Eugene City Council
500 E 4th Ave., Suite 302
Eugene, OR 97401
541-682-5010 • 541-682-5414 Fax
www.eugene-or.gov

EUGENE CITY COUNCIL AGENDA

April 14, 2025

7:30 p.m. CITY COUNCIL MEETING

City Council meetings are held in a hybrid format using in person and virtual meeting technology. Information about online or other options for access and participation will be available at https://www.eugene-or.gov/3360/Webcasts-and-Meeting-Materials

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Meeting of April 14, 2025;
Her Honor Mayor Kaarin Knudson Presiding

Councilors

Greg Evans, President	Lyndsie Leech, Vice President
Alan Zelenka	Jennifer Yeh
Randy Groves	Mike Clark
Matt Keating	Eliza Kashinsky

7:30 p.m. CITY COUNCIL MEETING

1. **CEREMONIAL MATTERS**

2. **COMMITTEE REPORTS AND ITEMS OF INTEREST**

3. **INTERVIEWS: Applicant Statements for 2025 Annual Boards and Commissions Recruitment (Continued, As Needed)**

4. **CONSENT CALENDAR 1**
   - **A. Approval of City Council Minutes**
     - January 13, 2025 State of the City
     - January 27, 2025 Work Session
     - January 27, 2025 Meeting
     - February 10, 2025 Work Session
     - February 10, 2025 Meeting
     - February 19, 2025 Urban Renewal Agency Work Session
     - February 24, 2025 Work Session
     - February 26, 2025 Work Session
   - **B. Approval of City Council Tentative Agenda**
   - **C. Approval of Neighborhood Association Charters**

5. **PUBLIC COMMENT**

Adjourn.

The Eugene City Council welcomes your interest in these agenda items. This meeting location is wheelchair-accessible. For the hearing impaired, an interpreter can be provided with 48 hours' notice prior to the meeting. Spanish-language interpretation will also be provided with 48 hours' notice. To arrange for these services, contact the receptionist at 541-682-5010. City Council meetings are telecast live on Metro Television, Comcast channel 21, and rebroadcast later in the week.

El consejo de la Ciudad de Eugene agradece su interés en estos asuntos de la agenda. El lugar de la reunión tiene acceso para sillas de ruedas. Se puede proveer a un intérprete para las personas con discapacidad auditiva si avisa con 48 horas de anticipación. También se puede proveer interpretación para español si avisa con 48 horas de anticipación. Para reservar estos servicios llame al 541-682-5010. Las reuniones del consejo de la ciudad se transmiten en vivo por Metro Television, Canal 21 de Comcast y son retransmitidas durante la semana.

For more information, contact the Council Coordinator at 541-682-5010,
or visit us online at www.eugene-or.gov.

EUGENE CITY COUNCIL
AGENDA ITEM SUMMARY

Ceremonial Matters

Meeting Date: April 14, 2025 | Agenda Item Number: 1
Department: Central Services | Staff Contact: Cherish Bradshaw
www.eugene-or.gov | Contact Telephone Number: 541-682-8340

ISSUE STATEMENT
This item is to acknowledge awards and achievements and inform the public of proclamations by the Mayor. No action is required by the City Council.

BACKGROUND
Per City Council Operating Agreements, at the first regular meeting of each month, the first agenda item shall be used to acknowledge special recognition or awards given to the City of Eugene or for the Mayor to read proclamations which serve to encourage and educate the community. Proclamations shall be made and placed on the agenda at the discretion of the Mayor.

The following proclamation for the month of April will be highlighted during the April 14 meeting:

- April 1, 2025 – Child Abuse Prevention Month
- April 1, 2025 – Fair Housing Month
- April 9, 2025 – Education and Sharing Day
- April 22, 2025 – Earth Day
- April 30, 2025 – Vietnamese Remembrance Day

Current and previous proclamations are available on the City's Proclamation webpage.

ATTACHMENTS
A) Child Abuse Prevention Month Proclamation
B) Fair Housing Month Proclamation
C) Education and Sharing Day Proclamation
D) Earth Day Proclamation
E) Vietnamese Remembrance Day Proclamation

FOR MORE INFORMATION
Staff Contact: Cherish Bradshaw, Assistant, Mayor and City Council
Telephone: 541-682-8340
Staff E-Mail: cabradshaw@eugene-or.gov

OFFICE OF THE MAYOR
City of Eugene, Oregon

PROCLAMATION

WHEREAS: All children deserve to have the safe, stable, nurturing homes and communities they need to foster their healthy growth and development; and

WHEREAS: Children are vital to our state's future success, prosperity and quality of life as well as being our most vulnerable assets; and

WHEREAS: Child abuse and neglect is a community responsibility affecting both the current and future quality of life of a community; and

WHEREAS: Communities that provide parents with the social support, knowledge of parenting and child development and concrete resources they need to cope with stress and nurture their children ensure all children grow to their full potential; and

WHEREAS: Effective child abuse prevention strategies succeed because of partnerships created among citizens, human service agencies, schools, faith communities, health care providers, civic organizations, law enforcement agencies, and the business community.

NOW, THEREFORE, I, Kaarin Knudson, Mayor of the City of Eugene, Oregon, do hereby proclaim April 2025, to be

"Child Abuse Prevention Month"

in Eugene and call upon all citizens, community agencies, faith groups, medical facilities, elected leaders and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and strengthening the communities in which we live.

Mayor Kaarin Knudson
City of Eugene
April 1, 2025

OFFICE OF THE MAYOR
City of Eugene, Oregon

PROCLAMATION

WHEREAS: The month of April has been designated as Fair Housing Month by the United States Department of Housing and Urban Development (HUD) Office of Fair Housing and Equal Opportunity; and

WHEREAS: The Federal Fair Housing Act enacted on April 11, 1968 and the Federal Fair Housing Act Amendments of 1988 prohibit discriminatory housing practices; and

WHEREAS: The Fair Housing Act, as amended, and other federal laws, ensure all individuals receive equal treatment in the pursuit of their housing choices; and

WHEREAS: The Federal Protected Classes include race, color, national origin, religion, sex, disability, and familial status; and

WHEREAS: The Oregon Protected Classes add marital status, familial status, and source of income; and

WHEREAS: The Eugene City Code Protected Classes adds age over 18, occupation, ethnicity, domestic partnership status, age, sexual orientation, source of income, and disability; and

WHEREAS: Members of protected classes are increasingly and disproportionately more vulnerable to displacement, rental housing discrimination, poor quality housing, and barriers to opportunity due to rising home ownership and rental housing costs; and

WHEREAS: The impacts of barriers to housing negatively impact household social, economic, and personal health; and

WHEREAS: Solutions to creating and protecting rental housing choice and homeownership require all programs of government to affirmatively address the removal of barriers to housing choice; and

WHEREAS: The Fair Housing Act requires the US Department of Housing and Urban Development (HUD) and recipients of Federal Funds from HUD to affirmatively further the policies and purposes of the Fair Housing Act, also known as "affirmatively furthering fair housing"; and

WHEREAS: The City of Eugene, as a recipient of Federal Funding, extends the obligation to affirmatively further fair housing and access to opportunity to all departments, their partners, programs, activities, and funding.

NOW, THEREFORE, I, Kaarin Knudson, Mayor of the City of Eugene, Oregon, do hereby proclaim April 2025, to be

"Fair Housing Month"

in Eugene and encourage all residents to observe this month by joining the effort to promote fair housing for all.

Mayor Kaarin Knudson
City of Eugene
April 1, 2025

OFFICE OF THE MAYOR
City of Eugene, Oregon

PROCLAMATION

WHEREAS: The basis for the continuity of any society is education; and in the great City of Eugene the education of our youth is a priority; and

WHEREAS: In order to achieve its highest goals, education must not only impart knowledge but also teach the students how to live, forming and strengthening their moral character to make a better life for themselves as individuals and for society as a whole; imparting moral and ethical values that have been the bedrock of society since the dawn of civilization, including the values known as the Seven Noahide Laws; and

WHEREAS: A global spiritual leader and leading advocate for the advancement of education, the Rebbe, Rabbi Menachem M. Schneerson, of righteous memory, stressed that a moral and ethical education empowers every individual to develop their full potential in making the world a better place; and

WHEREAS: Such an education can nurture the unity of diverse peoples through encouraging increased acts of goodness and kindness, imbued with the awareness that even a single positive act of an individual can change the world and usher in an era of global peace, and

WHEREAS: April 9, 2025, will mark 123 years since the Rebbe's birth, and this year marks the 75th anniversary of his leadership of the Chabad-Lubavitch movement. "Chabad" is an acronym of three Hebrew words for "wisdom, understanding and knowledge." The name "Lubavitch" comes from the city which served as the movement's headquarters for over a century and means city of love. Of all the ethical values which inform our civilization, none is more important than love - love of wisdom, love of our fellowman, and love of our Creator. These values, have guided the Chabad-Lubavitch movement throughout its history, and are the essence of education at its best, and we should be certain to pass on this precious heritage to all young Americans; and

WHEREAS: "Education & Sharing Day" is observed each year on the Rebbe's birthday in recognition of his outstanding and lasting contributions toward the improvement of education, morality, and acts of charity around the world; a day to pause and reflect on our responsibility to ensure our youth have the foundation necessary to lead lives rich in purpose and fulfillment through service and good works.

NOW, THEREFORE, I, Kaarin Knudson, Mayor of Eugene, do hereby proclaim Wednesday, April 9, 2025, to be

"Education and Sharing Day"

in the City of Eugene and call upon everyone to work together to create a better, brighter, and more promising future for all.

Mayor Kaarin Knudson
City of Eugene
April 9, 2025

OFFICE OF THE MAYOR
City of Eugene, Oregon

PROCLAMATION

WHEREAS: The first Earth Day took place in 1970 and has since grown into the largest civic observance in the world with more than 1 billion people participating in Earth Day activities each year; and

WHEREAS: All people in our global community, regardless of race, gender, income, or geography, have a right to a healthy, sustainable environment. The global community faces challenges such as health issues, food and water access, sea level rise, loss of forests, wetlands, and other wildlife habitat as well as social and economic struggles due to the changing climate. It is crucial to broaden and diversify this global movement to combat climate change and environmental degradation to preserve our Earth's beauty and resources; and

WHEREAS: Earthday.org (EDO) has announced 'Our Power, Our Planet' as the theme for Earth Day 2025. This year's focus is on rallying students, parents, businesses, governments, faith communities, unions, individuals, and NGOs to champion the transition to renewable energy. The aim is to triple clean energy production by 2030, creating a sustainable future for humanity and the Earth; and

WHEREAS: Earth Day reaffirms our responsibility to act locally in the global effort to combat climate change and protect our planet for all.

NOW, THEREFORE, I, Kaarin Knudson, Mayor of the City of Eugene, Oregon, do hereby proclaim April 22, 2025, to be

"Earth Day"

in Eugene and encourage all community members to do their part in investing in our planet and to hold ourselves accountable for our individual and collective impacts to Mother Earth.

Mayor Kaarin Knudson
City of Eugene
April 22, 2025

OFFICE OF THE MAYOR
City of Eugene, Oregon

PROCLAMATION

WHEREAS: Vietnamese refugees have proudly resided in the city of Eugene and the state of Oregon since the conclusion of the Vietnam War on April 30, 1975; and

WHEREAS: Vietnamese Americans have put forth their full toiling energy building the city and state in a multitude of prominent areas including industry, economy, culture, education, and military service; and

WHEREAS: Vietnamese Americans have counted on the state of Oregon as being their second heart, mind, and family homeland; and

WHEREAS: Every year, Vietnamese Americans celebrate Remembrance Day on April 30th to solemnly honor the 58,000 American soldiers, 38 fallen soldiers from the City of Eugene and more than 300,000 South Vietnamese soldiers who sacrificed their lives in the line of duty for freedom and democracy in South Vietnam from November 1955 to April 1975.

NOW, THEREFORE, I, Kaarin Knudson, Mayor of the City of Eugene, Oregon, do hereby proclaim April 30, 2025, to be

"Vietnamese Remembrance Day"

in Eugene and encourage all community members to join in the reverent recognition of this day.

Mayor Kaarin Knudson
City of Eugene
April 30, 2025

EUGENE CITY COUNCIL
AGENDA ITEM SUMMARY

Committee Reports and Items of Interest

Meeting Date: April 14, 2025
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 2
Staff Contact: Sara McKinney
Contact Telephone Number: 541-682-5042

ISSUE STATEMENT
This portion of the agenda provides an opportunity for the Mayor, Councilors, and City Manager to raise issues, present ad hoc motions introduce resolutions and report on committee activities and actions. The time allotted for "Items" is subject to change to accommodate emerging issues.

BACKGROUND
Per Council Operating Agreements adopted on October 23, 2023 (Resolution 5387), at regular meetings held on the second and fourth Mondays of each month, the first item on the agenda or following Ceremonial Matters and the Pledge of Allegiance, shall be "Committee Reports and Items of Interest from Mayor, City Council and City Manager."

ATTACHMENTS
None.

FOR MORE INFORMATION
Staff Contact: Sara McKinney, Deputy City Recorder
Telephone: 541-682-5042
Staff E-Mail: smckinney@eugene-or.gov

EUGENE CITY COUNCIL
AGENDA ITEM SUMMARY

Interviews: Applicant Statements for 2025 Annual Boards and Commissions Recruitment (Continued, As Needed)

Meeting Date: April 14, 2025
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 3
Staff Contact: Sara McKinney
Contact Telephone Number: 541-682-5042

ISSUE STATEMENT

This item is to allow time during the meeting to continue interviews from selected applicants for open positions on the City's advisory boards and commissions, if all candidates were not able to complete their statements during the work session immediately preceding this meeting. City Council selects a number of applicants each year to deliver a three-minute statement regarding their interest in serving the community through board or commission appointments. If all three-minute statements are concluded within the previously scheduled work session, this item will not be needed.

BACKGROUND

The City holds an annual recruitment process for openings on the boards and commissions. This year, the general recruitment period extended from January 1-31, 2025, and was advertised through a variety of channels including the City's website, the *Register-Guard*, the neighborhood associations, and university student groups. Thirty openings on nine boards and commissions were advertised. A total of 108 applicants residing in Urban Growth Boundary (URG) applied, and 149 applications were received during annual recruitment. Per E.C. 2.013(6), Council Support staff reviewed these applications to determine that all candidates reside within the Urban Growth Boundary (UGB). Council's ballots were updated to reflect the applicant's actual residential ward and/or UGB designation, consistent with the residential address they provided.

This meeting will include candidate statements for positions nominated by Council which include the Budget Committee, Civilian Review Board, Human Rights Commission, Planning Commission, Sustainability Board and Toxics Board.

Applicant details were provided to Council on February 20, 2025. Candidates selected by four or more Councilors were invited to provide a three-minute statement. Incumbents selected by five or more councilors do not have to provide a statement and will have their names added to the motion for reappointment for Council to consider and finalize by vote (currently scheduled for June 9, 2025). From the applicant pool, Council selected to hear three-minutes statements from 28 candidates and two candidates withdrew during the scheduling process.

RELATED CITY POLICES
The City of Eugene Strategic Plan outlines direction and organizational priorities for the 2023-2026 period. The strategic plan identifies four key focus areas: Urgent Community Needs, Culture of Belonging, Communication and Outreach, and Organizational Wellbeing.

This recruitment process aligns with the **Culture of Belonging** focus area strategic goal: Strengthen relationships with the whole community, with emphasis on the inclusion of the most marginalized groups.

High Impact Action: Increase engagement efforts with people from the most marginalized groups to increase participation from these groups on boards, commissions, panels, and other City-sponsored entities.

SUGGESTED MOTION
No motions are needed at this time. Appointments to boards and commissions are scheduled for June 9, 2025.

ATTACHMENTS
A. To arrive under separate cover

FOR MORE INFORMATION
Staff Contact: Sara McKinney, Deputy City Recorder
Telephone: 541-682-5042
Staff E-Mail: smckinney@eugene-or.gov

EUGENE CITY COUNCIL
AGENDA ITEM SUMMARY

Approval of City Council Minutes

Meeting Date: April 14, 2025
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 4A
Staff Contact: Sara McKinney
Contact Telephone Number: 541-682-5042

ISSUE STATEMENT
This is a routine item to approve City Council minutes.

BACKGROUND
Per City Council Operating Agreements, written minutes shall be taken for all City Council meetings in accordance with the Oregon Attorney General's Public Records and Meetings Manual. The minutes must give a true reflection of the matters discussed but need not be a full transcript, verbatim or recording.

As a matter of courtesy and efficiency a councilor should notify the Mayor and other councilors that they intend to propose an amendment to the minutes and should propose replacement text in advance of the meeting at which those minutes are scheduled to be approved. If the proposed amendment is a simple factual, grammatical, or spelling correction, the amendment may be proposed without consulting the minutes recorder. If the proposed amendment is substantive in nature or seeks to clarify the speaker's intent, the councilor should notify the minutes recorder and request verification of the proposed amendment.

SUGGESTED MOTION
Move to approve the minutes for the state of the city, meetings, and work sessions on January 13, 2025, January 27, 2025, February 10, 2025, February 19, 2025, February 24, 2025, and February 26, 2025.

ATTACHMENTS
A. January 13, 2025 State of the City
B. January 27, 2025 Work Session
C. January 27, 2025 Meeting
D. February 10, 2025 Work Session
E. February 10, 2025 Meeting
F. February 19, 2025 Urban Renewal Agency Work Session
G. February 24, 2025 Work Session
H. February 26, 2025 Work Session

FOR MORE INFORMATION

Staff Contact: Sara McKinney, Deputy City Recorder
Telephone: 541-682-5042
Staff E-Mail: smckinney@eugene-or.gov

MINUTES

Eugene City Council
Hult Center for the Performing Arts
1 Eugene Center
Eugene, Oregon 97401

January 13, 2025
5:30 p.m.

Councilors Present: Eliza Kashinsky, Matt Keating, Alan Zelenka, Jennifer Yeh, Mike Clark, Greg Evans, Randy Groves

Councilors Absent: Lyndsie Leech

1. **ENTERTAINMENT**
   Eli Hansen Trio performed *Norwegian Wood*.

2. **LAND ACKNOWLEDGEMENT**
   City Council President Matt Keating read a statement acknowledging the ceremony was being held on Kalapuya llihi, the traditional indigenous homeland of the Kalapuya people.

3. **ADMINISTRATION OF OATHS OF OFFICE**
   City Recorder Katie LaSala administered the oath of office to:
   - Kaarin Knudson, Mayor
   - Eliza Kashinsky, Ward 1
   - Matthew K. Keating, Ward 2
   - Randy Groves, Ward 8

4. **WELCOME AND INTRODUCTIONS**
   City Council President Matt Keating provided opening remarks.

5. **VIDEO PRESENTATION**
   A video of the 2024 City of Eugene Highlights was shown.

6. **BOLD STEPS REFLECTIONS VIDEO**
   Mayor Knudson introduced the Bold Steps Reflections video.

7. **COMMUNITY SERVICE AWARDS**
   Mayor Knudson presented the 2024 Community Service Awards to Nancy Bray and the Friendly Area Neighbors Equity Action Team, Dan Bryant, and Guadalupe Quinn.

8. **2025 STATE OF THE CITY ADDRESS**
   Mayor Knudson delivered her 2025 State of the City Address:

Good evening, Eugene!

City Council, City Manager, elected officials, tribal leadership, dedicated staff, colleagues, friends, dear family. Welcome, everyone. Here we are. In the thriving heart of the Southern Willamette Valley, Oregon's second largest city, our extraordinary emerald shire, a city that is both Great and the Greatest, a sanctuary shaped by wild "still waters," a pastoral and promising Tree City, Sister to Jinju, Kathmandu, and Kakegawa, and the one and only TrackTown, USA.

Thank you all for your service and work for our community. It is an honor to be your 40th mayor. I am so grateful to begin by celebrating the contributions of community leaders like Guadalupe, Dan, Nancy and the FAN Equity Team, and more than a decade of Bold Steps Award honorees from across our business community—these kinds of contributions are in our civic DNA.

Looking around this room, and across our community, I want to begin by acknowledging how privileged I am to enjoy this wholly unique perspective. Because I am looking out to you—a room of talented, passionate, thoughtful people and valued partners, a community devoted to the well-being and betterment of this place. And here you are: together, looking in the same direction, thinking roughly about the same thing. This moment is no small thing.

Like you, I am looking ahead—mindful of the challenges we face, and motivated by the opportunities we share. Our future will be shaped by the depth of our connections, the strength of our partnerships, and our ability to hold our shared values at a time when so much looks to be pulling apart. Sometimes, in that context, it can be easy to forget the unique assets that make Eugene so special—especially when compared to other cities of our size, or even cities much larger.

It begins with our still-wild river and clean water. But is also the abundance of nearby farms. The immediate access to higher education, ground-breaking research, and economic opportunity—the intellectual capital of our flagship university and colleges. Our local commitments to education and public schools, to libraries and library cards. The hands-on social innovations of our nonprofit sector, and the idea-generators who elevate our local industries. It's the sprouting recreational capacity of our open spaces, and the charm that comes with internationally-renown events happening just around the corner. Not everywhere can you pop down the street for world-premiere performances or world-record moments.

Even our sky-high-engagement with civic life—it's an enviable strength to live in a community that cares so actively, conscious of the legacy it is leaving and focused on how we shape that legacy every day. Consistent, disciplined work toward a goal you can't yet grasp. Even this very building is an example: the Hult Center for the Performing Arts. A project funded entirely by local donors and a third pitch to voters in 1978. Hard-fought. The country's first performing arts center built without state or federal funds. People holding onto a dream and seeing a bridge into our future.

We all share the determination to help make something special happen here. It's part of why people say, "You're from Eugene? I love Eugene!" I love Eugene, too. We have these intangible and obvious assets, and so many track back to our people. Some in this room, some resting in peace and power. Some newly arrived. People who all made the powerful decision to truly invest their energy here. There is no mistaking that this is a place that believes in itself, even if we grumble about it. We believe that we can do things differently, and better. That is a unique proposition—a sincere competitive advantage—and we should never overlook it.

For the past 18 months, I've had the opportunity to spend time with people all across our community, knocking on doors in every neighborhood, with groups and gatherings, listening to how people care about this place. Everyone wants to know how we're going to rise to meet the challenges of our time. How will our city make progress on particularly complex issues: housing, homelessness, infrastructure, economy, equity, climate. Within a national and global context defined by systemic crises and political division—can we choose to be a lantern?

So, tonight, I'd like to reflect a little on stability and opportunity—and specific ways that we can nurture both. They are both part of what we love about this place, why we've chosen to invest our lives here. And the City has a critical role to play in support.

Housing is the foundation of opportunity in every community, for every person and family, across all backgrounds and incomes. Housing availability allows young families, workers, artists, and businesses to say, "This is the place we want to invest our life—and we can actually make it work." That's a decision so many of us made. An accessible and affordable housing market has made Eugene attractive for decades. But today:

- 45% of Eugene is housing cost-burdened, with renters especially bearing the brunt
- Housing costs are increasing at about twice the rate of incomes
- Our vacancy rate has averaged well-below 5% for over a decade—a truly unforgiving context for neighbors, families, and kids

The lack of available, affordable housing is the root cause of our homelessness crisis. For those without housing or shelter, every day is a traumatic and destabilizing experience. But housing affordability is not just a necessity; it's also a prerequisite for vitality, dynamism, and prosperity. It's a foundation but also a springboard for our vibrant community. A commitment to addressing this crisis is one of the reasons I ran for mayor, and I look forward to working across scales and with all of our committed partners invested in this work.

We all want to see our community grow in ways that are healthy and supportive of an affordable quality of life. We know from the National Low-Income Housing Coalition that increasing access to affordable housing is the most cost-effective strategy for reducing childhood poverty in the United States. And we know access to stable housing supports economic mobility, school readiness, and helps to close the racial wealth gap. These outcomes underscore why I'm framing housing through the lens of stability and opportunity. They represent what we all gain, as a community, when we commit to improving our housing options. For example, the housing reform work that Eugene

undertook to design our middle housing code has been recognized as one of the most significant steps toward advancing racial justice and housing justice in our history. And this thoughtful re-regulation process has been productive in creating more housing opportunities.

Thanks to reforms that allow for diversity and prioritize affordability, so far we're seeing about 100 new units per year spread throughout a city with more than 83,000 existing residential addresses. So while the change isn't radical, it's significant progress. In just a few years, these regulatory changes are on track to spur what could be $50 million in new housing investment.

What's important to keep in mind is that these homes didn't need public funding; they simply needed us to enact policies that allowed them to exist. And at about the same time, we created the Affordable Housing Trust Fund to support new affordable housing construction. Tonight, I want to highlight the power of this three-pronged approach: Reducing costs and improving regulation while identifying strategic funding. This approach holds tremendous potential as we work together to create sustainable housing options in Downtown Eugene.

Most of Downtown Eugene still has a lower residential density than most of our typical neighborhoods. That statistic tells you almost everything you need to know about why Downtown has struggled. Vibrant places need people power. Concentrations of energy—that's us.

Our city center should be where residential density is highest. Downtown needs people to support local businesses, to start small businesses, to activate public spaces, to breathe life into the center of the city. Housing holds people.

During my campaign, I spoke about the need for a Downtown Housing Initiative, and tonight, I'll announce a challenge that builds on our current planning: We need to build 1,000 new units of housing in Downtown in the next 5 years, and we need 200 of them to be in the Downtown core. This is double our current housing production, and a huge challenge—zero units of housing have been built in the Downtown Core in the past 5 years. But this shift is the trajectory we need to be on.

To meet this goal, the City will need to identify multiple new sites for housing development each year, reform our processes to reduce cost and time, and ensure downtown has the public safety support it needs. We will need to continue to work as an effective partner, bring financial tools to the table, and look for new ways that the city can partner with housing developers to meet our community's needs. I'll support aligning resources to those needs, and I'll work with City Council and staff to communicate city-wide strategies that support housing production.

I know our City Council cares deeply about this work—because it helps us economically, environmentally, and socially—and Council actions from 2024 support this trajectory. One half-acre at a time, we repair our City center and reinhabit our downtown core with neighbors, business, and the social life of cities. This kind of initiative will deliver the housing we need, and also support local jobs, spur economic

development, and model sustainable development. We are always doing more than one thing at a time.

As we're meeting our housing needs, Eugene also will be growing into a safer, greener, more beautiful city. As an architect and an urban designer, I care deeply about how we build our city. How we design and shape our city impacts people for generations.

We have long been listed among the most livable cities in the country, and our green spaces, parks, and trails are a big part of the reason why. Our parks and open space network, the expansion of conservation areas, and the visionary plans for our ridgeline and riverside open space systems—all are examples of generational investment in this place, and the power of a community that sees itself as part of a larger legacy.

But in most cities, streets make up 80% of public space—and their beauty should live up to the beauty of our parks and open spaces. The design of our urban streets and sidewalks support our quality of life and our connections to each other. Their quality and connectivity support economic development and public health. People who live within walking distance of a park—and have a safe route to walk there—live longer, happier, and less stressed lives. This is part of why we love Eugene. Surrounded by such extraordinary green spaces, I often think about the ways in which we can weave these natural connections into our city. How can we celebrate the unique character of our neighborhoods and urban public spaces while honoring the beauty around us?

This can be true in generational projects like the transformation of Franklin Boulevard, and with key bicycle corridors or pedestrian safety and beautification projects in our neighborhoods.

When we think about safety and public space, we must prioritize design, not just behavior. Why? Because the former influences the latter. Street design, in particular, is safety design. Streets are the most dangerous public spaces, and in Eugene, we want to make it safer for people to walk and bike, and easier for them to take advantage of our transit systems. The average household in Eugene spends 23% of their income on transportation every year—that's almost $12,000 annually. Transportation options can save people money, supporting overall affordability, and they are among our most influential climate-action efforts.

And of course our public spaces must be safe and accessible to everyone. Everyone in Eugene should be able to enjoy our public spaces without worrying about harassment, profiling, or violence. We have significant work to do on this front, and, with more urgency than ever, we must address the ongoing crisis and repercussions of homelessness.

No city solves homelessness alone. We have strong partners in this work. They reach from the Governor's Office, to our Legislative delegation, County leadership, dedicated nonprofit organizations, and civically-minded business community. In this work, we are part of a team.

The outcomes that Lane County delivered with Governor Kotek's first round of All-In funding were literally off the charts—surpassing every goal: more than 1,900 people stabilized in housing, 244 households permanently housed, 304 new emergency shelter beds provided.

Locally, leaders from all three sectors have also supported the launch of ActNowLane, underscoring the importance of diverse, public-private-nonprofit expertise to move the needle on structural, systemic challenges.

In this work, the City of Eugene's catalytic role has been to advocate for innovative shelter solutions and expand the range of shelter solutions that qualify for state funding. As the population center of a County with a nation-leading per capita rate of homelessness, the crisis of homelessness looks different, and the work our city, neighbors, and community partners have done to stand up innovative shelter solutions is helping to save lives, reduce conflict, and mitigate harm. Thank you. "Homelessness is a Housing Problem," but as we build the housing we need, shelter is an important step. In this coming session, I will advocate for state funding to stabilize our shelter capacity, and I will be part of our city's efforts to inform a statewide, comprehensive framework for homelessness.

We have a lot to do, and a lot more to talk about. But I will close now, because we also have Titans, Ducks, Beacons, and refreshments waiting for you. I hope you'll join me there in just a moment.

As our only city-wide elected official, the Mayor has a unique responsibility to foster civic engagement, effective communication, and uphold the public trust. I promised to be accessible and proactive in this work, and I will. Many of you know I love a coffee meeting or a meeting on a walk or run—but I'm also hoping you'll invite me back to your front porches. Over the next year, I'll coordinate a series of informal community porch tours with neighbors and businesses across Eugene. These meetings will be a chance to connect, and to hear your thoughts about the most important issues where you live and work.

In addition to this work, I will continue to champion models of equitable engagement and approaches that ensure we are hearing from a representative cross-section of the community. This innovative approach to community involvement gives us a richer, more diverse picture of our needs. You'll also see me share regular updates on weekly events and public meetings, and stories from our work all around the city. Accessibility is a priority on my calendar, and as mayor, I hope to get to know you in the months and years ahead. Through me, I hope you will get to know our city better.

Tonight, I shared some of the key challenges and opportunities ahead: creating affordable, accessible housing; building safer, greener, and more vibrant public spaces; and fostering deeper civic engagement across our city. These priorities will guide us as we work together to shape a future rooted in equity, sustainability, and connection.

One of my goals is to help you see all the ways our city is working, for you, toward our goals— and to show how we can meet our challenges head-on. We're working on a

place where everyone has the chance to thrive and everyone feels their voice is heard. I hope you feel connected through our work, and to the generations before us who added their part.

Together we are shaping a city and a future that reflects our shared values and holds all of our dreams, that offers stable footing and soaring opportunities. So thank you again for being here tonight, and for being here in this moment together. I look forward to our work and I am proud to be your mayor.

9. ENTERTAINMENT

Eli Hansen Trio performed *Road Song.*

The meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Katie LaSala
City Recorder

(Recorded by Cherish Bradshaw)
Link to the webcast of this City Council meeting here.

MINUTES

Eugene City Council
Work Session
Eugene, Oregon 97401

January 27, 2025
5:30 p.m.

Councilors Present: Eliza Kashinsky, Matt Keating, Alan Zelenka, Jennifer Yeh, Mike Clark, Greg Evans, and Lyndsie Leech

Councilors Absent: Randy Groves

Mayor Knudson opened the January 27, 2025, work session of the Eugene City Council in hybrid in-person and virtual format at 500 E. 4th Avenue, Eugene, OR 97401, North Building.

1. **EXECUTIVE SESSION: Pursuant to ORS 192.660(2)(f) (ORS 192.355(1) and ORS 192.355(2)) and ORS 192.660(2)(a)**

2. **WORK SESSION: Interim Police Auditor Discussion**

   MOTION: Councilor Keating, seconded by Councilor Zelenka, moved to authorize Council President to negotiate and execute an extension to the interim Police Auditor's employment agreement, that extension not to exceed 44 days, 25 April 2025, plus the addition of one more paid plane flight and all other provisions of the employment agreement are to remain the same.
   VOTE: 7:0 PASSED
   IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, and Leech.
   OPPOSED: None.

3. **WORK SESSION: Code Amendments to Stormwater Development Standards to Implement NPDES Permit Requirements**
   City Manager, Sarah Medary, introduced Doug Singer, Development Services Manager, and Jeff Gepper, Senior Planner, to present on the proposed stormwater code amendments.

   Councilor Discussion:
   - Councilor Clark – asked how many acres would be exempted from the revised stormwater development standards; asked about the effect of the exemption being removed.
   - Councilor Zelenka – asked why previously exempted properties are not considered consistent with National Pollutant Discharge Elimination System (NPDES) requirements; asked when the new NPDES rules were issued; clarified the previously exempted properties are inconsistent with the new NPDES rules and need to be removed.

- Councilor Kashinsky – noted most of the City falls under an exemption due to slopes, bedrock, or high groundwater; asked about the impact of being out of compliance with the permit conditions.

The meeting was adjourned at 6:52 p.m.

Respectfully submitted,

Katie LaSala
City Recorder

(*Recorded by Cherish Bradshaw*)

Link to the webcast of this City Council meeting here.

MINUTES

Eugene City Council Meeting and
Eugene Urban Renewal Agency Meeting
Eugene, Oregon 97401

January 27, 2025
7:30 p.m.

Councilors Present: Eliza Kashinsky, Matt Keating, Alan Zelenka, Jennifer Yeh, Mike Clark, Greg Evans, and Lyndsie Leech

Councilors Absent: Randy Groves

Mayor Knudson opened the January 27, 2025, meeting of the Eugene City Council in hybrid in-person and virtual format at 500 E. 4th Avenue, Eugene, OR 97401, North Building.

1. ACTION: Election of City Council Officers for 2025

MOTION: Councilor Keating, seconded by Councilor Clark, moved to elect Councilor Greg Evans as President of the City Council for 2025.
VOTE: 7:0 PASSED
IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, and Leech.
OPPOSED: None.

MOTION: Councilor Evans, seconded by Councilor Zelenka, moved to elect Councilor Lyndsie Leech as Vice President of the City Council for 2025.
VOTE: 7:0 PASSED
IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, and Leech.
OPPOSED: None.

2. CEREMONIAL MATTERS

Mayor Knudson acknowledged Martin Luther King Jr. Day and International Holocaust Remembrance Day.

3. COMMITTEE REPORTS AND ITEMS OF INTEREST

- Councilor Evans – shared updates from the Intergovernmental Relations Committee.
- Councilor Keating – shared about the recent passing of his mother.
- Councilor Zelenka – noted the recent passing of former U.S. President Jimmy Carter.

4. Priority Goal Action: Adoption of a Resolution Approving a Low-Income Rental Housing Property Tax Exemption (LIHRPTE) Renewal for Apple Orchard Village Apartments

City Manager, Sarah Medary, introduced the topic and provided background information.

MOTION: Councilor Evans, seconded by Councilor Leech, moved to adopt the resolution attached as Attachment B to this AIS, approving a low-income rental housing property tax exemption for property located on Edgewood Drive in Eugene.

Council Discussion:

- Councilor Leech – noted all of today's proposed Low-Income Rental Housing Property Tax Exemptions are for properties in her ward; asked about parking requirements for the projects; clarified the included projects may not be in the final planning stage; asked if the projects need approval of both the LIHRPTE and City of Eugene HOME American Rescue Plan funds to be viable; asked about the additional protections afforded by a greenway permit.
- Councilor Zelenka – asked if any affordable housing units have been developed in the city without subsidies; noted increasing the construction excise tax would increase funds available for affordable housing.

VOTE: 7:0 PASSED
IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, and Leech.
OPPOSED: None.

5. Priority Goal Action: Adoption of a Resolution Approving a Low-Income Rental Housing Property Tax Exemption Renewal for Santa Clara Place

City Manager, Sarah Medary, introduced the topic and provided background information.

MOTION: Councilor Evans, seconded by Councilor Leech, moved to adopt the resolution attached as Attachment B to this AIS, approving a low-income rental housing property tax exemption for property located on Santa Clara Avenue in Eugene.

Council Discussion:

- Councilor Clark – noted he would be voting in favor of the LIHRPTEs because they will support the construction of affordable housing; stated doubts about subsidized housing as the answer to the affordable housing crisis; stated concerns about the availability of parking.

VOTE: 7:0 PASSED
IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, and Leech.
OPPOSED: None.

6. Priority Goal Action: Adoption of a Resolution Approving a Low-Income Rental Housing Property Tax Exemption for Laurel Hill Center River Road Housing

MOTION: Councilor Evans, seconded by Councilor Leech, moved to adopt the resolution attached as Attachment B to this AIS, approving a low-income rental housing property tax exemption for the property located on Hunsaker Lane in Eugene.

VOTE: 7:0 PASSED
IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, and Leech.
OPPOSED: None.

7. Priority Goal Action: Adoption of a Resolution Approving a Low-Income Rental Housing Property Tax Exemption for River Road Apartments

MOTION: Councilor Evans, seconded by Councilor Leech, moved to adopt the resolution attached as Attachment B to this AIS, approving a low-income rental housing property tax exemption for property located on River Road in Eugene.
VOTE: 7:0 PASSED
IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, and Leech.
OPPOSED: None.

8. Priority Goal Action: Adoption of a Resolution Approving a Low-Income Rental Housing Property Tax Exemption for Whiteaker Commons

MOTION: Councilor Evans, seconded by Councilor Leech, moved to adopt the resolution attached as Attachment B to this AIS, approving a low-income rental housing property tax exemption for property located on Adams Street in Eugene.
VOTE: 7:0 PASSED
IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, and Leech.
OPPOSED: None.

9. Priority Goal Action: Recommend Approval of Resources for Housing Affordable to People with Low-Incomes

City Manager, Sarah Medary, introduced the topic and provided background information.

MOTION: Councilor Evans, seconded by Councilor Leech, moved to recommend awarding Homes for Good $1,200,000 of HOME funds for The Coleman proposal and recommend awarding Laurel Hill Center the full amount of HOME-ARP Rental Housing funds ($2,537,182) and HOME-ARP Supportive Services funds ($300,000) for the River Road Housing proposal.

Council Discussion:

- Councilor Zelenka – noted today's approvals will ensure almost 400 more units of affordable housing.
- Councilor Leech – noted her excitement for the Coleman Project because it is transitional housing; stated her support for the motion.

VOTE: 7:0 PASSED
IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, and Leech.
OPPOSED: None.

10. CONSENT CALENDAR 1

A. Approval of City Council Minutes

- November 20, 2024 Work Session
- November 25, 2024 Meeting
- December 11, 2024 Work Session

B. Approval of City Council Tentative Agenda

C. Appointment to the Metropolitan Wastewater Management Commission

Council Discussion:

- Councilor Kashinsky – asked for a point of clarity about approving minutes for meetings she did not attend.

> **MOTION:** Councilor Evans, seconded by Councilor Leech, moved to approve the items on Consent Calendar 1.
> **VOTE: 7:0 PASSED**
> **IN FAVOR:** Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, and Leech.
> **OPPOSED:** None.

11. Action: Resolution Acknowledging Receipt of City of Eugene, Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2024

City Manager, Sarah Medary, introduced the topic and provided background information.

> **MOTION:** Councilor Evans, seconded by Councilor Leech, moved to approve a resolution acknowledging receipt of the Annual Comprehensive Financial Report (ACFR) for the City of Eugene, for the fiscal year ended June 30, 2024.
> **VOTE: 7:0 PASSED**
> **IN FAVOR:** Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, and Leech.
> **OPPOSED:** None.

Mayor Knudson closed the meeting of the Eugene City Council and convened a meeting of the Eugene Urban Renewal Agency.

12. Action: Resolution Acknowledging Receipt of the Annual Financial Report of the Urban Renewal Agency of the City of Eugene for the Fiscal Year Ended June 30, 2024

Agency Director, Sarah Medary, introduced the topic and provided background information.

> **MOTION:** Councilor Evans, seconded by Councilor Leech, moved to approve a resolution acknowledging receipt of the Annual Financial Report for the Urban Renewal Agency of the City of Eugene for the fiscal year ended June 30, 2024.
> **VOTE: 7:0 PASSED**
> **IN FAVOR:** Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, and Leech.
> **OPPOSED:** None.

Mayor Knudson closed the meeting of the Eugene Urban Renewal Agency and convened a meeting of the Eugene City Council.

13. PUBLIC COMMENT

1. Lin Woodrich – spoke against a fuel storage facility in the Trainsong neighborhood and the need for a police substation in the Bethel neighborhood.
2. Joel Vaughan – spoke about various issues affecting the Trainsong neighborhood.
3. Misty Bowman – spoke in favor of reducing light pollution.
4. Zach Mulholland – spoke in favor of the proposed fire service fee and property tax reform.
5. Mica Anton – spoke in favor of affordable renewable energy and climate justice.
6. Michele Messere Legg – spoke in favor of public health development standards.
7. Linda Ague – spoke in favor of library funding.
8. Renee Buchanan – spoke in favor of library funding.
9. Dana Fleming – spoke in favor of library funding.
10. Lisa Arkin – spoke against a fuel storage facility in the Trainsong neighborhood.
11. Adam Epstein – spoke in favor of the fire service fee.
12. Debby McGee – spoke in favor of the fire service fee and building decarbonization.
13. Jesse Gandy – called for an ethics review for the City Surveyor.
14. Drew Simrin – spoke in favor of climate justice and affordable renewable energy.
15. Sarah Boom – asked if the City will stand up for minorities.
16. Mick Hornbreck – spoke about various issues affecting the Trainsong neighborhood.
17. Amie Annsa – asked for support for marginalized communities, including LGBTQ+ individuals.
18. JB Carney – spoke about the economic and social impact of local sports events.
19. Kelly Johnson – spoke in favor of library funding.
20. Gino Polvorosa – spoke in favor of climate action and building electrification.
21. Carolyn Partridge – spoke in favor of the fire service fee.
22. Chuck Areford – spoke in favor of climate action.
23. Molly Babcock – spoke in favor of climate action and building electrification.
24. Willie Friendman – spoke against the proposed fuel transfer station and in favor of public health development standards.
25. Eloise Parish Mueller – spoke in favor of climate action and building electrification.
26. Virginia Donohue – spoke in favor of funding the fire department.
27. Sue Wolling – spoke about the importance of sidewalk safety.
28. Tai Pruce-Zimmerman – spoke about core city services.
29. Tom Peck – spoke in favor of the fire service fee.
30. Katharine Hunt – spoke in favor of funding the library.
31. Susan Barnhart – spoke in favor of climate action.
32. Dylan Plummer – spoke in favor of climate action.
33. Erin Frank – spoke against the proposed fuel transfer station and in favor of public health development standards.
34. Karen Michele – asked how the City will respond to new federal policies.
35. Steve Gilbert – spoke about issues caused by homelessness.
36. Linda Kelley – spoke about the Oregon Coalition for an Environmental Rights Amendment.
37. Skip Waddell – spoke in favor of public health overlay zones.

38. Brett Deedon – spoke in favor of funding the fire department.
39. Tomoko Sekiguchi – spoke in favor of climate action and building electrification.
40. Jim Neu – spoke in favor of climate action.
41. Jack Dodson – spoke in favor of climate action and building electrification.

Council Discussion:

- Councilor Keating – congratulated Brett Deedon, new president of the local 851; thanked the firefighters who helped fight the fires in southern California; noted state representatives Manning, Prozanski, and Fragala are sponsors for Senate Joint Resolution 28, the Oregon Coalition for an Environmental Rights Amendment; noted he was the ambassador to the Ethiopian delegation at the World Athletic Championships in 2022; stated he is looking forward to the next world championships in 2026; thanked those who shared their condolences and kind words about the passing of his mother.
- Councilor Yeh – thanked those who came out to speak.
- Mayor Knudson – noted her appreciation for those who came out to speak.

Mayor Knudson adjourned the meeting at 9:47 p.m.

Respectfully submitted,

Katie LaSala
City Recorder

(Recorded by Cherish Bradshaw)
Link to the webcast of this City Council meeting here.

MINUTES

Eugene City Council
Work Session
Eugene, Oregon 97401

February 10, 2025
5:00 p.m.

Councilors Present: Eliza Kashinsky, Matt Keating, Alan Zelenka, Jennifer Yeh, Mike Clark, Greg Evans, Lyndsie Leech, and Randy Groves

Mayor Knudson opened the February 10, 2025, work session of the Eugene City Council in hybrid in-person and virtual format at 500 E. 4th Avenue, Eugene, OR 97401, North Building.

1. WORK SESSION: Council Budget Priorities Workshop (Part 2)

Councilor Yeh declared a potential conflict of interest regarding her employment with Community Supported Shelters, a non-profit that partners with the City of Eugene, because the budget discussion could affect funding for Community Supported Shelters.

City Manager, Sarah Medary, introduced Twylla Miller, Chief Financial Officer to present on budget gap strategies.

Council Discussion:

- Mayor Knudson – noted this is the 25th meeting Council has had to address the 2023-2025 budget gap; thanked Council and staff for starting the work session early to have ample time to process this complex and significant issue.
- Councilor Clark – stated this is not an easy discussion; asked if an amendment sending the fire service fee to the May ballot would need to be decided by February 19, 2025; asked if that was the only opportunity to place the fee on the May ballot; asked if the fire service fee would go to an August special election if petition signatures were collected to place it on the ballot.
- Councilor Zelenka – noted the previous 67 million in cuts over the last few years; noted there are no more inefficiencies in the system and further reductions would make deep cuts into departments or eliminate whole services; stated while increases in city fees are tough for those on a limited income, those on a limited income also rely on city services that could be cut; stated he is in favor of the fire service fee; noted he would also support a levy for a fire operations increase and a future capital bond for new fire stations and equipment; stated he is not interested in sending the fire service fee to the ballot.
- Councilor Keating – stated the fire service fee is the best solution for the budget gap at this time; noted concern for the impact of the fee on low-income community members; asked about the income threshold for those who would qualify for fee assistance; noted he does not support Council referring the fee ordinance to the ballot.

- Councilor Kashinsky – asked how many full-time equivalent (FTE) employees are in animal welfare; noted the City currently has a contract with Greenhill Humane Society; noted proposed cuts would eliminate the animal welfare program; shared a story about a resident in her ward affected by the previous cuts to the animal welfare program; noted further cuts to any City program will negatively impact residents; stated she was elected in part to make tough decisions.
- Councilor Leech – stated she is in support of the fire service fee because she is against layoffs, reducing community safety, cutting preschool programs, and reducing library hours; noted the importance of maintaining our emergency response capabilities; stated cuts to programs would impact low-income residents more than the fee; expressed interest in exploring long-term sustainable revenue strategies.
- Councilor Groves – stated support for referring the fire service fee to the ballot; expressed concern about revenue not keeping pace with inflation; stated Oregon's taxation system is broken; stated placing the measure on the ballot, as opposed to an initiative petition placing it on the ballot, allows more opportunity to communicate with the public; believes that money decisions the City makes should involve public input; stated he would support the fee if put to the ballot.
- Councilor Yeh – stated her support for the fire service fee; compared emergency services to a utility like wastewater or electricity; noted appreciation for the initiative for a work session to explore long-term revenue strategies; noted cuts to programs would have a disproportionate impact on low-income residents.
- Councilor Evans – asked about potential cuts to services if there is only a three million dollar budget gap; noted a service fee was suggested over 10 years ago but the Council decided instead to pursue cuts; stated the necessity of pursuing long-term budget stabilization strategies; noted the need to look at prioritizing the services listed in the charter; stated support for looking at creative ways to deliver services in the future.
- Councilor Clark – noted support for discussions on long-term budget health; noted support for solutions like voluntary annexation and economic development; stated he is not in support of the fire service fee; stated if the Council does not send the fire service fee to the ballot it could lead to layoffs.
- Councilor Zelenka – stated previous discussion on long-term revenue strategies have not yielded effective solutions; noted the fire service fee addresses immediate needs with a realistic approach; noted the disproportionate effects of the potential cuts on the lower income residents.
- Councilor Keating – asking about the naming of the fire service fee; asked about the fee's long-term effects on the fire department.
- Councilor Groves – stated the fire service fee does not protect the fire department from future changes to the percent they receive from the general fund; stated his intent to make an amendment preventing the fee from being raised without the consent of the Council.
- Councilor Evans – noted the cumulative impact of local fees like increases in utility bills and the community safety payroll tax on local taxpayers; stated concerns about rising crime and inadequate public safety resources; stated the impacts of inflationary pressures on the community.

- Councilor Kashinsky – asked about the possibility of amending the ordinance in the future if it is passed as-is; noted she is not against a cap on the ability to raise the fee; cautioned against amending the motion at the table.
- Councilor Zelenka – spoke against amending the motion without having time to analyze the proposed change.
- Councilor Clark – stated his support for an amendment preventing the fee from being raised without the consent of the Council; noted if Council does not send the fire service fee to the ballot in May, it will end up being voted on after the budget is finalized.
- Councilor Yeh – spoke against amending the motion on the fly; stated it is part of her job as a Councilor to make tough decisions for the community; stated the City will not be safer if the proposed cuts are enacted.

MAIN MOTION: Councilor Evans, seconded by Councilor Leech, moved to adopt an Ordinance Establishing a Fire Service Fee as set forth in Attachment A to this AIS.

MOTION TO AMEND: Councilor Clark, seconded by Councilor Groves, moved to amend the ordinance to add a new Section 6 that states this ordinance shall take effect only if approved by the voters at the May 2025 election in such an event the ordinance shall be effective upon the Mayor's proclamation under section 2.986 of the Eugene Code 1971, that the measure has passed.

Council Discussion:

- Councilor Clark – stated the public will vote on the fee regardless; stated that Council choosing to place the fire service fee on the ballot will lead to a safer outcome for City programs considering the timing of the two potential elections.

VOTE ON MOTION TO AMEND: 3:5 FAILED
IN FAVOR: Clark, Evans, and Groves.
OPPOSED: Kashinsky, Keating, Zelenka, Yeh, and Leech.

MOTION TO AMEND: Councilor Groves, seconded by Councilor Clark, moved to amend Section 3 of the ordinance to add the following sentence: "Notwithstanding Section 1 of this ordinance, an amendment to the Fire Service Fee that would increase the fee more than 5% within a 12-month period must be established by resolution of the council."

Council Discussion:

- Councilor Yeh – asked how the fee would be raised if this motion did not pass.
- Councilor Zelenka – asked if the City Manager would be able to raise the fee up to 4.99 percent.

- Councilor Groves – stated his support for the motion; stated the value in having limitations on a new fee.
- Councilor Keating – asked how the fire service fee was similar to System Development Charges.

VOTE ON MOTION TO AMEND: 5:3 PASSED
IN FAVOR: Keating, Clark, Evans, Leech, and Groves.
OPPOSED: Kashinsky, Zelenka, and Yeh.

VOTE ON AMENDED MOTION: 5:3 PASSED
IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, and Leech.
OPPOSED: Clark, Evans, and Groves.

MOTION: Councilor Evans, seconded by Councilor Clark moved to direct the City Manager to prepare a council retreat on long term budget stabilization strategies.
VOTE: 8:0 PASSED
IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, Leech, and Groves.
OPPOSED: None.

The meeting was adjourned at 6:39 p.m.

Respectfully submitted,

Katie LaSala
City Recorder

(*Recorded by Cherish Bradshaw*)

Link to the webcast of this City Council meeting here.

MINUTES

Eugene City Council Meeting
Eugene, Oregon 97401

February 10, 2025
7:30 p.m.

Councilors Present: Eliza Kashinsky, Matt Keating, Alan Zelenka, Jennifer Yeh, Mike Clark, Greg Evans, Lyndsie Leech, and Randy Groves

Mayor Knudson opened the February 10, 2025, meeting of the Eugene City Council in hybrid in-person and virtual format at 500 E. 4th Avenue, Eugene, OR 97401, North Building.

1. **CEREMONIAL MATTERS**
   Mayor Knudson mentioned the proclamations for Black History Month and National Cancer Prevention Month.

2. **COMMITTEE REPORTS AND ITEMS OF INTEREST**
   - Councilor Zelenka – noted similarities between issues faced by Tempe, Arizona and Eugene, Oregon, including multifamily housing regulations and special events permits.

3. **CONSENT CALENDAR 1**
   A. **Approval of City Council Minutes**
      - November 25, 2024 Work Session
      - January 15, 2025 Work Session
      - January 21, 2025 Public Hearing

   B. **Approval of City Council Tentative Agenda**

      MOTION: Councilor Evans, seconded by Councilor Leech, moved to approve the items on Consent Calendar 1.
      VOTE: 8:0 PASSED
      IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, Leech, and Groves.
      OPPOSED: None.

4. **ACTION: An Ordinance Providing for Withdrawal of Annexed Properties from the Following Special Districts: River Road Park & Recreation District; River Road Water District; Santa Clara Rural Fire Protection District; Santa Clara Water District; Lane Fire Authority and Junction City Water Control District.**

   City Manager, Sarah Medary, introduced the topic and provided background information.

   MOTION: Councilor Evans, seconded by Councilor Leech, moved to adopt An Ordinance Providing for Withdrawal of Annexed Properties from the

Following Special Districts: River Road Park & Recreation District; River Road Water District; Santa Clara Rural Fire Protection District; Santa Clara Water District; Lane Fire Authority; and Junction City Water Control District.
VOTE: 8:0 PASSED
IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, Leech, and Groves.
OPPOSED: None.

5. **ACTION: An Ordinance Amending the Eugene-Springfield Metropolitan Area General Plan Diagram and the Willakenzie Area Plan Diagram to Redesignate the Property Identified as Assessor's Map 17-03-16-41, Tax Lot 01100 from Campus Industrial to Light Medium Industrial and Rezone the Property from E-1 Campus Employment to E-2 Mixed Use Employment.**

City Manager, Sarah Medary, introduced the topic and provided background information.

MOTION: Councilor Evans, seconded by Councilor Leech moved to adopt an Ordinance amending the Eugene-Springfield Metropolitan Area General Plan to change the plan designation of the subject property from Campus Industrial to Light-Medium Industrial; amend the Willakenzie Area Plan to change the refinement plan's designation of the subject property from Campus Industrial to Light-Medium Industrial; and change the base zone of the subject property from E-1 Campus Employment to E-2 Mixed Use Employment for the Property Identified as Assessor's Map 17-03-16-41, Tax Lot 01100..
VOTE: 8:0 PASSED
IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, Leech, and Groves.
OPPOSED: None.

6. **ACTION: An Ordinance Amending Section Eugene Code 6.552; and Providing for an Immediate Effective Date.**

City Manager, Sarah Medary, introduced the topic and provided background information.

MOTION: Councilor Evans, seconded by Councilor Leech moved to adopt the Ordinance Amending Section 6.552 of Eugene Code.
VOTE: 8:0 PASSED
IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, Leech, and Groves.
OPPOSED: None.

7. **ACTION: Enterprise Zone: School Support Fee**

City Manager, Sarah Medary, introduced the topic and provided background information.

MOTION: Councilor Evans, seconded by Councilor Leech moved to direct the City Manager to enter into agreement with the 4J School District, Bethel School District and Lane County to establish the Enterprise Zone school support fee rate of 15 percent in accordance with ORS 285C.067.
VOTE: 8:0 PASSED
IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, Leech, and Groves.
OPPOSED: None.

8. PUBLIC COMMENT

1. Tom Peck – thanked Council for passing the fire service fee; encouraged education for the neighborhood associations.
2. Lin Woodrich – encouraged attendance at the Active Bethel Community (ABC) general meeting; spoke in favor of a police substation in the Bethel area; spoke against a fuel storage facility in the Trainsong neighborhood.
3. Misty Bowman – spoke in favor of addressing light pollution.
4. Justin Burns – spoke against actions taken by Elon Musk and President Trump.
5. David Igl – spoke about local historical events.
6. Danny Patch – spoke against the fire service fee.
7. Sandi Goldie – spoke in favor of funding the library.
8. Tai Pruce-Zimmerman – spoke in favor of the fire service fee.
9. Amos Heifner – spoke in favor of increased downtown policing.
10. Josh Easterlund – spoke in favor of decriminalizing psychedelics.
11. Sarah Boom – spoke in favor of protecting women and transgender individuals.
12. Rich Locke – spoke against the fire service fee.

Council Discussion:

- Councilor Keating – stated he stands in solidarity with Sarah Boom's comments.

Mayor Knudson adjourned the meeting at 8:16 p.m.

Respectfully submitted,

Katie LaSala
City Recorder

(Recorded by Cherish Bradshaw)
Link to the webcast of this City Council meeting here.

MINUTES

Eugene Urban Renewal Agency
Work Session
Eugene, Oregon 97401

February 19, 2025
12:00 p.m.

Councilors Present: Eliza Kashinsky, Matt Keating, Alan Zelenka, Jennifer Yeh, Mike Clark, Greg Evans, Lyndsie Leech, and Randy Groves

Mayor Knudson opened the February 19, 2025, Eugene Urban Renewal Agency Work Session in a virtual format.

1. **WORK SESSION: Riverfront Urban Renewal District Update**

Agency Director, Sarah Medary, introduced Community Development Director, Will Dowdy, who was joined by Emily Proudfoot (Parks and Open Spaces) and Katie Marwitz (Public Works Engineering). Together they presented updates on the Riverfront Renewal District projects and funding proposals.

Councilor Discussion:

- Councilor Groves – asked how many parking spaces will be available for the development named "Portal"; asked if the plan would provide at least one parking spot per unit; asked for the cost difference to bury powerlines to reduce hazards; asked about the technical barriers to burying powerlines; asked what is planned for the eight acres from the land swap deal with the University of Oregon; asked for an understanding of impact of removing the south vehicle travel lane on Franklin Boulevard; asked staff to follow up and provide data from the consultant report regarding the traffic flow; asked staff to clarify the total cost of the proposed projects and the projected balance of funds.
- Councilor Zelenka – stated his excitement for the affordable housing project proposal; stated support for the project despite cost increases; noted the only affordable housing the City gets is subsidized housing; stated transmission line projects are expensive; stated an old estimate to bury basic powerlines is $1 million per mile of line; noted concern for projects that are not necessary for reliability but believes this legacy project is an exception; is in favor of the project to make the Broadway corridor more aesthetically pleasing and safer to navigate.
- Councilor Clark – noted his past support of a larger financial expansion to the District for allocations in housing projects; is in favor of the proposed housing project; stated tax increment financing was created to add property value to privately owned property to build a larger tax base; stated that two of the projects proposed do not enhance the tax base; stated interest in voting on each proposed project separately.

- Councilor Leech – noted the Agency previously decided its biggest priority is housing; noted some projects are not directly housing, but will transform the District to be more attractive, enjoyable, and walkable for residents; stated the connector pieces of projects will be important to future improvements and is looking forward to a transformation of the area.
- Councilor Kashinsky – ask to clarify if the 1,000 units of new housing are standard, not subsidized; asked if the pedestrian improvements will improve the livability and experience of residents.
- Councilor Yeh – is happy to see the progress of the projects in development; stated appreciation for the way the projects have been developed with all of Eugene in mind, not just the District; supports the proposed projects.
- Councilor Groves – asked if Police and Fire have been consulted on the projects on Franklin Boulevard; noted that he still receives complaints about the traffic circle plans for Franklin Boulevard.
- Councilor Keating – is in support of increased housing; wants more blended income housing developments; stated preference for future festivals and celebrations, such as the World Athletics Championships, to be planned for the Riverfront plaza.
- Mayor Knudson – noted that this area used to be surrounded by razor wire fencing; noted she recently saw a school bus dropping off students at the new housing development; looks forward to mixed used neighborhoods in this area; noted these projects will enhance the walkability and connecting areas of Eugene.
- Councilor Evans – asked to clarify if the body wants the projects voted on separately.

  MOTION: Councilor Evans, seconded by Councilor Leech, moved to approve the use of urban renewal funds for the projects in Attachment B to this AIS and to authorize the Agency Director to take all actions necessary to transfer ownership of the real property shown in Attachment C to the City of Eugene.

- Councilor Keating – asked for clarification on the language of the motion.
- Councilor Clark – clarified that the work on Broadway is necessary but questioned if Urban Renewal funds are the best option for that project.

  VOTE: 8:0 PASSED
  IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, Leech and Groves
  OPPOSED: None

Mayor Knudson adjourned the meeting at 12:54 p.m.

Respectfully submitted,

Katie LaSala
City Recorder

(Recorded by Sara McKinney)
Link to the webcast of this City Council meeting here.

MINUTES

Eugene City Council
Work Session
Eugene, Oregon 97401

February 24, 2025
5:30 p.m.

Councilors Present: Eliza Kashinsky, Matt Keating, Alan Zelenka, Jennifer Yeh, Mike Clark, Greg Evans, Lyndsie Leech, and Randy Groves

Mayor Knudson opened the February 24, 2025, work session of the Eugene City Council in hybrid in-person and virtual format at 500 E. 4th Avenue, Eugene, OR 97401, North Building.

1. **WORK SESSION: Urgent Community Needs - Downtown and Public Spaces Update**
   City Manager Sarah Medary introduced Michelle Parkins, Public Spaces Incident Commander, and Ray Brown, Downtown Incident Commander, who provided an update on the Downtown and Public Spaces work to increase vibrancy, economic vitality, and livability of downtown and the broader community while responding efficiently and effectively to the impacts of unsanctioned camping in public areas.

   Councilor Discussion:

   - Mayor Knudson – asked about the average time to report an issue through the form on the City's website.
   - Councilor Kashinsky – noted the effectiveness of the Rapid Response Clean Team; noted her appreciation for the new trashcans in the downtown area; asked if the focus was primarily on public property; asked about the comparative approach of other jurisdictions.
   - Councilor Keating – noted his appreciation for the updated website form to report issues downtown; spoke about recent experiences he had downtown with individuals seemingly experiencing mental health crises; stated while downtown feels more clean, it doesn't feel more safe; asked if the consultant's report will include recommendations to increase the enforcement of the camping ban within 1000 feet of a library or school, to ban panhandling, or to compel those who decline services to accept services they need.
   - Councilor Zelenka – noted appreciation for downtown being safer, cleaner, and more activated; stated local problems with homelessness and lack of mental health and substance abuse services have happened over decades and will take a long time to fix; asked which related services will be cut if the fire service fee does not pass; asked if the Alternative Response Coordination team, Neighborhood Service Officers, and Rapid Response Clean Team would be cut if the fire service fee is not implemented.
   - Councilor Yeh – asked how to follow up on reports made through the form on the City's website; asked if the statistics showing a decrease in drug overdoses

were for the entire city or just the downtown area; asked if we coordinate with service providers when clearing camps; asked about local shelter capacity.

- Councilor Clark – asked about the 43 percent of individuals who decline services; asked what services are being offered; asked about the typical situations responded to by the co-responder teams; asked about issues on Highway 99; asked whether there are alternative strategies to address recurring issues; stated no budget cuts have been decided yet.
- Councilor Evans – asked about design elements successfully implemented in the downtown; asked about strategies to deal with areas requiring repeat clean ups; noted recent conversations with residents feeling unsafe due to experiencing property crime and vandalism; asked about the difference between crime statistics and people's perceptions of safety.
- Councilor Leech – noted the reduction in crime statistics in 2024; noted crime prevention and appropriate responses lead to improved outcomes; spoke in favor of expanding the downtown response strategies to the Whiteaker neighborhood and Highway 99; asked about the feasibility of being proactive rather than reactive over time; noted the possible long-term cost-effectiveness of housing individuals rather than policing them.
- Councilor Groves – noted the uptick in camping along waterways; stated homelessness is caused by more than a lack of housing; asked if the parking meter issues in downtown have been resolved; stated the new lighting along the Fern Ridge bike bath has improved safety; stated he is looking forward to an upcoming work session about metal theft.
- Councilor Keating – asked about the fatigue experienced by local businesses about calling in vandalism as it pertains to a decrease in call volume; emphasized the need to not give up on reporting crimes; asked about changes in the partnership with Crisis Assistance Helping Out On The Streets (CAHOOTS).
- Councilor Zelenka – stated not passing the fire fee would have led to deep cuts to the budget; noted cuts to the downtown safety programs would set back or reverse progress.
- Councilor Clark – stated there is currently no proposed budget; noted he hopes any budgets cuts will be to programs other than public safety.
- Councilor Yeh – noted her appreciation for the work of staff; stated she has seen an improvement in downtown over time; noted while some individuals initially decline services, there are hundreds of people on shelter waitlists.
- Mayor Knudson – noted her appreciation for the work of staff.

The meeting was adjourned at 6:56 p.m.

Respectfully submitted,

Katie LaSala
City Recorder

(*Recorded by Cherish Bradshaw*)

Link to the webcast of this City Council meeting here.

MINUTES

Eugene City Council
Work Session
Eugene, Oregon 97401

February 26, 2025
12:00 p.m.

Councilors Present: Eliza Kashinsky, Matt Keating, Alan Zelenka, Jennifer Yeh, Mike Clark, Greg Evans, Lyndsie Leech, and Randy Groves

Mayor Knudson opened the February 26, 2025, Eugene City Council Work Session in a virtual format.

1. **WORK SESSION: Human Rights Commission Work Plan 2024-2026**

City Manager, Sarah Medary, introduced Central Services Executive Director, Mia Cariaga, who was joined by Human Rights Commission Chair, Blake Burrell. Together they presented the highlights from work the Human Rights Commission (HRC) recent projects and the 2024-2026 Human Rights Commission work plan.

Councilor Discussion:

- Councilor Leech – is the Council liaison to the HRC and expressed her gratitude for the commission members and their commitment to the work; stated her support for the work plan goals; noted the HRC has discussed how best to align with Council priorities and upcoming Council topics related to human rights; stated she has provided HRC upcoming agenda information to help improve the alignment of HRC work with Council priorities; expressed gratitude for Commissioner Burrell's contributions and wished him well on future endeavors.
- Councilor Kashinsky – noted concerning actions from the current federal administration since this work plan was created and the impact those actions may have on marginalized populations; asked how these new issues will be factored into the work plan in the coming year.
- Councilor Zelenka – noted appreciation for the structure of the report; stated this work plan has a broad scope; asked how the HRC plans to work through all the goals; noted all boards and commission members are volunteers; stated boards and commission members usually bring topics or ideas to the work plans that are important to them; stated Council does not typically direct boards and commissions to address specific items in their work plans; asked Commissioner Burrell what work has had the most significant impact during his time; asked Commissioner Burrell if he has seen the community opinions change over the last six months.
- Councilor Yeh – asked Commissioner Burrell if the HRC has contacted other human rights groups in across the state; likes the concept of the two year work plan; would like to have more of a discussion or review of accomplishments from previous work

plan the next time HRC presents to Council; noted a feeling of disconnect from the boards and commissions she is not assigned to; would like to be more informed on all boards and commissions work.

- Mayor Knudson – asked if HRC has discussed ways to help advocate for shelter funding; asked Commissioner about work plan item 2.9 regarding engaging indigenous individuals who once resided on the Kalapuya Ilihi; asked Commissioner Burrell if there are specific items HRC or its subcommittees are thinking about sharing more broadly to the public.
- Councilor Keating – thanked Commissioner Burrell for his service on HRC; asked if HRC could help advocate for a law that protects good Samaritans from prosecution for informing persons of their civil rights; asked to clarify if HRC has discussed the need for community members to stand up for individuals who may be targeted based on the color of their skin.

MOTION: Councilor Evans, seconded by Councilor Leech, move to approve the Human Rights Commission 2024-2026 Work Plan as presented in Attachment B.
VOTE: 8:0 PASSED
IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, Leech, Groves
OPPOSED: None

Councilor Mayor Knudson adjourned the meeting at 12:54 p.m.

Respectfully submitted,

Katie LaSala
City Recorder

(Recorded by Sara McKinney)
Link to the webcast of this City Council meeting here.

EUGENE CITY COUNCIL
AGENDA ITEM SUMMARY

Approval of Tentative Working Agenda

Meeting Date: April 14, 2025 | Agenda Item Number: 4B
Department: Central Services | Staff Contact: Katie LaSala
www.eugene-or.gov | Contact Telephone Number: 541-682-5010

ISSUE STATEMENT
This is a routine item to approve the City Council Tentative Working Agenda.

BACKGROUND
Per City Council Operating Agreements, at each regular meeting of the Council, the City Manager shall present the Tentative Agenda. This shall be placed on the Consent Calendar. If there are any concerns about the items on the Tentative Agenda, it may be removed at the request of any councilors from the Consent Calendar and discussed separately.

COUNCIL OPTIONS
The council may choose to approve, amend or not approve the tentative agenda.

SUGGESTED MOTION
Move to approve the items on the Tentative Working Agenda.

ATTACHMENTS
A. City Council Tentative Working Agenda

FOR MORE INFORMATION
Staff Contact: Katie LaSala, City Recorder
Telephone: 541-682-5010
Staff E-Mail: klasala@eugene-or.gov

City Council Tentative Agenda

Updated April 10, 2025

Materials and information about how to access meetings available at https://www.eugene-or.gov/3360/Webcasts-and-Meeting-Materials

April 2025					
Date	Day	Time	Title	Length	Dept Contact
14-April	Monday	5:30 pm	Boards and Commissions Candidate Statements (Interviews)	90 min	Katie LaSala, CS
					Location: City Hall Council Chambers and Virtual
14-April	Monday	7:30 pm	Ceremonial Matters Committee Reports and Items of Interest Boards and Commissions Candidate Statements (Continued, as needed) Neighborhood Charters Approval (Consent Calendar 1) Public Comment		Katie LaSala, CS Cindy Koehler, CS
					Location: City Hall Council Chambers and Virtual
16-April	Wednesday	12:00 pm	MUPTE Application – Station House (Work Session and Possible Action) Annual Street Repair Bond & Pavement Management Report (Work Session)	45 min 45 min	Dylan Huber-Heidorn, PDD Katie Marwitz, PW
					Work Session Location: ***Virtual Only***
21-April	Monday	5:30 pm	Ordinance Adopting Hazardous Substance User Fees (Public Hearing) Discussion of Referendum Petition 2025-1 (Work Session)		Travis Worthington, ESF Sarah Medary, CMO
					Location: City Hall Council Chambers and Virtual
23-April	Wednesday	12:00 pm	Shopping Cart and Metal Theft and Stolen Scrap Sales (Work Session) Unlawful Transfer on Vehicular Portion of Right-of-Way (Work Session)	45 min 45 min	Rich Hoey, PW Chief Skinner, EPD Chief Skinner, EPD
					Work Session Location: ***Virtual Only***

Work Session | Action | Public Hearing | Public Comment | Consent Calendar | Committee Reports/Items of Interest | Ceremonial Matters | Pledge of Allegiance

28-April	Monday	5:30 pm	Eugene-Springfield 2025 HUD Consolidated Plan for Affordable Housing and Community Development (Work Session and Possible Action)	45 min	Genevieve Middleton, PDD
			Eugene-Springfield 2025 HUD Annual Action Plan (Work Session and Possible Action)		
			Housing Implementation Pipeline (HIP) 2-year report (Work Session)	45 min	Amber Friedman, PDD
					Location: City Hall Council Chambers and Virtual
28-April	Monday	7:30 pm	Committee Reports and Items of Interest		
			Authorization to Execute Contracts for a Clean Water State Revolving Fund Loan (Consent Calendar 1)		Rachael Vaicunas, PW
			Ordinance Adopting Hazardous Substance User Fees (Action)		Travis Worthington, ESF
			Public Comment		
					Location: City Hall Council Chambers and Virtual
30-April	Wednesday	5:30 pm	Budget Committee Meeting (Budget Committee)		Christina Wozniak, CS
					Location: City Hall Council Chambers and Virtual

May 2025					
Date	Day	Time	Title	Length	Dept Contact
12-May	Monday	5:30 pm	Executive Session – Pending Confirmation (Executive Session)	30 min	
			Police Auditor Recruitment (Work Session)	30 min	Keri Beraldo, CS
			City Manager Recruitment Process (Work Session)	30 min	Mia Cariaga, CS Kathryn Brotherton, CS
					Location: City Hall Council Chambers and Virtual
12-May	Monday	7:30 pm	Pledge of Allegiance (Memorial Day)		
			Ceremonial Matters		
			Committee Reports and Items of Interest		
			FY26 Metropolitan Wastewater Management Commission (MWMC) Annual Budget (Consent Calendar 1)		Michelle Miranda, PW

			Resolution Annexing Land at 1708 River Road (A 25-1 1708 River Road, LLC) (Consent Calendar 2)		Nick Gioello, PDD
			Resolution Annexing Land at 3335 River Road (A 25-2 3335 River Road) (Consent Calendar 2)		Nick Gioello, PDD
			Resolution Annexing Land at River Road and Blazer Avenue (A 25-4 Messiah Luther Church) (Consent Calendar 2)		Nick Gioello, PDD
			Resolution Annexing Right-of-Way Identified as La Porte Drive; Portions of Crow Road, West 11th Avenue, and Green Hill Road; and Voluntarily Annexing Adjacent Privately Owned Parcels to the City of Eugene (Crow Rd; A 25-05) (Consent Calendar 2)		Brai Black, PDD
			Resolution Annexing Golden Gardens Park Property and Voluntarily Annexing an Adjacent Privately Owned Parcel to the City of Eugene (Golden Gardens Park; A 25-03) (Consent Calendar 2)		Brai Black, PDD
			Public Comment		
					Location: City Hall Council Chambers and Virtual
14-May	Wednesday	12:00 pm	City Manager Update (Work Session)	45 min	Sarah Medary, CMO
			Vehicle Repair Program (Work Session)	45 min	Jeff Petry, PDD
					Work Session Location: ***Virtual Only***
14-May	Wednesday	5:30 pm	Budget Committee Meeting (Budget Committee)		Christina Wozniak, CS
					Location: City Hall Council Chambers and Virtual
19-May	Monday	5:30 pm	TBD (Public Hearing)		
					Location: City Hall Council Chambers and Virtual
21-May	Wednesday	12:00 pm	Civilian Review Board Annual Report (Work Session)	45 min	Lindsay Foltz, PA
			Parks and Recreation Bond/Levy Update (Work Session)	45 min	Craig Carnagey, PW
					Work Session Location: ***Virtual Only***
21-May	Wednesday	5:30 pm	Budget Committee Meeting (Budget Committee)		Christina Wozniak, CS
					Location: City Hall Council Chambers and Virtual
26-May	Monday		***Memorial Day Holiday – no meetings***		
28-May	Wednesday	12:00 pm	TBD (Work Session)	45 min	

			TBD (Work Session)	45 min	
					Work Session Location: ***Virtual Only***
28-May	Wednesday	5:30 pm	Budget Committee Meeting (Budget Committee)		Christina Wozniak, CS
					Location: City Hall Council Chambers and Virtual

UPCOMING PUBLIC HEARINGS			
Date/Time	Topic/Title	Description	Staff Contact
Mon. April 21, 5:30pm	**Ordinance Adopting Hazardous Substance User Fees**	The City Council will hold a public hearing to consider the approval of the Eugene Toxics Right to Know Program FY 2026 Budget. The proposed ordinance will be posted online: https://www.eugene-or.gov/1781/Proposed-Ordinances	Deputy Chief Travis Worthington WWorthington@eugene-or.gov 541-682-8428

Approved Work Session Polls to be Scheduled	**Councilor**	**Date Approved**
Gas Stations – Oct 18, 2023; *follow-up work session* - ***TBD***	Keating	4/15/22
USD Clean Fuels Transloading Project - **TBD**	Leech	11/1/24
Shopping Carts in Parks and Scrap Metal Sales Requirements – **4/23/2025**	Groves	11/6/24

EUGENE CITY COUNCIL
AGENDA ITEM SUMMARY

Approval of Neighborhood Association Charters

Meeting Date: April 14, 2025
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 4C
Staff Contact: Cindy Koehler
Contact Telephone Number: 541-682-5272

ISSUE STATEMENT

The Neighborhood Organization Recognition Policy (NORP) and the Model Charter were adopted by City Council on May 13, 2024, through Council Resolution No. 5408 (Attachment B). As stated in the NORP, Section 1(e), all neighborhood associations charters must include an equity statement. Amendments to Neighborhood Association charters must be approved by the City Council.

BACKGROUND

Since 1976, the City of Eugene has recognized and supported neighborhood organizations as important partners in the formulation of plans and proposals that affect the lives of all residents. The current neighborhood boundaries map includes 23 formally recognized associations, two of which are largely industrial areas and are not active. Of the 21 residential neighborhood associations, 19 are active and have submitted amended charters that are compliant with the NORP. A proposed resolution approving and adopting the amended neighborhood association charters is attached to this AIS as Attachment A. The updated neighborhood association charters are attached as exhibits to the proposed resolution.

RELATED CITY POLICIES

The City of Eugene Strategic Plan outlines direction and organizational priorities for the 2023-2026 period. The strategic plan identifies four key focus areas: Urgent Community Needs, Culture of Belonging Communication and Outreach and Organizational Wellbeing.

The Neighborhood Program and the work of the formally recognized neighborhood organizations align with Urgent Community Needs, Culture of Belonging, and Communication and Outreach.

Resolution No. 5408: Neighborhood Organization Recognition Policy and Model Charter
Eugene Strategic Plan Focus Areas:

- Urgent Community Needs
- Culture of Belonging
- Communications and Outreach

COUNCIL OPTIONS
City Council may adopt, amend, or take no action on the proposed resolution.

CITY MANAGER'S RECOMMENDATION
The City Manager recommends approval of the resolution attached as Attachment A to this AIS.

SUGGESTED MOTION
Move to approve a Resolution Approving and Adopting Neighborhood Charters, attached as Attachment A to this AIS.

ATTACHMENTS
A. Resolution Approving and Adopting Neighborhood Charters
    Exhibit A: Active Bethel Community Charter
    Exhibit B. Amazon Neighbors Charter
    Exhibit C. Cal Young Neighborhood Association Charter
    Exhibit D. Chambers Westside Neighbors Charter (Formerly Far West Neighbors)
    Exhibit E. Churchill Area Neighbors
    Exhibit F. Downtown Neighborhood Association Charter
    Exhibit G. Fairmount Neighbors Association
    Exhibit H. Friendly Area Neighbors Charter
    Exhibit I. Harlow Neighborhood Association Charter
    Exhibit J. Jefferson Westside Neighbors Charter
    Exhibit K. Laurel Hill Valley Citizens Charter
    Exhibit L. Northeast Neighbors Charter
    Exhibit M. River Road Community Organization Charter
    Exhibit N. Santa Clara Community Organization Charter
    Exhibit O. Southeast Neighbors Charter
    Exhibit P. South University Neighbors Charter
    Exhibit Q. Southwest Hills Neighborhood Association Charter
    Exhibit R. Trainsong Neighbors Charter
    Exhibit S. Whiteaker Community Council Charter
B. Resolution No. 5408

FOR MORE INFORMATION
Staff Contact: Cindy Koehler, Neighborhood & Community Liaison
Telephone: 541-682-5272
Staff E-Mail: ckoehler@eugene-or.gov

RESOLUTION NO. _____

A RESOLUTION APPROVING AND ADOPTING NEIGHBORHOOD CHARTERS.

The City Council of the City of Eugene finds that:

A. On August 23, 1976, the City Council adopted Resolution 2554 adopting a Neighborhood Organization Recognition Policy (NORP).

B. On January 26, 1983, the City Council adopted Resolution No. 3745 adopting the Model Charter for Neighborhood Organizations (Model Charter). On that same date, the City Council adopted Resolution No. 3746, adopting Guidelines for the City of Eugene's Neighborhood Recognition Policy (Guidelines).

C. On February 25, 2002, the City Council adopted Resolution No. 4705, adopting a Limited Neighborhood Recognition Policy for Organizations in the River Road and Santa Clara Areas (Limited Recognition Policy).

D. Following their adoption, the NORP, Guidelines, Model Charter, and Limited Recognition Policy have been amended at various times; most recently by Resolution No. 5408, which was adopted on May 13, 2024.

E. The NORP adopted by Resolution No. 5408 requires all Neighborhood Associations to include an equity statement in their charter. Nineteen of the City's Neighborhood Associations are proposing to update their charters to include equity statements.

F. Amendments to Neighborhood Association charters must be approved and accepted by the City Council.

NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EUGENE, a Municipal Corporation of the State of Oregon, as follows:

Section 1. The Active Bethel Community Charter as provided in Exhibit A attached to this Resolution is hereby approved and accepted.

Section 2. The Amazon Neighbors Charter as provided in Exhibit B attached to this Resolution is hereby approved and accepted.

Section 3. The Cal Young Neighborhood Association Charter as provided in Exhibit C attached to this Resolution is hereby approved and accepted.

Section 4. The Chambers Westside Neighbors Charter (Formerly Far West Neighbors) as provided in Exhibit D attached to this Resolution is hereby approved and accepted.

Section 5. The Churchill Area Neighbors as provided in Exhibit E attached to this Resolution is hereby approved and accepted.

Section 6. The Downtown Neighborhood Association Charter as provided in Exhibit F attached to this Resolution is hereby approved and accepted.

Section 7. The Fairmount Neighbors Association Charter as provided in Exhibit G attached to this Resolution is hereby approved and accepted.

Section 8. The Friendly Area Neighbors Charter as provided in Exhibit H attached to this Resolution is hereby approved and accepted.

Section 9. The Harlow Neighborhood Association Charter as provided in Exhibit I attached to this Resolution is hereby approved and accepted.

Section 10. The Jefferson Westside Neighbors Charter as provided in Exhibit J attached to this Resolution is hereby approved and accepted.

Section 11. The Laurel Hill Valley Citizens Charter as provided in Exhibit K attached to this Resolution is hereby approved and accepted.

Section 12. The Northeast Neighbors Charter as provided in Exhibit L attached to this Resolution is hereby approved and accepted.

Section 13. The River Road Community Organization Charter as provided in Exhibit M attached to this Resolution is hereby approved and accepted.

Section 14. The Santa Clara Community Organization Charter as provided in Exhibit N attached to this Resolution is hereby approved and accepted.

Section 15. The Southeast Neighbors Charter as provided in Exhibit O attached to this Resolution is hereby approved and accepted.

Section 16. The South University Neighbors Charter as provided in Exhibit P attached to this Resolution is hereby approved and accepted.

Section 17. The Southwest Hills Neighborhood Association Charter as provided in Exhibit Q attached to this Resolution is hereby approved and accepted.

Section 18. The Trainsong Neighbors Charter as provided in Exhibit R attached to this Resolution is hereby approved and accepted.

Section 19. The Whiteaker Community Council Charter as provided in Exhibit S attached to this Resolution is hereby approved and accepted.

Section 20. This Resolution is effective immediately upon its passage by the City Council.

The foregoing Resolution adopted the ____ day of April, 2025.

City Recorder

Charter of the Active Bethel Community

Recognition – May 1974
Revised and Approved by membership on October 16, 2024
Approved by Eugene City Council April 14, 2025

Exhibit A

Article I. Name:
This neighborhood association shall be known as the Active Bethel Community (ABC).

Article II. Statement of Purpose:
Section 1
It is the purpose of the ABC to advise the City of Eugene, the Bethel School District (#52), and other public or private bodies concerning the improvement of the livability of the Bethel community.

Section 2
ABS has been formed to help resolve the concerns of the people of the neighborhood. These concerns include but are not limited to: land use and planning, social, recreational, educational, economic development and transportation needs; and to promote a sense of community cohesiveness and self-reliance.

Section 3
ABC will also serve in an education capacity to inform the citizens in this community, and to continue the planning process by periodically reevaluating its goals, objectives, and recommendations.

Section 4
ABC opposes any act of discrimination and condemns bias on the basis of gender, race, ethnicity, national origin, age, sexual orientation or identity, education, economic or social status, or disability and will advocate for an equitable and welcoming neighborhood in which all can freely and safely participate, live, differ, debate, and grow. ABC supports the City of Eugene's goals of being a safe and welcoming community for everyone.

Article III. Geographic Boundaries:
The Bethel community is bounded on the east by US Highway 99; on the south by the Southern Pacific Railroad Coos Bay line; on the west by Green Hill Road; and on the north by Clear Lake.

Article IV. Participation:
Participation in the ABC is open to persons who are interested in life in the Bethel community.

Article V. Officers
Section 1
The officers of ABC shall include a chairperson, a vice-chairperson, a secretary, and a treasurer.

OR:

The officers of the ABC shall include co-chairperson’s, a secretary, and a treasurer.

Section 2
The qualifications for these offices and the duties of these officers shall be set forth in the bylaws.

Section 3
Each officer shall serve for a one (1) year term, or until a successor is elected.

Section 4

Any officer may be removed through the following procedure:

1. the motion to remove shall be made and seconded at a regular meeting;
2. the minutes of that meeting shall serve as notice of the proposed removal;
3. the motion shall be considered at the next regular meeting;
4. the motion must receive a three-quarters (3/4) vote of the voting members present for passage.

Article VI. Committees

Section 1

The ABC may create such committees, both standing and interim, as they deem advisable in accomplishing their purpose.

Section 2

Procedures for the creating of committees and selection of their membership shall be set forth in the bylaws.

Article VII. Meetings

Section 1

The ABC shall meet regularly as set forth in the bylaws

Section 2

Special meetings of the ABC may be called by the chairperson upon adequate notice. Adequate notice shall be five (5) days written notice to all persons on the ABC mailing list, or announced at a regular meeting. Special meetings shall be held at a time and place designated by the chairperson.

Section 3

Ten (10) voting members of the ABC shall constitute a quorum to do business at a regular or special meeting.

Article VIII. Membership and Voting

Section 1

Membership in ABC shall be open to any resident, property owner, or business owner of the Bethel community as defined in Article III.

Section 2

Voting is restricted to members eighteen (18) years of age or older.

Article IX. Bylaws

The ABC shall adopt such bylaws as are necessary to implement this charter.

Article X. Amendments

Amendments to this charter shall be made through the following procedure:

1. The motion to amend this charter shall be made and seconded at a regular or special meeting;
2. Written notice of proposed changes shall be forwarded to all members (mass distribution) prior to the voting;
3. The motion shall be considered and voted upon at the next regular meeting;
4. The motion must receive a three-quarters (3/4) vote of the voting members present for passage.

Amazon Neighborhood Association Charter

Exhibit B

ARTICLE I. NAME
The name of this organization shall be Amazon Neighborhood Association.

ARTICLE II. GEOGRAPHIC BOUNDARIES
The Amazon Neighborhood Association shall encompass that area illustrated in Exhibit 1, attached hereto, in Eugene, Lane County, Oregon.

ARTICLE III. PURPOSE
Section I: The Amazon Neighborhood Association is advisory to the City Council and other City boards and commissions on matters affecting its area. Those matters can include land use, zoning, parks, open space and recreation, annexation, housing, community facilities, transportation and traffic, public safety, sanitation, and other activities and public services which affect their neighborhoods. The Amazon Neighborhood Association is not a City board or commission subject to the requirements of section 2.013 of the Eugene Code (EC). The Amazon Neighborhood Association must allow all residents and/or members to participate in discussions before issuing an opinion on those matters.

Section 3: The Amazon Neighborhood Association opposes any act of discrimination and condemns bias on the basis of gender, race, ethnicity, national origin, age, sexual orientation or identity, education, economic or social status, or disability and will advocate for an equitable and welcoming neighborhood in which all can freely and safely participate, live, differ, debate, and grow. The Amazon Neighborhood Association supports the City of Eugene's goals of being a safe and welcoming community for everyone.

Section 4: The Amazon Neighborhood Association shall serve in an educational capacity to inform, listen, and seek to understand the needs and desires of the neighborhood. The organization will encourage and facilitate communication and participation among the members on matters of common concern.

ARTICLE IV. MEMBERSHIP
Section 1: Membership is open to the following categories within the boundaries described in Article II;

- any resident 16 years of age or older.
- property owner.
- business owner.
- employees of businesses and nonprofits.

Section 2: Each property owner who is an individual shall be entitled to one vote. Each corporation, partnership, nonprofit agency, or business member shall be limited to one vote.

Section 3: The voting process shall be inclusive and open to all members and articulated in the bylaws of the organization.

Section 4: There shall be no absentee voting or voting by proxy.

ARTICLE V. GENERAL MEMBERSHIP MEETINGS

Board Member positions and descriptions for each position.
Timing and process for elections.
Process for filling vacancies and for vacating positions mid-term.
Meetings:
Definition of quorum:
General Meeting
Board Meeting
Process for conducting the business of the meeting. (Robert's Rules of Order is recommended.)
Number of general meetings each year.
How often the board will meet.

Section 2: Bylaws shall be approved and adopted by vote at a publicized general membership meeting.

ARTICLE IX. OUTREACH

Section 1: The Board shall have the ultimate responsibility for content included in outreach materials and media, both electronic and in print.

ARTICLE X. FINANCES

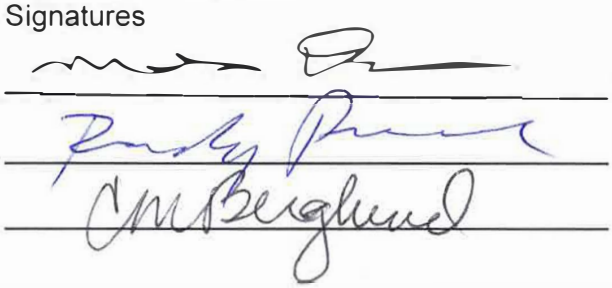
Section 1: The Board shall establish a fiscal process including budgeting, expenditures, authorizations, and an internal fiscal control system.

Section 2: The process for approving and allocating Neighborhood Association funds outside of funding that may be allocated by the City shall be outlined in the bylaws.

ARTICLE XI. AMENDMENTS AND CHARTER REVIEW

Section 1. This charter may be amended by a two-thirds vote at any general membership meeting. Written notice of the proposed charter amendment shall be given to the general membership prior to the meeting. Charter amendments shall not take effect unless and until approved and accepted by resolution of the City Council.

Approved by the Amazon Neighborhood Association membership at a general meeting held on September 11th, 2024.
Signatures



Name Surname - Co-chair

Name Surname - Co-chair

Name Surname - Secretary

Exhibit 1: Geographic Boundaries of Amazon Neighborhood Association

The Amazon Neighborhood encompasses the area bounded by E. 24th Avenue on the north, Agate Street and Laurelwood Golf Course on the east, E. 30th Avenue on the south, and Amazon Creek on the west.

Cal Young Neighborhood Association Charter

Exhibit C

ARTICLE I. NAME

The name of this organization shall be Cal Young Neighborhood Association (CYNA).

ARTICLE II. GEOGRAPHIC BOUNDARIES

The CYNA shall encompass that area illustrated in Exhibit 1, attached hereto, in Eugene, Lane County, Oregon.

ARTICLE III. PURPOSE

Section I: The CYNA is advisory to the City Council and other City boards and commissions on matters affecting its area. Those matters can include land use, zoning, parks, open space and recreation, annexation, housing, community facilities, transportation and traffic, public safety, sanitation, and other activities and public services which affect their neighborhoods. The CYNA is not a City board or commission subject to the requirements of section 2.013 of the Eugene Code (EC). The CYNA must allow all residents and/or members to participate in discussions before issuing an opinion on those matters.

Section 3: The CYNA opposes any act of discrimination and condemns bias on the basis of gender, race, ethnicity, national origin, age, sexual orientation or identity, education, economic or social status, or disability and will advocate for an equitable and welcoming neighborhood in which all can freely and safely participate, live, differ, debate, and grow. The Cal Young Neighborhood Association supports the City of Eugene's goals of being a safe and welcoming community for everyone.

Section 4: The CYNA shall serve in an educational capacity to inform, listen, and seek to understand the needs and desires of the neighborhood. The organization will encourage and facilitate communication and participation among the members on matters of common concern.

ARTICLE IV. MEMBERSHIP

Section 1: Membership is open to the following categories within the boundaries described in Article II

a) any resident 18 years of age or older.
b) property owner.
c) business owner.
d) employees of businesses and nonprofits.

Section 2: Each property owner who is an individual shall be entitled to one vote. Each corporation, partnership, nonprofit agency, or business member shall be limited to one vote.

Section 3: The voting process shall be inclusive and open to all members and articulated in the bylaws of the organization.

Section 4: There shall be no absentee voting or voting by proxy.

ARTICLE V. GENERAL MEMBERSHIP MEETINGS

Section 1. General membership meetings shall be held at a time and place to be established by the Neighborhood Association Board. Such meetings shall be held twice each year at a minimum. An annual event may be considered as one of the general meetings.

Section 2. A quorum of the general membership shall be as stated in the bylaws.

Section 3. All members shall have an opportunity to participate in the general membership meetings.

Section 4: Notice of general membership meetings shall be given by way of electronic outreach, social media, posted signs, printed materials, website, or any combination of outreach mechanisms.

ARTICLE VI. NEIGHOBRHOOD ASSOCIATION BOARD

Section 1:

a. The CYNA Board (Board) shall consist of the officers of the organization elected democratically during a general membership meeting that has been publicized to the general membership. Officer descriptions and roles shall be outlined in the bylaws.

b. The Board shall include a minimum of 5 (five) members.

c. The Board elections process and timeline shall be articulated in the bylaws and must occur every 3 years.

d. Subcommittees may be formed at the discretion of the Board.

Section 2: The Board shall strive for inclusivity and equitable access to processes and decision making. Meetings shall be posted and accessible, including virtual access if requested or decided on by the membership.

Section 3. The Board may present the CYNA opinions to the City Council, Planning Commission, and/or other appropriate decision-makers. Such advisory opinions will specify whether the position is one of the general membership, the Board, a committee, or by organization members present and lacking a quorum. If there is a minority position on the issue, represented by at least one-third of those voting, this shall also be presented.

Section 4. The Board will be responsible for: establishing the time, place, and agenda for board meetings, general meetings, and events; ensuring reasonable advance notice to members; and providing an opportunity to participate in the planning and organizing of these activities.

ARTICLE VII. NOMINATION, ELECTION AND REMOVAL OF OFFICERS AND BOARD MEMBERS

Section 1. The officers of the organization and any additional Board members shall be elected by a majority of those in attendance at a general or annual meeting. The membership will be notified of the meeting and invited to participate in the election a minimum of 30 days in advance of the meeting. The terms of office, including elections, filling vacancies and removal of officers, will be identified in the organization bylaws.

ARTICLE VIII. BYLAWS

Section 1. Bylaws shall be established by the neighborhood association that define how the CYNA conducts business. Items addressed in the bylaws shall include at a minimum:

- Board Member positions and descriptions for each position.
- Timing and process for elections.
- Process for filling vacancies and for vacating positions mid-term.
- Meetings:
  - Definition of quorum:

- General Meeting
- Board Meeting

- Process for conducting the business of the meeting. (Robert's Rules of Order is recommended.)
- Number of general meetings each year.
- How often the board will meet.

Section 2: Bylaws shall be approved and adopted by vote at a publicized general membership meeting.

ARTICLE IX. OUTREACH

Section 1: The Board shall have the ultimate responsibility for content included in outreach materials and media, both electronic and in print.

ARTICLE X. FINANCES

Section 1: The Board shall establish a fiscal process including budgeting, expenditures, authorizations, and an internal fiscal control system.

Section 2: The process for approving and allocating Neighborhood Association funds outside of funding that may be allocated by the City shall be outlined in the bylaws.

ARTICLE XI. AMENDMENTS AND CHARTER REVIEW

Section 1. This charter may be amended by a two-thirds vote at any general membership meeting. Written notice of the proposed charter amendment shall be given to the general membership prior to the meeting. Charter amendments shall not take effect unless and until approved and accepted by resolution of the City Council.

Approved by the CYNA membership at a general meeting held in November 2024.

Signatures

Katie Werner

Katie Werner, Chair

Equity & Community Engagement

Cal Young Neighborhood Association

ATTACHMENT A

Date Generated: 10/30/2024 Service Request: SR2410_0403

Chambers Westside Neighbors Charter

Exhibit D

ARTICLE I. NAME

The name of this organization shall be Chambers Westside Neighbors.

ARTICLE II. GEOGRAPHIC BOUNDARIES

Chambers Westside Neighbors shall encompass the area illustrated in Exhibit 1, attached hereto, in Eugene, Lane County, Oregon. Starting at W 6th Avenue and Chambers Street, south on Chambers Street until W 24th Avenue, then west on W 24th Avenue until City View Street, then north on City View Street until W 18th Avenue, then west on W 18th Avenue until Oak Patch Road, then north on Oak Patch Road to Amazon Creek, then east along Amazon Creek until City View Street, then north on City View Street until W 11th Avenue, then east on W 11th Avenue until Garfield Street, then north on Garfield Street until W 6th Avenue, then east on W 6th Avenue until the point beginning at W 6th Avenue and Chambers Street.

ARTICLE III. PURPOSE

Section 1: Chambers Westside Neighbors is advisory to the City Council and other City boards and commissions on matters affecting its area. Those matters can include land use, zoning, parks, open space and recreation, annexation, housing, community facilities, transportation and traffic, public safety, sanitation, and other activities and public services which affect their neighborhoods. Chambers Westside Neighbors is not a City board or commission subject to the requirements of section 2.013 of the Eugene Code (EC). Chambers Westside Neighbors must allow all residents and/or members to participate in discussions before issuing an opinion on those matters.

Section 2: Chambers Westside Neighbors recognizes that the state of Oregon and the City of Eugene were founded on a long history of racist violence and exclusion. Through policy, practice, and education, Chambers Westside Neighbors is committed to adopting and practicing behaviors that eliminate bias and prevent discrimination in our organization, and in how we relate with the public. The officers, board members, committee members, volunteers, and any agent of the organization shall not discriminate in the enjoyment of services, amenities, privileges, and other conditions against any member, resident, or guest on the basis of race; gender; age; sexual orientation; disability; education; economic, social or housing status; or any other factor.

As one of the most diverse neighborhoods in Eugene, Chambers Westside Neighbors is committed to actively encouraging diversity and inclusion in all aspects of our work. We shall recruit neighbors to fill open positions on our board that reflect the diversity of our neighborhood. We strive to create an organizational culture and environment where everyone is respected, valued, and appreciated, in both policy and practice. The values of inclusion and community are essential to the mission and vision of Chambers Westside Neighbors, and we support the City of Eugene's goals of being a safe and welcoming community for everyone.

Section 3: Chambers Westside Neighbors shall serve in an educational capacity to inform, listen, and seek to understand the needs and desires of the neighborhood. The organization will encourage and facilitate communication and participation among the members on matters of common concern.

ARTICLE IV. MEMBERSHIP

Section 1: Membership is open to the following categories within the boundaries described in Article II and illustrated in Exhibit 1:

a) any resident 10 years of age or older
b) property and business owners
c) employees and workers of businesses and nonprofits

Section 2: Each property owner who is an individual shall be entitled to one vote. Each corporation, partnership, nonprofit agency, or business member shall be limited to one vote.

Section 3: The voting process shall be inclusive and open to all members and articulated in the bylaws of the organization.

Section 4: There shall be no absentee voting or voting by proxy.

ARTICLE V. GENERAL MEMBERSHIP MEETINGS

Section 1: General membership meetings shall be held at a time and place to be established by the Neighborhood Association Board. Such meetings shall be held twice each year at a minimum. An annual event may be considered as one of the general meetings.

Section 2: A quorum of the general membership shall be as stated in the bylaws.

Section 3: All members shall have an opportunity to participate in the general membership meetings.

Section 4: Notice of general membership meetings shall be given by way of electronic outreach, social media, posted signs, printed materials, website, or any combination of outreach mechanisms.

ARTICLE VI. NEIGHBORHOOD ASSOCIATION BOARD

Section 1:

a) The Chambers Westside Neighbors Board (Board) shall consist of the officers of the organization elected democratically during a general membership meeting that has been publicized to the general membership. Officer descriptions and roles shall be outlined in the bylaws.
b) The Board shall include a minimum of 5 (five) members.
c) The Board elections process and timeline shall be articulated in the bylaws and must occur every 2 years.
d) Subcommittees may be formed at the discretion of the Board.

Section 2: The Board shall strive for inclusivity and equitable access to processes and decision making. Meetings shall be posted and accessible, including virtual access if requested or decided on by the membership.

Section 3: The Board may present the opinions of Chambers Westside Neighbors to the City Council, Planning Commission, and/or other appropriate decision-makers. Such advisory opinions will specify whether the position is one of the general membership, the Board, a committee, or by organization members present and lacking a quorum. If there is a minority position on the issue, represented by at least one-third of those voting, this shall also be presented.

Section 4: The Board will be responsible for: establishing the time, place, and agenda for board meetings, general meetings, and events; ensuring reasonable advance notice to members; and providing an opportunity to participate in the planning and organizing of these activities.

ARTICLE VII. NOMINATION, ELECTION AND REMOVAL OF OFFICERS AND BOARD MEMBERS

Section 1: The officers of the organization and any additional Board members shall be elected by a majority of those in attendance at a general or annual meeting. The membership will be notified of the meeting and invited to participate in the election a minimum of 30 days in advance of the meeting. The terms of office, including elections, filling vacancies and removal of officers, will be identified in the organization bylaws.

ARTICLE VIII. BYLAWS

Section 1: Bylaws shall be established by the neighborhood association that define how Chambers Westside Neighbors conducts business. Items addressed in the bylaws shall include at a minimum:

- Board Member positions and descriptions for each position.
- Timing and process for elections.
- Process for filling vacancies and for vacating positions mid-term.
- Meetings:
  - Definition of quorum:
    - General Meeting
    - Board Meeting
  - Process for conducting the business of the meeting.
  - Number of general meetings each year.
  - How often the board will meet.

Section 2: Bylaws shall be approved and adopted by vote at a publicized general membership meeting.

ARTICLE IX. OUTREACH

Section 1: The Board shall have the ultimate responsibility for content included in outreach materials and media, both electronic and in print.

ARTICLE X. FINANCES

Section 1: The Board shall establish a fiscal process including budgeting, expenditures, authorizations, and an internal fiscal control system.

Section 2: The process for approving and allocating Neighborhood Association funds outside of funding that may be allocated by the City shall be outlined in the bylaws.

ARTICLE XI. AMENDMENTS & CHARTER REVIEW

Section 1: This charter may be amended by a two-thirds vote at any general membership meeting. Written notice of the proposed charter amendment shall be given to the general membership prior to the meeting. Charter amendments shall not take effect unless and until approved and accepted by resolution of the City Council.

Approved by the Chambers Westside Neighbors membership at a general meeting held on September 25, 2024.

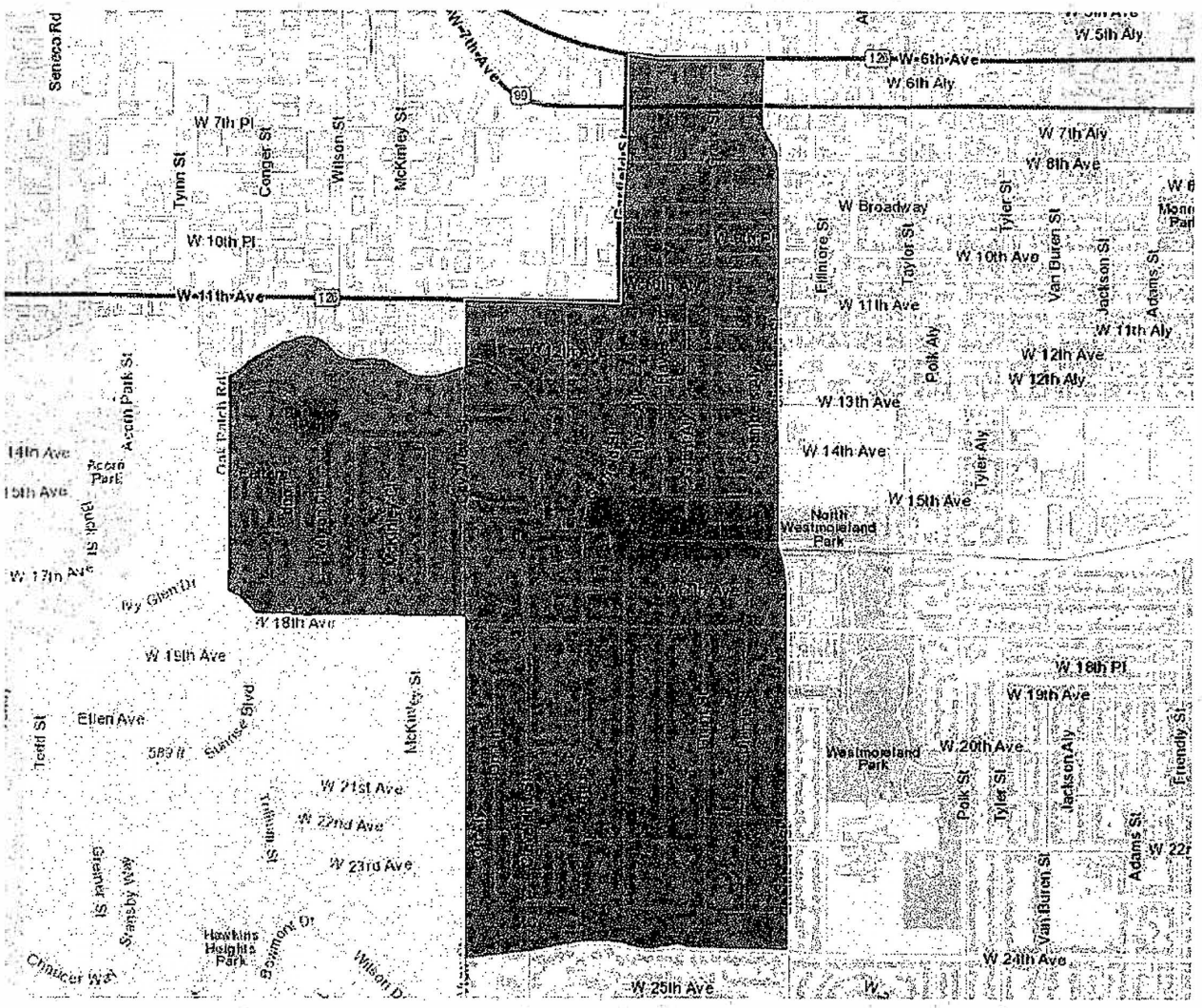
Signatures

Eli Brown, Chair

Cinqala Huch, Co-chair

Shane O'Neil, Secretary

Exhibit 1 : Geographic Boundaries of Chambers Westside Neighbors



Churchill Area Neighbors Charter October 2024

Exhibit E

ARTICLE I. NAME
The name of this organization shall be Churchill Area Neighbors.

ARTICLE II. GEOGRAPHIC BOUNDARIES
The Churchill Area Neighbors organization shall encompass that area illustrated in Exhibit 1, attached hereto, in Eugene, Lane county, Oregon.

ARTICLE III. PURPOSE
Section I - Advise: The Churchill Area Neighbors organization is advisory to the City Council and other City boards and commissions on matters affecting its area. Those matters can include land use, zoning, parks, open space and recreation, annexation, housing, community facilities, transportation and traffic, public safety, sanitation, and other activities and public services which affect their neighborhoods. The Churchill Area Neighbors organization is not a City board or commission subject to the requirements of section 2.013 of the Eugene Code (EC). The Churchill Area Neighbors organization must allow all residents and/or members to participate in discussions before issuing an opinion on those matters.

Section 2 - Educate: The Churchill Area Neighbors organization shall serve in an educational capacity to inform, listen, and seek to understand the needs and desires of the neighborhood. The organization will encourage and facilitate communication and participation among the members on matters of common concern.

Section 3 - Protect: The Churchill Area Neighbors organization supports the City of Eugene's goals of being a safe and welcoming community for everyone. The Churchill Area Neighbors organization opposes any act of discrimination and condemns bias on the basis of gender, race, ethnicity, national origin, age, sexual orientation or identity, education, economic or social status, or disability and will advocate for an equitable and welcoming neighborhood in which all can freely and safely participate, live, differ, debate, and grow.

ARTICLE IV. MEMBERSHIP
Section 1: Membership is open to the following categories within the boundaries described in Article II

a) any resident 16 years of age or older.
b) property owner.
    a. Each property owner who is an individual shall be entitled to one vote.
c) business owner.
    a. Each corporation, partnership, nonprofit agency, or business member shall be limited to one vote.

Section 2: The voting process shall be inclusive and open to all members and articulated in the bylaws of the organization.

Section 3: There shall be no absentee voting or voting by proxy.

ARTICLE V. GENERAL MEMBERSHIP MEETINGS

Section 1: General membership meetings shall be held at a time and place to be established by the Neighborhood Association Board. Such meetings shall be held twice each year at a minimum. An annual event may be considered as one of the general meetings.

Section 2: A quorum of the general membership shall be as stated in the bylaws.

Section 3: All members shall have an opportunity to participate in the general membership meetings.

Section 4: Notice of general membership meetings shall be given by way of electronic outreach, social media, posted signs, printed materials, website, or any combination of outreach mechanisms.

ARTICLE VI. NEIGHBORHOOD ASSOCIATION BOARD

Section 1:

a) The Churchill Area Neighbors Board shall consist of the officers of the organization elected democratically during a General Membership Meeting that has been publicized to the general membership. Officer descriptions and roles shall be outlined in the bylaws.
b) The Board shall include a minimum of 5 (five) members.
c) The Board elections process and timeline shall be articulated in the bylaws and must occur every 2 years.
d) Subcommittees may be formed at the discretion of the Board.

Section 2: The Board shall strive for inclusivity and equitable access to processes and decision making. Meetings shall be posted and accessible, including virtual access if requested or decided on by the membership.

Section 3: The Board may present the Churchill Area Neighbors opinions to the City Council, Planning Commission, and/or other appropriate decision-makers. Such advisory opinions will specify whether the position is one of the general membership, the Board, a committee, or by organization members present and lacking a quorum. If there is a minority position on the issue, represented by at least one-third of those voting, this shall also be presented.

Section 4. The Board will be responsible for: establishing the time, place, and agenda for board meetings, general meetings, and events; ensuring reasonable advance notice to members; and providing an opportunity to participate in the planning and organizing of these activities.

ARTICLE VII. NOMINATION, ELECTION AND REMOVAL OF OFFICERS AND BOARD MEMBERS

Section 1: The officers of Churchill Area Neighbors and any additional Board members shall be elected by a majority of those in attendance at a General Membership Meeting. The membership will be notified of the meeting and invited to participate in the election a minimum of 30 days in advance of the meeting. The terms of office, including elections, filling vacancies and removal of officers, will be identified in the organization bylaws.

ARTICLE VIII. BYLAWS

Section 1: Bylaws shall be established by the neighborhood association that define how the Churchill Area Neighbors organization conducts_business. Items addressed in the bylaws shall include at a minimum:

- Board Member positions and descriptions for each position.
- Timing and process for elections.

- Process for filling vacancies and for vacating positions mid-term.
- Meetings:
  - Definition of quorum:
- General Membership Meeting
- Board Meeting
  - Process for conducting the business of the meeting
  - Number of General Membership Meetings each year.
  - How often the board will meet.

Section 2: Bylaws shall be approved and adopted by vote at a publicized general membership meeting.

ARTICLE IX. OUTREACH

Section 1: The Board shall have the ultimate responsibility for content included in outreach materials and media, both electronic and in print.

ARTICLE X. FINANCES

Section 1: The Board shall establish a fiscal process including budgeting, expenditures, authorizations, and an internal fiscal control system.

Section 2: The process for approving and allocating Neighborhood Association funds outside of funding that may be allocated by the City shall be outlined in the bylaws.

ARTICLE XI. AMENDMENTS AND CHARTER REVIEW

Section 1: This charter may be amended by a two-thirds vote at any General Membership Meeting. Written notice of the proposed charter amendment shall be given to the general membership prior to the meeting. Charter amendments shall not take effect unless and until approved and accepted by resolution of the City Council.

Approved by the Churchill Area Neighbors organization membership at a general meeting held on Thursday October 17, 2024.

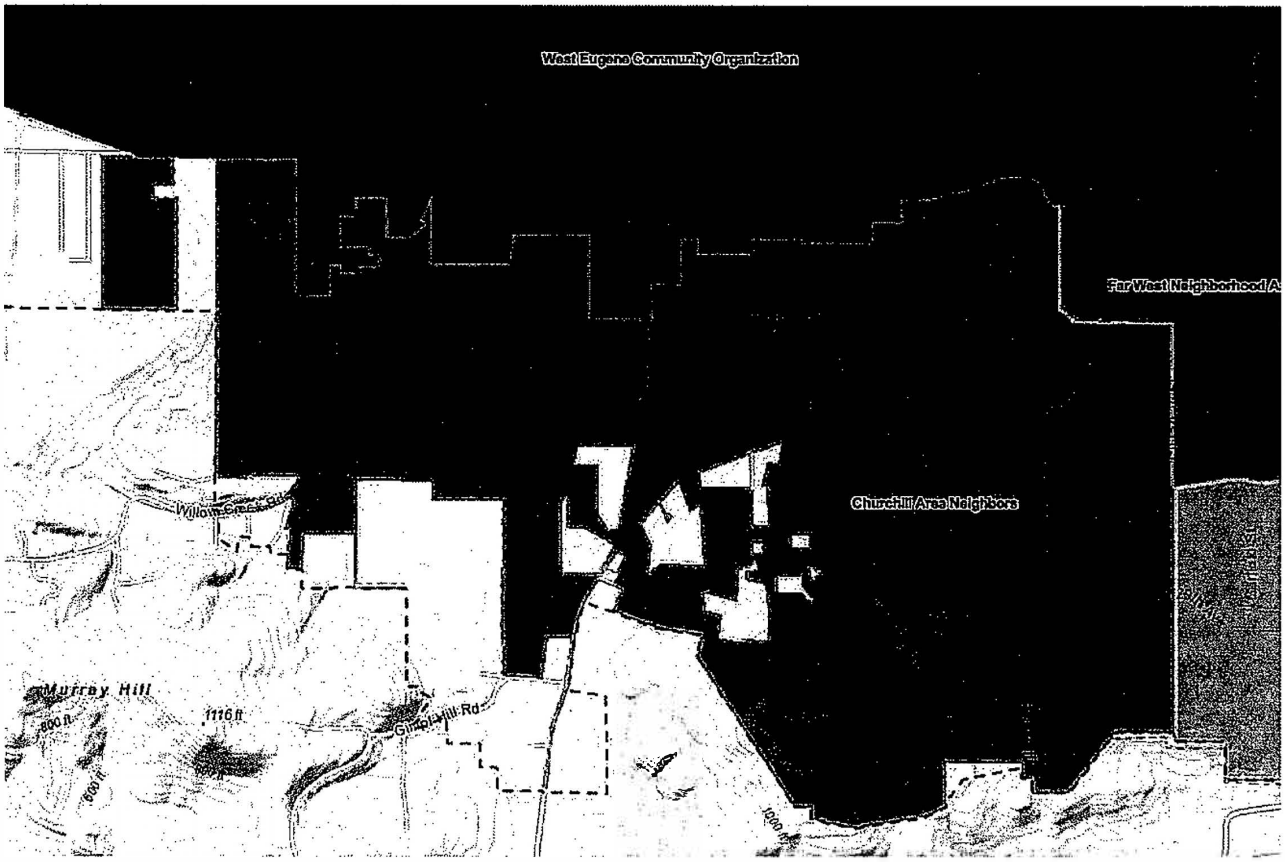
Signatures

Sara Zol l — Name Surname - Chair

Jensina Hawkins (Oct 31, 2024 09:03 PDT) Jensina Hav — Name Surname – Vice-Chair

J Bradford Kent
J Bradford Kent (Nov 7, 2024 22:19 PST) J Bradford K — Name Surname – Secretary

Exhibit 1 : Geographic Boundaries of Churchill Area Neighbors



Downtown Neighborhood Association Charter

Exhibit F

ARTICLE I. NAME

The name of this organization shall be Downtown Neighborhood Association.

ARTICLE II. GEOGRAPHIC BOUNDARIES

The Downtown Neighborhood Association shall encompass that area illustrated in Exhibit 1, attached hereto, in Eugene, Lane county, Oregon.

ARTICLE III. PURPOSE

Section I: The Downtown Neighborhood Association is advisory to the City Council and other City boards and commissions on matters affecting its area. Those matters can include land use, zoning, parks, open space and recreation, annexation, housing, community facilities, transportation and traffic, public safety, sanitation, and other activities and public services which affect their neighborhoods. The Downtown Neighborhood Association is not a City board or commission subject to the requirements of section 2.013 of the Eugene Code (EC). The Downtown Neighborhood Association must allow all residents and/or members to participate in discussions before issuing an opinion on those matters.

Section 2: The Downtown Neighborhood Association opposes any act of discrimination and condemns bias on the basis of gender, race, ethnicity, national origin, age, sexual orientation or identity, education, economic or social status, or disability and will advocate for an equitable and welcoming neighborhood in which all can freely and safely participate, live, differ, debate, and grow. The Downtown Neighborhood Association supports the City of Eugene's goals of being a safe and welcoming community for everyone.

Section 3: The Downtown Neighborhood Association shall serve in an educational capacity to inform, listen, and seek to understand the needs and desires of the neighborhood. The organization will encourage and facilitate communication and participation among the members on matters of common concern.

ARTICLE IV. MEMBERSHIP

Section 1: Membership is open to the following categories within the boundaries described in Article II

a) any resident 18 years of age or older.
b) property owner.
c) business owner.
d) employees of businesses and nonprofits.

Section 2: Each property owner who is an individual shall be entitled to one vote. Each corporation, partnership, nonprofit agency, or business member shall be limited to one vote.

Section 3: The voting process shall be inclusive and open to all members and articulated in the bylaws of the organization.

Section 4: There shall be no absentee voting or voting by proxy.

ARTICLE V. GENERAL MEMBERSHIP MEETINGS

Section 1. General membership meetings shall be held at a time and place to be established by the Neighborhood Association Board. Such meetings shall be held twice each year at a minimum. An annual event may be considered as one of the general meetings.

Section 2. A quorum of the general membership shall be as stated in the bylaws.

Section 4. All members shall have an opportunity to participate in the general membership meetings.

Section 5: Notice of general membership meetings shall be given by way of electronic outreach, social media, posted signs, printed materials, website, or any combination of outreach mechanisms.

ARTICLE VI. NEIGHOBRHOOD ASSOCIATION BOARD

Section 1:

a. The Downtown Neighborhood Association Board (Board) shall consist of the officers of the organization elected democratically during a general membership meeting that has been publicized to the general membership. Officer descriptions and roles shall be outlined in the bylaws.

b. The Board shall include a minimum of 5 (five) members.

c. The Board elections process and timeline shall be articulated in the bylaws and must occur every 1 year.

d. Subcommittees may be formed at the discretion of the Board.

Section 2: The Board shall strive for inclusivity and equitable access to processes and decision making. Meetings shall be posted and accessible, including virtual access if requested or decided on by the membership.

Section 3. The Board may present the Downtown Neighborhood Association's opinions to the City Council, Planning Commission, and/or other appropriate decision-makers. Such advisory opinions will specify whether the position is one of the general membership, the Board, a committee, or by organization members present and lacking a quorum. If there is a minority position on the issue, represented by at least one-third of those voting, this shall also be presented.

Section 3. The Board will be responsible for: establishing the time, place, and agenda for board meetings, general meetings, and events; ensuring reasonable advance notice to members; and providing an opportunity to participate in the planning and organizing of these activities.

ARTICLE VII. NOMINATION, ELECTION AND REMOVAL OF OFFICERS AND BOARD MEMBERS

Section 1. The officers of the organization and any additional Board members shall be elected by a majority of those in attendance at a general or annual meeting. The membership will be notified of the meeting and invited to participate in the election a minimum of 30 days in advance of the meeting. The terms of office, including elections, filling vacancies and removal of officers, will be identified in the organization bylaws.

ARTICLE VIII. BYLAWS

Section 1. Bylaws shall be established by the neighborhood association that define how the Downtown Neighborhood Association conducts business. Items addressed in the bylaws shall include at a minimum:

- Board Member positions and descriptions for each position.
- Timing and process for elections.
- Process for filling vacancies and for vacating positions mid-term.
- Meetings:
  - Definition of quorum:
    - General Meeting
    - Board Meeting
  - Process for conducting the business of the meeting. (Robert's Rules of Order is recommended.)
  - Number of general meetings each year.
  - How often the board will meet.

Section 2: Bylaws shall be approved and adopted by vote at a publicized general membership meeting.

ARTICLE IX. OUTREACH

Section 1: The Board shall have the ultimate responsibility for content included in outreach materials and media, both electronic and in print.

ARTICLE X. FINANCES

Section 1: The Board shall establish a fiscal process including budgeting, expenditures, authorizations, and an internal fiscal control system.

Section 2: The process for approving and allocating Neighborhood Association funds outside of funding that may be allocated by the City shall be outlined in the bylaws.

ARTICLE XI. AMENDMENTS AND CHARTER REVIEW

Section 1. This charter may be amended by a two-thirds vote at any general membership meeting. Written notice of the proposed charter amendment shall be given to the general membership prior to the meeting. Charter amendments shall not take effect unless and until approved and accepted by resolution of the City Council.

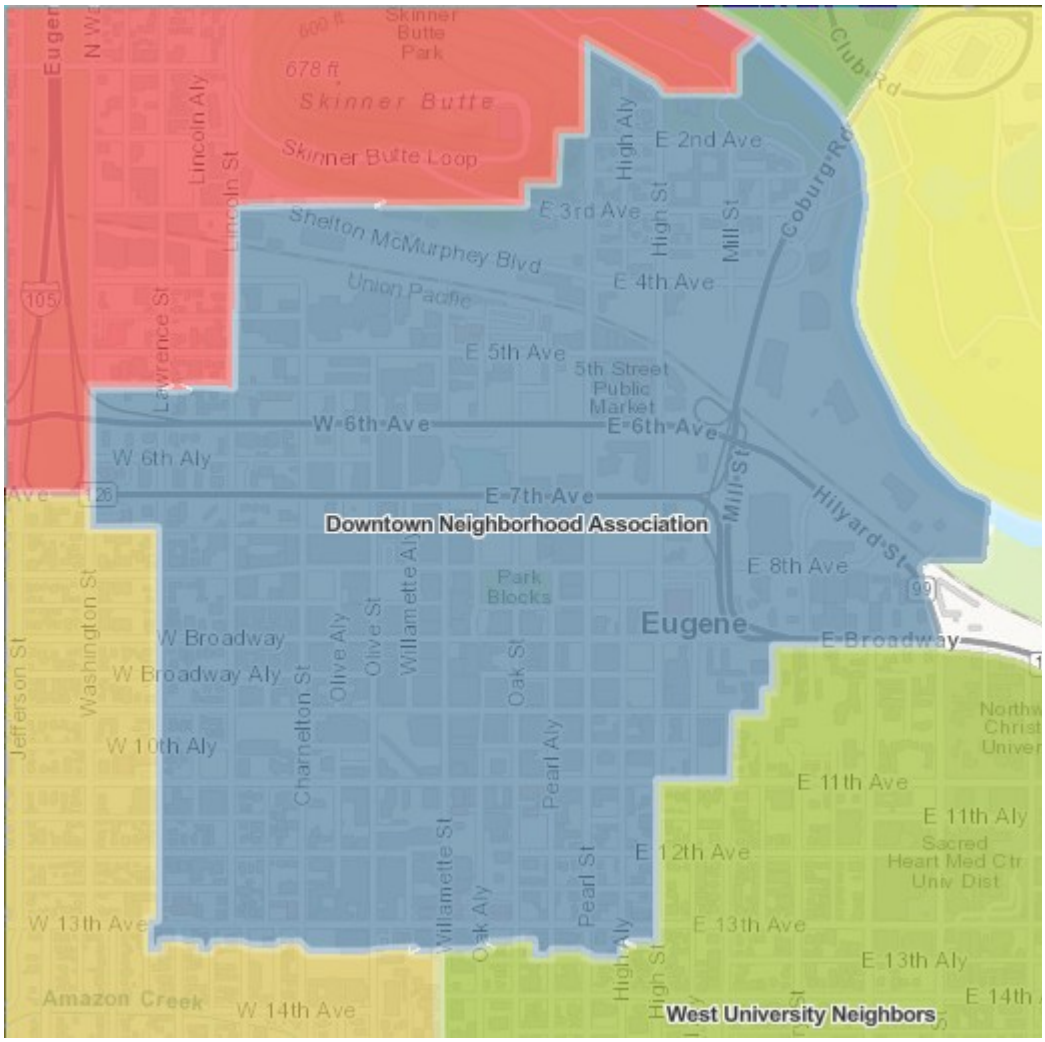
Approved by the Downtown Neighborhood Association membership at a general meeting held on September 25th, 2024.

Leah Murray - Co-chair

Noah Birnel - Co-chair

Tim Morris - Secretary

Exhibit 1 : Geographic Boundaries of Downtown Neighborhood Association



FAIRMOUNT NEIGHBORS ASSOCIATION

Exhibit G

CHARTER

November 2024

ARTICLE I. Name.

The Name of this organization shall be Fairmount Neighbors Association, also known as Fairmount Neighbors, hereinafter referred to as FNA.

ARTICLE II. Geographic Boundaries.

The Fairmount Neighbors Association encompasses that area bounded by a line beginning at a point derived by extending the alignment of the Riverfront Parkway north in a straight line to the Willamette River. From the point of intersection, the boundary follows the river eastward to Interstate 5 as it crosses the river, south on Interstate 5 to Franklin Boulevard, west on Franklin Boulevard to Judkins Point. The boundary runs south from Judkins Point along Birch Lane to its intersection with Hendricks Park, then south along the eastern boundary of the park and continues generally south along a jagged course concurrent with the Laurel Hill Valley Association boundary to 30th Avenue, then west along 30th Avenue to the point at which Agate Street, if extended to the south, would intersect. The boundary is then concurrent with the boundary of Amazon Neighbors, running north to Agate Street to East 17th Avenue, then north for approximately 200 feet along the private drive due north of the Moss Alley, then east approximately 200 feet to Moss Street, north on Moss Street to its end, then east to Villard Street and north to Franklin Boulevard, west on Franklin Blvd approximately 2,200 feet to a private drive, north to the Millrace, east on the Millrace to Riverfront Parkway, and north to the Willamette River and the starting point.

ARTICLE III. Purpose.

Section 1. The Fairmount Neighborhood Association is advisory to the City Council and other city board and commissions on matters affecting its area. Those matters can include land use, zoning, parks, open space and recreation, annexation, housing, community facilities, transportation and traffic, public safety, sanitation, and other activities and public services which affect their neighborhoods. FNA is not a City board or commission subject to the requirements of section 2.013 of the Eugene Code (EC). FNA must allow all residents and/or members to participate in discussions before issuing an opinion on those matters.

Section 2. To pursue its purpose the FNA may sponsor neighborhood improvement projects and community events; provide forums to identify, discuss, and resolve neighborhood issues; establish and maintain communication with the City and other organizations and agencies; provide education on local issues and local government processes and services; and identify and advocate FNA's position on land use, transportation, public safety, housing, social services, and other matters affecting the social, economic, and livability aspects of the neighborhood.

Section 3. The Fairmount Neighborhood Association opposes any act of discrimination and condemns bias and will advocate for an equitable and welcoming neighborhood in which all can freely and safely participate, live, differ, debate, and grow regardless of ability, age, culture, disability, economic or social status, education level, ethnicity, gender identity or expression, life experience, military status, national origin, perspective, political affiliation, race, religion, sexual orientation, or socioeconomic status. The Fairmount Neighborhood Association supports the City of Eugene goals of being a safe and welcoming community for everyone.

Section 4. The Fairmount Neighborhood Association shall serve in an educational capacity to inform, listen, and seek to understand the needs and desires of the neighborhood. The organization will encourage and facilitate communication and participation among the members on matters of common concern.

ARTICLE IV. Membership

Section 1. Membership is open to the following categories within the boundaries described in Article II.

- **a.** Any resident 18 years of age or older
- **b.** Property owner
- **c.** Business owner

Section 2. Each property owner who is an individual shall be entitled to one vote. Each corporation, partnership, nonprofit agency, or business member shall be limited to one vote.

Section 3. The voting process shall be inclusive and open to all members and articulated in the bylaws of the organization.

Section 4. There shall be no absentee voting or voting by proxy.

ARTICLE V. General Membership Meetings.

Section 1. General membership meetings shall be held at a time and place to be established by the Fairmount Neighborhood Association board. Such meetings shall be held twice each year at a minimum. An annual event may be considered as one of the general meetings.

Section 2. A quorum at a General Meetings will be stated in the bylaws.

Section 3. All members shall have an opportunity to participate in the general membership meetings.

Section 4. Notice of General Meetings shall be given by way of electronic outreach, social media, posted signs, printed materials, website, or any combination of outreach mechanisms.

ARTICLE VI. FNA Board of Directors.

Section 1.

a. The FNA Board shall consist of the officers of the organization elected democratically during a general membership meeting that has been publicized to the general membership. Officer descriptions and roles shall be outlined in the bylaws.
b. The Board shall include a minimum of 5 (five) members.
c. The Board elections process and timeline shall be articulated in the bylaws and must occur every 1 year.
d. Subcommittees may be formed at the discretion of the Board.

Section 2. The FNA Board shall strive for inclusivity and equitable access to processes and decision making. Meetings shall be posted and accessible, including virtual access if requested or decided on by the membership.

Section 3. The board may present the Fairmount Neighborhood Association's opinions to the City Council, Planning Commission, Budget Committee, and/or other appropriate decision-makers. Such advisory opinions will specify whether the position is from the general membership, the Board, a committee, or by organization members present and lacking a quorum. If there is a minority position on the issue, represented by at least one-third of those voting, this shall also be presented.

Section 4. The Board will be responsible for establishing the time, place, and agenda for board meetings, general meetings, and events; ensuring reasonable advance notice to members; and providing an opportunity to participate in the planning and organizing of these activities.

ARTIVLE VII. Nomination, Election, and Removal of Officers and Board Members

Section 1. The officers of the organization and any additional Board members shall be elected by a majority of those in attendance at a general or annual meeting. The membership will be notified of the meeting and invited to participate in the election a minimum of 30 days in advance of the meeting. The terms of office, including elections, filling vacancies and removal of officers, will be identified in the organization bylaws.

ARTICLE VIII. Bylaws

Section 1. Bylaws shall be established by the neighborhood association that define how the Fairmount Neighborhood Association conducts business. Items addressed in the bylaws shall include at a minimum:

- Board Member positions and descriptions for each position
- Timing and process for elections.
- Process for filling vacancies and for vacating positions mid-term.
- Meetings:
    - Definition of quorum:
        - General Meeting
        - Board Meeting
    - Process for conducting the business of the meeting. (Robert's Rules of Order is recommended.)
    - Number of general meetings each year.
    - How often the board will meet.

Section 2. Bylaws shall be approved and adopted by vote at a publicized general membership meeting.

ARTICLE IX: Outreach

Section 1. The Board shall have the ultimate responsibility for content included in outreach materials.

ARTICLE X: Finances

Section 1. The Board shall establish a fiscal process including budgeting, expenditures, authorizations, and an internal fiscal control system.

Section 2. The process for approving and allocating Neighborhood Association funds outside of funding that may be allocated by the City shall be outlined in the bylaws.

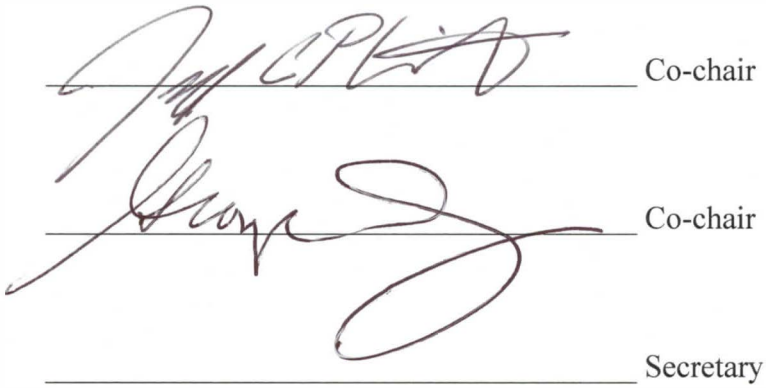
ARTICLE XI. Amendments and Charter Review

Section 1. This charter may be amended by a two-thirds vote at any general membership meeting. Written notice of the proposed charter amendment shall be given to the general membership prior to the meeting. Charter amendment shall not take effect unless and until approved and accepted by resolution of the City Council.

Approved by the Fairmount Neighborhood Association membership at a general meeting held on:

_____

Signatures:



_____ Co-chair

_____ Co-chair

_____ Secretary

Friendly Area Neighbors Charter
October 2024 proposal

Exhibit H

ARTICLE I. NAME
The name of this organization shall be Friendly Area Neighbors (FAN).

ARTICLE II. GEOGRAPHIC BOUNDARIES The Friendly Area Neighbors shall encompass the area of Amazon Creek on the east, 18th Avenue on the north, and Chambers Street on the west. The southern boundary is West 29th Avenue to Lorane Highway, then north on Washington Street to West 28th Avenue, then continuing on West 28th to Chambers Street.

ARTICLE III. PURPOSE
Section 1. The purpose of Friendly Area Neighbors is to build community at the neighborhood level and to enhance and improve the livability and resiliency of the neighborhood.
Section 2: The FAN Neighborhood Association is advisory to the
City Council and other City boards and commissions on matters affecting its area in accordance with the City of Eugene's Neighborhood Organization Recognition Policy No. 5408. Those matters can include land use, zoning, parks, open space and recreation, annexation, housing, community facilities,transportation and traffic, public safety, sanitation, and other activities and public services which affect their neighborhoods. The FAN Neighborhood Association is not a City board or commission subject to the requirements of section 2.013 of the Eugene Code (EC).The FAN Neighborhood Association must allow all members to participate in discussions before issuing an opinion on those matters.
Section 3: The FAN Neighborhood Association opposes any act of
discrimination and condemns bias on the basis of gender, race, ethnicity, national origin, age, sexual orientation or identity, education, economic or social status, or disability and will advocate for an equitable and welcoming neighborhood in which all can freely and safely participate, live, differ, debate, and grow. The FAN Neighborhood Association supports the City of Eugene's goals of being a safe and welcoming community for everyone.
Section 4: The FAN Neighborhood Association shall serve in an educational
capacity to inform, listen, and seek to understand the needs and desires of the neighborhood. The organization will encourage and facilitate communication and participation among the members on matters of common concern.

ARTICLE IV. MEMBERSHIP
Section 1: Membership is open to any resident, property owner, or business owner, 18 years of age or older, within the boundaries described in Article II. People of all ages may participate in the discussion.
Section 2: Each property owner who is an individual shall be entitled to one vote. Each corporation, partnership, nonprofit agency, or business member shall be limited to one vote.

Section 3: The voting process shall be inclusive and open to all members as articulated in the bylaws of the organization.
Section 4: There shall be no absentee voting or voting by proxy.

ARTICLE V. GENERAL MEMBERSHIP MEETINGS
Section 1. General membership meetings shall be held at a time and place to be established by the FAN Neighborhood Association Board. Such meetings shall be held twice each year at a minimum. An annual event may be considered as one of the general meetings.
Section 2. A quorum of the general membership shall be as stated in the bylaws.
Section 3. Election of FAN Neighborhood Association Board shall be at the Annual Meeting.
Section 4. All members shall have an opportunity to participate in the general membership meetings.
Section 5: Notice of general membership meetings shall be given by way of electronic outreach, social media, posted signs, printed materials, website, or any combination of outreach mechanisms.

ARTICLE VI. NEIGHBORHOOD ASSOCIATION BOARD
Section 1:
a. The Neighborhood Association Board (Board) shall be elected, at-large, during the annual membership meeting that has been publicized to the general membership. Board Officers will be selected from the at-large board members at the next regular board meeting. Officer descriptions and roles shall be outlined in the bylaws.
b. The Board shall include a minimum of 5 (five) members.
c. The Board elections process and timeline shall be articulated in the bylaws and must occur every year.
d. Committees may be formed at the discretion of the Board.
Section 2: The Board shall strive for inclusivity and equitable access to processes and decision making. Board meeting notices shall be posted in advance, and meetings shall be accessible, including virtual access.
Section 3. The Board may present the Neighborhood Association's opinions to the City Council, Planning Commission, and/or other appropriate decision-makers. Such advisory opinions will specify whether the position is one of the general membership, the Board, a committee, or by organization members present and lacking a quorum. If there is a minority position on the issue, represented by at least one-third of those voting, this shall also be presented.
Section 4. The Board will be responsible for: establishing the time, place, and agenda for board meetings, general meetings, and events; ensuring reasonable advance notice to members; and providing an opportunity to participate in the planning and organizing of these activities.

ARTICLE VII. NOMINATION, ELECTION AND REMOVAL OF OFFICERS AND BOARD MEMBERS
Section 1. Board members shall be elected by a majority of those in attendance at the Annual meeting. The membership will be notified of the meeting and invited to participate in the election in advance of the meeting. The terms of office, including elections, filling vacancies and removal of officers, will be identified in the organization bylaws.

ARTICLE VIII. BYLAWS

Section 1. Bylaws shall be established by the Neighborhood Association that define how the Neighborhood Association conducts business. Items addressed in the bylaws shall include at a minimum:

- Board Member positions and descriptions for each position.
- Timing and process for elections.
- Process for filling vacancies and for vacating positions mid-term.
- Meetings:
  - Definition of quorum:
    - General Meeting
    - Board Meeting
  - Process for conducting the business of the meeting. (Robert's Rules of Order is recommended.)
  - Number of general meetings each year.
  - How often the board will meet.

Section 2: Bylaws shall be approved and adopted by vote at a publicized general membership meeting.

ARTICLE IX. OUTREACH

Section 1: The Board shall have the ultimate responsibility for content included in outreach materials and media, both electronic and in print.

ARTICLE X. FINANCES

Section 1: The Board shall establish a fiscal process including budgeting, expenditures, authorizations, and an internal fiscal control system.

Section 2: The process for approving and allocating Neighborhood Association funds outside of funding that may be allocated by the City shall be outlined in the bylaws.

ARTICLE XI. AMENDMENTS AND CHARTER REVIEW

Section 1. This charter may be amended by a two-thirds vote at any general membership meeting. Written notice of the proposed charter amendment shall be given to the general membership prior to the meeting. Charter amendments shall not take effect unless and until approved and accepted by resolution of the City Council.

Harlow Neighborhood Association Charter

Exhibit I

ARTICLE I. NAME

The name of this organization shall be Harlow Neighborhood Association or "Harlow Neighbors."

ARTICLE II. GEOGRAPHIC BOUNDARIES

The Harlow Neighborhood Association shall encompass that area illustrated in Exhibit 1, attached hereto, in Eugene, Lane County, Oregon.

ARTICLE III. PURPOSE

Section I: The Harlow Neighborhood Association is advisory to the City Council and other City boards and commissions on matters affecting its area. Those matters can include land use, zoning, parks, open space and recreation, annexation, housing, community facilities, transportation and traffic, public safety, sanitation, and other activities and public services which affect their neighborhoods. The Harlow Neighborhood Association is not a City board or commission subject to the requirements of section 2.013 of the Eugene Code (EC). The Harlow Neighborhood Association must allow all residents and/or members to participate in discussions before issuing an opinion on those matters.

Section 3: The Harlow Neighborhood Association is a welcoming neighborhood in which all can freely and safely participate, live, differ, debate, and grow regardless of gender, race, ethnicity, national origin, age, sexual orientation or identity, education, economic or social status, or disability. The Harlow Neighborhood Association supports the City of Eugene's goals of being a safe and welcoming community for everyone.

Section 4: The Harlow Neighborhood Association shall serve in an educational capacity to inform, listen, and seek to understand the needs and desires of the neighborhood. The organization will encourage and facilitate communication and participation among the members on matters of common concern.

ARTICLE IV. MEMBERSHIP

Section 1: Membership is open to the following categories within the boundaries described in Article II

a) any resident 16 years of age or older.
b) property owner.

Section 2: Each property owner who is an individual shall be entitled to one vote. Each corporation, partnership, nonprofit agency, or business member shall be limited to one vote.

Section 3: The voting process shall be inclusive and open to all members and articulated in the bylaws of the organization.

Section 4: There shall be no absentee voting or voting by proxy.

ARTICLE V. GENERAL MEMBERSHIP MEETINGS

Section 1. General membership meetings shall be held at a time and place to be established by the Neighborhood Association Board. Such meetings shall be held twice each year at a minimum. An annual event may be considered as one of the general meetings.

Section 2. A quorum of the general membership shall be as stated in the bylaws.

Section 3. All members shall have an opportunity to participate in the general membership meetings.

Section 4: Notice of general membership meetings shall be given by way of electronic outreach, social media, posted signs, printed materials, website, or any combination of outreach mechanisms.

ARTICLE VI. NEIGHOBRHOOD ASSOCIATION BOARD

Section 1:

a. The Harlow Neighborhood Association Board (Board) shall consist of the officers of the organization elected democratically during a general membership meeting that has been publicized to the general membership. Officer descriptions and roles shall be outlined in the bylaws.

b. The Board shall include a minimum of 5 (five) members.

c. The Board elections process and timeline shall be articulated in the bylaws and must occur every 2 years.

d. Subcommittees may be formed at the discretion of the Board.

Section 2: The Board shall strive for inclusivity and equitable access to processes and decision making. Meetings shall be posted and accessible, including virtual access if requested or decided on by the membership.

Section 3. The Board may present the Harlow Neighborhood Association opinions to the City Council, Planning Commission, and/or other appropriate decision-makers. Such advisory opinions will specify whether the position is one of the general membership, the Board, a committee, or by organization members present and lacking a quorum. If there is a minority position on the issue, represented by at least one-third of those voting, this shall also be presented.

Section 4. The Board will be responsible for: establishing the time, place, and agenda for board meetings, general meetings, and events; ensuring reasonable advance notice to members; and providing an opportunity to participate in the planning and organizing of these activities.

ARTICLE VII. NOMINATION, ELECTION AND REMOVAL OF OFFICERS AND BOARD MEMBERS

Section 1. The officers of the organization and any additional Board members shall be elected by a majority of those in attendance at a general or annual meeting. The membership will be notified of the meeting and invited to participate in the election a minimum of 30 days in advance of the meeting. The terms of office, including elections, filling vacancies and removal of officers, will be identified in the organization bylaws.

ARTICLE VIII. BYLAWS

Section 1. Bylaws shall be established by the neighborhood association that define how the Harlow Neighborhood Association conducts business. Items addressed in the bylaws shall include at a minimum:

- Board Member positions and descriptions for each position.
- Timing and process for elections.
- Process for filling vacancies and for vacating positions mid-term.
- Meetings:

- Definition of quorum:
  - General Meeting
  - Board Meeting
- Process for conducting the business of the meeting. (Robert's Rules of Order is recommended.)
- Number of general meetings each year.
- How often the board will meet.

Section 2: Bylaws shall be approved and adopted by vote at a publicized general membership meeting.

ARTICLE IX. OUTREACH

Section 1: The Board shall have the ultimate responsibility for content included in outreach materials and media, both electronic and in print.

ARTICLE X. FINANCES

Section 1: The Board shall establish a fiscal process including budgeting, expenditures, authorizations, and an internal fiscal control system.

Section 2: The process for approving and allocating Neighborhood Association funds outside of funding that may be allocated by the City shall be outlined in the bylaws.

ARTICLE XI. AMENDMENTS AND CHARTER REVIEW

Section 1. This charter may be amended by a two-thirds vote at any general membership meeting. Written notice of the proposed charter amendment shall be given to the general membership prior to the meeting. Charter amendments shall not take effect unless and until approved and accepted by resolution of the City Council.

Approved by the Harlow Neighborhood Association Board June 27, 2024

Katherine Jensen, Chair

Andrew Ross, Vice Chair

Tom Davis, Secretary/Treasurer

Exhibit 1 : Geographic Boundaries of Harlow Neighbors Association

City of Eugene
Office of Equity and Community Engagement
June 27, 2024

Charter for Jefferson Westside Neighbors

Exhibit J

Article I. NAME

The name of this organization shall be the Jefferson Westside Neighbors

Article II. GEOGRAPHIC BOUNDARIES

The Neighborhood shall encompass the area bounded by 7th Avenue to the north, 18th Avenue to the south, and Chambers Street to the west. The eastern boundary is Willamette Street between 18th and 13th avenue, then by Lawrence Street from 13th Avenue to the alley between 7th and 8th Avenues, west on the alley to Washington Street, finally north on Washington to 7th Avenue.

Article III. PURPOSE

Section 1. The mission of the Neighborhood association is to build community at the neighborhood level and improve the livability of the neighborhood. This may be done by activities such as:

a) Providing a forum for members to identify, discuss and resolve neighborhood issues;
b) Identifying and advocating the Neighborhood Association's position on issues such as land use and zoning, transportation and traffic, public safety, housing, school and community facilities, parks and recreation, economic development, issues affecting youth and elderly, and other factors affecting the livability and social and economic aspects of our neighborhood;
c) Sponsoring neighborhood improvement projects and social events;
d) Educating neighbors about issues, public processes, government services and elections;
e) Establishing two-way communication between neighborhoods and the City, and between neighborhoods and other external agencies.

Section 2. The organization may also address itself to all matters which affects it in accordance with the City of Eugene Neighborhood Organization Recognition Policy as currently adopted by the Eugene City Council.
Jefferson Westside Neighbors is committed to fostering an equitable and welcoming neighborhood in which all may freely live, participate, and thrive.

Article IV. MEMBERSHIP

Section 1. Membership is open to any person 16 years of age or older who resides in or is the single legal representative of a business, non profit organization, property or other establishment located within the Neighborhood boundary as described above. All may participate in discussion

Section 2. a. Membership is declared by entering one's signature and address on the neighborhood association's attendance log available at each general meeting. The Neighborhood Association shall keep and maintain

attendance lists for all general meetings for at least 12 months.

b. Membership shall terminate at once for anyone who moves from the neighborhood or ceases to be the authorized representative of a business, non profit organization, property or other establishment located within the Neighborhood.

Section 3. Each member shall have one vote and there shall be no absentee voting or voting by proxy.

Article V. MEETINGS

Section 1. At least one general meeting shall be held each year at a time and place to be established in the bylaws of this Association. Should the Eugene City Council require additional meetings to meet a minimum meeting requirement, that number shall become the minimum. In any case, any additional meetings may be provided by the bylaws of this Association.

Section 2. Notice of the location, time and date of all meetings shall be provided to the members in a manner to ensure maximal effective Neighborhood notification. Acceptable methods of notice are defined in the bylaws of this Association.

Section 3. A quorum at a general meeting shall be 10 members.

Section 4. Election of the officers of the executive board shall take place at the annual meeting, the date of which shall be established in the bylaws of this Association.

Section 5. Other requirements affecting meetings may be established in the bylaws of this Association.

Article VII — EXECUTIVE BOARD

The bylaws of this Association shall define the membership, duties, and operation of the executive board.

Article VIII --- BYLAWS

The membership shall adopt such bylaws of this Association as necessary to implement this charter. The original bylaws of this Association shall be established in the same manner as defined in Article IX --- Charter Revision.

Article IX —CHARTER REVISION

Section 1 This charter may be amended, repealed or replaced by the following process.

a) A motion to amend, modify or repeal this charter or to adopt a new charter at the next general meeting shall be made and approved by a majority vote of members present at a general meeting. The motion shall include the language of the proposed amendment.
b) Written notice of the proposed charter action shall be given to the general membership prior to the next general meeting.
c) At that next general meeting, the proposed charter action will be presented, discussed, and voted on. If it receives at least a two-thirds vote, it takes effect immediately unless it includes a provision delaying implementation to a specific date.
d) The action will be submitted to the City Council for affirmation.

Section 2 If there are further requirements established by the Eugene City Council to revise this charter they shall be incorporated into those required by Section 1 of this article.

Approved by Jefferson Area Neighbors at the October 8, 2024 General Meeting

City Charter for Recognition by the City of Eugene

Exhibit K

Adopted by the LHVC Executive Committee on June 19, 2024
*Ratified by the LHVC Membership on August 4, 2024_*
Approved by the Eugene City Council on April 14, 2025, Resolution No.

ARTICLE I. NAME
The name of this organization shall be Laurel Hill Valley Citizens, hereinafter referred to as LHVC.

ARTICLE II. GEOGRAPHIC BOUNDARIES
The boundary of the Laurel Hill Valley Neighborhood is defined by the Plan Area Boundary on the Land Use map included in the 1982 Update of the Laurel Hill Plan adopted as Eugene City Council Resolution 3700 on July 26, 1982. That boundary is approximately described as a line starting where Franklin Blvd. crosses Interstate 5, then running south and west to Birch Street, then following Birch Street to Hendricks Park, then along the east side of Hendricks Park and then following a jagged course generally south, crossing 30th Avenue to the Urban Growth Boundary, then north and east along the Urban Growth Boundary to Interstate 5, then along Interstate 5 to the beginning point. Where there are discrepancies between the adopted map and this verbal description of it, the map determines the actual boundary.

ARTICLE Ill. PURPOSE OF THIS CITY CHARTER
Section 1. This document shall govern LHVC when it is acting in its capacity as a Recognized Neighborhood Association of the City of Eugene. In all other matters LHVC is governed by the Charter and Bylaws first adopted on July 8, 1974 and revised on January 28, 1981, on February 20, 2003 and on August 7, 2014. LHVC is a Non-Profit Corporation organized under the statutes of the State of Oregon and subject to state and federal regulation regarding 501(c)3 corporations. LHVC is not a City board or commission subject to the requirements of section 2.013 of the Eugene Code (EC).

Section 2. In its capacity as a Recognized Neighborhood Association LHVC is advisory to the City Council and other City boards and commissions on matters affecting its area. Those matters can include land use, zoning, parks, open space and recreation, annexation, housing, community facilities, transportation and traffic, public safety, sanitation, and other activities and public services which affect the neighborhood. LHVC must allow all residents and/or members to participate in discussions before issuing an opinion on those matters.

Section 3. LHVC opposes any act of discrimination and condemns bias on the basis of gender, race, ethnicity, national origin, age, sexual orientation or identity, education, economic or social status, or disability and will advocate for an equitable and welcoming neighborhood in which all can freely and safely participate, live, differ, debate, and grow. LHVC supports the City of Eugene's goals of being a safe and welcoming community for everyone.

Section 4. LHVC shall serve in an educational capacity to inform, listen, and seek to understand the needs and desires of the neighborhood. The organization will encourage and facilitate communication and participation among the members on matters of common concern.

ARTICLE IV. MEMBERSHIP AND VOTING
Section 1. Membership. All persons 16 or more years of age who reside or who own real estate with the boundaries described in Article II, or who represent a business or non-profit entity sited within those boundaries, are Members of LHVC. Membership will terminate immediately for anyone who no longer meets these requirements for membership.

Section 2. Voting. Each person who meets one or more of the requirements for membership as described in Section 1 shall have one vote. Members who are in attendance remotely, by electronic or other technology, shall have the same voting rights as members attending a meeting in person. There shall be no absentee voting or voting by proxy, except for the election of LHVC Officers and Executive Committee members when absentee ballots received by the start of the Election Meeting shall be accepted and counted.

ARTICLE V. GENERAL MEMBERSHIP MEETINGS
Section 1. General membership meetings shall be held at a time and place to be established by the LHVC Executive Committee. Such meetings shall be held twice each year at a minimum. An annual event may be considered as one of the

general meetings.

Section 2. A quorum of the general membership shall be as stated in the bylaws.

Section 3. All members shall have an opportunity to participate in the general membership meetings.

Section 4. Notice of general membership meetings shall be given by way of electronic outreach, social media, posted signs, printed materials, website, or any combination of outreach mechanisms.

ARTICLE VI. NEIGHOBRHOOD ASSOCIATION BOARD

Section 1.

a. The LHVC Executive Committee (Board) shall consist of the officers of LHVC and members-at-large elected democratically during a general membership meeting that has been publicized to the general membership.
b. Officer descriptions and roles shall be outlined in the bylaws.
c. The Board shall include a minimum of 5 (five) members.
d. The Board elections process and timeline shall be articulated in the bylaws and must occur at least every 3 years.
e. Subcommittees may be formed at the discretion of the Board.

Section 2. The Board shall strive for inclusivity and equitable access to processes and decision making. Meetings shall be posted and accessible, including virtual access if requested or decided on by the membership.

Section 3. The Board may present the Neighborhood Association's opinions to the City Council, Planning Commission, and/or other appropriate decision-makers. Such advisory opinions will specify whether the position is one of the general membership, the Board, a committee, or by organization members present and lacking a quorum. If there is a minority position on the issue, represented by at least one third of those voting, this shall also be presented.

Section 4. The Board will be responsible for: establishing the time, place, and agenda for board meetings, general meetings, and events; ensuring reasonable advance notice to members; and providing an opportunity to participate in the planning and organizing of these activities.

ARTICLE VII. NOMINATION, ELECTION AND REMOVAL OF OFFICERS AND BOARD MEMBERS

Section 1. LHVC Officers and members of the Executive Committee shall be elected by a majority of the ballots cast by those attending an election meeting, either in person or virtually, as well as absentee ballots received by the start of the election meeting. The membership will be notified of the meeting and invited to participate in the election a minimum of 30 days in advance of the meeting. The terms of office, election procedures, filling vacancies and removal of officers, will be identified in the organization bylaws.

ARTICLE VIII. BYLAWS

Section 1. LHVC bylaws shall be the document currently known as LHVC Charter and Bylaws first adopted on July 8, 1974 and last revised on August 7, 2014. It includes all items specified in Eugene City Council Resolution No. 5408 Attachment A, or in this document, that are to be included in the bylaws.

Section 2. When LHVC is acting in its capacity as a Recognized Neighborhood Association and there is a conflict between the bylaws and this charter, this charter shall prevail.

Section 3. The bylaws may be amended according to Article X. of that document.

ARTICLE IX. OUTREACH

The Board shall have the ultimate responsibility for content included in outreach materials and media, both electronic and in print.

ARTICLE X. FINANCES

Section 1. Authority. LHVC may receive and spend funds, and own and dispose of property to further its purposes.
Section 2. Approval. Expenditures shall be made only after approval by the Executive Committee.
Section 3. Funding Sources. LHVC may solicit funds for specific or general purposes, or engage in other fundraising

activities. These actions require approval of the Executive Committee.
Section 4. Reporting. Standard accounting practices shall be used for the budgeting, holding and expenditure of funds.
Section 5. City Funding. Any funds received from the City of Eugene shall be spent in accordance with City regulations for such expenditures.
Section 6. Dissolution. Upon dissolution of LHVC, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)3 of the Internal Revenue Code, or corresponding section of any future tax code, or shall be distributed to a local government for a public purpose.

ARTICLE XI. AMENDMENTS
This City Charter may be amended by a two-thirds vote at any LHVC general membership meeting. Written notice of the proposed charter amendment shall be given to the general membership prior to the meeting. Amendments to this charter shall not take effect unless and until approved and accepted by resolution of the Eugene City Council.

Northeast Neighbors Charter

Exhibit L

ARTICLE I. NAME

The name of this organization shall be Northeast Neighbors (NeN).

ARTICLE II. GEOGRAPHIC BOUNDARIES

NeN encompasses all lands north of Beltline Highway to the Urban Growth Boundary between the Willamette River and North Game Farm Road.

ARTICLE III. PURPOSE

Section I. Advisory to the City: NeN is advisory to the City Council and other City boards and commissions on matters affecting its area. Those matters can include land use, zoning, parks, open space and recreation, annexation, housing, community facilities, transportation and traffic, public safety, sanitation, and other activities and public services which affect their neighborhoods.

Section 2. Neighborhood Focus: NeN shall address all matters which affect the neighborhood in accordance with the City of Eugene's Neighborhood Organization Recognition Policy, Resolution No. 5408, including problems of public safety and economic development. NeN is not a City board or commission subject to the requirements of section 2.013 of the Eugene Code (EC).

Section 3. Equity: NeN opposes any act of discrimination and condemns bias based on gender, race, ethnicity, national origin, age, sexual orientation or identity, education, economic or social status, or disability and will advocate for an equitable and welcoming neighborhood in which all can freely and safely participate, live, differ, debate, and grow. NeN supports the City of Eugene's goals of being a safe and welcoming community for everyone.

Section 4. Educational: NeN shall serve in an educational capacity to inform the citizens of the neighborhood. NeN shall encourage and facilitate communication among citizens on matters of common concern.

Section 5. Powers: NeN may do whatever is necessary and appropriate to enhance the welfare of its residents and livability of the neighborhood and to enable it to exercise the powers granted or allowed to it by the Eugene Neighborhood Organization Recognition Policy, Resolution No. 5408.

ARTICLE IV. MEMBERSHIP

Section 1: Membership is open to the following categories within the boundaries described in Article II

a) any resident 18 years of age or older.
b) property owner.
c) business owner.

Section 2: Each member who is an individual shall be entitled to one vote. Each corporation, partnership, nonprofit agency, or business member shall be limited to one vote on any motion brought before the membership at any general meeting.

Section 3: The voting process shall be inclusive and open to all members and articulated in the bylaws of the organization.

Section 4: There shall be no absentee voting or voting by proxy.

ARTICLE V. GENERAL MEMBERSHIP MEETINGS

Section 1. General membership meetings shall be held at a time and venue, either in person or virtually, to be established by the NeN Board. Such meetings shall be held twice each year at a minimum. An annual event may be considered as one of the general meetings.

Section 2. A quorum of the general membership shall be as stated in the bylaws.

Section 3. Meeting participants shall follow meeting rules established by the NeN Board.

Section 4. All members shall have an opportunity to participate in the general membership meetings.

Section 5: Notice of general membership meetings shall be given by way of electronic outreach, social media, posted signs, printed materials, website, or any combination of outreach mechanisms.

ARTICLE VI. NEIGHOBRHOOD ASSOCIATION BOARD

Section 1:

a. The NeN Board (Board) shall consist of the officers and members of the organization elected democratically during a general membership meeting that has been publicized to the general membership. Officer descriptions and roles shall be outlined in the bylaws.
b. The Board shall include a minimum of 5 (five) members.
c. Subcommittees may be formed at the discretion of the Board.

Section 2: The Board shall strive for inclusivity and equitable access to processes and decision making. Meetings shall be posted and accessible, including virtual access as decided by the Board.

Section 3. The Board may present NeN's opinions to the City Council, Planning Commission, and/or other appropriate decision-makers. Such advisory opinions will specify whether the position is one of the general membership, the Board, a committee, or by organization members present and lacking a quorum. If there is a minority position on the issue, represented by at least one-third of those voting, this shall also be presented.

Section 4. The Board will be responsible for: establishing the time, place, and agenda for board meetings, general meetings, and events; ensuring reasonable advance notice to members; and providing an opportunity to the membership to suggest agenda items.

ARTICLE VII. NOMINATION, ELECTION AND REMOVAL OF OFFICERS AND BOARD MEMBERS

Section 1. The officers of the organization and any additional Board members shall be elected by a majority of those in attendance at a general or annual meeting. The membership will be notified of the meeting and invited to participate in the election a minimum of 30 days in advance of the meeting. The terms of office, including elections, filling vacancies and removal of officers, will be identified in the organization bylaws.

Section 2. The Board elections process, timeline, and frequency shall be articulated in the bylaws.

ARTICLE VIII. BYLAWS

Section 1. Bylaws shall be established by the neighborhood association that define how NeN conducts business.

Section 2. Items addressed in the bylaws shall include at a minimum:

- Board Member positions and descriptions for each position.
- Timing and process for elections.
- Process for filling vacancies and for vacating positions mid-term.
- Meetings:
    - Definition of quorum:
        - General Meeting
        - Board Meeting
    - Process for conducting the business of meetings as determined by the Board.
    - Number and timing of general meetings.
    - How often the board will meet.

Section 3: Bylaws shall be approved and adopted by vote at a publicized general membership meeting.

ARTICLE IX. OUTREACH

Section 1: The Board shall have the ultimate responsibility for content included in outreach materials and media, both electronic and in print.

ARTICLE X. FINANCES

Section 1: The Board shall establish a fiscal process including budgeting, expenditures, authorizations, and an internal fiscal control system.

Section 2: The process for approving and allocating NeN funds outside of funding that may be allocated by the City shall be outlined in the bylaws.

ARTICLE XI. AMENDMENTS AND CHARTER REVIEW

Section 1. This charter may be amended by a two-thirds vote at any general membership meeting. Written notice of the proposed charter amendment shall be given to the general membership prior to the meeting. Charter amendments shall not take effect unless and until approved and accepted by resolution of the City Council.

Approved by the Northeast Neighbors membership at a general meeting held on September 17, 2024.

River Road Community Organization Charter

Exhibit M

ARTICLE I. NAME

The name of this organization shall be the River Road Community Organization (RRCO).

ARTICLE II. GEOGRAPHIC BOUNDARIES

RRCO shall encompass that area illustrated in Exhibit 1, attached hereto, in Eugene, Lane County, Oregon.

ARTICLE III. PURPOSE

Section 1: RRCO is advisory to the City Council and other City Boards and commissions on matters affecting its area. Those matters can include land use, zoning, parks, open space and recreation, annexation, housing, community facilities, transportation and traffic, public safety, sanitation, and other activities and public services which affect their neighborhoods. RRCO is not a City Board or commission subject to the requirements of section 2.013 of the Eugene Code (EC). RRCO must allow all residents and/or members to participate in discussions before issuing an opinion on those matters.

Section 2: RRCO supports the City of Eugene's goals of being a safe and welcoming community for everyone. RRCO opposes any act of discrimination and condemns bias on the basis of gender, race, color, ethnicity, national origin, age, sexual orientation or identity, education, economic or social status, disability, association or political affiliation, religion, familial/marital/partnership status, source of income or housing status. It will also advocate for an equitable and welcoming neighborhood in which all can freely and safely participate, live, differ, debate, and grow.

Section 3: RRCO shall serve in an educational capacity to inform, listen, and seek to understand the needs and desires of the neighborhood. The organization will encourage and facilitate communication and participation among the members on matters of common concern.

ARTICLE IV. MEMBERSHIP

Section 1: Membership is open to the following categories within the boundaries described in Article II

a. Any resident 18 years of age or older
b. Property owner
c. Business owner
d. Non-profit agency

Section 2: Each resident, property owner, or business owner who is an individual shall be entitled to one vote. Each corporation, partnership, nonprofit agency, or business shall be limited to one vote.

Section 3: The voting process shall be inclusive and open to all members and articulated in the bylaws of the organization.

Section 4: There shall be no absentee voting or voting by proxy.

ARTICLE V. GENERAL MEMBERSHIP MEETINGS

Section 1: General membership meetings shall be held at a time and place to be established by the RRCO Board. Such meetings shall be held twice each year at a minimum. An annual event may be considered as one of the general meetings.

Section 2: A quorum of the general membership shall be as stated in the bylaws.

Section 3: All members shall have an opportunity to participate in the general membership meetings.

Section 4: Notice of general membership meetings shall be given by way of electronic outreach, social media, posted signs, printed materials, website, or any combination of outreach mechanisms.

ARTICLE VI. NEIGHBORHOOD ASSOCIATION BOARD

Section 1:

a. RRCO Board (Board) shall consist of the officers of the organization elected democratically during a general membership meeting that has been publicized to the general membership. Officer descriptions and roles shall be outlined in the bylaws.
b. The Board shall include a minimum of 5 (five) members.
c. The Board elections process and timeline shall be articulated in the bylaws and must occur every 1-3 years.
d. Subcommittees may be formed at the discretion of the Board.

Section 2: The Board shall strive for inclusivity and equitable access to processes and decision making. Meetings shall be posted and accessible, including virtual access if requested or decided on by the membership.

Section 3: The Board may present RRCO opinions to the City Council, Planning Commission, and/or other appropriate decision-makers. Such advisory opinions will specify whether the position is one of the general membership, the Board, a committee, or by organization members present and lacking a quorum. If there is a minority position on the issue, represented by at least one-third of those voting, this shall also be presented.

Section 4: The Board will be responsible for: establishing the time, place, and agenda for Board meetings, general meetings, and events; ensuring reasonable advance notice to members; and providing an opportunity to participate in the planning and organizing of these activities.

ARTICLE VII. NOMINATION, ELECTION AND REMOVAL OF OFFICERS AND BOARD MEMBERS

Section 1: The Board members of the organization shall be elected by a majority of active members in attendance at a general or annual meeting. The membership will be notified of the meeting and invited to participate in the election a minimum of 30 days in advance of the meeting. The terms of office, including elections of the Board and its officers, filling vacancies and removal of officers, will be identified in the organization bylaws.

ARTICLE VIII. BYLAWS

Section 1: Bylaws shall be established by the neighborhood association that define how RRCO conducts business. Items addressed in the bylaws shall include at a minimum:

a. Board Member positions and descriptions for each position
b. Timing and process for elections
c. Process for filling vacancies and for vacating positions mid-term
d. Meetings
e. Definition of quorum
f. General Meetings
g. Board Meetings
h. Process for conducting the business of the meeting (Robert's Rules of Order is recommended)
i. Number of general meetings each year
j. How often the Board will meet

Section 2: Bylaws shall be approved and adopted by vote at a publicized general membership meeting.

ARTICLE IX. OUTREACH

Section 1: The Board shall have the ultimate responsibility for content included in outreach materials and media, both electronic and in print.

ARTICLE X. FINANCES

Section 1: The Board shall establish a fiscal process including budgeting, expenditures, authorizations, and an internal fiscal control system.

Section 2: The process for approving and allocating RRCO funds outside of funding that may be allocated by the City shall be outlined in the bylaws.

ARTICLE XI. AMENDMENTS AND CHARTER REVIEW

Section 1: This charter may be amended by a two-thirds vote at any general membership meeting. Written notice of a proposed charter amendment approved by the Board shall be given at the general membership meeting prior to the general meeting when the vote takes place. Charter amendments shall not take effect unless and until approved and accepted by resolution of the City Council.

Approved by the River Road Community Organization membership at a general meeting held on ***November 4, 2024***.

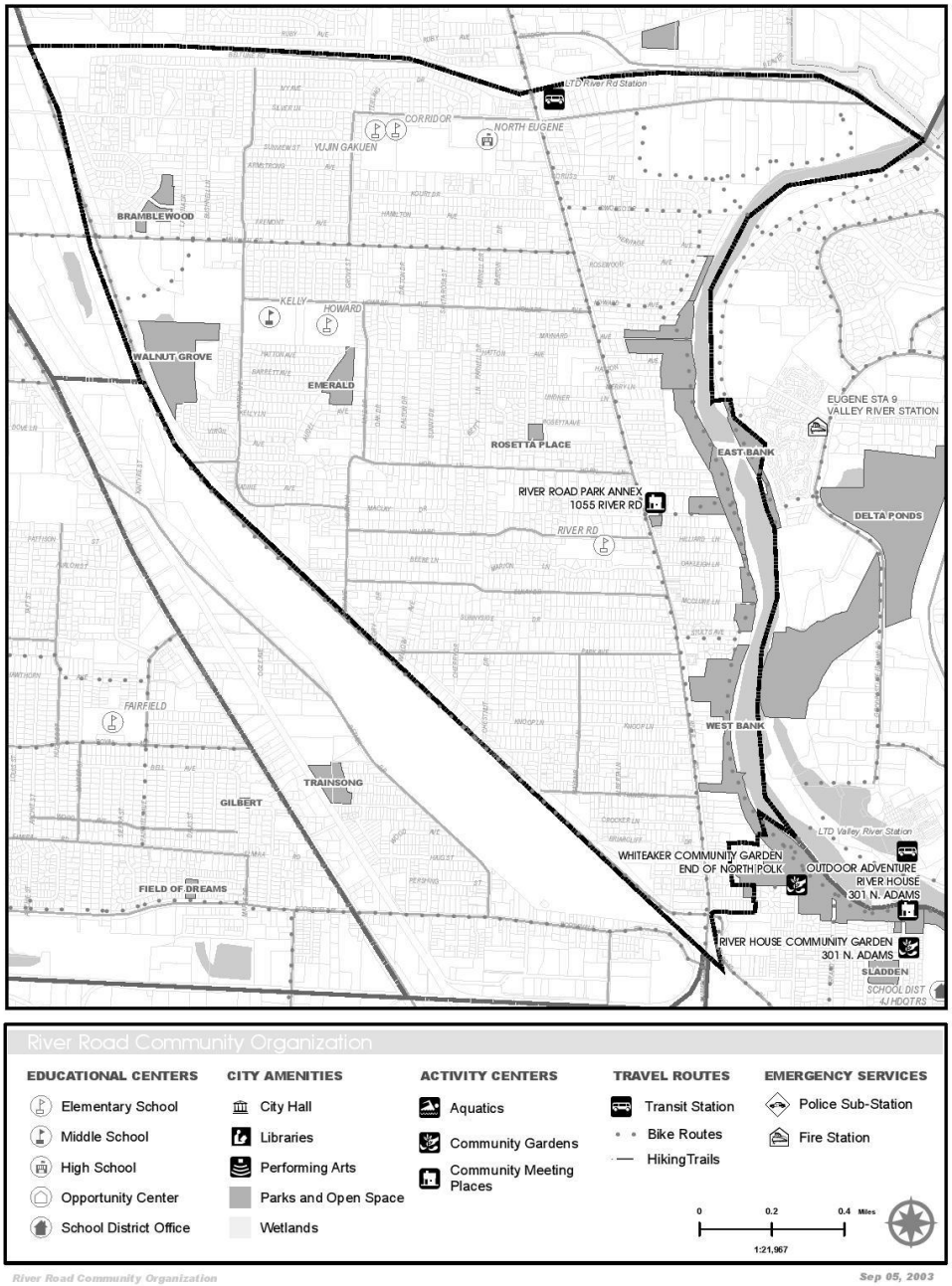
Clare Strawn, Co-chair

Beth Gerot, Co-chair

Terry Morton, Secretary

Exhibit 1 : Geographic Boundaries of River Road Community Organization

City of Eugene
Office of Equity and Community Engagement
June 2, 2024



SANTA CLARA COMMUNITY ORGANIZATION

Established 1977 Exhibit N

Charter and By-laws

(Amended 2024)

Article 1 **Name**

Section 1 The name of this organization shall be the Santa Clara Community Organization (SCCO).

Article II **Geographic Area** (referred to as "area" herein):

Section 1 The Santa Clara Community Organization will encompass that area west of the Willamette River, north of Beltline Road, east of the Southern Pacific Railroad tracks, and south of Beacon Drive and Awbrey Lane.

Article III **Purpose and Membership:**

Section 1 The purpose of the Santa Clara Community Organization is to advocate on behalf of the people living in the area and to represent the community organization's views to Lane County, the City of Eugene and other decision-making agencies on matters affecting the general welfare and development of the area and to serve the community by engaging in neighborhood planning, enhancing services and providing opportunities for education and social interaction.

Article IV **Equity Statement**

Section 1 The Santa Clara community is rich with natural beauty, passionate residents, and a commitment to using our collective diversity as an asset to benefit our present and inform our future. Our community affirms this commitment via this statement in support of diversity and its multiple benefits, those visible, tangible and otherwise: No person shall be victimized, marginalized, or discriminated against in our community on the basis of race, gender, religion, ethnicity, sexual orientation, socioeconomic status (dis)ability, education level, political affiliation, or citizenship status. We support dialogue, discourse, and disagreement in constructive and holistic capacities that further relationships and prosperity for all at the table. We reject hatred, bigotry, and vulgarity in all forms. We support an individual's right to lead his, her, or their lives without influence from perspectives that foster racial, ethnic, or other bias based outcomes.

Article V **Membership**

Section 1 The membership of the Organization is open to any resident,

property owner, or business owner, 18 years of age or older within the boundaries described in Article II.

Section 2 — Each member in good standing shall be entitled to one vote. A member in good standing is defined as one who has attended at least one prior general or executive board meeting within the immediately preceding twelve months, and whose name appears on the in-person or virtual register of attendance for at least the one required meeting attended.

Section 3 — Voting by proxy or by absentee ballot shall not be allowed.

Section 4 — The Santa Clara Community Organization shall keep and maintain attendance lists for all such meetings for at least 1 (one) year.

Section 5 — Membership shall become void immediately upon termination of property or business ownership or residency in the Santa Clara Community Organization area as described in Article II.

Section 6 — No dues are required as a condition of membership

Article VI The Executive Board

Section 1 — Any member in good standing of the Santa Clara Community Organization shall be eligible to become a Board member. The Executive Board shall consist of nine members. No more than five (5) members shall be elected in any one year.

Section 2 — Board members shall be elected to a two-year term which shall terminate in February two years after their election. Election shall be by a majority of the members in good standing who are in attendance at a general membership meeting conducted during the month of February each year. If an election is not held in February, the election shall be held as soon as practical at a general membership meeting thereafter. Board members are entitled to serve until their position is filed as provided by these bylaws.

Section 3a — The Executive Board shall be responsible for making decisions and taking action on behalf of the general membership between general meetings on all matters concerning the purpose of the Organization.

Section 3b — The Executive Board's decisions representing the Santa Clara Community Organization on an issue or issues where the general membership has not yet voted shall be shared with the membership at the next general meeting. The membership may override the Board's decision by a two-thirds vote.

Section 3c — The Board shall represent the Santa Clara Community Organization's opinions to the County Board of Commissioners, the City of Eugene, and any other appropriate decision makers.

Such advisory opinions will specify whether the position is one of the general membership or the Executive Board. If there is a minority position on the issue represented by at least one third of those voting, this shall also be presented.

Section 4 No member shall speak for the Executive Board or for the organization unless specifically authorized by the Executive Board.

Section 5 Whenever a vacancy occurs on the Executive Board, that vacancy shall be filled by a majority vote of the members in good standing who are in attendance at the next general membership meeting. The newly-elected member shall serve for the remaining term of the vacated position. Pending a general membership meeting, executive board vacancies may be temporarily filled by the Santa Clara Community Organization chairperson with the consent of the majority of the members of the Executive Board after a polling of the Executive Board members.

Section 6 A member of this board who shall absent himself from three consecutive meetings, either executive or general, may have their seat declared vacant by the Executive Board.

Section 7 A board member may be recalled by a 2/3 vote of the members in good standing at a general meeting. Such a motion may be voted on only after notice has been given at a previous general meeting and the board member who is subject of the motion has been notified in writing by the Executive Board of the intention to recall him.

Article VII Officers

Section 1 The officers shall consist of a Chairperson, Vice-Chairperson, and Secretary/Treasurer.

Section 2 The Officers shall be Executive Board members elected by a majority vote of the membership of the Executive Board in attendance at a regularly scheduled meeting of the board in February following a regularly scheduled meeting of the board at which notice of the election was given and shall serve a one-year term. If an election is not held in February, the election shall be held as soon as practical thereafter. Officers are entitled to serve until their position is filed as provided in the bylaws.

Section 3 Vacant officer positions shall be filled by a majority vote of the membership of the Executive Board present at a regularly scheduled meeting of the board following a regularly scheduled meeting of the Board at which notice of the election was given.

Section 4 Executive Board Officers may vote as Executive Board members.

Section 5 **Duties of the officers:**

Section 5a <u>Chairperson</u>: The Chairperson shall have general advisory and directional powers of the activities of the board. The Chair shall

preside at all meetings of the Board and general membership.

Section 5b — Vice-Chairperson: In the absence of the Chairperson, the Vice-Chairperson shall execute all powers of the Chairperson. The Vice-Chairperson may have other duties as assigned.

Section 5c — Secretary/Treasurer: The Secretary/Treasurer shall prepare correspondence required of the Board and shall prepare and disseminate notices and publications as directed. The Secretary/ Treasurer shall record the minutes of all general membership and Executive Board meetings and provide copies of the minutes to the City and to the membership as necessary. The Secretary/Treasurer is responsible for circulation and maintenance of the register of attendance. The Secretary/ Treasurer shall keep the financial records of the Organization and report at each general membership meeting on the status of The Organization's accounts.

Article VIII Meetings

Section 1 — The Executive Board shall hold regularly scheduled Executive Board meetings and a minimum of four general membership meetings each year at times and places set by the Executive Board.

Section 2 — Notice of general membership meetings shall be made in such a manner as to ensure as thorough a distribution of the notice as possible to all residents of the community and shall be included in public calendars and electronic posts and newsletters, as well as, at times, announced in printed newsletters. Notice shall include the meeting date, time. And place.

Section 3 — A quorum at Executive Board meetings shall be a majority of Board members. A quorum at general membership meetings shall include at-least ten SCCO members not including the Executive Board. A quorum is required to conduct a vote.

Section 4 — Any SCCO member may raise agenda items at a general meeting, but those items may not be voted upon until the next general meeting unless two-thirds of those members present at the meeting determine that a time-sensitive issue exists.

Section 5 — SCCO meetings shall be conducted according to generally-accepted rules and procedures, with an emphasis on allowing those persons present at the meeting to have an opportunity to be heard.

Section 6 — SCCO will not take positions on political candidates or ballot initiatives, but may provide a balanced forum for discussion of issues affecting the community.

Article IX Committees

Section 1 — In order to carry out the work of the Organization, committees

may be created by a majority vote of the Executive Board members present.

Section 2 Committee membership shall consist of interested Organization members appointed by the Chairperson.

Section 3 The Chairperson of the Executive Board shall appoint a Committee Chairperson. The Committee Chairperson shall be responsible for scheduling committee meetings, establishing agendas, supervising committee work, and reporting to the Executive Board.

Article X Amendments

Section 1 After adoption, these By-Laws may be amended by a majority vote of members in good standing present at a general membership meeting providing the amendment has been introduced at a previous general membership meeting.

Southeast Neighborhood Association Charter

Exhibit O

Approved by the City of Eugene October 2024

ARTICLE I. NAME

The name of this organization shall be Southeast Neighbors Association (referred to in this documents as SEN)

ARTICLE II. GEOGRAPHIC BOUNDARIES

The SEN Shall encompass that area bounded by the intersection of Willamette Street and 29th Avenue, east on 29th Avenue to Amazon Parkway, south to East 30th Avenue and the Eugene city limits to the east.

ARTICLE III. PURPOSE

Section I: The SEN Neighborhood Association is advisory to the City Council and other City boards and commissions on matters affecting its area. Those matters can include land use, zoning, parks, open space and recreation, annexation, housing, community facilities, transportation and traffic, public safety, sanitation, and other activities and public services which affect their neighborhoods. The SEN Neighborhood Association is not a City board or commission subject to the requirements of section 2.013 of the Eugene Code (EC).The SEN Neighborhood Association must allow all residents and/or members to participate in discussions before issuing an opinion on those matters.

Section 3: The SEN Neighborhood Association opposes any act of discrimination and condemns bias on the basis of gender, race, ethnicity, national origin, age, sexual orientation or identity, education, economic or social status, or disability and will advocate for an equitable and welcoming neighborhood in which all can freely and safely participate, live, differ, debate, and grow. The SEN Neighborhood Association supports the City of Eugene's goals of being a safe and welcoming community for everyone.

Section 4: The SEN Neighborhood Association shall serve in an educational capacity to inform, listen, and seek to understand the needs and desires of the neighborhood. The organization will encourage and facilitate communication and participation among the members on matters of common concern.

ARTICLE IV. MEMBERSHIP

Section 1: Membership is open to any resident, property owner, or business owner [18 years of age or older] within the boundaries described in Article II.

Section 2: Each property owner who is an individual shall be entitled to one vote. Each corporation, partnership, nonprofit agency, or business member shall be limited to one vote.

Section 3: The voting process shall be inclusive and open to all members and articulated in the bylaws of the organization.

Section 4: There shall be no absentee voting or voting by proxy.

ARTICLE V. GENERAL MEMBERSHIP MEETINGS

Section 1. General membership meetings shall be held at a time and place to be established by the Neighborhood Association Board. Such meetings shall be held twice each year at a minimum. An annual event may be considered as one of the general meetings.

Section 2. A quorum of the general membership shall be as stated in the bylaws.

Section 4. All members shall have an opportunity to participate in the general membership meetings.

Section 5: Notice of general membership meetings shall be given by way of electronic outreach, social media, posted signs, printed materials, website, or any combination of outreach mechanisms.

ARTICLE VI. NEIGHOBRHOOD ASSOCIATION BOARD

Section 1:

a. The Neighborhood Association Board (Board) shall consist of the officers of the organization elected democratically during a general membership meeting that has been publicized to the general membership. Officer descriptions and roles shall be outlined in the bylaws.

b. The Board shall include a minimum of 5 (five) members.

c. The Board elections process and timeline shall be articulated in the bylaws and must occur every year.

d. Subcommittees may be formed at the discretion of the Board.

Section 2: The Board shall strive for inclusivity and equitable access to processes and decision making. Meetings shall be posted and accessible, including virtual access if requested or decided on by the membership.

Section 3. The Board may present the Neighborhood Association's opinions to the City Council, Planning Commission, and/or other appropriate decision-makers. Such advisory opinions will specify whether the position is one of the general membership, the Board, a committee, or by organization members present and lacking a quorum. If there is a minority position on the issue, represented by at least one-third of those voting, this shall also be presented.

Section 3. The Board will be responsible for: establishing the time, place, and agenda for board meetings, general meetings, and events; ensuring reasonable advance notice to members; and providing an opportunity to participate in the planning and organizing of these activities.

ARTICLE VII. NOMINATION, ELECTION AND REMOVAL OF OFFICERS AND BOARD MEMBERS

Section 1. The officers of the organization and any additional Board members shall be elected by a majority of those in attendance at a general or annual meeting. The membership will be notified of the meeting and invited to participate in the election a minimum of 30 days in advance of the meeting. The terms of office, including elections, filling vacancies and removal of officers, will be identified in the organization bylaws.

ARTICLE VIII. BYLAWS

Section 1. Bylaws shall be established by the Neighborhood Association that define how the Neighborhood Association conducts business. Items addressed in the bylaws shall include at a minimum:

- Board Member positions and descriptions for each position.
- Timing and process for elections.
- Process for filling vacancies and for vacating positions mid-term.
- Meetings:
    - Definition of quorum:
        - General Meeting
        - Board Meeting
    - Process for conducting the business of the meeting. (Robert's Rules of Order is recommended.)
    - Number of general meetings each year.
- How often the board will meet.

Section 2: Bylaws shall be approved and adopted by vote at a publicized general membership meeting.

ARTICLE IX. OUTREACH

Section 1: The Board shall have the ultimate responsibility for content included in outreach materials and media, both electronic and in print.

ARTICLE X. FINANCES

Section 1: The Board shall establish a fiscal process including budgeting, expenditures, authorizations, and an internal fiscal control system.

Section 2: The process for approving and allocating Neighborhood Association funds outside of funding that may be allocated by the City shall be outlined in the bylaws.

ARTICLE XI. AMENDMENTS AND CHARTER REVIEW

Section 1. This charter may be amended by a two-thirds vote at any general membership meeting. Written notice of the proposed charter amendment shall be given to the general membership prior to the meeting. Charter amendments shall not take effect unless and until approved and accepted by resolution of the City Council.

Exhibit P

South University Neighborhood Association Charter

Recognized: May 20, 1974

Revised: Res. No. 3100, March 1979

Revised: Res. No. 3338, April 1980

Revised: Council consent, February 27, 2006

ARTICLE I. NAME

The name of this organization is the South University Neighborhood Association (SUNA).

ARTICLE II. GEOGRAPHIC BOUNDARIES

Section 1. The South University Neighborhood Association Area is that property within Eugene, Oregon bounded by the south side of 18th Avenue, the west side of Agate Street, the north side of 24th Avenue and the east side of Patterson Street.

Section 2. The area boundaries may be changed by a charter amendment as specified in Article XI of this charter.

ARTICLE Ill. PURPOSE

Section 1. The purpose of this organization is to build community at the neighborhood level and to improve the livability of the neighborhood.

Section 2: The South University Neighborhood Association is advisory to The City Council and other City boards and commissions on matters affecting its area. Those matters can include land use, zoning, parks, open space and recreation, annexation, housing, community facilities, transportation and traffic, public safety, sanitation, and other activities and public services which affect their neighborhoods. The South University Neighborhood Association is not a City board or commission subject to the requirements of section 2.013 of the Eugene Code (EC). The South University Neighborhood Association must allow all residents and/or members to participate in discussions before issuing an opinion on those matters.

Section 3: The South University Neighborhood Association opposes any act of discrimination and condemns bias on the basis of gender, race, ethnicity, national origin, age, sexual orientation or identity, education, economic or social status, or disability and will advocate for an equitable and welcoming neighborhood in which all can freely and safely participate, live, differ, debate, and grow. The South University Neighborhood Association supports the City of Eugene's goal of being a safe and welcoming community for everyone.

Section 4: The South University Neighborhood Association shall serve in an educational capacity to inform, listen, and seek to understand the needs and desires of the neighborhood. The organization will encourage and facilitate communication and participation among the members on matters of common concern.

ARTICLE IV. MEMBERSHIP

Section 1: Membership is open to any resident, property owner, or business owner, 18 years of age or older, within the boundaries described in Article II.

Section 2: Each property owner who is an individual shall be entitled to one vote. Each corporation, partnership, nonprofit agency, or business member shall be limited to one vote. Each member shall have one and only one vote (including a situation of ownership of multiple properties in the neighborhood.

Section 3: The voting process shall be inclusive and open to all members and articulated in the bylaws of the organization.

Section 4: There shall be no absentee voting or voting by proxy.

ARTICLE V. GENERAL MEMBERSHIP MEETINGS

Section 1. General membership meetings shall be held at a time and place to be established by the Neighborhood Association Board. Such meetings shall be held twice each year at a minimum. An annual event may be considered as one of the general meetings.

Section 2. A quorum of the general membership shall be as stated in the bylaws.

Section 3. All members shall have an opportunity to participate in the general membership meetings.

Section 4: Notice of general membership meetings shall be given by way of electronic outreach, social media, posted signs, printed materials, websites, or any combination of outreach mechanisms.

ARTICLE VI. NEIGHOBRHOOD ASSOCIATION BOARD

Section 1:

a. The Neighborhood Association Board (Board) shall consist of the officers of the organization elected democratically during a general membership meeting that has been publicized to the general membership. Officer descriptions and roles shall be outlined in the bylaws.
b. The Board shall include a minimum of 5 (five) members.

c. The Board elections process and timeline shall be articulated in the bylaws and must occur every two years.
d. Subcommittees may be formed at the discretion of the Board.

Section 2: The Board shall strive for inclusivity and equitable access to processes and decision making. Meetings shall be posted and accessible, including virtual access if requested or decided on by the membership.

Section 3. The Board may present the Neighborhood Association's opinions to the City Council, Planning Commission, and/or other appropriate decision-makers. Such advisory opinions will specify whether the position is one of the general membership, the Board, a committee, or by organization members present and lacking a quorum. If there is a minority position on the issue, represented by at least one-third of those voting, this shall also be presented.

Section 4. The Board will be responsible for: establishing the time, place, and agenda for board meetings, general meetings, and events; ensuring reasonable advance notice to members; and providing an opportunity to participate in the planning and organizing of these activities.

ARTICLE VII. NOMINATION, ELECTION AND REMOVAL OF OFFICERS AND BOARD MEMBERS

Section 1. The officers of the organization and any additional Board members shall be elected by a majority of those in attendance at a general or annual meeting. The membership will be notified of the meeting and invited to participate in the election a minimum of 30 days in advance of the meeting. The terms of office, including elections, filling vacancies and removal of officers, will be identified in the organization bylaws.

ARTICLE VIII. BYLAWS

Section 1. Bylaws shall be established by the Neighborhood Association that define how the Neighborhood Association conducts business. Items addressed in the bylaws shall include at a minimum:

- Board Member positions and descriptions for each position.
- Timing and process for elections.
- Process for filling vacancies and for vacating positions mid-term.
- Meetings:
    - Definition of quorum for:
        - General meeting
        - Board meetings
    - Process for conducting the business of the meeting. (Robert's Rules of Order is recommended.)
    - Number of general meetings each year.
    - How often the board will meet.

Section 2: Bylaws shall be approved and adopted by vote at a publicized general membership meeting.

ARTICLE IX. OUTREACH

Section 1: The Board shall have the ultimate responsibility for content included in outreach materials and media, both electronic and in print.

ARTICLE X. FINANCES

Section 1: The Board shall establish a fiscal process including budgeting, expenditures, authorizations, and an internal fiscal control system.

Section 2: The process for approving and allocating Neighborhood Association funds outside of funding that may be allocated by the City shall be outlined in the bylaws.

ARTICLE XI. AMENDMENTS AND CHARTER REVIEW

Section 1. This charter may be amended by a two-thirds vote at any general membership meeting. Written notice of the proposed charter amendment shall be given to the general membership prior to the meeting. Charter amendments shall not take effect unless and until approved and accepted by resolution of the City Council.

Exhibit Q

Southwest Hills Neighborhood Association Charter

Updated and approved 10/15/2024

ARTICLE I. NAME

The name of this organization shall be the Southwest Hills Neighborhood Association.

ARTICLE II. GEOGRAPHIC BOUNDARIES

The Southwest Hills Neighborhood Association encompasses that area shown in the SHiNA Boundary Map (Exhibit 1) below.

ARTICLE III. PURPOSE

Section 1: The Southwest Hills Neighborhood Association is advisory to the City Council and other City boards and commissions on matters affecting its area. Those matters can include land use, zoning, parks, open space and recreation, annexation, housing, community facilities, transportation and traffic, public safety, sanitation, and other activities and public services which affect their neighborhoods. The Southwest Hills Neighborhood Association is not a City board or commission subject to the requirements of section 2.013 of the Eugene Code (EC). The Southwest Hills Neighborhood Association must allow all residents and/or members to participate in discussions before issuing an opinion on those matters.

Section 2: The Southwest Hills Neighborhood Association opposes any act of discrimination and condemns bias on the basis of gender, race, ethnicity, national origin, age, sexual orientation or identity, education, economic or social status, or disability and will advocate for an equitable and welcoming neighborhood in which all can freely and safely participate, live, differ, debate, and grow. The Southwest Hills Neighborhood Association Neighborhood Association supports the City of Eugene's goals of being a safe and welcoming community for everyone.

Section 3: The Southwest Hills Neighborhood Association shall serve in an educational capacity to inform, listen, and seek to understand the needs and desires of the neighborhood. The organization will encourage and facilitate communication and participation among the members on matters of common concern.

ARTICLE IV. MEMBERSHIP

Section 1: Membership is open to the following categories within the boundaries described in Article II

a) any resident.
b) property owner.
c) business owner.
d) employees of businesses and nonprofits.

Section 2: Each property owner who is an individual shall be entitled to one vote. Each corporation, partnership, nonprofit agency, or business member shall be limited to one vote.

Section 3: The voting process shall be inclusive and open to all members and articulated in the bylaws of the organization.

Section 4: There shall be no absentee voting or voting by proxy except for members with physical disabilities that preclude them from attending the meeting. Reasonable accommodations will be made to allow members with physical disabilities to vote.

ARTICLE V. GENERAL MEMBERSHIP MEETINGS

Section 1. General membership meetings shall be held at a time and place to be established by the Neighborhood Association Board. Such meetings shall be held twice each year at a minimum. An annual event may be considered as one of the general meetings.

Section 2. A quorum of the general membership shall be as stated in the bylaws.

Section 3. All members shall have an opportunity to participate in the general membership meetings.

Section 4. Notice of general membership meetings shall be given by way of electronic outreach, social media, posted signs, printed materials, website, or any combination of outreach mechanisms.

ARTICLE VI. NEIGHOBRHOOD ASSOCIATION BOARD

Section 1.

a. The Southwest Hills Neighborhood Association Board (Board) shall consist of the officers of the organization elected democratically during a general membership meeting that has been publicized to the general membership. Officer descriptions and roles shall be outlined in the bylaws.
b. The Board shall include a minimum of 5 (five) members.
c. The Board elections process and timeline shall be articulated in the bylaws and must occur every 2 years.
d. Subcommittees may be formed at the discretion of the Board.

Section 2. The Board shall strive for inclusivity and equitable access to processes and decision making. Meetings shall be posted and accessible, including virtual access if requested or decided on by the membership.

Section 3. The Board may present the Southwest Hills Neighborhood Association's opinions to the City Council, Planning Commission, and/or other appropriate decision-makers. Such advisory opinions will specify whether the position is one of the general membership, the Board, a committee, or by organization members present and lacking a quorum. If there is a minority position on the issue, represented by at least one-third of those voting, this shall also be presented.

Section 4. The Board will be responsible for: establishing the time, place, and agenda for board meetings, general meetings, and events; ensuring reasonable advance notice to members; and providing an opportunity to participate in the planning and organizing of these activities.

ARTICLE VII. NOMINATION, ELECTION AND REMOVAL OF OFFICERS AND BOARD MEMBERS

Section 1. The officers of the organization and any additional Board members shall be elected by a majority of those in attendance at a general or annual meeting. The membership will be notified of the meeting and invited to participate in the election a minimum of 30 days in advance of the meeting. The terms of office, including elections, filling vacancies and removal of officers, will be identified in the organization bylaws.

ARTICLE VIII. BYLAWS

Section 1. Bylaws shall be established by the neighborhood association that define how the Southwest Hills Neighborhood Association conducts business. Items addressed in the bylaws shall include at a minimum:

- Board Member positions and descriptions for each position.
- Timing and process for elections.
- Process for filling vacancies and for vacating positions mid-term.
- Meetings:
    - Definition of quorum:
        - General Meeting
        - Board Meeting
    - Process for conducting the business of the meeting.
    - Number of general meetings each year.
    - How often the board will meet.

Section 2: Bylaws shall be approved and adopted by vote at a publicized general membership meeting.

ARTICLE IX. OUTREACH

Section 1: The Board shall have the ultimate responsibility for content included in outreach materials and media, both electronic and in print.

ARTICLE X. FINANCES

Section 1: The Board shall establish a fiscal process including budgeting, expenditures, authorizations, and an internal fiscal control system.

Section 2: The process for approving and allocating Neighborhood Association funds outside of funding that may be allocated by the City shall be outlined in the bylaws.

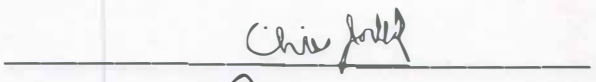
ARTICLE XI. AMENDMENTS AND CHARTER REVIEW

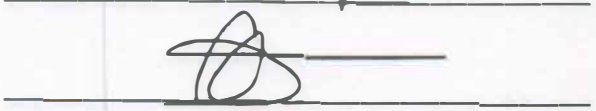
Section 1. This charter may be amended by a two-thirds vote at any general membership meeting. Written notice of the proposed charter amendment shall be given to the general

membership prior to the meeting. Charter amendments shall not take effect unless and until approved and accepted by resolution of the City Council.

Approved by the Southwest Hills Neighborhood Association membership at a general meeting held on October 15, 2024.

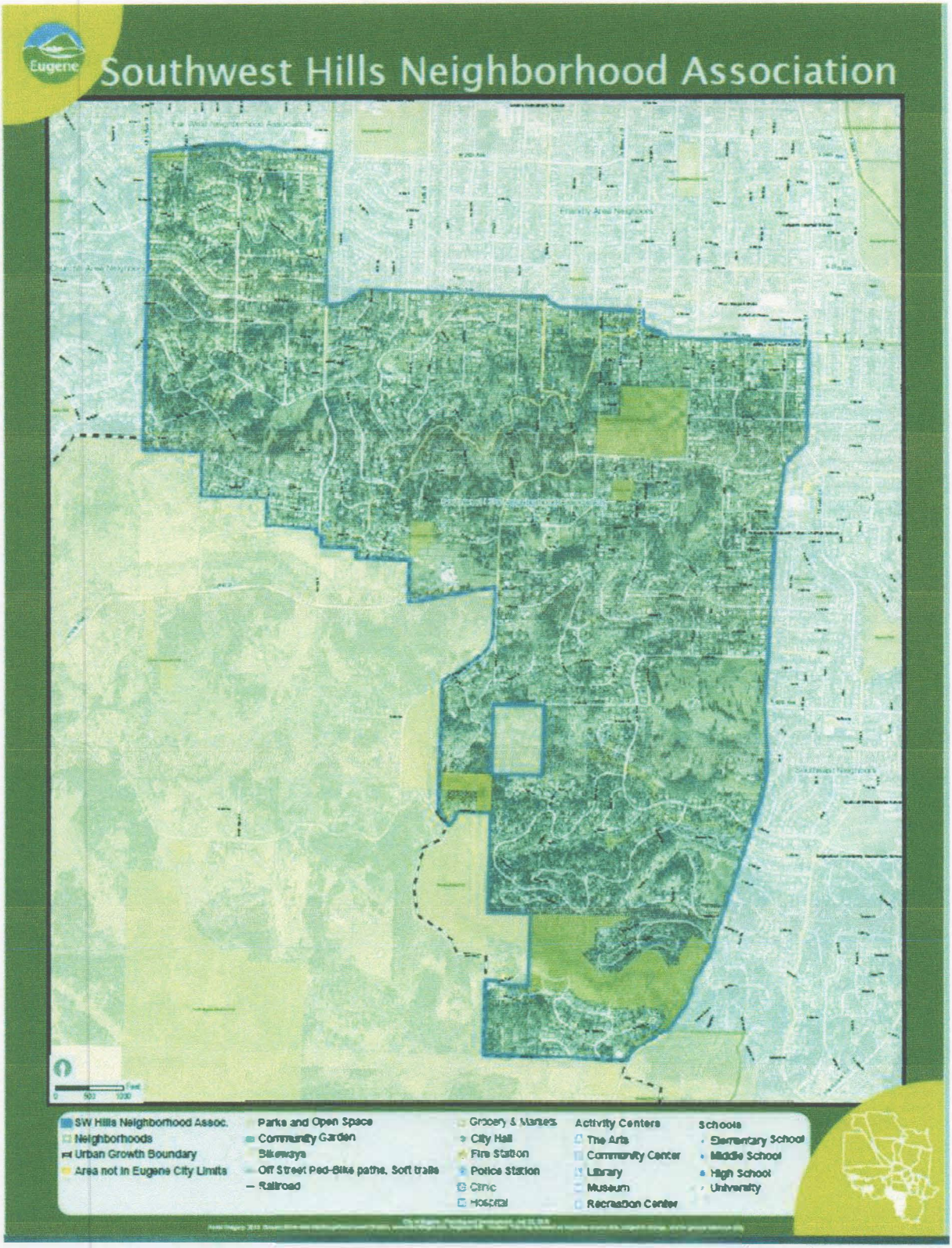
Signatures


Chris Jockheck - Chair


Clay Neal - Secretary

John Rogers - Treasurer

EXHIBIT 1: SHiNA Boundary Map



Trainsong Neighbors Charter

Exhibit R

ARTICLE I. NAME

The name of this organization shall be Trainsong Neighbors.

ARTICLE II. GEOGRAPHIC BOUNDARIES

The Trainsong Neighbors shall encompass that area illustrated in Exhibit 1, attached hereto, in Eugene, Lane county, Oregon.

ARTICLE III. PURPOSE

Section I: The Trainsong Neighbors is advisory to the City Council and other City boards and commissions on matters affecting its area. Those matters can include land use, zoning, parks, open space and recreation, annexation, housing, community facilities, transportation and traffic, public safety, sanitation, and other activities and public services which affect their neighborhoods. The - Trainsong Neighborhood Association is not a City board or commission subject to the requirements of section 2.013 of the Eugene Code (EC). The Trainsong Neighborhood Association must allow all residents and/or members to participate in discussions before issuing an opinion on those matters.

Section 2: The Trainsong Neighbors opposes any act of discrimination and condemns bias on the basis of gender, race, ethnicity, national origin, age, sexual orientation or identity, education, economic or social status, or disability and will advocate for an equitable and welcoming neighborhood in which all can freely and safely participate, live, differ, debate, and grow. The Trainsong Neighborhood Association supports the City of Eugene's goals of being a safe and welcoming community for everyone.

Section 3: The Trainsong Neighbors shall serve in an educational capacity to inform, listen, and seek to understand the needs and desires of the neighborhood. The organization will encourage and facilitate communication and participation among the members on matters of common concern.

ARTICLE IV. MEMBERSHIP

Section 1: Membership is open to the following categories within the boundaries described in Article II

a) any resident 18 years of age or older.
b) property owner.
c) business owner.
d) employees of businesses and nonprofits.

Section 2: Each property owner who is an individual shall be entitled to one vote. Each corporation, partnership, nonprofit agency, or business member shall be limited to one vote.

Section 3: The voting process shall be inclusive and open to all members and articulated in the bylaws of the organization.

Section 4: There shall be no absentee voting or voting by proxy.

ARTICLE V. GENERAL MEMBERSHIP MEETINGS

Section 1. General membership meetings shall be held at a time and place to be established by the Neighborhood Association Board. Such meetings shall be held twice each year at a minimum. An annual event may be considered as one of the general meetings.

Section 2. A quorum of the general membership shall be as stated in the bylaws.

Section 3. All members shall have an opportunity to participate in the general membership meetings.

Section 4: Notice of general membership meetings shall be given by way of electronic outreach, social media, posted signs, printed materials, website, or any combination of outreach mechanisms.

ARTICLE VI. NEIGHOBRHOOD ASSOCIATION BOARD

Section 1:

a. The Trainsong Neighbors Board (Board) shall consist of the officers of the organization elected democratically during a general membership meeting that has been publicized to the general membership. Officer descriptions and roles shall be outlined in the bylaws.

b. The Board shall include a minimum of 5 (five) members.

c. The Board elections process and timeline shall be articulated in the bylaws and must occur every year.

d. Subcommittees may be formed at the discretion of the Board.

Section 2: The Board shall strive for inclusive and equitable access to processes and decision making. Meetings shall be posted and accessible, including virtual access if requested or decided on by the membership.

Section 3. The Board may present the Trainsong Neighbors opinions to the City Council, Planning Commission, and/or other appropriate decision-makers. Such advisory opinions will specify whether the position is one of the general membership, the Board, a committee, or by organization members present and lacking a quorum. If there is a minority position on the issue, represented by at least one-third of those voting, this shall also be presented.

Section 4. The Board will be responsible for: establishing the time, place, and agenda for board meetings, general meetings, and events; ensuring reasonable advance notice to members; and providing an opportunity to participate in the planning and organizing of these activities.

ARTICLE VII. NOMINATION, ELECTION AND REMOVAL OF OFFICERS AND BOARD MEMBERS

Section 1. The officers of the organization and any additional Board members shall be elected by a majority of those in attendance at a general or annual meeting. The membership will be notified of the meeting and invited to participate in the election a minimum of 30 days in advance of the meeting. The terms of office, including elections, filling vacancies and removal of officers, will be identified in the organization bylaws.

ARTICLE VIII. BYLAWS

Section 1. Bylaws shall be established by the neighborhood association that define how the Trainsong Neighbors conducts business. Items addressed in the bylaws shall include at a minimum:

- Board Member positions and descriptions for each position.

- Timing and process for elections.
- Process for filling vacancies and for vacating positions mid-term.
- Meetings:
    - Definition of quorum:
        - General Meeting
        - Board Meeting
    - Process for conducting the business of the meeting. (Robert's Rules of Order is recommended.)
    - Number of general meetings each year.
    - How often the board will meet.

Section 2: Bylaws shall be approved and adopted by vote at a publicized general membership meeting.

ARTICLE IX. OUTREACH

Section 1: The Board shall have the ultimate responsibility for content included in outreach materials and media, both electronic and in print.

ARTICLE X. FINANCES

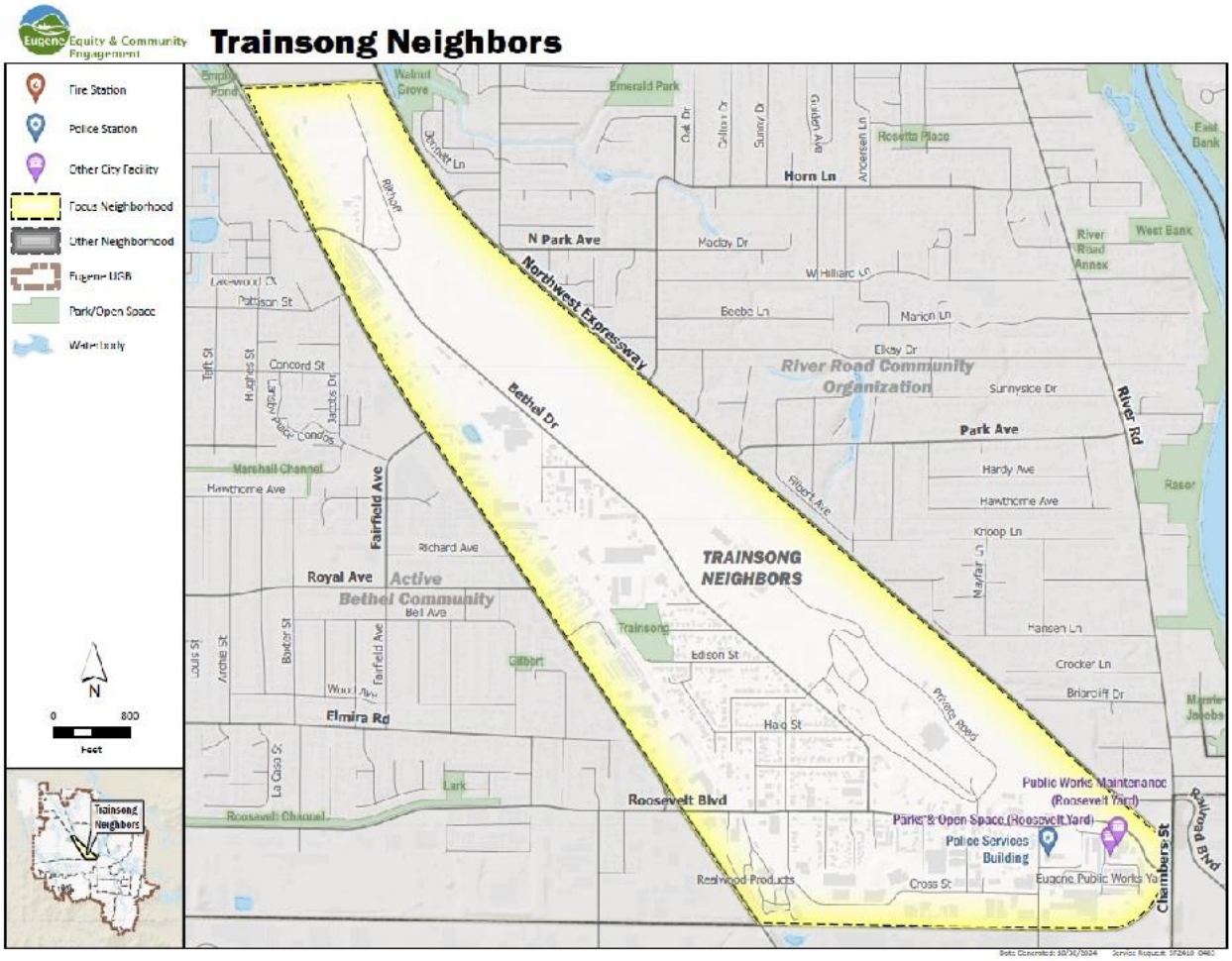
Section 1: The Board shall establish a fiscal process including budgeting, expenditures, authorizations, and an internal fiscal control system.

Section 2: The process for approving and allocating Neighborhood Association funds outside of funding that may be allocated by the City shall be outlined in the bylaws.

ARTICLE XI. AMENDMENTS AND CHARTER REVIEW

Section 1. This charter may be amended by a two-thirds vote at any general membership meeting. Written notice of the proposed charter amendment shall be given to the general membership prior to the meeting. Charter amendments shall not take effect unless and until approved and accepted by the resolution of the City Council.

Exhibit 1 : Geographic Boundaries of Trainsong Neighbors



City of Eugene
Office of Equity and Community Engagement
October 31, 2024

CHARTER FOR WHITEAKER COMMUNITY COUNCIL

Recognized July 8, 1974
Latest revision approved by WCC May 11, 2005
Approved by City Council - April 14, 2025
Updated 6/19/2024

Exhibit S

Article 1. Name

Section 1. The name of this organization is the Whiteaker Community Council.

Article 2. Area

Section 1. The jurisdiction of the Whiteaker Community Council encompasses the following area: Begin at the intersection of West 7th Avenue and Chambers Street. Proceed north along the centerline of Chambers and then the centerline of River Road until the south boundary of the Capri subdivision, extended westerly. Follow the southern boundary of extended Capri to tax lot #1704251302700. Go north along the easterly edge of tax lots #1704251302700 and #1704251300700, then west along the north boundary of the Capri subdivision to the south terminus of Lombard Street. Proceed north along the centerline of Lombard Street to the north boundary of the Briarcliff subdivision. Go east along the Briarcliff subdivision's north boundary, then north on tax lot #1704251201201 to Maurie Jacobs Park. Proceed northwesterly along the boundary of Maurine Jacobs Park to the Willamette River. The Willamette River forms the north boundary of the Whiteaker Community Council (WCC). The southern terminus of WCC is the southeast point of Skinner Butte Park and the Willamette River. Follow the south boundary of Skinner Butte Park to the centerline of Lincoln Street. Go south on Lincoln to the Fifth-Sixth Street alley. Proceed west on the Fifth-Sixth Street alley to the centerline of Washington Street. Go south to the centerline of West 7th Avenue. Follow West 7th Avenue to Chambers Street.

Section 2. Areas adjacent to the current boundaries may join the Whiteaker Community Council if the residents of such areas so request and if such a change is approved by the Whiteaker Community Council and the Eugene City Council.

Article 3. Purpose

Section 1. The Whiteaker Community Council has been formed to help resolve the concerns of the people in the neighborhoods of the Whiteaker Community. These concerns include, but are not limited to: land use and planning, social, recreational, educational, economic development and transportation needs; and to promote a sense of community cohesiveness and self-reliance.

Section 2. The Community Council also serves in an education capacity to alert the citizens of the community about current issues, of health, safety, and welfare. In addition, Whiteaker Community Council continues the planning process by periodically re-evaluating its goals, objectives, and recommendations.

Section 3. Whiteaker Community Council is committed to creating an equitable environment for community members, businesses and the ecosystem we value in this verdant region of the Willamette Valley, home to a number of indigenous tribes. Our core values of equity, diversity, and inclusion guide us in everything we do. We believe that:

- Every person deserves to be treated with dignity and respect, regardless of their housing status, race, ethnicity, gender, sexual orientation, gender identity, age, disability, religion, or any other factor.
- Diversity strengthens our organization and allows us to better understand and serve the needs of our community.
- Equity requires actively challenging systemic racism, discrimination, and other forms of oppression.
- Inclusion means creating an environment where everyone feels welcome, valued, and has the agency to participate.

We are committed to:

- Involving the community in decision-making processes and seeking input from diverse voices.
- Recruiting and retaining a diverse Board that reflects the communities we serve.
- Advocating for systemic change that addresses the root causes of homelessness and crime in our community.
- Providing culturally competent and trauma-informed services that meet the unique needs of each individual and family we serve.
- Continuously learning and growing to improve our effectiveness in promoting equity and inclusion.

We recognize that this is an ongoing journey of almost 50 years of service to the Whiteaker, and we are committed to continuous improvement. We invite you to join us in our work to create a more just and equitable community for all.

Article 4. Membership

Section 1. The general membership is open to persons who live, work or own property within Whiteaker's boundaries as defined in Article 2, Section 1.

Section 2. There shall be no voting by proxy. Each person from the general membership age 16 and over who has attended at least one meeting in the previous 12 months has the right to vote at a general meeting.

Article 5. Powers

Section 1. The Whiteaker Community Council shall elect from its membership a Board of Directors (hereinafter called the Board) including Whiteaker Community Council officers.

Section 2. The Community Council may appoint committees. Appointment of committees may include a statement of purpose, criteria for membership, meeting requirements, and committee authority, including permission to speak publicly on issues within the committee's specified concern. Representatives of committees may be involved in Board meetings as directed by the Community Council. Committees shall make regular reports to the Board.

Section 3. The Community Council may receive funds and employ persons to further the purposes of the Council. The Council may own property and dispose of it.

Section 4. All general Whiteaker Community Council fund expenditures must be approved by a vote of the council, except that the Council may allow the Board or its delegate to authorize expenditures below $200. Grants or monies secured to fund specific projects or programs and which have itemized budgets will not require Whiteaker Community Council approval for expenditures within their budgets. Budgets for monies from grants and other sources shall be approved by the Whiteaker Community Council Board before expenditures commence. In addition, the Board will establish a fiscal process including budget expenditure authorization and an internal fiscal control system.

Section 5. The Whiteaker Community Council recognizes its relation to the City of Eugene through the Neighborhood Organization Recognition Policy and will function in accordance with this policy in all matters described therein.

Article 6. Affiliate Groups

Section 1. Affiliate organizations are defined as those organizations sponsored by the Whiteaker Community Council for the purpose of obtaining grants and/or contributions, using the Whiteaker Community Council as their fiscal sponsor and/or declared as affiliate at their request by the Whiteaker Community Council.

Section 2. Affiliate organizations are requested to appoint one of their members as a liaison with the Whiteaker Community Council Board to ensure the necessary coordination and communication between the organizations.

Section 3. Where an affiliate organization is sponsored by the Whiteaker Community Council for the purpose of obtaining grants and/or contributions for that organization, quarterly reports on the progress of funded projects are requested. The reports should include, but need not be limited to an evaluation of the progress of the project in relation to the original grant application, a presentation of project changes if needed, a projection of activities planned for the next quarter and an expenditure and revenue statement. Personal presentations are encouraged. Quarterly reports are requested within a month of the end of each quarter until project completion.

Article 7. The Board of Directors

Section 1. The Board of Directors (the Board) shall consist of elected officers, committee representatives as directed by the Council, and elected at-large members. The entire Board shall not exceed 15 members.

Section 2. The majority of active Board members, no less than three, shall constitute a quorum for the transaction of business. Meetings shall not be called to order unless a quorum is present.

Section 3 Regular meetings of the Board are open to the membership and the general public. Special meetings of the Board may be called by the Chair, or in the Chair's absence, by the Vice Chair, in the event of situations calling for prompt action. Such meetings may be conducted by conference telephone call or e-mail. Approved minutes of Board meetings shall be kept on file and made available to the membership at the next general meeting.

Section 4. The Board may conduct such business and take such actions as may be necessary to accomplish the purposes of the Council. Board actions are subject to review by the Community Council at regular meetings.

Section 5. The Board is responsible for the preparation of the agenda for regular meetings of the Council.

Section 6. The Board shall appoint such standing or ad hoc committees as it deems necessary. Any member of the Council may attend and participate or may be appointed by the Board to serve on a committee. Such appointment carries with it the right to vote at the committee le

Article 8. Officers

Section 1. The officers shall consist of a chair, vice chair, secretary, and treasurer.

Section 2. Chair: It shall be the function of the chair to call meetings, ensure that agendas are planned and meetings are chaired and generally oversee the activities of the Community Council. She/he may appoint people to represent the Council before any public agency and appoint special committees. The chair shall be the primary contact person for, and liaison with the City of Eugene, except that, at the chair's request, another Board member may be appointed by the Board to serve in one or both of these roles.

Section 3. Vice Chair: The vice chair shall be responsible for the duties of the chair in case of his/her temporary absence. The vice chair may assist the chair in generally overseeing the activities of the Community Council as mutually agreed by the chair and vice chair.

Section 4. Secretary: The secretary shall ensure that minutes are taken at each meeting of the Council and Board and shall report them to the subsequent meetings for approval. She/he will maintain the attendance roll and other records of the Council.

Section 5. Treasurer: The treasurer shall supervise the financial affairs of the Council and make periodic reports to board and membership meetings.

Article 9. Election of Officers and At-Large Members

Section 1. Members of the Board of Directors shall be elected for a one year term by the Council membership at the annual meeting in April. Persons may serve more than one term of office. Nominations will begin at the previous meeting and continue until the election. If the occupant of a position loses membership status, or resigns, that position shall be declared vacant by the executive committee and a new member may be elected. If a vacancy exists during the period from April through December, the executive committee may schedule nominations and election at the next two scheduled Whiteaker Community Council general membership meetings. If a vacancy exists during the period from January through March, the executive committee may choose to wait until the next regularly scheduled annual elections.

When there is only one candidate for a position, the majority of votes cast for that position must be affirmative.

When there are two or more candidates for a position, a plurality of affirmative votes is necessary to be elected.

Section 2. Members of the Board who miss three consecutive board meetings shall be declared inactive for the purposes of voting or establishing a quorum. Inactive members may be replaced according to the provisions of Article 9, Section 1. Inactive members may petition the Board to regain their active status.

Article 10. Board Committees

Section 1. Standing committees and ad hoc committees of the Whiteaker Community Council Board consist of board members volunteering to serve on those committees and WCC members appointed by the board.

Section 2. Council members serving on committees may vote on all matters coming before the committee for review and action. Committee actions are subject to review by the Board at regular meetings. The committees will adhere to the policies set by the board or Council in all decisions before the committee.

Section 3. Committee members, to remain in good standing on committees, must meet attendance requirements under which Whiteaker Community Council Board members operate.

Section 4. A person may serve on a committee by making their interest known to the board and being appointed by the Board. A Council member must be at least 16 years of age, and live, work, or own property within the official boundaries of the Whiteaker neighborhood to serve on a committee.

Article 11. General Membership Meetings

Section 1. The assembled membership attending the general meetings shall be the overall policy-making body.

Section 2. The Whiteaker Community Council will meet not less than four times each year, at a time and place designated by the Board. A meeting in the month of April shall be the annual meeting.

Section 3. The general membership shall be notified prior to the annual meeting and as many additional meetings as possible. Notice shall state the special purpose of the meeting if any. Any member may raise a matter not previously put on the agenda.

Section 4. The duration of the meeting shall not exceed two hours, unless otherwise agreed upon by the assembled body. All unfinished business shall be forwarded to the next meeting.

Section 5. A quorum for the conducting of business at general membership meetings shall be 10 members.

Article 12. Amendments

Section 1. This charter, which is also the bylaws of the organization, may be amended by a majority vote at a general membership meeting following discussion of proposed changes at the previous meeting. Written notice of proposed changes shall be forwarded to all members prior to the meetings. If the written notice is only a summary, then the full text of proposed changes shall be made available in writing to any member upon request.

Section 2. If any section or sections of amendments to this charter are held to be in conflict with the City of Eugene Neighborhood Organization Recognition Policy, the section or sections of amendments shall be invalid, and that portion of the charter shall revert to the version last recognized by the City of Eugene. All other sections of amendments shall remain in effect.

COUNCIL RESOLUTION NO. 5408

A RESOLUTION ADOPTING A NEIGHBORHOOD RECOGNITION POLICY AND MODEL CHARTER REPEALING RESOLUTION NO. 2554, RESOLUTION NO. 3745, RESOLUTION NO. 3746, RESOLUTION NO. 5140, AND RESOLUTION NO. 5141, AND AMENDING RESOLUTION NO. 4705.

PASSED: 8:0

REJECTED:

OPPOSED:

ABSENT:

CONSIDERED: May 13, 2024

RESOLUTION NO. 5408

A RESOLUTION ADOPTING A NEIGHBORHOOD RECOGNITION POLICY AND MODEL CHARTER REPEALING RESOLUTION NO. 2554, RESOLUTION NO. 3745, RESOLUTION NO. 3746, RESOLUTION NO. 5140, AND RESOLUTION NO. 5141, AND AMENDING RESOLUTION NO. 4705.

The City Council of the City of Eugene finds that:

A. On August 23, 1976, the City Council adopted Resolution No. 2554, adopting a Neighborhood Organization Recognition Policy (NORP).

B. On January 26, 1983, the City Council adopted Resolution No. 3745 adopting the Model Charter for Neighborhood Organizations (Model Charter). On that same date, the City Council adopted Resolution No. 3746, adopting Guidelines for the City of Eugene's Neighborhood Recognition Policy (Guidelines).

C. On February 25, 2002, the City Council adopted Resolution No. 4705, adopting a Limited Neighborhood Recognition Policy for Organizations in the River Road and Santa Clara Areas (Limited Recognition Policy).

D. Following their adoption, the NORP, Guidelines, Model Charter, and Limited Recognition Policy have been amended; most recently by Resolutions 5018, 5140 and 5141.

E. Community engagement is the act of sharing in the formulation of policies and proposals which affect the lives of all residents.

F. Local government has a responsibility to encourage community engagement, including community engagement in the planning process, both for the betterment of local decision-making and to satisfy requirements of state and federal planning programs.

G. Local government must broaden engagement beyond merely asking the public to comment on a process, aiming to actively involve the public in collaborative roles.

H. The City of Eugene recognizes that community engagement through neighborhood organizations can produce benefits for the inclusion, general health, welfare, and pride of everyone in our community.

I. The City of Eugene encourages the formation of neighborhood organizations and their involvement in local government's decision-making processes.

J. For the last two years, Neighborhood Association Program staff has collaborated with members of city-recognized neighborhood associations and members of the general public to update, strengthen, and streamline the NORP and Model Charter to create a more useable, understandable, and equitable framework for city-recognized neighborhood associations in Eugene.

K. For the reasons articulated above, it is in the public interest to amend the NORP, Model Charter, and Limited Recognition Policy and to repeal the Guidelines as provided in this Resolution.

NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EUGENE, a Municipal Corporation of the State of Oregon, as follows:

Section 1. The City Council hereby adopts the Neighborhood Recognition Policy and Model Charter attached as Exhibit A to this Resolution and incorporated herein by reference.

Section 2. Resolution No. 2554, Resolution No. 3745, Resolution No. 3746, Resolution No. 5140, and Resolution No. 5141 are hereby repealed.

Section 3. Paragraph (1) of the Limited Neighborhood Organization Recognition Policy adopted by Resolution No. 4705 is hereby amended as follows:

(1) Community organizations within the River Road and Santa Clara areas desiring to be recognized by the City shall submit their charters to City Council. To the extent possible, charters for those organizations shall comply with the Model Charter approved by the City Council and subsequent Council policy adopted for neighborhood associations. The City's Neighborhood Association Program staff will assist with charter revisions and adoptions as provided in the Neighborhood Organization Recognition Policy adopted by the City Council.

Section 4. The City Manager is directed to provide copies of this Resolution to all City-recognized neighborhood organizations.

Section 5. This Resolution is effective immediately upon its passage by the City Council.

The foregoing Resolution adopted the 13th day of May, 2024.

City Recorder

Neighborhood Organization Recognition Policy

Section 1. Neighborhood Association Purpose and Responsibilities

a) Neighborhood Associations are advisory to the Eugene City Council and other City boards and commissions on matters affecting their area. Those matters can include land use, zoning, parks, open space and recreation, annexation, housing, community facilities, transportation and traffic, public safety, sanitation, and other activities and public services which affect their neighborhoods. Before being issued, opinions representing the views of a neighborhood association on those matters must be discussed in a meeting that is open to all residents and/or members. Approval of such opinions should follow the procedures adopted in the neighborhood association governing documents. Neighborhood Associations are not City boards or commissions subject to the requirements of section 2.013 of the Eugene Code (EC).

b) Neighborhood Associations may address themselves to all matters which affect them and may establish relations, not in conflict with city-neighborhood relations set forth in this Policy, with any agency or jurisdiction with which they have mutual concerns. This Policy governs only the relationship between recognized neighborhood organizations and the City of Eugene.

c) Each neighborhood association shall be governed by an elected board comprised of members of that neighborhood association.

d) All neighborhood associations shall be governed by a charter adopted by the City Council. Neighborhood associations recognized by the City Council after the effective date of this Neighborhood Recognition Policy shall use the Model Charter attached as Attachment A to this policy. Board elections should be stated and held in accordance with the neighborhood charter with elections held between one and not more than three years for each board position. Notice of elections shall be promoted broadly so as to encourage any and all members to participate.

e) All neighborhood associations (both new and existing) must include an equity statement in their charters. Neighborhood associations in existence as of the effective date of this Neighborhood Recognition Policy shall have until October 31, 2024 to provide the City Council with a proposed resolution amending their charters to include an equity statement.

f) Neighborhood associations may work to develop plans and proposals for their area. Assistance from staff will be offered if City staff has capacity to assist neighborhood associations with such planning efforts.

g) Neighborhood associations must inform residents about plans, proposals, and activities affecting their area.

h) Neighborhood associations may use public funds to organize or sponsor neighborhood events and produce printed or electronic outreach in accordance with applicable policies for the use of public Funds.

i) Neighborhood associations can submit requests or proposals for projects needed in their area to City staff. Those submissions must be filed with staff assigned to the Neighborhood Association Program to enable record keeping. They do not include

requests for maintenance of existing infrastructure and questions regarding existing services, which should be submitted to the department and/or division responsible for the respective service provision.

j) When the City has timely, neighborhood specific information that the City wishes to include in a specific neighborhood association's newsletter, that association must allow the City use of up to 25% of available space in printed and online communications that are financed with city funds and sent to residents.

k) Neighborhood associations may fundraise and/or include advertising in publications consistent with local and federal laws to finance association activities.

Section 2. City of Eugene responsibilities

a) The city will provide funding and staff assistance to aid neighborhood association outreach and activities as long as funding is available and allocated through the City's budget process.

b) The City will provide training for neighborhood association board members including an annual orientation to acquaint neighborhood leaders with City resources and functions.

c) The City will notify neighborhood associations of land use, annexations, and development applications within their neighborhood boundary in accordance with the requirements in the City Code.

d) The City will notify neighborhood associations of public hearings on land use, annexations, and development within their neighborhood boundary as required by the City Code.

e) The City will notify neighborhood associations of proposed changes in City policies, projects, services, and activities with significant impact to their area with enough time to allow public participation in the decision-making process, according to general guidelines for community engagement or the community engagement plan adopted for specific policy change or project.

f) Neighborhood Association Program staff will conduct a review of services and policies of the Neighborhood Association Program every five years.

Section 3. Outreach to residents

a) Neighborhood associations should distribute a minimum of 4 communications to members of their neighborhood area each year. A minimum of one communication shall be printed and mailed to every address within the boundary of the neighborhood association annually. In a year in which neighborhood association board elections are held, communications to members should include timely information on how to run for a board position, voting rights, and the election process and date.

b) If a neighborhood association publishes content that significantly misrepresents official positions and proposals submitted for consideration by the City Council, staff will request that timely corrections be distributed to members. For background on any projects or policies included in the tentative agenda for upcoming City Council meetings, the neighborhood association can at its discretion request that staff provide statements of the official position or proposal. This request needs to be made at least three business days before the content is needed for inclusion in the neighborhood association's print or online communications.

c) Neighborhood associations may present advocacy positions in an editorial format and must allow for the timely distribution of opposing neighborhood viewpoints from residents of the area and or members of the association.

Section 4. Requirements for Maintaining Active Status and City Recognition

a) Neighborhood associations must organize a minimum of two general meetings per year.
b) Neighborhood associations must maintain at least the minimum level of communication with residents as described in Section 3.
c) Neighborhood associations must submit a report of activities annually. A format for reporting to the City will be provided by Neighborhood Association Program staff.
d) Neighborhood associations are required to hold elections consistent with their Charter and Bylaws and notify Neighborhood Association Program staff of any changes to their board, including contact information, within 14 days of change to board.
e) If Neighborhood Association Program staff believes that a neighborhood association is at risk of becoming inactive, Neighborhood Association Program staff will notify the association and work with the association to develop a plan to help the association maintain its active status before using the procedures for listing the association under inactive status as described in this Section 4.
f) If a neighborhood association fails to meet the requirements listed in subsections (a) through (d) of this Section 4, Neighborhood Association Program staff will:
    i. Notify members within the boundary of the neighborhood association that the neighborhood association is at risk of being labeled as “Inactive” and could lose formal city recognition status.
    ii. Organize a neighborhood meeting to discuss maintaining recognition and moving towards securing active status.
    iii. If a neighborhood association cannot meet the requirements listed in subsections (a) through (d) of this Section 4 within ninety days of the neighborhood meeting Neighborhood Association Program staff will move the association into inactive status. When a neighborhood association is moved to inactive status, the City is not required to provide official communication to the association and the association's access to program funding will be suspended.
    iv. A process to merge the inactive association with an active neighboring association can be considered if the criteria in Section 5 of this policy is maintained and it has been voted on by the general membership of the neighboring association.

Section 5. Establishment and Recognition of Neighborhood Associations

a) Interested parties must notify Neighborhood Association Program staff and schedule a publicized meeting for the purpose of creating, merging, or splitting a neighborhood association. Public notice must be given at least 30 days prior to such a meeting.
b) The notification to Neighborhood Association Program staff described above must include the names and addresses of at least five people leading the effort to create a

new neighborhood association, merge two neighborhood associations or split an existing neighborhood association.

c) The notice and proposal for the creation of a new neighborhood association, the merger of two or more neighborhood associations or the splitting up of an existing neighborhood association must identify the boundaries that will result from the proposal.

d) Neighborhood boundaries should not be defined by a sole private sector collective. (i.e. apartment complex, homeowners association or gated communities, etc.). There should be no fewer than 500 residential units within a proposed neighborhood association boundary. Neighborhood boundaries should not divide major natural or artificial barriers (i.e. river, major highway, etc.). New neighborhood boundaries cannot overlap existing recognized neighborhood boundaries without a vote of the existing neighborhood association.

e) The neighborhood association shall be open to the total area and diversity of interests present in their area.

f) Any resident, renter, or owner of property or a business located within a boundary of a neighborhood association may participate fully in that association without conditions. Neighborhood associations may choose to extend membership to employees of businesses and non-profits located within their boundaries.

g) A new neighborhood association must create and submit a neighborhood charter with proof that the document was widely circulated in the proposed neighborhood association area. The charter will include the identification of the neighborhood association, its boundaries, criteria for membership, an equity statement, and its governing structure. The charter will be reviewed and adopted by the City Council as part of the recognition process. A model charter is included as Attachment A to this policy.

h) Neighborhood associations will develop Bylaws that govern their operations and the implementation of their Charter. Neighborhood associations Bylaws do not need to be approved by City staff or the City Council but must be consistent with approved charters.

i) If an existing neighborhood association boundary is not in compliance with the requirements of this policy, Neighborhood Association Program staff will:
   i. Propose a discussion of the criteria for neighborhood boundaries at a neighborhood general meeting and discuss options for the neighborhood association, which could include splitting, merging, establishing conditions to maintain current boundaries or timelines for future boundary reviews.
   ii. Work in collaboration with the neighborhood association to create a public engagement plan for feedback on any proposed actions to bring the association into compliance with this policy.
   iii. If compliance is not achieved through the process described above, staff may recommend the matter for consideration by City Council.

Section 6. (Effective Date)

This Neighborhood Organization Recognition Policy shall take effect on May 13, 2024.

Attachment A:

Model Neighborhood Association Charter

ARTICLE I. NAME

The name of this organization shall be_____.

ARTICLE II. GEOGRAPHIC BOUNDARIES

The _____(Name of Neighborhood Organization) Shall encompass that area...

ARTICLE III. PURPOSE

Section I: The _____Neighborhood Association is advisory to the City Council and other City boards and commissions on matters affecting its area. Those matters can include land use, zoning, parks, open space and recreation, annexation, housing, community facilities, transportation and traffic, public safety, sanitation, and other activities and public services which affect their neighborhoods. The _____Neighborhood Association is not a City board or commission subject to the requirements of section 2.013 of the Eugene Code (EC).The _____Neighborhood Association must allow all residents and/or members to participate in discussions before issuing an opinion on those matters.

Section 3: The _____ Neighborhood Association opposes any act of discrimination and condemns bias on the basis of gender, race, ethnicity, national origin, age, sexual orientation or identity, education, economic or social status, or disability and will advocate for an equitable and welcoming neighborhood in which all can freely and safely participate, live, differ, debate, and grow. The _____Neighborhood Association supports the City of Eugene's goals of being a safe and welcoming community for everyone.

Section 4: The _____Neighborhood Association shall serve in an educational capacity to inform, listen, and seek to understand the needs and desires of the neighborhood. The organization will encourage and facilitate communication and participation among the members on matters of common concern.

ARTICLE IV. MEMBERSHIP

Section 1: Membership is open to any resident, property owner, or business owner [18 years of age or older] within the boundaries described in Article II. [Neighborhood may extend membership to others living/working in the neighborhood]

Section 2: Each property owner who is an individual shall be entitled to one vote. Each corporation, partnership, nonprofit agency, or business member shall be limited to one vote.

Section 3: The voting process shall be inclusive and open to all members and articulated in the bylaws of the organization.

Section 4: There shall be no absentee voting or voting by proxy.

ARTICLE V. GENERAL MEMBERSHIP MEETINGS

Section 1. General membership meetings shall be held at a time and place to be established by the Neighborhood Association Board. Such meetings shall be held twice each year at a minimum. An annual event may be considered as one of the general meetings.

Section 2. A quorum of the general membership shall be as stated in the bylaws.

Section 4. All members shall have an opportunity to participate in the general membership meetings.

Section 5: Notice of general membership meetings shall be given by way of electronic outreach, social media, posted signs, printed materials, website, or any combination of outreach mechanisms.

ARTICLE VI. NEIGHOBRHOOD ASSOCIATION BOARD

Section 1:

a. The Neighborhood Association Board (Board) shall consist of the officers of the organization elected democratically during a general membership meeting that has been publicized to the general membership. Officer descriptions and roles shall be outlined in the bylaws.

b. The Board shall include a minimum of 5 (five) members.

c. The Board elections process and timeline shall be articulated in the bylaws and must occur every _____year(s). [Select between 1 and 3].

d. Subcommittees may be formed at the discretion of the Board.

Section 2: The Board shall strive for inclusivity and equitable access to processes and decision making. Meetings shall be posted and accessible, including virtual access if requested or decided on by the membership.

Section 3. The Board may present the Neighborhood Association's opinions to the City Council, Planning Commission, and/or other appropriate decision-makers. Such advisory opinions will specify whether the position is one of the general membership, the Board, a committee, or by organization members present and lacking a quorum. If there is a minority position on the issue, represented by at least one-third of those voting, this shall also be presented.

Section 3. The Board will be responsible for: establishing the time, place, and agenda for board meetings, general meetings, and events; ensuring reasonable advance notice to members; and providing an opportunity to participate in the planning and organizing of these activities.

ARTICLE VII. NOMINATION, ELECTION AND REMOVAL OF OFFICERS AND BOARD MEMBERS

Section 1. The officers of the organization and any additional Board members shall be elected by a majority of those in attendance at a general or annual meeting. The membership will be notified of the meeting and invited to participate in the election a minimum of 30 days in advance of the meeting. The terms of office, including elections, filling vacancies and removal of officers, will be identified in the organization bylaws.

ARTICLE VIII. BYLAWS

Section 1. Bylaws shall be established by the Neighborhood Association that define how the Neighborhood Association conducts business. Items addressed in the bylaws shall include at a minimum:

- Board Member positions and descriptions for each position.
- Timing and process for elections.
- Process for filling vacancies and for vacating positions mid-term.
- Meetings:
    - Definition of quorum:
        - General Meeting
        - Board Meeting
    - Process for conducting the business of the meeting. (Robert's Rules of Order is recommended.)
    - Number of general meetings each year.
    - How often the board will meet.

Section 2: Bylaws shall be approved and adopted by vote at a publicized general membership meeting.

ARTICLE IX. OUTREACH

Section 1: The Board shall have the ultimate responsibility for content included in outreach materials and media, both electronic and in print.

ARTICLE X. FINANCES

Section 1: The Board shall establish a fiscal process including budgeting, expenditures, authorizations, and an internal fiscal control system.

Section 2: The process for approving and allocating Neighborhood Association funds outside of funding that may be allocated by the City shall be outlined in the bylaws.

ARTICLE XI. AMENDMENTS AND CHARTER REVIEW

Section 1. This charter may be amended by a two-thirds vote at any general membership meeting. Written notice of the proposed charter amendment shall be given to the general membership prior to the meeting. Charter amendments shall not take effect unless and until approved and accepted by resolution of the City Council.

EUGENE CITY COUNCIL
AGENDA ITEM SUMMARY

Public Comment

Meeting Date: April 14, 2025 | Agenda Item Number: 5
Department: Central Services | Staff Contact: Sara McKinney
www.eugene-or.gov | Contact Telephone Number: 541-682-5042

ISSUE STATEMENT
This item allows members of the public the opportunity to express opinions and provide information to the council. Comments presented during the public comment period should be on city-related issues and should not address items which have already been heard by a Hearings Official, items on the present agenda as a public hearing item, or items related to a quasi-judicial matter after the official record has been closed.

BACKGROUND
Per City Council's operating agreement, speakers at the public comment period will be limited to two and a half minutes and the total time will be limited to 90 minutes total. Speakers will be randomized, and no persons will be allowed to submit a "Request to Speak" form more than 30 minutes prior to the start of the meeting. Persons wishing to speak must sign up to do so not later than 5 minutes after the meeting has been opened by the Mayor or presiding officer.

At the end of the public comment period each member of the Council has the opportunity to respond to comments made. The time allocated to each member of the Council for such responses shall be up to three minutes.

FOR MORE INFORMATION
Staff Contact: Sara McKinney, Deputy City Recorder
Telephone: 541-682-5042
Staff E-Mail: smckinney@eugene-or.gov