



Eugene City Council

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EUGENE CITY COUNCIL AGENDA

February 26, 2024

5:30 p.m. CITY COUNCIL WORK SESSION

City Council meetings will continue to be held in hybrid format using in person and virtual meeting technology. Information about online or other options for access and participation will be available at <https://www.eugene-or.gov/3360/Webcasts-and-Meeting-Materials>

Meeting of February 26, 2024; Her Honor Mayor Lucy Vinis Presiding

Councilors

Matt Keating, President
Greg Evans
Emily Semple
Alan Zelenka

Randy Groves, Vice President
Mike Clark
Lyndsie Leech
Jennifer Yeh

5:30 p.m. CITY COUNCIL WORK SESSION

1. **WORK SESSION: Eugene Springfield Fire Governance Review Update**
2. **WORK SESSION: Finance & Revenue Update**

The Eugene City Council welcomes your interest in these agenda items. This meeting location is wheelchair-accessible. For the hearing impaired, an interpreter can be provided with 48 hours' notice prior to the meeting. Spanish-language interpretation will also be provided with 48 hours' notice. To arrange for these services, contact the receptionist at 541-682-5010. City Council meetings are telecast live on Metro Television, Comcast channel 21, and rebroadcast later in the week.

El consejo de la Ciudad de Eugene agradece su interés en estos asuntos de la agenda. El lugar de la reunión tiene acceso para sillas de ruedas. Se puede proveer a un intérprete para las personas con discapacidad auditiva si avisa con 48 horas de anticipación. También se puede proveer interpretación para español si avisa con 48 horas de anticipación. Para reservar estos servicios llame al 541-682-5010. Las reuniones del consejo de la ciudad se transmiten en vivo por Metro Television, Canal 21 de Comcast y son retransmitidas durante la semana.

For more information, contact the Council Coordinator at 541-682-5010,
or visit us online at www.eugene-or.gov.

February 26, 2024 Work Session

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Work Session: Eugene Springfield Fire Governance Review Update

Meeting Date: February 26, 2024
Department: Eugene Springfield Fire
www.eugene-or.gov

Agenda Item Number: 1
Staff Contact: Chief Caven
Contact Telephone Number: 541-682-7115

ISSUE STATEMENT

In 2022, the City of Eugene and City of Springfield formed a Eugene Springfield Fire Governance Review Panel to evaluate current system structure and consider options to create the most efficient and effective system for fire and life safety services for the community. In the fall of 2023, the cities hired a consultant to conduct a feasibility study. The study is focused on the governance structure, administrative staffing, and functional considerations to address current system challenges. City Council will receive an update on the status of the study and next steps in completing the assessment.

BACKGROUND

In 2009, Eugene Fire and Emergency Medical Services (EMS) Department and Springfield Fire and Life Safety Department commissioned a Cooperative Services Feasibility Study with Emergency Services Consulting International (ESCI). The study determined a merger was both feasible and advisable for the two cities. In 2010, the two cities entered into a functional consolidation which involved the sharing of several key management and administrative positions through an intergovernmental agreement (IGA). Since 2010, Springfield and Eugene have been working as a functionally consolidated agency. As the next step in this process, the Cities of Eugene and Springfield are examining governance models for Eugene-Springfield Fire.

In 2022, a joint-elected Governance Review Panel (GRP) was formed. The GRP consists of two City Council members from Eugene and Springfield and the City Manager for each City. The Eugene Springfield Fire Governance Review Panel was established in 2022 to evaluate and identify the next steps for the governance of the two departments. This work continues efforts to create the most efficient and effective system for fire and life safety services within our community. The panel spent several months discussing current operations and functional delivery. The GRP is also discussing whether the current structure and governance method continues to be the best method or if additional efficiencies can be created through a different governance and service delivery model. The goal of these discussions is to provide sustainable Fire and EMS services to the citizens of Eugene and Springfield.

In August, 2023, the cities hired AP Triton to complete a Feasibility Study. The consultant team has extensive experience evaluating service operations, finances, and service delivery models.

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AP Triton began meeting with the GRP to provide a full overview of the study and capture their thoughts about the process.

Coordination between Eugene Springfield Fire (ESF) and City staff launched in September. ESF Staff completed requests from the consultant related to data, operational and structure information to support a full assessment of current conditions.

In late October, the consultant team was on site in Eugene/Springfield to conduct stakeholder interviews. The team engaged with more than 50 people, including elected officials from both cities and the fire districts receiving service from ESF, city administration and support, ESF Staff, and IAFF Local 851. In addition, they also toured key facilities in both Eugene and Springfield.

AP Triton is in the process of preparing the Feasibility Study and plans to have the information completed by May. Future discussions with the GRP are being planned. The next Council Work Session on this topic is planned for May.

For additional information related to the GRP process please refer to the [Governance Review Panel website](#).

RELATED CITY POLICIES

This work session relates to the [2023-2026 City of Eugene Strategic Plan](#) focus area Urgent Community Needs and strategic goal to achieve a greater sense of safety.

PREVIOUS COUNCIL DIRECTION

[January 24, 2024 Work Session](#)

Brief update on the status of the Governance Review Panel process and Feasibility Study work in progress.

COUNCIL OPTIONS

Information only.

CITY MANAGER'S RECOMMENDATION

None.

SUGGESTED MOTION

None.

ATTACHMENTS

None.

FOR MORE INFORMATION

Staff Contact: Michael Caven, Fire Chief

Telephone: 541-682-7115

Staff E-Mail: mcaven@eugene-or.gov

EUGENE CITY COUNCIL AGENDA ITEM SUMMARY



Work Session: Finance & Revenue Update

Meeting Date: February 26, 2024
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 2
Staff Contact: Twylla Miller
Contact Telephone Number: 541-682-8417

ISSUE STATEMENT

This work session is continuation of the revenue conversation from the fall of 2023 to provide an update on Revenue Advisors meetings that have been held since late December.

BACKGROUND

The General Fund continues to have a structural gap with expenditures growing at a faster pace than revenues. The 2023-2025 Adopted Budget has a revenue placeholder of \$8.3 million in the second year of the biennium, which will need to be addressed with additional revenues and/or service changes. As presented at the Budget Committee meeting in December, staff have updated the financial forecast, which shows the gap has grown to over \$10.5 million.

A Revenue Advisors group was formed in December to discuss potential revenue options and provide advice to the City Manager. Members of this group include City Councilors (Alan Zelenka and Lyndsie Leech), Budget Committee Members (Eliza Kashinsky and Rayna Jackson) and community members (John Barofsky, Dan Bryant, Mike Coughlin, Ashley Espinoza, Neel Nair and Dana Turell). Participants received the staff revenue report that was created in August 2023 and information on City finances and services.

The Revenue Advisors have had six meetings to date to receive information, ask questions, and have robust conversations on subset of revenue options identified by the Revenue Advisors as possible revenue solutions.

This work session is an opportunity for Council to receive an update from the City Manager on what she is learning from these conversations and an overview of next steps in the process.

RELATED CITY POLICIES

Strategic Plan Focus Area – Organizational wellbeing: To create a sustainable budget with balanced revenues and expenditures that provides funding for necessary services in the community.

PREVIOUS COUNCIL DIRECTION

[September 14, 2022 Work Session](#)

This session was an information update on the condition of the General Fund and the future financial outlook.

[February 27, 2023 Work Session](#)

This session provided a high-level budget update and a recommendation for a revenue team to develop funding strategies for unfunded services.

[April 12, 2023 Work Session](#)

This session provided an updated Revenue Committee proposal to develop funding strategies for unfunded services.

[April 26, 2023 Budget Committee Meeting](#)

The City Manager presented the 2023-2025 Proposed Budget.

[May 10, 2023 Budget Committee Meeting](#)

The Budget Committee received presentations on Alternative Response, Downtown Services, and Unhoused Services.

[May 17, 2023 Budget Committee Meeting](#)

The Budget Committee received presentations on the Fire Engine/Squad proposal, Climate Recovery, and URA Frozen Base.

[May 24, 2023 Work Session](#)

This session provided information on unfunded/underfunded service levels as Council considers a potential scope for the Revenue Committee.

[June 21, 2023 Work Session](#)

This session provided high level information on the financial condition of the City and discussion on a revised approach to addressing the structural gap in the General Fund and other funding and service prioritization needs.

[July 10, 2023 Work Session](#)

This session was a continuation of the Financial Condition and Revenue Update work session on June 21, 2023 to provide information and additional context to understand evolving financial needs and the approach for continued revenue and service prioritization discussions.

[October 11, 2023 Work Session](#)

This session included an overview of the revenue report created by staff in August 2023 and an update on the next steps for a revenue advisory team to advise the City Manager on revenue options to address funding issues.

COUNCIL OPTIONS

Information only.

CITY MANAGER'S RECOMMENDATION

None.

SUGGESTED MOTION

None.

ATTACHMENTS

None.

FOR MORE INFORMATION

Staff Contact: Twylla Miller, Chief Financial Officer

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