

AGENDA

LANE COUNTY

BOARD OF COMMISSIONERS



Public Service Building, 125 East 8th Avenue, Eugene, OR 97401

Phone (541) 682-4203

Website: www.lanecountyor.gov

Legend

PM-Previous Material

NBA - Notice of Board Action

#- Sign-Up Sheets Available at Entrance

Lane County does not discriminate against individuals with disabilities. The meeting location is wheelchair accessible. Anyone needing special accommodations (deaf, people with hearing loss, language translation, chemical sensitivity needs, and large print copies of agenda), please make your request at least 48 hours prior to the meeting.

Find out about more Lane County events at www.lanecounty.org/Calendar

Note: Complete Copy of Agenda Packet Material is available for review in the Commissioners' Office

This Board of Commissioners meeting is hybrid, allowing both in-person and virtual attendance. Members of the public wishing to provide public comment in-person can sign up the day of the meeting in Harris Hall. Those wishing to provide public comment virtually can register [here](#). Virtual attendees will have their audio and video muted until asked to raise their “virtual” hand to be recognized to speak during Public Comment. Participants will be given a specified amount of time for their public comment. This information can also be found on the [Board of Commissioners Agendas](#) webpage. To watch the live webcast of the meeting, click [here](#) (no registration is required).

TUESDAY, APRIL 29, 2025– REGULAR MEETING

(9:00 a.m.)

(HYBRID / HARRIS HALL)

1. **ADJUSTMENTS TO THE AGENDA**
2. **EMERGENCY BUSINESS**
3. **EMPLOYEE RECOGNITION**
4. **#PUBLIC COMMENTS** ([view material](#))

(Speakers will be taken in the order in which they sign up and will be limited to 3-minutes per public comments. If the number wishing to testify exceeds 10 speakers, then additional speakers may be allowed if the chair determines that time permits or may be taken at a later time. When there is an additional opportunity for public comment in the afternoon, speakers will only be permitted to offer public comment on a specific topic once on the same day.)

If you wish to submit written comment, please send an email to publiccomment@lanecountyor.gov by no later than noon, the day before the scheduled meeting. **In the email subject line please include:**

PUBLIC COMMENT FOR MEETING DATE MM/DD/YYYY. These emails will be compiled and will be included on the Board Agenda with a “view material” link. Please note, all emails submitted will be public record.

5. CONSENT CALENDAR

(All items listed here are considered to be routine by the Board of Commissioners and will be enacted by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.)

BEGINNING OF CONSENT CALENDAR * * * * (estimate 2 minutes)

A. COUNTY ADMINISTRATION

- 1) Approval of minutes: 4/22/25 – 4/23/25 ([view material](#))
- 2) ORDER 25-04-29-01/ In the Matter of Authorizing the County Administrator to Sign a Utility Easement for Fiber Optic Cable Installation at the Lane County Serbu Campus in Eugene, Oregon. (Kellie Hancock, Property Management Officer) ([view material](#))

B. ASSESSMENT AND TAXATION

- 1) REPORT/ In the Matter of Providing the 1st Quarter 2025 Report of Property Tax Refunds Issued in Amounts Over \$50,000 for Appeals or Roll Corrections. (Daniela Urbatzka, Property Tax Manager) ([view material](#))

C. PUBLIC WORKS

- 1) ORDER 25-04-29-02/ In the Matter of Approving Three Public Works Contracts and Delegating Authority to the County Administrator to Execute the Approved Contracts for Great Western Corporation (Expense in the Amount of \$17,242.20), R3 Consulting Group, Inc. (Expense in the Amount of \$5,000), and DOWL, LLC (Expense in the Amount of \$273,512.07). (Dan Hurley, Public Works Director) ([view material](#))

END OF CONSENT CALENDAR * * * *

6. COUNTY ADMINISTRATION

- A. REPORT/ In the Matter of Reporting on the Clarity of the Community Benefits Bidding Program Expectations for Subcontractors per Board Assignment Dated 6/4/24. (David Ward, Capital Planning and Facilities Manager; Shawn Hubbell, Procurement Manager) (estimate 20 minutes [10/10]) ([view material](#))
- B. REPORT/ In the Matter of Presenting the Results of the Lane County, Oregon Annual Audits for the Fiscal Year Ended June 30, 2024. (Greg Holmes, Financial Services Manager and County Treasurer; Amanda McCleary-Moore, Moss Adams; Kevin Mullerleile, Moss Adams) (estimate 30 minutes [20/10]) (**10:00 a.m. Time Certain**) ([view material](#))
 - 1) ORDER 25-04-29-03/ In the Matter of Presenting the Results of the Lane County, Oregon Annual Comprehensive Financial Report (ACFR), Accepting the ACFR for the Fiscal Year Ended June 30, 2024. ([view material](#))
- C. Announcements
 - 1) Elections Update

Recess

1. **EXECUTIVE SESSION as per ORS 192.660(2)(d)**
(HYBRID/ BCC CONFERENCE ROOM) (estimate 60 minutes)

ORS 192.660(2)(d) To conduct deliberations with persons designated by the governing body to carry on labor negotiations.

Adjourn

To watch the meeting, click [here](#); no registration is required to watch the live webcast.

TUESDAY, APRIL 29, 2025–REGULAR MEETING (1:30 p.m.) (HYBRID / HARRIS HALL)

7. PUBLIC WORKS

- A. **FOURTH READING AND DELIBERATIONS/ ORDINANCE NO. 25-04/** In the Matter of Amending the Lane Management Division’s Building Program Fee Schedule. (PM & NBA 3/11/25, 4/8/25) (Keir Miller, Land Management Division Manager) (estimate 15 minutes [5/10]) **(1:30 p.m. Time Certain)** ([view 3/11/25 material](#)) ([view 4/8/25 material](#)) ([view material](#))
- B. **ORDER 25-03-11-08/** In the Matter of Amending the Land Management Division’s Fee Schedule to Adjust Planning, Stormwater, Onsite Sanitation and Code Enforcement Program Fees. (PM & NBA 3/11/25, 4/8/25) (Keir Miller, Land Management Division Manager) (estimate 10 minutes [5/5]) **(1:30 p.m. Time Certain)** ([view 3/11/25 material](#)) ([view 4/8/25 material](#)) ([view material](#))

Recess (to move to the BCC Conference Room)

To watch the meeting, click [here](#); no registration is required to watch the live webcast.

TUESDAY, APRIL 29, 2025–REGULAR MEETING (HYBRID / BCC CONFERENCE ROOM)

7. PUBLIC WORKS

- C. **WORK SESSION/** Local Access Roads per Board Assignment Dated 1/28/25. (Sasha Vartanian, Engineering and Construction Services Division Manager; Orin Schumacher, Road Maintenance Division Manager; Cassidy Mills, Transportation Planning Supervisor) (estimate 60 minutes [20/40]) ([view material](#))
- D. **WORK SESSION/** In the Matter of Amending Lane Code to Establish Erosion Prevention Policy to Meet the County’s Willamette Basin Total Maximum Daily Load

(TMDL) Water Quality Management Plan. (Louranah Janeski, Stormwater Permitting Specialist; Mauria Pappagallo, Environmental Engineering Supervisor; Rachel Serslev, Senior Planner) (estimate 45 minutes [20/25]) ([view material](#))

8. COMMISSIONERS' BUSINESS

- A. Announcements
- B. Commissioner Comments and Remonstrance
- C. Committee Reports
- D. Future Board Assignment Requests

9. REVIEW ASSIGNMENTS

10. OTHER BUSINESS

Adjourn

WEDNESDAY, APRIL 30, 2025—REGULAR MEETING

(9:30 a.m.) (HYBRID / BCC CONFERENCE ROOM)

- 1. EXECUTIVE SESSION as per ORS 192.660(2)(e) and ORS 192.660(2)(f)**
(9:30 a.m. Time Certain) (HYBRID/ BCC CONFERENCE ROOM) (estimate 30 minutes)

ORS 192.660(2)(e) To conduct deliberations with persons designated by the governing body to negotiate real property transactions,

and

ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection.

Adjourn

- 1. EXECUTIVE SESSION as per ORS 192.660(2)(f) and ORS 192.660(2)(h)**
(10:00 a.m. Time Certain) (HYBRID/ BCC CONFERENCE ROOM) (estimate 120 minutes)

ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection,

and

ORS 192.660(2)(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Adjourn

*NOTE: Next scheduled Board of Commissioners' Meetings are Tuesday, May 6 and/or Wednesday May 7, 2025.

The Board of Commissioners are often invited to attend events and gatherings in the community where a quorum of the commissioners may be present. On these occasions, there will be no deliberations towards any decisions or actions taken.