban Service Provision

This form is intended as a guide to assist applicants in demonstrating that a minimum level of key urban services can be provided to the area proposed for annexation. Space is provided on this form for you to provide detailed information on service provision. Please add additional pages if necessary to provide details of servicing issues related to the area you are annexing. To assist you in providing this information, some contacts are listed below. For large or difficult to serve properties, you may wish to contact a private land use planning consultant to prepare your application.

Property Owner(s) Name:

Joseph Muller

Assessor's Map and Tax Lot Numbers for Properties Proposed for Annexation
(For example: Map 17-03-19-31, Tax Lot 100)

Map 17 04 14 3, Tax Lot 200

Wastewater -- All new development must connect to the wastewater (sanitary sewer) system. Is wastewater service available to serve the area proposed for annexation? (For more information, contact the Engineering staff at the City of Eugene Permit and Information Center or call 541-682-8400.)

The property(ies) in this annexation request:

☒ will be served from an existing gravity wastewater line.

Location and size of existing wastewater line:

21" wastewater line in Bushnell Lane

_____ will be served by an extension of an existing gravity wastewater line.

Where will a wastewater line be extended from? When will it be extended? By whom?

Stormwater -- Site plans for all new development must provide for drainage to an approved system consistent with the Comprehensive Stormwater Management Plan. City approval for storm drainage will be required as part of the development process. (For more information, contact the Engineering staff at the City of Eugene Permit and Information Center or call 541-682-8400.)

Is the site currently served by an approved stormwater system?

no

If yes,
location? _____

If no, how will stormwater be handled after development? -
No construction is proposed as part of this application. Future development will need to treat detain/retain stormwater on site. If full infiltration is not an option, post development runoff will not exceed pre-development rates

Streets – What existing streets provide access to this site. List existing streets that provide access to this site from River Road, the Northwest Expressway, or Beltline Highway. Property fronts both Bushnell Lane and Berwin Lane. Access from Northwest Expressway is available by taking Maxwell Road and then connecting directly to Bushnell Lane.

Will dedication for additional street right-of-way be required upon further development of this site?

_____ Yes x No _____ Unknown

Will existing streets be extended or new streets constructed upon further development of this site?

_____ Yes x No _____ Unknown

Parks, Recreation, and Cultural Services

Systems Development revenues generated by new development and Ballot Measure 20-30, which authorized the issuance of \$25.3 million in general revenue bonds, will help to fund future City park acquisition and development in this area and throughout the city. Please list the parks and recreation facilities that already exist or are planned in the general vicinity of the property(ies) included in this annexation:

The City of Eugene serves this area. Bramblewood Park and Walnut Grove Park are within 1/4 mile of the property. Emerald Park is within 1/2 mile. The property is also in the River Road Park & Recreation District.

Key services, defined by the Metropolitan Plan as parks and recreation programs, will be available to new city residents in this area on an equal basis with residents throughout the city.

Public Safety

Police services - Police protection can be extended to this site upon annexation consistent with service provision throughout the city.

For River Road/Santa Clara area-

Police services - Police protection can be extended to this site upon annexation consistent with service provision throughout the city. Police currently travel along River Road to provide service to areas throughout the River Road and Santa Clara area. Infill annexations and development in this area will increase the efficiency of service delivery to this area.

Fire and emergency services (Please indicate which fire district serves subject property.)

_____ Santa Clara - Fire protection services are currently provided to the subject property by the Santa Clara Rural Fire Protection District.

 x River Road - Fire and emergency services - Fire protection is currently provided to the subject property by the River Road Water District under contract with the City of Eugene. Upon annexation, fire protection will be provided directly by the City of Eugene Fire & EMS Department.

Emergency medical transport (i.e., ambulance) services are currently provided on a regional basis by Eugene, Springfield, and Lane Rural Fire/Rescue to central Lane County, including the River Road and Santa Clara areas. After annexation, this service will continue to be provided by the current provider. All ambulance service providers have mutual aid agreements and provide back-up service into the other providers' areas.

Planning and Development Services -- Planning and building permit services are provided to the area outside the city limits but within the urban growth boundary by the City of Eugene. This service would continue after annexation.

EWEB (Eugene Water and Electric Board) currently provides water and electric service in the Eugene area and can provide service to new development in the River Road and Santa Clara area upon annexation. Some properties in northern Eugene receive electric service from EPUD (Emerald People's Utility District). Some properties in south Eugene receive electric services from the Lane Electric Cooperative; please note if this is the case for your property. For more information contact EWEB, ph. 484- 2411, EPUD, ph. 746-1583 or Lane Electric Co-op, 484-1151.

Electric Service – Which electric company will serve this site?

EWEB (Eugene Water and Electric Board).

Water Service -- Please provide the size and location of the water main closest to your property. EWEB (Eugene Water and Electric Board)

8" cast iron water main located in Bushnell Lane.

Solid Waste -- Solid waste collection service is provided by private firms. Regional disposal sites and the Short Mountain Landfill are operated by Lane County.

Natural Gas -- Northwest Natural Gas can extend service to new development in this area.

Communications -- US West Communications and a variety of other telecommunications providers offer communications services throughout the Eugene/Springfield Area.

Consent to Annexation

Consent is hereby given to the annexation by the City of Eugene, Oregon of the following described real property:

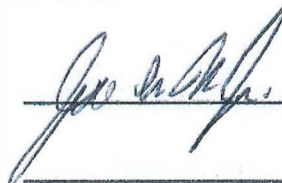
Map and Tax Lot: 17 04 14 32 00200 Address: 37 Bushnell Lane, Eugene, OR 97404

Legal Description:

See Attachment A

In the corporate limits of said city, which is owned by the undersigned

DATED this 02 day of August, 2023.

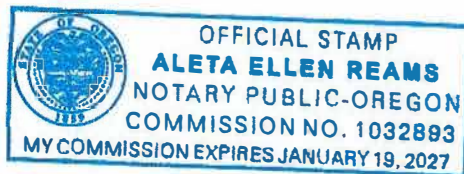


STATE OF OREGON)

County of) ss)

On this 02 day of August, 2023, before me, the undersigned, a notary public in and for the said county and state, personally appeared the within-named, Joseph W. Mueller Jr.
who is known to me to be the identical individual described herein and who executed the same freely and voluntarily.

Seal:



IN TESTIMONY WHEREOF, I have hereunto set my hand and seal the day and year last above written.



Notary Public for Oregon

My Commission Expires 19 January 2027

Application #: C * 2008 - _____

For City Use Only

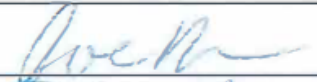
Attachment C

* CB = Coburg
CR = Creswell
FL = Florence
OA = Oakridge
CG = Cottage Grove
EU = Eugene
JC = Junction City
SP = Springfield

PETITION

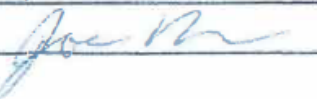
Petition Signature Sheet Annexation by Individuals

We, the following property owners/electors, consent to the annexation of the following territory to the City of *(Insert Name of City)*:

Signature	Date Signed m/d/y	Print Name	Residence Address (street, city, zip code)	Map and Tax Lot Number (example: 17-04-03-00-00100)	✓ Land Owner	✓ Reg Voter	Acres (qty)
1. 		Joseph Muller	1890 Lorane Highway Eugene, OR 97405	17-04-14-32-00200	x	x	.48
2. 		Robin Muller	1890 Lorane Highway Eugene, OR 97405	17-04-14-32-00200	x	x	.48
3.							
4.							
5.							

Note: With the above signature(s), I am attesting that I have the authority to consent to annexation on my own behalf or on behalf of my firm or agency. *(Attach evidence of such authorization when applicable.)*

I, Joseph Muller (printed name of circulator), hereby certify that every person who signed this sheet did so in my presence.

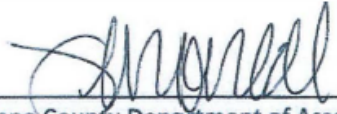
X  (signature of circulator)

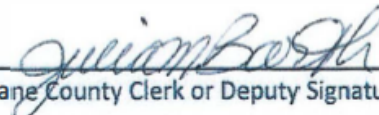
CERTIFICATION OF PROPERTY OWNERS

The total landowners in the proposed annexation are 1 (qty). This petition reflects that 1 (qty) landowners (or legal representatives) listed on this petition represent a total of 100 (%) of the landowners and 100 (%) of the acres as determined by the map and tax lots attached to the petition. A&T is not responsible for subsequent deed activity which may not yet be reflected on the A&T computerized tax roll.

CERTIFICATION OF ELECTORS

The total active registered voters in the proposed annexation are 1. I hereby certify that this petition includes 1 valid signatures representing 100 (%) of the total active registered voters that are registered in the proposed annexation.


Lane County Department of Assessment and Taxation
7/20/23
Date Certified


Lane County Clerk or Deputy Signature
7/20/23
Date Certified

Certification of Description

Pursuant to EC 9.7810(7), Annexation Application Requirements, I hereby certify the metes and bounds description of the real property proposed for annexation closes; and the map outlining the boundary is a true representation of the description.

Signature:



Registered Land Surveyor

Print Name:

Kent Baker

Date:

August 3, 2023

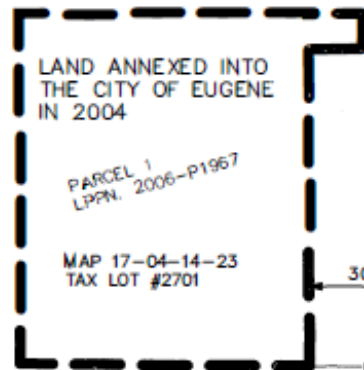
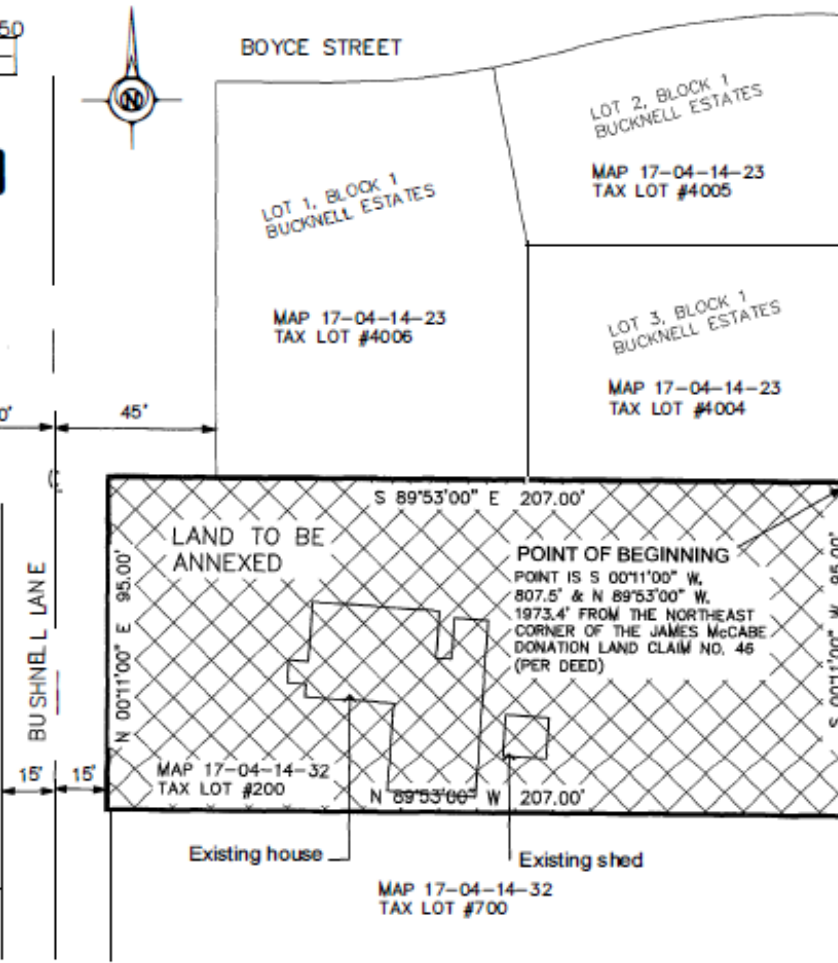
Seal:



CADASTRAL MAP

Land Annexation for
Joseph Muller
SECTION 14, TOWNSHIP 17 SOUTH, RANGE 4 WEST, W.M.
EUGENE, LANE COUNTY, OREGON

50 25 0 50
SCALE: 1 INCH = 50 FEET

**Legend**

LAND TO BE ANNEXED



CITY LIMITS



EXISTING BUILDINGS

**Notes**

1. CITY LIMIT BOUNDARIES SHOWN PER CITY OF EUGENE ON-LINE INTERACTIVE MAP (EUGMAPS-APP) JUNE 27, 2023.
2. EXISTING SINGLE DWELLING ON SITE.
3. NO EASEMENTS OR OTHER RECORDED RESTRICTIONS ARE KNOWN TO EXIST ON THE SITE.
4. SEE ATTACHED ANNEXATION MAP SIGNED BY SURVEYOR

REGISTERED
PROFESSIONAL
LAND SURVEYOR

OREGON
JULY 15, 2003
KENT BAKER
#59885

RENEWS: 12-31-2023

Legal Description of Affected Territory to be Annexed
(Tax Lot #200)

A unit of land being situated in the Southwest 1/4 of Section 14, Township 17 South, Range 4 West of the Willamette Meridian, said unit of land being more particularly described as follows:

Commencing at the Northeast corner of the James McCabe Donation Land Claim No. 46 in Township 17 South, Range 4 West of the Willamette Meridian;

Thence North 89°53' West a distance of 1973.4 feet

Thence South 00°11' West a distance of 807.5 feet to the **POINT OF BEGINNING** of this land to be annexed;

Thence continuing South 00°11' West a distance of 95.00 feet;

Thence North 89°53' West a distance of 207.00 feet to the easterly right-of-way line of Bushnell Lane;

Thence along the easterly right-of-way line of Bushnell Lane, North 00°11' East a distance of 95.00 feet;

Thence leaving the easterly right-of-way line of Bushnell Lane, South 89°53' East a distance of 207.00 feet to the point of beginning, all in Lane County, Oregon and containing 19,665 square feet (0.45 acres) of land, more or less.





City of Eugene Planning

PLANNING RECEIPT

DATE 8/14/2023

Method of Payment

- ☐ Cash
☐ Check
☒ Visa/MC

Customer Information

Name Joseph Muller
 Address 1890 Lorane Highway
 Eugene, OR 97405
 Project Annexation 17041432/00200

Amount Received

5,155.70

#	Application Type	Modification	Concurrent	Qty	Base Fee	Discount	Total
1	Annexation			1	\$ 4,730.00	\$	4,730.00
2							
3							
4							
5							
6							
7							
8							
9							
	Other						
	Other						
	Appeal						
	Appeal						
					Subtotal App Fees	\$	4,730.00
					Subtotal Other Fees	\$	-
					Subtotal Appeal Fees	\$	-
Admin Fee (not included on appeals or other fees)				9%		\$	425.70
Total					\$		5,155.70

Staff Receiving Application
VHV

Building Permit Services • 99 West 10th Avenue • Eugene, Oregon • 97401 • 541-682-5377

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Public Comment

Meeting Date: November 27, 2023
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 4
Staff Contact: Sara McKinney
Contact Telephone Number: 541-682-5042

ISSUE STATEMENT

This item allows members of the public the opportunity to express opinions and provide information to the council. Testimony presented during the public comment period should be on city-related issues and should not address items which have already been heard by a Hearings Official, items on the present agenda as a public hearing item, or items related to a quasi-judicial matter after the official record has been closed.

BACKGROUND

Per City Council's operating agreement, speakers at the public comment period will be limited to two and a half minutes and the total time will be limited to 90 minutes total. Speakers will be randomized, and no persons will be allowed to submit a "Request to Speak" form 30 minutes prior to the start of the meeting. Persons wishing to speak must sign up to do so not later than 5 minutes after the meeting has been opened by the Mayor or presiding officer.

At the end of the public comment period each member of the Council has the opportunity to respond to comments made. The time allocated to each member of the Council for such responses shall be up to three minutes.

FOR MORE INFORMATION

Staff Contact: Sara McKinney, Deputy City Recorder
Telephone: 541-682-5042
Staff E-Mail: smckinney@eugene-or.gov