



Eugene City Council

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Eugene, OR 97401
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www.eugene-or.gov

EUGENE CITY COUNCIL AGENDA

September 8, 2025

7:30 p.m. CITY COUNCIL MEETING

City Council meetings will continue to be held in hybrid format using in person and virtual meeting technology. Information about online or other options for access and participation will be available at <https://www.eugene-or.gov/3360/Webcasts-and-Meeting-Materials>

**Meeting of September 8, 2025;
Her Honor Mayor Kaarin Knudson Presiding**

Councilors

Greg Evans, President
Eliza Kashinsky
Jennifer Yeh
Mike Clark

Lyndsie Leech, Vice President
Matt Keating
Alan Zelenka
Randy Groves

7:30 p.m. CITY COUNCIL MEETING

1. CEREMONIAL ITEMS

2. COMMITTEE REPORTS AND ITEMS OF INTEREST

3. CONSENT CALENDAR 1

A. Approval of City Council Minutes

- B. June 23, 2025 Work Session
- C. June 23, 2025 Meeting
- D. June 25, 2025 Work Session
- E. July 9, 2025 Work Session
- F. July 14, 2025 Work Session
- G. July 16, 2025 Work Session

B. Approval of City Council Tentative Agenda

C. Approval of Interim Police Commission Appointments

D. Approval of Voting Delegate for League of Oregon Cities Business Meeting

4. CONSENT CALENDAR 2

September 8, 2025 Meeting

- A. Approval of a Resolution Annexing Land to the City of Eugene (Assessor's Map 17-03-33-12, Tax Lots 00802 and 01000 Located at 388 South Garden Way) (City File: 388 S Garden Way; A 25-6)**
- B. Approval of a Resolution Annexing Land to the City of Eugene (Assessor's Map 17-04-12-30, Tax Lot 01000 Located at 301 Azalea Drive) (City File: Azalea Dr: A 2508)**

5. PUBLIC COMMENT

The Eugene City Council welcomes your interest in these agenda items. This meeting location is wheelchair-accessible. For the hearing impaired, an interpreter can be provided with 48 hours' notice prior to the meeting. Spanish-language interpretation will also be provided with 48 hours' notice. To arrange for these services, contact the receptionist at 541-682-5010. City Council meetings are telecast live on Metro Television, Comcast channel 21, and rebroadcast later in the week.

El consejo de la Ciudad de Eugene agradece su interés en estos asuntos de la agenda. El lugar de la reunión tiene acceso para sillas de ruedas. Se puede proveer a un intérprete para las personas con discapacidad auditiva si avisa con 48 horas de anticipación. También se puede proveer interpretación para español si avisa con 48 horas de anticipación. Para reservar estos servicios llame al 541-682-5010. Las reuniones del consejo de la ciudad se transmiten en vivo por Metro Television, Canal 21 de Comcast y son retransmitidas durante la semana.

For more information, contact the Council Coordinator at 541-682-5010,
or visit us online at www.eugene-or.gov.

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Ceremonial Matters

Meeting Date: September 8, 2025
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 1
Staff Contact: Cherish Bradshaw
Phone: 541-682-8340

ISSUE STATEMENT

This item is to acknowledge awards and achievements and inform the public of proclamations by the Mayor. No action is required by the City Council.

BACKGROUND

Per City Council Operating Agreements, at the first regular meeting of each month, the first agenda item shall be used to acknowledge special recognition or awards given to the City of Eugene or for the Mayor to read proclamations which serve to encourage and educate the community. Proclamations shall be made and placed on the agenda at the discretion of the Mayor.

The following proclamation for the month of September will be highlighted during the September 8 meeting:

- September 1, 2025 – Substance Use Disorder Recovery Month
- September 15, 2025 – International Day of Democracy
- September 15, 2025 – National Hispanic Heritage Month
- September 21, 2025 – International Day of Peace
- September 22, 2025 – Autumn Equinox Day

ATTACHMENTS

- A. Substance Use Disorder Recovery Month Proclamation
- B. International Day of Democracy Proclamation
- C. National Hispanic Heritage Month Proclamation
- D. International Day of Peace Proclamation
- E. Autumn Equinox Day Proclamation

FOR MORE INFORMATION

Staff Contact: Cherish Bradshaw, Assistant, Mayor and City Council
Telephone: 541-682-8340
Staff E-Mail: cabradshaw@eugene-or.gov

OFFICE OF THE MAYOR
City of Eugene, Oregon

PROCLAMATION

WHEREAS: Substance use disorders are a serious and treatable health problem, and as many as 63 percent of Americans say that addiction to alcohol or other drugs has had an impact on them at some point in their lives, whether it was the addiction of a friend or family member or another experience, such as their own personal addiction; and

WHEREAS: Connecting individuals and families to appropriate treatment and support services is a vital first step toward recovery, yet barriers to access remain a significant challenge in our community; and

WHEREAS: Those seeking help deserve affordable, individualized care, and the providers who support recovery deserve recognition and fair compensation; and

WHEREAS: National Recovery Month 2025 celebrates the theme “Recovery is REAL (Restoring Every Aspect of Life),” recognizing that recovery encompasses health, home, community, and purpose and that every person’s journey is unique and worthy of support; and

WHEREAS: To help achieve this goal, the Substance Abuse and Mental Health Services Administration within the U.S. Department of Health and Human Services, the White House Office of National Drug Control Policy, and the Addiction Professionals Association of Lane County invite all residents of Eugene to participate in National Recovery Month.

NOW, THEREFORE, I, Kaarin Knudson, Mayor of the City of Eugene, Oregon, do hereby proclaim September 2025 to be

“Substance Use Disorder Recovery Month”

in Eugene, Oregon, and encourage all members of our community to support individuals seeking treatment and working towards recovery.

Mayor Kaarin Knudson
Mayor of Eugene
September 1, 2025

OFFICE OF THE MAYOR

City of Eugene, Oregon

PROCLAMATION

WHEREAS: In 2007, the United Nations (UN) resolved to observe the 15th of September as the International Day of Democracy. The purpose of this observance is to promote and uphold the principles of democracy globally; and

WHEREAS: Democracy is one of the core values and principles of the United Nations and a universally recognized ideal. An environment where human rights are realized and enjoyed is only possible with democracy. To strengthen democratic institutions, the UN promotes good governance, monitors elections, supports civil society, and aims to ensure self-determination; and

WHEREAS: Democracy is not only a goal but a process itself that requires complete participation of individuals, national governing bodies as well as the international community and civil society. It is only through everyone's contribution that the ideal of democracy can be made into a reality and enjoyed by everyone, everywhere; and

WHEREAS: A thriving democracy depends on open and vibrant civic space, in which people – all people – can advocate for their rights and hold the government to account with equal rights and without discrimination. The rule of law, free and fair elections, freedom of expression, and freedom of press are cornerstones of a healthy democracy and the right of all.

NOW, THEREFORE, I, Kaarin Knudson, Mayor of the City of Eugene, Oregon, do hereby proclaim September 15, 2025, to be

“International Day of Democracy”

in Eugene and encourage all community members to show their support for democracy as we strive toward a more equitable, inclusive, and sustainable world.

Mayor Kaarin Knudson
City of Eugene
September 15, 2025

OFFICE OF THE MAYOR
City of Eugene, Oregon

PROCLAMATION

- WHEREAS:** National Hispanic Heritage Month is a time to appreciate and celebrate the rich cultures, histories, and diversity of the American Latino/Latina/Latinx/Latine community, especially contributions of the ancestors of the American citizens who came from Mexico, Spain, the Caribbean, South American, and Central America; and
- WHEREAS:** Observation of Hispanic Heritage Week started in 1968 under President Lyndon B. Johnson via approval of Public Law 100-402 and was later extended to a 30-day celebration. The month begins on September 15 and ends on October 15, aligning with the independence anniversaries of several Latin American countries, including El Salvador, Guatemala, Costa Rica, Nicaragua, and Honduras, as well as Mexico and Chile on September 16 and 18 respectively; and
- WHEREAS:** The month is celebrated across the United States with concerts, parades, food fairs, and educational events like exhibitions and highlighting important heroes throughout history. Communities honor the immeasurable contributions of Hispanic and Latino/a/x/e Americans in our economy, culture, and society; and
- WHEREAS:** The 2025 theme for Hispanic Heritage Month is “Collective Heritage: Honoring the Past, Inspiring the Future,” which highlights the importance of celebrating deep cultural traditions while embracing the creativity and promise of future generations; and
- WHEREAS:** On First Friday, the City of Eugene will join Lane Arts Council in celebrating the 11th annual Fiesta Cultural, a celebration of the diverse cultures, expressions and traditions across Latin America, to kick off the month of September.

NOW, THEREFORE, be it resolved that I, Kaarin Knudson, Mayor of the City of Eugene, Oregon, do hereby proclaim the month starting on September 15, 2025, through October 15, 2025, to be

“National Hispanic Heritage Month”

in Eugene and encourage all community members to celebrate the incredible contributions and heritage of Hispanic and Latino/a/x/e Americans who have helped us build a better community and nation.

Kaarin Knudson
City of Eugene
September 15, 2025

OFFICE OF THE MAYOR
City of Eugene, Oregon

PROCLAMATION

WHEREAS: In 1981, the United Nations proclaimed the International Day of Peace be “devoted to commemorating and strengthening the ideal of peace, both within and among nations and peoples;” and

WHEREAS: The United Nations expanded the observance of the International Day of Peace in 2001 to include the call for a day of global cease-fire and non-violence, and invited all nations and people to honor a cessation of hostilities for the duration of the Day; and

WHEREAS: The needs for safety and prosperity, and quality of life impel all citizens to work toward converting humanity’s noblest aspirations for peace into a practical reality for future generations; and

WHEREAS: The City of Eugene is known as the location for the Nobel Peace Park, acknowledging each American winner of the Nobel Peace Prize; and is known for its Human Rights Commission established in 1990 to promote the value of all people and their social well-being; and

WHEREAS: The 2025 theme, “Act Now for a Peaceful World,” calls on people everywhere to speak out against violence, hate, and discrimination, and to embrace respect, understanding, and diversity in their communities.

NOW, THEREFORE, I, Kaarin Knudson, Mayor of the City of Eugene, Oregon, do hereby proclaim September 21 to be

“International Day of Peace”

in Eugene and encourage all residents to reflect on and take action in support of peace and against hate and violence, and to work together to create a more just and compassionate community for all.

Mayor Kaarin Knudson
City of Eugene
September 21, 2025

OFFICE OF THE MAYOR

City of Eugene, Oregon

PROCLAMATION

WHEREAS: The Autumnal Equinox marks a moment of celestial balance, when day and night share equal time across the Northern Hemisphere, and signals the transition from the long days of summer to the shorter days of winter; and

WHEREAS: This seasonal shift invites the community of Eugene to celebrate the natural rhythms of our region, from the turning leaves of Spencer Butte to the harvests of local farms and gardens; and

WHEREAS: The Equinox reminds us of the importance of balance in our lives—between work and rest, growth and renewal, and the shared stewardship of our environment and one another; and

WHEREAS: The City of Eugene honors the diverse cultural traditions that observe this day as a time of gratitude, introspection, and connection to the land; and

WHEREAS: Community members are encouraged to gather in parks, neighborhoods, and natural spaces to reflect on the season’s gifts and prepare for the months ahead with intention and care.

NOW, THEREFORE, I, Kaarin Knudson, Mayor of the City of Eugene, Oregon, do hereby proclaim September 22, 2025 to be

“Autumn Equinox Day”

in Eugene, Oregon, and urge all residents to embrace the spirit of the season, celebrate our shared environment, and find harmony in the turning of the year.

Mayor Kaarin Knudson

Mayor of Eugene

September 22, 2025

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Committee Reports and Items of Interest

Meeting Date: September 8, 2025
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 2
Staff Contact: Sara McKinney
Phone: 541-682-5042

ISSUE STATEMENT

This portion of the agenda provides an opportunity for the Mayor, Councilors, and City Manager to raise issues, present ad hoc motions, introduce resolutions and report on committee activities and actions. The time allotted for "Items" is subject to change to accommodate emerging issues.

BACKGROUND

Per Council Operating Agreements adopted on October 23, 2023 (Resolution 5387), at regular meetings held on the second and fourth Mondays of each month, the first item on the agenda or following Ceremonial Matters and the Pledge of Allegiance, shall be "Committee Reports and Items of Interest from Mayor, City Council and City Manager."

ATTACHMENTS

None.

FOR MORE INFORMATION

Staff Contact: Sara McKinney, Deputy City Recorder
Telephone: 541-682-5042
Staff E-Mail: smckinney@eugene-or.gov

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Approval of City Council Minutes

Meeting Date: September 8, 2025
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 3A
Staff Contact: Sara McKinney
Phone Number: 541-682-5042

ISSUE STATEMENT

This is a routine item to approve City Council minutes.

BACKGROUND

Per City Council Operating Agreements, written minutes shall be taken for all City Council meetings in accordance with the Oregon Attorney General's Public Records and Meetings Manual. The minutes must give a true reflection of the matters discussed but need not be a full transcript, verbatim or recording.

As a matter of courtesy and efficiency a councilor should notify the Mayor and other councilors that they intend to propose an amendment to the minutes and should propose replacement text in advance of the meeting at which those minutes are scheduled to be approved. If the proposed amendment is a simple factual, grammatical, or spelling correction, the amendment may be proposed without consulting the minutes recorder. If the proposed amendment is substantive in nature or seeks to clarify the speaker's intent, the councilor should notify the minutes recorder and request verification of the proposed amendment.

SUGGESTED MOTION

Move to approve the minutes for the work sessions, meetings, and committee meetings on June 23, 2025, June 25, 2025, July 9, 2025, July 14, 2025 and July 16, 2025.

ATTACHMENTS

- A. June 23, 2025 Work Session
- B. June 23, 2025 Meeting
- C. June 25, 2025 Work Session
- D. July 9, 2025 Work Session
- E. July 14, 2025 Work Session
- F. July 16, 2025 Work Session

FOR MORE INFORMATION

Staff Contact: Sara McKinney, Deputy City Recorder
Telephone: 541-682-5042
Staff E-Mail: smckinney@eugene-or.gov

September 08, 2025 Meeting – Item 3A

MINUTES

Eugene City Council Work Session Eugene, Oregon 97401

**June 23, 2025
5:30 p.m.**

Councilors Present: Eliza Kashinsky, Matt Keating, Jennifer Yeh, Mike Clark, Greg Evans, Lyndsie Leech, and Randy Groves

Councilors Absent: Alan Zelenka

Mayor Knudson opened the June 23, 2025, work session of the Eugene City Council in a hybrid format at 500 E 4th Avenue, North Building, Eugene OR 97401.

1. WORK SESSION: Urban Growth Strategies - Policies and Actions Update

City Manager, Sarah Medary, introduced Terri Harding, Principal Planner, and Leah Rausch and Heather O'Donnell, Senior Planners, to provide an update on the Urban Growth Strategies project, including draft policies for Eugene's Comprehensive Plan and proposed actions to meet Eugene's housing and jobs needs.

Councilor Discussion:

- Councilor Clark – noted staff offered to meet with Councilors individually before the meeting but he declined, preferring his initial impressions to be recorded in the public meeting; asked how centers differ from nodal development; asked about the lessons learned from nodal development; noted home ownership is the one of the best ways to create generational wealth; asked how the City is addressing ownership versus renting.
- Councilor Groves – noted the presentation addressed housing but did not address the business side; stated the other half of affordable housing is living wage jobs; suggested community outreach to employers to get their feedback on workforce housing; stated the importance of addressing the business and employment component in addition to housing.
- Councilor Evans – asked for the definition of urban form; noted the City recently secured six million dollars from the State to support infrastructure development in the Clear Lake area; asked about planning code changes to promote more housing development in West Eugene.
- Councilor Kashinsky – stated the Comprehensive Plan Policies and the Housing & Jobs Actions are headed in the right direction; noted meeting the City's housing and growth goals will be a challenge; noted there are common threads from plans from previous decades; asked how this plan is different; asked how community feedback has changed over recent years.
- Councilor Yeh – stated the Comprehensive Plan Policies and the Housing & Jobs Actions are headed in the right direction; asked if the goal to improve Middle Housing permitting and communication by 2026 will be affected by budget

issues; asked about the definition of vertical mixed-use housing and if it is hard to implement; asked for information about removing site reviews and Planned Unit Development (PUD) overlays in certain areas; stated her support for Micro Villages; stated her support for home ownership.

- Councilor Keating – stated his support for vertical mixed-use housing along transportation lines; noted it is aesthetically displeasing and potentially a public safety concern to have buildings built up to the sidewalk; asked if there is an opportunity to create an aesthetics committee to promote compact urban development; asked how parking ties into plans for vertical development; stated his opposition to expanding the Urban Growth Boundary into the south hills.
- Mayor Knudson – stated her interest in the work around centers; noted economic development opportunities around housing are also known as neighborhood amenities; noted neighborhood amenities are walkable locations that add to the neighborhood character; noted the importance of prioritizing walkability for the success of a center; stated support for exploring the delay of System Development Charge (SDC) collection until the point of occupancy for small and mid-sized developers; asked if there is a scaling strategy for the Micro Village collective co-housing type model; asked how the potential temporary waivers differ from current programs in downtown.
- Councilor Clark – asked about increasing home ownership through land use planning and zoning; asked how Council can increase home ownership in the community; asked if they are looking at new land planning through the lens of highest taxable value; stated taxable value should be a criteria to consider.
- Councilor Evans – asked if Fern Ridge was the key mitigation strategy for wetlands on the west side; asked if there are other mitigation strategies for wetlands replacement; asked how many mitigation banks are owned by the City; asked how we are addressing a future Urban Growth Boundary expansion for sustainable housing growth; asked if the land banking included unused or under-used agricultural lands; stated he hears community feedback in favor of retaining those lands for agricultural use.
- Councilor Kashinsky – noted aesthetics are a matter of opinion; asked if there is work at the State level to increase home ownership; noted condos and middle housing are an important tool to increase home ownership.

The meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Katie LaSala
City Recorder

(Recorded by Cherish Bradshaw)

Link to the webcast of this City Council meeting [here](#).

MINUTES

**Eugene City Council Meeting and
Eugene Urban Renewal Agency Meeting and
Eugene City Council Public Hearings
Eugene, Oregon 97401**

**June 23, 2025
7:30 p.m.**

Councilors Present: Eliza Kashinsky, Matt Keating, Alan Zelenka, Jennifer Yeh, Mike Clark, Greg Evans, Lyndsie Leech, and Randy Groves

Mayor Knudson opened the June 23, 2025, meeting of the Eugene City Council in hybrid in-person and virtual format at 500 E. 4th Avenue, Eugene, OR 97401, North Building.

1. PLEDGE OF ALLEGIANCE

John Hampton, Philip Edward Highwood, and William Alan Vollmer, from American Legion Post 83, led the Pledge of Allegiance and readings of the Declaration of Independence and the Bill of Rights in honor of Independence Day on July 4.

2. CEREMONIAL MATTERS

Mayor Knudson mentioned the proclamation for Steve Prefontaine Day on July 5, 2025, in honor of the 50th edition of the Prefontaine Classic.

3. COMMITTEE REPORTS AND ITEMS OF INTEREST

- Councilor Keating – thanked the guests from American Legion Post 83; noted his attendance at the June 14 No Kings Day protest; stated his appreciation for the work of Eugene Police Department during the peaceful protest.
- Councilor Groves – stated his appreciation for the guests from American Legion Post 83; noted he had attended their September 11 remembrance event last year; shared updates from the Intergovernmental Relations Committee regarding the City’s legislative priorities in the current legislative session; noted an end of session memo will be shared with Mayor and Council.
- Councilor Zelenka – thanked the guests from American Legion Post 83; noted a recent visit to Independence Hall in Philadelphia.
- Councilor Leech – noted her attendance at the Reimagining Resistance panel and awards ceremony held by the Human Rights Commission.

4. CONSENT CALENDAR 1

A. Approval of City Council Minutes

- May 12, 2025 Work Session
- May 12, 2025 Meeting
- June 11, 2025 Work Session

B. Approval of City Council Tentative Agenda

C. Approval of Appointment to the Metropolitan Wastewater Management Commission

MOTION: Councilor Evans, seconded by Councilor Leech, moved to approve the items on Consent Calendar 1.

Council Discussion:

- Councilor Zelenka – noted he has known and worked with Dawn Lesley, the appointee to the Metropolitan Wastewater Management Commission, for over 20 years and he highly recommends her.

VOTE: 8:0 PASSED

IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, Leech, and Groves.

OPPOSED: None.

5. Public Hearing and Action: Resolution Adopting a Supplemental Budget; Making Appropriations for the City of Eugene for the Biennium Beginning July 1, 2023 and Ending June 30, 2025.

City Manager, Sarah Medary, introduced the topic and provided background information.

Mayor Knudson opened the Public Hearing.

1. Ryder Hales – spoke against the proposed resolution.
2. Jacob Trewe – spoke in favor of the proposed resolution.
3. John Barofsky – spoke in favor of the proposed resolution.
4. Stefan (Ace Dog) Strek – spoke against the proposed resolution.

Mayor Knudson closed the Public Hearing.

MOTION: Councilor Evans, seconded by Councilor Leech, moved to adopt a resolution adopting a supplemental budget; making appropriations for the City of Eugene for the biennium beginning July 1, 2023 and ending June 30, 2025.

VOTE: 8:0 PASSED

IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, Leech, and Groves.

OPPOSED: None.

6. Public Hearing and Action: A Resolution Adopting the Budget and Making Appropriations for the 2025- 2027 Biennium beginning July 1, 2025, and ending June 30, 2027; A Resolution Determining, Levying and Categorizing the Annual Ad Valorem Property Tax Levy for the City of Eugene for the Fiscal Year Beginning July 1, 2025, and Ending June 30, 2026; A Resolution Electing to Receive State Revenue Sharing Funds Pursuant to Section 221.770 of Oregon Revised Statutes; A Resolution Certifying that the City of Eugene Provides the Municipal Services Required by Oregon Revised Statutes Section 221.760 in Order to Receive State Shared Revenues.

City Manager, Sarah Medary, introduced the topic and provided background information.

Mayor Knudson opened the Public Hearing.

1. Lin Woodrich – spoke against the proposed resolutions.
2. Allison Straub – spoke in favor of the proposed resolutions.
3. JP Lempke – spoke against the proposed resolutions.
4. Greg Erwin – spoke in favor of the proposed resolutions.
5. Erik Parrish – spoke in favor of the proposed resolutions.
6. Danny Patch – spoke against the proposed resolutions.
7. Dana Fleming – spoke in favor of the proposed resolutions.
8. Kamryn Stringfield – spoke against the proposed resolutions.
9. Renee Buchanan – spoke in favor of the proposed resolutions.
10. David Van Der Haeghen – spoke in favor of the proposed resolutions.
11. Brett Deedon – spoke in favor of the proposed resolutions.
12. Jacob Trewe – spoke against the proposed resolutions.
13. Leah McCool – spoke in favor of the proposed resolutions.
14. Chris Edwards – spoke in favor of the proposed resolutions.
15. Laurel Lisovskis – spoke in favor of the proposed resolutions.
16. Stefan (Ace Dog) Strek – spoke against the proposed resolutions.
17. Sherry Shaefers – spoke in favor of the proposed resolutions.

Mayor Knudson closed the Public Hearing.

MOTION: Councilor Evans, seconded by Councilor Leech, moved to approve a Resolution electing to receive State Revenue Sharing funds pursuant to Section 221.770 of Oregon Revised Statutes.

VOTE: 8:0 PASSED

IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, Leech, and Groves.

OPPOSED: None.

MOTION: Councilor Evans, seconded by Councilor Leech, moved to approve a Resolution certifying that the City of Eugene provides the municipal services required by Oregon Revised Statutes Section 221.760.

VOTE: 8:0 PASSED

IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, Leech, and Groves.

OPPOSED: None.

MOTION: Councilor Evans, seconded by Councilor Leech, moved to approve a Resolution determining, levying and categorizing the annual ad valorem property tax levy for the City of Eugene for the fiscal year beginning July 1, 2025, and ending June 30, 2026.

VOTE: 8:0 PASSED

IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, Leech, and Groves.

OPPOSED: None.

MOTION: Councilor Evans, seconded by Councilor Leech, moved to approve a Resolution adopting the budget and making appropriations for the City of Eugene for the biennium beginning July 1, 2025, and ending June 30, 2027.

VOTE: 8:0 PASSED

IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, Leech, and Groves.

OPPOSED: None.

Council Discussion:

- Councilor Clark – noted this hearing concluded the budget process for the year; noted this is the last budget process for the retiring City Manager.

Mayor Knudson closed the meeting of the Eugene City Council and convened a meeting of the Eugene Urban Renewal Agency.

7. Public Hearing and Action: A Resolution of the Urban Renewal Agency of the City of Eugene Adopting the Budget and Making Appropriations for the Biennium Beginning July 1, 2025, and Ending June 30, 2027; A Resolution Declaring the Amount of Tax to be Certified for the Fiscal Year Beginning July 1, 2025, and Ending June 30, 2026.

Agency Director, Sarah Medary, introduced the topic and provided background information.

Mayor Knudson opened the Public Hearing.

1. Stefan (Ace Dog) Strek – spoke against the proposed resolutions.

Mayor Knudson closed the Public Hearing.

MOTION: Councilor Evans, seconded by Councilor Leech, moved to approve a Resolution of the Urban Renewal Agency of the City of Eugene declaring the amount of tax to be certified for the fiscal year beginning July 1, 2025, and ending June 30, 2026.

VOTE: 8:0 PASSED

IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, Leech, and Groves.

OPPOSED: None.

MOTION: Councilor Evans, seconded by Councilor Leech, moved to approve a Resolution of the Urban Renewal Agency of the City of Eugene adopting the budget and making appropriations for the biennium beginning July 1, 2025, and ending June 30, 2027.

VOTE: 8:0 PASSED

IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, Leech, and Groves.

OPPOSED: None.

Mayor Knudson closed the meeting of the Eugene Urban Renewal Agency and convened a meeting of the Eugene City Council.

1. Action: An Ordinance Vacating a Portion of First Avenue West Located Within the Plat of Pioneer Resources Business Park and Providing for an Effective Date.

City Manager, Sarah Medary, introduced the topic and provided background information.

MOTION: Councilor Evans, seconded by Councilor Leech, moved to adopt an Ordinance vacating First Avenue West located within the Plat of Pioneer Resources Business Park and providing for an effective date, as provided in Attachment B to this AIS.

VOTE: 8:0 PASSED

IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, Clark, Evans, Leech, and Groves.

OPPOSED: None.

2. Action: An Ordinance Vacating a Portion of Moss Alley and Providing for an Effective Date.

City Manager, Sarah Medary, introduced the topic and provided background information.

Council Discussion:

- Councilor Zelenka – asked if the site review requirements were put in place by a hearings official; noted the removal of the site review could change the route taken by delivery vehicles, thereby increasing neighborhood traffic; asked about the enforcement mechanisms for the proposed new route; asked about the proposed new routes given there is no enforcement mechanism to compel drivers to use them; noted the University of Oregon has not been willing to put together a voluntary conditional use permit or any other restrictions as they develop this section of the Fairmount Neighborhood; stated he believes it is up to the Council and the Planning Commission to preserve the quality of life in the neighborhood and to keep the University of Oregon accountable.

MOTION: Councilor Evans, seconded by Councilor Leech, moved to adopt an Ordinance vacating a portion of Moss Alley and providing for an effective date, as provided in Attachment B to this AIS.

VOTE: 7:1 PASSED

IN FAVOR: Kashinsky, Zelenka, Yeh, Clark, Evans, Leech, and Groves.

OPPOSED: Keating.

3. PUBLIC COMMENT

1. Lin Woodrich – spoke about community survey limitations and the need for stronger environmental health protections.
2. Stan Taylor – spoke in favor of terminating Avelo Airlines contract with Eugene Airport.
3. Sue Pileggi – spoke in favor of a city resolution opposing deportations.
4. Rich Locke – spoke about public safety concerns and downtown crime.
5. Kris Topaz – spoke in favor of terminating Avelo Airlines contract with Eugene Airport.
6. Jacob Trewe – spoke against Avelo Airlines and Flock camera usage.
7. Sue Craig – spoke in favor of terminating Avelo Airlines contract with Eugene Airport.
8. Sarah Boom – spoke against widespread surveillance, urged limits on camera usage and data collection.
9. David Igl – spoke about local history.
10. William O'Brien – spoke against University of Oregon expansion projects.
11. Nick Bohl – spoke in support of funding for Crisis Assistance Helping Out On The Streets (CAHOOTS).
12. Athena Aguiar – spoke in favor of changing Toxics Board membership rules, keeping the fire fee on the ballot, and funding CAHOOTS.
13. Mark Fremeth – spoke in favor of terminating Avelo Airlines contract with Eugene Airport.
14. Ethan Smith – spoke in favor of increasing affordable housing in Eugene.
15. Neil Penn – spoke in favor of terminating Avelo Airlines contract with Eugene Airport.
16. Misty Bowman – spoke in favor of dark skies.
17. Stefan (Ace Dog) Strek – spoke in favor of longer public comment.
18. Danny Patch – spoke against Broadway street lane reductions.
19. Kamryn Stringfield – spoke against federal immigration enforcement.
20. Rob Sheldon – spoke against Flock cameras, citing lack of safeguards.

Council Discussion:

- Councilor Keating – thanked those who spoke during public comment; stated concerns over the loss of CAHOOTS; noted hope for the prospects of Willamette Valley Crisis Care Team as a possible replacement; noted the City of Eugene is regulated by the Federal Aviation Administration (FAA) and is not allowed to ban certified air carriers from operating at Eugene Airport.
- Councilor Evans – stated he loves his lesbian daughter.
- Councilor Yeh – suggested those interested in learning more about the Flock license plate readers follow Police Commission agendas or email her.

Mayor Knudson adjourned the meeting at 10:07 p.m.

Respectfully submitted,

Katie LaSala
City Recorder

(Recorded by Cherish Bradshaw)

Link to the webcast of this City Council meeting [here](#).

MINUTES
Eugene City Council
Work Session
Eugene, Oregon 97401

June 25, 2025
12:00 p.m.

Councilors Present: Eliza Kashinsky, Matt Keating, Alan Zelenka, Jennifer Yeh, Mike Clark, Greg Evans, Lyndsie Leech, and Randy Groves

Mayor Knudson opened the June 25, 2025, Eugene City Council Work Session in a virtual format.

1. WORK SESSION: Definition of Residential Character

City Manager, Sarah Medary, introduced Planning Director, Alissa Hunter, who presented the definition of residential character.

Councilor Discussion:

- Councilor Groves – noted community concerns that House Bill 2001 (HB 2001) and Climate Friendly and Equitable Communities (CFEC) contribute to neighborhood quality erosion; asked staff how to follow the law while still dealing with these problems; stated concern over the removal of off-street parking requirements; asked staff for a clear, simple explanation to share with community members about neighborhood quality issue; noted the conflict between the loss of off-street parking and narrower streets that limit on-street parking; noted the conflict between Council goals and State mandates; stated a need for clear, understandable talking points for the public.
- Councilor Kashinsky – stated qualities that make neighborhood unique are subjective; stated policies could hinder new housing development by using unclear or confusing rules about neighborhood fit; does not support expanding this definition across the entire city; supports removing, not adding, barriers to creating new housing.
- Councilor Clark – stated mandates are challenging but unlikely to change soon; asked staff how adding this definition to more neighborhood refinement plans would impact the Planning Commission’s work or recommendations; asked if this definition would help protect neighborhoods from incompatible development; stated the definition seems objective and likely to cause disagreements.
- Councilor Zelenka – noted that traffic, delivery trucks, pedestrian noise, and littering as well as urban design and infill development impact neighborhood quality; noted some people believe HB 2001 lowers neighborhood quality; stated most of Council dislikes the broad approach of HB 2001 and would prefer a targeted approach; asked staff what the impact of this definition would be on housing production; asked

if this definition conflicts with HB 2001 goals; asked what changes would result from applying this definition; noted the City cannot institute a law that contradicts HB 2001; asked if this definition could be used to oppose a fourplex being built next door; asked if the broader adoption of this definition would mainly affect new regulations or new housing types.

- Councilor Yeh – previously voted against this and is not in support now; stated this is an outdated term that was previously used to exclude people from certain neighborhoods; does not believe greater use of the term aligns with current community goals; opposes expanding or retaining the term in land use code; noted a preference for using clear, targeted strategies for community planning.

2. WORK SESSION: Sidewalk Program Update

City Manager, Sarah Medary, introduced Principal Civil Engineer, Katie Marwitz, and Senior Transportation Planner, Jody Trendler, who presented an update on the sidewalk program.

Councilor Discussion:

- Councilor Clark – supports pilot programs that lower the cost of sidewalk work as road work is done in an area; noted many wards have major gaps in sidewalk routes; asked staff if there is a State law or City policy that required sidewalks on streets where they do not currently exist; asked if sidewalk gaps are an Americans with Disability Act issue; noted concern that annexing more county roads will increase the City's financial burden to complete sidewalk networks; asked if Public Works has estimated the cost to complete the sidewalk network on unimproved or future annexations of roads; asked if homeowners can choose to not build a sidewalk in front of their home; stated constituents have asked if the City can require a sidewalk to be built if the home was built before sidewalk requirements existed.
- Councilor Zelenka – stated sidewalk construction and maintenance should not be subsidized through taxes; recognized the challenge of maintaining over 700 miles of sidewalks; stated the City cannot afford to take full responsibility for all repairs and property owners must cover some costs; stated support for investing in sidewalk infrastructure when it supports Safe Routes to School and climate goals; noted support for grinding and repair pilot programs, income-based assistance, cost-sharing for tree-related damage, and “point of sale” policy that would require sidewalk repairs when a home is sold; suggested sidewalk funding be considered in broader in city budget stabilization efforts.
- Councilor Keating – asked staff to provide information on why more communities are not using the point-of-sale method for sidewalk repairs; noted an interest for creative funding ideas for sidewalk improvements; suggested Airbnb fees or a round-up option on local taxes; noted concern for accessibility of online tools for requesting sidewalk repairs; stated the current request-for-service model may not be an equitable method; stated concern that more privileged residents may have more time and the access to request service; asked if there is a heat map of service

requests; asked staff to follow up with more information about a map of service requests; acknowledged the need for more sidewalk repair and upkeep; suggested a shared financial responsibility between the City and homeowners; encouraged staff to look into a more equitable approach for requesting service.

- Councilor Groves – supports adding this topic to the upcoming budget stabilization discussions; stated the current model of homeowner responsibility is not working well; would support a point-of-sale of title transfer model to collect funds for sidewalk repairs; suggested creating a fund for repairs upfront that can be repaid when the property is sold; noted damaged sidewalks cause safety and accessibility issues; stated concern for low-income homeowners who cannot afford sidewalk repairs; stated an equitable and comprehensive approach to sidewalk maintenance is needed; noted there are many areas in ward eight that have unimproved streets without sidewalks that create safety risks.
- Councilor Kashinsky – stated the importance of sidewalk access for mobility and transportation options; asked staff if the pilot program that bundles sidewalk repairs with street work offers low-income assistance for property owners; asked if there is a resource for those who cannot afford repairs; asked if the resources available have an age requirement for eligibility; believes that age-based payment modifications are unfair; stated that the ability to pay, not age, should be the focus for assistance; noted that sidewalks impact the entire neighborhood; asked staff to provide clarification on the discrepancy between the number of sidewalk investigations and the number of notices sent to property owners; asked staff to confirm that if an investigation found a defect, a notice would be issued to the homeowner.
- Mayor Knudson – noted every trip begins and ends with walking; asked staff if there has been coordination with transit planning partners regarding sidewalk improvements.

Mayor Knudson adjourned the meeting at 1:15 p.m.

Respectfully submitted,

Katie LaSala
City Recorder

(Recorded by Sara McKinney)

Link to the webcast of this City Council meeting [here](#).

MINUTES
Eugene City Council
Work Session
Eugene, Oregon 97401

July 9, 2025
12:00 p.m.

Councilors Present: Eliza Kashinsky, Matt Keating, Alan Zelenka, Jennifer Yeh, Mike Clark, Greg Evans, and Randy Groves

Councilors Absent: Lyndsie Leech

Mayor Knudson opened the July 9, 2025, Eugene City Council Work Session in a virtual format.

1. WORK SESSION: City Manager Recruitment Process, Recruiter Selection

Assistant City Manager, Kristie Hammitt, introduced W. Brown Creative Partners (WBCP) representatives, who presented information on their firm.

Councilor Discussion:

- Councilor Zelenka – asked how many City Manager recruitments WBCP has conducted in the past two years; asked where those recruitments took place.
- Councilor Kashinsky – asked the presenters to provide information about the stakeholder engagement component of the process.
- Councilor Groves – asked about the current market conditions for City Manager recruitment; asked about their experience recruiting City Managers for cities with universities.
- Councilor Clark – asked what criteria Councilors should consider during the City Manager recruitment process.
- Councilor Zelenka – asked what the largest city was for which WBCP conducted a City Manager recruitment in the past two years.

Assistant City Manager, Kristie Hammitt, introduced CPS HR Consulting representatives, who presented information on their firm.

Councilor Discussion:

- Councilor Clark – asked what criteria Councilors should consider during the City Manager recruitment process.
- Councilor Evans – asked for clarification on what a “white glove” process is.
- Councilor Groves – asked about their experience recruiting City Managers for cities with universities; asked about current market conditions for high-quality City Manager candidates.

Assistant City Manager, Kristie Hammitt, introduced Bob Murray and Associates representatives, who presented information on their firm.

Councilor Discussion:

- Councilor Groves – asked about their experience recruiting City Managers for communities with universities; asked about current market conditions for interested City Manager candidates; noted this is one of the most important hirings that Council will do.
- Councilor Clark – asked what criteria Councilors should consider during the City Manager recruitment process.
- Councilor Evans – asked for more information about the outreach processes; asked for the difference between internal and external outreach.

Mayor Knudson opened the floor for Council for further deliberation of the firms that presented in this work session.

Councilor Discussion:

- Councilor Zelenka – stated that all three firms are qualified and generally equal in cost and capability; ranked the firms as follows: 1) Bob Murray and Associates, 2) WBCP, and 3) CPS HR, based on their experience in City Manager recruitment and overall comfort in working with them; noted that Bob Murray and Associates recently performed well in recruiting a Public Works Director for the City of Eugene.
- Councilor Clark – stated his order of preference aligns with Councilor Zelenka: 1) Bob Murray and Associates, 2) WBCP, and 3) CPS HR; expressed hesitation in voting without Councilor Leech present; inquired who the four Councilors were on the initial selection committee.
- Councilor Yeh – expressed confidence that Councilor Leech would support any decision made during this work session; ranked the firms in the following order: 1) Bob Murray and Associates, 2) WBCP, and 3) CPS HR.
- Councilor Kashinsky – identified Bob Murray and Associates as her top choice; acknowledged that CPS HR has conducted more recruitments for larger cities.
- Councilor Grove – ranked the firms as follows: 1) Bob Murray and Associates, 2) CPS HR, and 3) WBCP; stated that any of the three firms are capable of performing the work; noted Bob Murray and Associates' extensive experience with medium to large communities, including those with universities; shared he previously interacted with the firm during his tenure as a City of Eugene staff member.
- Councilor Keating – ranked the firms as 1) Bob Murray and Associates, 2) WBCP, and 3) CPS HR.
- Councilor Evans – identified Bob Murray and Associates and WBCP as his top two choices; noted WBCP's significant experience in Oregon; expressed support for selecting Bob Murray and Associates.

MOTION: Councilor Evans, seconded by Councilor Zelenka, moved to select Bob Murray and Associates to conduct the Eugene City Manager recruitment process in accordance with the terms of a contract negotiated and executed by Central Services Director, Mia Cariaga.

VOTE: 7:0 PASSED

IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, Clark, Evans and Groves

OPPOSED: None

Mayor Knudson adjourned the meeting at 1:30 p.m.

Respectfully submitted,

Katie LaSala
City Recorder

(Recorded by Sara McKinney)

Link to the webcast of this City Council meeting [here](#).

MINUTES

Eugene City Council Work Session Eugene, Oregon 97401

July 14, 2025
5:30 p.m.

Councilors Present: Eliza Kashinsky, Matt Keating, Alan Zelenka, Jennifer Yeh, Mike Clark, Greg Evans, Lyndsie Leech, and Randy Groves

Mayor Knudson opened the July 14, 2025, work session of the Eugene City Council in a hybrid format at 500 E 4th Avenue, North Building, Eugene OR 97401.

1. **WORK SESSION: Long Range Financial Stability Framework**

City Manager, Sarah Medary, introduced Twylla Miller, Chief Financial Officer, to discuss long range financial stability, cost and revenue needs, and standing up an ad hoc committee.

Councilor Discussion:

- Councilor Groves – noted the ad hoc committee will be a technical advisory committee and include members with particular skillsets; noted during prioritization council would be seeking feedback from a broader cross-section of the community; stated he does not have a preference about who the committee reports to; stated the committee should present the report to Council in a public meeting; noted he expects the committee will find that the City is well-managed.
- Councilor Clark – noted City Manager Medary will retire at the end of the year; stated the committee should report to the City Manager for continuity and to facilitate a smooth handoff to the incoming City Manager.
- Councilor Zelenka – stated this should be a two-phase project with the first phase being an investigation into the budget; noted the committee will find that the City is well-managed and efficient; stated the second phase should focus on identifying and funding services and programs that make the city a desirable place to live.
- Councilor Leech – stated one short-term committee will not be able to address beyond the next six years of strategy; asked if it would be possible to have a second committee focused on long-term policy decisions around economic development; noted the second committee could begin in the spring, after the work of the initial committee; stated the ad hoc committee should report to the City Manager; asked about the feasibility of publicly broadcasting the committee meetings.
- Councilor Kashinsky – asked if a City Manager ad hoc committee would be able to start work more quickly than a City Council ad hoc committee; noted past criticism regarding the Revenue Committee's lack of discussion on potential changes to service levels or budget cuts; asked if referenced efficiencies were

about cuts and prioritization or finding cost efficiencies; stated the ad hoc committee should focus on operations and cost efficiency.

- Councilor Keating – stated interest in exploring a future Council-driven committee focused on long-term sustainability and long-term investment.
- Councilor Yeh – stated support for both areas of focus and timing for the ad hoc committee; noted there may be more questions after the Council retreat that can be addressed by the Budget Committee or perhaps a second ad hoc committee; noted she is in favor of the committee reporting to the City Manager.
- Councilor Groves – is not in favor of multiple committees operating at the same time.
- Councilor Zelenka – supports a phased approach, with phase one focusing on investigation and form and phase two focusing on priorities and setting budgets; stated this should be a Council-driven process; stated in his experience when Councilors are not involved in a process they end up objecting to the outcomes; stated a Council-driven ad hoc committee is necessary due to the political nature of the work.
- Councilor Evans – stated support for a City Manager ad hoc committee; noted the Council retreat will address the broader issues tied to long-term financial challenges.
- Councilor Zelenka – noted Councilors who were not members of the Revenue Advisors team were not engaged in the process.

MOTION: Councilor Leech, seconded by Councilor Clark, moved to direct the City Manager to create an ad hoc City Manager committee to act as a financial technical advisory panel that will begin work in September 2025, and complete work by a date specified by the City Manager.

VOTE: 7:1 PASSED

IN FAVOR: Kashinsky, Keating, Yeh, Clark, Evans, Leech, and Groves.

OPPOSED: Zelenka.

2. WORK SESSION: Continued Discussion of Options regarding Referendum Petition 2025-1

City Attorney, Kathryn Brotherton, introduced the topic and noted the motion to repeal the ordinance had been made but not voted on during the May 21, 2025 Work Session.

MOTION (previously introduced on May 21, 2025): Councilor Evans, seconded by Councilor Leech, moved to repeal Ordinance 20171, An Ordinance Establishing a Fire Service Fee and Adding New Sections 6.760, 6.765, 6.770, 6.775, 6.780, 6.785, and 6.790 to the Eugene Code 1971.

Councilor Discussion:

- Councilor Groves – stated he had voted for the stormwater fee as a replacement with the intent to withdraw the fire service fee.
- Councilor Clark – noted he is reluctant to repeal the ordinance due to the number of community members who signed the petition to put the ordinance to a public vote.

- Councilor Zelenka – noted he would be interested to see the Chamber of Commerce’s campaign argument for the measure; noted moving forward with both fees would be divisive and expensive; noted while he is reluctant to do so, he is ready to repeal the ordinance and move forward.
- Councilor Kashinsky – noted the fire service fee went through a long process before being approved by Council; noted it was the long-term, permanent financial solution the City had been looking for; noted her reluctance to repeal an ordinance she still supports.
- Councilor Yeh – stated she is in favor of repealing the fire service fee; thanked those who worked to create a compromise; stated repealing the fee will free up time better spent focused on the ad hoc committee.
- Councilor Keating – stated the stormwater fee compromise was a good faith effort and preserved vital services; noted he supports a repeal of the fire service fee.
- Councilor Zelenka – stated the compromise stormwater fee preserved most desired services; noted sending the fire service fee to the ballot in November would be confusing; stated he is hopeful the committee process will help resolve the ongoing financial issues.
- Councilor Leech – noted she will be voting to repeal the fire service fee ordinance; stated sending the ordinance to the ballot would not honor the collaborative process behind the compromise; noted her appreciation for those who have been a part of this process.

VOTE: 7:1 PASSED

IN FAVOR: Keating, Zelenka, Yeh, Clark, Evans, Leech, and Groves.

OPPOSED: Kashinsky.

The meeting was adjourned at 6:29 p.m.

Respectfully submitted,

Katie LaSala
City Recorder

(Recorded by Cherish Bradshaw)

Link to the webcast of this City Council meeting [here](#).

MINUTES
Eugene City Council
Work Session
Eugene, Oregon 97401

July 16, 2025
12:00 p.m.

Councilors Present: Eliza Kashinsky, Matt Keating, Alan Zelenka, Jennifer Yeh, Mike Clark, Lyndsie Leech, and Randy Groves

Councilors Absent: Greg Evans

Mayor Knudson opened the July 16, 2025, Eugene City Council Work Session in a virtual format.

1. EXECUTIVE SESSION: Pursuant to ORS 192.660(2)(i)

2. WORK SESSION: Municipal Court Judge Annual Evaluation

Councilor Leech introduced Interim Employee and Labor Relations Manager, Becky DeWitt, who provided information regarding the evaluation of Municipal Court Judge Greg Gill.

Councilor Discussion:

- Councilor Groves – thanked the review panel for their work; praised Judge Gill’s innovative approach and strong performance; supports the second motion, Option B; hopes Judge Gill remains in the role long-term.
- Councilor Zelenka – thanked the review panel for their work; emphasized the value he found in the results of the evaluation; thanked Judge Gill for his work.
- Councilor Yeh – noted the court's often-unseen work in daily life; appreciated Judge Gill’s efforts to help people through the system.
- Councilor Leech – praised Judge Gill’s performance; appreciated the alternative programs he has implemented; looks forward to his future work.

MOTION: Councilor Leech, seconded by Councilor Zelenka, moved to award Judge Gill a merit salary increase of 2 steps which is equivalent to Step 10 (Grade 12), \$191,817.60/Annually (\$92.22/Hourly), and to authorize the Council President to execute an amendment to Gill’s employment contract with the awarded salary increase.

Councilor Discussion:

- Councilor Keating – stated appreciation for Judge Gill and his team; supports the second motion, Option B, in the agenda item summary.

VOTE: 7:0 PASSED

IN FAVOR: Kashinsky, Keating, Zelenka, Yeh, Clark, Leech and Groves

ABSENT: Evans

OPPOSED: None

3. WORK SESSION: Eugene Public Library – Year 3 Levy Report

City Manager, Sarah Medary, introduced Library Services Director, Angela Ocaña, who presented the Public Library – Year 3 Levy Report.

Councilor Discussion:

- Councilor Kashinsky – called the library a community highlight; thanked staff for their work.
- Councilor Zelenka – praised the library for their work; noted 1.4 million digital items available; highlighted success of the "promises made, promises kept" model; asked how Biblio-Matico tokens are distributed; noted the popularity of the comic collection; shared a Mark Twain quote.
- Councilor Keating – praised the library for their work; inquired about what Star Wars item is in the Library of Things; asked about the impact of the 1,000-foot camping restriction near the library and potential actions to improve accessibility; thanked staff, patrons, and voters for their support.
- Councilor Groves – stated the Eugene Library is unique amongst libraries; noted strong community support; suggested applying library-area safety measures in other parts of Eugene; asked if the book vending machine is still at the airport; thanked staff for their creativity.
- Councilor Yeh – asked if there was a librarian conference in Eugene recently; noted libraries' ability to adapt to changes quickly; asked staff about key takeaways from the conference and if books are being written by artificial intelligence.
- Councilor Leech – emphasized the value of story time in the children's area; shared positive community feedback for the story time area; asked how organizations can apply for Biblio-Matico tokens; thanked staff.

Councilor Leech adjourned the meeting at 12:52 p.m.

Respectfully submitted,

Katie LaSala
City Recorder

(Recorded by Sara McKinney)

Link to the webcast of this City Council meeting [here](#).

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Approval of Tentative Working Agenda

Meeting Date: September 8, 2025
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 3B
Staff Contact: Katie LaSala
Phone: 541-682-5010

ISSUE STATEMENT

This is a routine item to approve the City Council Tentative Working Agenda.

BACKGROUND

Per City Council Operating Agreements, at each regular meeting of the Council, the City Manager shall present the Tentative Agenda. This shall be placed on the Consent Calendar. If there are any concerns about the items on the Tentative Agenda, it may be removed at the request of any councilors from the Consent Calendar and discussed separately.

COUNCIL OPTIONS

The council may choose to approve, amend or not approve the tentative agenda.

SUGGESTED MOTION

Move to approve the items on the Tentative Working Agenda.

ATTACHMENTS

A. City Council Tentative Working Agenda

FOR MORE INFORMATION

Staff Contact: Katie LaSala
Telephone: 541-682-5010
Staff E-Mail: klasala@eugene-or.gov



City Council Tentative Agenda

Updated September 4, 2025

Materials and information about how to access meetings available at <https://www.eugene-or.gov/3360/Webcasts-and-Meeting-Materials>

September 2025

Date	Day	Time	Title	Length	Dept Contact
8-Sept	Monday	5:30 pm	City Manager Recruitment (Work Session)	90 min	Mia Cariaga, CS Kristie Hammitt, CS
<i>Work Session Location: City Hall Council Chambers and Virtual</i>					
8-Sept	Monday	7:30 pm	Ceremonial Matters Committee Reports and Items of Interest Interim Appointment to Police Commission (Consent Calendar 1) Voting Delegate for League of Oregon Cities Meeting (Consent Calendar 1) Approval of a Resolution Annexing Land at 388 South Garden Way (A 25-6 388 S Garden Way) (Consent Calendar 2) Approval of a Resolution Annexing Land at 301 Azelea Drive (A 25-8 Azelea Drive) (Consent Calendar 2) Public Comment		Holly Mathews, EPD Ethan Nelson, CS Nick Gioello, PDD Nick Gioello, PDD
<i>Meeting Location: City Hall Council Chambers and Virtual</i>					
10-Sept	Wednesday	12:00 pm	2025 Community Survey Results (Work Session) 2023-2026 Strategic Plan Annual Report (Work Session)	45 min 45 min	Jason Dedrick, CS Jason Dedrick, CS
<i>Work Session Location: Virtual Only</i>					
15-Sept	Monday	5:30 pm	Leo Harris Parkway Right-of-Way Vacation (Public Hearing)		Nick Gioello, PDD
<i>Public Hearing Location: City Hall Council Chambers and Virtual</i>					
17-Sept	Wednesday	12:00 pm	Unlawful Transfer on Vehicular Portion of Right-of-Way (Work Session) Wildfire Update (Work Session)	45 min 45 min	Chief Skinner, EPD Chief Caven, ESF
<i>Work Session Location: Virtual Only</i>					



Work Session



Action



Public Hearing



Public Comment



Consent Calendar



Committee Reports/Items of Interest



Ceremonial Matters



Pledge of Allegiance

Attachment A

22-Sept	Monday	5:30 pm	 Library Levy Discussion (Work Session)	60 min	Attachment A Joshua Bates, LRCS Angela Ocaña, LRCS
			 Topic Pending Confirmation (Work Session)	30 min	Staff
Work Session Location: City Hall Council Chambers and Virtual					
22-Sept	Monday	7:30 pm	 Committee Reports and Items of Interest		Doug Singer, PW
			 Street Right of Way Jurisdictional Transfers Request (Consent Calendar 1)		
			 Leo Harris Parkway Right-of-Way Vacation (Consent Calendar 1)		Kathryn Brotherton, CS
			 A Resolution Adopting a Policy that the Affirmative Defense Described in ORS 166.370(3)(g) Does Not Apply to the Possession of Firearms in Certain City Buildings (Consent Calendar 1)		
			 Public Comment		
Meeting Location: City Hall Council Chambers and Virtual					
24-Sept	Wednesday	12:00 pm	 Charter Review Process: Council-requested Research (Work Session)	45 min	Jason Dedrick, CS
			 Eugene Springfield Fire Governance Update (Work Session)	45 min	Staff
Work Session Location: Virtual Only					

Council Winter Break Dec 11 – Jan 11
ADDITIONAL INFORMATION FOR UPCOMING PUBLIC HEARINGS

Date/Time	Topic/Title	Description	Staff Contact
Sept 15, 2025 5:30 pm	Leo Harris Parkway Right-of-Way Vacation	This public hearing will provide opportunity for public testimony on an ordinance vacating a portion of the Leo Harris Parkway public right-of-way, located south of Martin Luther King Jr Boulevard. The proposed ordinance will be posted online: https://www.eugene-or.gov/1781/Proposed-Ordinances	Nick Gioello, PDD 541-682-5453 ngioello@eugene-or.gov

Approved Work Session Polls to be Scheduled	Councilor	Date Approved
Establishing a Right-of-Way Ordinance to Expedite Utility Permitting - TBD	Leech/Yeh	8/1/25

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Approval of Interim Police Commission Appointments

Meeting Date: September 8, 2025
Department: Eugene Police Department
www.eugene-or.gov

Agenda Item Number: 3C
Staff Contact: Holly Mathews
Phone: 541-682-8461

ISSUE STATEMENT

This is an action item to appoint two interim members to the City of Eugene's Police Commission.

BACKGROUND

Per Eugene Code 2.368(2), the commission shall have 12 members, consisting of two city councilors, one member who is also a member of the human rights commission, one member who is also a member of the civilian review board, and eight citizen members. Members shall be nominated by the mayor and appointed by the council. The eight citizen members shall serve four-year terms. A vacancy shall be filled in the same manner as original appointments, and the appointee shall hold office for the remainder of the unexpired term.

The Police Commission currently has two vacancies.

Police Commissioner William Parham vacated their Police Commission seat in May 2025. The first appointment will fulfill the remainder of their term, which ends June 30, 2027.

Police Commissioner Sean Shivers vacated his Police Commission seat in July 2025. The second appointment will fulfill the remainder of his term, which ends June 30, 2028.

These two recruitments are time sensitive to ensure the Police Commission maintains quorum.

An interim recruitment was held between May 28, 2025 through June 25, 2025, during which the Police Commission received eleven applications for the two vacancies. Of those eleven applications, Mayor Knudson interviewed four candidates.

RELATED CITY POLICIES

The City of Eugene [Strategic Plan](#) outlines direction and organizational priorities for the 2023-2026 period. The strategic plan identifies four key focus areas: Urgent Community Needs, Culture of Belonging, Communication and Outreach, and Organizational Wellbeing.

Boards and Commissions work aligns with the Culture of Belonging focus area: Strengthen relationships with the whole community, with emphasis on the inclusion of the most marginalized groups. And the High Impact Action: Increase engagement efforts with people from the most marginalized groups to increase participation from these groups on boards, commissions, panels, and other City-sponsored entities.

COUNCIL OPTIONS

1. Appoint applicants who have been nominated by the mayor.
2. Seek additional candidates for interim positions.

SUGGESTED MOTIONS

1. Move to appoint Kierstin Dunavant to the Police Commission beginning September 8, 2025, ending on June 30, 2027.
AND
2. Move to appoint Joshua Bertrand to the Police Commission beginning September 8, 2025, ending on June 30, 2028.

ATTACHMENTS

- A. Eleven candidates' applications and supplemental question responses to the Police Commission.
- B. Eugene City Code 2.368(4) Police Commission – Powers and Duties.

FOR MORE INFORMATION

Staff Contact: Holly Mathews, Executive Assistant/AIC Police Commission Staff Liaison
Telephone: 541-682-8461
Staff E-Mail: hmathews@eugene-or.gov



Interested Applicants

InterestedApplicants

Date Submitted: 6/21/2025 4:25:14 PM

Athena . Aguiar

Name **Athena . Aguiar**
 Address **1315 Willagillespie Rd**
Eugene OR 97401
 Occupation **Timber Cruiser**
 Business Address
Springfield OR

Optional Information

Gender Sexual Orientation **Bisexual**
 Description
 Additional Languages spoken **English**

Education / Training

Coe College, Bachelor's in Biology, 2022
Henry D. Sheldon High School, High School Diploma, 2018

Community Service / Volunteer

Eugene Library Advisory Board
LRCS Working Group
Precinct Committeeperson (DPLC)
Environmental Restoration Volunteer
CASA of Iowa
Adopt an Inmate Mail Sorter / Letter Writer

Personal Interest

Police Commission

Evening Phone **(541) 797-4972** Day Phone **(541) 797-4972**
 Do You Live within the City Limits? **Y** If so how long? **1.5**
 Ward **5** Neighborhood **Cal Young Neighborhood**
 Employer **Ridgeline Forestry Services, LLC**
 Fax E-Mail **athenajaguiar@gmail.com**
 How did you learn of this vacancy? **Friend**

Job Experience

Environmental Restoration Steward
Pharmacy Technician
Histopathology Technician
Research Assistant (Microbiology/Molecular Biology Fusion Lab)
Undergraduate Laboratory Assistant

Personal Experience

I initially moved to Eugene in 2016, went to Sheldon for 2.5 years, graduated early because I was sick of high school, went to Iowa for college, realized I had to escape their inadequate services and remembered Eugene was good and I wanna help w that

Contribution

I have cool ideas that we could try or (maybe heavily) modify to make legislatively possible. Also, I know people in town who are interested in police commission / police oversight but seem afraid to come, so I can bring their ideas/thoughts.



Interested Applicants

InterestedApplicants

Reading
 Activism
 Friendship bracelets
 Button-making
 Zine / free literature distribution
 Debate
 Board and card games
 Collage
 Rick & Morty
 Dropout universe
 Rest
 Sticker bombing
 Repeatedly bothering elected officials

<u>Board or Commission</u>		<u>Question</u>	<u>Answer</u>
Police Commission	0	What is your understanding of the role of the Police Commission within the community?	Police commission provides a forum for policy and procedure complaints, recommendations, and commendations. Note, not related to a specific officer nor the department as a whole but instead in relation to specific policies and procedures. Also, the commission is intended to be a conduit for the public to converse/engage with the city government about the police. Also, UO journalism students can go there to get their reporting homework done if they're busy during city council meetings.
Police Commission	1	What do you see as the role of the Police Commission relative to City government?	Police commission votes to prioritize a list of policies and procedures provided by staff to review every biennium. The body then meets monthly to review those policies and procedures and give recommendations to the police chief regarding any changes he should make. Also, they come up with ideas that get passed along to city council, like the community safety payroll tax.
Police Commission	2	What community issues, related to the work of the Police Commission, are of interest to you?	I am interested in violent crimes and our city's response to them, including how the police response interplays or could interplay with social service non-profits in town. I am interested in intergovernmental relations as well. Like the sheriff's office and how the city does/can work with the county in regards to policing. Or how state police regulations do/could affect things. I am interested in the online reporting system and how it could be expanded. I am interested in how homeless Eugenians' officer interactions may be remedied. I want to find out more too because maybe there is stuff going on that I would think is interesting that I don't even know about right now!



Interested Applicants

InterestedApplicants

Date Submitted: 6/7/2025 3:32:16 PM

Police Commission

Joshua . Bertrand

Name **Joshua . Bertrand**
 Address **3454 Kinsrow Avenue, #72**
Eugene OR 97401
 Occupation **Senior Financial Crimes Investigator**
 Business Address **12555 Manchester Road**
Saint Louis MO 63131

Evening Phone **(564)-888-3345** Day Phone **(564)-888-3345**
 Do You Live within the City Limits? **Y** If so how long? **3**
 Ward **4** Neighborhood **Harlow Neighbors**
 Employer **Edward Jones (Remote)**
 Fax E-Mail **josh.bertrand.jb@gmail.com**
 How did you learn of this vacancy? **Web Site**

Optional Information

Gender **Male** Sexual Orientation **Heterosexual** Age **26-35** Ethnicity **Jamaican**
 Description
 Additional Languages spoken **English** **German**

Education / Training

Master of Public Administration with a specialization in Legal/Justice Administration. Bachelor of Arts degrees in Economics and Languages and Cultures - German

Job Experience

I have worked at Edward Jones for almost three years. I was first a manager of branch development and strategy operations. Since then, I moved to my dream role of being a financial crimes investigator and was recently promoted to senior investigator.

Community Service / Volunteer

Due to health, I had to step back from service for the last 3 years. Formerly, I worked as an aviation educator at The Historic Trust in Vancouver, WA. In Texas, I volunteered at various orgs such as Meals on Wheels and a local planetarium.

Personal Experience

As a financial crimes investigator, I work closely with law enforcement agencies, communicating and sharing data. Paired with my education, I believe I bring a unique perspective to the Police Commission.

Personal Interest

I am passionate about the police's role in community relations. This is an essential part of the job, which humanizes officers and promotes unity. To that end, I believe police, today, must be more proactive in protecting all age groups from fraud.

Contribution

My mom is Jamaican, and my dad was French Creole. I was born in New Orleans, Louisiana, one of the most culturally diverse regions in the U.S. I've studied in Germany. I am keen on respecting other cultures, which is important in this role.



Interested Applicants

InterestedApplicants

<u>Board or Commission</u>		<u>Question</u>	<u>Answer</u>
Police Commission	0	What is your understanding of the role of the Police Commission within the community?	I believe the role of the Police Commission is to be a sort of bridge between the community and the city government, as well as the Eugene Police Department. The goal, I believe, should be to listen to the concerns of the community, hopefully mitigate those concerns in the form of actionable items to take to the government and police force, who, if feasible, can update or implement policies related to the aforementioned concerns. In short, the commission is to facilitate communication between the two ends of the metaphorical bridge.
Police Commission	1	What do you see as the role of the Police Commission relative to City government?	<p>This question is very much in line with the above question. The commission, as stated previously, serves as a bridge between the citizenry and the city government. To that end, and more specifically, the commission job should be there to advise the government as the mouthpiece of the community, informing on any community concerns. I believe a better way to look at the importance of the commission to city government is to think of Eugene as a place without the commission. I believe a city without a commission can very much lead to a disenfranchised citizenry - one whose ideas and concerns are not heard, and therefore, the government takes no action. From a practical standpoint, one could argue that the continued existence of the commission, in respect to city government, inadvertently and specifically, assists local politicians therein. It creates the sense of the people having a voice, and if used correctly, politicians in city government can continually use the commission as a pulse check.</p>



Interested Applicants

InterestedApplicants

Police Commission	2	What community issues, related to the work of the Police Commission, are of interest to you?	<p>As alluded to in one of my answers to a previous question, I am very passionate about financial crimes and local communities. This is especially true because I have seen the devastation that these crimes have done to families and communities with the proliferation of AI and other cyber tools at my job as a financial crimes investigator. But let me put this into numbers. According to the FTC, nationwide fraud losses increased to an unprecedented \$10 billion in 2023¹. And this fraud affects all age demographics. One of the biggest misconceptions is that elderly individuals are more susceptible to scams than younger people. This is further from the truth, according to research by Deloitte². In a survey conducted by the company, there is evidence showing younger people are exploited through financial crimes just as much as their older counterparts, if not more, on the internet (the most prominent location for fraud nowadays). However, the key difference is that elderly individuals lose much more money simply because they have more to lose than, for example, a fresh-out-of-university graduate. Although, with that said, I do believe that their data may be skewed since it would make sense that (1) elderly individuals are likely not online as much as their younger counterparts, so online activity, as a variable, needs to be controlled and (2) from my experience of interviewing clients who have been victimized, elderly individuals are less likely to admit that they were scammed due to embarrassment. And therein lies the opportunity for law enforcement and/or local government intervention. Eugene, being a town with a spectrum of ages from college students to retirees, needs to be more involved via community policing to deter financial crimes perpetrated on its citizenry. So, what can be done to stop this issue? One, educating the community through sit-downs, which can even be done virtually. Two, while I do see that the Eugene Police Department has had some literature for the community, it is definitely outdated, as it does not even include the word “cyber”. Therefore, much more guidance is needed.</p> <p>1. https://www.ftc.gov/news-events/news/press-releases/2024/02/nationwide-fraud-losses-top-10-billion-2023-ftc-steps-efforts-protect-public 2. https://www2.deloitte.com/us/en/insights/industry/telecommunications/connectivity-mobile-trends-survey.html#explore</p>
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Interested Applicants

InterestedApplicants

Date Submitted: 6/29/2025 4:24:26 PM

Police Commission

Ethan . Clevenger

Name **Ethan . Clevenger**
 Address **1060 Jackson St**
Eugene OR 97402
 Occupation **Web Developer / Retail Shop Owner**
 Business Address **160 E Broadway Ste B**
Eugene OR 97401

Evening Phone **515-505-3810** Day Phone **515-505-3810**
 Do You Live within the City Limits? **Y** If so how long? **8.5**
 Ward **1** Neighborhood **Jefferson Westside Neighbors**
 Employer **Self (Sterner Stuff/Porterhouse Clothing & Supply)**
 Fax E-Mail **ethan.c.clevenger@gmail.com**
 How did you learn of this vacancy? **Web Site**

Optional Information

Gender **Male** Sexual Orientation **Heterosexual** Age **26-35** Ethnicity **White**
 Description
 Additional Languages spoken **English**

Education / Training

Bachelor's degree in Computer Science

Job Experience

13 years as a web developer, 8 self-employed. Have owned a Downtown Eugene retail store for 5 years.

Community Service / Volunteer

Current board member at Eugene Chamber's Local Government Affairs Council and president of Downtown Eugene Merchants since 2023. 2024 organizing team for WordCamp US in PDX.

Personal Experience

Active Bethel Citizens Steering Committee, followed by a board position. 2024 candidate for Ward 1 Eugene City Council seat.

Personal Interest

Home improvement, golf, progressive politics, functional downtowns.

Contribution

See above.



Interested Applicants

InterestedApplicants

<u>Board or Commission</u>		<u>Question</u>	<u>Answer</u>
Police Commission	0	What is your understanding of the role of the Police Commission within the community?	As a citizen board, the Police Commission can inform and work with EPD leadership to ensure the organization is responsive to the community's wants and needs. What are the communities expectations and priorities for enforcement? Spending?
Police Commission	1	What do you see as the role of the Police Commission relative to City government?	City Council in Eugene is essentially a part-time job. This 12-person citizen body can more narrowly focus on EPD policy and resources to advise City Council accordingly on actions they may take related to policing.
Police Commission	2	What community issues, related to the work of the Police Commission, are of interest to you?	<p>In the face of budgetary struggles, it would be contrary to community needs to cut funding from public safety departments, including EPD. However, that doesn't mean there isn't room to ensure that EPD's budget allocation is spent in a way that most effectively responds to community needs.</p> <p>Perhaps related, over the last several years, reaching target staffing levels that have already been budgeted for within EPD has been an issue, per Chief Skinner. How can we be better at filling those positions?</p> <p>And finally, as a Downtown Eugene business owner, I particularly feel the impact of an EPD that is unable to appropriately staff to meet the needs of our most challenged neighborhoods, to say nothing of ancillary services and mechanisms for dealing with non-criminal QOL topics like behavioral health and drug addiction. A recent presentation from Ray Brown showed that the new co-responder system has engaged less than one person per calendar day since its inception. While I don't want to take away from the achievement that is getting 8 individuals into permanent housing through that program, that feels like a result of services further down the chain from on-the-street engagement, and I would expect the volume of initial engagements to be much higher. How can we make this program more effective and proactive?</p>



Interested Applicants

InterestedApplicants

Date Submitted: 6/23/2025 1:14:15 AM

Police Commission

Kierstin . Dunavant

Name	Kierstin . Dunavant	Evening Phone	6053811632	Day Phone	6053811632
Address	1140 Tyson Ln. Eugene OR 97404	Do You Live within the City Limits?	Y	If so how long?	10
Occupation	Vice President of Administrative Services	Ward	7	Neighborhood	Santa Clara Community Organization
Business Address	1790 W. 11th Ave., Suite 200 Eugene OR 97404	Employer	Looking Glass Community Services		
		Fax		E-Mail	kierstin.dunavant@lookingglass.us
		How did you learn of this vacancy?	Web Site		

Optional Information

Gender **Female** Sexual Orientation **Heterosexual** Age **26-35** Ethnicity **Other**
 Description
 Additional Languages spoken **English**

Education / Training

Advanced training in nonprofit leadership, compliance, and behavioral health systems. Extensive experience in accreditation and safety standards across human services. Ongoing professional development in behavioral health and community safety.

Job Experience

Oversees IT department, chairs agency safety committee, leads agency accreditation, manages CCO contracts, and acts as direct liaison to the Board of Directors. Experience managing interagency partnerships and contracts impacting safety & health.

Community Service / Volunteer

Part of the Eugene Young Professionals and past President of Zonta International Eugene-Springfield Chapter. Advocate for youth homelessness, nonprofit sustainability, and behavioral health reform. Active in community listening sessions.

Personal Experience

Lived experience navigating systems that intersect with law enforcement and behavioral health. Over a decade of nonprofit leadership focused on youth, safety, and systems change. Advocate for fair, trauma-informed approaches to public safety.

Personal Interest

Passionate about equity in public safety and cross sector collaboration. Interested in building trust between communities and law enforcement. Committed to transparent, community-driven public safety solutions.

Contribution

Bring policy advocacy, operational leadership, and cross sector insight to strengthen trust, accountability, and public safety outcomes in Eugene's communities.



Interested Applicants

InterestedApplicants

<u>Board or Commission</u>		<u>Question</u>	<u>Answer</u>
Police Commission	0	What is your understanding of the role of the Police Commission within the community?	They act as a bridge between the police department and the community, with a focus on building trust.
Police Commission	1	What do you see as the role of the Police Commission relative to City government?	Advise on police policies and operations, and provide feedback gathered from community voices.
Police Commission	2	What community issues, related to the work of the Police Commission, are of interest to you?	Long-term planning around crime prevention, mental health crisis response, homelessness intervention, and alternative public safety models.



Interested Applicants

InterestedApplicants

Date Submitted: 6/11/2025 7:02:58 PM

Police Commission

Eric L. Dziura

Name **Eric L. Dziura**
 Address **1917 Regina St**
Eugene OR 97402
 Occupation **Retired**
 Business Address
Eugene OR 97402

Evening Phone **5415312659** Day Phone **5415312659**
 Do You Live within the City Limits? **Y** If so how long? **1.5**
 Ward **6** Neighborhood **Active Bethel Citizens**
 Employer
 Fax E-Mail **eric.dziura@gmail.com**
 How did you learn of this vacancy? **Web Site**

Optional Information

Gender Sexual Orientation
 Description
 Additional Languages spoken

Age Ethnicity

Education / Training

BS App Sci U Louisville
MSAE Naval Postgraduate School
MSME U Washington
Training Oregon School Board Association related to school board governance
Training Special Districts Association of Oregon related to special district governance

Job Experience

21 years US Army / US Navy as electronic technician, naval flight officer, etc.
20 years as instructor, senior lecturer, professor teaching electronics, mathematics, physics, and engineering at USNA, ITT Tech, Olympic CC, Rogue CC, SOU

Community Service / Volunteer

Budget: Medford School District (2 yrs), City of Medford (4 yrs)
Director: Medford 549C School District (5 yrs, 2 Board President), JCLS (4 yrs, 2 Board President), City Club Eugene
Treasurer ABC
Airport Advisory Committee
Mentor Shasta Middle School

Personal Experience

55 years of leadership and collaboration experience. Work as a team member to resolve conflicts and achieve goals. Connection with family/friends has demonstrated the value of the human endeavor. Always looking forward to the next part of the journey

Personal Interest

Family, teaching, and learning, science, history, philosophy, government policy, politics, hiking, visual arts, music

Contribution

21 years of military service, 20 years of teaching at public institutions of higher education, and a commitment to community service in retirement



Interested Applicants

InterestedApplicants

<u>Board or Commission</u>		<u>Question</u>	<u>Answer</u>
Police Commission	0	What is your understanding of the role of the Police Commission within the community?	<p>The role of the Police Commission is to provide an ongoing liaison between the people of Eugene and the Eugene Police Department, fostering a sense of trust, respect, and shared purpose between the community and the EPD.</p> <p>The Police Commission:</p> <ul style="list-style-type: none"> - Monitors EPD policies and procedures to ensure public safety and protect the civil rights of the community members. - Promotes open communication between EPD and the community by receiving input from the public. - Facilitates the establishment of public safety partnerships between citizens, neighborhoods, community agencies, and EPD. - Promote police policies and procedures that reflect community values.
Police Commission	1	What do you see as the role of the Police Commission relative to City government?	The Police Commission's role is to recommend to the city council, the city manager, the police department, and the people, the resources, preferred policing alternatives, policies, procedures, and citizens' responsibilities needed to achieve a safe community. We strive to create a climate of mutual respect and partnership between the community and the police department that helps achieve safety, justice, and freedom for all people in Eugene.
Police Commission	2	What community issues, related to the work of the Police Commission, are of interest to you?	<p>The unhoused community.</p> <p>Mental health and alternative response.</p> <p>Technology to better utilize police resources.</p> <p>Police officer safety and health.</p> <p>Police integrity.</p> <p>Funding the EPD.</p>



Interested Applicants

InterestedApplicants

Date Submitted: 6/21/2025 10:57:26 AM

Police Commission

Robb . Evans

Name **Robb . Evans**
 Address **476 Archie St**
Eugene OR 97402
 Occupation **General contractor-Remodeler**
 Business Address **Box 23922**
Eugene OR 97402

Evening Phone **(949) 677-1019** Day Phone **(949) 677-1019**
 Do You Live within the City Limits? **Y** If so how long? **8**
 Ward **8** Neighborhood **Active Bethel Citizens**
 Employer **Self- Converted Kitchen LLC**
 Fax E-Mail **evansrobb@yahoo.com**
 How did you learn of this vacancy? **Web Site**

Optional Information

Gender **Male** Sexual Orientation **Heterosexual** Age **56-65** Ethnicity **English**
 Description
 Additional Languages spoken **English**

Education / Training

Associates- International Business
Multiple trade certifications

Job Experience

Sales, property management and investment, Hydraulic system design and repair, Scuba instruction

Community Service / Volunteer

Active member Eugene and Springfield Chamber. Eugene LGAC board. Springfield Leaders advisory board. BRING recycling board Vice President. Springfield Planning Dept Housing Technical Advisory Committee.

Personal Experience

Decades of experience in sales, construction, and business ownership. I have been an active member of my community in each city I have resided in.

Personal Interest

My personal interests vary by the season. I am an avid outdoorsman, and a supporter and patron of the arts community. I have adult children in the community and grandchildren growing up here. I want them to be able to succeed here.

Contribution

I am an ambassador for "Men wear Pink", former chairman of the SW Oregon Community Action, and am very well connected to other business people in the community. In short, I show up.



Interested Applicants

InterestedApplicants

<u>Board or Commission</u>		<u>Question</u>	<u>Answer</u>
Police Commission	0	What is your understanding of the role of the Police Commission within the community?	Act in an advisory capacity to the Chief and council regarding Police policy and resource matters
Police Commission	1	What do you see as the role of the Police Commission relative to City government?	I believe it can aid in decisions related to budget, acquisitions, staffing, and programs.
Police Commission	2	What community issues, related to the work of the Police Commission, are of interest to you?	Ensuring the safety of the community AND officers. Revitalization of the downtown and the role law enforcement with play. Restoring confidence within the community in the department and our officers.



Interested Applicants

InterestedApplicants

Date Submitted: 6/15/2025 7:40:17 AM

Timothy J. Gallo

Name **Timothy J. Gallo**
 Address **4455 Spring Meadow Ave**
Eugene OR 97404
 Occupation **Cyber threat intelligence**
 Business Address **1600 Amphitheater Way**
Mountain View CA 94043

Optional Information

Gender Sexual Orientation
 Description
 Additional Languages spoken

Education / Training

BS Physics, Micro Masters Cybersecurity,

Community Service / Volunteer

Personal Interest

Police Commission

Evening Phone **5417298264** Day Phone **5417298264**
 Do You Live within the City Limits? **Y** If so how long? **24**
 Ward **6** Neighborhood **Santa Clara Community Organization**
 Employer **Google**
 Fax E-Mail **timothy.j.gallo@gmail.com**
 How did you learn of this vacancy? **Web Site**

Age Ethnicity

Job Experience

Personal Experience

Contribution



Interested Applicants

InterestedApplicants

<u>Board or Commission</u>		<u>Question</u>	<u>Answer</u>
Police Commission	0	What is your understanding of the role of the Police Commission within the community?	To provide oversight and independent evaluation of policing in our community.
Police Commission	1	What do you see as the role of the Police Commission relative to City government?	To provided feedback and recommendations to the city on policing practices and budgets.
Police Commission	2	What community issues, related to the work of the Police Commission, are of interest to you?	Policing, immigration, mental health, homelessness



Interested Applicants

InterestedApplicants

Date Submitted: 6/24/2025 8:07:21 PM

Police Commission

Mahindra . Kumar

Name **Mahindra . Kumar**
 Address **2168 Patterson St. Unit 190**
Eugene OR 97405
 Occupation **Graduate Teaching Employee**
 Business Address **1585 E 13th Ave**
Eugene OR 97403

Evening Phone **9492353709** Day Phone **9492353709**
 Do You Live within the City Limits? **Y** If so how long? **5**
 Ward **2** Neighborhood **West University Neighbors**
 Employer **University of Oregon**
 Fax E-Mail **mahindra@uoregon.edu**
 How did you learn of this vacancy? **Word of Mouth**

Optional Information

Gender **Male** Sexual Orientation **Heterosexual** Age **26-35** Ethnicity **Other**
 Description
 Additional Languages spoken **English** **Other**

Education / Training

Ph.D. Sociology, University of Oregon, expected 2027
Certificate-Sociology Teaching Skills, 2024
M.S.-Sociology, University of Oregon, 2022
B.A.-Sociology, California State University, Long Beach, 2019
A.A.-Sociology, Saddleback College, 2016
GED -TX

Job Experience

Graduate Teaching Employee, UO
Housing Coordinator - Bridge Housing Program, Friendship Shelter, Inc. -OC, CA.
Shelter Staff, Alternative Sleeping Location, Friendship Shelter, Inc.
Intern -The Law Offices of Higbee and Associates - Santa Ana, CA

Community Service / Volunteer

Volunteer- Neighbors Feeding Neighbors
Tenant Support Specialist- Springfield Eugene Tenant Association (2021)
External Relations, Graduate Teaching Fellows Federation (2022)
Team Captain Field Surveyor - Point in Time Count Field Survey OC (2019)

Personal Experience

13 years experience in frontline human service facilities ranging from group homes to case management in bridge housing. A fellow of the National Science Foundation Graduate Research Fellowship Program, awarded for research on mobile crisis response.

Personal Interest

Sociological Research, Eugene History, Permanent Supportive Housing, Mobile Crisis Response

Contribution

Assisted several initiatives related to housing insecurity in Eugene. Engaged in community-based research, 1) Southern Oregon for a Housing Needs Assessment after the Alameda Fire 2) Mobile Crisis Response and Poverty Governance in Lane County



Interested Applicants

InterestedApplicants

<u>Board or Commission</u>		<u>Question</u>	<u>Answer</u>
Police Commission	0	What is your understanding of the role of the Police Commission within the community?	Based on my experience attending several Police Commission meetings over the last 5 years, and from having personally engaged with the policy matters that the members have deliberated over--my understanding of the police commission's role within the wider community is as follows: it is tasked with fostering the community engagement that serves as a prerequisite for healthful relationships between community stakeholders and the institutions entrusted with protecting the most vulnerable members of the Eugene community. Specifically, they can propel the concerns of community members in a concentrated format, better ensuring that policies reflect the totality and diversity of Eugene.
Police Commission	1	What do you see as the role of the Police Commission relative to City government?	My understanding of the police commission's central role is that it has been created to serve as an advisory body to the councilors, the police chief, and the city manager with regard to policy issues as they relate to policing within the city of Eugene. Importantly, they are the avatars mirroring the values of the civically engaged in Eugene. Contrastingly, they also can uplift the voices of residents whose experiences can better inform evidence-based policy as it relates to the ever changing needs of Eugene.
Police Commission	2	What community issues, related to the work of the Police Commission, are of interest to you?	While many current members of the commission bring different skill and knowledge sets based on their expertise and experiences, I believe that I can contribute most as it relates to issues dealing with social services, the impacts of human service facilities, and efforts as they relate to the impacts from services for unhoused people. For example, the commission's work as it relates to mental health policy and behavioral health crisis response is something I have followed for years. Since the adoption of the Community Safety Payroll tax, changes in state law in accordance with the certification of behavioral health response programs—I have dedicated a considerable amount of my time keeping my finger on the pulse of the transition from the CAHOOTS' service provision, along with Eugenians' decades long cultural attachment to White Bird Clinic—to the development of a country run crisis response program under the auspices of Lane County Public Health following national attention on the Eugene CAHOOTS model in the aftermath of calls for reform in 2020. Furthermore, I look to provide input during times of disaster and crises, as exemplified by the impacts that events like the Ice Storm earlier this year had on the provision of emergency services for those on the frontline and the vulnerable people they serve.



Interested Applicants

InterestedApplicants

Date Submitted: 6/25/2025 9:23:52 AM

Police Commission

Andrew L. Ledbetter

Name **Andrew L. Ledbetter**
 Address **777 Nebraska St**
Eugene OR 97402
 Occupation **IT Support**
 Business Address **3355 Riverbend Dr STE 435**
Springfield OR 97477

Evening Phone **5412318724** Day Phone **5412318724**
 Do You Live within the City Limits? **Y** If so how long? **12**
 Ward **8** Neighborhood **Active Bethel Citizens**
 Employer **Northwest Specialty Clinics**
 Fax E-Mail **andrewl.ledbetter@gmail.com**
 How did you learn of this vacancy? **Web Site**

Optional Information

Gender **Male** Sexual Orientation **Heterosexual** Age **36-45** Ethnicity **White**
 Description
 Additional Languages spoken **English**

Education / Training

High School Diploma - Siuslaw High School
Associates Degree, Computer Network Operations - Lane Community College

Job Experience

IT Support - Northwest Specialty Clinics (2016-2020, 2022-Current)
Field Service Technician - Ricoh (2021-2022)
Delivery Driver - Pizza Hut (2013 - Current)

Community Service / Volunteer

Precinct Committee Person - DPLC
Neighborhood Leader - DPLC

Personal Experience

Stepdad to student at Prairie Mountain School

Personal Interest

Chess, Basketball

Contribution



Interested Applicants

InterestedApplicants

<u>Board or Commission</u>		<u>Question</u>	<u>Answer</u>
Police Commission	0	What is your understanding of the role of the Police Commission within the community?	To serve as an advisory board for city council, the chief of police and the city manager on police policy and resource issues
Police Commission	1	What do you see as the role of the Police Commission relative to City government?	To give voice to my neighborhood, ward, and city about law enforcement policies
Police Commission	2	What community issues, related to the work of the Police Commission, are of interest to you?	Homelessness Policy, Protest Policy, Cooperation with ICE, Police Resource Allocation



Interested Applicants

InterestedApplicants

Date Submitted: 6/20/2025 12:02:14 PM

Police Commission

Laura . Pelletier

Name **Laura . Pelletier**
 Address **2622 Laurel Hill Dr**
Eugene OR 97403
 Occupation **Academic Dean**
 Business Address **4000 E. 30th Ave**
Eugene OR 97405

Evening Phone **(507)-304-5077** Day Phone **(507)-304-5077**
 Do You Live within the City Limits? **Y** If so how long? **8**
 Ward **3** Neighborhood **Laurel Hill Valley Citizens**
 Employer **Lane Community College**
 Fax E-Mail **lkpelletier@yahoo.com**
 How did you learn of this vacancy? **Web Site**

Optional Information

Gender **Female** Sexual Orientation **Heterosexual** Age **56-65** Ethnicity **White**
 Description
 Additional Languages spoken **English**

Education / Training

EdD Higher Education Leadership, MFA Forensics, MA Health Communication & Promotion

Job Experience

Lane Community College: Faculty in Communication Studies 2017-2024; Dean of Humanities 2024 to present.

Community Service / Volunteer

I run a small pantry for students at LCC.

Personal Experience

Personal Interest

Contribution



Interested Applicants

InterestedApplicants

<u>Board or Commission</u>		<u>Question</u>	<u>Answer</u>
Police Commission	0	What is your understanding of the role of the Police Commission within the community?	The Police Commission works to facilitate communication between the police and the community, promoting a better understanding of policies and practices, and gathering input on these policies and practices.
Police Commission	1	What do you see as the role of the Police Commission relative to City government?	The Police Commission works in an advisory capacity to the city council, the city manager, and the chief of police. It is a neutral entity working in conjunction with the city government.
Police Commission	2	What community issues, related to the work of the Police Commission, are of interest to you?	



Interested Applicants

InterestedApplicants

Date Submitted: 6/21/2025 2:51:55 PM

Police Commission

Benjamin M. Shapiro

Name **Benjamin M. Shapiro**

Address **3472 Olive St**

Eugene OR 97405

Occupation **Senior Network Engineer**

Business Address **200 N Monroe St**

Eugene OR 97402

Evening Phone **6508042956**

Day Phone **5417907761**

Do You Live within the City Limits? **Y** If so how long? **14**

Ward **2** Neighborhood **Southeast Neighbors**

Employer **Eugene School District 4J**

Fax E-Mail **benmshapiro@gmail.com**

How did you learn of this vacancy? **Web Site**

Optional Information

Gender **Male**

Sexual Orientation

Heterosexual

Age **36-45**

Ethnicity

White - Other

Description

Additional Languages spoken

English

Education / Training

M.S. in Geology with experience in public policy and digital infrastructure; recently completed a professional certificate in Building Cyber Resilience.

Job Experience

Senior Network Engineer at Eugene School District 4J; lead broadband infrastructure planning and resiliency efforts for 23,000+ clients. Former Systems Engineer in public broadband.

Community Service / Volunteer

President, Willamette Internet Exchange; Sailing Instructor with the City since 2013, including for veterans. Help organize public/private partnerships to strengthen civic infrastructure.

Personal Experience

I value fairness, service, and community trust. I work across agencies and with diverse communities to promote transparency and shared decision-making.

Personal Interest

Sailing, public policy, infrastructure access, civic technology, and parenting a curious preschooler. I care deeply about access, safety, and dignity in public systems.

Contribution

Bridge builder with technical and interpersonal fluency. I offer systems thinking, public-sector experience, and a grounding in transparency, equity, and operational resilience.



Interested Applicants

InterestedApplicants

<u>Board or Commission</u>		<u>Question</u>	<u>Answer</u>
Police Commission	0	What is your understanding of the role of the Police Commission within the community?	The Police Commission serves as a conduit between the public and law enforcement, ensuring policies reflect community values, promote equity, and foster trust. It advises council and EPD on best practices and needed reforms.
Police Commission	1	What do you see as the role of the Police Commission relative to City government?	The commission operates as an advisory body to City Council on police policy—not individual cases—bringing public input into the formal governance process and helping ensure policing aligns with community priorities and civil rights.
Police Commission	2	What community issues, related to the work of the Police Commission, are of interest to you?	I care about building trust between communities and institutions—especially in areas like mental health response, use-of-force policy, and ensuring public safety systems are fair, transparent, and inclusive of historically marginalized voices.

2.368 Police Commission.

- (1) *Created.* The police commission is hereby created to act as an advisory body to the city council, city manager, and police chief regarding police policy issues.
- (2) *Membership.* The commission shall have 12 members, consisting of two city councilors, one member who is also a member of the human rights commission, one member who is also a member of the civilian review board, and eight citizen members selected from the public so as to represent a diverse range of interests and experiences with due regard to the geographic distribution of the membership. The citizen members of the commission shall be selected from, but are not limited to, several but not necessarily all of the following groups: youths, students of the University of Oregon and Lane Community College, persons with a demonstrated interest in law enforcement, social services providers, educators, members of community or neighborhood groups, persons engaged in private business, persons with a diversity of ethnic and cultural affiliations, and persons with diverse economic backgrounds and interests.
- (3) *Appointment and Terms of Office.* Members shall be nominated by the mayor and appointed by the council. The eight citizen members shall serve for four-year terms. The councilor members shall be appointed annually as part of the process for appointing elected officials to other committees, and shall serve during their terms as councilors. The members from the human rights commission and civilian review board shall serve during their term on such commission, committee or board, or for four years, whichever is less. In any event, all members shall be limited to two consecutive terms. A vacancy shall be filled in the same manner as original appointments, and the appointee shall hold office for the remainder of the unexpired term. A member who is absent for more than three consecutively scheduled meetings without having been excused by the chair of the commission may be removed by the council and the vacancy filled.
- (4) *Powers and Duties.*
- (a) In general, the police commission exists to work toward the following outcomes for the community:
1. To increase communications between police and the community, leading to a greater understanding of the preferred policing alternatives for this city;
 2. To identify police policy and resource issues related to preferred policing alternatives;
 3. To decrease misunderstandings regarding the nature of adopted police policies, practices and approaches;
 4. To provide input on police policies and procedures that reflect community values; and
 5. To assist the city council in balancing community priorities and resources by advising it on police resource issues.
- (b) The police commission shall develop a mission statement and a yearly workplan, to be reviewed and approved by the city council, which will articulate how the listed outcomes will be achieved.

- (c) In seeking to accomplish its mission, the police commission may:
1. Review and make recommendations on police policies, practices and priorities for consistency with community values;
 2. Provide input on service and resource needs for community safety;
 3. Work on police-related projects as directed by the council; and
 4. Provide a forum for addressing public concerns related to police policies and practices.
- (d) The police commission shall not undertake the review of allegations and inquiries related to the actions of individual police officers.
- (e) The police commission shall receive periodic reports from the police auditor regarding complaint trends that the auditor believes indicate a review of police practices or training methods may be warranted.
- (f) The member appointed from the civilian review board shall assist in redirecting any complaints received about employee conduct to the auditor's office and in reporting on issues raised during the course of the civilian review board's work pertinent to police policy and practices.
- (g) The member appointed from the human rights commission shall serve as a liaison to that commission in monitoring police policy issues that are or may generate community concern.

(Section 2.368 added by Ordinance No. 20136, enacted December 7, 1998, effective January 6, 1999; amended by Ordinance No. 20398, enacted October 24, 2007, effective November 23, 2007; and clerically corrected May 1, 2008.)

The Eugene Code is current through Ordinance 20670, passed July 11, 2022.

Disclaimer: The city recorder's office has the official version of the Eugene Code. Users should contact the city recorder's office for ordinances passed subsequent to the ordinance cited above.

[City Website: www.eugene-or.gov](http://www.eugene-or.gov)

[Code Publishing Company](#)

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Approval of Voting Delegate for League of Oregon Cities Business Meeting

Meeting Date: September 8, 2025
Department: Central Services, City Manager's Office
www.eugene-or.gov

Agenda Item Number: 3D
Staff Contact: Ethan Nelson
Phone: 541-682-5245

ISSUE STATEMENT

This item is for Council to approve the City's voting delegate for the League of Oregon Cities (LOC) business meeting on October 4, 2025. At the League of Oregon Cities 100th Annual Conference on October 2-4, there will be a LOC Business Meeting with the opportunity for member cities to vote on LOC Board of Directors nominations. Per City Council's Operating Agreements, if the Mayor or councilors attend, an official voting delegate should be selected by the City Council.

BACKGROUND

Created in 1925 through an intergovernmental agreement, the LOC provides a variety of services to Oregon's 241 incorporated cities. The predominate service that LOC provides to the City of Eugene is legislative advocacy.

City of Eugene's Voting Delegate

The [Eugene City Council Operating Agreement](#), Section 9.03-Attending Conferences, Other Meetings, provides direction to the City Council for designating the Council's voting delegate for LOC related items.

'Participating in state and national groups such as the League of Oregon Cities and the National League of Cities presents the opportunity to enhance skills and knowledge and is an important avenue for the Mayor and councilors to advocate for the members of the community and the city itself. If the Mayor or councilors attend meetings of these organizations, an official voting delegate should be selected by the City Council. This voting delegate, to the greatest extent possible, informs the Mayor and City Council of issues or matters on which the voting delegate may be asked to vote. If there is existing City or Council policy, the voting delegate will vote in accordance with that policy. When providing a report to the council (see Section 10.06), votes of the delegate should be included in that report.' -Section 9.03

LOC Annual Business Meeting

As part of the [LOC's 100th Annual Conference](#), the Annual Business Meeting is scheduled for Saturday, October 4 at 11 a.m. At the meeting, city representatives will vote to elect the LOC Board of Directors for 2026. Because each member city is entitled to only one vote in this process, cities are asked to identify a voting delegate.

LOC Board of Directors

The LOC is governed by a [board of directors](#) consisting of four officers who serve one year in each position, and 12 directors who serve three-year terms. Nine directors are elected city officials, and three directors are appointed city staff. In the first year of the appointed city staff member's term, they are non-voting. During the final year of the appointed city staff member's term, they serve, with the four officers, on the LOC's Executive Committee.

For the 2025 Annual Meeting, the following positions will be voted on:

- Vice President
- Two elected Official Directors
- One appointed Official Director

The nominations for the vacant board positions will not be decided until the Nominating Committee meeting on Thursday, October 2 at 5 p.m. Due to the delayed nature of the nominations, staff is recommending City Council utilize a 'Voting Framework' that will provide direction for the voting delegate to use with their discretion based on the final candidates.

Recommended Voting Framework

At times, a voting delegate may not have specific direction from the City Council and will need to utilize discretion in representing the City Council. The following interests are provided to support the voting delegate's decision, crafted with the focus of LOC in mind.

- Utilize City Code, adopted Council Policy or approved Plans, City Legislative Policy, or City Legislative Priorities to inform decision making.
- Consider the role Eugene serves as a state-wide leader in city governance and innovation.
- Consider the perspectives of a large city in contrast to those of most smaller LOC member cities.
- Recognize the importance of cooperation for LOC's representation at the state level.

NEXT STEPS

City Council Vice-President Lyndsie Leech plans to attend the LOC Business Meeting and has offered to serve as the voting delegate. Upon approval by the City Council, City Council Vice-President Lyndsie Leech will serve as the City's voting delegate for the 2025 LOC Business Meeting voting process.

RELATED CITY POLICIES

- [Eugene City Council Operating Agreements](#): provides guidance for Council selection of voting delegates.
- [Eugene City Council Vision, Values, Goals and Outcomes](#): provides foundation for developing the 'Recommended Framework' for delegate voting.

PREVIOUS COUNCIL DIRECTION

None.

COUNCIL OPTIONS

1. Approve recommendation for Council Vice-President Leech to serve as City of Eugene Voting Delegate at LOC Business Meeting.
2. Not approve recommendation for Council Vice-President Leech to serve as City of Eugene Voting Delegate at LOC Business Meeting.
3. Select another Councilor to serve as the City of Eugene Voting Delegate at LOC Business Meeting.

SUGGESTED MOTION

Move to approve Council Vice-President Leech as the voting delegate for the LOC Business Meeting, utilizing the “Recommended Voting Framework” for LOC Board of Director selections.

ATTACHMENTS

None.

FOR MORE INFORMATION

Staff Contact: Ethan Nelson, Intergovernmental Relations Manager

Telephone: 541-682-5245

Staff E-Mail: enelson@eugene-or.gov

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Approval of a Resolution Annexing Land to the City of Eugene
(Assessor's Map 17-03-33-12, Tax Lots 00802 and 01000
Located at 388 South Garden Way)
(City File: 388 S Garden Way; A 25-6)

Meeting Date: September 8, 2025
Department: Planning and Development
www.eugene-or.gov

Agenda Item Number: 4A
Staff Contact: Nicholas Gioello
Phone: 541-682-5453

ISSUE STATEMENT

This item is a request to annex an approximately 1.11-acre (48,351 square feet) property located at 388 South Garden Way. No public rights-of-way are proposed for annexation as part of this request and there is no formal deadline for Council action on this item. A vicinity map is provided as Attachment A to this AIS.

BACKGROUND

To encourage compact urban growth and sequential development within Eugene's UGB, the Metro Plan provides that ultimately all land within the UGB will be annexed into the City and provided with a minimum level of urban services.

The subject property is comprised of two tax lots, Tax Lots 00802 and 01000. Tax Lot 00802 is currently zoned AG Agricultural with /UL Urbanizable Land Overlay and Tax Lot 01000 is currently zoned GO General Office with /UL Urbanizable Land Overlay. The Metro Plan designates the subject properties as appropriate for commercial use and identifies both properties as located within a Nodal Development Area. Per Eugene Code 9.7820(3)(a) any land identified as a Nodal Development Area shall be automatically included in the Eugene /ND Nodal Development Overlay Zone upon annexation. The subject property is located within the Urban Growth Boundary (UGB) and is contiguous to the City limits on its south, west and north boundaries as it is adjacent to South Garden Way and Martin Luther King Jr. Boulevard. Annexation will allow for future development consistent with the property's commercial land use designation and the Eugene Code. Specific plans for future development of the site are not included as part of this annexation application. The Willakenzie Area Plan (WAP) is the adopted refinement plan for the subject properties. The subject properties are located within the WAP's South Region and the Chase Gardens Subarea. Policy and Proposed Action (11) in the WAP states, "Upon annexation and prior to land division or development, properties located along or east of Garden Way shall rezone to S-CN Chase Node Special Area Zone." Based on this Policy, the properties will need to rezone to S-CN Chase Node Special Area Zone prior to any future development of the site.

Approval of annexation requests are based on the criteria at Eugene Code (EC) 9.7825 which require that (1) the land proposed to be annexed is within the City's UGB and is contiguous to the City limits or separated from City limits only by a right-of-way or water body; (2) the proposed

September 08, 2025 Meeting – Item 4A

annexation is consistent with the applicable policies in the Metro Plan and in any applicable refinement plans; and (3) the proposed annexation will result in a boundary in which the minimal level of key urban facilities and services can be provided in an orderly, efficient, and timely manner. Findings demonstrating that the annexation request is consistent with these approval criteria are included as Exhibit C of the attached resolution (see Attachment B).

To provide nearby property owners and residents with an opportunity to review and comment on this annexation request, public notice was provided to all owners and occupants of property within 500 feet of the subject property and the affected neighborhood association (Harlow Neighbors Association) consistent with Eugene Code requirements.

No testimony has been received to date regarding the proposed annexation of this property.

Referral comments were provided by affected agencies including City of Eugene Public Works and Eugene Water & Electric Board. These referral comments confirm there are no concerns with the proposed annexation and the property is already provided with the minimum level of key urban services consistent with the approval criteria. Given the findings and recommendation included in Exhibit C of Attachment B to this AIS, demonstrating the ability for the provision of key urban services and the absence of any testimony, a public hearing is not recommended in this instance.

Additional background information regarding this request, including relevant application materials, is included for reference as Attachment C to this AIS. A full copy of all materials in the record is also available at the Permit and Information Center located at 99 West 10th Avenue, which is open from 12 p.m. to 4 p.m. Monday through Friday. To view materials at another time, please contact the listed staff representative to schedule an appointment. Copies may be also obtained at a reasonable cost.

RELATED CITY POLICIES

None.

PREVIOUS COUNCIL DIRECTION

None.

COUNCIL OPTIONS

City Council may consider the following options:

1. Approve the annexation and adopt the resolution
2. Approve the annexation and adopt the resolution with specific modifications as determined by the City Council
3. Deny the annexation
4. Defer action until after the council holds a public hearing on the proposed annexation

CITY MANAGER'S RECOMMENDATION

The City Manager recommends that the City Council find that the request complies with all applicable approval criteria, adopt the resolution, and approve the annexation.

September 8, 2025 Meeting – Item 4A

SUGGESTED MOTION

Move to adopt a Resolution Annexing Land to the City of Eugene (Assessor's Map 17-03-33-12, Tax Lots 00802 and 01000, located at 388 South Garden Way).

ATTACHMENTS

- A. Vicinity Map
- B. Annexation Resolution
 - Exhibit A: Site Plan
 - Exhibit B: Legal Description
 - Exhibit C: Planning Director Findings
- C. Application Materials for Annexation request

FOR MORE INFORMATION

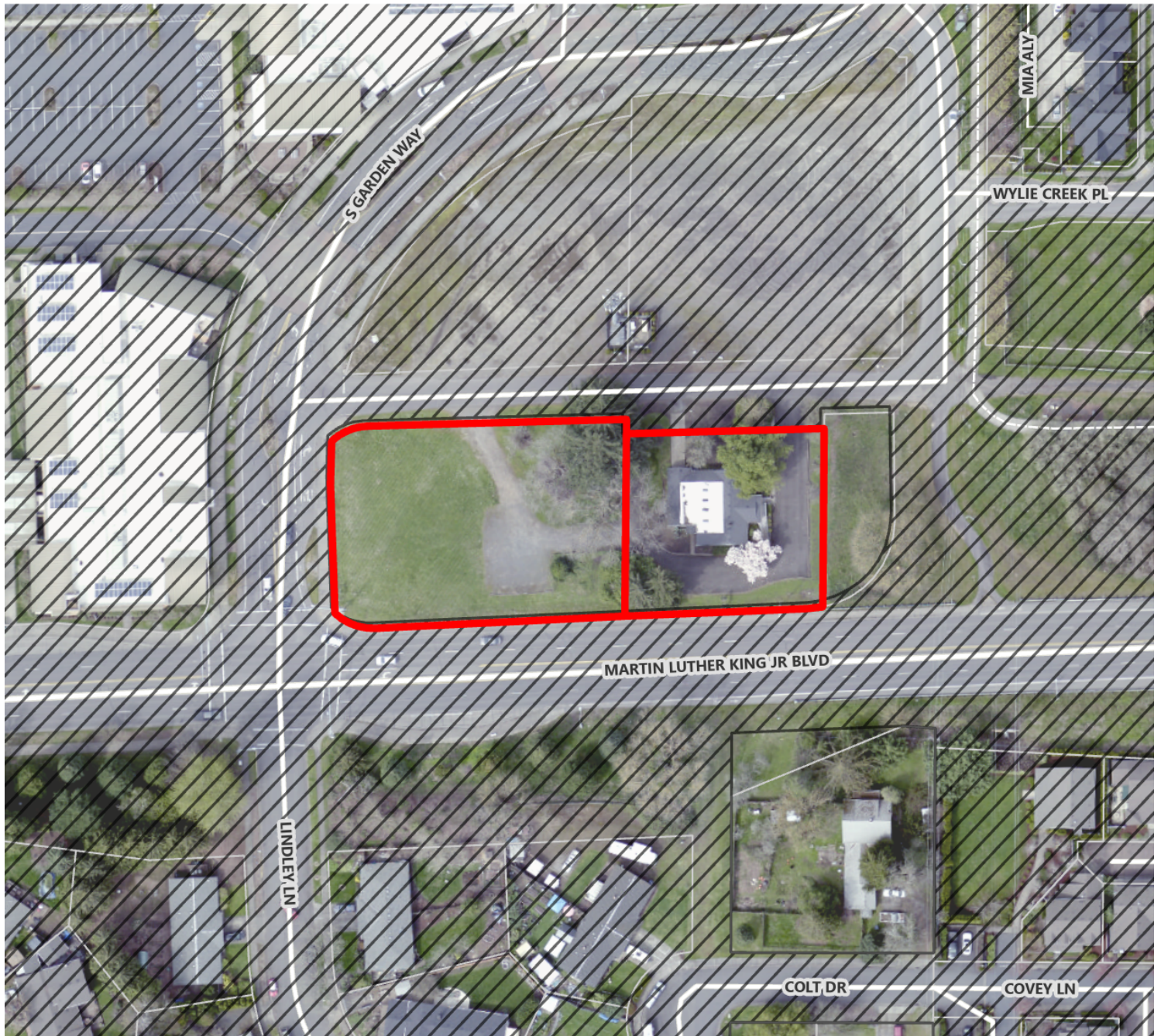
Staff Contact: Nicholas R. Gioello, Associate Planner
Telephone: 541-682-5453
Staff E-Mail: Ngioello@eugene-or.gov



Vicinity Map

388 S Garden Way (A 25-6)

Attachment A

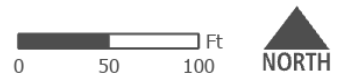


- Area to be Annexed
- Eugene City Limits
- Taxlots
- Eugene UGB



Caution: This map is based on imprecise source data, subject to change, and for general reference only.

Created on 8/18/2025
by City of Eugene Planning Division



RESOLUTION NO. _____

**RESOLUTION ANNEXING LAND TO THE CITY OF EUGENE
(ASSESSOR'S MAP 17-03-33-12, TAX LOTS 00802 AND 01000 LOCATED
AT 388 SOUTH GARDEN WAY)**

The City Council of the City of Eugene finds that:

A. An annexation application was submitted on March 19, 2025, by Richard Gorman, in accordance with the provisions of Section 9.7810 of the Eugene Code, 1971, ("EC") to annex property identified as Assessor's Map 17-03-33-12, Tax Lots 00802 and 01000, to the City of Eugene.

B. The property proposed to be annexed is depicted on the map attached as Exhibit A to this Resolution. The legal description of the property proposed to be annexed is attached to this Resolution as Exhibit B.

C. The City's Planning Director has submitted a written recommendation that the application be approved based on the criteria of EC 9.7825. The Planning Director's Findings and Recommendation are attached as Exhibit C.

D. On August 8, 2025, a notice containing the street address, the assessor's map and tax lot number for the property, a description of the land proposed to be annexed, and the Planning Director's preliminary recommendation was mailed to the applicant, owners and occupants of properties located within 500 feet of the perimeter of the subject property, and the Harlow Neighbors Association. The notice advised that the City Council would consider the Planning Director's full recommendation on the proposed annexation on September 8, 2025.

E. After considering the Planning Director's recommendation, the City Council finds that the application should be approved.

NOW, THEREFORE,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EUGENE, a
Municipal Corporation of the State of Oregon, as follows:**

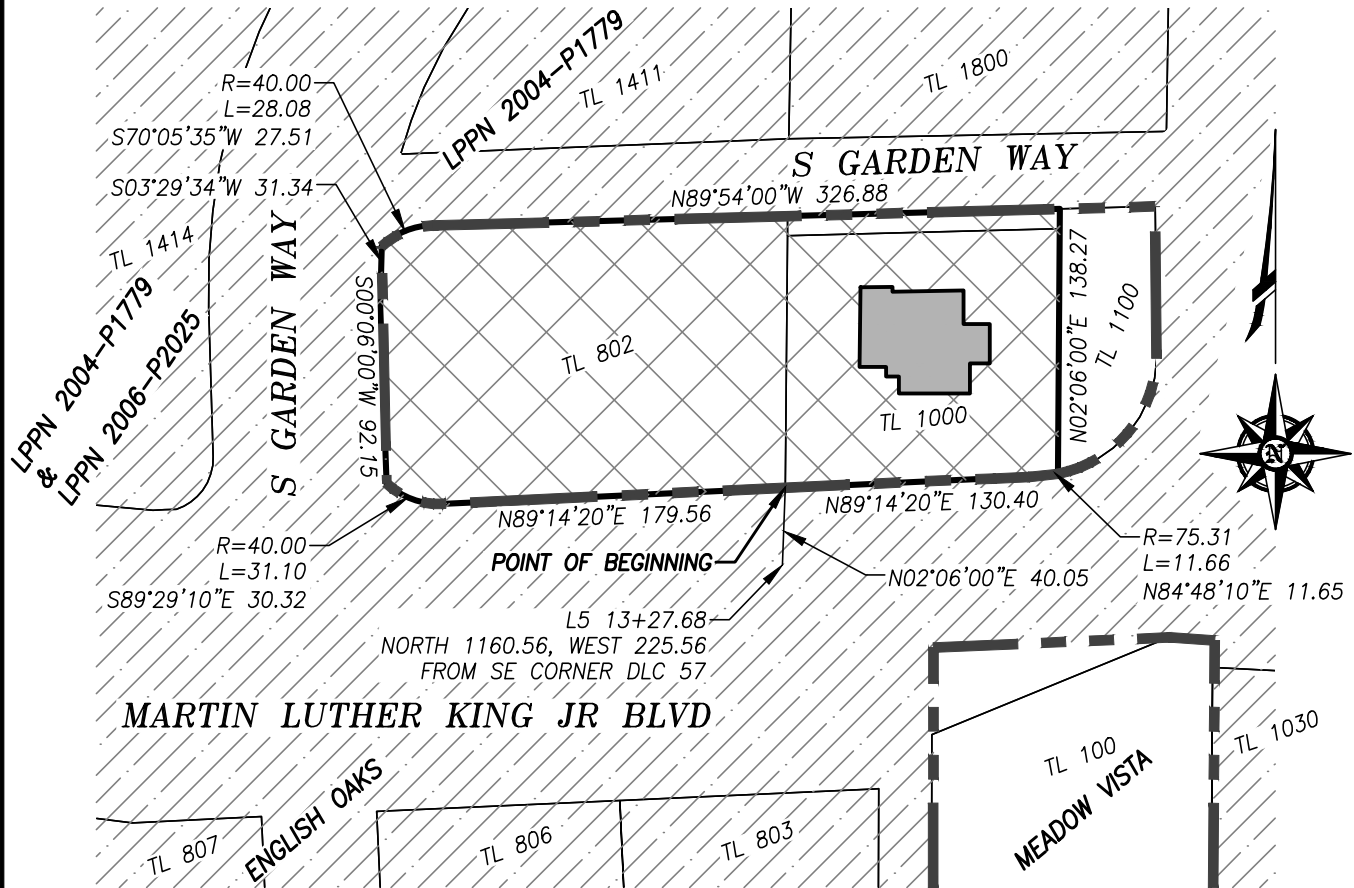
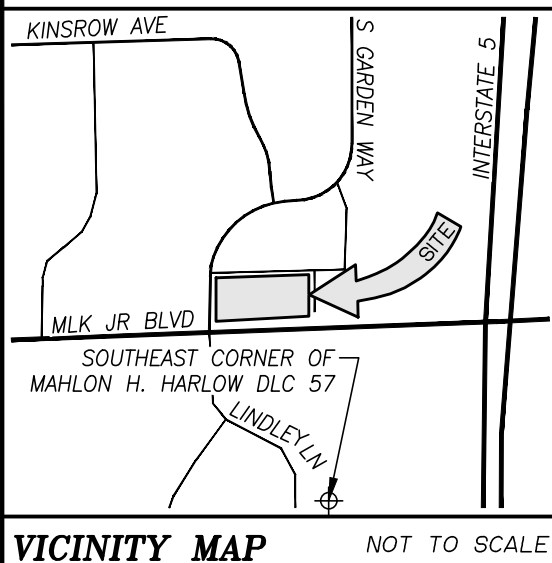
Section 1. Based on the above findings and the Planning Director's Findings and Recommendation which are attached as Exhibit C and are adopted in support of this Resolution, it is ordered that the land identified as Assessor's Map 17-03-33-12, Tax Lots 00802 and 01000, which is more particularly described in the attached Exhibit B, is annexed to the City of Eugene.

Section 2. This Resolution is effective immediately upon its passage by the City Council. The annexation and the automatic rezoning of Tax Lot 00802 pursuant to EC 9.7820(3) from AG Agricultural with /UL Urbanizable Land Overlay to AG Agricultural with /ND Nodal Development Overlay, and the annexation and the automatic rezoning of Tax Lot 01000 pursuant to EC 9.7820(3) from GO General Office with /UL Urbanizable Land Overlay to GO General Office with /ND Nodal Development Overlay, shall become effective in accordance with State law.

The foregoing Resolution adopted the ____ day of September, 2025.

City Recorder

LAND ANNEXATION FOR
RICHARD GORMAN, DC
S 1/2, SE 1/4, SEC 28, T17S, R3W, WM
EUGENE, LANE COUNTY, OREGON

Exhibit A**LEGEND**

- CITY LIMITS
- LANDS TO BE ANNEXED
- EXISTING STRUCTURE
- TL TAX LOT

REGISTERED
PROFESSIONAL
LAND SURVEYOR

DIGITALLY SIGNED

OREGON
NOVEMBER 30, 2007
RENEE CLOUGH
69162LS

EXPIRES: December 30, 2025

NOTES

1. CITY LIMITS BOUNDARIES SHOWN PER THE CITY OF EUGENE ON-LINE INTERACTIVE ZONING MAP ON FEBRUARY 21, 2025.
2. ONLY THOSE EASEMENTS KNOWN TO EXIST ARE SHOWN.
3. THE BEARINGS AND DISTANCES OF THE ANNEXATION BOUNDARY ARE BASED ON CURRENT DEEDS AND LANE COUNTY ROAD MAPPING.

SHEET 1 OF 1

SCALE: 1"=100'

**388 S GARDEN WAY ANNEXATION**

ANNEXATION MAP

MAR 24, 2025

Exhibit B

ANNEXATION DESCRIPTION

388 S GARDEN WAY, EUGENE

TM 17-03-33-12, TL 802 & 1000

Branch Engineering Inc. Project No. 25-052

Situated in the City of Eugene, Lane County, State of Oregon in the South ½ of the Southeast ¼ of Section 28, Township 17 South, Range 3 West, Willamette Meridian and described as follows:

ALL those lands conveyed to Richard E. Gorman D.C. by those Warranty Deeds recorded August 13, 1980 on Reel 1088R as Instrument 8039722 and September 2, 1987 on Reel 1474R as Instrument 8738924, both in the Lane County Oregon Official Records. EXCEPT the Street Deed to the City of Eugene as recorded on July 31, 2003 by Reception Number 2003-071152 in the Lane County Oregon Official Records. Said lands being more particularly described as follows:

COMMENCING at the Southeast corner of Mahlon H. Harlow DLC 57 in Township 17 South, Range 3 West, Willamette Meridian; **THENCE** North, 1160.56 feet and West, 225.56 feet, more or less, to Station L5 13+27.68 of Martin Luther King Jr. Blvd (formerly known as Centennial Blvd); **THENCE** North 02°06' East, 40.05 feet, more or less, to the Southwest corner of those aforesaid lands conveyed to Richard E. Gorman D.C. by Instrument 8039722 and the Southeast corner of those aforesaid lands conveyed to Richard E. Gorman D.C. by Instrument 8738924, said point being the **POINT of BEGINNING**; **THENCE** along the boundaries of aforesaid Instruments 8039722 & 8738924 and Reception Number 2003-071152 the following nine numbered courses:

1. North 89°14'20" East, 130.40 feet, more or less, to a point of curvature
2. 11.66 feet, more or less, on a 75.31 foot radius curve to the left with a chord of North 84°48'10" East, 11.65 feet, more or less, to a point on the east line of those lands conveyed to Walter M. Richards, et ux, by that deed recorded February 7, 1952 in Book 454 on Page 178 in the Lane County Oregon Official Records
3. along said east line North 02°06'00" East, 138.27 feet (152.69 feet in Instrument 8039722), more or less, to a point on the south right-of-way margin of South Garden Wy
4. along said south right-of-way margin North 89°54'00" West, 326.88 feet more or less, to a point of curvature

5. 28.08 feet, more or less, on a 40.00 foot radius curve to the left with a chord of South 70°05'35" West, 27.51 feet, more or less, to a point
6. South 03°29'34" West, 31.34 feet, more or less, to a point
7. South 00°06'00" West, 92.15 feet, more or less, to a point
8. 31.10 feet, more or less, on a 40.00 foot radius curve to the left with a chord of South 89°29'10" East, 30.32 feet, more or less
9. North 89°14'20" East, 179.56 feet (178.71 feet in Instrument 8738924), more or less, **RETURNING** to the **POINT of BEGINNING**.

This description is based on those Warranty Deeds recorded August 13, 1980 on Reel 1088R as Instrument 8039722 and September 2, 1987 on Reel 1474R as Instrument 8738924, both in the Lane County Oregon Official Records; the Street Deed to the City of Eugene as recorded on July 31, 2003 by Reception Number 2003-071152 in the Lane County Oregon Official Records; and Road Mapping filed at the Lane County Oregon Surveyor's Office. This description is subject to those inaccuracies which would be disclosed by a boundary survey.

REGISTERED
PROFESSIONAL
LAND SURVEYOR

DIGITALLY SIGNED

OREGON
NOVEMBER 30, 2007
RENEE CLOUGH
69162LS

RENEWAL DATE: 12/30/25



**Planning Director's Findings and Recommendation:
Annexation Request for 388 S Garden Way
(City File: A 25-6)**

Application Submitted: March 19, 2025
Applicant: Richard Gorman
Property Included in Annexation Request: Tax Lots 00802 and 01000 of Assessor's Map 17-03-33-12
Zoning: Tax Lot 00802 - AG Agricultural with /UL Urbanizable Land Overlay; Tax Lot 01000 - GO General Office with /UL Urbanizable Land Overlay
Location: 388 South Garden Way
Lead City Staff: Nicholas Gioello, Associate Planner, City of Eugene Planning Division, 541-682-5453

EVALUATION:

Based on the information provided by the applicant, the City has determined that this request complies with Eugene Code (EC) Section 9.7805 Annexation - Applicability. As such, it is subject to review and approval in accordance with the requirements, application criteria and procedures of EC 9.7800 through 9.7835. The applicable approval criteria are presented below in bold typeface with findings and conclusions following each.

EC 9.7825(1) The land proposed to be annexed is within the city’s urban growth boundary and is: (a) Contiguous to the city limits; or (b) Separated from the city only by a public right of way or a stream, bay, lake or other body of water.		
Complies		Findings: The subject properties are within the Urban Growth Boundary and are contiguous to the City limits on their eastern and northern borders (S. Garden Way) and southern border (Martin Luther King Jr. Boulevard), consistent with subsection (a).
☒ YES	☐ NO	
EC 9.7825(2) The proposed annexation is consistent with applicable policies in the Metro Plan and in any applicable refinement plans.		
Complies		Findings: Several policies from the Metro Plan provide support for this annexation by encouraging compact urban growth to achieve efficient use of land and urban service provisions within the UGB, including the following policies from the Growth Management section (in <i>italic text</i>): <i>Policy 8. Land within the UGB may be converted from urbanizable to urban only through annexation to a city when it is found that:</i> <i>a. A minimum level of key urban facilities and services can be provided to the area in an orderly and efficient manner.</i> <i>b. There will be a logical area and time within which to deliver urban services and facilities. Conversion of urbanizable land to urban shall also be consistent with the Metro Plan. (page II-C-4)</i> <i>Policy 10. Annexation to a city through normal processes shall continue to be the highest priority. (page II-C-5).</i>
☒ YES	☐ NO	

Policy 15. Ultimately, land within the UGB shall be annexed to a city and provided with the required minimum level of urban facilities and services. While the time frame for annexation may vary, annexation should occur as land transitions from urbanizable to urban. (page II-C-5)

The following policy from the Residential Element of the Metro Plan is also applicable:

Policy A.2 Residentially designated land within the UGB should be zoned consistent with the Metro Plan, and applicable plans and policies; however, existing agricultural zoning may be continued within the area between the city limits and UGB until rezoned for urban uses.

The Metro Plan designates the properties to be annexed as appropriate for commercial use and identifies both properties as located within the Nodal Development Area. Per Eugene Code 9.7820(3)(a) any land identified as a Nodal Development Area shall be automatically included in the Eugene /ND Nodal Development Overlay Zone upon annexation.

Tax Lot 00802 is currently zoned AG Agricultural with /UL Urbanizable Land Overlay and Tax Lot 01000 is currently zoned GO General Office with /UL Urbanizable Land Overlay. In accordance with EC 9.7820(3), the /UL overlay will be automatically removed from the properties.

The Willakenzie Area Plan (WAP) is the adopted refinement plan for the subject properties. The subject properties are located within the WAP's South Region and the Chase Gardens Subarea. The WAP designates the area for commercial use. With regard to applicable policies of the WAP, none of the listed policies for this subarea appear to be directly applicable to the subject property except Policy and Proposed Actions (11) which states, "Upon annexation and prior to land division or development, properties located along or east of Garden Way shall rezone to S-CN Chase Node Special Area Zone". Based on this Policy, the properties will need to rezone to S-CN Chase Node Special Area Zone prior to development of the site. In accordance with EC 9.3105, which states, "When a property is rezoned to S-CN, as part of the rezoning process the city shall identify the subarea designation applicable to the property", the appropriate subarea designation is S-CN/C (commercial).

The proposed annexation does not conflict with any of the Land Use Policies in the WAP. The "Public Facilities and Services Element" policies of the WAP are directed at local government; however, the premise of these policies (regarding the provision of urban services) is the assumption that the properties within the UGB will be annexed.

As this annexation request is both served by key urban facilities (see below) and is a voluntary annexation, this policy is generally supportive of the request. As previously discussed in this subsection, and further detailed under subsection (3) below, the proposed annexation is consistent with Metro Plan growth management policies and can

		<p>be served by the minimum level of key urban services. The annexation procedures beginning at EC 9.7800 are consistent with State law and therefore, as found throughout this report, the annexation is consistent with State law.</p> <p>Based on the findings above, the proposal is consistent with the applicable policies of the <u>Metro Plan</u> and <u>Willakenzie Area Plan</u> refinement plan.</p>
EC 9.7825(3) The proposed annexation will result in a boundary in which the minimum level of key urban facilities and services, as defined in the Metro Plan, can be provided in an orderly, efficient, and timely manner.		
Complies		<p>Findings: Consistent with this criterion, the proposed annexation will result in a boundary in which the minimum level of key urban facilities and services can be provided in an orderly, efficient, and timely manner as detailed below:</p> <p><u>Wastewater</u> Public wastewater is available via an 8-inch line located within South Garden Way right-of-way, which is adjacent to the site. Tax Lot 01000 currently contains a single-family dwelling that is served by a septic and Tax Lot 00802 appears to be vacant.</p> <p><u>Stormwater</u> There is a 10-inch diameter stormwater line to the southwest of Tax Lot 00802 that connects to the 15-inch diameter stormwater line in South Garden Way. Catch basins also appear to be present in South Garden Way. Soils maps indicate Type B soils on site. The subject property does not appear to be mapped as an infiltration limited area. Future development will be subject to the City of Eugene stormwater standards during the building permit process</p> <p><u>Transportation</u> The subject properties front Martin Luther King Jr. Boulevard and South Garden Way. This section of Martin Luther King Jr Boulevard is a minor arterial that is currently owned and maintained by the City of Eugene. The section of South Garden Way adjacent to the west of tax lot 00802 is also a minor arterial. The section of South Garden Way to the north of tax lots 00802 and 01000 is classified as a local street. Both sections of South Garden Way are owned and maintained by the City of Eugene. Compliance with applicable street standards will be evaluated at the time of development.</p> <p><u>Solid Waste</u> Collection service is provided by private firms. Regional disposal sites are operated by Lane County.</p> <p><u>Water and Electric</u> Eugene Water and Electric Board (EWEB) Water staff confirm no objections to the annexation of the site as water and electric services for the subject property are in accordance with EWEB policies and procedures.</p> <p><u>Public Safety</u></p>
☒	☐	
YES	NO	

	<p>Police protection can be extended to this site upon annexation consistent with service provision through the City. Fire protection will be provided by Eugene Springfield Fire. Emergency medical services are provided by Eugene Springfield Fire and will continue in the same manner upon annexation.</p> <p><u>Parks and Recreation</u> Parks and recreation programs are provided on a City-wide basis. The inclusion of the subject property in the City is sufficient evidence to demonstrate the minimum level of this key urban service is met.</p> <p><u>Planning and Development Services</u> Planning and building permit services are provided for all properties located within the Urban Growth Boundary by the City of Eugene. The Eugene Code, Chapter 9, will provide the required land use controls for future development of the subject property upon annexation.</p> <p><u>Communications</u> A variety of telecommunications providers offer communications services throughout the Eugene/Springfield area.</p> <p><u>Public Schools</u> The subject property is within Eugene School District 4J. As access to schools is evaluated on a district-wide basis, the property's location within the school district is sufficient evidence to demonstrate the minimum level of this key urban service is met.</p>
--	--

CONCLUSION:

Based on the above findings, information submitted to date, and the criteria set forth in EC 9.7825, the proposed annexation is consistent with the applicable approval criteria. A map and legal description showing the area subject to annexation are included in the application file for reference. The effective date of the annexation will be set in accordance with State law.

INFORMATIONAL ITEMS:

- Upon approval of the annexation, the base zonings of AG Agricultural for Tax Lot 00802 and GO General for Tax Lot 01000 will remain; however, the /UL Urbanizable Land overlay will be automatically removed from the annexation area and the /ND Nodal Development overlay shall be included upon annexation. Please contact the Permit Information Center, Planner-on-Duty at 541-682-5377 for more information.
- Approval of this annexation does not relieve the applicant from complying with applicable codes and statutory requirements.



ANNEXATION

Please complete the following application checklist. Note that additional information may be required upon further review in order to adequately address the applicable criteria for approval. If you have any questions about filling out this application, please contact Planning staff at the Permit and Information Center, phone (541)682-5377, 99 West 10th Avenue, Eugene.

List all Assessor's Map and Tax Lot numbers of the property included in the request.

Assessor's Map	Tax Lot	Zoning	Acreage
17-03-33-12	802	AG/UL	0.69
17-03-33-12	1000	GO/UL	0.42

Property Address: 388 S Garden Way

Plans for Future Development & Permit Number (if applicable): _____

Public Service Districts:

Name			
Parks:	Eugene Parks and Rec		
Electric:	EWEB		
Water:	onsite well, within EWEB service boundary		
Sanitary Sewer:	onsite septic, within City of Eugene service boundary		
Fire:	Willakenzie Rural Fire Protection District		
Schools:	Elementary: Holt	Middle: Monroe	High: Sheldon
Other:			

Filing Fee

- ☒ A filing fee must accompany all applications. The fee varies depending upon the type of application and is adjusted periodically by the City Manager. Check with Planning staff at the Permit and Information Center to determine the required fee or check website at www.eugeneplanning.org

Written Statement *(Submit 2 paper copies and 1 digital copy)*

- ☒ Submit a detailed written statement describing how this request is consistent with all applicable criteria (Section 9.7825 of the Eugene Code).

Site Plan Requirements

Submit 2 paper copies and 1 digital copy of a site plan, drawn to an engineer's scale on 8 ½" x 11" sheet of paper. Site plans shall include the following information:

- ☐ Show the date & north arrow on site plan.
- ☐ Show the Assessor's Map and Tax Lot number(s) on the site plan.
- ☐ Show a vicinity map on the site plan (vicinity map does not need to be to scale).
- ☐ Show city limits & UGB (if applicable)
- ☐ Clearly label the affected territory and any public right of ways to be annexed.
- ☐ Show all adjacent streets, alleys, and accessways.
- ☐ Show all dimensions of existing public utility easements and any other areas restricting use of the parcels, such as conservation areas, slope easements, access easements, etc.
- ☐ Show the location of all existing structures.

Other Application Requirements *(Submit 2 paper copies and 1 digital copy of all)*

- ☐ Petition for Annexation form listing all owners, including partial owners, and electors. This form includes the Certification of Electors which must be signed by the Lane County Elections/Voter Registration Department and also includes the Verification (Certification) of Property Owners which must be signed by the Lane County Department of Assessment and Taxation. *This form is required even if the land is vacant.*
- ☐ Notarized Consent to Annexation form.
- ☐ A legal description of the land proposed for annexation, including any public right of way prepared by a registered land surveyor. Oregon Revised Statutes (ORS) 308.225 requires submittal of a closing metes and bounds description or subdivision block and lot number description. Please see example of acceptable legal descriptions contained in the application packet. The legal description must exactly correspond with the map included with the application or the Assessor's map.
- ☐ Summary of Urban Service Provision form.
- ☐ Census Information Sheet.

Note: This is not a complete list of requirements. Additional information may be required after further review in order to adequately address the applicable approval criteria.

By signing, the undersigned certifies that he/she has read and understood the submittal requirements outlined, and that he/she understands that omission of any listed item may cause delay in processing the application. I (We), the undersigned, acknowledge that the information supplied in this application is complete and accurate to the best of my (our) knowledge.

PROPERTY OWNER OF TAX LOT: 802

Name (print): Richard Gorman Phone: _____

Address: 388 S Garden Way

City/State/Zip: Eugene OR 97401

Signature: Angela Gorman (Power of Attorney)

PROPERTY OWNER OF TAX LOT: 1000

Name (print): Richard Gorman Phone: _____

Address: 388 S Garden Way

City/State/Zip: Eugene OR 97401

Signature: Angela Gorman (Power of Attorney)

PROPERTY OWNER OF TAX LOT: _____

Name (print): _____ Phone: _____

Address: _____

City/State/Zip: _____

Signature: _____

SURVEYOR:

Name (print): Renee Clough, PLS, PE, AICP

Company/Organization: Branch Engineering, Inc.

Address: 310 5th St

City/State/Zip: Springfield OR 97477 E-mail (if applicable): reneec@branchengineering.com

Phone: 541-746-0637 Fax: _____

Signature: _____

Certification of Description

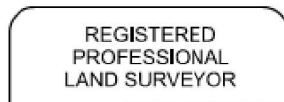
Pursuant to EC 9.7810(7), Annexation Application Requirements, I hereby certify the metes and bounds description of the real property proposed for annexation closes; and the map outlining the boundary is a true representation of the description.

Signature: _____
Registered Land Surveyor

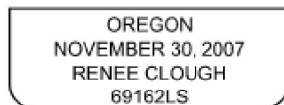
Print Name: Renee Clough, PLS, PE, AICP

Date: March 5, 2025

Seal:



DIGITALLY SIGNED



RENEWAL DATE: 12/30/25

Consent to Annexation

Consent is hereby given to the annexation by the City of Eugene, Oregon of the following described real property:

Map and Tax Lot: 17-03-33-12, 802 & 1000 Address: 388 S Garden Wy
Eugene 97401

Legal Description:

See attached Exhibit A

In the corporate limits of said city, which is owned by the undersigned

DATED this _____ day of _____, 2025.

STATE OF OREGON)

)SS

County of

)

On this _____ day of _____, 2025 before me, the undersigned, a notary public in and for the said county and state, personally appeared the within-named,

who is known to me to be the identical individual described herein and who executed the same
freely and voluntarily.

Seal:

IN TESTIMONY WHEREOF, I have hereunto set
my hand and seal the day and year last above
written.

Notary Public for Oregon

My Commission Expires_____



March 5, 2025

EXHIBIT A

ANNEXATION DESCRIPTION

388 S GARDEN WAY, EUGENE

TM 17-03-33-12, TL 802 & 1000

Branch Engineering Inc. Project No. 25-052

Situated in the City of Eugene, Lane County, State of Oregon in the South ½ of the Southeast ¼ of Section 28, Township 17 South, Range 3 West, Willamette Meridian and described as follows:

ALL those lands conveyed to Richard E. Gorman D.C. by those Warranty Deeds recorded August 13, 1980 on Reel 1088R as Instrument 8039722 and September 2, 1987 on Reel 1474R as Instrument 8738924, both in the Lane County Oregon Official Records. EXCEPT the Street Deed to the City of Eugene as recorded on July 31, 2003 by Reception Number 2003-071152 in the Lane County Oregon Official Records. Said lands being more particularly described as follows:

COMMENCING at the Southeast corner of Mahlon H. Harlow DLC 57 in Township 17 South, Range 3 West, Willamette Meridian; **THENCE** North, 1160.56 feet and West, 225.56 feet, more or less, to Station L5 13+27.68 of Martin Luther King Jr. Blvd (formerly known as Centennial Blvd); **THENCE** North 02°06' East, 40.05 feet, more or less, to the Southwest corner of those aforesaid lands conveyed to Richard E. Gorman D.C. by Instrument 8039722 and the Southeast corner of those aforesaid lands conveyed to Richard E. Gorman D.C. by Instrument 8738924, said point being the **POINT of BEGINNING**; **THENCE** along the boundaries of aforesaid Instruments 8039722 & 8738924 and Reception Number 2003-071152 the following nine numbered courses:

1. North 89°14'20" East, 130.40 feet, more or less, to a point of curvature
2. 11.66 feet, more or less, on a 75.31 foot radius curve to the left with a chord of North 84°48'10" East, 11.65 feet, more or less, to a point on the east line of those lands conveyed to Walter M. Richards, et ux, by that deed recorded February 7, 1952 in Book 454 on Page 178 in the Lane County Oregon Official Records
3. along said east line North 02°06'00" East, 138.27 feet (152.69 feet in Instrument 8039722), more or less, to a point on the south right-of-way margin of South Garden Wy
4. along said south right-of-way margin North 89°54'00" West, 326.88 feet more or less, to a point of curvature

5. 28.08 feet, more or less, on a 40.00 foot radius curve to the left with a chord of South 70°05'35" West, 27.51 feet, more or less, to a point
6. South 03°29'34" West, 31.34 feet, more or less, to a point
7. South 00°06'00" West, 92.15 feet, more or less, to a point
8. 31.10 feet, more or less, on a 40.00 foot radius curve to the left with a chord of South 89°29'10" East, 30.32 feet, more or less
9. North 89°14'20" East, 179.56 feet (178.71 feet in Instrument 8738924), more or less, **RETURNING** to the **POINT of BEGINNING**.

This description is based on those Warranty Deeds recorded August 13, 1980 on Reel 1088R as Instrument 8039722 and September 2, 1987 on Reel 1474R as Instrument 8738924, both in the Lane County Oregon Official Records; the Street Deed to the City of Eugene as recorded on July 31, 2003 by Reception Number 2003-071152 in the Lane County Oregon Official Records; and Road Mapping filed at the Lane County Oregon Surveyor's Office. This description is subject to those inaccuracies which would be disclosed by a boundary survey.

REGISTERED
PROFESSIONAL
LAND SURVEYOR

DIGITALLY SIGNED

OREGON
NOVEMBER 30, 2007
RENEE CLOUGH
69162LS

RENEWAL DATE: 12/30/25



March 5, 2025

ANNEXATION DESCRIPTION

388 S GARDEN WAY, EUGENE

TM 17-03-33-12, TL 802 & 1000

Branch Engineering Inc. Project No. 25-052

Situated in the City of Eugene, Lane County, State of Oregon in the South ½ of the Southeast ¼ of Section 28, Township 17 South, Range 3 West, Willamette Meridian and described as follows:

ALL those lands conveyed to Richard E. Gorman D.C. by those Warranty Deeds recorded August 13, 1980 on Reel 1088R as Instrument 8039722 and September 2, 1987 on Reel 1474R as Instrument 8738924, both in the Lane County Oregon Official Records. EXCEPT the Street Deed to the City of Eugene as recorded on July 31, 2003 by Reception Number 2003-071152 in the Lane County Oregon Official Records. Said lands being more particularly described as follows:

COMMENCING at the Southeast corner of Mahlon H. Harlow DLC 57 in Township 17 South, Range 3 West, Willamette Meridian; **THENCE** North, 1160.56 feet and West, 225.56 feet, more or less, to Station L5 13+27.68 of Martin Luther King Jr. Blvd (formerly known as Centennial Blvd); **THENCE** North 02°06' East, 40.05 feet, more or less, to the Southwest corner of those aforesaid lands conveyed to Richard E. Gorman D.C. by Instrument 8039722 and the Southeast corner of those aforesaid lands conveyed to Richard E. Gorman D.C. by Instrument 8738924, said point being the **POINT of BEGINNING**; **THENCE** along the boundaries of aforesaid Instruments 8039722 & 8738924 and Reception Number 2003-071152 the following nine numbered courses:

1. North 89°14'20" East, 130.40 feet, more or less, to a point of curvature
2. 11.66 feet, more or less, on a 75.31 foot radius curve to the left with a chord of North 84°48'10" East, 11.65 feet, more or less, to a point on the east line of those lands conveyed to Walter M. Richards, et ux, by that deed recorded February 7, 1952 in Book 454 on Page 178 in the Lane County Oregon Official Records
3. along said east line North 02°06'00" East, 138.27 feet (152.69 feet in Instrument 8039722), more or less, to a point on the south right-of-way margin of South Garden Wy
4. along said south right-of-way margin North 89°54'00" West, 326.88 feet more or less, to a point of curvature

5. 28.08 feet, more or less, on a 40.00 foot radius curve to the left with a chord of South 70°05'35" West, 27.51 feet, more or less, to a point
6. South 03°29'34" West, 31.34 feet, more or less, to a point
7. South 00°06'00" West, 92.15 feet, more or less, to a point
8. 31.10 feet, more or less, on a 40.00 foot radius curve to the left with a chord of South 89°29'10" East, 30.32 feet, more or less
9. North 89°14'20" East, 179.56 feet (178.71 feet in Instrument 8738924), more or less, **RETURNING to the POINT of BEGINNING.**

This description is based on those Warranty Deeds recorded August 13, 1980 on Reel 1088R as Instrument 8039722 and September 2, 1987 on Reel 1474R as Instrument 8738924, both in the Lane County Oregon Official Records; the Street Deed to the City of Eugene as recorded on July 31, 2003 by Reception Number 2003-071152 in the Lane County Oregon Official Records; and Road Mapping filed at the Lane County Oregon Surveyor's Office. This description is subject to those inaccuracies which would be disclosed by a boundary survey.

REGISTERED
PROFESSIONAL
LAND SURVEYOR

DIGITALLY SIGNED

OREGON
NOVEMBER 30, 2007
RENEE CLOUGH
69162LS

RENEWAL DATE: 12/30/25

Consent to Annexation

Consent is hereby given to the annexation by the City of Eugene, Oregon of the following described real property:

Map and Tax Lot: 17-03-33-12, 802 & 1000 Address: 388 S Garden Wy
Eugene 97401

Legal Description:

See attached Exhibit A

In the corporate limits of said city, which is owned by the undersigned

DATED this 17 day of March, 2025.

Angela Gorman
Angela Gorman
Power of Attorney

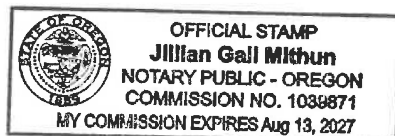
STATE OF OREGON)

)ss

County of)

On this 17 day of March, 2025 before me, the undersigned, a notary public in and for the said county and state, personally appeared the within-named, Angela Gorman, who is known to me to be the identical individual described herein and who executed the same freely and voluntarily.

Seal:



IN TESTIMONY WHEREOF, I have hereunto set my hand and seal the day and year last above written.

Jillian Gail Mithun
Notary Public for Oregon
My Commission Expires 8/13/2027

PETITION

* CB = Coburg CG = Cottage Grove
CR = Creswell EU = Eugene
FL = Florence JC = Junction City
OA = Oakridge SP = Springfield

Petition Signature Sheet Annexation by Individuals

We, the following property owners/electors, consent to the annexation of the following territory to the City of *(Insert Name of City):*

Signature	Date Signed m/d/y	Print Name	Residence Address (street, city, zip code)	Map and Tax Lot Number (example: 17-04-03-00-00100)	✓ Land Owner	✓ Reg Voter	Acres (qty)
<i>Angela Gorman</i>	<i>3/4/25</i>	Richard Gorman	vacant site	17-03-33-12, 802	X		0.69
<i>Angela Gorman</i>	<i>3/4/25</i>	Richard Gorman	388 S Garden Wy Eugene 97401	17-03-33-12, 1000	X		0.42
3.							
4.							
5.							

Note: With the above signature(s), I am attesting that I have the authority to consent to annexation on my own behalf or on behalf of my firm or agency. (Attach evidence of such authorization when applicable.)

I, Zach Johnston (printed name of circulator), hereby certify that every person who signed this sheet did so in my presence.

X *[Signature]* (signature of circulator)

CERTIFICATION OF PROPERTY OWNERS

The total landowners in the proposed annexation are 1 (qty). This petition reflects that 1 (qty) landowners (or legal representatives) listed on this petition represent a total of 100 (%) of the landowners and 100 (%) of the acres as determined by the map and tax lots attached to the petition. A&T is not responsible for subsequent deed activity which may not yet be reflected on the A&T computerized tax roll.

CERTIFICATION OF ELECTORS

The total active registered voters in the proposed annexation are 0. I hereby certify that this petition includes 0 valid signatures representing 0 (%) of the total active registered voters that are registered in the proposed annexation.

[Signature]
Lane County Department of Assessment and Taxation
3/17/25
Date Certified

[Signature]
Lane County Clerk or Deputy Signature
3/17/25
Date Certified

Summary of Urban Service Provision

This form is intended as a guide to assist applicants in demonstrating that a minimum level of key urban services can be provided to the area proposed for annexation. Space is provided on this form for you to provide detailed information on service provision. Please add additional pages if necessary to provide details of servicing issues related to the area you are annexing. To assist you in providing this information, some contacts are listed below. For large or difficult to serve properties, you may wish to contact a private land use planning consultant to prepare your application.

Property Owner(s) Name:

Richard Gorman

Assessor's Map and Tax Lot Numbers for Properties Proposed for Annexation
(For example: Map 17-03-19-31, Tax Lot 100)

17-03-33-12, 802 & 1000

Wastewater -- All new development must connect to the wastewater (sanitary sewer) system. Is wastewater service available to serve the area proposed for annexation? (For more information, contact the Engineering staff at the City of Eugene Permit and Information Center or call 541-682-8400.)

The property(ies) in this annexation request:

is currently served by septic, but is within 300 feet of a public sanitary main

☐ will be served from an existing gravity wastewater line.

Location and size of existing wastewater line:

8" main in S Garden Way along a portion of the northerly boundary

☐ will be served by an extension of an existing gravity wastewater line.

Where will a wastewater line be extended from? When will it be extended? By whom?

Stormwater -- Site plans for all new development must provide for drainage to an approved system consistent with the Comprehensive Stormwater Management Plan. City approval for storm drainage will be required as part of the development process. (For more information, contact the Engineering staff at the City of Eugene Permit and Information Center or call 541-682-8400.)

Is the site currently served by an approved stormwater system?

Yes

If yes, location? mains and catchbasins in S Garden Way along the west boundary

If no, how will stormwater be handled after development? -

Streets – What existing streets provide access to this site. List existing streets that provide access to this site from River Road, the Northwest Expressway, or Beltline Highway.

S Garden Way -> Martin Luther King Jr Blvd -> Coburg Rd -> Beltline

S Garden Way -> N. Garden Way -> Harlow Rd -> Gateway St -> Beltline

Will dedication for additional street right-of-way be required upon further development of this site?

☐ Yes

☐ No

☒ Unknown

Will existing streets be extended or new streets constructed upon further development of this site?

☐ Yes

☒ No

☐ Unknown

Parks, Recreation, and Cultural Services

Systems Development revenues generated by new development and Ballot Measure 20-30, which authorized the issuance of \$25.3 million in general revenue bonds, will help to fund future City park acquisition and development in this area and throughout the city. Please list the parks and recreation facilities that already exist or are planned in the general vicinity of the property(ies) included in this annexation:

Chase Commons Park, Marche Chase Park, Alton Baker Park

Key services, defined by the Metropolitan Plan as parks and recreation programs, will be available to new city residents in this area on an equal basis with residents throughout the city.

Public Safety

Police services - Police protection can be extended to this site upon annexation consistent with service provision throughout the city.

For River Road/Santa Clara area-

Police services - Police protection can be extended to this site upon annexation consistent with service provision throughout the city. Police currently travel along River Road to provide service to areas throughout the River Road and Santa Clara area. Infill annexations and development in this area will increase the efficiency of service delivery to this area.

Fire and emergency services (Please indicate which fire district serves subject property.)

- ☐ Santa Clara - Fire protection services are currently provided to the subject property by the Santa Clara Rural Fire Protection District.
- ☐ River Road - Fire and emergency services - Fire protection is currently provided to the subject property by the River Road Water District under contract with the City of Eugene. Upon annexation, fire protection will be provided directly by the City of Eugene Fire & EMS Department.

Emergency medical transport (i.e., ambulance) services are currently provided on a regional basis by Eugene, Springfield, and Lane Rural Fire/Rescue to central Lane County, including the River Road and Santa Clara areas. After annexation, this service will continue to be provided by the current provider. All ambulance service providers have mutual aid agreements and provide back-up service into the other providers' areas.

Planning and Development Services -- Planning and building permit services are provided to the area outside the city limits but within the urban growth boundary by the City of Eugene. This service would continue after annexation.

EWEB (Eugene Water and Electric Board) currently provides water and electric service in the Eugene area and can provide service to new development in the River Road and Santa Clara area upon annexation. Some properties in northern Eugene receive electric service from EPUD (Emerald People's Utility District). Some properties in south Eugene receive electric services from the Lane Electric Cooperative; please note if this is the case for your property. For more information contact EWEB, ph. 484- 2411, EPUD, ph. 746-1583 or Lane Electric Co-op, 484-1151.

Electric Service – Which electric company will serve this site?

EWEB

Water Service -- Please provide the size and location of the water main closest to your property. currently served by an onsite well; a 6" ductile iron main exists at the NW site corner

Solid Waste -- Solid waste collection service is provided by private firms. Regional disposal sites and the Short Mountain Landfill are operated by Lane County.

Natural Gas -- Northwest Natural Gas can extend service to new development in this area.

Communications -- US West Communications and a variety of other telecommunications providers offer communications services throughout the Eugene/Springfield Area.



March 5, 2025

WRITTEN STATEMENT

ANNEXATION

388 S GARDEN WAY

17-03-33-12, TLs 802 & 1000

Branch Engineering Inc. Project No. 25-52

This application proposes an annexation for 388 S Garden Way (Tax Map 17-03-33-12, Tax Lots 802 and 1000). The property is located inside the City of Eugene Urban Growth Boundary. Tax Lot 802 is zoned Agricultural with an Urbanizable Land Overlay (AG/UL) and Tax Lot 1000 is zoned General Office with an Urbanizable Land Overlay (GO/UL). The purpose of the annexation is to increase options for future use of the property.

The following describes how the proposed annexation conforms to the Eugene Code:

9.7825 Annexation – Approval Criteria. The city council shall approve, modify and approve, or deny a proposed annexation based on the application’s consistency with the following:

- (1) The land proposed to be annexed is within the city’s urban growth boundary and is:
 - (a) Contiguous to the city limits; or
 - (b) Separated from the city only by a public right of way or a stream, bay, lake or other body of water.

The property to be annexed is within the urban growth boundary and is contiguous to the city limits on the north, south and western sides.

- (2) The proposed annexation is consistent with applicable policies in the Metro Plan and in any applicable refinement plans.

The property is within the Metro Plan and the Willakenzie Area Plan, South Region, Chase Gardens Subarea. Tax Lot 802 is current zoned AG/UL and Tax Lot 1000 is currently zoned GO/UL. Both the Metro Plan and the Willakenzie Area Plan designate the property for nodal commercial use. The /UL overlay zoning will be automatically removed upon annexation approval. A zone change application will be necessary to bring the base zoning into conformance with the designation; this is reflected in EC 9.9700(12)(i) (aka Chase Gardens Subarea Policies and Proposed Actions #11).

None of the Willakenzie Area Plan Policies are directly applicable to the annexation. However, the annexation meets the spirit of those policies since, without annexation, the property cannot be developed as envisioned in the Willakenzie Area Plan.

As further detailed below under EC 9.7825(3), the proposed annexation is consistent with Metro Plan growth management policies and can be served by the minimum level of key urban services.

Several other policies from the Metro Plan provide support for this annexation by encouraging compact urban growth to achieve efficient use of land and urban service provisions within the UGB, including the following policies from the Growth Management section:

Policy 8: Land within the UGB may be converted from urbanizable to urban only through annexation to a city when it is found that:

- a. A minimum level of key urban facilities and services can be provided to the area in an orderly and efficient manner*
- b. There will be a logical area and time within which to deliver urban services and facilities. Conversion of urbanizable land to urban shall also be consistent with the Metro Plan (page 11-C-4).*

Policy 10: Annexation to a city through normal processes shall continue to be the highest priority (page 11-C-5).

Policy 15: Ultimately, land within the UGB shall be annexed to a city and provided with the required minimum level of urban facilities and services. While the time frame for annexation may vary, annexation should occur as land transitions from urbanizable to urban (page 11-C-5).

- (3) *The proposed annexation will result in a boundary in which the minimum level of key urban facilities and services, as defined in the Metro Plan, can be provided in an orderly, efficient, and timely manner.*

As discussed below, public services are in place and readily available to the property proposed for annexation. Because of the proximity to the surrounding urban facilities, services can be provided in an orderly, efficient, and timely manner.

- Electrical service is provided by EWEB. The existing building is currently served by overhead wires near the northeast corner of the site. Underground facilities are available for future connection to the west of the site.*
- Water service is provided by an onsite well. EWEB has a 6" main available for future connection at the northwest site corner for future connection.*

- *The existing building is currently served by an onsite septic system. An 8" wastewater main exists near the northwest corner of the site for future connection.*
- *Stormwater lines are available near the northwest and southwest corners of the site for future connection.*
- *The Willakenzie Rural Fire Protection District currently provides fire service to the area.*
- *The property has frontage on both S Garden Way and Martin Luther King Jr. Blvd and takes access along S Garden Way to the north.*
- *The property is within the Eugene School District 4J and is within the district boundaries of Holt Elementary, Monroe Middle School and Sheldon High School.*
- *Garbage collection service is provided by private firms. Regional disposal sites and the Short Mountain Landfill are operated by Lane County.*
- *Police protection can be extended to this site upon annexation consistent with service provision throughout the City.*
- *Emergency medical services are currently provided on a regional basis by the Cities of Eugene and Springfield to central Lane County and will continue in the same manner upon annexation.*
- *A minimum level of park service can be provided to the proposal area as prescribed in the Metro Plan.*
- *Planning and building permit services are provided for all properties located within the urban growth boundary by the City of Eugene. The Eugene Code, Chapter 9, will provide the required land use controls for future development of the subject property upon annexation.*
- *A variety of telecommunications providers offer communications services throughout the Eugene/Springfield area.*



City of Eugene Planning

PLANNING INVOICE

DATE 3/19/2025

Method of Payment

- ☐ Cash
☒ Check
☐ Credit/Debit Card

Customer Information

Name: Angela Gorman
 Address: 388 S Garden Way
 Eugene, OR
 Project: Annexation and Zone Change

Amount Received

\$8,143.66

#	Application Type	Modification	Concurre	Qty	Base Fee	Discount	Total
1	Annexation			1	\$ 4,730.00	\$	4,730.00
2	Zone Change		x	1	\$ 3,655.00	25% \$	2,741.25
3							
4							
5							
6							
7							
8							
9							
Other							
Other							
Appeal							
Appeal							
					Subtotal App Fees	\$	7,471.25
					Subtotal Other Fees	\$	-
					Subtotal Appeal Fees	\$	-
Admin Fee (not included on appeals or other fees)				9%		\$	672.41
Total						\$	8,143.66

Staff Receiving Application
JTS

Building Permit Services • 99 West 10th Avenue, Ste 290 • Eugene, Oregon • 97401 • 541-682-5377

=====

CITY OF EUGENE
 BUILDING & PERMIT SERVICE
 99 WEST 10TH AVE 682-5086
 REG-RECEIPT:1-0000671 Mar 19 2025
 CASHIER: RXS

=====

Annexation Fee	\$4,730.00
388 S Garden Way (ck #6042)	
Admin Fee-Auto Calc	\$425.70

TOTAL DUE: \$5,155.70

RECEIVED FROM:
 ZACHARY JOHNSTON

Check: \$5,155.70

Total tendered: \$5,155.70

Change due: \$.00

=====

www.eugene-or.gov/bldgpermittracking

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Please take our customer survey at:
www.surveymonkey.com/s/COEPermitSurvey

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CITY OF EUGENE
 BUILDING & PERMIT SERVICE
 99 WEST 10TH AVE 682-5086
 REG-RECEIPT:1-0000672 Mar 19 2025
 CASHIER: RXS

=====

Zone Change	\$2,741.25
388 S Garden Way (ck# 6043)	
Admin Fee-Auto Calc	\$246.71

TOTAL DUE: \$2,987.96

RECEIVED FROM:
 ZACHARY JOHNSTON

Check: \$2,987.96

Total tendered: \$2,987.96

Change due: \$.00

=====

www.eugene-or.gov/bldgpermittracking

=====

Please take our customer survey at:
www.surveymonkey.com/s/COEPermitSurvey

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EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Approval of a Resolution Annexing Land to the City of Eugene
(Assessor's Map 17-04-12-30, Tax Lot 01000
Located at 301 Azalea Drive) (City File: Azalea Dr; A 25-08)

Meeting Date: September 8, 2025
Department: Planning and Development
www.eugene-or.gov

Agenda Item Number: 4B
Staff Contact: Nicholas Gioello
Phone: 541-682-5453

ISSUE STATEMENT

This item is a request to annex an approximately 1-acre (43,703 square foot) property located at 301 Azalea Drive. No public rights-of-way are proposed for annexation as part of this request and there is no formal deadline for Council action on this item. A vicinity map is provided as Attachment A to this AIS.

BACKGROUND

The subject property is currently zoned AG Agricultural with /UL Urbanizable Land Overlay. The Metro Plan designates the subject property for low-density residential use. The subject property is located within the Urban Growth Boundary (UGB) and is contiguous to the City limits on its north and south boundaries. Annexation will allow for future development consistent with the property's land use designation and the Eugene Code. For this property to further develop as residential property, a zone change to R-1 Low-Density Residential will be necessary. Specific plans for future development of the site are not included as part of this annexation application.

To encourage compact urban growth and sequential development within Eugene's UGB, the Metro Plan provides that ultimately all land within the UGB will be annexed into the City and provided with a minimum level of urban services.

Approval of annexation requests are based on the criteria at Eugene Code (EC) 9.7825 which require that (1) the land proposed to be annexed is within the City's UGB and is contiguous to the City limits or separated from City limits only by a right-of-way or water body; (2) the proposed annexation is consistent with the applicable policies in the Metro Plan and in any applicable refinement plans; and (3) the proposed annexation will result in a boundary in which the minimal level of key urban facilities and services can be provided in an orderly, efficient, and timely manner. Findings demonstrating that the annexation request is consistent with these approval criteria are included as Exhibit C of the attached resolution (see Attachment B).

To provide nearby property owners and residents an opportunity to review and comment on this annexation request, public notice was provided to all owners and occupants of property within 500 feet of the subject property and the affected neighborhood association (Santa Clara Community Organization) consistent with Eugene Code requirements.

No testimony has been received to date regarding the proposed annexation of this property.

September 8, 2025 Meeting – Item 4B

Referral comments were provided by affected agencies including City of Eugene Public Works and Eugene Water & Electric Board. These referral comments confirm there are no concerns with the proposed annexation and the property, which is already provided with the minimum level of key urban services consistent with the approval criteria. Given the findings and recommendation included in Exhibit C of Attachment B to this AIS, demonstrating the ability for the provision of key urban services and the absence of any testimony, a public hearing is not recommended in this instance.

Additional background information regarding this request, including relevant application materials, is included for reference as Attachment C to this AIS. A full copy of all materials in the record is also available at the Permit and Information Center located at 99 West 10th Avenue, which is open from 12 p.m. to 4 p.m. Monday through Friday. To view materials at another time, please contact the listed staff representative to schedule an appointment. Copies may be also obtained at a reasonable cost.

RELATED CITY POLICIES

None.

PREVIOUS COUNCIL DIRECTION

None.

COUNCIL OPTIONS

City Council may consider the following options:

1. Approve the annexation and adopt the resolution
2. Approve the annexation and adopt the resolution with specific modifications as determined by the City Council
3. Deny the annexation
4. Defer action until after the council holds a public hearing on the proposed annexation

CITY MANAGER'S RECOMMENDATION

The City Manager recommends that the City Council find that the request complies with all applicable approval criteria, adopt the resolution, and approve the annexation.

SUGGESTED MOTION

Move to adopt a Resolution Annexing Land to the City of Eugene (Assessor's Map 17-04-12-30, Tax Lot 01000 located at 301 Azalea Drive).

ATTACHMENTS

- A. Vicinity Map
- B. Annexation Resolution

Exhibit A: Site Plan

Exhibit B: Legal Description

Exhibit C: Planning Director Findings

C. Application Materials for Annexation request

FOR MORE INFORMATION

Staff Contact: Nicholas R. Gioello, Associate Planner

Telephone: 541-682-5453

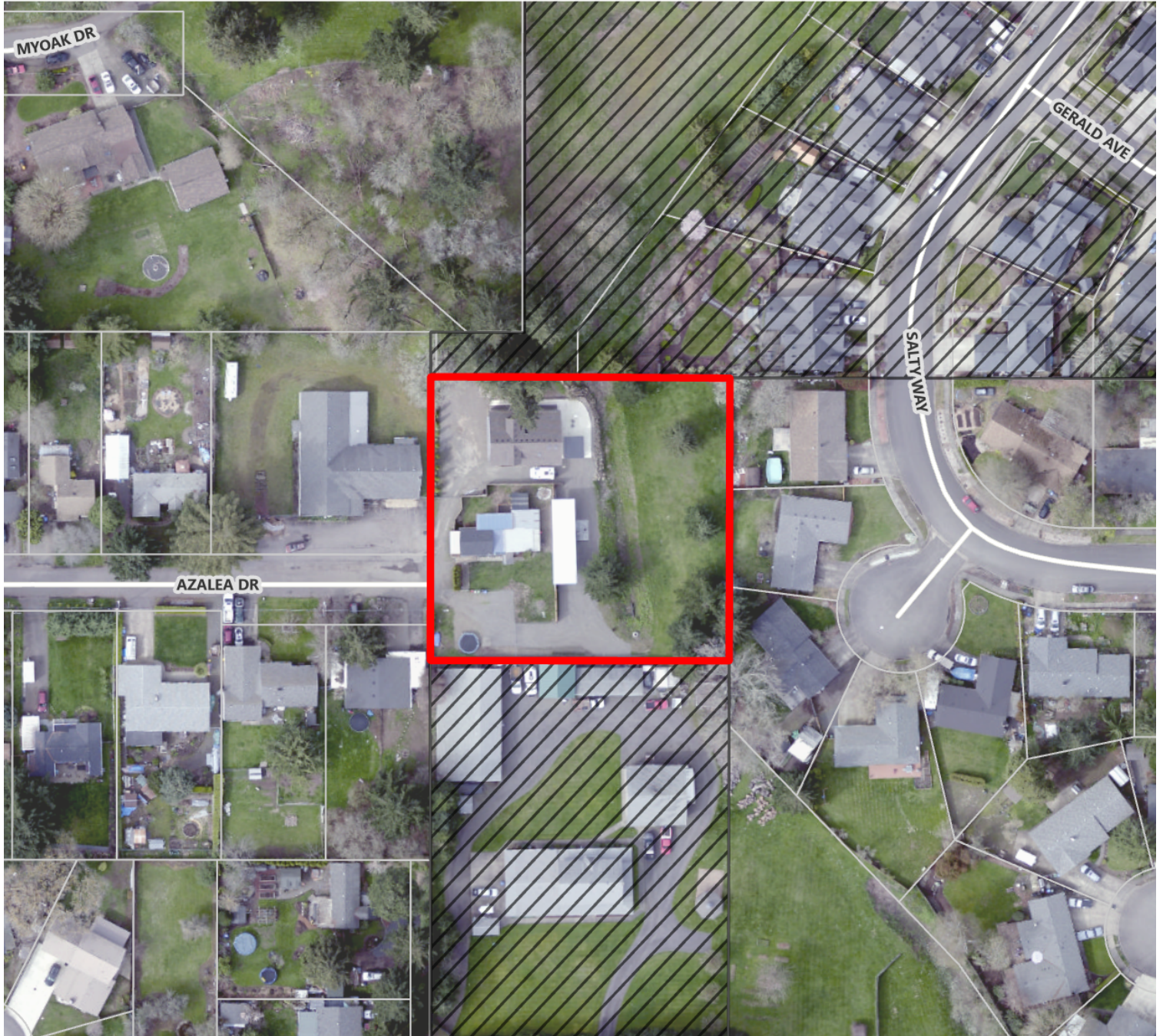
Staff E-Mail: Ngioello@eugene-or.gov



Vicinity Map Azalea Drive (A 25-8)

Attachment A

Attachment A



- Area to be Annexed
- Eugene City Limits
- Taxlots
- Eugene UGB



Caution: This map is based on imprecise source data, subject to change, and for general reference only.

Created on 8/18/2025
by City of Eugene Planning Division

0 50 100 Ft



RESOLUTION NO. _____

**RESOLUTION ANNEXING LAND TO THE CITY OF EUGENE
(ASSESSOR'S MAP 17-04-12-30, TAX LOT 01000 LOCATED AT 301
AZALEA DRIVE)**

The City Council of the City of Eugene finds that:

A. An annexation application was submitted on May 30, 2025, by Brandon Colby, in accordance with the provisions of Section 9.7810 of the Eugene Code, 1971, ("EC") to annex property identified as Assessor's Map 17-04-12-30, Tax Lot 01000, to the City of Eugene.

B. The property proposed to be annexed is depicted on the map attached as Exhibit A to this Resolution. The legal description of the property proposed to be annexed is attached to this Resolution as Exhibit B.

C. The City's Planning Director has submitted a written recommendation that the application be approved based on the criteria of EC 9.7825. The Planning Director's Findings and Recommendation are attached as Exhibit C.

D. On August 8, 2025, a notice containing the street address, the assessor's map and tax lot number for the property, a description of the land proposed to be annexed, and the Planning Director's preliminary recommendation was mailed to the applicant, owners and occupants of properties located within 500 feet of the perimeter of the subject property, and the Santa Clara Community Organization. The notice advised that the City Council would consider the Planning Director's full recommendation on the proposed annexation on September 8, 2025.

E. After considering the Planning Director's recommendation, the City Council finds that the application should be approved.

NOW, THEREFORE,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EUGENE, a
Municipal Corporation of the State of Oregon, as follows:**

Section 1. Based on the above findings and the Planning Director's Findings and Recommendation which are attached as Exhibit C and are adopted in support of this Resolution, it is ordered that the land identified as Assessor's Map 17-04-12-30, Tax Lot 01000, which is more particularly described in the attached Exhibit B, is annexed to the City of Eugene.

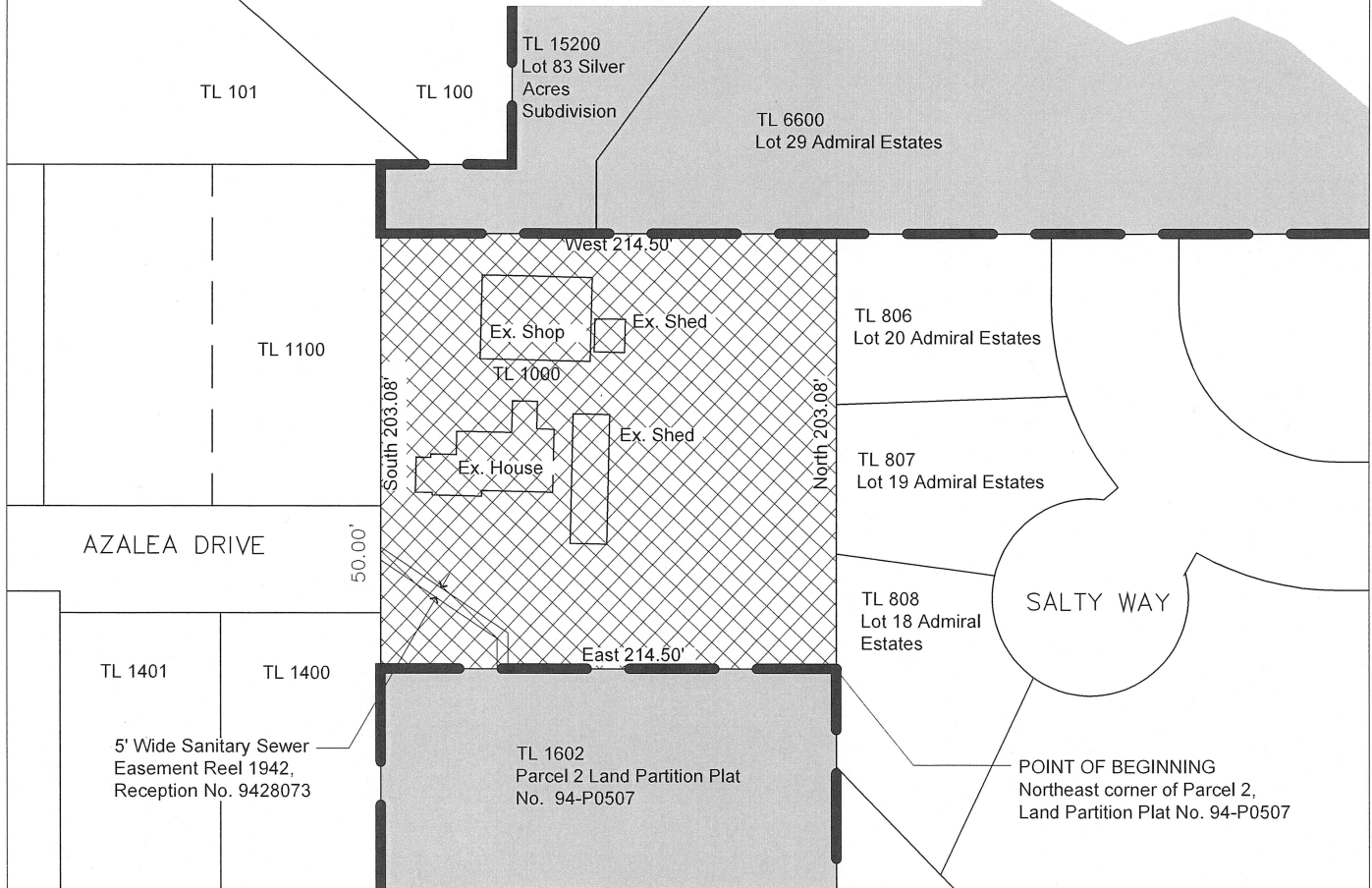
Section 2. This Resolution is effective immediately upon its passage by the City Council. The annexation and the automatic rezoning of the land pursuant to EC 9.7820(3) from AG Agricultural with /UL Urbanizable Land Overlay to AG Agricultural shall become effective in accordance with State law.

The foregoing Resolution adopted the ____ day of September, 2025.

City Recorder

Exhibit A

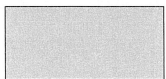
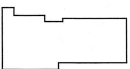
Land Annexation for
Brandon Colby
SOUTHWEST 1/4 of SECTION 12, TOWNSHIP 17 SOUTH,
RANGE 4 WEST, W.M.
EUGENE, LANE COUNTY, OREGON

**LEGEND**

LAND TO BE ANNEXED



CITY LIMITS

EXISTING ANNEXED
PROPERTY

EXISTING BUILDING

NOTES

1. CITY LIMIT BOUNDARIES SHOWN PER CITY of EUGENE ON-LINE INTERACTIVE MAP (EUGMAPS-APP) MAY 2024.
2. SITE HAS ONE SINGLE UNIT DWELLING.
3. EASEMENTS OR OTHER RECORDED RESTRICTIONS ARE SHOWN, IF EXISTING, ON THE SITE.

REGISTERED
PROFESSIONAL
LAND SURVEYOR

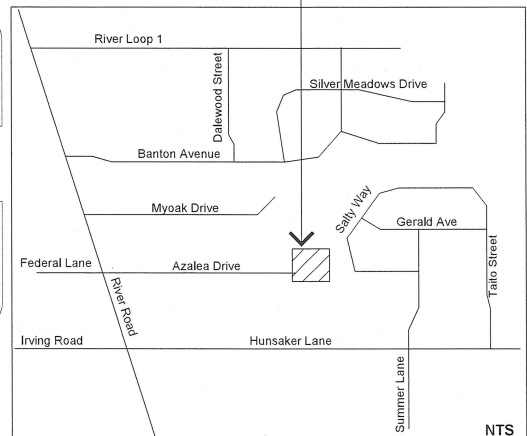
OREGON
JULY 15, 2003
KENT BAKER
#59885

RENEWS: 12-31-2025

ANNEXATION SITE PLAN
Azalea Drive Annexation
301 Azalea Drive, Eugene, OR 97404

MAP: 17 04 12 30 Tax Lot 1000

SUBJECT PROPERTY

VICINITY MAP

Date: May 30, 2025
Scale: 1" = 80' - 0"



Exhibit B

LEGAL DESCRIPTION of AFFECTED TERRITORY TO BE ANNEXED

A unit of land located in the southwest 1/4 of Section 12, Township 17 South, Range 4 West of the Willamette Meridian, said unit of land being more particularly described as follows:

Beginning at the northeast corner of Parcel 2, Land Partition Plat No. 94-P0507, Lane County Plat Records, in Lane County, Oregon;

Thence North, 203.08 feet;

Thence West, 214.50 feet;

Thence South, 203.08 feet;

Thence East, 214.50 feet to the point of beginning, all in Lane County, Oregon



**Planning Director's Findings and Recommendation:
Annexation Request for Azelea Drive
(City File: A 25-08)**

Application Submitted: May 30, 2025
Applicant: Brandon Colby
Property Included in Annexation Request: Tax Lot 01000 of Assessor's Map 17-04-12-30
Zoning: AG Agricultural with /UL Urbanizable Land Overlay
Location: 301 Azalea Drive
Lead City Staff: Nicholas Gioello, Associate Planner, City of Eugene Planning Division, 541-682-5453

EVALUATION:

Based on the information provided by the applicant, the City has determined that this request complies with Eugene Code (EC) Section 9.7805 Annexation - Applicability. As such, it is subject to review and approval in accordance with the requirements, application criteria and procedures of EC 9.7800 through 9.7835. The applicable approval criteria are presented below in bold typeface with findings and conclusions following each.

EC 9.7825(1) The land proposed to be annexed is within the city's urban growth boundary and is: (a) Contiguous to the city limits; or (b) Separated from the city only by a public right of way or a stream, bay, lake or other body of water.	
Complies	Findings: The subject property is within the Urban Growth Boundary and is contiguous to City limits on its northern and southern borders, consistent with subsection (a).
☒ YES	☐ NO
EC 9.7825(2) The proposed annexation is consistent with applicable policies in the Metro Plan and in any applicable refinement plans.	
Complies	Findings: Several policies from the Metro Plan provide support for this annexation by encouraging compact urban growth to achieve efficient use of land and urban service provisions within the UGB, including the following policies from the Growth Management section (in <i>italic text</i>):
☒ YES	☐ NO
	<p><i>Policy 8. Land within the UGB may be converted from urbanizable to urban only through annexation to a city when it is found that:</i></p> <p><i>a. A minimum level of key urban facilities and services can be provided to the area in an orderly and efficient manner.</i></p> <p><i>b. There will be a logical area and time within which to deliver urban services and facilities. Conversion of urbanizable land to urban shall also be consistent with the Metro Plan. (page II-C-4)</i></p> <p><i>Policy 10. Annexation to a city through normal processes shall continue to be the highest priority. (page II-C-5).</i></p> <p><i>Policy 15. Ultimately, land within the UGB shall be annexed to a city and provided with the required minimum level of urban facilities and services. While the time</i></p>

frame for annexation may vary, annexation should occur as land transitions from urbanizable to urban. (page II-C-5)

The following policy from the Residential Element of the Metro Plan is also applicable:

Policy A.2 Residentially designated land within the UGB should be zoned consistent with the Metro Plan, and applicable plans and policies; however, existing agricultural zoning may be continued within the area between the city limits and UGB until rezoned for urban uses.

The Metro Plan designates the annexation area as appropriate for low-density residential use. The River Road - Santa Clara Urban Facilities Plan (RR/SC UFP) is an adopted refinement plan for the subject property, which also designates the area for Low-Density residential use. The property is zoned AG Agricultural with a /UL Urbanizable Land overlay. The current zoning of AG is intended to allow agricultural uses within the UGB until land is converted to urban use. Agricultural uses are considered interim uses until public facilities and services can be provided. In order for this property to further develop as residential property in the future, a zone change to R-1 Low Density Residential will be necessary. The /UL overlay will be automatically removed from the zoning following annexation approval.

Regarding applicable policies of the RR/SC UFP, the subject property is not located within a subarea. None of the general "Residential Land Use Policies" at Section 2.2 appear to be directly applicable to the subject request. The "Public Facilities and Services Element" policies of the RR/SC UFP are directed at local government; however, the premise of these policies (regarding the provision of urban services) is the assumption that property within the UGB will be annexed.

The River Road - Santa Clara Neighborhood Plan is the other more recently adopted refinement plan applicable to the subject property. While none of the goals or policies appear to serve as mandatory approval criteria for this annexation, the following policy is relevant to the annexation request:

Policy 17.4 Annexation: Annexation of the River Road and Santa Clara areas will occur only through strict application of state laws and local policies (e.g., ability to extend key urban facilities and services in a timely manner). In each case, Eugene will make every reasonable attempt to provide for annexation only on a voluntary basis and according to prior individual property annexation agreements.

As this annexation request is both served by key urban facilities (see below) and is a voluntary annexation, this policy is generally supportive of the request. Further, the Neighborhood Plan Goals focus on promoting additional housing infill, which this annexation will facilitate because of the expanded residential uses allowed on this property following annexation.

		<p>As previously discussed in this subsection, and further detailed under subsection (3) below, the proposed annexation is consistent with Metro Plan growth management policies and can be served by the minimum level of key urban services. The annexation procedures beginning at EC 9.7800 are consistent with State law and therefore, as found throughout this report, the annexation is consistent with State law.</p> <p>Based on the findings above, the proposal is consistent with the applicable policies of the <u>Metro Plan</u>, <u>RR/SC UFP</u> refinement plan, and <u>River Road – Santa Clara Neighborhood Plan</u> refinement plan.</p>
EC 9.7825(3) The proposed annexation will result in a boundary in which the minimum level of key urban facilities and services, as defined in the Metro Plan, can be provided in an orderly, efficient, and timely manner.		
Complies		<p>Findings: Consistent with this criterion, the proposed annexation will result in a boundary in which the minimum level of key urban facilities and services can be provided in an orderly, efficient, and timely manner as detailed below:</p> <p><u>Wastewater</u> Public wastewater is available via an 8-inch line located within Azalea Drive right-of-way, which is adjacent to the site. City records indicate the existing structure on the lot is connected to the service line.</p> <p><u>Stormwater</u> Soil infiltration appears to be feasible. No mapped infiltration limiting factors are noted. Any discharge to the public system may require a facilities permit with Lane County. Any future development will be subject to the City of Eugene stormwater standards during the building permit process.</p> <p><u>Transportation</u> The subject property has frontage on Azalea Drive which connects directly to River Road. Azalea Drive is a local access road that is owned by Lane County Public Works. Any future development of the site or alterations to the existing access connection may require a facilities permit from Lane County Transportation.</p> <p><u>Solid Waste</u> Collection service is provided by private firms. Regional disposal sites are operated by Lane County.</p> <p><u>Water and Electric</u> Eugene Water and Electric Board (EWEB) Water staff confirm no objections to the annexation of the site as water and electric services for the subject property are in accordance with EWEB policies and procedures.</p> <p><u>Public Safety</u> Police protection can be extended to this site upon annexation consistent with service provision through the City. Fire protection will be provided by Eugene Springfield Fire. Emergency medical services are provided by Eugene Springfield Fire and will continue in the same manner upon annexation.</p>
☒	☐	
YES	NO	

		<p><u>Parks and Recreation</u> Parks and recreation programs are provided on a City-wide basis. The inclusion of the subject property in the City is sufficient evidence to demonstrate the minimum level of this key urban service is met.</p> <p><u>Planning and Development Services</u> Planning and building permit services are provided for all properties located within the Urban Growth Boundary by the City of Eugene. The Eugene Code, Chapter 9, will provide the required land use controls for future development of the subject property upon annexation.</p> <p><u>Communications</u> A variety of telecommunications providers offer communications services throughout the Eugene/Springfield area.</p> <p><u>Public Schools</u> The subject property is within Eugene School District 4J. As access to schools is evaluated on a district-wide basis, the property's location within the school district is sufficient evidence to demonstrate the minimum level of this key urban service is met.</p>
--	--	--

CONCLUSION:

Based on the above findings, information submitted to date, and the criteria set forth in EC 9.7825, the proposed annexation is consistent with the applicable approval criteria. A map and legal description showing the area subject to annexation are included in the application file for reference. The effective date of the annexation will be set in accordance with State law.

INFORMATIONAL ITEMS:

- Upon approval of the annexation, the base zoning of AG Agricultural will remain; however, the /UL Urbanizable Land overlay will be automatically removed from the annexation area. Please contact the Permit Information Center, Planner-on-Duty at 541-682-5377 for more information.
- Approval of this annexation does not relieve the applicant from complying with applicable codes and statutory requirements.



Attachment C

ANNEXATION

Please complete the following application checklist. Note that additional information may be required upon further review in order to adequately address the applicable criteria for approval. If you have any questions about filling out this application, please contact Planning staff at the Permit and Information Center, phone (541)682-5377, 99 West 10th Avenue, Eugene.

List all Assessor's Map and Tax Lot numbers of the property included in the request.

Assessor's Map	Tax Lot	Zoning	Acreage
17 04 12 30	1000	AG/UL	1.0

Property Address: 301 Azalea Drive

Plans for Future Development & Permit Number (if applicable): n/a

Public Service Districts:

Name		
Parks:	River Road Parks and Recreations	
Electric:	Eugene Water and Electric Board	
Water:	Eugene Water and Electric Board	
Sanitary Sewer:	City of Eugene	
Fire:	Santa Clara Rural Fire Protection District	
Schools:	Elementary: Awbrey Park	Middle: Madison High: North Eugene
Other:		

Filing Fee

- ☒ A filing fee must accompany all applications. The fee varies depending upon the type of application and is adjusted periodically by the City Manager. Check with Planning staff at the Permit and Information Center to determine the required fee or check website at www.eugeneplanning.org

Written Statement *(Submit 2 paper copies and 1 digital copy)*

- ☒ Submit a detailed written statement describing how this request is consistent with all applicable criteria (Section 9.7825 of the Eugene Code).

By signing, the undersigned certifies that he/she has read and understood the submittal requirements outlined, and that he/she understands that omission of any listed item may cause delay in processing the application. I (We), the undersigned, acknowledge that the information supplied in this application is complete and accurate to the best of my (our) knowledge.

PROPERTY OWNER OF TAX LOT: 1000

Name (print): Brandon Colby Phone: 541.729.6244

Address: 310 Azalea Drive

City/State/Zip: Eugene, OR 97404

Signature:  Brandon Colby

PROPERTY OWNER OF TAX LOT: _____

Name (print): _____ Phone: _____

Address: _____

City/State/Zip: _____

Signature: _____

PROPERTY OWNER OF TAX LOT: _____

Name (print): _____ Phone: _____

Address: _____

City/State/Zip: _____

Signature: _____

SURVEYOR:

Name (print): Kent Baker

Company/Organization: Roberts Surveying, Inc

Address: 2811 Lydick Way

City/State/Zip: Eugene, OR 97401 E-mail (if applicable): kent@robertssurvey.com

Phone: 541.345.1112 Fax: _____

Signature: _____ Kent Baker

By signing, the undersigned certifies that he/she has read and understood the submittal requirements outlined, and that he/she understands that omission of any listed item may cause delay in processing the application. I (We), the undersigned, acknowledge that the information supplied in this application is complete and accurate to the best of my (our) knowledge.

PROPERTY OWNER OF TAX LOT: 1000

Name (print): Brandon Colby Phone: 541.729.6244

Address: 310 Azalea Drive

City/State/Zip: Eugene, OR 97404

Signature: _____ Brandon Colby

PROPERTY OWNER OF TAX LOT: _____

Name (print): _____ Phone: _____

Address: _____

City/State/Zip: _____

Signature: _____

PROPERTY OWNER OF TAX LOT: _____

Name (print): _____ Phone: _____

Address: _____

City/State/Zip: _____

Signature: _____

SURVEYOR:

Name (print): Kent Baker

Company/Organization: Roberts Surveying, Inc

Address: 2811 Lydick Way

City/State/Zip: Eugene, OR 97401 E-mail (if applicable): kent@robertssurvey.com

Phone: 541.345.1112 Fax: _____

Signature: Kent Baker Digitally signed by Kent Baker
Date: 2025.05.16 17:26:34 -07'00' Kent Baker

REPRESENTATIVE (If different from Surveyor):

Name (print): carol schirmer
Company/Organization: Schirmer Consulting, LLC
Address: PO Box 10424
City/State/Zip: Eugene, OR 97440 E-mail (if applicable): schirmer@schirmerconsulting.com
Phone: 541.234.5108 Fax: _____
Signature: Carol Schirmer 
Digitally signed by Carol Schirmer
DN: C=US, E=schirmer@schirmerconsulting.com, CN=Carol Schirmer
Reason: I am approving this document
Date: 2025.05.29 11:55:38-07'00'

****Attached additional sheets if necessary.**

May 30, 2025

**301 Azalea Drive
Annexation Application
Map 17 04 12 30 Tax Lot 1000**

WRITTEN STATEMENT

In accordance with EC 9.7800, Annexation Application Procedures and Criteria, the applicant is requesting that the City of Eugene review this annexation request and determine that the proposal complies with criteria contained in EC 9.7825 and that the requested annexation can be approved.

I. Description of Proposal

A. Overview

The applicant requests annexation approval to increase opportunities for future use of the property. The property is located inside the City of Eugene Urban Growth Boundary and is zoned Agricultural (AG) with an Urbanizable Land Overlay (UL). The Metro Plan designation is Low Density Residential. There is a simultaneous application submitted for a Zone Change to change the zoning to from AG to R-1.

B. Subject Site

There is one legal lot in this annexation application, and it is in the Santa Clara Community Organization area. The property is primarily adjacent to and abutting single unit dwellings and one grange hall.



II. Annexation – Approval Criteria

Annexation Approval Criteria are found in Section 9.7825 of the Eugene Code. Applicable sections of the Code are in plain text, followed by proposed findings of facts in *italics*.

9.7825 Annexation – Approval Criteria. The city council shall approve, modify and approve, or deny a proposed annexation based on the application's consistency with the following:

(1) The land proposed to be annexed is within the city's urban growth boundary and is:

(a) Contiguous to the city limits.

The property to be annexed is within the city's urban growth boundary and is contiguous to the city limits. The property abuts annexed property to the north (Map 17 04 12 20 Tax Lots 6600 and 15200) and to the south (Map 17 04 12 20 Tax Lot 1602) .

(2) The proposed annexation is consistent with applicable policies in the Metro Plan and in any applicable refinement plans.

The property is within the Metro Plan, the River Road-Santa Clara Neighborhood Plan and the River Road-Santa Clara Urban Facilities refinement plan. The property is currently zoned AG (Agricultural) with a UL overlay (Urbanizable Land). The Metro Plan, the River Road-Santa Clara Neighborhood Plan and the River Road-Santa Clara Urban Facilities Plan designate the property for low density residential.

The /UL overlay will automatically be removed upon annexation approval. The Zone Change application will rezone the property from Ag to R-1.

METRO PLAN: *Applicable Metro Plan policies and findings in support of this annexation request are as follows:*

II. Fundamental Principles and Growth Management Policy Framework

C. Growth Management

- **Policy 8.** Land within the UGB may be converted from urbanizable to urban only through annexation to a city when it is found that:
A minimum of key urban facilities and services can be provided to the area in an orderly and efficient manner.

Response: Minimum key urban facilities and services as defined in the Metro Plan includes wastewater, stormwater, transportation, solid waste management, water service, fire and emergency medical service, police protection, city-wide parks and recreation programs, electric service, land use controls, communication facilities and public schools on a district-wide basis (Metro Plan, Chapter V, Glossary, definition 24). As documented elsewhere in this written statement these key urban facilities and services can be provided to the subject sites in an orderly and efficient manner.

- **Policy 10.** Annexation to a city through normal processes shall continue to be the highest priority.

Response: Annexation into the corporate limits of the City of Eugene is codified in the Eugene Code (EC) 9.7800-9.7835. Processes and procedures regarding application, annexation, approval criteria, effective date and notice, and withdrawal from special districts are, by submittal and processing of this Annexation Application, being followed.

- **Policy 15.** Ultimately, land within the UGB shall be annexed to a city and provided with the required minimum level of urban facilities and services.

Response: The subject site is inside the Eugene jurisdiction of the metro area's Urban Growth Boundary. By this Annexation Application land within the UGB (the subject site) is being annexed and as required by applicable approval criteria, will be provided with the minimum level of urban facilities and services.

- **Policy 17.** Eugene and Springfield and their respective utility branches, Eugene Water & Electric Board (EWEB) and Springfield Utility Board (SUB), shall be the water and electrical service providers within the UGB.

Response: EWEB currently provides service to the surrounding properties and the subject site which has an existing home.

- **Policy 19.** Annexation of territory to existing service districts within the UGB shall occur only when the following criteria are met:
 - a. Immediate annexation to a city is not possible because the required minimum level of key urban facilities and services cannot be provided in a timely manner (within five years, as outlined in an adopted capital improvement program);
Immediate annexation to the city is possible.
 - b. Except for areas that have no fire protection, affected property owners have signed consent to annex agreements with the applicable city consistent with Oregon annexation law.
This property has fire protection.

III. Specific Elements

A. Metropolitan Residential Land Use and Housing Element

- **Policy A.2.** Residentially designated land within the UGB should be zoned consistent with the *Metro Plan* and applicable plans and policies; however, existing agricultural zoning may be continued within the area between the city limits and the UGB until rezoned for urban uses.

Response: The Metro Plan designation for this property is Low Density Residential. The proposed zoning is R-1 (Low Density Residential). The zoning will be consistent with the Metro Plan.

APPLICABLE REFINEMENT PLAN: The applicable refinement plans are the River Road-Santa Clara Neighborhood Plan and the River Road- Santa Clara Urban Facilities Plan.

River Road-Santa Clara Neighborhood Plan (Land Use)

Goal 12: Plan for future housing that addresses the needs of the community.

- **Policy 12.1 Compatible Infill:** Encourage innovative and creative housing options and infill, and incorporate pedestrian scale design through building design, size, scale, and site layout requirements through legislative updates to local land use regulations.

Response: With the advent of Middle Housing regulations, compatible infill is now allowed to be developed on existing properties. Much like the Accessory Dwelling Unit land use regulations which allowed infill in existing neighborhoods, the Middle Housing regulations, innovative and creative housing options are allowed. Housing is allowed where housing was not allowed in the past: on lots smaller than a standard lot, in a back yard where prior regulations required the lot to front the street, land locked lots, just to name a few. Annexation of this property opens upon multiple housing design opportunities.

- **Policy 12.2 Affordable Availability:** Plan for affordable and moderate-income housing throughout the River Road and Santa Clara neighborhoods through strategies, funding partnerships, and execution of the City and County's housing plans.

Response: Middle Housing regulations allow for the construction of more units where they were not allowed before. The lots are typically smaller than the prior minimum lot size of 4500 sf. By allowing smaller lots and also the division of existing duplexes/triplexes/quadplexes on to their own lots, units that are more affordable are being created. Annexation will allow this property to be developed traditionally or with Middle Housing. In either case the potential development will execute the City and County's housing plans.

- **Policy 12.2 Annexation:** Annexation of the River Road and Santa Clara areas will occur only through strict application of state laws and local policies (e.g., ability to extend key urban facilities and services in a timely manner). In each case, Eugene will make every reasonable attempt to provide for annexation only on a voluntary basis and according to prior individual property annexation agreements.

Response: Key urban facilities and services are already extended to this property. This annexation is voluntary.

River Road Santa Clara Urban Facilities Plan (Residential)

- **Policy 2.0:** Provide a diversity of housing types in the area. Available techniques including encouraging reinvestment and rehabilitation of existing housing stock and the use of development standards that provide for clustering or planned unit development.

Response: Annexing the property allows for additional development. Middle housing development standards provide opportunities for a diversity of housing types in the area. These standards —

such as allowing duplexes, triplexes, and cottage clusters in traditionally single-family zones — enable more types of homes to be built. These standards increase housing variety and affordability, helping to meet the needs of different household sizes and income levels.

The 'Public Facilities and Services Element' policies of the River Road-Santa Clara Urban Facilities Plan are directed at local government; however, the premise of these policies (regarding the provision of urban services) is the assumption that the properties within the UGB will be annexed.

The property is not in any sub area.

- (3) The proposed annexation will result in a boundary in which the minimum level of key urban facilities and services, as defined in the Metro Plan, can be provided in an orderly, efficient, and timely manner.

Response: The proximity of key urban facilities and services to the properties show that services can be provided in an orderly, efficient, and timely manner. These services are as follows:

Wastewater

An 8" public gravity wastewater service is available adjacent to the site in Azalea Drive. The existing home is connected to this system.

Stormwater

There is an existing 12" stormwater pipe on the site as well as an open ditch that connects to it.

No construction is proposed as part of this application. Any development plans will be required to meet current City of Eugene Stormwater Management criteria and will be evaluated by staff for compliance at time of building permit submittal.

Water and Electric Service

The existing home is currently served by EWEB for both utilities.

Transportation

The property has frontage on Azalea Drive which connects directly to River Road. River Road provides direct access to Belt Line and then I-5.

Transit – Lane Transit District has regular bus service on River Road traveling both north and south.

There are bike paths on both sides of River Road.

Solid Waste Management

Solid waste collection is provided by private firms, whose franchise territory granted by the City of Eugene includes the site.

Fire and Emergency Medical Services

Emergency fire is currently provided by Santa Clara Rural Fire Protection District. Ambulance is provided by Eugene Springfield Fire. After annexation emergency medical and fire will be provided by Eugene, Springfield and Lane Rural Fire/Rescue to central Lane County.

Police Protection

City of Eugene will provide police protection to this site upon annexation.

Parks and Recreation

Per the City of Eugene 2017 'Parks, Open Space & Rec Map' the following parks are located in the general vicinity of the subject property: Terra Linda Park, Ferndale Park, Ruby Park and Lone Oak Park.

Land Use Controls

The subject property is inside the Eugene portion of the Metro Plan Urban Growth Boundary. The city of Eugene provides land use controls for the site.

Communication Facilities

A variety of telecommunications providers offer communication services throughout the Eugene/Springfield Area.

Public Schools on a District-Wide Basis

The property is within the Eugene 4J School District and is within the district boundaries of Aubrey Park Elementary School, Madison Middle School and North Eugene High School.

Given the above regarding public and private facility availability, this criterion is met.

III. Attachments

The following attachments are included with this application.

1. Site Plan
2. Petition Signature Sheet
3. Consent for Annexation
4. Legal Description of Affected Territory to be Annexed
5. Certification of Description
6. Summary of Urban Service Provision
7. Census Information Sheet
8. Full size cadastral map (not on check list and not in code criterion)

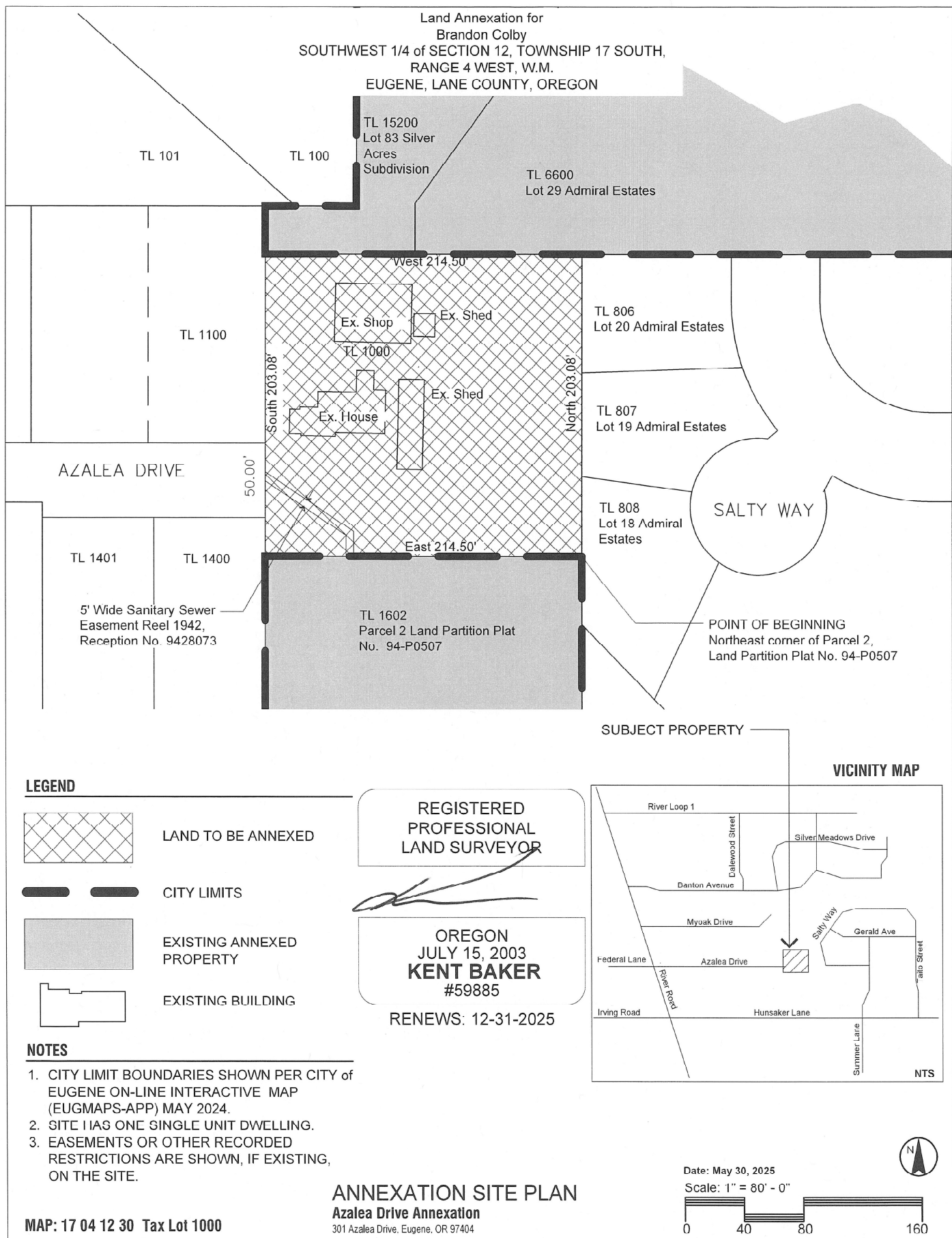
IV. Conclusion

Based on the available information and supporting materials the annexation request is consistent with all applicable approval criteria.

Sincerely,
Schirmer Consulting, LLC



Carol Schirmer
Principal



Application #: C * 2008 - _____
For City Use Only

* CB = Coburg
CR = Creswell
FL = Florence
OA = Oakridge
CG = Cottage Grove
EU = Eugene
JC = Junction City
SP = Springfield

PETITION

Petition Signature Sheet Annexation by Individuals

We, the following property owners/electors, consent to the annexation of the following territory to the City of *(Insert Name of City)*:

Signature	Date Signed m/d/y	Print Name	Residence Address (street, city, zip code)	Map and Tax Lot Number (example: 17-04-03-00-00100)	✓ Land Owner	✓ Reg Voter	Acres (qty)
1. 		Brandon Colby	301 Azalea Drive Eugene, OR 97404	17-04-12-30-01000	X	X	1.0
2. 		Devin Colby	301 Azalea Drive Eugene, OR 97404	17-04-12-30-01000		X	1.0
3.							
4.							
5.							

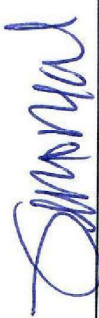
Note: With the above signature(s), I am attesting that I have the authority to consent to annexation on my own behalf or on behalf of my firm or agency. (Attach evidence of such authorization when applicable.)

I, Brandon Colby (printed name of circulator), hereby certify that every person who signed this sheet did so in my presence.

X  (signature of circulator)

CERTIFICATION OF PROPERTY OWNERS

The total landowners in the proposed annexation are 1 (qty). This petition reflects that 1 (qty) landowners (or legal representatives) listed on this petition represent a total of 100 (%) of the landowners and 100 (%) of the acres as determined by the map and tax lots attached to the petition. A&T is not responsible for subsequent deed activity which may not yet be reflected on the A&T computerized tax roll.


Lane County Department of Assessment and Taxation
5/29/25
Date Certified

CERTIFICATION OF ELECTORS

The total active registered voters in the proposed annexation are 2. I hereby certify that this petition includes 2 valid signatures representing 100 (%) of the total active registered voters that are registered in the proposed annexation.


Lane County Clerk or Deputy Signature
5/29/25
Date Certified

Consent to Annexation

Consent is hereby given to the annexation by the City of Eugene, Oregon of the following described real property:

Map and Tax Lot: 17-04-12-30-01000 Address: 301 Azalea Drive,
Eugene, OR 97404

Legal Description:

See Attachment A

In the corporate limits of said city, which is owned by the undersigned

DATED this 28th day of May, 2025.

Brandon Colby

Brandon Colby

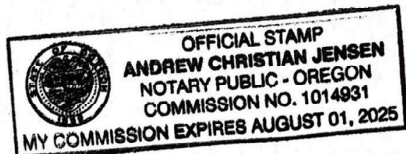
301 Azalea Drive, Eugene, OR 97402

STATE OF OREGON)

County of Lane)ss
)

On this 28th day of May, 2025 before me, the undersigned, a notary public in and for the said county and state, personally appeared the within-named, Brandon Colby, who is known to me to be the identical individual described herein and who executed the same freely and voluntarily.

Seal:



IN TESTIMONY WHEREOF, I have hereunto set my hand and seal the day and year last above written.

Andrew Christian Jensen
 Notary Public for Oregon
 My Commission Expires August 1st, 2025

Attachment A

LEGAL DESCRIPTION

A unit of land located in the southwest 1/4 of Section 12, Township 17 South, Range 4 West of the Willamette Meridian, said unit of land being more particularly described as follows:

Beginning at the northeast corner of Parcel 2, Land Partition Plat No. 94-P0507, Lane County Plat Records, in Lane County, Oregon;

Thence North, 203.08 feet;

Thence West, 214.50 feet;

Thence South, 203.08 feet;

Thence East, 214.50 feet to the point of beginning, all in Lane County, Oregon

LEGAL DESCRIPTION
of AFFECTED TERRITORY TO BE ANNEXED

A unit of land located in the southwest 1/4 of Section 12, Township 17 South, Range 4 West of the Willamette Meridian, said unit of land being more particularly described as follows:

Beginning at the northeast corner of Parcel 2, Land Partition Plat No. 94-P0507, Lane County Plat Records, in Lane County, Oregon;

Thence North, 203.08 feet;

Thence West, 214.50 feet;

Thence South, 203.08 feet;

Thence East, 214.50 feet to the point of beginning, all in Lane County, Oregon

Certification of Description

Pursuant to EC 9.7810(7), Annexation Application Requirements, I hereby certify the metes and bounds description of the real property proposed for annexation closes; and the map outlining the boundary is a true representation of the description.

Signature: _____


Registered Land Surveyor

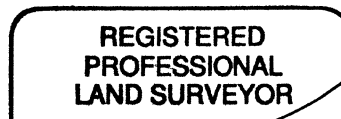
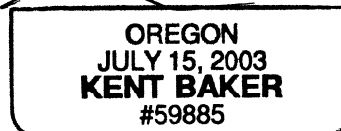
Print Name: _____

Kent Baker

Date: _____

5/17/25

Seal:



RENEWS: 12-31-2025

Summary of Urban Service Provision

This form is intended as a guide to assist applicants in demonstrating that a minimum level of key urban services can be provided to the area proposed for annexation. Space is provided on this form for you to provide detailed information on service provision. Please add additional pages if necessary to provide details of servicing issues related to the area you are annexing. To assist you in providing this information, some contacts are listed below. For large or difficult to serve properties, you may wish to contact a private land use planning consultant to prepare your application.

Property Owner(s) Name:

Brandon Colby

Assessor's Map and Tax Lot Numbers for Properties Proposed for Annexation
(For example: Map 17-03-19-31, Tax Lot 100)

17-04-12-30-01000

Wastewater -- All new development must connect to the wastewater (sanitary sewer) system. Is wastewater service available to serve the area proposed for annexation? (For more information, contact the Engineering staff at the City of Eugene Permit and Information Center or call 541-682-8400.)

The property(ies) in this annexation request:

301 Azalea Drive

☒ will be served from an existing gravity wastewater line.

Location and size of existing wastewater line:

8" wastewater line in Azalea Drive

☐ will be served by an extension of an existing gravity wastewater line.

Where will a wastewater line be extended from? When will it be extended? By whom?

Stormwater -- Site plans for all new development must provide for drainage to an approved system consistent with the Comprehensive Stormwater Management Plan. City approval for storm drainage will be required as part of the development process. (For more information, contact the Engineering staff at the City of Eugene Permit and Information Center or call 541-682-8400.)

Is the site currently served by an approved stormwater system?

yes

If yes, location? Open ditch

If no, how will stormwater be handled after development? -

No construction is proposed as part of this application. Any development plans will be required to meet current City of Eugene

Stormwater Management criteria and will be evaluated by staff for compliance at time of building permit submittal. Post development flows will not exceed predevelopment.

Streets – What existing streets provide access to this site. List existing streets that provide access to this site from River Road, the Northwest Expressway, or Beltline Highway.

Azalea Drive connects directly to River Road.

Will dedication for additional street right-of-way be required upon further development of this site?

☐ Yes

☐ No

☐ Unknown

Will existing streets be extended or new streets constructed upon further development of this site?

☐ Yes

☐ No

☐ Unknown

Parks, Recreation, and Cultural Services

Systems Development revenues generated by new development and Ballot Measure 20-30, which authorized the issuance of \$25.3 million in general revenue bonds, will help to fund future City park acquisition and development in this area and throughout the city. Please list the parks and recreation facilities that already exist or are planned in the general vicinity of the property(ies) included in this annexation:

Terra Linda Park, Ferndale Park, Ruby Park and Lone Oak Park.

Key services, defined by the Metropolitan Plan as parks and recreation programs, will be available to new city residents in this area on an equal basis with residents throughout the city.

Public Safety

Police services - Police protection can be extended to this site upon annexation consistent with service provision throughout the city.

For River Road/Santa Clara area-

Police services - Police protection can be extended to this site upon annexation consistent with service provision throughout the city. Police currently travel along River Road to provide service to areas throughout the River Road and Santa Clara area. Infill annexations and development in this area will increase the efficiency of service delivery to this area.

Fire and emergency services (Please indicate which fire district serves subject property.)

- ☒ Santa Clara - Fire protection services are currently provided to the subject property by the Santa Clara Rural Fire Protection District.
- ☐ River Road - Fire and emergency services - Fire protection is currently provided to the subject property by the River Road Water District under contract with the City of Eugene. Upon annexation, fire protection will be provided directly by the City of Eugene Fire & EMS Department.

Emergency medical transport (i.e., ambulance) services are currently provided on a regional basis by Eugene, Springfield, and Lane Rural Fire/Rescue to central Lane County, including the River Road and Santa Clara areas. After annexation, this service will continue to be provided by the current provider. All ambulance service providers have mutual aid agreements and provide back-up service into the other providers' areas.

Planning and Development Services -- Planning and building permit services are provided to the area outside the city limits but within the urban growth boundary by the City of Eugene. This service would continue after annexation.

EWEB (Eugene Water and Electric Board) currently provides water and electric service in the Eugene area and can provide service to new development in the River Road and Santa Clara area upon annexation. Some properties in northern Eugene receive electric service from EPUD (Emerald People's Utility District). Some properties in south Eugene receive electric services from the Lane Electric Cooperative; please note if this is the case for your property. For more information contact EWEB, ph. 484- 2411, EPUD, ph. 746-1583 or Lane Electric Co-op, 484-1151.

Electric Service -- Which electric company will serve this site?

Eugene Water & Electric Board

Water Service -- Please provide the size and location of the water main closest to your property.
Eugene Water & Electric Board: 2" water line directly abutting the property in Azalea Drive.

Solid Waste -- Solid waste collection service is provided by private firms. Regional disposal sites and the Short Mountain Landfill are operated by Lane County.

Natural Gas -- Northwest Natural Gas can extend service to new development in this area.

Communications -- US West Communications and a variety of other telecommunications providers offer communications services throughout the Eugene/Springfield Area.



City of Eugene Planning

PLANNING INVOICE

DATE 5/30/2025

Method of Payment

- ☐ Cash
☐ Check
☐ Credit/Debit Card

Customer Information

Name: Brandon Colby
 Address: 310 Azalea Dr
 Eugene, OR
 Project: Annexation

Amount Received

\$5,155.70

#	Application Type	Modification	Concure	Qty	Base Fee	Discount	Total
1	Annexation			1	\$ 4,730.00	\$	4,730.00
2							
3							
4							
5							
6							
7							
8							
9							
	Other						
	Other						
	Appeal						
	Appeal						
					Subtotal App Fees	\$	4,730.00
					Subtotal Other Fees	\$	-
					Subtotal Appeal Fees	\$	-
Admin Fee (not included on appeals or other fees)					9%	\$	425.70
Total						\$	5,155.70

Staff Receiving Application
 JTS

Building Permit Services • 99 West 10th Avenue, Ste 290 • Eugene, Oregon • 97401 • 541-682-5377

DUPLICATE RECEIPT DUPLICATE RECEIPT

=====

CITY OF EUGENE
 BUILDING & PERMIT SERVICE
 99 WEST 10TH AVE 682-5086
 REG-RECEIPT:4-0001323 May 30 2025
 CASHIER: MXS

=====

Admin Fee-Auto Calc \$425.70
 Annexation Fee \$4,730.00

TOTAL DUE: \$5,155.70

RECEIVED FROM:
 RANDON COLBY

Credit: \$5,155.70

Total tendered: \$5,155.70

Change due: \$.00

=====

www.eugene-or.gov/bldgpermittracking

=====

Please take our customer survey at:
www.surveymonkey.com/s/COEPermitSurvey

=====

DUPLICATE RECEIPT DUPLICATE RECEIPT

CITY OF EUGENE P I C
 100 W 10TH AVE STE 400
 EUGENE, OR 97401
 (541) 682-5677
 HEADER 61

Bank ID: 1383
 Merchant ID: 1277
 Term ID: 002

Phone Order

XXXXXXXXXXXX7531
 VISA

Entry Method: Manual

Total: \$ 5,155.70

05/30/25

13:19:28

Inv #: 000002

Appr Code: 01545D

Apprvd: Online

Batch#: 150001

AVS Code: NO MATCH N

CVV2 Code: MATCH M

Retrieval Ref. #: 70100002

Customer Copy

FOOTER 41

ENCRYPTED TRANSACTION

EUGENE CITY COUNCIL

AGENDA ITEM SUMMARY



Public Comment

Meeting Date: September 8, 2025
Department: Central Services
www.eugene-or.gov

Agenda Item Number: 5
Staff Contact: Sara McKinney
Phone: 541-682-5042

ISSUE STATEMENT

This item allows members of the public the opportunity to express opinions and provide information to the council. Comments presented during the public comment period should be on city-related issues and should not address items which have already been heard by a Hearings Official, items on the present agenda as a public hearing item, or items related to a quasi-judicial matter after the official record has been closed.

BACKGROUND

Per City Council's operating agreement, speakers at the public comment period will be limited to two and a half minutes and the total time will be limited to 90 minutes total. Speakers will be randomized, and no persons will be allowed to submit a "Request to Speak" form more than 30 minutes prior to the start of the meeting. Persons wishing to speak must sign up to do so not later than 5 minutes after the meeting has been opened by the Mayor or presiding officer.

At the end of the public comment period each member of the Council has the opportunity to respond to comments made. The time allocated to each member of the Council for such responses shall be up to three minutes.

FOR MORE INFORMATION

Staff Contact: Sara McKinney, Deputy City Recorder
Telephone: 541-682-5042
Staff E-Mail: smckinney@eugene-or.gov