



City Council

500 E 4th Ave., Suite 302

Eugene, OR 97401

541-682-5010 • 541-682-5414 Fax

www.eugene-or.gov

EUGENE CITY COUNCIL AGENDA

February 10, 2025

7:30 p.m. CITY COUNCIL MEETING

City Council meetings are held in a hybrid format using in person and virtual meeting technology. Information about online or other options for access and participation will be available at <https://www.eugene-or.gov/3360/Webcasts-and-Meeting-Materials>

**Meeting of February 10, 2025;
Her Honor Mayor Kaarin Knudson Presiding**

Councilors

Greg Evans, President
Mike Clark
Matt Keating
Jennifer Yeh

Lyndsie Leech, Vice President
Eliza Kashinsky
Randy Groves
Alan Zelenka

7:30 p.m. CITY COUNCIL MEETING

1. CEREMONIAL MATTERS

2. COMMITTEE REPORTS AND ITEMS OF INTEREST

3. CONSENT CALENDAR 1

A. Approval of City Council Minutes

- November 25, 2024 Work Session
- January 15, 2025 Work Session
- January 21, 2025 Public Hearing

B. Approval of City Council Tentative Agenda

4. ACTION: An Ordinance Providing for Withdrawal of Annexed Properties from the Following Special Districts: River Road Park & Recreation District; River Road Water District; Santa Clara Rural Fire Protection District; Santa Clara Water District; Lane Fire Authority and Junction City Water Control District.

- 5. ACTION: An Ordinance Amending the Eugene-Springfield Metropolitan Area General Plan Diagram and the Willakenzie Area Plan Diagram to Redesignate the Property Identified as Assessor's Map 17-03-16-41, Tax Lot 01100 from Campus Industrial to Light Medium Industrial and Rezone the Property from E-1 Campus Employment to E-2 Mixed Use Employment.**
- 6. ACTION: An Ordinance Amending Section Eugene Code 6.552; and Providing for an Immediate Effective Date.**
- 7. ACTION: Enterprise Zone: School Support Fee**
- 8. PUBLIC COMMENT**

The Eugene City Council welcomes your interest in these agenda items. This meeting location is wheelchair-accessible. For the hearing impaired, an interpreter can be provided with 48 hours' notice prior to the meeting. Spanish-language interpretation will also be provided with 48 hours' notice. To arrange for these services, contact the receptionist at 541-682-5010. City Council meetings are telecast live on Metro Television, Comcast channel 21, and rebroadcast later in the week.

El consejo de la Ciudad de Eugene agradece su interés en estos asuntos de la agenda. El lugar de la reunión tiene acceso para sillas de ruedas. Se puede proveer a un intérprete para las personas con discapacidad auditiva si avisa con 48 horas de anticipación. También se puede proveer interpretación para español si avisa con 48 horas de anticipación. Para reservar estos servicios llame al 541-682-5010. Las reuniones del consejo de la ciudad se transmiten en vivo por Metro Television, Canal 21 de Comcast y son retransmitidas durante la semana.

For more information, contact the Council Coordinator at 541-682-5010,
or visit us online at www.eugene-or.gov.

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Ceremonial Matters

Meeting Date: February 10, 2025
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 1
Staff Contact: Cherish Bradshaw
Contact Telephone Number: 541-682-8340

ISSUE STATEMENT

This item is to acknowledge awards and achievements and inform the public of proclamations by the Mayor. No action is required by the City Council.

BACKGROUND

Per City Council Operating Agreements, at the first regular meeting of each month, the first agenda item shall be used to acknowledge special recognition or awards given to the City of Eugene or for the Mayor to read proclamations which serve to encourage and educate the community. Proclamations shall be made and placed on the agenda at the discretion of the Mayor.

The following proclamations for the month of February will be highlighted during the February 10 meeting:

- February 1, 2025 – Black History Month
- February 1, 2025 – National Cancer Prevention Month

Current and previous proclamations are available on the City's [Proclamation webpage](#).

ATTACHMENTS

- A. Black History Month Proclamation
- B. National Cancer Prevention Month Proclamation

FOR MORE INFORMATION

Staff Contact: Cherish Bradshaw, Assistant, Mayor and City Council
Telephone: 541-682-8340
Staff E-Mail: cabradshaw@eugene-or.gov

OFFICE OF THE MAYOR
City of Eugene, Oregon

PROCLAMATION

WHEREAS: Black History Month, also known as African American History Month, is an annual celebration and recognition of achievements by Black Americans and a time for acknowledging their important role in U.S. history and in our communities; and

WHEREAS: Carter Godwin Wilson, a Black historian, recognized the accomplishments of Black American citizens and, on February 7, 1926, created one of the cultural landmarks of contemporary Americans, “Negro History Week.” The second week of February was chosen for the event because it coincided with the birthday of President Abraham Lincoln on February 12th and Frederick Douglass on February 14th; in the 1960s, during the height of the Civil Rights Movement, “Negro History Week” was changed to “Black History Week”; and

WHEREAS: As part of the national Bicentennial Celebration, President Gerald Ford officially recognized Black History Month in 1976, calling upon the public to “seize the opportunity to honor the too-often neglected accomplishments of Black Americans in every area of endeavor throughout our history.” Since then, every U.S. President has officially designated the month of February as Black History Month; and

WHEREAS: The 2025 national theme for Black History Month, “African Americans and Labor,” recognizes and honors the significant contributions of African Americans to labor and industry throughout history, acknowledging the enduring influence and legacy of their work in shaping our nation.

NOW, THEREFORE, I, Kaarin Knudson, Mayor of the City of Eugene, Oregon, do hereby proclaim February 2025, to be

“Black History Month”

in Eugene, Oregon, and encourage all community members to join in celebrating the contributions of Black Americans’ to our community and our nation.

Mayor Kaarin Knudson
City of Eugene
February 1, 2025

OFFICE OF THE MAYOR
City of Eugene, Oregon

PROCLAMATION

WHEREAS: Since the Congress passed the landmark National Cancer Act in 1971, our nation has made tremendous strides in preventing, detecting, and treating cancer; and

WHEREAS: Despite our nation's progress over the last 50 years, cancer in its many forms is still the second leading cause of death in the United States, with more than 600,000 deaths and nearly 1.9 million new cancer diagnoses each year; and

WHEREAS: A cancer diagnosis profoundly affects both patients and their loved ones, making support and early detection crucial; and

WHEREAS: Studies have shown that over 30 percent of cancers diagnosed today could be prevented through methods like decreasing environmental and toxic exposures to carcinogens and making lifestyle changes like reducing tobacco use and improving nutrition; and

WHEREAS: We encourage residents of Eugene to adopt healthy habits, including regular physical activity, healthy eating, limiting alcohol consumption, and minimizing sun exposure; and

WHEREAS: During National Cancer Prevention Month, we renew our commitment to supporting cancer prevention, promoting early detection, and supporting patients, survivors, and caregivers; and

WHEREAS: We express our gratitude to the healthcare professionals, researchers, and advocates dedicated to advancing cancer treatments and reducing its impact.

NOW, THEREFORE, I, Kaarin Knudson, Mayor of the City of Eugene, Oregon, do hereby proclaim February, 2025, to be

“National Cancer Prevention Month”

in the city of Eugene and encourage all community members to participate in activities that increase cancer prevention awareness and support early detection efforts, working together to reduce the impact of cancer on our community.

Mayor Kaarin Knudson
City of Eugene
February 1, 2025

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Approval of City Council Minutes

Meeting Date: February 10, 2025
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 3A
Staff Contact: Natalie Venhuda
Contact Telephone Number: 541-682-8497

ISSUE STATEMENT

This is a routine item to approve City Council minutes.

BACKGROUND

Per City Council Operating Agreements, written minutes shall be taken for all City Council meetings in accordance with the Oregon Attorney General's Public Records and Meetings Manual. The minutes must give a true reflection of the matters discussed but need not be a full transcript, verbatim or recording.

As a matter of courtesy and efficiency a councilor should notify the Mayor and other councilors that they intend to propose an amendment to the minutes and should propose replacement text in advance of the meeting at which those minutes are scheduled to be approved. If the proposed amendment is a simple factual, grammatical, or spelling correction, the amendment may be proposed without consulting the minutes recorder. If the proposed amendment is substantive in nature or seeks to clarify the speaker's intent, the councilor should notify the minutes recorder and request verification of the proposed amendment.

SUGGESTED MOTION

Move to approve the minutes for the public hearing and work sessions on November 25, 2024, January 15, 2025, and January 21, 2025.

ATTACHMENTS

- A. November 25, 2024 Work Session
- B. January 15, 2025 Work Session
- C. January 21, 2025 Public Hearing

FOR MORE INFORMATION

Staff Contact: Natalie Venhuda, City Council Coordinator
Telephone: 541-682-8497
Staff E-Mail: nvenhuda@eugene-or.gov

MINUTES

Eugene City Council Work Session Eugene, Oregon 97401

November 25, 2024
5:30 p.m.

Councilors Present: Emily Semple, Matt Keating, Alan Zelenka, Jennifer Yeh, Mike Clark, Greg Evans, Lyndsie Leech, and Randy Groves

Mayor Vinis opened the November 25, 2024, work session of the Eugene City Council in hybrid in-person and virtual format at 500 E. 4th Avenue, Eugene, OR 97401, North Building.

1. **WORK SESSION: Mental Health and Substance Abuses Services-Eugene Panel**

City Manager Sarah Medary introduced Assistant City Manager Kristie Hammitt, Eugene Police (EPD) Chief Chris Skinner, Eugene Springfield Fire (ESF) and Emergency Medical Services (EMS) Chief Mike Caven, and Eugene Municipal Court Presiding Judge Greg Gill, who presented information on local mental health and substance abuse services.

Councilor Discussion:

- Councilor Groves – noted he is supportive of behavioral health programs and services; asked about the efficacy of the permanent supportive housing like facilities like The Nel; noted there has been a net gain from those facilities; asked how many police holds are repeats; noted he had recently observed two officers exhibiting patience and professionalism while addressing a camp by a waterway; stated his appreciation for the patience and professionalism of public response teams citywide.
- Councilor Leech – noted Crisis Assistance Helping Out On The Streets (CAHOOTS) was formerly housed with EPD and is now housed with EMS; asked how the change has affected response times; asked what areas are served by the County’s mobile crisis unit; asked about the services offered by the downtown co-responder program; asked how they build trust and rapport with people to encourage them to access services; asked how many responses are received from folks in areas outside downtown; asked what it would take to expand the program across the city; asked how opioid settlement money is being used and how it will be used to combat opioid addiction in the community; asked how marijuana charges are expunged or forgiven at the municipal level.
- Councilor Keating – congratulated Chief Caven on the 15 new firefighters graduating from the academy; congratulated Chief Skinner on his team members who received outstanding accommodations from the Oregon Police Officers Association; asked about the improved recidivism rate; asked if a shift is expected in the behavioral and mental health landscape under the incoming presidential administration; asked if staff has suggestions for policy changes.
- Councilor Zelenka – stated helping solve mental health issues, substance abuse issues, and increasing affordable housing will reduce homelessness; noted his goal with this work

session was to educate the community about our overstressed and underfunded local system; asked how many doses of Narcan are distributed daily; noted dealing with mental health and substance abuse issues is very time-consuming and resource-intensive for these departments; noted his appreciation for their dedication to creative solutions.

- Councilor Groves – noted our municipal court is leading the state in innovation; asked how to better utilize the jail for those experiencing mental health and substance abuse crises; noted he has met with representatives from local hospitals about diverting people from emergency rooms to free up capacity; asked about the proposed behavioral health hospital.
- Councilor Semple – noted her appreciation for their commitment to innovation and making the City happier, healthier, and safer.
- Councilor Leech – asked how staff are trained in mental health response like trauma-informed care.
- Councilor Zelenka – asked how much is left of the opioid settlement fund; asked about the plans for the remaining funds.
- Councilor Keating – asked if there are behavioral health components to the Citizen Police Academy; asked about future open house activities for the public to attend.
- Mayor Vinis – noted her appreciation for the presentation and questions from Council.

The meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Katie LaSala
City Recorder

(Recorded by Cherish Bradshaw)

Link to the webcast of this City Council meeting [here](#).

MINUTES

Eugene City Council Work Session Eugene, Oregon 97401

January 15, 2025
12:00 p.m.

Councilors Present: Eliza Kashinsky, Matt Keating, Alan Zelenka, Jennifer Yeh, Mike Clark, Greg Evans, Lyndsie Leech, and Randy Groves

Mayor Knudson opened the January 15, 2025, Eugene City Council Work Session in a virtual format.

1. **WORK SESSION: Council Budget Priorities Workshop (Part 1)**

City Manager, Sarah Medary, introduced Chief Financial Officer, Twylla Miller, and provided information on the City's budget development, programs, and financial policies to begin a discussion on budget priorities to inform the development of the 2025-2027 Proposed Budget.

Councilor Discussion:

- Councilor Clark – noted interest in ensuring full Council participation in major priority-setting decisions; noted support to align budget decisions with community survey results to prioritize core services first; thinks core services are police and fire, followed by public works; noted opposition for across-the-board cuts that would affect emergency services.
- Councilor Yeh – noted support for ensuring full Council participation in major priority-setting decisions; asked for the next steps if Council's choose the \$11.5 million budget cut option; noted support for initially keeping all budget items on the table; noted support for reserving specific police and Planning and Development Department (PDD) mandate funds for their intended purposes.
- Councilor Kashinsky – asked if discussions were focused on choosing between \$11.5 million and \$9 million in budget cuts; clarified the budget figures represent annual costs, not biennial; noted support for reviewing a proposal for the \$11.5 million to increase transparency and understand impacts of potential cuts.
- Councilor Groves – noted support for reviewing a proposal for the \$11.5 million in budget cuts; noted opposition to cuts in police and fire departments, especially considering the impacts of the fires occurring in Los Angeles; noted Fire has not grown as a department despite increased demands; noted the importance of other services, such as Neighborhood Services Officers; noted support for asset preservation and to avoid the City overextending its responsibilities.
- Councilor Evans – noted support for a strategic approach to budget cuts as opposed to across-the-board cuts; noted support for prioritizing core services such as police,

fire, and public works followed by PDD; noted support for reviewing a proposal for the \$11.5 million in budget cuts.

- Councilor Leech – noted support for reviewing a proposal for the \$11.5 million in budget cuts; noted support for a strategic approach to budget cuts as opposed to across-the-board cuts; noted support for maintaining prevention programs as reducing them would lead to higher long-term costs; noted interest in reviewing proposed budget cuts before making final decisions.
- Councilor Keating – noted support for reviewing a proposal for the \$11.5 million in budget cuts; asked if animal services and code enforcement are police programs; noted human services, emergency shelters, animal services, and behavioral health stabilization services fall under public safety; noted opposition for cuts to police, fire, Emergency Medical Services, and public works; noted commitment to the library but interest in reviewing programs that could be supported by other organizations; noted support for a strategic approach to budget cuts.
- Councilor Zelenka – noted support for reviewing a proposal for the \$11.5 million in budget cuts; noted the City has made \$67 million in cuts over the past decade; noted further reductions would eliminate services that are important to community members; noted opposition to cutting libraries, parks, recreation, and human services; noted a surgical approach to the budget cuts will be cumbersome; noted support for passing a fire fee and considering a bond measure for fire infrastructure.
- Councilor Clark – acknowledged the value of libraries and recreational programs but noted emergency services must take precedence; noted interest in evaluating programs that have grown over time while core services have remained stagnant; noted support for a strategic approach to budget cuts.
- Councilor Evans – noted concern with cutting the fire department's budget and then not having the foundational infrastructure to respond to a major disaster; noted support for maintaining and growing foundational infrastructure; noted recent fires and earthquakes support investing in emergency response capacity.
- Councilor Groves – noted the importance of all City services but stressed the need to prioritize foundational services in the general fund; noted additional services could be funded through a levy; noted concern with the community not fully understanding the City's financial challenges, driven by State taxation policies.
- Councilor Kashinsky – noted Council previously directed the City Manager to explore new revenue options instead of making drastic cuts, and the fire fee proposal is the result of that directive; noted cuts to valued community programs would be felt throughout the City; noted if Council proceeds with cuts, there will be no ability to restore services; noted support for pursuing the fire fee to preserve services; noted the City will continue to have to make cuts due to structural tax issues at the State level.

MOTION: Councilor Keating, seconded by Councilor Groves, moved to direct the City Manager to bring back \$11.5 million in potential budget reduction strategies to address the General Fund gap.

VOTE: 8:0 PASSED**IN FAVOR:** Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, Leech and Groves**OPPOSED:** None**Councilor Discussion:**

- Councilor Zelenka – noted the proposed budget decisions will not directly impact fire prevention; noted climate change is the primary cause of the Los Angeles fire, not a lack of fire response; noted support for a bond for fire equipment and stations, increasing fire funds via the fire fee, and implementing a \$5 million fire levy; noted opposition for line-item percentage cuts; noted support for the City Manager to present a proposal with targeted service reductions.
- Councilor Leech – asked for clarification on cost recovery figures in the budget and how they impact funding decisions; noted some programs generate revenue beyond their expenses, making across-the-board cuts inefficient; asked why \$240,000 from the General Fund is being designated to Stormwater; noted support for a proportional approach to budget reduction.
- Councilor Evans – noted interest in consolidating service delivery as a cost-saving measure; asked for the status of the proposed fire merger with Springfield; noted the need for a future discussion on the Capital Improvement Program (CIP) budget.
- Councilor Clark – noted concern that implementing the fire fee alongside expected increased utility costs could lead to public backlash and a potential referendum; noted opposition for across-the-board cuts as it could lead to fire station closures and increased risks to public safety.
- Councilor Groves – noted while fire departments cannot prevent fires from starting, their role is to quickly respond and contain them before they become unmanageable; noted the Los Angeles fire response challenges were increased by budget cuts and reductions in state fire mitigation funding.
- Councilor Yeh – noted prioritizing budget cuts is Council's responsibility, not the City Manager's; noted support for starting with proportional budget reductions.
- Councilor Zelenka – noted interest in having the City Manager present three budget options: proportional cuts, no cuts to the police and fire department, and a strategic approach deemed appropriate by staff.
- Councilor Yeh – asked for the feasibility of bringing back three full budget proposals due to the significant staff time required.
- Councilor Kashinsky – clarified the vote being taken will not finalize cuts but rather direct staff to bring back data for further discussion on budget reductions.
- Councilor Keating – asked if the City Manager would then be tasked with identifying \$1.5 million in additional reductions to meet the \$11.5 million target if the fire fee is passed; asked if proposed reductions would be presented from the \$1.5 million or \$11.5 million in budget cuts.

MOTION: Councilor Clark, seconded by Councilor Keating, moved to extend the meeting by 15 minutes.

VOTE: 8:0 PASSED

IN FAVOR: Kashinsky, Keating, Zelenka Yeh, Clark, Evans, Leech and Groves

OPPOSED: None

Councilor Discussion:

- Councilor Zelenka – noted decisions cannot be made without a clear understanding of the impact of cuts; noted opposition to moving forward without the three different options; noted interest in giving additional time for the staff to develop the options.

MOTION: Councilor Clark, seconded by Councilor Groves, moved to not make a decision on prioritization without a full complement of Councilors at the table.

Councilor Discussion:

- Councilor Keating –noted support for intent behind the motion; stated concern about the wording, as requiring a full complement of Councilors could allow any single member’s absence to prevent the Council from moving forward; asked staff to clarify the process around motions and operating agreements.

MOTION RESTATED: Councilor Clark, seconded by Councilor Groves, moved to not make a decision on priorities next week.

Councilor Discussion:

- Councilor Kashinsky – asked for clarification on the scheduling of future meetings if a decision could not be made at the next session; noted the need for a clear date to make final budget decisions as discussion could continue indefinitely.

VOTE: 7:1 PASSED

IN FAVOR: Kashinsky, Keating, Zelenka Yeh, Clark, Evans, and Groves

OPPOSED: Leech

Councilor Discussion:

- Mayor Knudson – asked for input from the City Manager on how to capture the feedback provided and incorporate it into future discussions.

MOTION: Councilor Keating, seconded by Councilor Groves, moved to direct the City Manager to bring back two options for Council discussion: 1) allocating the \$11.5 million across City departments and services based on the current proportional share of the General Fund of each department; and 2) allocating the \$11.5 million across City departments and services in a manner that preserves core public safety services.

Councilor Discussion:

- Councilor Zelenka – noted the term "core services" could be interpreted differently; asked for a friendly amendment to add the targeted cuts option to the decision-making process (*friendly rejected*).
- Councilor Keating – asked for a clarification on the meeting procedures.
- Councilor Evans – clarified the total budget cuts being discussed over the biennium would amount to \$23 million.

MOTION: Councilor Zelenka, seconded by Councilor Keating, moved to add a third option and date allocating the 11.5 million in a surgical manner as proposed by the City Manager.

VOTE: 2:6 FAILED

IN FAVOR: Keating and Zelenka

OPPOSED: Kashinsky, Yeh, Clark, Evans, Leech and Groves

VOTE ON MAIN MOTION: 8:0 PASSED

IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, Leech and Groves

OPPOSED: None

Mayor Knudson adjourned the meeting at 1:49 p.m.

Respectfully submitted,

Katie LaSala
City Recorder

(Recorded by Natalie Venhuda)

Link to the webcast of this City Council meeting [here](#).

MINUTES

**Eugene City Council
Public Hearing
Eugene, Oregon 97401**

**January 21, 2025
5:30 p.m.**

Councilors Present: Eliza Kashinsky, Alan Zelenka, Jennifer Yeh, Mike Clark, Greg Evans, Lyndsie Leech, and Randy Groves.

Councilors Absent: Matt Keating

Mayor Knudson opened the January 21, 2025, public hearing of the Eugene City Council in hybrid in-person and virtual format at 500 E. 4th Avenue, Eugene, OR 97401, North Building.

1. PUBLIC HEARING: An Ordinance Providing for Withdrawal of Annexed Properties from the Following Special Districts: River Road Park & Recreation District; River Road Water District; Santa Clara Rural Fire Protection District; Santa Clara Water District; Lane Fire Authority and Junction City Water Control District.

Mayor Knudson opened the public hearing.

Assistant City Manager, Matt Rodrigues, introduced the topic and provided background information.

There were no speakers for the public hearing.

Mayor Knudson closed the public hearing.

2. PUBLIC HEARING: An Ordinance Amending the Eugene-Springfield Metropolitan Area General Plan Diagram and the Willakenzie Area Plan Diagram to Redesignate the Property Identified as Assessor's Map 17-03-16-41, Tax Lot 01100 from Campus Industrial to Light Medium Industrial and Rezone the Property from E-1 Campus Employment to E-2 Mixed Use Employment.

Mayor Knudson opened the public hearing in a quasi-judicial format.

Assistant City Manager, Matt Rodrigues, introduced the topic and provided background information.

Mayor Knudson provided time for Councilors to disclose any bias, conflicts of interest, ex parte communications or abstentions pursuant to Eugene Code 9.7065(5).

Council Discussion:

- Councilor Clark – disclosed that the owners of Sheppard Motors are his friends, but he does not have any ex parte or biases that would prevent him from making a fair decision.

Mike Reeder provided an applicant statement.

1. Chris Clemow spoke in favor of the proposed ordinance.

Council Discussion:

- Councilor Kashinsky – noted the E-2 zone appears to allow more manufacturing type uses than the E-1 zone and is adjacent to residential properties; asked if community concerns with manufacturing types that lead to pollution next to residential areas were discussed in the application; asked for the types of manufacturing allowed to build in the zone if Sheppard Motors does not develop there.
- Councilor Groves – noted he was involved in the Health Overlay Proposal; manufacturing serves as a buffer to residential areas; noted there needs to be a buffer between commercial industrial and residential areas.

Mayor Knudson closed the public hearing and the record for the application.

3. PUBLIC HEARING: An Ordinance Amending Section Eugene Code 6.552; and Providing for an Immediate Effective Date

Mayor Knudson opened the public hearing.

Assistant City Manager, Matt Rodrigues, introduced the topic and provided background information.

There were no speakers for the public hearing.

Mayor Knudson closed the public hearing.

Mayor Knudson adjourned the meeting at 5:49 p.m.

Respectfully submitted,

Katie LaSala
City Recorder

(Recorded by Natalie Venhuda)

Link to the webcast of this City Council meeting [here](#).

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Approval of Tentative Working Agenda

Meeting Date: February 10, 2025
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 3B
Staff Contact: Katie LaSala
Contact Telephone Number: 541-682-5010

ISSUE STATEMENT

This is a routine item to approve the City Council Tentative Working Agenda.

BACKGROUND

Per City Council Operating Agreements, at each regular meeting of the Council, the City Manager shall present the Tentative Agenda. This shall be placed on the Consent Calendar. If there are any concerns about the items on the Tentative Agenda, it may be removed at the request of any councilors from the Consent Calendar and discussed separately.

COUNCIL OPTIONS

The council may choose to approve, amend or not approve the tentative agenda.

SUGGESTED MOTION

Move to approve the items on the Tentative Working Agenda.

ATTACHMENTS

A. City Council Tentative Working Agenda

FOR MORE INFORMATION

Staff Contact: Katie LaSala, City Recorder
Telephone: 541-682-5010
Staff E-Mail: klasala@eugene-or.gov



City Council Tentative Agenda

Updated February 6, 2025

Materials and information about how to access meetings available at <https://www.eugene-or.gov/3360/Webcasts-and-Meeting-Materials>

February 2025					
Date	Day	Time	Title	Length	Dept Contact
10-Feb	Mon	5:00 pm	Council Budget Priorities Workshop, Part 2 (Work Session and Possible Action)	2 hrs	Sarah Medary, CMO Twylla Miller, CS
<i>Work Session Location: City Hall Council Chambers and Virtual</i>					
10-Feb	Mon	7:30 pm	Ceremonial Matters Committee Reports and Items of Interest Consent Calendar 1 Annual Withdrawal of Annexed Properties from Special Districts (Possible Action) Sheppard Motors Plan Amendments and Zone Change (Possible Action) Ordinance Amending EC 6.552 to conform to DEQ Industrial Pretreatment Regulations (Possible Action) Enterprise Zone program update (Action) Public Comment		Shawn Burgett, PDD Shawn Burgett, PDD Tanya Haeri- Mccarroll, PW Michael Bradley, PDD
<i>Meeting Location: City Hall Council Chambers and Virtual</i>					
12-Feb	Wed	12:00 pm	Urban Growth Strategies Update (Work Session)	90 min	Terri Harding, PDD
<i>Work Session Location: Virtual Only</i>					
12-Feb	Wed	5:30 pm	Budget Committee Meeting: Capital Improvement Program & Other Financial Topics (Budget Committee)		
<i>Budget Committee Location: City Hall Council Chambers and Virtual</i>					
18-Feb	Tues	5:30 pm	An Ordinance Concerning State Traffic Laws (Public Hearing) An Ordinance Concerning Stormwater Management Facilities; Amending Sections 7.010 And 7.143 Of The Eugene Code, 1971; And Providing An Effective Date. (Public Hearing)		Travis Smith, CPO Doug Singer, PW



Work Session



Action



Public Hearing



Public Comment



Consent Calendar



Committee Reports/Items of Interest



Ceremonial Matters



Pledge of Allegiance

February 10, 2025 Meeting – Item 3B

			 An Ordinance Concerning Stormwater Management; Amending Sections 9.6791, 9.6792, 9.6793, And 9.8030 Of The Eugene Code, 1971; And Providing An Effective Date. (Public Hearing)		Doug Singer, PW
			 Safe parking/tent sunset extension (Public Hearing)		Regan Watjus, PDD
<i>Public Hearing Location: City Hall Council Chambers and Virtual</i>					
19-Feb	Wed	12:00 pm	 Downtown Riverfront Update (Urban Renewal Agency Work Session and Possible Action)	90 min	Will Dowdy, PDD
<i>Work Session Location: Virtual Only</i>					
24-Feb	Mon	5:30 pm	 Urgent Community Needs: Downtown & Public Spaces Update (Strategic Workshop)	90 min	Ray Brown, EPD Michelle Parkins, PDD
<i>Work Session Location: City Hall Council Chambers and Virtual</i>					
24-Feb	Mon	7:30 pm	 Committee Reports and Items of Interest  Consent Calendar 1  Right of Way Jurisdictional Transfer Requests (Consent Calendar 2)  Safe parking/tent sunset extension (Possible Action)  An Ordinance Concerning State Traffic Laws (Possible Action)  Public Comment		Doug Singer, PW Regan Watjus, PDD Travis Smith, CPO
<i>Meeting Location: City Hall Council Chambers and Virtual</i>					
26-Feb	Wed	12:00 pm	 Charter Follow-up Discussion (Work Session)	45 min	Jason Dedrick, CS
			 <i>Topic Pending Confirmation</i> (Work Session)	45 min	Staff
<i>Work Session Location: Virtual Only</i>					

March 2025					
Date	Day	Time	Title	Length	Dept Contact
10-Mar	Mon	5:30 pm	 MUPTE Applications – Riverfront Parcels 9 and 10, and Station House (Work Session and Possible Action)	90 min	Dylan Huber-Heidorn, PDD
<i>Work Session Location: City Hall Council Chambers and Virtual</i>					
10-Mar	Mon	7:30 pm	 Ceremonial Matters  Committee Reports and Items of Interest		

			 Consent Calendar 1  2025-2031 Capital Improvement Program (Public Hearing and Action) An Ordinance Concerning Stormwater Management Facilities; Amending Sections 7.010 And 7.143 Of The Eugene Code, 1971; And Providing An Effective Date.  An Ordinance Concerning Stormwater Management; Amending Sections 9.6791, 9.6792, 9.6793, And 9.8030 Of The Eugene Code, 1971; And Providing An Effective Date. (Action)  Public Comment		Kacia Edison, CS Doug Singer, PW Doug Singer, PW
<i>Meeting Location: City Hall Council Chambers and Virtual</i>					
12-Mar	Wed	12:00 pm	 Topic Pending Confirmation (Work Session)  Topic Pending Confirmation (Work Session)	45 min 45 min	Staff Staff
<i>Work Session Location: Virtual Only</i>					

Note: Council Spring Break March 13 - April 8

UPCOMING PUBLIC HEARINGS			
Date/Time	Topic/Title	Description	Staff Contact
Tues. Feb 18, 5:30pm	Safe Parking/Tent Sunset Extension	The City Council will hold a public hearing to consider an ordinance extending the sunset date for the Safe Parking and Safe Tent Sites Ordinance through June 30, 2026. This public hearing will provide opportunity for public comment on the potential sunset date extension. The proposed ordinance will be posted online with information on how to provide testimony: https://www.eugene-or.gov/1781/Proposed-Ordinances	Regan Watjus, PDD RWatjus@eugene-or.gov 541-681-8442
Tues. Feb 18, 5:30pm	An Ordinance Concerning State Traffic Laws	The City Council will hold a public hearing to consider an ordinance concerning state traffic laws. The proposed ordinance will be posted online with information on how to provide testimony: https://www.eugene-or.gov/1781/Proposed-Ordinances	Travis Smith, CPO tsmith@eugene-or.gov
Tues. Feb 18, 5:30pm	An Ordinance Concerning Stormwater Management Facilities; Amending Sections 7.010 And 7.143 Of The Eugene Code, 1971; And Providing An Effective Date	The City Council will hold a public hearing to consider an ordinance to amend the standards for stormwater management facilities for public improvements in the public way. This public hearing will provide opportunity for public comment on the proposed amendments. The proposed ordinance will be posted online with information on how to provide testimony:	Doug Singer, PW DSinger@eugene-or.gov 541-682-8460

		https://www.eugene-or.gov/1781/Proposed-Ordinances	
Tues. Feb 18, 5:30pm	An Ordinance Concerning Stormwater Management; Amending Sections 9.6791, 9.6792, 9.6793, And 9.8030 Of The Eugene Code, 1971; And Providing An Effective Date.	The City Council will hold a public hearing to consider an ordinance to amend the land use code related to stormwater development standards. This public hearing will provide opportunity for public comment on the proposed amendments. The proposed ordinance will be posted online with information on how to provide testimony: https://www.eugene-or.gov/1781/Proposed-Ordinances	Doug Singer, PW DSinger@eugene-or.gov 541-682-8460
Mon. Mar 10, 7:30pm	2025-2031 Capital Improvement Program	The City Council will hold a public hearing to consider adoption of the Proposed Capital Improvement Program (CIP) for fiscal years 2026 through 2031. The Proposed CIP will be reviewed by the City's Budget Committee on February 12, 2025, and is posted online at https://www.eugene-or.gov/371/Capital-Improvement-Program	Kacia Edison, CS KEdison@eugene-or.gov 541-682-6820

Approved Work Session Polls to be Scheduled	Councilor	Date Approved
Gas Stations – Oct 18, 2023; <i>follow-up work session - TBD</i>	Keating	4/15/22
USD Clean Fuels Transloading Project - TBD	Leech	11/1/24
Shopping Carts in Parks and Scrap Metal Sales Requirements - TBD	Groves	11/6/24

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Action: An Ordinance Providing for Withdrawal of Annexed Properties from the Following Special Districts: River Road Park & Recreation District; River Road Water District; Santa Clara Rural Fire Protection District; Santa Clara Water District; Lane Fire Authority and Junction City Water Control District.

Meeting Date: February 10, 2025
Department: Planning and Development
www.eugene-or.gov

Agenda Item Number: 4
Staff Contact: Shawn Burgett
Contact Telephone Number: 541-682-5285

ISSUE STATEMENT

The City Council is scheduled to take action on this request for the annual withdrawal of previously annexed properties from special districts.

BACKGROUND

The purpose of the ordinance is to remove annexed properties from the tax rolls of special service districts, which in this case are the River Road Park & Recreation District; River Road Water District; Santa Clara Rural Fire Protection District; Santa Clara Water District; Lane Fire Authority and Junction City Water Control District. The withdrawal process is separate from the process for annexation of those properties. When annexed properties are withdrawn from special districts, the City assumes responsibility for providing the services formerly provided by the special districts, such as fire protection and water service, and the properties are removed from the tax rolls of the special district and included on the City's tax roll. State law and local code require annexed properties to withdraw from special service districts through a separate process after the annexation of those properties becomes effective.

Withdrawals come before the City Council on an annual basis. Properties annexed at the request of the property owner during the previous year are batched together to facilitate this process. The 2025 batch contains ten annexations approved by City Council in 2024—for a total of fourteen tax lots.

Withdrawals are time sensitive. State law provides that, if a withdrawal is not approved prior to March 31, the withdrawal does not become effective until July 1 of the following year (i.e., 2026 for these properties). This delay would mean that the properties will remain on the tax roll of the special service districts that no longer provide services to the property for more than a year. Approving the withdrawal ordinance prior to March 31, 2025, will result in the withdrawals taking effect on July 1, 2025, and those properties being included on the City tax roll immediately thereafter.

The City Council held the required public hearing on this item on [January 21, 2025](#). No public

February 10, 2025 Meeting – Item 4

testimony was provided at the hearing, nor was any written comment received. Public notice of the hearing was published and posted as required by state law and Eugene Code requirements, including notice to the affected special service districts. The inclusion of these properties on City tax rolls, and withdrawal from special districts, is anticipated by the property owners and by special districts as part of the annexation process.

The approval criterion for withdrawal from public service districts following annexation is contained in Eugene Code (EC) 9.7835 and corresponding statutory provisions in Oregon Revised Statute (ORS) 222.524, which require the City Council to find that approval of the withdrawal is in the best interest of the City.

If Council finds the withdrawals are in the City's best interest, Council is asked to adopt the attached withdrawal ordinance (see Attachment A), which provides for the withdrawal from special service districts of these annexed properties. Maps and legal descriptions of the properties to be withdrawn are provided as exhibits to the ordinance.

PREVIOUS COUNCIL DIRECTION

Withdrawals of recently annexed properties from special districts are routinely batch-processed on an annual basis.

COUNCIL OPTIONS:

1. Approve the withdrawals by ordinance.
2. Approve the withdrawals by ordinance with specific modifications as determined by the City Council.
3. Not adopt the ordinance.

CITY MANAGER'S RECOMMENDATION

The City Manager recommends adoption of the ordinance as drafted.

SUGGESTED MOTION

Move to adopt An Ordinance Providing for Withdrawal of Annexed Properties from the Following Special Districts: River Road Park & Recreation District; River Road Water District; Santa Clara Rural Fire Protection District; Santa Clara Water District; Lane Fire Authority; and Junction City Water Control District.

ATTACHMENTS

- A. Proposed Ordinance
Exhibits A-J (maps and legal descriptions of properties)

FOR MORE INFORMATION

Staff Contact: Shawn Burgett, Associate Planner

Telephone: 541-682-5285

Staff E-Mail: SBurgett@eugene-or.gov

ORDINANCE NO. _____

AN ORDINANCE PROVIDING FOR WITHDRAWAL OF ANNEXED PROPERTIES FROM THE FOLLOWING SPECIAL DISTRICTS: RIVER ROAD PARK & RECREATION DISTRICT; RIVER ROAD WATER DISTRICT; SANTA CLARA RURAL FIRE PROTECTION DISTRICT; SANTA CLARA WATER DISTRICT; LANE FIRE AUTHORITY; AND JUNCTION CITY WATER CONTROL DISTRICT.

The City Council of the City of Eugene finds that:

A. Notice of the proposed withdrawal of real property which has been annexed to the City, but is currently contained within the boundaries of the River Road Park & Recreation District; River Road Water District; Santa Clara Rural Fire Protection District; Santa Clara Water District; Lane Fire Authority; and Junction City Water Control District (“the Districts”) was published in the Register-Guard on January 7 and 14, 2025, posted in four public places in the City of Eugene for a period of two successive weeks prior to the hearing date, and mailed to the Districts.

B. The Notice provided that a public hearing to allow the City Council to hear objections to the withdrawals and to determine whether the withdrawals are in the best interest of the City was scheduled in-person and remotely for January 21, 2025, at 5:30 p.m., using virtual meeting technology.

C. The City is willing to assume the liabilities and indebtedness previously contracted by the Districts proportionate to the parts of the Districts that have been annexed to the City upon the effective date of the withdrawals as provided in ORS 222.520.

D. The withdrawals of the annexed territories from the Districts are consistent with adopted City policies and are in the best interest of the City.

NOW, THEREFORE,

THE CITY OF EUGENE DOES ORDAIN AS FOLLOWS:

Section 1. The following territories in Lane County, Oregon, annexed to the City of Eugene by Resolution of the Eugene City Council, are withdrawn from the Districts indicated effective July 1, 2025:

River Road Park & Recreation District								
Name	File #	Site Address or Location	Assessor's Map	Tax Lot	Resolution	Approval Date	Effective Date	Legal Desc. & Map
1010 Horn Lane	A 23-9	1010 Horn Lane	17-04-23-11	6401	5405	4/22/2024	5/22/2024	Ex. B
Stults Ave	A 24-3	Vacant, east of 805 River Road	17-04-24-31	7700	5415	7/22/2024	7/29/2024	Ex. E
Clinton Reeve	A 24-4	Vacant, west of 31 Sandra Lane	17-04-24-21	2100	5416	7/22/2024	7/29/2024	Ex. F
Rosetta Avenue	A 24-5	Vacant, west of 125 Rosetta Ave	17-04-24-22	300	5424	9/23/2024	11/6/2024	Ex. G

255 Maxwell Road	A 24-9	255 Maxwell Road	17-04-14-41	201	5420	9/9/2024	11/6/2024	Ex. H
------------------	--------	------------------	-------------	-----	------	----------	-----------	-------

River Road Water District

Name	File #	Site Address or Location	Assessor's Map	Tax Lot	Resolution	Approval Date	Effective Date	Legal Desc. & Map
1010 Horn Lane	A 23-9	1010 Horn Lane	17-04-23-11	6401	5405	4/22/2024	5/22/2024	Ex. B
Stults Ave	A 24-3	Vacant, east of 805 River Road	17-04-24-31	7700	5415	7/22/2024	7/29/2024	Ex. E
Clinton Reeve	A 24-4	Vacant, west of 31 Sandra Lane	17-04-24-21	2100	5416	7/22/24	7/29/2024	Ex. F
Rosetta Avenue	A 24-5	Vacant, west of 125 Rosetta Ave	17-04-24-22	300	5424	9/23/2024	11/6/2024	Ex. G
255 Maxwell Road	A 24-9	255 Maxwell Road	17-04-14-41	201	5420	9/9/2024	11/6/2024	Ex. H

Santa Clara Rural Fire Protection District

Name	File #	Site Address or Location	Assessor's Map	Tax Lot	Resolution	Approval Date	Effective Date	Legal Desc. & Map
214 Grizzly Ave	A 23-8	214 Grizzly Ave/Vacant lot west of 214 Grizzly Ave	17-04-12-20	3003/3009	5404	4/8/2024	5/22/2024	Ex. A
Irvington Drive	A 24-1	Vacant, south of 120 Irvington Dr.	17-04-02-34	5800	5406	5/13/2024	5/22/2024	Ex. C
320 Ferndale Drive	A 24-12	320 Ferndale Drive	17-04-11-24	800/900	5426	10/28/2024	11/6/2024	Ex. J

Santa Clara Water District

Name	File #	Site Address or Location	Assessor's Map	Tax Lot	Resolution	Approval Date	Effective Date	Legal Desc. & Map
214 Grizzly Ave	A 23-8	214 Grizzly Ave/Vacant Lot west of 214 Grizzly Ave	17-04-12-20	3003/3009	5404	4/8/2024	5/22/2024	Ex. A
Irvington Drive	A 24-1	Vacant, south of 120 Irvington Dr.	17-04-02-34	5800	5406	5/13/2024	5/22/2024	Ex. C

320 Ferndale Drive	A 24-12	320 Ferndale Drive	17-04-11-24	800/ 900	5426	10/28/24	11/6/2024	Ex. J
--------------------------	---------	-----------------------	-------------	-------------	------	----------	-----------	-------

Lane Fire Authority

Name	File #	Site Address or Location	Assessor's Map	Tax Lot	Resolution	Approval Date	Effective Date	Legal Desc. & Map
29960 East Enid	A 24-2	29960 East Enid Road	17-04-03-33/ 17-04-04-44	1700/ 100	5407	5/13/2024	5/22/2024	Ex. D
Clear Lake	A 24-10	Vacant, northwest of 90680 Hwy 99N	17-04-05-00	400	5423	9/23/2024	11/6/2024	Ex. I

Junction City Water Control District

Name	File #	Site Address or Location	Assessor's Map	Tax Lot	Resolution	Approval Date	Effective Date	Legal Desc. & Map
29960 East Enid	A 24-2	29960 East Enid Road	17-04-03-33/ 17-04-04-44	1700/ 100	5407	5/13/2024	5/22/2024	Ex. D
Clear Lake	A 24-10	Vacant, northwest of 90680 Hwy 99N	17-04-05-00	400	5423	9/23/2024	11/6/2024	Ex. I

Section 2. The City Recorder is requested to forward a copy of this Ordinance to the above referred Districts.

Passed by the City Council this

_____ day of February, 2025.

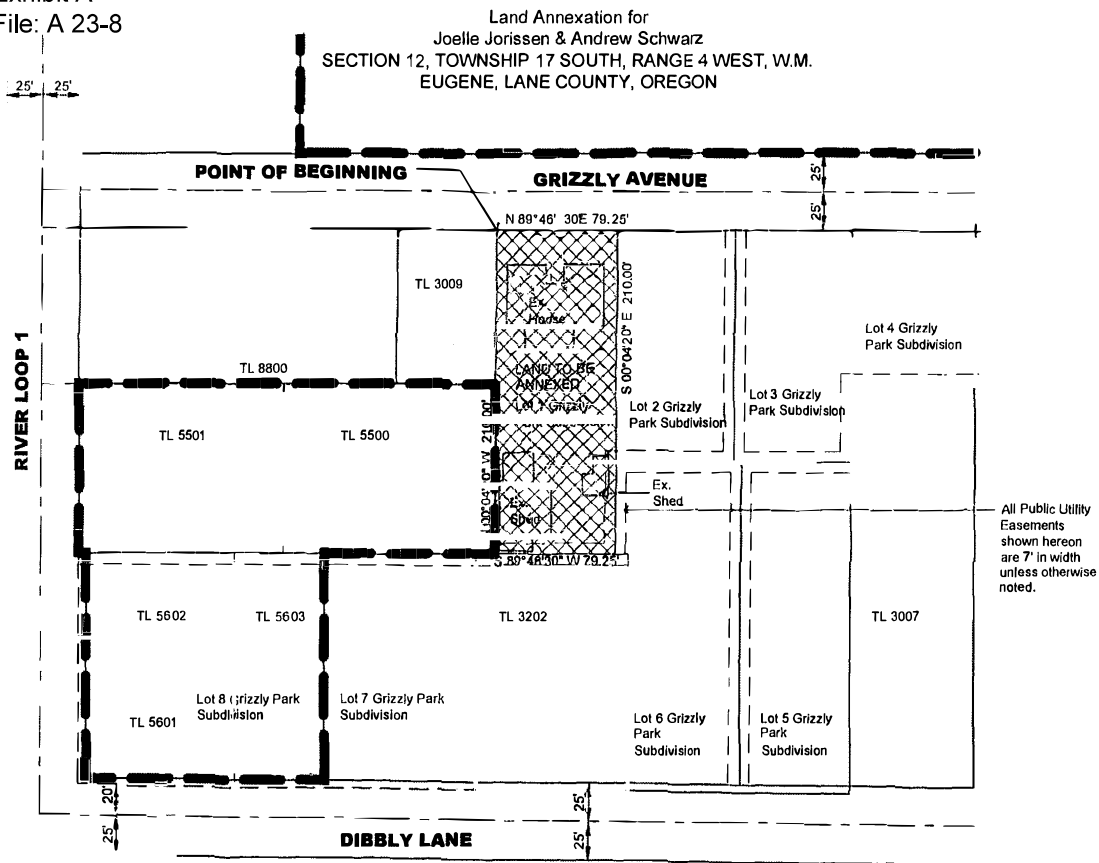
Approved by the Mayor this

_____ day of February, 2025.

City Recorder

Mayor

Exhibit A
File: A 23-8



LEGEND



LAND TO BE ANNEXED



CITY LIMITS



EXISTING BUILDINGS

POB

POINT OF BEGINNING

NOTES

1. CITY LIMIT BOUNDARIES SHOWN PER CITY of EUGENE ON-LINE INTERACTIVE MAP (EUGMAPS-APP) NOVEMBER 10, 2023.
2. EXISTING SINGLE DWELLING ON SITE.
3. EASEMENTS OR OTHER RECORDED RESTRICTIONS ARE SHOWN, IF EXISTING, ON THE SITE.

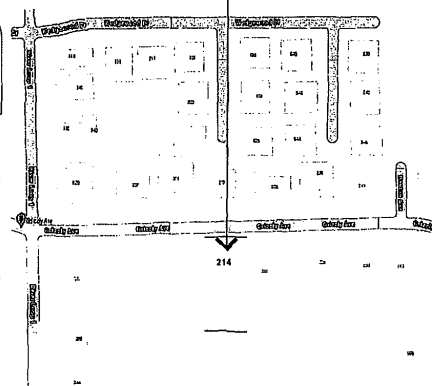
SUBJECT PROPERTY

VICINITY MAP

REGISTERED
PROFESSIONAL
LAND SURVEYOR

OREGON
JULY 15, 2003
KENT BAKER
#59885

RENEWS: 12-31-2023



ANNEXATION SITE PLAN

Grizzly Avenue Annexation
214 Grizzly Avenue, Eugene, OR 97404

Date: November 29, 2023
Revised: January 6, 2024

MAP: 17 04 12 20 Tax Lot 3003

Scale: 1" = 100' - 0"



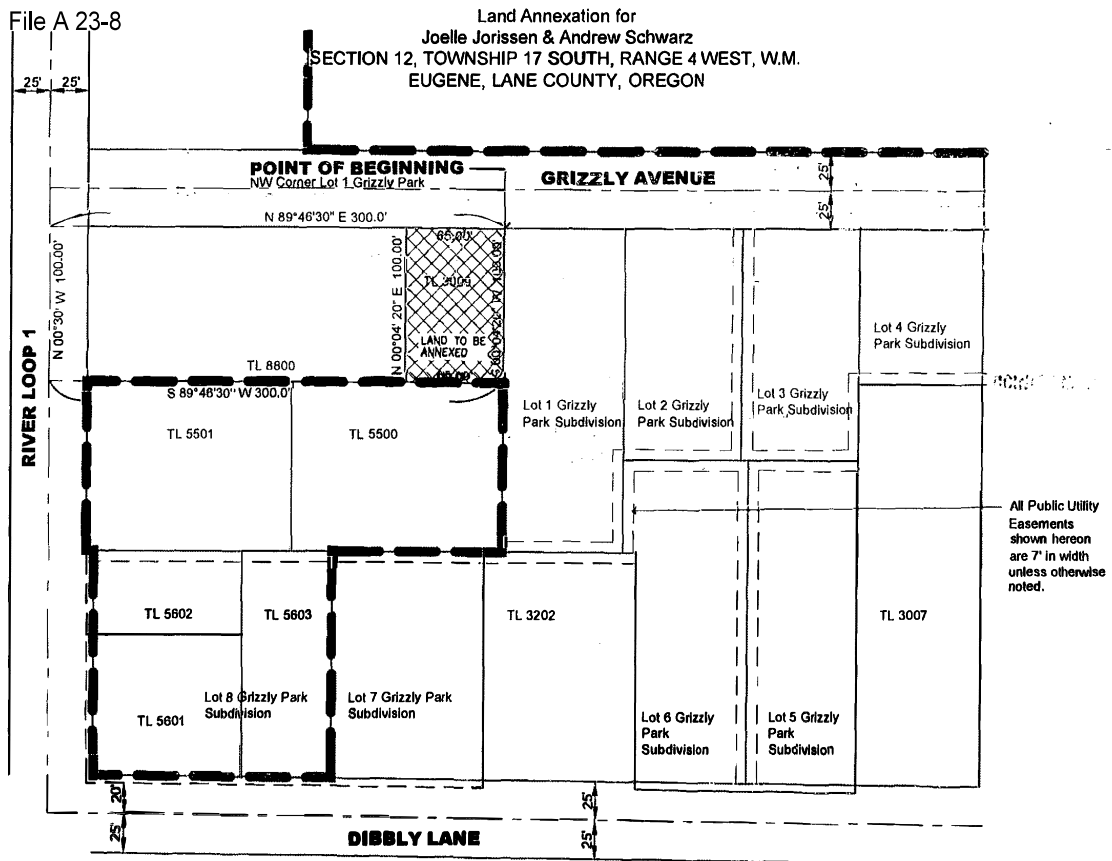
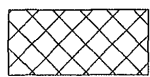
Exhibit A
File: A 23-8

LEGAL DESCRIPTION

Lot 1, GRIZZLY PARK, as platted and recorded in Book 47, Page 9, Lane County Oregon Plat Records,
Lane County, Oregon.



Exhibit A
File A 23-8

**LEGEND**

LAND TO BE ANNEXED



CITY LIMITS



EXISTING BUILDINGS

POB

POINT OF BEGINNING

NOTES

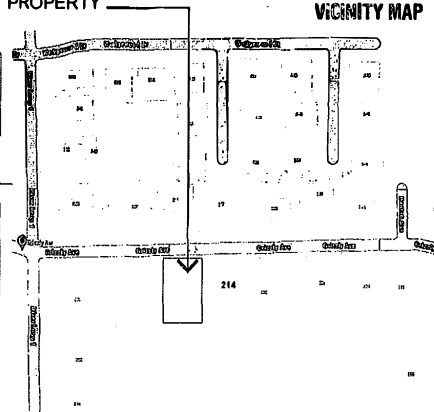
1. CITY LIMIT BOUNDARIES SHOWN PER CITY OF EUGENE ON-LINE INTERACTIVE MAP (EUGMAPS-APP) NOVEMBER 10, 2023.
2. EXISTING SINGLE DWELLING ON SITE.
3. EASEMENTS OR OTHER RECORDED RESTRICTIONS ARE SHOWN, IF EXISTING, ON THE SITE.

SUBJECT PROPERTY**VICINITY MAP**

REGISTERED
PROFESSIONAL
LAND SURVEYOR

OREGON
JULY 15, 2003
KENT BAKER
#59885

RENEWS: 12-31-2023

**ANNEXATION SITE PLAN**

Grizzly Avenue Annexation
Grizzly Avenue, Eugene, OR 97404

Date: November 29, 2023
Revised: January 8, 2024

MAP: 17 04 12 20 Tax Lot 3009

Scale: 1" = 100' - 0"



Exhibit A
File: 23-8

LEGAL DESCRIPTION

A unit of land being situated in the Northwest 1/4 of Section 12, Township 17 South, Range 4 West of the Willamette Meridian, said unit of land being more particularly described as follows:

Beginning at the Northwest corner of Lot 1, GRIZZLY PARK, as platted and recorded in Book 47, Page 9, Lane County Plat Records, in Lane County, Oregon;

Thence along the westerly boundary of said Lot 1, South 00°04'20" West a distance of 100.00 feet;

Thence leaving the westerly boundary of said Lot 1, South 89°46'30" West a distance of 65.00 feet;

Thence parallel with the westerly boundary of said Lot 1, North 00°04'20" East a distance of 100.00 feet to the southerly margin of Grizzly Avenue;

Thence along the southerly margin of Grizzly Avenue North 89°46'30" East a distance of 65.00 feet to the point of beginning, all in Lane County, Oregon and containing 6,500 square feet (0.15 acres) of land, more or less.

Exhibit B

File: A 23-9

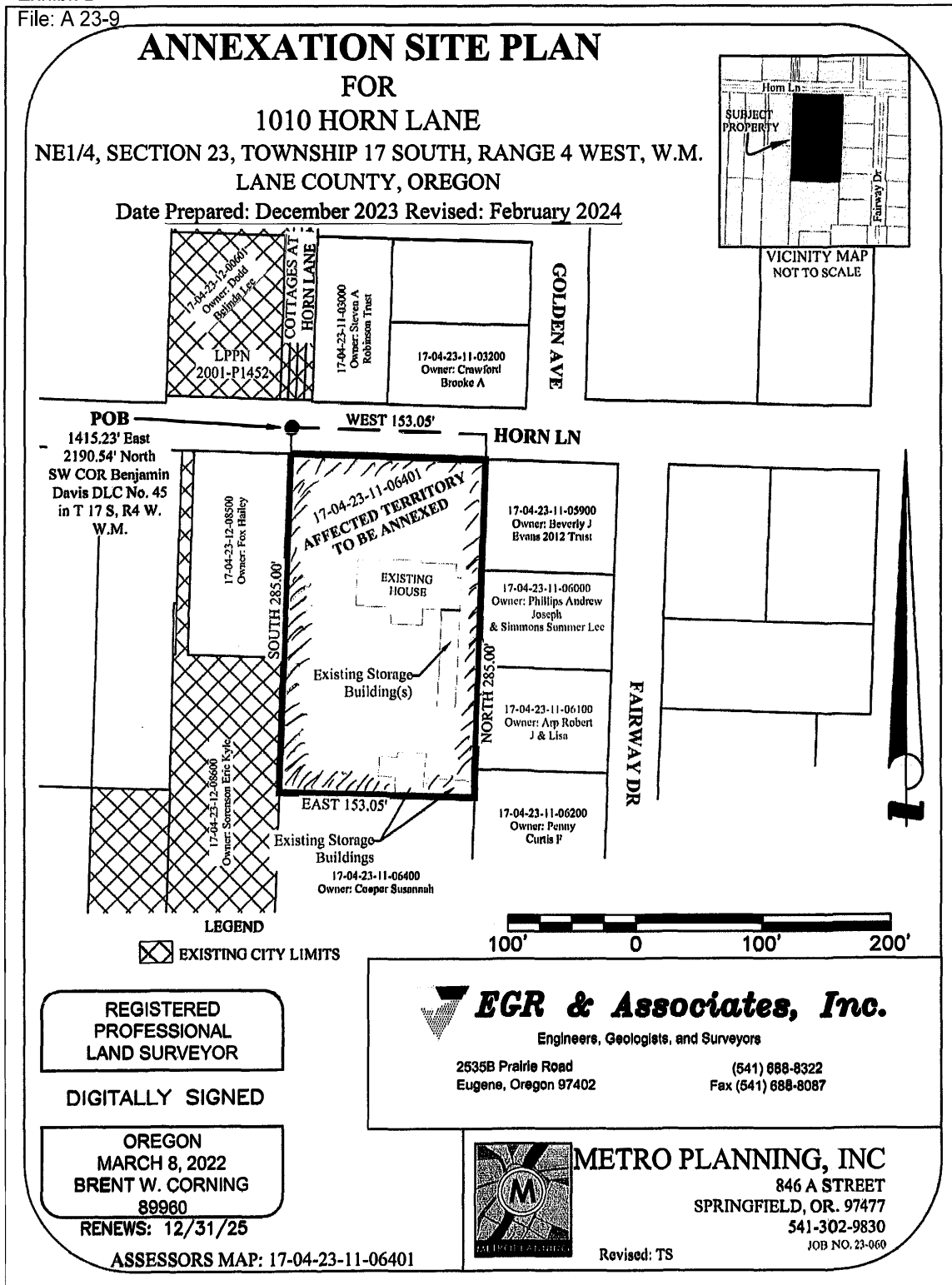


Exhibit B
File: A 23-9

Legal Description

Beginning at a point 1415.23 feet East of a point 2190.54 feet North of the Southwest corner of the Benjamin Davis Donation Land Claim No. 45 in Township 17 South, Range 4 West of the Willamette Meridian; thence running South 285.0 feet; thence East 153.05 feet; thence North 285.0 feet; thence West 153.05 feet to the point of beginning, in Lane County, Oregon.

EXCEPTING THEREFROM the North 20.0 feet lying within Horn Lane, in Lane County, Oregon.

Exhibit C
File: A 24-1

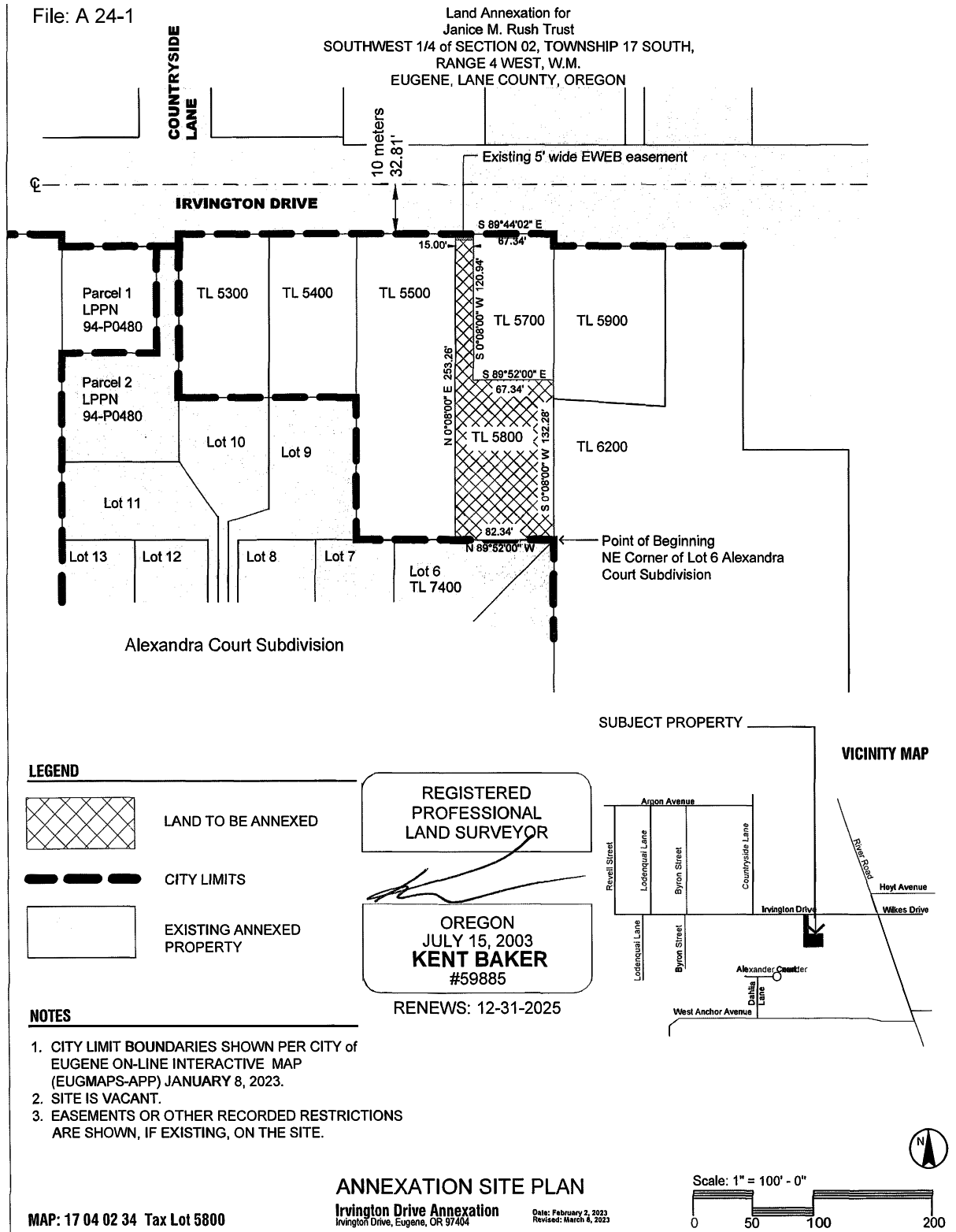


Exhibit C
File: A 24-1

Legal Description of Affected Territory to be Annexed
(Tax Lot #5800)

A unit of land being situated in the Southwest 1/4 of Section 2, Township 17 South, Range 4 West of the Willamette Meridian, said unit of land being more particularly described as follows:

Beginning at the Northeast corner of Lot 6, ALEXANDRA COURT SUBDIVISION, as platted and recorded in File 75, Slides 124 - 126, Lane County Plat Records, in Lane County, Oregon;

Thence along the northerly boundary of said Lot 6, North 89°52'00" West a distance of 82.34 feet;

Thence leaving the northerly boundary of said Lot 6, North 00°08'00" East a distance of 253.26 feet to the northerly margin of Irvington Road, said northerly margin being 10 meters (32.81 feet) from the centerline;

Thence along the northerly margin of Irvington Road parallel with and 10 meters southerly of the centerline, South 89°44'02" East a distance of 15.00 feet;

Thence leaving the northerly margin of Irvington Road, South 00°08'00" West a distance of 120.94 feet;

Thence South 89°52'00" East a distance of 67.34 feet;

Thence South 00°08'00" West a distance of 132.28 feet to the point of beginning, all in Lane County, Oregon and containing 12,706 square feet (0.29 acres) of land, more or less.

Exhibit D
File: A 24-2

ASSESSOR'S MAP(S) TAX MAPS 17-04-03-33 & 17-04-04-44, TAX LOTS 01700 & 00100

Z:\2023\23-302 Lark View Ventures - 23-302 Enid Rd\Annexation\Drawings\23-302 ANNEXATION_EXHIBIT B.dwg 3/11/2024 12:07 PM HEATHM

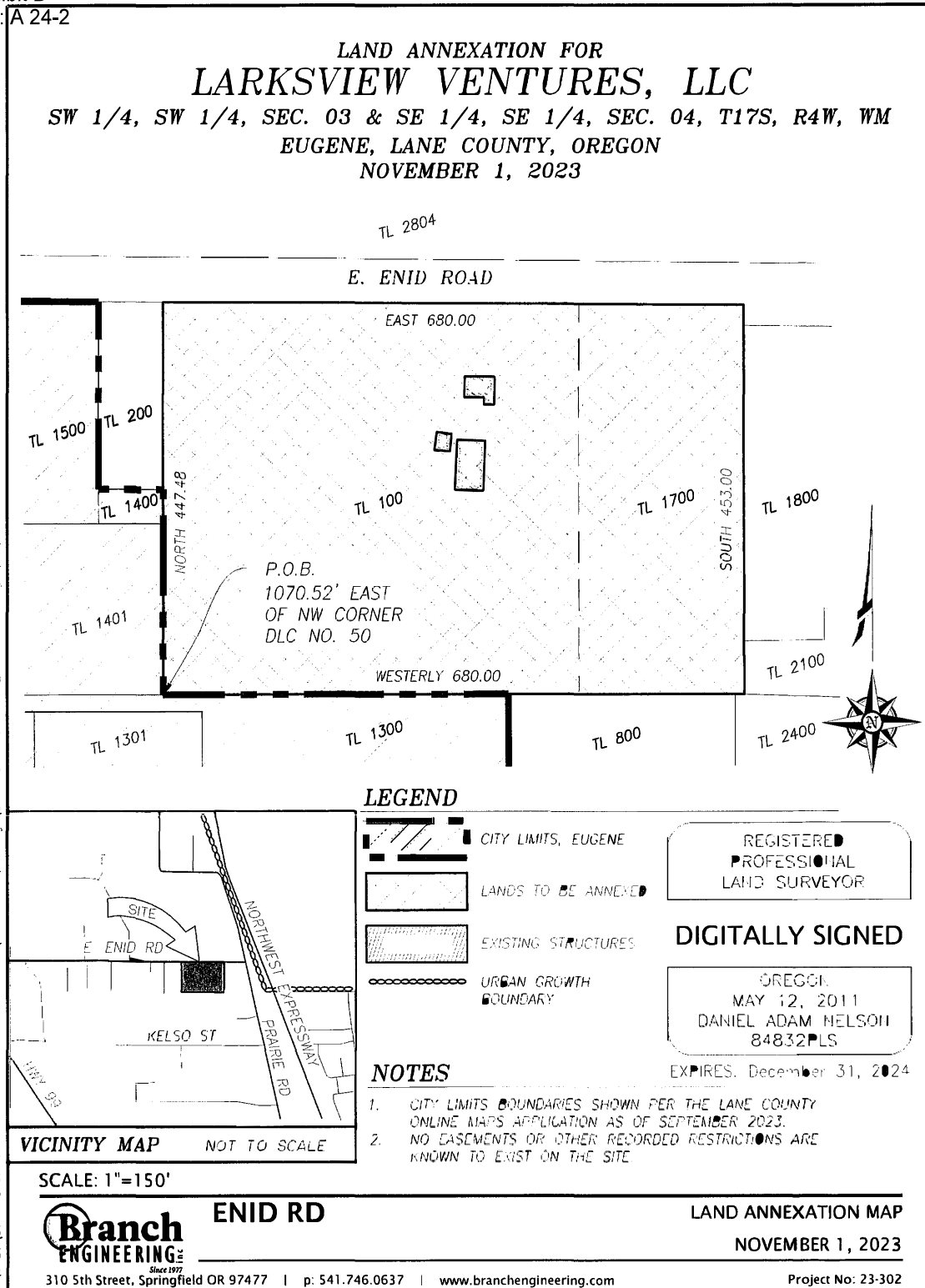


Exhibit D
File: A 24-2

LEGAL DESCRIPTION

ANNEXATION

TM 17- 04- 04- 44 TL 100 & 17- 04- 03- 33 TL 1700

Branch Engineering Inc. Project No. 23-302

ALL THOSE LANDS CONVEYED IN STATUTORY WARRANTY DEED RECORDED AUGUST 2, 2023 IN DOCUMENT NO. 2023-022277, LANE COUNTY DEEDS AND RECORDS, LANE COUNTY, OREGON, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE NORTH LINE OF THE JAMES PEEK DONATION LAND CLAIM NO. 50, TOWNSHIP 17 SOUTH, RANGE 4 WEST OF THE WILLAMETTE MERIDIAN, 1070.52 FEET EAST OF THE NORTHWEST CORNER THEREOF;

THENCE NORTH, ALONG THE WESTERLY LINE OF SAID LANDS, 447.48 FEET TO THE SOUTHERLY RIGHT OF WAY OF THE COUNTY ROAD NO. 618;

THENCE EAST ALONG THE SOUTHERLY RIGHT OF WAY OF SAID COUNTY ROAD, 680.00 FEET;

THENCE SOUTH, ALONG THE EASTERLY LINE OF SAID LANDS, 453.00 FEET TO THE NORTH LINE OF SAID PEEK CLAIM;

THENCE WESTERLY ALONG THE NORTH LINE OF SAID PEEK CLAIM 680.00 FEET TO THE PLACE OF BEGINNING, IN LANE COUNTY, OREGON.

THIS LEGAL DESCRIPTION HAS BEEN CHECKED FOR CONSISTENCY WITH THE VESTING DEED AND TAX MAP. THIS LEGAL DESCRIPTION IS SUITABLE FOR USE IN ANNEXATION PROCEEDINGS, BUT IS NOT SUITABLE FOR ACTIVITIES NEEDING A SURVEYED BOUNDARY.

Exhibit E
File: A 24-3

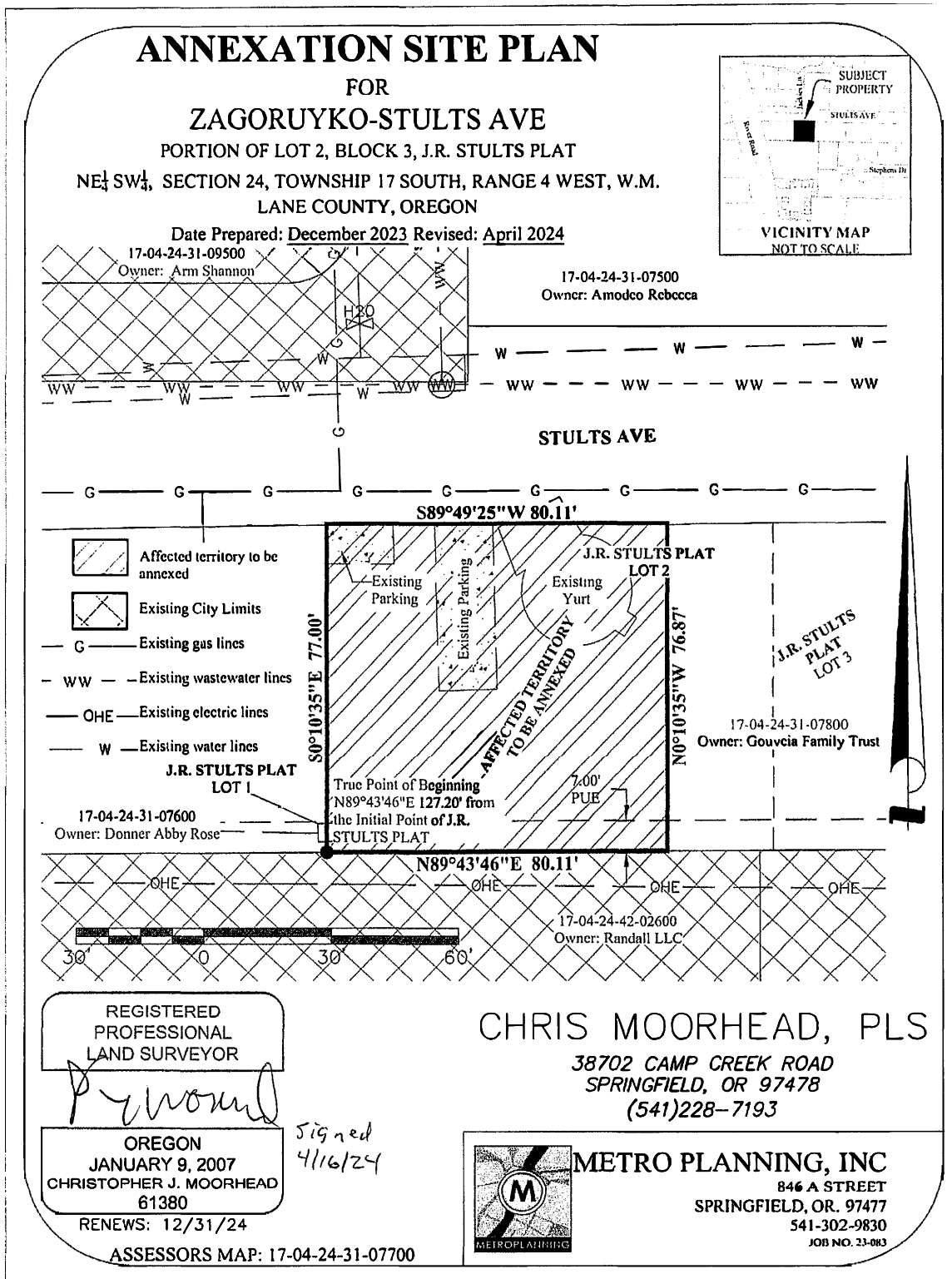


Exhibit E
File: A 24-3

LEGAL DESCRIPTION

Lot 2, Block 3, J.R. STULTS PLAT, as platted and recorded in Book 39, Page 29, Lane County Oregon Plat Records, in Lane County, Oregon.

More particularly described as follows:

Beginning at the Initial Point of J.R. STULTS PLAT, as platted and recorded in Book 39, Page 29, Lane County Oregon Plat Records; thence North 89°43'46" East 127.20 feet along the south line of J.R. STULTS PLAT, to the True Point of Beginning; thence continuing along said south line North 89°43'46" East 80.11 feet; thence leaving said south line North 0°10'35" West 76.87 feet to a point on the southerly right of way of Stults Avenue; thence continuing along said southerly right of way South 89°49'25" West 80.11 feet; thence leaving said southerly right of way South 0°10'35" East 77.00 feet to the True Point of Beginning, all in Lane County, Oregon.

Exhibit F
File: A 24-4

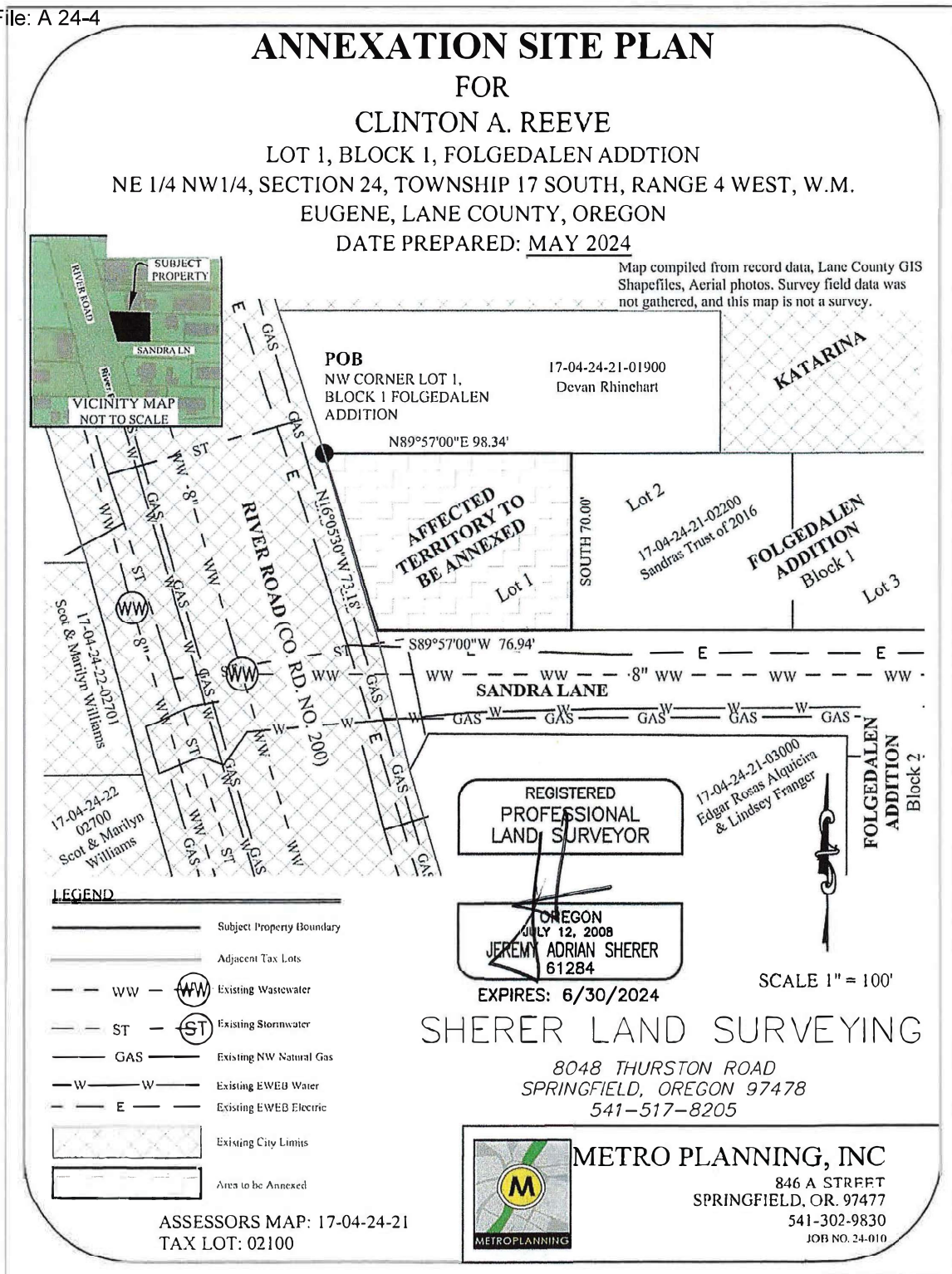


Exhibit F
File: A 24-4

LEGAL DESCRIPTION

Lot 1, Block 1, FOLGEDALEN ADDITION, as platted and recorded in Book 23, Page 15, Lane County
Oregon Plat Records, in Lane County, Oregon.

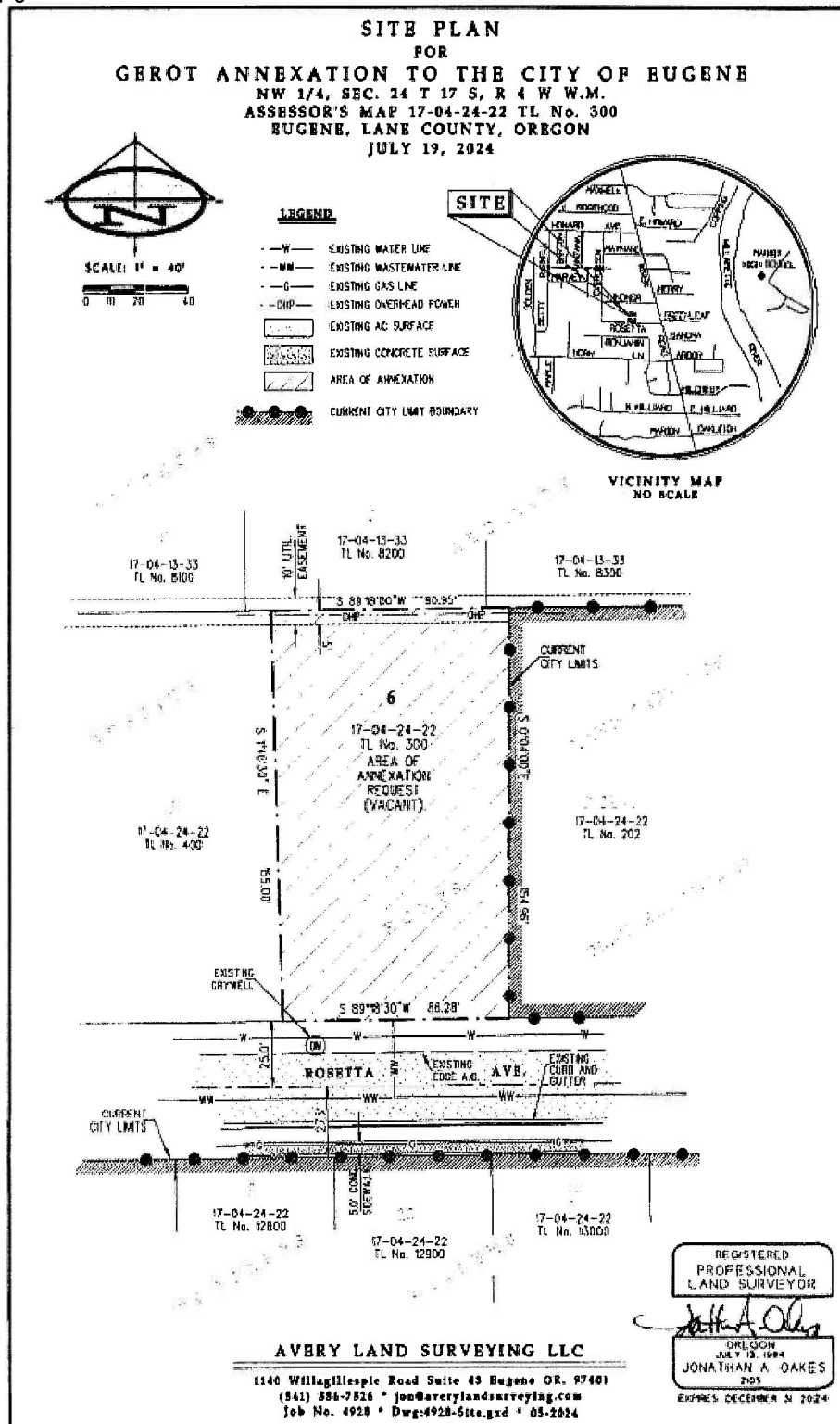


Exhibit G
File: A 24-5

**Legal Description for the Annexation
of
Assessor's Map No. 17-04-24-22 TL No. 300
to
the City of Eugene
NW 1/4 Sec. 24 T 17 S, R 4 W W.M.
April 25, 2024**

Lot 6 of ROSETTA HOMES as platted and recorded in Book 24, Page 25, Lane County
Oregon Plat Records, all in Lane County Oregon.

Exhibit H
File: A 24-9

ASSESSOR'S MAP(S) TAX MAP 17-04-14-41, T.L. 201

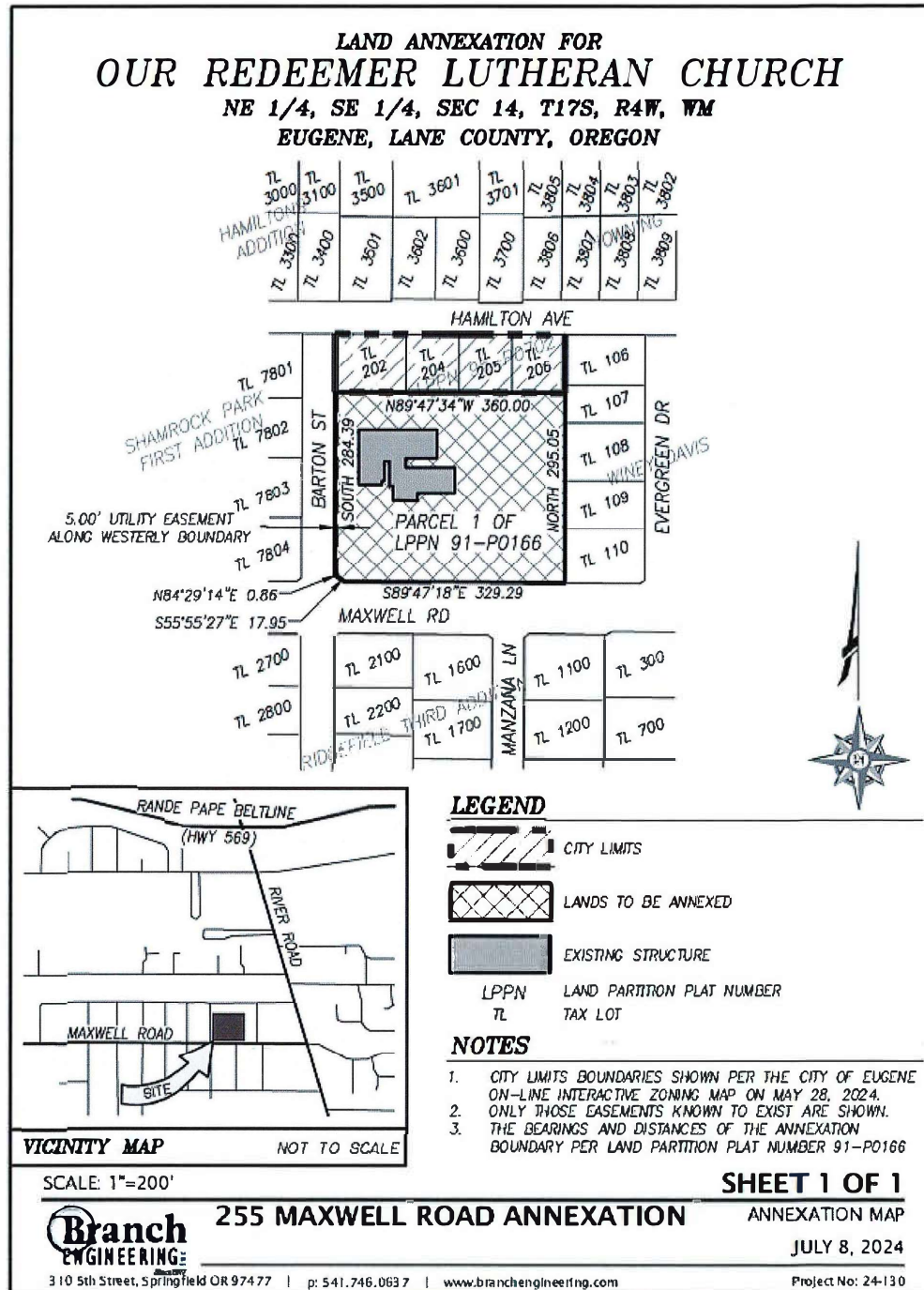


Exhibit H
Case File: A 24-9

May 28, 2024

LEGAL DESCRIPTION
ANNEXATION APPLICATION
TM 17-04-14-41, TL 201
Branch Engineering Inc. Project No. 24-130

Parcel 1 of Land Partition Plat Number 91-P0166 as platted and recorded in the Lane County Oregon Partition Plat Records.



Exhibit I
File: A 24-10

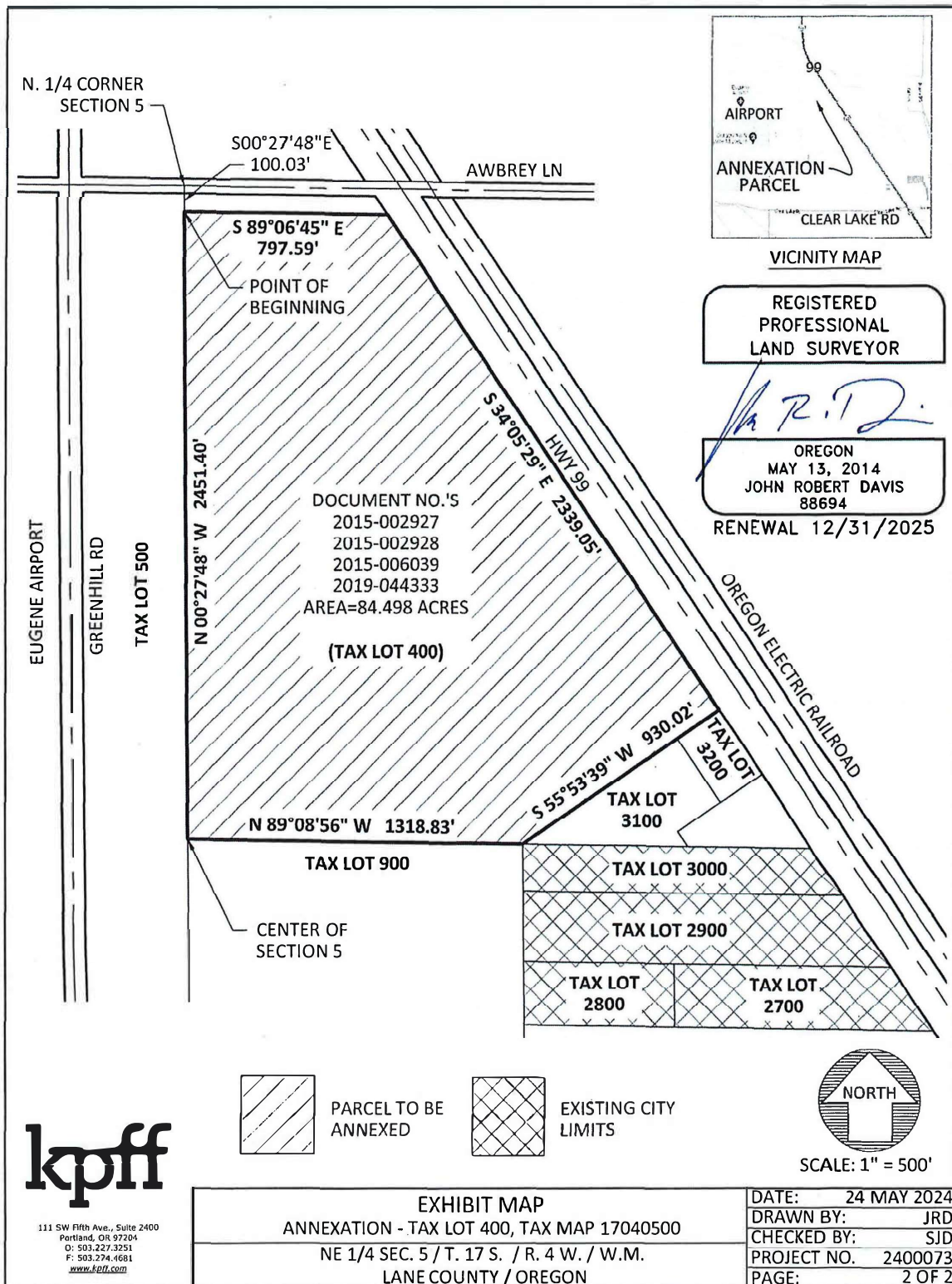


Exhibit I
File: A 24-10

ANNEXATION
JOB NO. 2400073
24 MAY 2024

LEGAL DESCRIPTION

ALL OF THAT TRACT OF LAND DESCRIBED IN DEED DOCUMENT NUMBERS 2015-002927, 2015-002928, 2015-006039, AND 2019-044333, LOCATED IN THE NORTHEAST QUARTER OF SECTION 5, TOWNSHIP 17 SOUTH, RANGE 4 WEST, WILLAMETTE MERIDIAN, LANE COUNTY, OREGON, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE WESTERLY LINE OF THE NORTHEAST QUARTER OF SAID SECTION 5, SAID POINT BEARS SOUTH 00°27'48" EAST 100.03 FEET FROM SAID NORTH ONE-QUARTER CORNER OF SECTION 5;

THENCE SOUTH 89°06'45" EAST 797.59 FEET ALONG A LINE THAT IS PARALLEL WITH AND 100.00 FEET SOUTHERLY OF THE NORTH LINE OF SAID NORTHEAST QUARTER OF SECTION 5 TO THE WESTERLY RIGHT-OF-WAY LINE OF HIGHWAY 99;

THENCE ALONG SAID WESTERLY RIGHT-OF-WAY LINE OF HIGHWAY 99 SOUTH 34°05'29" EAST 2339.05 FEET;

THENCE LEAVING SAID WESTERLY RIGHT-OF-WAY LINE SOUTH 55°53'39" WEST 930.02 FEET TO THE SOUTHERLY LINE OF SAID NORTHEAST QUARTER OF SECTION 5;

THENCE ALONG SAID SOUTHERLY LINE OF SAID NORTHEAST QUARTER OF SECTION 5 NORTH 89°08'56" WEST 1318.83 FEET TO THE CENTER OF SAID SECTION 5;

THENCE ALONG THE WESTERLY LINE OF SAID NORTHEAST QUARTER OF SECTION 5 NORTH 00°27'48" WEST 2451.40 FEET TO THE **POINT OF BEGINNING**.

CONTAINING 3,680,750 SQUARE FEET OR 84.498 ACRES, MORE OR LESS.

THE BASIS OF BEARINGS IS THE OREGON COORDINATE REFERENCE SYSTEM, EUGENE ZONE.

THE TRACT OF LAND IS SHOWN ON THE ATTACHED EXHIBIT MAP AND BY THIS REFERENCE MADE A PART THEREOF.



Exhibit J
File: A 24-12

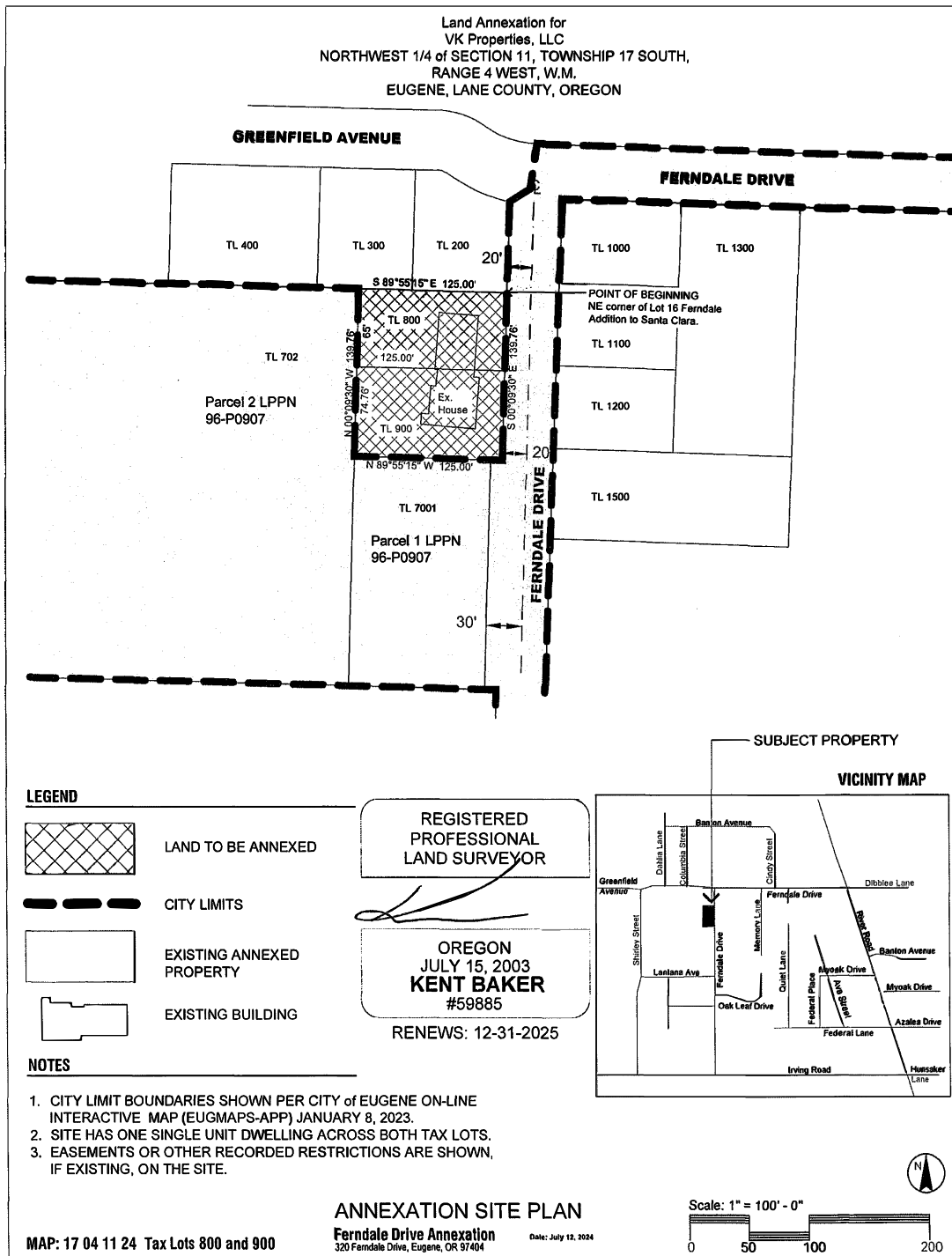


Exhibit J
File: A 24-12

Legal Description of Affected Territory to be Annexed

(Tax Lots #800 & 900, combined)

A unit of land being situated in the northwest 1/4 of Section 11, Township 17 South, Range 4 West of the Willamette Meridian, said unit of land also being situated in the northeast portion of Lot 16, FERNDAL ADDITION TO SANTA CLARA, as recorded in Book 4, Page 6, Lane County Plat Records, in Lane County, Oregon and more particularly described as follows:

Beginning at the northeast corner of Lot 16, FERNDAL ADDITION TO SANTA CLARA, said northeast corner also lies on the easterly margin of Ferndale Drive;

Thence along the easterly boundary of said Lot 16 and the easterly margin of Ferndale Drive, South 00°09'30" East a distance of 139.76 feet;

Thence leaving the easterly boundary of said Lot 16 and the easterly margin of Ferndale Drive, North 89°55'15" West along the easterly projection of the northerly boundary line of Parcel 1 of Land Partition Plat No. 96-P0907, Lane County Plat Records, in Lane County, Oregon and the northerly boundary line of said Parcel 1 a distance of 125.00 feet to the northwest corner of said Parcel 1, said northwest corner lies on the easterly boundary line of Parcel 2 of Land Partition Plat No. 96-P0907;

Thence along the easterly boundary line of said Parcel 2, North 00°09'30" West a distance of 139.76 feet to the northeast corner of said Parcel 2, said northeast corner lies on the northerly boundary line of aforementioned Lot 16;

Thence along the northerly boundary line of said Lot 16, South 89°55'15" East a distance of 125.00 feet to the point of beginning, all in Lane County, Oregon and containing 17,470 square feet (0.40 acres) of land, more or less.

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Action: An Ordinance Amending the Eugene-Springfield Metropolitan Area General Plan Diagram and the Willakenzie Area Plan Diagram to Redesignate the Property Identified as Assessor's Map 17-03-16-41, Tax Lot 01100 from Campus Industrial to Light Medium Industrial and Rezone the Property from E-1 Campus Employment to E-2 Mixed Use Employment.

Meeting Date: February 10, 2025
Department: Planning and Development
www.eugene-or.gov

Agenda Item Number: 5
Staff Contact: Shawn Burgett
Contact Telephone Number: 541-682-5485

ISSUE STATEMENT

City Council is scheduled to take action on a privately initiated Metro Plan Amendment and Refinement Plan Amendment to change the plan designation from Campus Industrial to Light Medium Industrial, with a concurrent Zone Change from E-1 Campus Employment to E-2 Mixed Use Employment, on Tax Lot 01100 of Assessor's Map 17-03-16-41 (City files: MA 24-1, RA 24-1, & Z 24-4).

BACKGROUND

The applicant, Sheppard Motors, applied for a privately initiated, site-specific Metro Plan Amendment, Refinement Plan Amendment, and concurrent Zone Change for the subject property with the goal of developing an automobile sales and service center with accessory electrical vehicle charging stations, as well as to provide for other uses permitted in the E-2 zone. The requested amendments are necessary to allow the applicant's intended development. A map of the subject property and zoning is provided in Attachment A and the ordinance is provided in Attachment B.

The undeveloped subject property is approximately 5 acres and is located on the west side of Old Coburg Road, south of North Game Farm Road and north of Chad Drive. The subject property is currently zoned E-1 Campus Employment, which does not permit Motor Vehicle Sales/Rental/Service; whereas, in the requested zone, E-2 Mixed Use Employment, the use is permitted outright. However, because the current Campus Industrial land use designation does not support a zone change to E-2, site-specific amendments to the land use diagrams of both the Metro Plan and Willakenzie Area Plan are also required. The proposed change to a Light Medium Industrial plan designation is necessary to facilitate the requested zone change and ultimately develop the property with the applicant's intended use.

As noted above, the applicant has stated that it intends to develop the property as automobile sales and service center. However, nothing in the plan designation change or zone change requires that the property be developed with that specific use. The application before the Council is for a change to the Metro Plan and refinement plan designations and a zone change. If this application is

approved, the subject property could be developed with any use permitted in the E-2 zone, as identified in [EC Table 9.2450](#). A matrix comparing the allowed uses in the E-1 and E-2 zones is provided as Attachment C to the Agenda Item Summary for Council's public hearing held on [January 21, 2025](#).

More information about the proposal, including any testimony received to date, is available at: <https://pdd.eugene-or.gov/LandUse/ApplicationDetails?file=MA-24-0001>

Procedural Summary

These Metro Plan Amendment, Refinement Plan Amendment and Zone Change applications follow the Metro Plan Amendment Procedures of the Eugene Code (EC) starting at Eugene Code Section [9.7700](#). These applications are subject to the approval criteria at EC Sections [9.7735](#), [9.8424](#), and [9.8865](#). Findings demonstrating compliance with the approval criteria for this Metro Plan Amendment, Refinement Plan Amendment, and Zone Change are attached as Exhibit D to the ordinance (Attachment B).

Due to the site-specific nature of this application, this is a quasi-judicial land use decision, procedures for which begin at EC [9.7065](#). Public notice for these applications has therefore been provided in accordance with Eugene Code. The initial public hearing was conducted by the Eugene Planning Commission on [December 17, 2024](#). Prior to the Planning Commission's public hearing, two pieces of written testimony were received, both in support of the proposal. One person testified at the Planning Commission's public hearing and spoke in favor of the proposal. Following the public hearing, the Planning Commission deliberated and unanimously voted to recommend approval of the requested Metro Plan Amendment, Refinement Plan Amendment and Zone Change.

The City Council held a duly-noticed public hearing on this application on [January 21, 2025](#). The applicant's representative provided testimony in support of the change at the public hearing. No other written or verbal testimony, other than the applicant's statements in support of the request, has been received to date.

A complete set of record materials for this Metro Plan Amendment, Refinement Plan Amendment and Zone Change are available for review at Planning and Development Department at 99 West 10th Avenue. The City Council has also been provided with a copy of the application file and record. As a courtesy, some of the materials are also available for review online at the link provided above.

RELATED CITY POLICIES

As noted above, findings demonstrating compliance with the approval criteria, including any applicable policies, for this Metro Plan Amendment, Refinement Plan Amendment, and Zone Change are provided as Exhibit D to the ordinance (Attachment B).

PREVIOUS COUNCIL DIRECTION

None.

COUNCIL OPTIONS

1. Adopt the ordinance as proposed in Attachment B to this AIS.
2. Adopt the ordinance with specific modifications as determined by the City Council.
3. Take no action.

CITY MANAGER'S RECOMMENDATION

The City Manager recommends adoption of the ordinance as provided in Attachment B.

SUGGESTED MOTION

Move to adopt an Ordinance amending the Eugene-Springfield Metropolitan Area General Plan to change the plan designation of the subject property from Campus Industrial to Light-Medium Industrial; amend the Willakenzie Area Plan to change the refinement plan's designation of the subject property from Campus Industrial to Light-Medium Industrial; and change the base zone of the subject property from E-1 Campus Employment to E-2 Mixed Use Employment for the Property Identified as Assessor's Map 17-03-16-41, Tax Lot 01100.

ATTACHMENTS

- A. Map of Subject Property and Zoning
- B. Proposed Ordinance and Exhibits
 - Exhibit A: Metro Plan Amendment Map
 - Exhibit B: Refinement Plan Amendment Map
 - Exhibit C: Zone Change Map
 - Exhibit D: Findings

FOR MORE INFORMATION

Staff Contact: Shawn Burgett, Associate Planner
Telephone: 541-682-5485
Staff E-Mail: SBurgett@eugene-or.gov



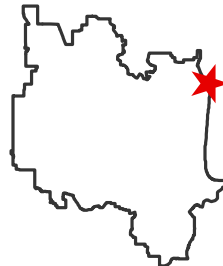
Sheppard Motors Plan Amendments & Zone Change

City Files: MA 24-1, RA 24-1, & Z 24-4

Attachment A
Zoning Map



- Subject Property
- C-1 Neighborhood Commercial
- E-1 Campus Employment
- E-2 Mixed Use Employment
- R-1 Low-Density Residential
- R-2 Medium-Density Residential



Caution: This map is based on imprecise source data, subject to change, and for general reference only.

Created on 12/27/2024
by City of Eugene Planning Division

0 75 150 300 Ft



ORDINANCE NO. _____

AN ORDINANCE AMENDING THE EUGENE-SPRINGFIELD METROPOLITAN AREA GENERAL PLAN DIAGRAM AND THE WILLAKENZIE AREA PLAN DIAGRAM TO REDESIGNATE THE PROPERTY IDENTIFIED AS ASSESSOR'S MAP 17-03-16-41, TAX LOT 01100 FROM CAMPUS INDUSTRIAL TO LIGHT MEDIUM INDUSTRIAL AND REZONING THE PROPERTY FROM E-1 CAMPUS EMPLOYMENT TO E-2 MIXED USE EMPLOYMENT.

The City Council of the City of Eugene finds as follows:

A. On August 29, 2024, Sheppard Motors, LLC, submitted an application for a Type I amendment to the Eugene-Springfield Metropolitan Area General Plan (Metro Plan) plan diagram, requesting a change from the property's current Campus Industrial designation to a Light Medium Industrial designation. Approval of the Metro Plan amendment results in the automatic concurrent amendment of the Willakenzie Area Plan land use diagram and the Willakenzie Area Plan Coburg-Crescent Subarea Diagram, giving the subject property a Light Medium Industrial designation under the Willakenzie Area Plan as well as the Metro Plan. The zone change requested by the applicant would rezone the subject property from E-1 Campus Employment to E-2 Mixed Use Employment.

B. On December 17, 2024, the Eugene Planning Commission held a public hearing on the application. The Eugene Planning Commission recommended that the Eugene City Council adopt the proposed amendments to the Metro Plan plan diagram as shown in Exhibit A, and the Willakenzie Area Plan land use diagram as shown in Exhibit B, and rezone the subject property as shown in Exhibit C.

NOW, THEREFORE,

THE CITY OF EUGENE DOES ORDAIN AS FOLLOWS:

Section 1. The Eugene-Springfield Metropolitan Area General Plan land use diagram is amended to redesignate the property identified as Assessor's Map 17-03-16-41, Tax Lot 01100, from Campus Industrial to Light-Medium Industrial, as depicted on Exhibit A attached hereto and incorporated herein by reference.

Section 2. Consistent with the provisions of section 9.7730(5) of the Eugene Code, 1971:

- (a) The Willakenzie Land Use Diagram and Willakenzie Land Use Diagram (Northeast Portion) located between pages 19 and 20 of the Willakenzie Area Plan are amended to redesignate the property identified as Assessor's Map 17-03-16-41, Tax Lot 01100, from Campus Industrial to Light Medium Industrial, as depicted on Exhibit B attached hereto and incorporated herein by this reference.
- (b) The Coburg-Crescent Subarea Diagram located at page 62 of the Willakenzie Area Plan is amended to redesignate the property identified as Assessor's Map 17-03-16-41, Tax Lot 01100, from Campus Industrial to Light Medium Industrial, as

depicted on Exhibit B attached hereto and incorporated herein by this reference.

Section 3. The property identified as Assessor's Map 17-03-16-41, Tax Lot 01100, is rezoned from E-1 Campus Employment to E-2 Mixed Use Employment, as depicted on Exhibit C attached hereto and incorporated herein by this reference

Section 4. The findings set forth in the attached Exhibit D are adopted in support of this Ordinance.

Section 5. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, that portion shall be deemed a separate, distinct, and independent provision and that holding shall not affect the validity of the remaining portions of this Ordinance. Further, if this Ordinance is remanded back to the City Council for further action by the Oregon Land Use Board of Appeals, those sections, subsections, sentences, clauses, phrases or portions that do not require action on remand shall be deemed separate, distinct, and independent provisions and such remand shall not affect their validity or effect.

Passed by the City Council this

_____ day of _____, 2025

Approved by the Mayor this

_____ day of _____, 2025.

City Recorder

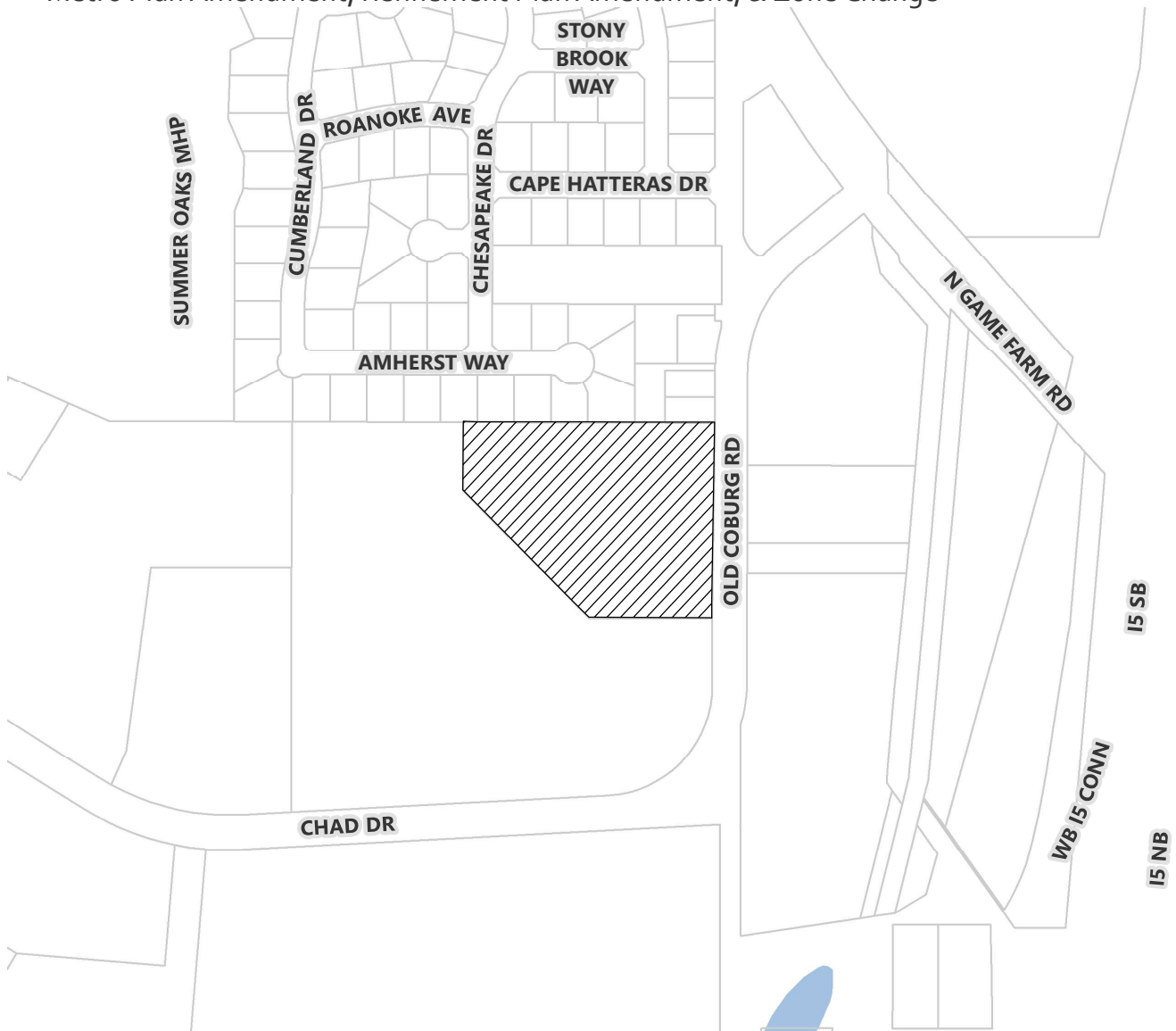
Mayor

Proposed Metro Plan Designation

Sheppard Motors - City Files: MA 24-1, RA 24-1, & Z 24-4

Metro Plan Amendment, Refinement Plan Amendment, & Zone Change

Exhibit A



Property to be redesignated from Campus Industrial to Light Medium Industrial on the Eugene-Springfield Metropolitan Area General Plan (Metro Plan) Plan Diagram.

 Subject Property

 Taxlots

Assessor's Map 17-03-16-41, Tax Lot 01100

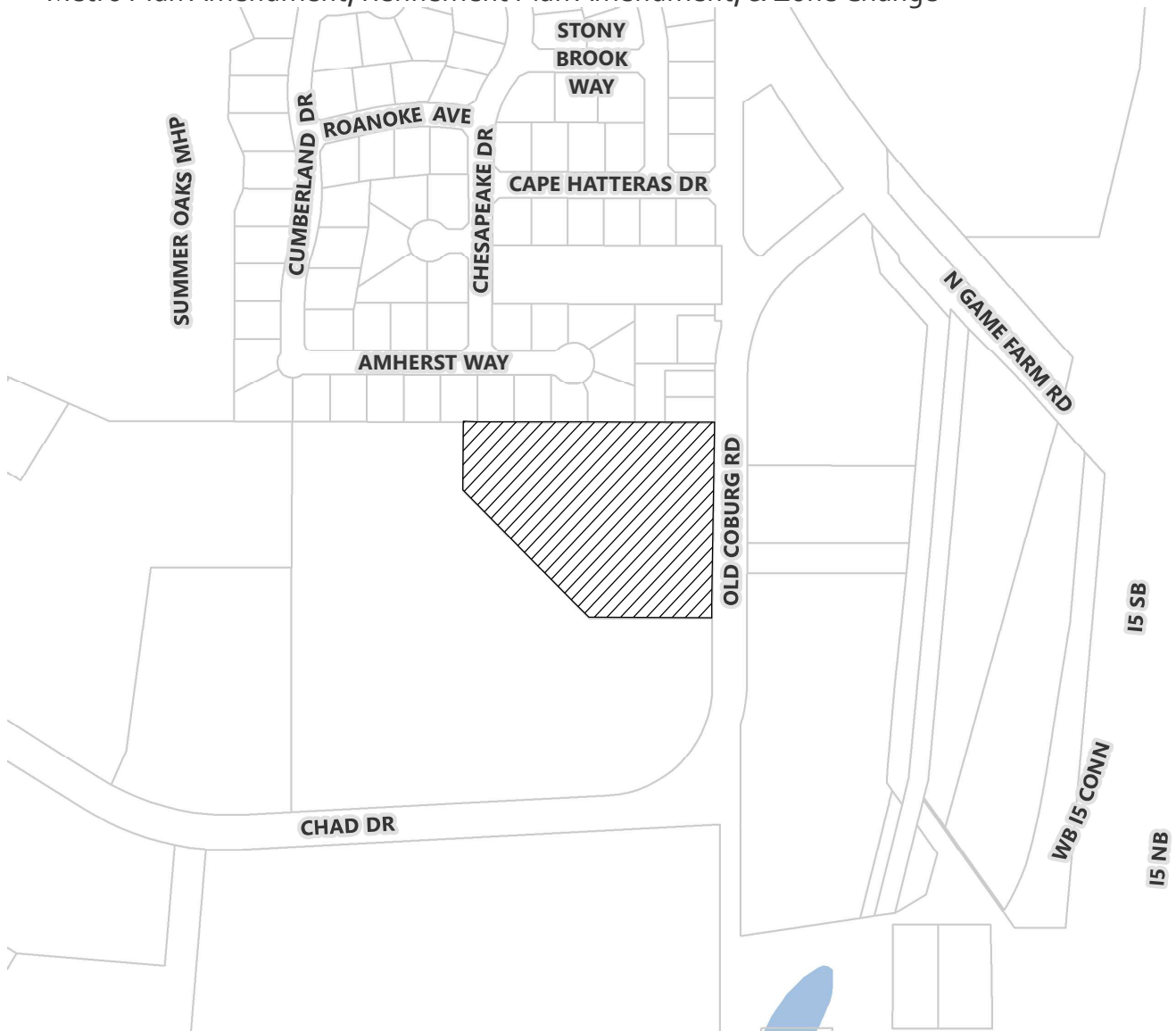


Proposed Refinement Plan Designation

Sheppard Motors - City Files: MA 24-1, RA 24-1, & Z 24-4

Metro Plan Amendment, Refinement Plan Amendment, & Zone Change

Exhibit B



-  Subject Property
-  Taxlots

Property to be redesignated from Special Light Industrial to Light Medium Industrial on the Willakenzie Area Plan (Refinement Plan) land use designation.

Assessor's Map 17-03-16-41, Tax Lot 01100

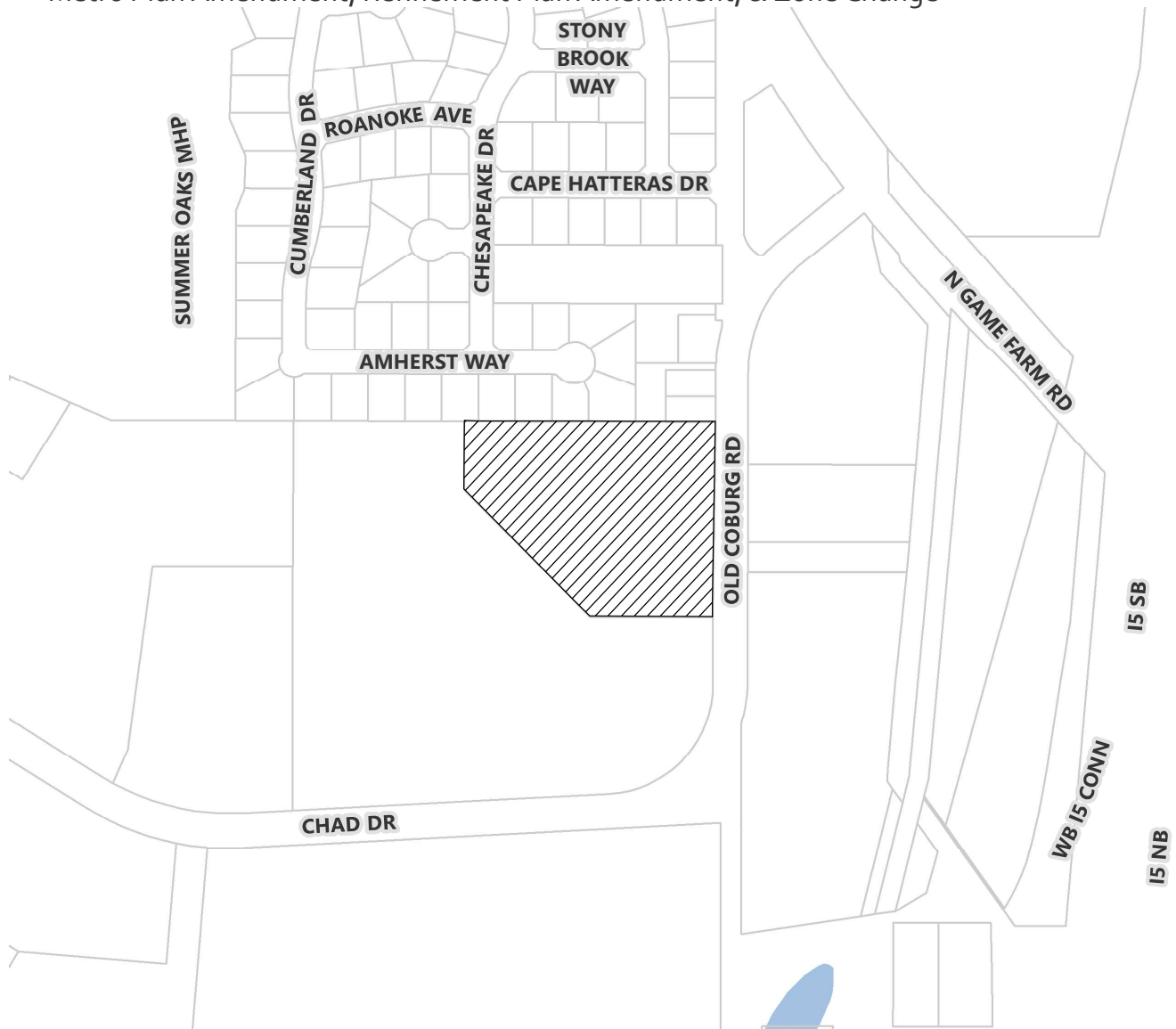


Proposed Zone Change

Sheppard Motors - City Files: MA 24-1, RA 24-1, & Z 24-4

Metro Plan Amendment, Refinement Plan Amendment, & Zone Change

Exhibit C



-  **Subject Property** Property to be rezoned from E-1 Campus Employment to E-2 Mixed Use Employment Zone
 **Taxlots**

Assessor's Map 17-03-16-41, Tax Lot 01100



Exhibit D

**FINDINGS IN SUPPORT OF AN ORDINANCE AMENDING THE EUGENE-
SPRINGFIELD METROPOLITAN AREA GENERAL PLAN DIAGRAM AND THE
WILLAKENZIE AREA PLAN DIAGRAM TO REDESIGNATE THE PROPERTY
IDENTIFIED AS ASSESSOR'S MAP 17-03-16-41, TAX LOT 01100 FROM CAMPUS
INDUSTRIAL TO LIGHT MEDIUM INDUSTRIAL AND REZONING THE PROPERTY
FROM E-1 CAMPUS EMPLOYMENT TO E-2 MIXED USE EMPLOYMENT.**

APPLICATION OVERVIEW

Name (File Numbers): Sheppard Motors (MA 24-1 / RA 24-1 / Z 24-4)

Map No. / Tax Lot: 17-03-16-41 / 01100

The applicant is seeking an amendment to the Eugene-Springfield Metropolitan Area General Plan (Metro Plan) land use diagram, a refinement plan amendment to the Willakenzie Area Plan land use diagrams for consistency with the Metro Plan, and a concurrent zone change. The requested changes are outlined in Table 1, below.

Sheppard Motors Metro Plan Amendment, Refinement Plan Amendment, and Zone Change			
Application	Current	Proposed	Acres
Metro Plan Amendment	Campus Industrial	Light Medium Industrial	4.94
Refinement Plan Amendment	Campus Industrial	Light-Medium Industrial	
Zone Change	E-1 Campus Employment	E-2 Mixed Use Employment	

Table 1: Current/Proposed Plan Designations and Zoning

The subject property consists of a vacant tax lot located on the west side of Old Coburg Road, west of intersection with North Game Farm Road and north of Chad Drive (Assessor's Map / Tax Lot: 17-03-16-41 / 01100). The subject property is located within the boundary of the Willakenzie Area Plan, which is an adopted refinement plan of the Metro Plan.

FINDINGS

Based on substantial evidence in the record, the Eugene City Council finds as follows:

This request for a Metro Plan Amendment (Type I) is subject to the land use application procedures in the Eugene Code (EC) 9.7700-9.7735. The proposed Metro Plan Amendment also triggers the need for an amendment to the Willakenzie Area Plan (WAP), which is the adopted refinement plan for this area. The applicant has also requested a zone change. Per EC 9.8005, the requested

refinement plan amendment and zone change are being processed concurrently. The following findings address the details of the proposal in the context of compliance with the applicable approval criteria at EC 9.7735, EC 9.8424, and EC 9.8865. Those criteria are provided below (in **bolded text**), including findings addressing compliance with each.

METRO PLAN AMENDMENT

The applicant's requested Metro Plan Amendment proposes to change the land use designation of the subject property from Campus Industrial to Light Medium Industrial. The amendment is a Type I Metro Plan Diagram amendment as it only involves property located wholly within the City of Eugene. The following findings address the applicable approval criteria for the Metro Plan Amendment:

EC 9.7735 (1): The proposed amendment is consistent with the relevant Statewide Planning Goals.

Goal 1: Citizen Involvement - To develop a citizen involvement program that ensures the opportunity for citizens to be involved in all phases of the planning process.

The City's provisions for citizen involvement ensure the opportunity for citizens to be involved in all phases of the planning process and set out requirements for such involvement. The proposal does not include any changes to the City's citizen involvement program.

The City's land use code implements Statewide Planning Goal 1 through its noticing requirements, which include:

- A neighborhood/applicant meeting (5/21/2024)
- Notice to the Oregon Department of Land Conservation and Development (11/12/2024)
- Referrals and notice sent to Lane County and the City of Springfield (11/8/2024)
- Public notice for the Planning Commission public hearing to consider the applications, which includes: mailing notice to interested parties and adjacent property owners (11/15/2024); posting of the notice on-site (11/15/2024); and, publishing the notice in a local newspaper (11/24/2024).

All noticing was conducted in accordance with Eugene Code requirements. Consideration of the amendments began with a Planning Commission public hearing on December 17, 2024.

Following action by the Planning Commission, the Eugene City Council held a public hearing to consider the plan amendment and zone change, which was duly noticed. Any written testimony received by the City discussing this application was made available to the Planning Commission and City Council for their consideration.

Based on these findings, the proposed Metro Plan Amendment is consistent with Statewide Planning Goal 1.

Goal 2: Land Use Planning - To establish a land use planning process and policy framework as a basis for all decisions and actions related to use of land and to assure an adequate factual base for such decisions and actions.

Consistent with Statewide Planning Goal 2, the requested Metro Plan Amendment is being processed according to Eugene's land use code, which specifies the procedure and criteria for consideration of the request. The requested Metro Plan amendment qualifies as a Type I amendment as defined in EC 9.7705 because the only requested change is to the Metro Plan's Diagram, for lands located wholly within the City of Eugene. Consistent with EC 9.7715(1), the request for an amendment was initiated by a representative for the property owners. Per EC 9.7705(1), this Type I amendment requires approval by City of Eugene only. The subject property is entirely within Eugene City limits and there is no regional impact associated with this request to amend the Metro Plan land use designation for the subject property.

As the application follows the procedural requirements established by Eugene's land use code, the amendment is consistent with Statewide Planning Goal 2.

The Statewide Planning Goal 2 coordination requirement is met when the City engages in an exchange, or invites such an exchange, between the City and any affected governmental unit and when the City uses the information obtained in the exchange to balance the needs of its citizens. To comply with the Goal 2 coordination requirement, the City provided notice of the proposal and opportunity to comment to Lane County, Lane Council of Governments, City of Springfield, the Oregon Department of Transportation and the Oregon Department of Land Conservation and Development.

There are no exceptions to Statewide Planning Goal 2 required for this amendment. Therefore, the amendments are consistent with Statewide Planning Goal 2.

Goal 3: Agricultural Lands - To preserve agricultural lands.

The amendment is for property located within the Eugene city limits and does not affect any land designated for agricultural use. Based on this finding, Statewide Planning Goal 3 does not apply.

Goal 4: Forest Lands - To preserve forest lands.

The amendment is for property located within the Eugene city limits and does not affect any land designated for forest use. Based on this finding, Statewide Planning Goal 4 does not apply.

Goal 5: Natural Resources, Scenic and Historic Areas, and Open Spaces - To protect natural resources and conserve scenic and historic areas and open spaces.

There are no Statewide Planning Goal 5 resources located on the subject property. This amendment does not create or amend the City's list of Goal 5 resources, does not amend a code provision adopted in order to protect a significant Goal 5 resource or to address specific requirements of Goal 5, nor does it allow new uses that could be conflicting with a significant Goal 5 resource site. Therefore, the amendment is consistent with Statewide Planning Goal 5.

Goal 6: Air, Water and Land Resources Quality - To maintain and improve the quality of the air, water and land resources of the state.

The proposed change to the Metro Plan Diagram does not impact the existing regulations that implement the City's protections for the quality of air, water, and land resources. Any future development will be subject to City regulations and other state and federal requirements, ensuring that future developments will be consistent with this Goal. Based on these findings, the Metro Plan amendment is consistent with Statewide Planning Goal 6.

Goal 7: Areas Subject to Natural Hazards - To protect people and property from natural hazards.

Statewide Planning Goal 7 requires that local government planning programs include provisions to protect people and property from the following natural hazards: floods, landslides, earthquakes and related hazards, tsunamis, coastal erosion and wildfires. Goal 7 prohibits development in natural hazard areas without appropriate safeguards. The subject property is not located within known areas of natural disasters or hazards. The subject property is outside the flood zone and is not subject to hazards normally associated with wildfires or tsunamis. Other hazards can be mitigated at the time of development based on applicable land use code provisions, building codes and building techniques. The amendment to the Metro Plan Diagram does not affect the City's restrictions on development in areas subject to natural disasters and hazards. Based on these findings, the amendment is consistent with Statewide Planning Goal 7.

Goal 8: Recreational Needs - To satisfy the recreational needs of the citizens of the state and visitors and, where appropriate, to provide for the siting of necessary recreational facilities including destination resorts.

Statewide Planning Goal 8 ensures the provision of recreational facilities for Oregon citizens and is primarily concerned with the provision of those facilities in non-urban areas of the state. The Metro Plan Diagram amendment does not affect the City's provisions for, or individuals' access to, recreation areas, facilities, or recreational opportunities. Therefore, the amendment is consistent with Statewide Planning Goal 8.

Goal 9: Economic Development - To provide adequate opportunities throughout the state for a variety of economic activities vital to the health, welfare, and prosperity of Oregon's citizens.

Statewide Planning Goal 9 requires cities to evaluate the supply and demand of commercial and industrial land relative to community economic objectives. This amendment to the Metro Plan Diagram is only related to lands designated as industrial. The Oregon Administrative Rule for Statewide Planning Goal 9 (OAR 660 Division 9) requires that the City provide for at least an adequate supply of sites of suitable sizes, types, location, and service levels for a variety of industrial and commercial uses consistent with plan policies. The Employment Lands Supply Study 2012-2032 (ELSS) is included as Appendix B in the City's comprehensive plan, Envision

Eugene, and complies with the requirements of Goal 9 and the corresponding Administrative Rule. The amendment to the Metro Plan Diagram does not add or subtract any industrial land from the adopted inventories.

The proposed change to the Metro Plan designation for the subject property does not have an impact on the City's availability of employment or industrial lands because all industrial land use land designations (Campus, Light Medium, and Heavy) are grouped together for the purposes of the City's ELSS. Therefore, properties within the broad category of industrial can be re-designated to another type of industrial without changing the amount of industrial land in the City's inventory. In this case, a re-designation from Campus Industrial to Light Medium Industrial results in no net change to the City's overall supply of industrially designated land.

OAR 660-009-010(4) includes specific requirements for changes in plan designation that involve land in excess of two acres within an existing urban growth boundary from an industrial use designation to a non-industrial use designation, or another employment use designation to any other use designation. While the subject property is in excess of two acres, the proposed change is from one industrial designation (Campus) to another industrial designation (Light Medium). Therefore, this administrative rule requirement does not apply.

Given these facts, the requested Metro Plan Amendment will not adversely impact the City's ability to provide opportunities for a variety of economic activities. In the application materials, the applicant addresses the economic benefits of the proposed change. The applicant asserts that the proposed change will "provide the following economic benefits: 1. Substantial increase in tax revenue. The current Campus Industrial plan designation and zoning has not attracted development. 2. Increase in the diversity of uses allowed including some of Eugene's 'target industries. 3. Future development of the site will create jobs and result in direct and indirect benefits to the local economy."

Based on these findings, the amendment is consistent with Statewide Planning Goal 9.

Goal 10: Housing - To provide for the housing needs of citizens of the state.

The subject property does not include any lands designated for residential use in the City's adopted Residential Land Supply Study; therefore, the proposal does not include any changes that would impact the availability of residential lands for housing, nor does it impact the City's ability to provide for housing needs in the future. Based on these findings, the amendment is consistent with Statewide Planning Goal 10.

Goal 11: Public Facilities and Services - To plan and develop a timely, orderly and efficient arrangement of public facilities and services to serve as a framework for urban and rural development.

The Metro Plan Diagram amendment does not affect the City's provision of public facilities and services. Based on this finding, the amendment is consistent with Statewide Planning Goal 11. The City has an acknowledged Public Facilities and Services Plan, which is the Eugene-

Springfield Metropolitan Area Public Facilities and Services Plan: a refinement plan of the Eugene-Springfield Metropolitan Area General Plan. As a note, all necessary public services exist or are readily available in close proximity to the subject site.

Goal 12: Transportation - To provide and encourage a safe, convenient and economic transportation system.

Statewide Planning Goal 12 requires a determination of whether the proposed Metro Plan Amendment will significantly impact an existing or planned transportation facility. OAR 660-012-0060, the Transportation Planning Rule (TPR), implements Goal 12 for proposed amendments to the Metro Plan Diagram, such as this application.

The applicant requests a Metro Plan and Refinement Plan Amendment from Campus Industrial to Light Medium Industrial, as well as a zone change from E-1 Campus Employment to E-2 Mixed Use Employment.

The applicant's consultant, Christopher M. Clemow, Transportation Engineer, Clemow Associates LLC, prepared a scoped transportation analysis that references projected trip generation from a reasonable worst-case development scenario. The consultant compared allowed uses and buildout scenarios consistent with the existing E-1 zone and the allowed uses of the E-2 Zone. The applicant has provided an analysis consistent within the parameters of the agreed scope of work and using industry best practices.

City of Eugene Public Works staff concurs with the consultant's methodology, traffic study, and findings to determine that this proposal has no significant effect on existing or planned transportation facilities. A detailed discussion of the study and conformance with the TPR is addressed below.

OAR 660-012-0060(1) If an amendment to a functional plan, an acknowledged comprehensive plan, or a land use regulation (including a zoning map) would significantly affect an existing or planned transportation facility, then the local government must put in place measures as provided in section (2) of this rule, unless the amendment is allowed under section (3), (9) or (10) of this rule. A plan or land use regulation amendment significantly affects a transportation facility if it would:

(a) Change the functional classification of an existing or planned transportation facility (exclusive of correction of map errors in an adopted plan);

The applicant has provided a transportation technical memo consistent with the requirements for TPR Analysis as coordinated between the City of Eugene and the applicant. The analysis is written to uphold industry best standards. The applicant's traffic study identified a slight increase in the average daily traffic (14 PM peak hour trip generation increase). The increase in average daily trips is not expected to require a change in the functional classification of any

street within the study area. The applicant has not proposed any changes to the functional classification of any roadway within the study area.

(b) Change standards implementing a functional classification system; or

The zone change does not propose to change the standards implementing the current functional classification system adopted in the Eugene 2035 Transportation System Plan (TSP). The City's TSP and street classification map were developed and adopted assuming City wide transportation impacts based upon the policy, designations, planning horizons and growth assumptions identified in the Metro Plan at the time of adoption. The proposed zone change does not change the standards implementing the current functional classification system adopted in the City's TSP.

(c) Result in any of the effects listed in paragraphs (A) through (C) of this subsection based on projected conditions measured at the end of the planning period identified in the adopted TSP. As part of evaluating projected conditions, the amount of traffic projected to be generated within the area of the amendment may be reduced if the amendment includes an enforceable, ongoing requirement that would demonstrably limit traffic generation, including, but not limited to, transportation demand management. This reduction may diminish or completely eliminate the significant effect of the amendment.

(A) Types or levels of travel or access that are inconsistent with the functional classification of an existing or planned transportation facility;

(B) Degrade the performance of an existing or planned transportation facility such that it would not meet the performance standards identified in the TSP or comprehensive plan; or

(C) Degrade the performance of an existing or planned transportation facility that is otherwise projected to not meet the performance standards identified in the TSP or comprehensive plan.

The applicant's engineer provided an analysis based upon the projected impacts of the proposed zone change. The study provides trip generation estimates for reasonable worst-case scenarios of the proposed zone as compared to trip generation estimate of the existing zone. A "significant effect" on existing or planned transportation facilities is defined by the criteria identified in subsections (A) through (C). The proposed zone change results in none of the effects identified in subsections (A) through (C). The proposal does not include, and the proposal does not require, an enforceable, ongoing requirement that would demonstrably limit traffic generation.

The City Council finds that this proposal has no significant effect on existing or planned transportation facilities as defined within OAR 660-012-0060(1). As such, the remaining subsections of OAR 660-012-0060(2) through (11) are either not applicable or satisfied by this proposal. Therefore, the proposed zone change satisfies the Transportation Planning Rule.

Based on these findings, the proposal is consistent with Statewide Planning Goal 12.

Goal 13: Energy Conservation - To conserve energy.

The proposed change to the Metro Plan's Diagram will not amend or otherwise involve any land use regulations that implement this Goal. Therefore, the amendment is consistent with Statewide Planning Goal 13.

Goal 14: Urbanization - To provide for an orderly and efficient transition from rural to urban land use, to accommodate urban population and urban employment inside urban growth boundaries, to ensure efficient use of land, and to provide for livable communities.

The Metro Plan Diagram amendment does not affect the City's provisions regarding the transition of land from rural to urban uses. Based on this finding, the amendment is consistent with Statewide Planning Goal 14.

Goal 15: Willamette River Greenway - To protect, conserve, enhance and maintain the natural, scenic, historical, agricultural, economic and recreational qualities of lands along the Willamette River as the Willamette River Greenway.

The Metro Plan Diagram amendment does not contain any changes that affect the Willamette River Greenway regulations, nor is the subject property located within the adopted Willamette Greenway boundary. Based on this finding, Statewide Planning Goal 15 does not apply.

Goals 16 – 19: Estuarine Resources; Coastal Shorelands; Beaches and Dunes; and Ocean Resources

There are no estuarine, beach and dune, coastal, or ocean resources related to subject property. Based on this finding, Statewide Planning Goals 16 through 19 do not apply.

Conclusion

Based on the findings above, the Metro Plan Amendment complies with the Statewide Planning Goals and the approval criterion at EC 9.7735(1) is met.

EC 9.7735(2): The proposed amendment does not make the Metro Plan internally inconsistent.

No policies within the Metro Plan appear to serve as mandatory approval criteria for this application, nor do any Metro Plan policies appear to be directly relevant to this site-specific Metro Plan Diagram amendment. Therefore, the proposed amendment does not present any

conflict with other Metro Plan policies nor does it make the Metro Plan internally inconsistent. Based on these findings, this criterion is met.

EC 9.7735(3): When the city-specific local comprehensive plan also applies, the proposed amendment is consistent with the city-specific local comprehensive plan.

The city-specific local comprehensive plan for the City of Eugene is the Envision Eugene Comprehensive Plan. The following policy from the Envision Eugene (EE) Comprehensive Plan provides relevant support for the amendment to the Metro Plan Diagram:

EE Policy 3.23: Flexible campus employment areas. Recognize changing market demands and accommodate land needs through flexible zoning for light industrial/campus employment areas, including Greenhill Technology Park, Willow Creek Circle and Chad Drive.

This policy specifically recognizes the challenges presented by existing zoning restrictions in the area of the subject property. The applicant contends that the existing E-1 zoning has not responded well to market conditions and has not provided opportunities to meet market demand. The subject property has been designated Campus Industrial and zoned E-1 Campus Employment and has remained vacant. While the policy specifically related to flexible *zoning*, the proposed Metro Plan Diagram change is necessary to facilitate the zone change.

The Transportation chapter of the Envision Eugene Comprehensive Plan states that the Eugene 2035 Transportation System Plan (TSP) serves as the transportation element for the comprehensive plan. As noted in the findings related to Statewide Planning Goal 12, the Metro Plan Diagram amendment is consistent with the City's TSP, and therefore consistent with the transportation chapter of Envision Eugene. No transportation policies appear to be directly relevant to this site-specific Metro Plan Amendment, nor do they serve as mandatory approval criteria for the amendment.

Based on these findings, the proposed Metro Plan Amendment is consistent with Envision Eugene, the City's local comprehensive plan.

REFINEMENT PLAN AMENDMENT

The proposed Metro Plan Amendment also triggers the need for an amendment to the land use designation of the subject property in the Willakenzie Area Plan, which is the adopted refinement plan for this area. The Willakenzie Area Plan designates the property as Special Light Industrial. The following findings address the applicable approval criteria for the related refinement plan amendment:

EC 9.8424(1): The refinement plan amendment is consistent with all of the following:

- (a) Statewide planning goals.**

The findings addressing consistency with the Statewide Planning Goals included above under Metro Plan Amendment approval criterion EC 9.7735(1), are incorporated herein by reference. Based on those findings, the amendment to the land use designation for the Willakenzie Area Plan is consistent with the Statewide Planning Goals.

(b) Applicable provisions of the comprehensive plan.

The findings above under Metro Plan Amendment approval criteria EC 9.7735(2) and EC 9.7735(3) are incorporated herein by reference and the amendment to the land use designation for the Willakenzie Area Study is consistent with the provisions of the Metro Plan and Envision Eugene.

(c) Remaining portions of the refinement plan.

Only the land use designation for the subject site in the Willakenzie Area Plan (WAP) will be amended. No other amendments to the WAP are proposed or required. No policies listed in the WAP appear to serve as mandatory approval criteria for this amendment, nor do any refinement plan policies require further analysis beyond that provided above for the Metro Plan Amendment.

EC 9.8424(2): The refinement plan amendment addresses one or more of the following:

- (a) An error in the publication of the refinement plan.**
- (b) New inventory material which relates to a statewide planning goal.**
- (c) New or amended community policies.**
- (d) New or amended provisions in a federal law or regulation, state statute, state regulation, statewide planning goal, or state agency land use plan.**
- (e) A change of circumstances in a substantial manner that was not anticipated at the time the refinement plan was adopted.**

An amendment to the plan designation on the Metro Plan Diagram constitutes a “new or amended community policy.” Per the findings pertaining to the Metro Plan Diagram amendment at EC 9.7735, incorporated herein by reference, the designation change is consistent with all Statewide Planning Goals and the existing Metro Plan policies. Therefore, the refinement plan land use diagram must be amended to remain consistent with the amended Metro Plan Diagram. Based on these findings, this criterion is met.

ZONE CHANGE

The applicant’s request includes a concurrent change in the base zone of the subject property from E-1 Campus Employment to E-2 Mixed Use Employment, to bring the zoning into conformance with the proposed Light Medium Industrial plan designation. The following findings address the applicable approval criteria for the zone change request:

EC 9.8865(1): The proposed change is consistent with applicable provisions of the Metro Plan. The written text of the Metro Plan shall take precedence over the Metro Plan Diagram where apparent conflicts or inconsistencies exist.

According to EC 9.2405, the requested E-2 zone implements the Metro Plan's Light Medium Industrial land use designation. Therefore, the zone change is consistent with a change to the Metro Plan Diagram to designate the subject property as Light Medium Industrial. There are no Metro Plan policies that serve as mandatory approval criteria for this zone change or require further analysis beyond that provided above for the requested Metro Plan Amendment.

Based on these findings, and with approval of the Metro Plan Diagram Amendment, this criterion is met.

EC 9.8865(2): The proposed zone change is consistent with applicable adopted refinement plans. In the event of inconsistencies between these plans and the Metro Plan, the Metro Plan controls.

The subject property is within the boundaries of the Willakenzie Area Plan (WAP), which is the adopted refinement plan for the area of this request. The subject property is in the Crescent-Coburg Subarea in the North Region, as identified in the WAP.

The WAP identifies the subject property as being designated for Campus Industrial. However, according to the Metro Plan Amendment procedures at EC 9.7730(5)(b), where, as here, the Metro Plan diagram is amended and that Metro Plan amendment does not require a refinement plan text amendment, the refinement plan's land use diagram is automatically amended to remain consistent with the Metro Plan. There are no text amendments to the WAP proposed or otherwise required in this instance. Therefore, the WAP's land use diagram is automatically amended to remain consistent with Metro Plan diagram. Amendment of the WAP land use diagram to designate the subject property as Light Medium Industrial is consistent with E-2 Mixed Use Employment zoning. No policies listed in the WAP appear to serve as mandatory approval criteria for this zone change or to require further analysis beyond that provided above for the requested Metro Plan Amendment and Refinement Plan Amendment.

Based on these findings, and with approval of the amendment to the land use designation of subject site for the WAP, this criterion is met.

EC 9.8865(3): The uses and density that will be allowed by the proposed zoning in the location of the proposed change can be served through the orderly extension of key urban facilities and services.

Key urban facilities and services are defined in the Metro Plan as: wastewater service, stormwater service, transportation, water service, fire and emergency medical services, police protection, City-wide parks and recreation programs, electric service, land use controls,

communication facilities, and public schools on a district-wide basis (see Metro Plan, page V-3). The following summary addresses the availability of these key urban services and facilities as required under this criterion.

Wastewater: Public wastewater service is currently available for the subject property from a wastewater line located in Old Coburg Road. Wastewater standards will be reviewed at the time of future development for any extension of service to the subject property.

Stormwater: Existing stormwater conveyance lines are located in Old Coburg Road. Stormwater standards will be reviewed at the time of future development for any extension of service to the subject property.

Streets: The subject property has frontage on Old Coburg Road, which is classified as a major collector street, per Figure 60 of the Eugene 2035 Transportation System Plan (TSP). Compliance with applicable street standards will be addressed at the time of future development.

Solid Waste: Collection service is provided by private entities. Regional disposal sites and the Short Mountain Landfill are operated by Lane County.

Water and Electric: Water and electrical services, operated by Eugene Water and Electric Board (EWEB) are available for extension to the property. Any future development will require coordination with EWEB staff to ensure that water and electric services comply with City standards and EWEB requirements.

Public Safety: Police protection for the subject property is consistent with service provision throughout the City. Fire protection will be provided by Eugene Springfield Fire. Emergency medical services are currently provided on a regional basis by the cities of Eugene and Springfield.

Transportation: The subject property is accessible to pedestrians, bicycles, and vehicles via the surrounding street network. Transit stops are located north of the subject property on Old Coburg Road and south of property on Chad Drive. Sidewalks are present along all street frontages of the subject property.

Parks and Recreation: Parks and recreation programs are provided on a City-wide basis. The inclusion of the subject property in the City is sufficient evidence to demonstrate the minimum level of this key urban service is met.

Planning and Development Services: Planning and building permit services are provided for all properties located within the urban growth boundary by the City of Eugene. The Eugene Code, Chapter 9, provides the required land use controls for future development of the subject property.

Communication: A variety of telecommunication providers offer communications services throughout the Eugene/Springfield area; therefore, these services are available, and this key urban service requirement is met.

Public Schools: The subject property is within Eugene School District 4J. As access to schools is evaluated on a district wide basis, the property's location within the school district is sufficient evidence to demonstrate the minimum level of this key urban service is met.

Based on these findings, this criterion is satisfied.

EC 9.8865(4): The proposed zone change is consistent with the applicable siting requirements set out for the specific zone in:

(b) EC 9.2430 Employment and Industrial Zone Siting Requirements.

The specific siting standards for the E-2 Mixed Use Employment zone are listed under EC 9.2430(2) and provided for ease of reference below.

EC 9.2430(2): E-2 Mixed Use Employment. This zone is limited to areas designated Light Medium Industrial in the comprehensive plan and those that meet either (a) or (b) of the following minimum siting requirements:

(a) Property has frontage on an arterial street.

(b) Contiguous to parcels currently zoned E-2 or C-2 Community Commercial.

E-2 zoning is limited to areas designated Light Medium Industrial and the subject property is designated Light Medium Industrial by the Metro Plan Diagram amendment approved as part of this application package. The property does not have frontage on an arterial street, therefore, the property must be contiguous to the parcels zoned E-2 or C-2 Community Commercial. E-2 zoned parcels are located to east and southeast of the subject property, but are separated by the right-of-way. As stated by the applicant's representative in narrative, the property is contiguous to E-2 zoned parcels because EC 9.0500 defines "a continuous development site includes multiple parcels under single ownership and can be bisected by a street or alley." They go on to identify that, "the applicant is the property owner of properties on the east [and west] side of Old Coburg Road that are zoned E-2, thus creating a contiguous development site that is bisected by a street." Based on this analysis, the properties can be determined to be "contiguous" and therefore meeting the requirement of subparagraph (b). Based on these findings, with approval of the proposed Metro Plan Diagram amendment, the siting requirements of EC 9.2430 are satisfied, and this criterion is met.

EC 9.8865(5): In cases where the NR zone is applied based on EC 9.2510(1)(b), the property owner shall enter into a contractual arrangement with the city to ensure the area is maintained as a natural resource area for a minimum of 50 years.

This criterion does not apply because the proposed zone change does not include the NR zone.

OAR 660-012-0060 - Transportation Planning Rule

While not an approval criterion included in Eugene Code, zone change applications are required to demonstrate compliance with the State's Transportation Planning Rule under OAR 660-012-0060. Consistent with the findings under the Statewide Planning Goal 12 regarding the Metro Plan Amendment, which are incorporated herein by reference, the proposed zone change is consistent with the Transportation Planning Rule.

CONCLUSION

Based on the available information and evidence, and the preceding findings of compliance with the applicable approval criteria, the proposed Metro Plan Amendment, Refinement Plan Amendment, and Zone Change comply with the applicable approval criteria.

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Action: An Ordinance Amending Section Eugene Code 6.552; and Providing for an Immediate Effective Date.

Meeting Date: February 10, 2025

Department: Public Works

www.eugene-or.gov

Agenda Item Number: 6

Staff Contact: Tanya Haeri-McCarroll

Contact Telephone Number: 541-682-8613

ISSUE STATEMENT

Council adopted the Ordinance amending Eugene Code (EC) on May 22, 2023. Ordinance no. 20688 took effect on June 24, 2024. This proposed amendment is needed to correct an error that occurred with the Eugene Ordinance no. 20688 and conform the ordinance with the Oregon Department of Environmental Quality (OR-DEQ) requirements and the ordinances of agency partners.

BACKGROUND

In November 2022, OR-DEQ issued a revised National Pollutant Discharge Elimination System (NPDES) Waste Discharge Permit to the Metropolitan Wastewater Management Commission (MWMC). The last revision to this permit occurred in 2002. The permit required amendments to sections of the EC related to use of the municipal wastewater sewer system and treatment plant by industrial and commercial users. Staff provided Council with information about the Industrial Pretreatment Program, and EC amendments at their work session on April 26, 2023. A public hearing was held on May 15, 2023 to provide an opportunity for the community to provide input on the proposed amendments. No one testified at the public hearing. Council adopted the Ordinance amending Eugene Code (EC) on May 22, 2023. Ordinance no. 20688 took effect on June 24, 2024.

This proposed amendment is needed to correct an error that occurred with the Eugene Ordinance no. 20688 and conform the ordinance with the Oregon Department of Environmental Quality (OR-DEQ) requirements and the ordinances of agency partners. A public hearing was held on January 21, 2025 with no comments from the public.

Established as part of the Clean Water Act, the National Pretreatment Program is a cooperative effort of federal, state, and local regulatory agencies established to protect public health, wastewater infrastructure, and water quality. The local pretreatment program was first established in 1984 and has been very effective in protecting the health of the community and the environment, and specifically the Willamette River. The program regulates wastewater discharged by industries and other non-domestic sources into the municipal wastewater sewer systems. Oregon Revised Statutes stipulates that municipal wastewater treatment plants must implement an Industrial Pretreatment Program that meets the requirements outlined in the Federal Code of

February 10, 2025 Meeting – Item 6

Regulations (CFR) 403 and Schedule E of the NPDES permit. The Industrial Pretreatment Program sets restrictions on what industrial and commercial facilities can discharge to the municipal wastewater sewer system and treatment plant.

This proposed amendment to EC 6.552 (1)(b)(2)(a) is necessary to align EC with MWMC's Model Sewer Use Ordinance, the City of Springfield Code, and OR-DEQ requirements.

RELATED CITY POLICIES

[City of Eugene Strategic Plan 2023 – 2026](#) – Urgent Community Needs

The Industrial Pretreatment Program keeps the community safe by protecting public health and the environment, increases the vibrancy, economic vitality, and livability of the community, and supports local businesses.

PREVIOUS COUNCIL DIRECTION

[April 26, 2023 Work Session](#)

A presentation was given to the Council with information about the ordinance updates.

[May 15, 2023 Public Hearing](#)

A public hearing was held with no comments from the public.

[May 22, 2023 Meeting](#)

Approved the Ordinance Amending Sections 6.501 – 6.596 of the Eugene Code, 1971, Updating the Industrial Pretreatment Program.

Councilor Keating, seconded by Councilor Zelenka, moved to approve An Ordinance Concerning The Industrial Pretreatment Program; Repealing Sections 6.501, 6.506, 6.511, 6.516, 6.521, 6.526, 6.531, 6.536, 6.541, 6.546, 6.551, 6.556, 6.561, 6.566, 6.571, 6.576, 6.581, 6.586, 6.591 And 6.596 Of The Eugene Code, 1971; Adding Sections 6.550, 6.552, 6.554, 6.556, 6.560, 6.562, 6.564, 6.566, 6.568, 6.570, 6.572, 6.574, 6.576, 6.578, 6.580, 6.582 And 6.584 To That Code; And Providing For An Immediate Effective Date
Passed 8:0

Ordinance No. 20688 was signed on May 25, 2023 and took effect on June 24, 2024.

[January 21, 2025 Public Hearing](#)

A public hearing was held with no comments from the public.

COUNCIL OPTIONS

1. Adopt the ordinance as proposed in Attachment A to this Agenda Item Summary.
2. Adopt the ordinance with specific modifications as determined by the City Council.
3. Take no action.

February 10, 2025 Meeting – Item 6

CITY MANAGER'S RECOMMENDATION

The City Manager recommends adoption of the ordinance as provided in Attachment A to this AIS.

SUGGESTED MOTION

Move to adopt the Ordinance Amending Section 6.552 of Eugene Code.

ATTACHMENT

- A. An Ordinance Concerning The Industrial Pretreatment Program Amending Eugene Code 6.552;
And Providing For An Immediate Effective Date.

FOR MORE INFORMATION

Staff Contact: Tanya Haeri-McCarroll, WW Technical Services Manager

Telephone: 541-682-8613

Staff E-Mail: Thaerimccarroll@eugene-or.gov

ORDINANCE NO. _____

AN ORDINANCE CONCERNING THE INDUSTRIAL PRETREATMENT PROGRAM AND AMENDING SECTION 6.552 OF THE EUGENE CODE, 1971.

THE CITY OF EUGENE DOES ORDAIN AS FOLLOWS:

Section 1. Section 6.552 of the Eugene Code, 1971, is amended by amending subsection (1)(b)2.a. to provide as follows:

6.552 Industrial Pretreatment Program – Regulations.

(1) *Prohibited Discharge Standards.*

(b) Specific Prohibitions.

2. Users that use continuous monitoring techniques for pH shall meet the requirements specified in EC 6.552(1)(b)(1)(b); except that temporary excursion above the upper and lower pH values are allowed as long as:

a. The total time during which values for pH are outside the prohibition or limitation value does not exceed ~~eight (8)~~ seven (7) hours and 26 minutes in any calendar month;

Section 2. The City Recorder, at the request of, or with the consent of the City Attorney, is authorized to administratively correct any reference errors contained herein, or in other provisions of the Eugene Code, 1971, to the provisions added, amended or repealed herein.

Passed by the City Council this

____ day of _____, 2025

City Recorder

Approved by the Mayor this

____ day of _____, 2025

Mayor

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Action: Enterprise Zone: School Support Fee

Meeting Date: February 10, 2025
Department: Planning and Development
www.eugene-or.gov

Agenda Item Number: 7
Staff Contact: Michael Bradley
Contact Telephone Number: 541-684-5484

ISSUE STATEMENT

In 2023, the Oregon State Legislature passed House Bill (HB) 2009, which requires local governments managing Enterprise Zones to collaborate with school districts within the Zone to establish a school support fee rate. HB 2009 requires that businesses authorized for a five-year abatement pay a percentage of their tax abatement directly to the local school district in years four and five of their authorization. City Council is asked to take action on setting the percentage for the Enterprise Zone school support fee in alignment with this new State requirement.

BACKGROUND

Enabled by State law, the Enterprise Zone tax abatement program incentivizes job creation and the expansion of traded sector businesses. The program allows for an abatement of property taxes for businesses investing in new buildings, building renovations, or machinery and equipment that will result in the creation of new jobs. The West Eugene Enterprise Zone was originally designated in 1987 and was allowed to expire in 1997. The Zone was designated again in 2005 and will require redesignation in 2027. The Zone includes most of Eugene's industrially zoned tax lots (Attachment A). Since 1987, the program has supported 94 businesses who have invested nearly \$3 billion and created over 1,000 new jobs.

Traded sector businesses located within an Enterprise Zone are eligible for either a three-year (standard) or five-year (extended) tax abatement. The City of Eugene requires all authorized businesses to meet additional Public Benefit Criteria beyond what is required by the State. Furthermore, five-year extended authorizations require businesses to comply with additional wage requirements and provide added public benefits. Extended five-year authorizations also require approval from City Council. As such, five-year extended authorizations are less common than standard three-year authorizations. In the past ten years, there have been three five-year extended authorizations in the West Eugene Enterprise Zone compared to 17 standard three-year authorizations during the same period.

In the 2023 legislative session, the Oregon Legislature passed HB 2009. The legislation implements a new school support fee for businesses authorized for a five-year Enterprise Zone tax abatement. During the 4th and 5th year of an extended abatement, businesses must pay a percentage of their abatement to the local school district. Zone sponsors (City of Eugene and Lane County) must collaborate with school districts within the Enterprise Zone (4J and Bethel) to set

February 10, 2025 Meeting – Item 7

the rate of the school support fee. There is no school support fee for standard three-year abatements.

The West Eugene Enterprise Zone's current designation expires in June 2027 and a school support fee must be established before the zone can be redesignated. The City of Eugene is unable to offer five-year Enterprise Zone authorizations to qualifying businesses until a support fee percentage is determined.

HB 2009 stipulates that the school support fee percentage rate must be set as a whole percentage between 15 percent to 30 percent or in the middle at 22.5 percent.

The West Eugene Enterprise Zone includes areas within both the 4J and Bethel school districts (Attachment A). City staff presented the Enterprise Zone school support fee topic to the 4J School Board on October 9, 2024 and to the Bethel School Board on October 30, 2024. Both district boards voted unanimously to recommend setting the school support fee at 15 percent (Attachment B 4J Board Minutes and Attachment C Bethel Board minutes). Both Boards acknowledged that whether the fee is set at 15 percent or 30 percent, there is no net change in the districts' yearly budget due to the State's equalization process.

Fiscal considerations

The Enterprise Zone school support fee will have no impact on the City Budget. The support fee is paid by the authorized business directly to the local school district in which the investment is located.

As stated above, the school support fee will have no net impact on school district budgets. Any revenue created by the school support fee will be considered 'local revenue', which does not increase the districts' overall budget. Instead, higher levels of local revenue result in proportionally lower levels of State funding through the State's equalization process. In short, regardless of whether the school support fee is set at 15 percent or 30 percent, 4J and Bethel school districts will receive the same overall funding.

The Enterprise Zone school support fee will have no impact on the Lane County Budget. The support fee is paid by the authorized business directly to the local school district in which the investment is located.

Example of School Support Fee

This example describes what a 15 percent fee would yield using data from an actual West Eugene Enterprise Zone investment:

In 2016, an extended five-year authorization saw an investment of around \$25 million and the creation of 102 new jobs in West Eugene. In this scenario, a school support fee set at 15% would have totaled around \$62 thousand in year four and \$70 thousand in year five for a total school support fee of \$132 thousand.

RELATED CITY POLICIES

This work supports the following urgent community needs identified in the [2023-2026 City of Eugene Strategic Plan](#):

- Improve support for local businesses and the business environment
- Advance efforts that will increase wages and create new jobs

This work also supports the following goals described in the [Envision Eugene Comprehensive Plan](#):

- Household prosperity
- Business development
- Community vitality

PREVIOUS COUNCIL DIRECTION

None.

COUNCIL OPTIONS

1. Direct the City Manager to enter into an agreement with 4J School District, Bethel School District, and Lane County to establish the Enterprise Zone school support fee at 15 percent.
2. Direct the City Manager to enter into an agreement with 4J School District, Bethel School District, and Lane County to establish the Enterprise Zone school support fee at another whole percentage between 15 percent and 30 percent (or in the middle at 22.5 percent).
3. Take no action at this time.

CITY MANAGER'S RECOMMENDATION

The City Manager recommends option 1, directing the City Manager to enter into an agreement to establish the Enterprise Zone school support fee at 15 percent.

SUGGESTED MOTION

Move to direct the City Manager to enter into agreement with the 4J School District, Bethel School District and Lane County to establish the Enterprise Zone school support fee rate of 15 percent in accordance with ORS 285C.067.

ATTACHMENTS

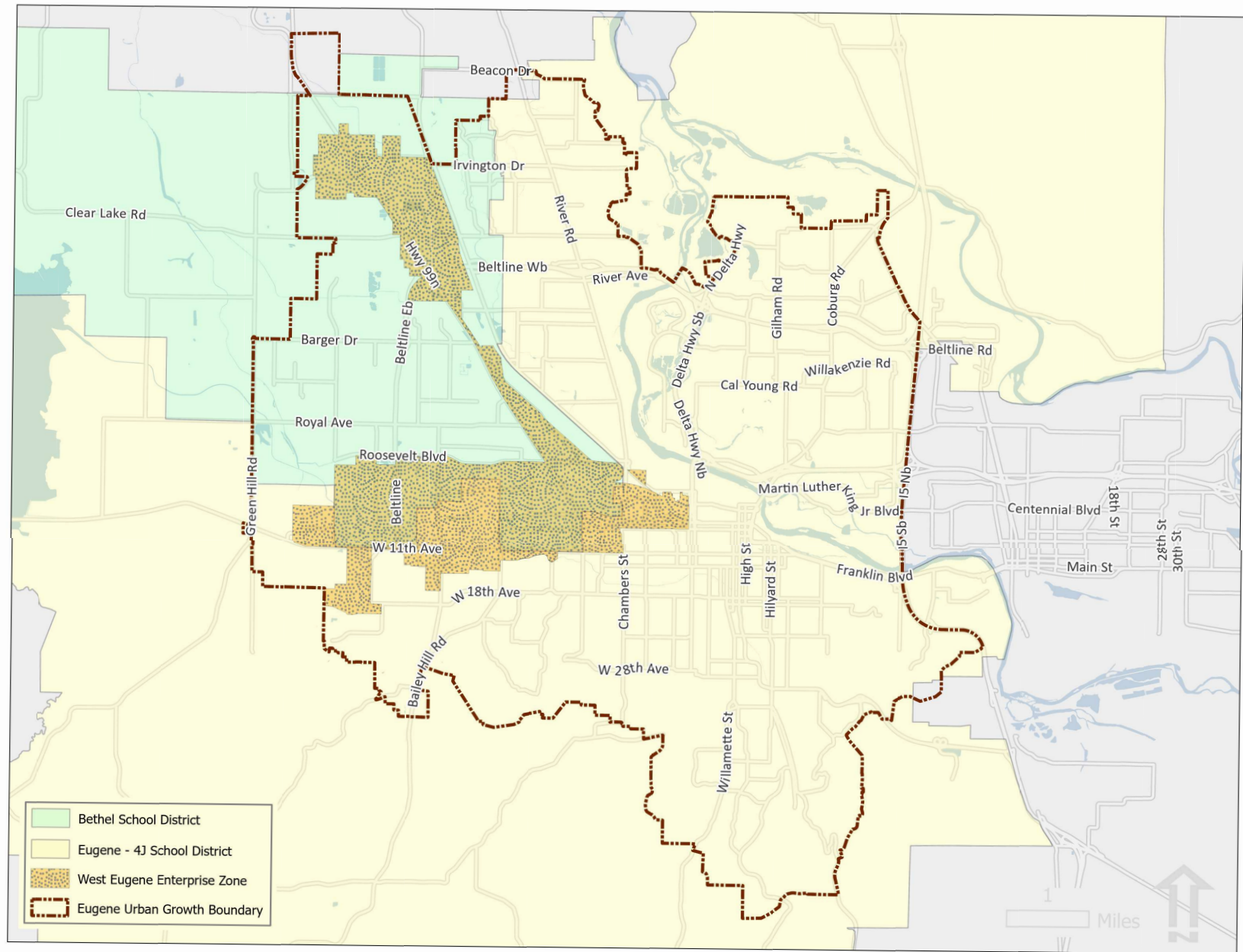
- A. Map of West Eugene Enterprise Zone, 4J, and Bethel boundaries
- B. 4J School District Board of Directors approved regular session meeting minutes November 6, 2024
- C. Bethel School District Resolution No. 24-25: 18

FOR MORE INFORMATION

Staff Contact: Michael Bradley, Business Liaison

Telephone: 541-682-5484

Staff E-Mail: mtbradley@eugene-or.gov



**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
SCHOOL DISTRICT 4J, LANE COUNTY, OREGON**

Date: November 6, 2024

The Board of Directors (BOD) of School District No. 4J, Lane County, Oregon, held a regular meeting at 6:00 p.m. in-person at the Education Center, 200 North Monroe Street in Eugene, Oregon, via live-stream and broadcast on KRVM. Notice of the meeting was emailed to the media and posted on the 4J website on November 1, 2024.

ROLL CALL

BOARD MEMBERS PRESENT:

Jenny Jonak, Chair
Tom Di Liberto, Vice Chair
Ericka Thessen
Maya Rabasa
Judy Newman
Morgan Munro
Rick Hamilton

BOARD MEMBERS ABSENT:

None

STAFF:

Colt Gill, Interim Superintendent
Carmen Xiomara Urbina, Chief of Staff
Matt Brown, Director of Finance
Arthur Hart, Director of Transportation
Juan Carlos Cuadros, Assistant Superintendent of Equity, Inclusion, and Belonging
Casandra Kamens, Curriculum Administrator and Charter School Liaison
Larry Williams, Assistant Superintendent of Instruction and Access
Judy Jesiah, Manager of Financial Stewardship and Compliance for Integrated Guidance
Melissa Ibarra, Director of Dual Languages
Lisa Fjordbeck, Operations Coordinator for the Superintendent's Office
Debbie McKim, Executive Assistant to the Interim Superintendent and Board

STUDENT REPRESENTATIVES:

Elena Cordier, EOA
Autumn Thessen, ECCO High School
Max Pike, ECCO High School (online)
Sheridan Schilling, Churchill High School
Olivia Dodge, Churchill High School

*November 6, 2024—4J Board of Directors Regular Session Meeting Minutes
Approved on 12/04/2024*

Kristian Babcock, International High School
Gabi Klarr, International High School
Katheryn Hehman, International High School
Carmen Gonzalez Valle, Seldon High School
Kaleia Davis, Sheldon High School
Jazmin Berry, North Eugene High School
Deeya Patel, South Eugene High School
Cora Ludwig, South Eugene High School

EMPLOYEE GROUPS:

Sabrina Gordon, Eugene Education Association (EEA)
Lisa Jenkins-Easton, Oregon School Employees Association (OSEA)

OTHER GUESTS:

Michael Bradley, Business Liaison, City of Eugene

MEDIA:

KRVM
Register Guard

I. CALL TO ORDER, ROLL CALL AND LAND ACKNOWLEDGEMENT

Chair Jenny Jonak called the regular meeting to order at 6:01 p.m. She said the names of the board members who were present and read the land acknowledgement statement.

Chair Jonak delivered a statement regarding current events, specifically the US presidential election. She reassured everyone that Eugene School District 4J will be a place for safety, stability, care, and compassion regardless of background, political beliefs, religion, race, ethnicity, gender identity, sexual orientation, disability, immigration status, or socioeconomic status. She said that the district needs to embrace the many voices knowing that diverse experiences and perspectives make us stronger; and when views and experiences differ, it is even more important to have conversations with respect and empathy. Chair Jonak added that 4J is committed to creating classrooms that are caring, supportive places for learning, including for the most vulnerable, and will push back against any discrimination or hate that undermines this.

II. AGENDA APPROVAL

The agenda was approved as presented.

III. INTRODUCTION OF GUESTS AND SUPERINTENDENT'S REPORT

Interim Superintendent Colt Gill welcomed 4J's new student representatives. He stated how wonderful it is to have every high school and high school program represented. 4J's student representatives will bring student voice and perspectives to school board meetings.

Chair Jonak initiated an oath process for the student representatives, referencing a document previously provided to them. Each student representative stated their name and completed the oath by verbalizing their commitment to their role. Chair Jonak then engaged them in an activity asking them to speak about why they chose to serve as 4J student representatives. Each representative took a turn responding.

IV. ITEMS RAISED BY THE AUDIENCE

Jenny Noycea, 4J parent and Ridgeline Montessori Public Charter School Board of Directors President spoke on behalf of Ridgeline Montessori by thanking the board for a recent listening session which allowed them to communicate concerns and share insights. She said in terms of staffing there are opportunities and challenges. There is currently a nationwide shortage of special education (SPED) teachers and 4J is struggling to hire the number of teachers needed to provide the required SPED services. They appreciate the efforts 4J has undertaken to ensure that Ridgeline Montessori students with Individualized Education Plans (IEPs) receive the services to which they are entitled. She added that the number of students with IEPs has risen, and they expect the trend to continue. More students will require more services, and more staff will be required to provide those services.

Jenoge Khatter brought attention to the topic of soliciting community input to inform a forthcoming policy about acceptable classroom displays. Such a policy is under consideration after 4J's response to the existence of a flag in Mr. Khatter's former classroom. Mr. Khatter expressed thanks to the BOD for promoting the work and serving on the workgroup. He shared his perspective that there are other areas in the district with controversial symbols – such as The Irish at Sheldon High School and Theodore Roosevelt at Roosevelt Middle School. He said that using an ethnic group as a mascot and representation of a student body and school building is problematic. He urged the BOD to reevaluate 4J symbols and be more astute observers of the symbols being allowed and disallowed and the identities they do and do not affirm.

Larry Lewin, retired 4J educator and Community Alliance for Public Education (CAPE) member, addressed the BOD regarding staff attrition rate. He requested that the BOD direct the Human Resources department to release public data about how many principals, teachers, and classified employees have left the district. He stated that the public needs to know the health of employees of the district.

Roscoe Caron, retired 4J educator and CAPE member brought attention to HB4124, requiring districts to report on local assessments administered by the district or mandated by district policy. He explained that Representative Nancy Nathanson wrote the bill believing that parents and taxpayers deserve to know the extent and cost of district mandated testing. He said he reviewed 4J's report and has the following questions: Exactly how many district mandated tests are mandated by law? Which subjects? How

many times per year? How often are students given test score determined remediation and being pulled out of their classroom? How much of their class instruction time is missed. In what subjects? How many 4J students in any given month are given such remediation? How much time on average do teachers spend gathering and reporting testing data? How much money does 4J spend annually on all district required tests? Does district testing have any negative impact on teacher satisfaction, wellbeing, and turnover? Does district testing have any negative impact on student self-confidence, emotional health, or how they feel about reading? Mr. Caron ended by stating that HB4124 is only a starting point. It is up to the 4J community to make the best use of it and foster discussion. He urged the BOD to consider the questions he posed.

V. COMMENTS BY EMPLOYEE GROUPS

Eugene Education Association (EEA) President Sabrina Gordon commented that EEA and 4J have been negotiating over a successor agreement to the now expired contract for more than six months. She stated that they have come to agreement on a number of articles and only a few issues remain. Together the issues present an opportunity for 4J to show with action their commitment to all staff and students. The remaining issues include recognition for the work of counselors, nurses, and librarians, learning environments that protect students from the impacts of extreme temperatures and wildfire smoke, a commitment to maintain a licensed staff member as a benefits coordinator, a commitment to protect the time educators need to create an engaging and individualized experience for each student, and a salary increase. She added that 4J must invest in the ability to attract and retain the educators that students deserve. She urged 4J to finish the bargain.

Oregon School Employees Association (OSEA) President Lisa Jenkins-Easton spoke about challenges in the transportation department, citing district and statewide bus driver shortages. She stated that she appreciated the recent thoughtful and caring responses from the district to work together for solutions. She added that transportation employees at 4J and their union remain hopeful for the opportunity for creative and innovative problem-solving.

VI. CONSENT GROUP - ITEMS FOR ACTION

1. APPROVE BOARD MEETING MINUTES FOR THE SEPTEMBER 18, 2024 BOARD WORK SESSION AND THE OCTOBER 9, 2024 REGULAR SESSION

2. APPROVE PERSONNEL ACTIONS

3. APPROVE PRIVATE ALTERNATIVE EDUCATION OPTIONS CONTRACTS

MOTION: Vice Chair Di Liberto moved to approve the consent group.

Ms. Newman seconded. **The motion passed unanimously, 7:0:0; Chair**

Jonak, Vice Chair Di Liberto, Ms. Thessen, Ms. Newman, Ms. Rabasa, Ms. Munro, and Mr. Hamilton all voting in favor.

VII. ITEMS FOR INFORMATION

1. INTEGRATED GUIDANCE (IG) 2023-24 REPORT PRESENTATION

Assistant Superintendent of Instruction and Access Larry Williams and Manager of Financial Stewardship and Compliance for Integrated Guidance Judy Jesiah introduced the 2023-24 Integrated Programs Annual Report via PowerPoint presentation.

Ms. Jesiah explained that they report annually to the governing board, as is required for Student Investment Account (SIA) recipients. The full report is posted on district and charter school websites. Integrated guidance funds include a blend of state and federal funding.

She highlighted the following integrated guidance targets, or focal groups:

- Students navigating poverty
- Students of color
- Students navigating houselessness
- Students who are emerging bilinguals
- Students recently arrived
- Students with disabilities
- LGBTQ2SIA
- Migratory students
- Justice involved youth
- Students navigating foster care

She briefly highlighted a table showing 2023-24 4J allocations, roughly \$19.4M. She referenced a packet shared previously with the BOD, with a full financial breakdown.

Ms. Jesiah noted an improvement regarding both 9th grade on-track and graduation rates and challenges regarding early literacy. She showed a table detailing longitudinal performance growth target progression, noting that final data will not be available until the end-of-year.

Ms. Jesiah and Mr. Williams opened the floor for questions.

Vice Chair Di Liberto asked if there is typically a difference between preliminary and final data?

Ms. Jesiah responded that it tends to go up anywhere from 0.5 to 1.5 percent.

Ms. Munro noted the significant 3% jump in attendance.

Ms. Jesiah responded that elementary and middle school have shown great improvement regarding attendance.

2. RECEIVE REPORT ON COMMUNITY CHATS HELD IN OCTOBER AND DISCUSS PLANS/IDEAS FOR NOVEMBER CHATS

Ms. Thessen offered a report on October community chats and future plans for community chats. She explained that the chats were born out of the board's desire to improve community engagement. She described the community chats in October as fruitful and leading to important conversations. She said feedback has been provided to district staff, including at least nine issues that came up during those conversations. Ms. Thessen recommended potentially postponing the November chats to focus on the multitude of issues that have already been raised.

Mr. Hamilton and Ms. Newman both responded that they had previously planned to conduct one chat in November.

Ms. Thessen clarified that she is recommending postponing November chats which have yet to be scheduled.

VIII. ITEMS FOR ACTION

1. ENTERPRISE ZONE SCHOOL SUPPORT FEE

Interim Superintendent Gill provided background on HB2009 requiring cities managing enterprise zones to collaborate with school districts within those zones to establish a school support fee. He noted that 4J overlaps with two enterprise zones – one is the West Eugene Enterprise Zone and the other is the Springfield Community Enterprise Zone. He referenced a map provided in the board packet. HB2009 also states that the school district must agree on a school support fee.

Interim Superintendent Gill said that at their previous meeting, the BOD directed him to collaborate with Bethel School District and Springfield School District regarding the topic, as the three districts share enterprise zones. He sought additional input from the Chamber of Commerce. After careful review, all school districts are recommending a rate of 15%.

Mr. Bradley opened the floor for questions. There were none.

MOTION: Ms. Munro moved to accept the recommendation for the enterprise zone school support fee. Vice Chair Di Liberto seconded. **The motion passed unanimously, 7:0:0; Chair Jonak, Vice Chair Di Liberto, Ms. Thessen, Ms. Newman, Ms. Rabasa, Ms. Munro, and Mr. Hamilton all voting in favor.**

2. REPORT AND APPROVAL OF A FOCUS GROUP PROPOSAL FROM THE AD HOC SUPERINTENDENT SEARCH BOARD SUBCOMMITTEE

Ms. Newman provided a report on behalf of the Ad Hoc Superintendent Search Board Subcommittee.

She referenced two documents provided in the meeting packet. She explained that after a lot of discussion they are proposing a process for engaging focus groups. She described roughly 30 small focus groups, including but not limited to: licensed and classified staff, parents, employee groups, community partners, and affinity groups. She emphasized that the search firm will utilize a combination of lottery and assigned slots. The same questions provided to the focus groups will be provided in the online community survey.

Ms. Rabasa noted two things. First, that some of the focus groups identified historically have not participated in surveys. Second, that only two student groups were identified. She urged engaging and a SPED student group, high schoolers, and middle schoolers.

There was discussion about how they will best ensure fair representation.

Student Representative Ms. Gonzales Valle asked how students who are not part of affinity groups will be made aware of the survey.

Ms. Munro responded that the district is currently planning a targeted approach.

Student Representative Ms. Hehman suggested putting the survey in advisory presentations, school announcements, and/or posted visibly with a QR code.

Student Representative Ms. Berry agreed that advisory is a good way but noted that students do not always show up to advisory. She suggested doing it during an assembly or as a classroom exercise.

Student Representative Ms. Dodge suggested utilizing Canvas to advertise the survey.

Ms. Rabasa suggested designating the first ten minutes of English class for taking the survey.

There was consensus to proceed with the focus group proposal presented by Ms. Newman on behalf of the Ad Hoc Superintendent Search Board Subcommittee.

3. CONSIDER FOR APPROVAL PROPOSED REVISIONS TO POLICY BBFC – REPORTING OF SUSPECTED ABUSE OF A CHILD (SECOND READ)

MOTION: Vice Chair Di Liberto moved to approve proposed revisions to policy BBFC. Ms. Thessen seconded. **The motion carried unanimously, 7:0:0; Chair Jonak, Vice Chair Di Liberto, Ms. Thessen, Ms. Newman, Ms. Rabasa, Ms. Munro, and Mr. Hamilton all voting in favor.**

**4. CONSIDER FOR APPROVAL PROPOSED REVISIONS TO POLICY
GBNAB/JHFE – REPORTING OF SUSPECTED ABUSE OF A CHILD (SECOND
READ)**

MOTION: Vice Chair Di Liberto moved to approve proposed revisions to policy GBNAB/JHFE. Ms. Munro seconded. **The motion carried unanimously, 7:0:0; Chair Jonak, Vice Chair Di Liberto, Ms. Thessen, Ms. Newman, Ms. Rabasa, Ms. Munro, and Mr. Hamilton all voting in favor.**

**5. CONSIDER FOR APPROVAL PROPOSED REVISIONS TO POLICY
JHFE/GBNAB – REPORTING OF SUSPECTED ABUSE OF A CHILD
REPORTING REQUIREMENTS (SECOND READ)**

MOTION: Vice Chair Di Liberto moved to approve revisions to policy JHFE/GBNAB. Ms. Newman seconded. **The motion carried unanimously, 7:0:0; Chair Jonak, Vice Chair Di Liberto, Ms. Thessen, Ms. Newman, Ms. Rabasa, Ms. Munro, and Mr. Hamilton all voting in favor.**

IX. ITEMS FOR ACTION AT A FUTURE MEETING

**1. CONSIDER APPROVAL OF BOARD DIRECTORS' TRAVEL PER POLICY BHD
– BOARD MEMBER COMPENSATION AND EXPENSE REIMBURSEMENT**

Ms. Rabasa highlighted policy BHD, requiring that any board member interested in attending a conference, meeting, or visitation must get approval from the rest of the board. Thus, Ms. Rabasa is asking the board to consider approving her attendance at the National School Board Association's annual Advocacy and Equity Institute happening in February 2025.

2. BUDGET COMMITTEE REAPPOINTMENT

Finance Director Matt Brown introduced budget committee reappointments. He explained that while two budget committee positions have technically opened this year, the individuals who filled those seats have expressed interest in remaining on the committee. He clarified that the members have both served one-year terms. Mr. Brown recommended skipping the selection process and allowing the two individuals to remain in their positions.

Chair Jonak asked if the district has ever not opened the selection process.

Mr. Brown responded not since he has been in his position.

Ms. Rabasa responded that the recommendation is not something that 4J typically does.

She said she wants the opportunity to be available to all community members and noted that there has historically been high interest in serving on the budget committee. She suggested that if the recommendation is approved, that the policy workgroup work to refine the existing policy language to reflect reappointment.

Ms. Munro stated that while not best practice, the recommendation does fit within policy.

3. APPROVE REVISIONS TO BOARD POLICY AC – NONDISCRIMINATION (FIRST READ)

Assistant Superintendent of Equity, Inclusion, and Belonging Juan Carlos Cuadros presented a first read of revisions to board policy AC – Nondiscrimination. The required policy was first adopted in April 2008 and last revised in February 2022. He said HB2281, effective this year, required the 4J school board to designate one or more Civil Rights Coordinators. He referenced a document provided in the board packet. The document includes revisions to policy AC that reflect the hiring of a Civil Rights Coordinator, or the Assistant Superintendent of Equity, Inclusion and Belonging.

4. CONSIDER PROPOSED REVISIONS TO POLICY DJC – BIDDING REQUIREMENTS (FIRST READ)

Mr. Brown presented a first read of proposed revisions to policy DJC – Bidding Requirements. He described removing older versions of DJC and DJCA and replacing them with policies reflecting the new standards.

5. RENEWAL OF VILLAGE CHARTER SCHOOL CONTRACT

Curriculum Administrator and Charter School Liaison Casandra Kamens presented the renewal of the Village Charter School contract. Village Charter School is a K-8 model with approximately 225 students. She explained that it is up to the BOD to approve the renewal of the contract based on a good-faith evaluation. She cited a report detailing findings from the Charter Review Team and said the current contract is scheduled to end on June 30, 2025. The Charter Review Team’s recommendation is that the BOD approve the renewal of the contract.

6. OSBA ELECTION AND RESOLUTIONS

Ms. Newman introduced OSBA (Oregon School Board Association) Election and Resolutions. She cited a document provided in the meeting packet. She explained that there are three items to vote on: a dues increase, a PRIDE caucus, and board voting privileges and leadership opportunities. Regarding the proposed dues increase, she reported that the fees OSBA has been charging districts have not nearly covered their operation expenses.

At Ms. Newman's request, Interim Superintendent Gill explained that the district receives policy services, legislative services, legal opinions, professional learning opportunities, and training from OSBA.

Ms. Newman added that the vote must be conducted by December 15, 2024.

7. APPROVE REVISIONS TO BOARD POLICY BBF – BOARD MEMBER STANDARDS OF CONDUCT (FIRST READ)

Interim Superintendent Gill introduced Revisions to Board Policy BBF – Board Member Standards of Conduct. He explained that the policy has been refined by the policy workgroup in collaboration with OSBA and district staff. The language was refined to better align with statute and to provide further clarity.

Interim Superintendent Gill received further input on policy BBF.

X. COMMENTS AND COMMITTEE REPORTS BY INDIVIDUAL BOARD MEMBERS

There were none.

XI. SUGGESTIONS BY THE BOARD FOR CONSIDERATION OF ITEMS AT A FUTURE MEETING

Interim Superintendent Gill requested the following items:

- A board travel policy including a report back to the BOD
- A policy regarding the reappointment of Budget Committee members
- A bid process report
- Further information relating to Village Charter School

XII. ADJORN

Chair Jonak adjourned the regular meeting at 8:49 p.m.



Colt Gill
District Clerk



Jenny Jonak
Board Chair

*(Recorded by LCOG)
Approved on 12/04/2024*

4640 Barger Drive • Eugene, OR 97402 • Phone: (541) 689-3280
Fax: (541) 689-0719 • www.bethel.k12.or.us



BETHEL
SCHOOL DISTRICT

MEETING OF THE BOARD OF DIRECTORS

Hybrid Meeting hosted from the District Office - 4640 Barger Drive

Wednesday, November 13, 2024 – 6:00 p.m.

Join Zoom:

https://bethel-k12-or-us.zoom.us/j/89834695350?pwd=FS_tTjTiqP_fqg2wrBpjz8edrLxWUw.OmQ1aG8_a53n0zhV

Passcode: 004659

Or

Phone number to listen: 1.253.215.8782

Webinar ID: 898 3469 5350

Passcode: 004659

AGENDA

6:00 PM PRELIMINARIES – ESTIMATED TIME: 30 MINUTES

1. **Call to Order:** Caleb Clark, Chair
2. **Pledge of Allegiance**
3. **Approval of Minutes**
4. **Student Representative Reports: KHS and WHS**
5. **Delegations and Visitors**
Public comment will be taken in-person, via Zoom, or in writing.
 - For in-person comments, please complete the Intent to Speak card prior to the start of the board meeting.
 - For comments via Zoom, please complete [this form](#) prior to the start of the board meeting.
 - Written comments to the board can be submitted anytime at publiccomment@bethel.k12.or.us.
Board members will have access to written public comments submitted by noon the day of the board meeting.

6:30 PM BOARD BUSINESS – ESTIMATED TIME: 1 HOUR

1. **Bethel Education Foundation Update:** Kristin King
2. **Financial Statement:** Andrea Belz
3. **District Equity Committee Update:** Remie Calalang
4. **Superintendent's Report**
5. **OSBA Updates:** Vice Chair Zygaitis
6. **Policy Update, 1st Reading**
 - a. GBEB – Communicable Diseases– *Updated to reflect new language*
 - b. GBI – Gifts and Solicitations – *No changes*
 - c.
- 7.

7:30 PM CONSENT AGENDA – ESTIMATED TIME: 5 MINUTES

1. Personnel Action

Resolution No. 16

7:35 PM ACTION ITEMS – ESTIMATED TIME: 5 MINUTES

1. Adopt policies GBI, JEA, IGBHA, and IGBI
2. Authorize Enterprise Zone – School Support Fee
- 3.

Resolution No. 17

Resolution No. 18

7:40 PM INFORMATION AND DISCUSSION – ESTIMATED TIME: 15 MINUTES

1. Review OSBA Convention Learnings
2. Ruby Bridges Walk to School Day, Thursday, November 14
3. Bagels with the Board, Friday, November 22, 7:30am, WHS Media Center
4. Retiree Open House, Tuesday, December 10, 2:00 - 4:00pm, District Office
5. Bagels with the Board, Friday, December 13, 7:10am, Malabon
- 6.

7:55 PM BOARD ACTIVITY UPDATE – ESTIMATED TIME: 5 MINUTES

- 1.

8:00 PM REVIEW OF NEXT MEETING: WEDNESDAY, DEC. 11TH @ 6:00 PM

1. School Presentation: Prairie Mountain
2. School Presentation: College Road Trip Review, WHS Counseling Team
3. Financial Statement: Andrea Belz
4. OSBA Election
5. Superintendent's Report
6. Board Policies up for Periodic Review
- 7.

8:00 PM ADJOURNMENT

MINUTES

BETHEL SCHOOL DISTRICT #52

BOARD OF DIRECTORS

SEPTEMBER 25, 2024

The September 25, 2024 meeting of the Board of Directors was held in person and was remotely accessible via Zoom.

ATTENDANCE

Board Members: Ashley Espinoza, Robin Zygaitis, Curt Nordling, Drae Charles, Paul Jorgensen, and Chair, Caleb Clark

Absent: Debi Farr

District staff and presenters: Superintendent Sproles, Assistant Superintendent Calalang, KHS Student Representative Jared Flores, WHS Student Representative Brea Montgomery, Pat McGillivray, Dan Hedberg, Stefan Aumack, Alyssa Dodds, Ry Robinson, Cascade students, and Jill Busby

CALL TO ORDER

Chair Clark called the September 25, 2024 meeting of the Board of Directors to order at 6:01 p.m.

PLEDGE OF ALLEGIANCE

Director Jorgensen led the Pledge of Allegiance.

ACTION ON MINUTES

Chair Clark presented the Minutes from the September 11, 2024 Board Meeting and asked for additions or corrections. Hearing none, the Board approved the Minutes as submitted.

SCHOOL PRESENTATION: CASCADE MIDDLE SCHOOL

See [video recording](#) at 0:0:51 for this presentation.

Cascade Middle School Principal Ry Robinson introduced students Ryan and Juniper and shared how Cascade fosters self-belief, belonging, and community connection. Through programs like Oregon Battle of the Books (OBOB), which promotes literacy by having students read books and respond to questions, the school creates an inclusive environment that enhances academic success. Ryan and Juniper shared that OBOB has been a highlight of their school experience. Mr. Robinson also acknowledged support from the Bethel Education Foundation, emphasizing the school's focus on literacy. The students responded to questions from the Board.

OATH OF OFFICE

See [video recording](#) at 0:15:40 for this presentation.

Willamette High School Principal Alyssa Dodds and Kalapuya High School Principal Stefan Aumack introduced Brea Montgomery and Jared Flores, respectively. Chair Clark welcomed Brea and Jared and officially swore them in as Student Representatives to the Board of Directors for the 2024-25 school year.

STUDENT REPRESENTATIVE REPORTS: KHS AND WHS

See [video recording](#) at 0:20:00 for this presentation.

KHS Student Representative Report: Jared Flores

Jared introduced himself and shared that his school year has been amazing so far, highlighting how much he enjoys the new CTE building. One of his classes, Community 101, focuses on community issues, with \$7,500 available for students to distribute to non-profits. Other cohorts are also actively contributing to the

1 of 5

MINUTES**BETHEL SCHOOL DISTRICT #52****BOARD OF DIRECTORS****SEPTEMBER 25, 2024**

community, such as testing water quality and growing native plants. In humanities, students are studying the Holocaust, reading about its impact on people in Oregon, and planning a visit to a museum in Portland. Jared also commented on Kalapuya's summer jobs, including a farm crew that planted and grew crops for Produce Plus, a FOOD for Lane County program. The trail crew worked with several agencies to restore lupine and help save the Fender's blue butterfly. Additionally, the school's Black Student Union (BSU) and Latinx Student Union (LSU) groups are meeting weekly and are off to a good start. On behalf of Kalapuya students, Jared invited the Board to an open house at Kalapuya on October 2nd. The Board thanked Jared for his report, and he answered their questions.

WHS Student Representative Report: Brea Montgomery

Brea introduced herself and shared that she has recently been accepted into two universities and has submitted applications to others. She gave an update on the successful first month of the 2024-25 school year, highlighting several key events: the installation of a new bell and speaker system, the first back-to-school assembly, and the strong start for clubs and sports, with the 6A teams performing well and the varsity football team remaining undefeated. She also mentioned the Environmental Action Club's work on restarting the school's compost system, which will be used for the pollinator garden to attract bees and butterflies. The theatre department recently finished auditions for their fall play, *Anne of Green Gables*, which will premiere on November 1st. The Gender Sexuality Alliance will hold their welcome-back celebration on October 1st at the Bethel Farm. Additionally, the speech and debate team is preparing for its first tournament in Crater and an out-of-state competition in New York City in October. Homecoming is set for October 19th. Brea concluded by inviting the Board to Willamette's Back-to-School Night tomorrow evening, where they can meet teachers and learn about clubs. The Board provided comments and thanked Brea for her report.

Superintendent Sproles noted that a student came to the Board to offer public comment about Willamette's previous bell and speaker system not being audible in certain parts of the building. He emphasized that student voice makes a difference and invited Brea and Jared to the upcoming Board Work Session, which will focus on literacy.

DELEGATIONS AND VISITORS

None

BOARD BUSINESS**Bond Oversight Committee Report: Chair Clark and Director Nordling**

See [video recording](#) at 0:35:37 for this presentation.

Slides for this presentation can be found [here](#).

Chair Clark and Director Nordling reported on recent discussions from 2020 Bond Oversight Committee meetings, providing an overview of the bond projects planned, those completed, and those currently in process. A key topic of discussion was the allocation of the remaining \$23.3 million in bond funds. These funds could potentially be used for projects such as a Danebo gym, which had originally been planned but postponed due to costs, new maintenance/facilities buildings, and making ongoing HVAC and facility improvements. Chair Clark presented potential layout plans for the Danebo expansion which includes a new gym, showing various orientations of the same basic design. The Board engaged in a discussion about the use of the remaining bond funds, addressing security issues at Willamette—where the current maintenance/facilities buildings are located—and emphasized the importance of communicating with families, particularly those with Life Skills students who were deeply impacted, about the plans. The Board

2 of 5

MINUTES**BETHEL SCHOOL DISTRICT #52****BOARD OF DIRECTORS****SEPTEMBER 25, 2024**

expressed general agreement with the Bond Oversight Committee's direction regarding the use of the remaining funds.

Superintendent's Report

See [video recording](#) at 1:02:40 for this presentation.

Slides for this presentation can be found [here](#).

Superintendent Sproles shared that he presented to the joint committee on education about Bethel's highly successful summer programs, particularly the summer reading program. Per student ratio, Bethel was one of the highest-funded districts for summer programs thanks to strong leadership and early planning. The District served 390 students in the summer reading program, as well as funded high school engagement and credit recovery initiatives. He emphasized the summer reading program's positive impact on both students and staff, the importance of early planning, and the need for consistent and reliable future funding. Superintendent Sproles also reviewed the "hardwired" actions and Board priorities for the 2024-2025 school year, and provided an overview of district surveys and their timelines for the year.

Director Nordling expressed appreciation to Director of Teaching and Learning for Elementary Jill Robinson-Wolgammott for her efforts planning and implementing the summer reading program. Superintendent Sproles addressed questions from the Board and commented on writing thank-you notes.

Policy Update, 1st Reading – 20 minutes

See [video recording](#) at 1:30:10 for this presentation.

Assistant Superintendent Calalang, Superintendent Sproles, and Director of Teaching and Learning for Secondary Dan Hedberg presented and discussed the following Board policies, answering questions from the Board. Assistant Superintendent Calalang also provided IIA-AR for review, as policy INB is being updated and no longer covers the reconsideration of materials. Additionally, the Board discussed policy KK.

IIA – Instructional Resources/Instructional Materials – *New policy*

INB – Reconsideration of Instructional Materials or Activities – *Updated to reflect new language*

KA – School/Community Relations – *No changes*

KBA – Public Records – *Updated to reflect new language*

KK – Visitors to District Facilities – *New policy*

CONSENT AGENDA

See [video recording](#) at 1:49:53.

Resolution No. 8 – Personnel Action

Motion: Robin Zygaitis moved, Paul Jorgensen seconded, to approve the Consent Agenda as specified below.

#	Name	Type	Description
1.	Cleland, Ely	Hire for 2024-25	Offer Extra Duty Contract for Vocal Director @Shasta.
2.	Manley, Clair	Additional Temporary Hours for 2024-25	Offer Temporary Contract from 8/26/2024 through 12/6/2024 for additional .5 FTE; position: 2 nd Grade Teacher @Fairfield; replaces: Emma Borton (ICL) total:

MINUTES**BETHEL SCHOOL DISTRICT #52****BOARD OF DIRECTORS****SEPTEMBER 25, 2024**

			1.0 FTE from 8/26/2024 – 12/6/2024.
3.	McDonald, Michael	Hire for 2024-25	Offer 1 st Year Probationary Contract for 1.0 FTE CTE Project Coordinator @Willamette; start date: 10/1/2024.
4.	Peterson, Caley	Temporary Hire for 2024-25	Offer Temporary Contract for 0.5 FTE 2 nd Grade Teacher @Fairfield; replaces: Emma Borton (ICL); start date: 8/26/2024.
5.	Wright, Stephanie	Temporary Hire for 2024-25	Offer Temporary Contract for 0.5 FTE Math/Science Teacher @Prairie Mountain; start date: 9/17/2024.

Motion Passed, 6-0**Absent:** Debi Farr**ACTION ITEMS**See [video recording](#) at 1:50:55.**Resolution No. 9 – Adopt policies EBBA, EBBB, IGBAH, IGBAJ, and KA****Motion:** Curt Nordling moved, Ashley Espinoza seconded, to adopt the following Board Policies:

EBBA – Student Health Services

EBBB – Injury or Illness Reports

IGBAH – Special Education – Evaluation Procedures

IGBAJ – Special Education – Free Appropriate Public Education (FAPE)

KA – School/Community Relations

Motion Passed, 6-0**Absent:** Debi Farr**Resolution No. 10 – Approve Transfer Caps for 2024-25****Motion:** Robin Zygaitis moved, Ashley Espinoza seconded, to approve opening grade level bands to out-of-district students for 2024-2025, as presented.**Motion Passed, 6-0****Absent:** Debi Farr**Resolution No. 11 – Approve Removal of Policies/AR: JHC, JHCC, JHCC-AR, JHCCA****Motion:** Ashley Espinoza moved, Paul Jorgensen seconded, to approve removal of the following Board Policies and Administrative Rule:

JHC – Student Health Services

JHCC – Communicable Diseases – Students

JHCC-AR – Communicable Diseases

JHCCA – Students with HIV, HBV, HCV, or AIDS

Motion Passed, 6-0**Absent:** Debi Farr

4 of 5

MINUTES

BETHEL SCHOOL DISTRICT #52

BOARD OF DIRECTORS

SEPTEMBER 25, 2024

Resolution No. 12 – Adopt Legislative Priorities

Motion: Curt Nordling moved, Robin Zygaitis seconded, to adopt the School Board Legislative Priorities, as presented.

Motion Passed, 6-0

Absent: Debi Farr

INFORMATION AND DISCUSSION

See [video recording](#) at 1:55:57.

- A. National School Lunch Week, October 14 – 18, RSVP to Jill
- B. OSBA Fall Regional Legislative Roadshow, Tuesday, October 15, 6:00pm, Lane ESD, RSVP to Jill
- C. Annual BEF Advocacy Breakfast, Friday, October 25, 7:30am, WHS Cafeteria
- D. OSBA Annual Convention, November 8-9, Portland Marriott Downtown Waterfront Hotel

BOARD ACTIVITY UPDATE

See [video recording](#) at 2:02:09.

- A. Director Charles commented on a recent fundraising event he attended benefiting Lane County Diaper Bank.

The Board emphasized the importance of further engaging the student representatives and commented on recent illness in the community.

REVIEW OF NEXT MEETING: WEDNESDAY, OCTOBER 9TH @5:30 PM

- A. Work Session - Relevant & Responsive Literacy KPI Report: Jill Robinson-Wolgamott

ADJOURNMENT

There being no further business to bring before the Board, Chair Clark adjourned the meeting at 8:07 p.m.

Clerk – Kraig Sproles

jcb

Chair – Caleb Clark

This page intentionally left blank.

WORK SESSION NOTES
BETHEL SCHOOL DISTRICT #52
BOARD OF DIRECTORS
OCTOBER 9, 2024

The October 9, 2024 Work Session was held in person in the District Office Boardroom and was remotely accessible via Zoom.

ATTENDANCE

Board Members: Drae Charles, Ashley Espinoza, Debi Farr, Paul Jorgensen, Robin Zygaitis, Curt Nordling, and Chair, Caleb Clark

Absent: None

District staff and presenters: Superintendent Sproles, Student Representative Brea Montgomery, Jill Robinson-Wolgammott, Talor Kirk, Debbi Holte, Carol Bridgens, Pat McGillivray, and Jill Busby

CALL TO ORDER

See [video recording](#) at 0:0:00 for this presentation.

Slides for this presentation can be found [here](#).

Chair Clark called the October 9, 2024 Work Session to order at 5:33 p.m.

Meeting participants introduced themselves, followed by Superintendent Sprole's review of the 2024-25 School Board Priorities. This session is the first of four work sessions this year where the Board will review Key Performance Indicator (KPI) reports. These reports are connected to Board Goals and Priorities, which are aligned with building, departmental, teacher, and staff goals.

RELEVANT & RESPONSIVE LITERACY KPI REPORT : JILL ROBINSON-WOLGAMOTT & TEAM

See [video recording](#) at 0:14:00 for this presentation.

Slides for this presentation can be found [here](#).

Director of Teaching and Learning for Elementary Jill Robinson-Wolgammott shared her personal experience with literacy and provided an overview of the meeting agenda. She reviewed the Board's recent literacy-focused actions and presented an overview of the 2024 Bethel Summer Reading Program. Superintendent Sproles added comments on the funding and timing considerations for the summer program. Ms. Robinson-Wolgammott also shared an overview of data collections on regression analysis, progress monitoring, and attendance effects, expressing hope to share these outcomes with the Oregon Legislature, with results to be provided to the Board as soon as possible.

The Board then worked in small groups with Literacy Coaches Talor Kirk, Debbi Holte, and Carol Bridgens to analyze DIBELS 3rd grade reading data, highlighting celebrations and identifying areas for growth before sharing their insights with the larger group. Ms. Robinson-Wolgammott presented the 2024-25 Literacy Scorecards, which reflect Bethel's Science of Reading approach.

Ms. Robinson-Wolgammott reviewed key literacy focus areas for middle and high school students, leading into a discussion with the Board on secondary literacy. Ms. Robinson-Wolgammott and Superintendent Sproles provided an update on preschool literacy, highlighting partnerships with preschool providers. Ms. Robinson-Wolgammott then shared next steps for literacy in Bethel and addressed questions from the Board. The Board expressed appreciation for her presentation and openness. To conclude, they conducted a Plus/Delta activity to gather feedback on what worked well and what could be improved in the meeting.

**WORK SESSION NOTES
BETHEL SCHOOL DISTRICT #52
BOARD OF DIRECTORS
OCTOBER 9, 2024**

ADJOURNMENT

Chair Clark adjourned the Work Session at 7:41 p.m.

Clerk – Kraig Sproles
jcb

Chair – Caleb Clark

	Actuals October 2	Actuals YTD	Actual %	Projected %	Projected 2024-25 Totals	Adopted 2024-25 Totals
General Fund Operations (Fund 100)						
Revenues	3,936,101	19,504,752			67,184,225	67,184,225
Expenditures						
Salaries	3,081,352	7,415,740	20.82%	20.08%	35,622,991	35,622,991
Employee payroll costs & benefits	1,861,986	4,567,626	20.21%	19.95%	22,598,712	22,598,712
Purchased services	482,244	1,381,189	21.96%	21.15%	6,289,547	6,289,547
Supplies	134,626	949,875	41.78%	37.48%	2,273,499	2,273,499
Capital outlay	69,832	192,025	96.01%	33.18%	200,000	200,000
Insurance/Dues/Other	27,201	917,002	79.26%	90.14%	1,157,021	1,157,021
Interfund Transfers	26,714	600,584	54.20%	15.63%	1,108,111	1,108,111
Total Expenditures	5,683,954	16,024,040			69,249,881	66,011,914
Beginning Fund Balance (Unaudited)					10,705,440	10,705,440
Operating Income / (Deficit)					(2,065,656)	(2,065,656)
Estimated Ending Fund Balance					8,639,784	8,639,784
Ending Fund Balance as Percentage of Expenditures					12.48%	

Title I-A Grant (Fund 237)

Expenditures						
Salaries	100,336	201,255			1,174,528	1,101,297
Employee payroll costs & b	66,483	134,978			791,625	751,662
Purchased services	4	4			5,956	5,956
Supplies	549	1,303			33,673	33,673
Insurance/Dues/Other	-	-			-	-
	<u>167,373</u>	<u>337,540</u>			<u>2,005,782</u>	<u>1,892,588</u>

Student Investment Account (SIA)

Expenditures						
Salaries	271,147	539,108			3,406,408	3,315,033
Employee payroll costs & b	156,917	313,809			2,156,240	2,156,240
Purchased services	2,022	3,822			64,000	64,000
Supplies	3,245	7,758			33,056	33,750
Insurance/Dues/Other	694	694			694	-
	<u>434,025</u>	<u>865,192</u>			<u>5,660,398</u>	<u>5,569,023</u>

High School Success (HSS - M98)

Expenditures						
Salaries	77,042	148,804			814,837	743,172
Employee payroll costs & b	41,401	82,300			465,127	451,104
Purchased services	-	-			-	-
Supplies	2,335	6,248			111,713	112,095
Capital outlay	-	-			-	-
Insurance/Dues/Other	-	382			382	-
	<u>120,777</u>	<u>237,734</u>			<u>1,392,059</u>	<u>1,306,371</u>

Bethel School District #52
2021 GO Bond \$99.3 Million PAR
As of October 31, 2024

	2024-25	
	Actuals	Projections
Beginning Fund Balance 7-1-2024	\$ 36,479,299.48	
Interest Earnings	\$ 173,465.74	
OSCIM Bond Sale Matching Grant	\$ 6,065,898.00	
Total Resources	\$ 42,718,663.22	
Projects:		
Bond Administration and Issuance costs	\$ 88,461.66	\$ 230,590.35
WHS Vocational Arts Building	\$ 459,382.95	\$ 805,419.97
New Maintenance Building		\$ 879,809.42
New Cascade Middle School	\$ 1,798,071.85	\$ 3,583,986.86
Vocational Classrooms at Kalapuya	\$ -	\$ -
CTE Building Project at KHS	\$ 122,676.46	\$ 787,883.72
Technology Funds	\$ 81,995.33	\$ -
Lifeskills remodel at Clear Lake and Shasta		\$ 15,000.00
Ameresco		\$ -
District-wide Security Upgrades	\$ 25,605.01	\$ 3,656,094.66
Critical Infrastructure Projects	\$ 585,723.45	\$ 2,761,000.00
Textbooks and Curriculum	\$ 150,188.93	\$ 1,799,455.53
Replacement of roofs	\$ -	\$ 504,195.46
1.5% Solar Project Requirement	\$ -	\$ 998,153.00
Total Requirements	\$ 3,312,105.64	\$ 16,021,588.97
Balance Remaining	\$ 39,406,557.58	\$ (16,021,588.97)

Unallocated Bond Balance \$ 23,384,968.61
--

BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

Subject: Communicable Diseases in Schools

Policy Number: GBEB Effective Date: 12/2024

Date of Original Policy and Revisions: 4/18

Cancels Policy No.: _____ Dated: _____

Date of Next Review: 12/2027

POLICY

The District shall provide reasonable protection against the risk of exposure to communicable disease for students and employees while engaged in the performance of their duties. Reasonable protection from communicable disease is generally shall be attained through immunization, exclusion or other measures as provided for in by Oregon Revised Statutes and Oregon Administrative Rules law, by the local health department or in the *Communicable Disease Guidance for Schools* published by the Oregon Department of Education (ODE) and the Oregon Health Authority (OHA). Employees shall comply with all measures adopted by the District and with all rules set by Oregon Health Authority, Public Health Division, and the county health department. Employees have a responsibility to report to the District when infected with a communicable disease unless stated otherwise by law.

A student or employee may not attend school or work, respectively, while in a communicable stage of a restrictable disease or when an administrator has reason to suspect the student or employee has or has been exposed to any disease for which exclusion is required in accordance with law. The District may provide an educational program in an alternative setting. Services will be provided to students as required by law.

Employees shall comply with all other measures adopted by the District and with all rules adopted by Oregon Health Authority, Public Health Division and the local health department.

Employees shall provide services to students who are infected with a communicable disease except as provided by law. In those cases where a communicable disease is diagnosed and confirmed, the District shall inform the appropriate employees to protect against the risk of exposure.

The District shall protect the confidentiality of each student's and employee's health condition and record to the extent possible and consistent with federal and state law. In cases when a restrictable or reportable disease is diagnosed and confirmed for a student, the administrator may inform employees with a legitimate educational interest.

Employees who have the responsibility to work with or to provide services to persons other than students, shall provide the services to all such persons, including those who are infected with a communicable disease, and shall provide the services in accordance with this policy. Where the District knows that a person is infected with a communicable disease it shall inform the employees, as appropriate, to protect against the risk of exposure.

No employee shall be denied the opportunity to provide service solely on the basis that the employee is infected with a communicable disease except as otherwise required by law. The District may require an employee infected with a communicable disease, which is diagnosed and confirmed, to comply with such reasonable measures, including submission to District paid medical examinations, as may be determined as conditions of continued employment.

**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

~~The District shall protect the confidentiality of an employee's health condition/record to the extent possible.~~

The District will include, as part of its general emergency plans, a description of the actions to be taken by District staff in buildings and by the District in response to medical emergencies.

REPORTS

None.

ATTACHMENTS

None.

END OF POLICY

Legal Reference(s):

[~~ORS 433.255~~](#) [~~OAR 437-002-0360~~](#)
[~~ORS 433.260~~](#) [~~OAR 581-022-0705~~](#)
[~~OAR 437-002-0377~~](#)
[~~ORS 332.107~~](#)
[~~ORS 431.150 - 431.157~~](#)
[~~ORS 433.001 - 433.004~~](#)
[~~ORS 433.010~~](#)
[~~ORS 433.110~~](#)
[~~ORS 433.235 - 433.284~~](#)
[~~OAR 333-018~~](#)
[~~OAR 333-019-0010~~](#)
[~~OAR 333-019-0014~~](#)
[~~OAR 581-022-2220~~](#)
[~~OAR 581-022-2225~~](#)

OREGON DEPARTMENT OF EDUCATION and OREGON HEALTH AUTHORITY, *Communicable Disease Guidance for Schools*.

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2018); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2023).

Health Insurance Portability and Accountability Act of 1996, 42 U.S.C. §§ 1320d to -1320d-8 (2018); 45 C.F.R. Parts 160, 164 (2023).

**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

Subject: Gifts and Solicitations
 Policy Number: GBI Effective Date: 11/2024
 Date of Original Policy and Revisions: 1/84, 6/91, 1/95, 1/00, 4/06, 12/11, 1/15, 5/18
 Cancels Policy No.: GAI Dated: 1/84
 Date of Next Review: 11/2027

POLICY

Students and their parents shall be discouraged from giving gifts to district employees. The Board welcomes as appropriate the writing of letters by students to staff members expressing gratitude and appreciation.

Individual employees will refrain from giving gifts¹ to staff members who exercise any direct or indirect administrative or supervisory jurisdiction over them. Collecting money for group gifts is discouraged except in special circumstances such as bereavement, serious illness or for retirement gifts. Staff-initiated “sunshine funds” are exempt from this policy.

No staff member may solicit funds in the name of the school or District through the use of, including but not limited to, internet-sourced crowdfunding or other similar types of fund raising, without the approval of the principal.

Individual employees need to be accountable for maintaining integrity and avoid accepting anything of value offered by another for the purpose of influencing his/her professional judgment.

All employees are prohibited from accepting items of material value from companies or organizations doing business with the district. Material value is defined as \$50 from a single source in a single year.

No organization may solicit funds from staff members within the schools, nor may anyone distribute flyers or other materials related to fund drives through the schools without Superintendent or Superintendent designee approval. Staff members may not be made responsible or assume responsibility for collecting money or distributing any fund-drive literature within the schools without Superintendent or Superintendent designee approval.

The soliciting of staff by sales people, other staff or agents during on-duty hours is prohibited. Any solicitation should be reported at once to the principal or supervisor. Advertising is not allowed in the building without the Superintendent or Superintendent designee approval.

REPORTS

None.

ATTACHMENTS

None.

END OF POLICY

REFERENCES / COMMENTS

[ORS 244.010-244.400](#)
[ORS 339.880](#)
[OAR 199-005-0005 to 199-020-0020](#)

Gifts and Solicitations– GBI
 Page 1 of 2

**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

[OAR 584-020-0000](#) to -0045

¹“Gift” means something of economic value given to a public official or the public official’s relative or household member without valuable consideration of equivalent value, including the full or partial forgiveness of indebtedness, which is not extended to others who are not public officials or the relatives or household members of public officials on the same terms and conditions; and something of economic value given to a public official or the public official’s relative for valuable consideration less than that required from others who are not public officials. See ORS Chapter 244 for gift definition exceptions.

4640 Barger Drive • Eugene, OR 97402 • Phone: (541) 689-3280
 Fax: (541) 689-0719 • www.bethel.k12.or.us



November 13, 2024

RESOLUTION NO. 24-25: 16

RESOLUTION: CONSENT AGENDA/PERSONNEL ACTION

The Board of Directors, School District No. 52, Lane County, approves personnel action involving licensed employees and extra duty contracts at each regularly scheduled School Board meeting. If the Board of Directors would like to discuss any of these recommendations in executive session, the employee should be identified by the number preceding the name and it will be withdrawn pending further instruction from the Board. Remie Calalang is available for questions.

RECOMMENDATION:

It is recommended that the School Board approve the Consent Agenda as reflected in this resolution and any addendum presented along with this resolution.

#	Name	Type	Description
1.	Carpenter, Miranda	Hire for 2024-25	Offer Extra Duty Contract for Assistant Basketball Coach @Willamette.
2.	Paulson, April	Resignation	Accept resignation effective December 28, 2024; position held: Resource Teacher @Shasta; 3 years at Bethel.

Recommended by: Remie Calalang, Assistant Superintendent

ATTEST _____
 Clerk – Kraig Sproles

 Chair – Caleb Clark

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Drac Charles				
Debi Farr				
Ashley Espinoza				
Paul Jorgensen				
Caleb Clark				
Curt Nordling				
Robin Zygaits				

This page intentionally left blank.

4640 Barger Drive • Eugene, OR 97402 • Phone: (541) 689-3280
 Fax: (541) 689-0719 • www.bethel.k12.or.us



BETHEL
 SCHOOL DISTRICT

November 13, 2024

RESOLUTION NO. 24-25: 17

BE IT RESOLVED, That the Board of Directors, School District No. 52, Lane County,
 hereby adopts the following Board Policies:

<u>GBI:</u>	Gifts and Solicitations
<u>JEA:</u>	Compulsory Attendance
<u>IGBHA:</u>	Alternative Education Programs
<u>IGBI:</u>	Bilingual Education

ATTEST _____
Clerk – Kraig Sproles

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

Chair – Caleb Clark

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Ashley Espinoza				
Paul Jorgensen				
Caleb Clark				
Curt Nordling				
Robin Zygaitis				
Drae Charles				

This page intentionally left blank.

BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

Subject: **Compulsory Attendance**
 Policy Number: **JEA** Effective Date: **11/2024**
 Date of Original Policy and Revisions: **2/14, 8/16, 2/24**
 Cancels Policy No.: **N/A** Dated: **N/A**
 Date of Next Review: **11/2027**

POLICY

Except when exempt by Oregon law, all children between ages 6 and 18 who have not completed the 12th grade are required to regularly attend a public, full-time school during the entire school term. Persons having control of a child between the ages 6 and 18, who has not completed the 12th grade, are required to send the child to school and maintain the child in regular attendance during the entire school term.

All children five years of age who have been enrolled in a public school are required to attend regularly while enrolled in the public school. Persons having control of a child, who is five years of age and who have enrolled the child in a public school, are required to send the child to school and maintain the child in regular attendance during the school term.

Attendance supervisors shall monitor and report any violation of the compulsory attendance law to the Superintendent or designee.

A parent who is not supervising their child by requiring school attendance may also be in violation of Oregon Revised Statute (ORS) 163.577 (1)(c). Failing to supervise a child is a Class A violation.

Exemptions from Compulsory School Attendance

In the following cases, children shall not be required to attend public, full-time schools:

1. Children being taught in a private or parochial school in courses of study usually taught in kindergarten through grade 12 in the public schools, and in attendance for a period equivalent to that required of students attending public schools.
2. Children proving to the Board's satisfaction that they have acquired equivalent knowledge to that acquired in the courses of study taught in kindergarten through grade 12 in the public schools.
3. Children who have received a high school diploma or a modified diploma.
4. Children being taught, by a private teacher, the courses of study usually taught in kindergarten through grade 12 in the public school for a period equivalent to that required of students attending public schools.
5. Children being educated in the home by a parent, legal guardian, or private teacher:
 - a. When a student is taught or is withdrawn from a public school to be taught by a parent, legal guardian or private teacher, the parent, legal guardian or private teacher must notify the Lane Education Service District (ESD) in writing within 10 days of such occurrence. In addition, when such a student moves to a new ESD, the parent, guardian or private teacher shall notify the new ESD in writing, within 10 days, of the intent to continue home schooling. The ESD shall acknowledge receipt of any notification in writing within 90 days of receipt of the

Compulsory Attendance - JEA
 Page 1 of 3

BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

- notification. The ESD is to notify, at least annually, the school districts of students who are registered with the ESD and reside in their district;
- b. Each child being taught as described above shall be examined no later than August 15, following grades 3, 5, 8 and 10:
 - (1) If the student was withdrawn from public school, the first examination shall be administered at least 18 months after the date the student withdrew from public school;
 - (2) If the child never attended public or private school, the first examination shall be administered prior to the end of grade 3.
 - c. Procedures for homeschooling students with disabilities are set out in Oregon Administrative Rule (OAR) 581-021-0029;
 - d. Examinations shall be from the list of approved examinations from the State Board of Education;
 - e. The examination must be administered by a neutral individual qualified to administer tests on the approved list provided by the Oregon Department of Education;
 - f. The person administering the examination shall score the examination and report the results to the parent or guardian. Upon request of the ESD Superintendent, the parent or guardian shall submit the results of the examination to the ESD;
 - g. All costs for the test instrument, administration and scoring are the responsibility of the parent or guardian;
 - h. In the event the ESD superintendent finds that the child is not showing satisfactory educational progress, the ESD superintendent shall follow the guidelines in Oregon Revised Statutes and Oregon Administrative Rules.
6. Children whose sixth birthday occurred on or before September 1 immediately preceding the beginning of the current school year, if the parent or guardian notified the child's resident district in writing that the parent or guardian is delaying the enrollment of their child for one school year to better meet the child's needs for cognitive, social or physical development, as determined by the parent or guardian.
 7. Children who are present in the United States on a nonimmigrant visa and who are attending a private, accredited English language learner program in preparation for attending a private high school or college.
 8. Children excluded from attendance as provided by law.
 9. Children who are eligible military children¹ are exempt up to 10 days after the date of military transfer or pending transfer indicated in the official military order.
 10. An exemption may be granted to the parent of any child 16 or 17 years of age who is lawfully employed full-time, or who is lawfully employed part-time and enrolled in school, a community college or alternative education program as defined in ORS 336.615.
 11. An exemption may be granted to any child who is an emancipated minor or who has initiated the procedure for emancipation under ORS 419B.550 to 419B.558

¹ "Military child" means a child who is in a military family covered by the Interstate Compact on Educational Opportunity for Military Children, as determined under rules adopted by the State Board of Education.

**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

REPORTS

None.

ATTACHMENTS

None.

END OF POLICY

Legal Reference(s):

[ORS 153.018](#)

[ORS 163.577](#)

[ORS 339.010](#) to- 339.095

[ORS 339.139](#)

[ORS 339.990](#)

[OAR 581-021-0026](#)

[OAR 581-021-0029](#)

[OAR 581-021-0076](#)

[OAR 581-021-0077](#)

This page intentionally left blank.

BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

Subject: Alternative Education Programs

Policy Number: IGBHA Effective Date: 11/2024

Date of Original Policy and Revisions: 9/95, 7/05, 1/10, 4/14, 6/15, 7/18

Cancels Policy No.: NA Dated: NA

Date of Next Review: 11/2027

POLICY

The Board is dedicated to providing educational options for all students. It is recognized there will be students in the district whose needs and interests are best served by participation in an alternative education program.

“Alternative education program” means a school or separate class group designed to best serve students’ educational needs and interests and assist students in achieving the academic standards of the school district and the state.

A list of alternative education programs will be approved by the Board annually. The superintendent may provide for the involvement of staff, parents or guardians and the community in recommending alternative education programs for Board approval, and in the development of related Board policy and an administrative regulation. Annual evaluation of alternative education programs will be made in accordance with Oregon Revised Statute (ORS) 336.655 and Oregon Administrative Rule (OAR) 581-022-2505. The superintendent will develop administrative regulations as necessary to evaluate the district’s alternative education programs.

Alternative education programs will consist of instruction or instruction combined with counseling. These programs may be public or private. A private alternative education program shall be registered with the Oregon Department of Education. Alternative education programs must meet all the requirements set forth in state law and rules, and federal law, as applicable.

Students, after consultation with a parent or guardian, may be placed in an alternative education program if the district determines that the placement serves the student’s educational needs and interests, and assists the student in achieving district and state academic content standards. Such placement must have the approval of the student’s resident district and, as appropriate, the attending district. The district will also consider and propose alternative education programs for students prior to expulsion or leaving school as required by law.

The district shall pay the actual cost of an alternative education program or an amount equal to 80 percent of the district’s estimated current year’s average per-student net operating expenditure, whichever is less. When contracting with a private alternative education program, the district’s contract will meet the requirements of law.

REPORTS

None.

ATTACHMENTS

None.

END OF POLICY

REFERENCES / COMMENTS

Alternative Education Programs – IGBHA
Page 1 of 2

**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

[Bethel Administrative Rule IGBHA](#) – Alternative Education Programs

[ORS 329.485](#)
[ORS 332.072](#)
[ORS 336.014](#)
[ORS 336.175](#)
[ORS 336.615 - 336.665](#)
[ORS 339.030](#)
[ORS 339.250](#)
[OAR 581-021-0045](#)
[OAR 581-021-0065](#)
[OAR 581-021-0070](#)
[OAR 581-021-0071](#)
[OAR 581-022-2320](#)
[OAR 581-022-2505](#)
[OAR 581-023-0006](#)
[OAR 581-023-0008](#)

Alternative Education Programs – IGBHA
Page 2 of 2

February 10, 2025 Meeting – Item 7

BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

Subject: **Bilingual Education**

Policy Number: **IGBI** Effective Date: **11/2024**

Date of Original Policy and Revisions: **11/24**

Cancels Policy No.: _____ Dated: _____

Date of Next Review: **11/2027**

POLICY

Students whose primary language is other than English will be provided appropriate assistance until they are able to use English in a manner that allows effective, relevant participation in regular classroom instruction and other educational activities.

Parents who are not able to use English in a manner that allows effective, relevant participation in educational planning for their student will be provided with relevant written, verbal or signed communication in a language they can understand.

REPORTS

None.

ATTACHMENTS

None.

REFERENCES / COMMENTS

[ORS 336.079](#)

[OAR 581-021-0046](#)

[OAR 581-022-2310](#)

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2018)

Every Student Succeeds Act of 2015, 20 U.S.C. §§ 6801-7014 (2018).

This page intentionally left blank.

4640 Barger Drive • Eugene, OR 97402 • Phone: (541) 689-3280
 Fax: (541) 689-0719 • www.bethel.k12.or.us



BETHEL
 SCHOOL DISTRICT

November 13, 2024

RESOLUTION NO. 24-25: 18

BE IT RESOLVED, That the Board of Directors, School District No. 52, Lane County, hereby authorizes an Enterprise Zone-School Support Fee of 15%. This fee would apply only to years 4 and 5 for a 5-year extended agreement to the Enterprise Zone.

ATTEST _____
 Clerk – Kraig Sproles

 Chair – Caleb Clark

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Ashley Espinoza				
Paul Jorgensen				
Caleb Clark				
Curt Nordling				
Robin Zygaitis				
Drae Charles				

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Public Comment

Meeting Date: February 10, 2025
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 8
Staff Contact: Natalie Venhuda
Contact Telephone Number: 541-682-8497

ISSUE STATEMENT

This item allows members of the public the opportunity to express opinions and provide information to the council. Comments presented during the public comment period should be on city-related issues and should not address items which have already been heard by a Hearings Official, items on the present agenda as a public hearing item, or items related to a quasi-judicial matter after the official record has been closed.

BACKGROUND

Per City Council's operating agreement, speakers at the public comment period will be limited to two and a half minutes and the total time will be limited to 90 minutes total. Speakers will be randomized, and no persons will be allowed to submit a "Request to Speak" form more than 30 minutes prior to the start of the meeting. Persons wishing to speak must sign up to do so not later than 5 minutes after the meeting has been opened by the Mayor or presiding officer.

At the end of the public comment period each member of the Council has the opportunity to respond to comments made. The time allocated to each member of the Council for such responses shall be up to three minutes.

FOR MORE INFORMATION

Staff Contact: Natalie Venhuda, City Council Coordinator
Telephone: 541-682-8497
Staff E-Mail: nvenhuda@eugene-or.gov